PROVINCIAL ADMINISTRATION: KWAZULU NATAL
DEPARTMENT OF HEALTH

This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the department.

OTHER POSTS

POST 05/250 : HEAD CLINICAL UNIT GRADE 1- REF NO: HCUNUCLEARMED/1/2020
Department: Nuclear Medicine

SALARY : R1 728 807 per annum all-inclusive salary package (An all-inclusive flexible remuneration package) (excluding commuted overtime) is payable to the successful candidate who will be required to enter into a permanent employment contract, as well as complete a Performance’ Agreement with the Manager of the post.

CENTRE : Inkosi Albert Luthuli Central Hospital

REQUIREMENTS : Specialist qualification in Nuclear Medicine. Three (3) years post specialist registration experience in Nuclear Medicine. Current registration with HPCSA as Medical Specialist physician in Nuclear Medicine. Knowledge, skills training and competency required: Experience in Conventional Nuclear Medicine, PET, Metabolic Radiation Therapy and in-vitro, as well as good clinical patient management. Desire to teach and the corresponding skills. Interest in research & development (demonstrated by publications), Good interaction with staff, colleagues and management.


ENQUIRIES : Dr LP Mtshali Tel N: (031) 2401124

APPLICATIONS : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03 Mayville 4058.

NOTE : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please Note That Due To Financial Constraints, There Will Be No Payment Of S&T Claims

CLOSING DATE : 21 February 2020
POST 05/251 : MEDICAL SPECIALIST REF NO: MEDSPECBURNS&TRAUMA/1/2020 (X 01 POST)

Department: Burns & Trauma Unit

SALARY : Grade 1: R1 106 040 per annum all-inclusive salary Package (excluding commuted overtime)
Grade 2: R1 264 623 per annum all-inclusive salary Package (excluding commuted overtime)
Grade 3: R1 467 651 per annum all-inclusive salary package (excluding commuted overtime)

CENTRE REQUIREMENTS : Inkosi Albert Luthuli Central Hospital

Applicants must be in possession of an appropriate higher surgical qualification (General or Plastic Surgery) and currently registered with the Health Professions Council of South Africa. Current registration with HPCSA as Medical Specialist – Surgery. The appointment to Grade 1 requires no experience. The appointment to Grade 2 requires appropriate qualification, specialist registration certificate plus 5 years’ experience after registration with the Health Professions Council of South Africa as a Medical Specialist in General/Plastic Surgery. The appointment to Grade 3 requires appropriate qualification, specialist registration certificate, plus 10 years’ experience after registration with the Health Professions Council of South Africa as a Medical Specialist in General Surgery/Plastic Surgery. Recommendations Preference will be given to applicants who have interest in the management of severe burns and including those with Critical Care/ICU experience. Completion of ATLS, and, either ACLS or PALS is required. Burns Fellowship advantageous.

DUTIES : Participation in the clinical burns services: inter-disciplinary coordination of the management of the severely burned patient; assessment of external burn consultations: supervision of the MO staff within the unit: ensuring the highest standards of clinical, professional, and ethical behavior: undertake teaching of undergraduate medical students as required, postgraduate surgical trainees, and allied health care personnel: conduct, assist, and stimulate research within the ethical guidelines of the Health Care Act: promote education in burn prevention. Participation in Trauma/TICU after-hours roster (on-call duties).

ENQUIRIES : Dr T C Hardcastle Tel No: (031) 240 2389

APPLICATIONS : All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03 Mayville 4058.

NOTE : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please Note That Due To Financial Constraints, There Will Be No Payment of S&T Claims

CLOSING DATE : 21 February 2020
POST 05/252 : MEDICAL SPECIALIST GRADE 1/2/3: OPHTHALMOLOGY DEPARTMENT. REFERENCE NO. MED 04/2020 (POSTS 02)

SALARY : Grade 1: R1 106 040 – R1 173 900 per annum
           Grade 2: R1 264 623 - R1 342 230 per annum
           Grade 3: R1 467 651 – R1 834 890 per annum
All inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, plus Commuted overtime, 18% Inhospitable Area Allowance, Medical Aid: Optional (Employee must meet Prescribed Requirements).

CENTRE : Edendale Hospital

REQUIREMENTS : Grade 12 Certificate. MBCHB OR equivalent qualification, Plus FCOphth. Registration certificate with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in Ophthalmology. Current practice with the HPCSA as a Medical Specialist (2019-2020). N.B: Those candidates who have completed and are completing requirements (i.e. signed Form 57 on MMed, Part 1 & Part 2 CMSA exams) may apply for the post on the understanding that appointment to the post can only be made after they have received registration from the HPCSA as a Medical Specialist in Ophthalmology (independent practice). Experience: GRADE 1- Appropriate Qualification in the relevant discipline that allows registration as a Medical Specialist with HPCSA. Foreign candidates require 1 year relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service. GRADE 2- Appropriate Qualification in the relevant discipline that allows registration as a Medical Specialist with HPCSA plus 5 years after registration with the HPCSA as a Medical Specialist. Foreign candidates require 6 years relevant experience after registration with a recognized foreign health professional council, of whom it is not required to perform Community Service. A certificate of service obtained from the HR Department must be attached. GRADE 3- Appropriate Qualification in the relevant discipline that allows registration as a Medical Specialist with HPCSA plus 10 years after registration with the HPCSA as a Medical Specialist. Foreign candidates require 11 years relevant experience after registration with a recognized foreign health professional council, of whom it is not required to perform Community Service. A certificate of service obtained from the HR Department must be attached.

DUTIES : Will cover clinical skills, performance, training, research and supervision & support. Participate in the provision of 24-hour in- and outpatient Ophthalmology clinical care within the Edendale Hospital as deemed necessary for patient care. Participate in the departmental Outreach program to the catchment area. Assist with the maintenance of standards of care and implementation of quality improvement programmes within the department. Assist with the supervision and support of registrars, medical officers, CSOs and interns in the department. Participate in the departmental academic and training Programme/s. Assist with the administration of a component of the Ophthalmology department at Edendale Hospital. Participate in the departmental activities for the development and training of undergraduate, post graduate and vocational students, including joining the University of Kwazulu-Natal (UKZN) as a member of the Faculty of Health Sciences, School of Clinical Medicine. Assist and participate in research activities as defined within the department. Provide specialist services in designated area of responsibility within the accepted guidelines and protocols. Provide level of care, referral pathways, seamless and integrative service delivery system. Must be able to provide afterhours/emergency service as unit requirement. Conducts audits, morbidity and mortality reviews, develop clinical guidelines, protocols, quarterly reports, monitoring inappropriate referrals for specialty. Be responsible for basic operations. Conduct outpatient clinics in the hospital. Conduct patient Management in the wards and ensuring set standards are maintained. Specialist or Sub-specialist medical knowledge, skills & competence in Ophthalmology and child health. Current health and public service legislation, regulations and
ENQUIRIES: Dr. E.K. Mthembu Tel No: (033) 395-4005
APPLICATIONS: All applications to be posted to: The Chief Executive Officer, Edendale Hospital, Private Bag X 509, Plessislaer, 3216. For the attention of Mr. L. Makhaye
NOTE: Employment Equity: Preference will be given to the following candidates as per Employment Equity target: Any person with disability regardless of race and gender, African Male, Coloured Male, Indian Male
CLOSING DATE: 21 February 2020
POST 05/253: MEDICAL OFFICER (GRADE 1, 2, 3) REF NO: GS 6/20 (X 2 POSTS)
Component – Neurology- Department of Internal Medicine
SALARY:
 Grade 1: R821 205 per annum
 Grade 2: R938 964 per annum
 Grade 3: R1 089 693 per annum
 All-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, Plus commuted overtime which is subject to the needs of the department (Incumbent will have to sign the relevant contract form annually)
CENTRE: Greys Hospital
REQUIREMENTS:
MBCHB Degree Plus Current registration with the Health Professions Council of South Africa as a Medical Practitioner by the time of appointment Community Service Officers may apply if eligible for HPCSA registration as an Independent Medical Practitioner within 1 months of the closing date of this advertisement
Grade 1: Experience: Not Applicable. Foreign qualified candidates require 1 year relevant experience after registration as a Medical Practitioner with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service, as required in South Africa.
Grade 2: Experience: 5 years appropriate experience as a Medical Officer after registration with the HPCSA as a Medical Practitioner. Foreign candidates require 6 years relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service.
Grade 3: Experience: 10 years’ experience after registration with the HPCSA as a Medical Practitioner. Foreign qualified candidates require 11 years relevant experience after registration as Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees of whom it is not required performing community service as required in South Africa. Recommendations: ACLS course completed (current valid certificate) Post-graduate qualifications in Neurology (FCN(SA) Part 1; Diploma in Internal Medicine; Diploma in HIV Medicine Experience working a Neurology Unit or Internal Medicine Unit Involvement in Research &/or publications
DUTIES:
Key Performance Areas/Responsibilities: Medical care of Neurology patients: Level of care required – medical care appropriate to Grey’s Hospital Neurology Service, (Tertiary) Diagnosing and treating medical & neurological emergencies; Managing Neurology inpatients and outpatients Consulting on referrals from other Departments and communicating with other Departments and institutions; Inter-unit rotations at facilities included in the KZN Neurology Academic Complex i.e. IALCH Hospital Outreach services to facilities in Area 2 may be required either regularly or from time to time. Overtime requirements – commuted overtime within the Department of Neurology is mandatory, as required by operational demands within the Neurology after hour’s service. Commuted Overtime within the Department of Internal Medicine, Greys Hospital may be required, as required by operational demands. Administration and management: Supervise junior medical staff, including in clinical work, attendance, time management, conflict management etc. Service logistics – assist in administrative aspects of running the Department e.g. roster and rotation planning, clinical and operational protocol development; Quality improvement – assist and
participate in quality improvement, including audits, patient safety incident reporting and morbidity and mortality reviews. Medico-legal matters – assist with medico-legal tasks such as medical reports for insurance claims. Academic programme: Training - provide in-service training to staff or be a recipient of in-service training, as appropriate for a medical officer and to meet the needs of the service; Teaching – participate in and support departmental training programmes (undergraduate, postgraduate and in-service). This includes teaching, examinations, administration, departmental talks etc. as required by the programmes. Academic activities – active participation in academic activities such as journal clubs, academic presentations and seminars etc. Research – participate in departmental research. Initiation and performance of research is required.

ENQUIRIES: Dr A. Naidoo Tel No: (033) 897 3298
APPLICATIONS: Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200
FOR ATTENTION: Mrs. M. ChandulaL
NOTE: Directions To Candidates: The following documents must be submitted: a) Application for employment form (Z83) which is obtainable at any Government Department OR website b) Certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies. c) Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. 2. The circular minute number/reference must be indicated in the column provided on the form Z83 e.g GS 6/20. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from the State security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC). African Males are encouraged to apply.

CLOSING DATE: 21 February 2020
POST 05/254: MEDICAL OFFICER (GRADE 1, 2, 3) GENERAL SURGERY REF NO: GS 7/20
Component – General Surgery

SALARY: Grade 1: R821 205 per annum
Grade 2: R938 964. per annum
Grade 3: R1 089 693. per annum All inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, Plus Commuted Overtime which is subject to the needs of the department. Incumbents will have to sign the commuted overtime contract form.

CENTRE: PMB Metropolitan Hospitals Complex
REQUIREMENTS: MBChB Degree Plus Current registration with the HPCSA as a Medical Practitioner (Independent Practice) Grade 1: Experience: Not Applicable. Foreign qualified candidates require 1 year relevant experience after registration as a Medical Practitioner with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: Experience: 5 years appropriate experience as a Medical Officer after registration with the HPCSA as a Medical Practitioner. Foreign candidates require 6 years relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service as required in South Africa. Grade 3: Experience: 10 years' experience after registration with the HPCSA as a Medical Practitioner. Foreign qualified candidates require 11 years relevant experience after registration as Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees of whom it is
not required performing community service as required in South Africa. Recommendation Experience in General Surgery in an accredited training facility will be a recommendation Postgraduate qualification in surgery will be a recommendation Knowledge, Skills And Experience Required Basic diagnostic, clinical, investigative surgical skills. Must be service delivery orientated: Program planning, implementation and evaluation. Information management. Human resource management Quality assurance programs. Current Health and Public Service legislation, regulations and policy.

**Knowledge, Skills And Experience Required**

**Basic**

- diagnostic, clinical, investigative surgical skills.
- service delivery orientated: Program planning, implementation and evaluation.
- Information management.
- Human resource management.
- Quality assurance programs.
- Current Health and Public Service legislation, regulations and policy.
- Medical ethics, epidemiology and statistics.

**DUTIES**

*Key Performance Areas:*
- Incumbent to provide services in the Pietermaritzburg Metropolitan Hospitals Complex which includes Grey’s and Edendale hospital
- Incumbent to be based in Grey’s hospital breast and endocrine unit and assist with management of this unit
- Participate in the delivery of a 24-hour in-patient and out-patient surgical care within the Pietermaritzburg Metropolitan Hospitals Complex
- Assist with the administration and management of surgical wards/clinics (SOPD, PSOPD)
- Development, monitoring and support of Surgical Services in the drainage area of the Pietermaritzburg Hospitals Complex
- Participate in the development and ongoing provision of under and post-graduate teaching.
- Participation in clinical support and outreach to facilities referring to Pietermaritzburg hospitals.
- Participation in Clinical Research in the Pietermaritzburg Metropolitan Complex to maintain moral and ethics at all costs. To ensure that Batho Pele principles are upheld.

**ENQUIRIES**

DR V. Govindasamy
Tel No: (033) 8973379

**APPLICATIONS**

Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200

**FOR ATTENTION**

Mrs. M. Chandulal

**NOTE**

- Directions To Candidates: The following documents must be submitted: a) Application for employment form (Z83) which is obtainable at any Government Department OR website b) Certified copies of highest educational qualifications and professional registration certificate-not copies of certified copies. c) Curriculum Vitae and certified ID copy

NB: Failure to comply with the above instructions will disqualify applicants. 2. The circular minute number/reference must be indicated in the column provided on the form Z83 e.g GS 7/20. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from the State security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC). African Males are encouraged to apply.

**CLOSING DATE**

21 February 2020

**POST 05/255**

ASSISTANT MANAGER NURSING (NIGHT) REFNO: PSH 06/20 (01 POST)

**SALARY**

R562 800 per annum

**CENTRE**

Port Shepstone Hospital

**REQUIREMENTS**

- Matric certificate
- Diploma/Degree in General Nursing and Midwifery
- Proof of current registration with SANC as General Nurse, Midwife or Accoucher
- A minimum of 8 years appropriate/recognizable experience in nursing after registration as a professional nurse with SANC in General Nursing
- Proof of at least three (3) years’ experience at a managerial level within a hospital setting
- SANC receipt 2020
- Attach proof of working experience endorsed by Human Resource Department/ Employer

N.B: (Proof of experience and/or certificates of service are compulsory and must have complete dates and months, and must be attached to determine experience and grading).

Recommendation: Diploma/Degree in Nursing Administration

Basic computer literacy Knowledge, Skills And Experience Leadership,
management, planning, organizing and co-ordination skills. Knowledge of relevant Acts, prescripts, policies and procedures governing health care service delivery. Clinical competencies and policy formulation. Sound knowledge of nursing care delivery approaches and scope of practice in the areas under their control. Good communication, interpersonal, negotiation, decision-making, problem-solving, conflict management, counseling, teaching, mentorship and supervisory skills.

**DUTIES**
Responsibilities / KRA’S
Ensure adequate supervision of staff and provision of quality patient care in an efficient and cost-effective manner. Facilitate and strengthen implementation of health care service delivery policies, procedures, clinical guidelines, protocols, plans and strategies aimed at achieving service excellence. Participate and ensure implementation of National Core Standards, National Health Priorities, quality improvement initiatives including national priority program plans. Identify staff training needs, ensure that effective development takes place and monitor performance thereof. Supervise all night duty staff. Alternate night duty and day duty services within the nursing administration office. Provide support to nursing administration office by performing nursing administrative duties as directed by DMN. Provide effective management and professional leadership. Implement and maintain clinical competence. Provide safe therapeutic environment for patients. Planning of the allocation/change list, day and night rosters and inputs for leave. The evaluation of staff on work performance. To execute disciplinary code and grievance procedure. Exercise control to ensure optimal use of equipment and material. Manage and monitor utilization of human, financial, and physical resources. Ensure accurate data management with daily verification.

**ENQUIRIES**
Mrs TG Mkhize Tel No: (039) 688 6117

**APPLICATIONS**
Applications should be posted to: The Human Resource Manager, Port Shepstone Hospital, Private Bag X5706, Port Shepstone 4240.

**FOR ATTENTION**
Mr. ZM Zulu

**NOTE**
Application for employment (Z83). Certified copy of Identity document. Certified copy of Matric, Nursing qualification. Detailed Curriculum vitae. NB: Please note that due to financial constraints, there will be no payment of S&T Claims. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Due to financial constraints, S&T claims will not be paid to candidates who attended interviews. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience employment verifications.

**CLOSING DATE**
21 February 2020

**POST 05/256**
OPERATIONAL MANAGER NURSING (GENERAL) REF NO: MBO 02/2020 (01 POST)
Out Patient Department

**SALARY**
R444 276 per annum

**CENTRE**
Mbongolwane District Hospital

**REQUIREMENTS**
management and basic management skills. Leadership, Supervisory and report writing skills. Good communication, counselling, interpersonal relations, conflict management, decision making and problem solving.

**DUTIES**

Key Performance Areas: - Maintain clinical competence by ensuring that scientific principles of nursing care are implemented. Execute duties and functions with proficiency, in support of the vision, mission, nursing objective and strategic objectives of the institution and to perform duties within prescripts of all applicable legislation. Maintain discipline and deal with grievances and Labour Relation issues in terms of laid down policies and procedures. Ensure on-going education and staff training in TB, HIV HPT and Diabetes immunization etc. Promote implementation of Batho Pele Principles, Patients’ Rights Charter and acceptable professional ethical standards within the applicable legal framework. Ensure efficient data flow and information management. Exercise overall supervision, control and discipline in the unit. To write EPMDS for the staff. Ensure utilization of resources in the unit.

**ENQUIRIES**

Mrs BRS Ngxongo Tel No: (035) 4766242 ext. 204

**APPLICATIONS**

All applications should be posted to: The CEO, Private Bag x126, Kwa-Pett, 3280 or hand deliver to Mbongolwane District Hospital

**FOR ATTENTION**

Human Resource Practices

**NOTE**

The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity document and Driving Licence – not copies of certified copies. The Circular minute number must be indicated in the column (part A) provided therefore on the Z83 form. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, every applicant will be advanced of the outcome of his/her application, in due course. Please note that No Faxed, E-mail or late applications will be accepted and considered.

**CLOSING DATE**

21 February 2020

**POST 05/257**

OPERATIONAL MANAGER NURSING (GENERAL) REF NO: SAP 02/2020

**SALARY**

R444 276 - R500 031 per annum. Other Benefits: Rural Allowance, 13th Cheque, medical Aid (Optional), Housing allowance (employee must meet minimum requirements)

**CENTRE**

St Apollinaris Hospital (High Care Ward)

**REQUIREMENTS**

Senior Certificate (Grade 12) or equivalent qualification PLUS; Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse plus midwifery Qualification. Minimum of seven (07) years appropriate/recognizable experience in Nursing after registration as a Professional Nurse with South African Nursing Council (SANC) Certificate of Registration with the SANC in General Nursing and midwifery. Proof of current registration with the SANC (2020) Skills: Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal frameworks such as Nursing Act, Health Act, Occupational Health and Safety Act, Patient’s rights charter, Batho-Pele Principles, Public service regulations, Labour Relations Act, Disciplinary Code and Procedure, Communication skills, report writing skills, computer literacy, facilitation
skills, networking skills, problem solving skills, planning/organizing and ability to function as part of the team.

DUTIES: Supervise and ensure the provision of an effective and efficient patient through adequate nursing care. Coordinate and monitor the implementation of nursing care plan and evaluate thereof. Provide relevant information to health care users to assist in achieving optimal health care and rehabilitation of patients. Manage and monitor proper utilization of human, financial and physical resources. Participate in the analysis, formulating and implementation of nursing guidelines, practices, standards and procedures. Participate in health promotion and illness prevention initiatives. Distribute posters for different diseases in the ward and to other community centers. Ensure that all staff completed EPMDS documents. Ensure stock/Equipment counting is done monthly. Ensure wearing of prescribed uniforms and distinguishing devices. nsure that unit standard policies and procedures are reviewed. Facilitate formulation of protocol, policies and guidelines. Ensure comprehensive assessment of patients’ files to ensure that all documents are complete and accurate. Ensure that all patients has been given their prescribed medication at due times. Ensure availability of nursing acts, scope of practice, Nurses pledge; QIP’S, TB and infection control policies and guidelines. Conduct in service education about professionalism and nursing ethics.

ENQUIRIES: Miss NI Mpantsha at Tel No: (039) 8338013/8000
APPLICATION: Direct your application quoting the relevant reference number to: The Chief Executive Officer, St. Apollinaris Hospital, Private Bag x206, Creighton, 3263.
FOR ATTENTION: Human Resources Section, Hand delivered applications may be submitted to Human Resource Section, St Apollinaris Hospital or be dropped in the application box at Security Department on or before the closing date before 16:00.
NOTE: Applications should be submitted on form Z83 obtainable from any Public Service Department or from the website www.kznhealth.gov.za and should be accompanied by a CV (experience must be comprehensively detailed) and certified copies of qualification certificates plus registration certificates. Certificate of service endorsed by Human Resources. Certified copy of Identity Document. No faxed or e-mailed applications will be considered. The Department reserves the right fill or not to fill the post after advertisement. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. The appointments are subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants in possession of foreign qualifications must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications. “People with disabilities should feel free to apply”. The target group in terms of employment equity for posts advertised is African males. The Department will not be liable where applicants use incorrect/no reference numbers on their applications. Short-listed candidates will not be compensated for S & T claims.

POST 05/258: CLINICAL PROGRAMME CO-ORDINATOR (EMS/ 02/2020)
SALARY: R444 276 per annum, Plus 13th Cheque, Plus Rural allowance (8%). Plus Housing Allowance (employee must meet prescribed requirements), Plus Medical Aid (Optional)
CENTRE: Emmaus Hospital
REQUIREMENTS: Degree/Diploma in General Nursing, Minimum of 7 years appropriate recognizable experience after registration as a General Nurse. Current SANC receipt i.e for 2019. Valid driver’s license. NB: Certificate of service
from previous employers is compulsory, please include verification of employment from current employer, which must be endorsed and signed by Human Resource Management. Proof of Computer Literacy. Recommendation Person who has experience in quality initiatives. Knowledge & Skills Working knowledge of health policies and current Public Service related Legislation. High level of interpersonal relationship. High level of verbal and written communication. Presentation and facilitation skills. Ability to liaise with management. Assertiveness and Diplomacy. Computer literacy in Microsoft package (Word processing and Spreadsheet). Problem solving.

DUTIES: Ensure functional of all clinical Governance structures. Facilitate the assessments of PEC, Norms and standards, working time risk assessments, ICRM, Ideal Hospital (HRM). Facilitate the development of QIP and monitor the implementation and process report. Ensure the effective and efficient utilization of resources. Plan, direct and co-ordinate quality assurance programs. Work as part of a multi-disciplinary team to ensure good quality care by the nursing, medical, allied, non-clinical team. Perform quality improvement audits and survey monthly and report to senior management. Monitor and evaluate delivery of quality care at the hospital and clinics. Promote quality culture within the hospital and clinics. SOP/Policy development, assist with implementation and monitoring.

ENQUIRES: Ms. P.P.J Van Der Plank, Tel No: (036)488 1570 (ext. 8204)
APPLIcATIONS: Please forward the application quoting the reference number to the Department of Health, Private Bag X16, Winterton, 3340. Hand delivered applications may be submitted at Human Resource Registry (Ms. A.N Ngubane) Emmaus Hospital.

FOR ATTENTION: Human Resource Manager
NOTE: Application should be submitted on form Z83 obtainable from any Public Service Department and should be accompanied by a comprehensive detailed CV and certified copies of qualification certificates, service certificate including ID and (certified copies of certificates should not be older than three months) No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant’s responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The successful candidate will be subjected to personnel suitability checks and other vetting procedures. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. Nb: No Subsistence And Travelling Allowance Will Be Paid For Interview Attendance.

CLOSING DATE: 21 February 2020 at 16:00

POST 05/259: OPERATIONAL MANAGER GENERAL STREAM – TB WARD GRADE 1
REF NO: GJGM 05/2020 (X1POST)
Component: 029825

SALARY: Grade 1: R444 276 per annum Plus 8% rural allowance Benefits: 13th Cheque, home owner’s allowance, and Medical aid optional [Employee must meet prescribed policy requirements]

CENTRE: GJG Mpanza Regional Hospital

REQUIREMENTS: Matric/Senior certificate (Grade 12) or equivalent qualification Degree/diploma in General Nursing Science and Midwifery Current registration with South African Nursing Council as Professional Nurse and midwife Current SANC Receipt (2020) Minimum of 7 years appropriate/recognisable experience in Nursing after registration as Professional nurse with SANC in General Nursing Proof of previous and current experience (Certificate of Service) and stamped by HR must be attached. Knowledge, skills training and competencies required: Good knowledge of HIV/AIDS and TB Management Good knowledge of nursing care processes and procedures and all legal frameworks such as Nursing Act, Health Act, Occupational Health and Safety Act, Patients Right Charter,
Batho Pele Principles, Public Service Regulations, Labour Relations Act etc.
Good leadership, planning, organisation, decision making, problem solving
skills and report writing skills Sound interpersonal skills including public
relations, negotiating, conflict management, counselling skills and
networking liaison skills Financial and budgetary knowledge pertaining to
the relevant resources under management

**DUTIES**

Render an efficient, quality HIV/AIDS and TB management service within
the scope of practice as laid down by the Nursing Act and applicable
legislation Provision of an effective and efficient management and
professional leadership by ensuring that the unit is organised to provide
quality nursing care Manage and direct the efficient use of resources
towards optimal utilisation Implement and maintain clinical competence as
per policies and guidelines Maintain client satisfaction by upholding the
principles of Batho Pele and standards set by accreditation process
Facilitate and monitor implementation of quality improvement projects/plans
Provide a safe and therapeutic environment that allows for the practice of
safe nursing care as laid down by the Nursing Act, Occupational Health and
Safety Act and other prescripts Ensure implementation of EPMDs, formulate
and participate in the training and development of employees and students
Exercise control over discipline, grievance and Labour Relations issues
according to the laid down policies and procedures Ensure Quality Data
Management and utilisation Manage and ensure that performance and
responsibilities are adhered to within the budget limits

**ENQUIRIES**

Ms M.Stevens (Assistant Manager Nursing) Tel No: (032) 437 6034

**APPLICATIONS**

Applications to be forwarded to: Postal Address: Human Resources
Department, General Justice Gizenga Mpanza Regional hospital, Private
Bag X 10609, Stanger 4450, Physical address: The Human Resource
Department, Corner of Patterson & King Shaka Street Physical address: The
Human Resource Department, Corner of Patterson & King Shaka Street

**FOR ATTENTION**

Mr S. Govender

**NOTE**
Directions to Candidates: The following documents must be submitted,
Application for employment form (Z83), which is obtainable at any
Government Department or form website- www.kznhealth.gov.za Originaly
signed Z83 must be accompanied by a detailed CV and originally recently
certified copies of highest educational qualification/s (not copies of certified
copies) of required educational qualifications set out in the advertisement
plus certified I.D Copy, Updated Curriculum Vitae. Applications must be
submitted on or before the closing date. The reference number must be
indicated in the column provided on the form Z83 e.g. S101/2020 .NB: Failure
to comply with the above instruction will disqualify applicants. Please note
that due to the number of applications anticipated, applications will not be
acknowledged. Correspondence will be limited to short listed candidates
only. If you have not been contacted within two months after the closing date
of the advertisement, please accept that your application was unsuccessful.
The appointment is subject to positive outcome obtained from NIA to the
following checks (security clearance, credit records, qualification, citizenship
and previous experience employment verifications and verification from the
company Intellectual Property (CIPC). The Department reserves the right
not to fill the post (s).Due to the severe budget constraints, the department
is experiencing, S&T will not be paid to any candidate that is attending the
interview process. This Department is an equal opportunity, affirmative
employer, whose aim is to promote representivity in all levels of all
occupational categories in the Department. Persons with disabilities should
feel free to apply for the post

**CLOSING DATE**

28 February 2020

**POST 05/260**

CLINICAL PROGRAMME CO-ORDINATOR GRADE 1 REF NO:
EST/04/2020
(Quality Assurance Co-ordinator)
**SALARY**
R444 276 per annum Other Benefits: 13th Cheque. Housing Allowance.
Medical Aid Optional (Employee must meet prescribed requirements). 8% Rural Allowance

**CENTRE**
Estcourt District Hospital

**REQUIREMENTS**

**DUTIES**
Key Performance Areas: Work as part of a multidisciplinary team to ensure good quality of care across all disciplines. Perform quality improvement audits and surveys and report to Senior Management and multidisciplinary health team. Monitor and evaluate delivery of quality care at the entire institution. Ensure implementation of standards and Norms and Standards provincial initiatives. Co-ordinate quality improvement plans and initiatives within the institution. Monitor and evaluate the National and Provincial quality programs. Provide advice on various aspects of quality care to the institution. Provide monthly reports to Supervisors and Senior Management about progress of the service delivery. Monitor clinical and non-clinical areas on regular basis to ensure compliance to processes for standardization. Ensure that all departments are providing quality services. Ensure proper reporting and recording to Web system. Represent the institution in District and Provincial QAM forums.

**ENQUIRIES**
Mrs. M. House (Assistant Nursing Manager (M&E)) Tel No: (036) 342 7209 /7149

**APPLICATIONS**
must be forwarded to: The Human Resource Department, Estcourt Provincial Hospital, P/Bag x 7058, Estcourt, 3310

**CLOSING DATE**
21 February 2020

**POST 05/261**
CLINICAL PROGRAMME COORDINATOR – DISTRICT PHC TRAINER
LEVEL GRADE1 REF NO: UMZIN 01/2020

**SALARY**
R444 276 per annum Other Benefits 13th cheque Medical aid: Optional Homeowner’s allowance: Employee must meet prescribed requirements rural allowance on claim basis

**CENTRE**
Umzinyathi Health District Office

**REQUIREMENTS**
Grade 12/ Matric certificate an appropriate B Degree/National Diploma or equivalent qualification in Nursing plus Minimum of 7 years appropriate /recognizable nursing experience after registration as a Professional Nurse with SANC in General Nursing. Current Registration with SANC. Valid Driver’s License – Code 8 plus Proof of Computer Literacy – Ms Office (Word, Excel, Outlook & PowerPoint) Attach Proof of previous and/or Current Employment verified, signed and stamped by HR Department/ Employer. Recommendations: Experience in PHC Training. Knowledge, skills and competencies required: Project management excellent management, facilitation, communication and interpersonal skills. Report writing abilities Financial Management skills Empathy and counseling skills and knowledge Ability to make independent decisions An ability to priorities issues and other work related matters and to comply with timeframes Proven
initiative, decisiveness and the ability to acquire new knowledge swiftly A clear understating of challenges facing the Public Sector.

**DUTIES**

Key Performance Areas: Identify training needs by working closely with all Programme Managers. Co-ordinate the development, implementation and monitoring of the integrated PHC training plan in the District involving all relevant stakeholders. Support all Sub-District PHC Trainers until they are able to train and monitor trainings independently ensure the effective and efficient utilization of all resources allocated to the training component Adapt and modify training material in order to keep it current and relevant to current disease patterns and proper case management. Support all Programme Managers in order to ensure optimal and quality training of all Programmes within the District. Cascade Health Care policies, guidelines and protocols as stipulated by National and Provincial Programme Management into structured District training initiatives. Exercise innovation in co-ordinating trainings with external stakeholders eg, supporting partners, NGO’s, NPO’s, District Funded Partners. Compile monthly, quarterly and annual training reports and forward to the next level of care with attendance registers and skills smart documents. Compile a District training evaluation plan for all trainings conducted. Mentor, guide and coach trainees on respective subject matter. Monitor District training plan on a quarterly basis and reprioritize as per need. Provide trainings in line with ICRM, Regulatory norms and standards, clinical audit findings. Work closely with the District Clinical Specialist team members to ensure capacity building of all clinicians within the District.

**ENQUIRIE**

Mrs. R. S Sibiya Tel No: (034) 2999 114

**APPLICATIONS**

should be forwarded to The Human Resource Office 34 Wilson Street Umzinyathi Health District Office Dundee Private Bag X 2052 3000 Dundee 3000

**FOR ATTENTION**

Mrs. ML Mbatha

**NOTE**

Nb Please Note That Due To Financial Constraints, There Will Be No Payment Of S & T Claims.

**CLOSING DATE**

24 February 2020

**POST 05/262**

**CLINICAL PROGRAM CO-ORDINATOR HIV/AIDS (ARV) GRADE1: REF NO: AMAJ02/2020 (1 POST)**

**SALARY**

R444 276 per annum Other Benefits: 13th Cheque, Medical Aid (Optional), Housing Allowance: Employee must meet prescribed requirements

**CENTRE**

Amajuba Health District Office: Newcastle

**REQUIREMENTS**

Grade 12 (Senior certificate) Standard 10 or (National Vocational Certificate) Degree or Degree in General Nursing and Midwifery, Current registration with SANC Minimum of 7 years appropriate/recognizable nursing experience as a General Nurse Valid Driver’s License (Code EB) Certificate of service for previous and current work experience endorsed and stamped by HR Office must be attached Recommendations NIMART Training Proof of computer literacy Supervision experience in Hast unit Knowledge, Skills, Training And Competencies Required:-Report writing abilities Financial Management skills Knowledge of District Health system Strong interpersonal, communication and presentation skills Project management skills Ability to make independent decisions Ability to work under pressure and meet tight deadlines Understanding of the challenges facing the public health sector Ability to translate transformation objectives into practical plans Ability to prioritize issues and other work related matters and to comply with time frames Proven initiative, decisiveness and the ability to acquire new knowledge swiftly An ability to prioritize issues and other work related matters and to comply with timeframes Proven initiative, decisiveness and the ability to acquire new knowledge swiftly Computer literacy with a proficiency in MS Office Software applications.

**DUTIES**

Key Performance Areas:-Ensure that clinical audits are conducted at a Sub – District level Provide support, guidance and mentoring to health facilities with an aim of improving quality of patient care Ensure that an orientation
and induction programme is in place for newly appointed midwives. Ensure programme integration into operation Sukuma Sakhe objective. Compile monthly, quarterly and annual reports and forward to Supervisor and respective Provincial Managers. Ensure HAST programmes implementation (ART/CCMT/HTS/TB and HIV) and integration in the District. Analyse emerging health practices and trends and introduce remedial action in conjunction with health care specialists. Plan, organize and conduct community rallies and events that convey health messages and practices which support health programme strategies. Participate in the formulation of the District HAST operation and business plans. Monitor budget allocated for ART/CCMT and HTS. Participate in activities aimed at fully integrating HIV and AIDS programmes to the main streams of PHS. Facilitate and hold District HAST quarterly meeting. Support facility and sub – HAST meetings. Facilitate and conduct regular meetings with NGO’s supporting the programmes with the assistance of the HIV and AIDS trainer. Coordinating trainings and updates for NGO’s and Health Care Workers. Promote preventive and promotive health services through community structures and organizations. Work in close collaboration with other stakeholders to implement the HAST programme. Ensure implementation and monitoring of integrated TB and HIV information systems in the District.

ENQUIRIES: MS M.P Langa Tel No: (034) 328 7000
NOTE: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver’s License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Males are encouraged to apply and people with disability also should feel free to apply. Employment equity target for this post is African male.

APPLICATIONS: All applications should be forwarded to: The Deputy Director: Human Resource Management Services: KZN Department of Health, Private Bag X6661, Newcastle, 2940 Or Hand delivered to: 38 Voortrekker Street, Newcastle

FOR ATTENTION: MR V.J Khumalo
CLOSING DATE: 21 February 2020
POST 05/263: CLINICAL PROGRAM CO-ORDINATOR GRADE1 – NON COMMUNICABLE DISEASES): REF NO: AMAJ03/2020 (1 POST)

SALARY: R444 276 per annum Other Benefits 13th Cheque, Medical Aid (Optional), Housing Allowance: Employee must meet prescribed requirements

CENTRE: Amajuba Health District Office: Newcastle

REQUIREMENTS: Grade 12( Senior certificate) or (National Vocational Certificate) Degree or Diploma in General Nursing and Midwifery, Current registration with SANC A Minimum of 7 years appropriate/recognizable nursing experience as a
General Nurse Valid Driver’s License (code EB) Certificate of Service for previous and current work experience endorsed and stamped by HR Office must attached Recommendations Proof of computer literacy Knowledge, Skills, Training And Competencies Required:-Report writing abilities Financial Management skills Knowledge of District health system Empathy and counseling skills and knowledge Strong interpersonal communication and presentation skills Project management skills Ability to make independent decision Ability to work under pressure and meet tight deadlines Understanding of the challenges facing the public health sector Ability to translate transformation objectives into practical plans Ability to prioritize issues and other related matters and to comply with time frames An ability to prioritize issues and other work related matters and to comply with timeframes Proven initiative, decisiveness and the ability to acquire new knowledge swiftly Computer literacy with a proficiency in MS Office Software applications

**DUTIES**

Key Performance Areas:-Improve management of chronic diseases Improve eye care services. Ensure networking with Governmental and Non – Governmental stakeholders in service delivery Integrate with other programs to promote quality service delivery Participate in decongestions of facilities Promote clinical management of clients with chronic illnesses Promote preventative and promotive health services through community structures and organisations Ensure that clinical audits are conducted at a Sub – district level Provide support, guidance and mentoring to health facilities with an aim of improving quality of patient care Ensure programme integration into Operation Sukuma Sakhe (OSS) objectives Compile monthly, quarterly and annual Plan, organize and conduct community rallies and events that convey health messages and practices which support health programme strategies Participate in the formulation of the District health planning and development of operational plans Participate in activities aimed at fully integrating non communicable diseases programmes to the main stream of PHC services

**ENQUIRIES**

MS M.P Langa Tel No: (034) 328 7000

**APPLICATIONS**

All applications should be forwarded to: The Deputy Director: Human Resource Management Services: KZN Department of Health, Private Bag X6661, Newcastle, 2940 or Hand delivered to: 38 Voortrekker Street, Newcastle

**FOR ATTENTION**

MR V.J Khumalo

**NOTE**

Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver’s License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will not be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Males are encouraged to apply and people with disability also should feel free to apply. Employment equity target for this post is African male
CLOSING DATE : 21 February 2020

POST 05/264 : OPERATIONAL MANAGER NURSING (GENERAL STREAM) REF NO: PMMH/OMN/TCC 02/2020 (01 POST)

SALARY : R444 276 – R500 031 per annum Other Benefits Home Owner Allowance (conditions apply) 13th Cheque and Medical Aid (Optional) In-hospital Area Allowance (8% of Basic Salary)

CENTRE : Prince Mshiyeni Memorial Hospital

REQUIREMENTS : Operational Manager Grade1 Basic R 425 qualification (i.e. Degree/Diploma) in nursing or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a ‘Professional Nurse’. Certification of Registration with SANC as a Professional Nurse Proof of current year registration with SANC (2020) Experience: A minimum of 7 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing Knowledge, Skills Training And Competencies Required: Thorough knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal frameworks, such as:- Nursing Act, Health Act, Patient Right Charter, Batho Pele principles, Public Service Regulations, Disciplinary Code and Procedures in the Public Service. Operational management skills Ability to interact with diverse stakeholders and health care users and givers Good communication skills/Report writing skills/Facilitation skills/Coordination skills/Liaison skills/Information skills/Planning and organizing skills/Computer literacy skills. Key Performance Areas Manage and monitor proper utilization of human, financial and physical resources Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Supervise and ensure the provision of an effective and efficient patient care through adequate nursing care. Coordinate and monitor the implementation of nursing plan and evaluation thereof. Maintain constructive working relationship with nursing and other stakeholders (i.e. inter-professional, inter-sectoral and multi-disciplinary teamwork). Provide relevant health information to health care users to assist in achieving optimal health care and rehabilitation of patients.NB: Management reserves the right to allocate employees outside the appointed domain as service demands; this may occur in the instance of staff shortages experienced in any Nurse component.

ENQUIRIES : MS CB Zondo Tel No: (031) 9078248
APPLICATIONS : to be forwarded to: The Human Resource Manager Prince Mshiyeni Memorial Hospital; Private Bag X 07; Mobeni; 4060
FOR ATTENTION : MR VM Phewa
CLOSING DATE : 21 February 2020

POST 05/265 : CLINICAL NURSE PRACTITIONER (PHC) REF NO: NKAH 01/2020 (X1 POST)
Department: Primary Health Care

SALARY : Grade 1: R383 226 – R444 276 per annum
Grade 2: R471 330 – R579 696 per annum Other Benefits: 13th Cheque, Medical Aid,(Optional), Housing Allowance(employee must meet the prescribed requirements), 8% Rural Allowance

CENTRE : Chwezi Clinic

REQUIREMENTS : Senior Certificate (Grade 12). Degree/National Diploma in nursing that allows Registration with the SANC as a Professional Nurse and Midwifery. A post-basic nursing qualification, with a duration of at least 1(one) year accredited with SANC in Clinical Nursing Science, Health Assessment, Treatment and Care), Current SANC receipt (2020). Proof of current and previous work experience endorsed and stamped by Human Resource Department i.e. (Certificate of Service). Applicants must submit confirmation letter of relevant experience from their supervisors in an official letterhead of the employer when they apply. Grade 01: A minimum of four (4) years
appropriate/recognizable nursing experience after registration as a Professional Nurse with SANC in General Nursing. **Grade 02:** A minimum of fourteen (14) years appropriate/recognizable nursing experience after registration as Professional Nurse with SANC in General Nursing. At least ten (10) years of the period referred to above must be appropriate/recognizable after obtaining one (01) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care. Knowledge, Skills, Attributes and Abilities: Excellent communication skills, human relations and ability to teach and train staff within a team. Ability to work and maintain meaningful relationship within a diverse community. Knowledge of health and public service legislation, regulations and policies. Appropriate understanding of nursing scope of practice and nursing standards as determined by Primary Health Care. Basic computer literacy to enhance service delivery. Effective communication with patients, supervisors and other health professionals. Ability to work as part of multi-disciplinary team at all levels and work effectively to maintain a high level of service delivery. Knowledge of labour relations and disciplinary procedures. Basic understanding of HR and financial policies and practices. Planning, organising, leading, controlling, delegation, supervisory, communication, motivation, decision-making, problem-solving, disciplinary and co-ordination skills.

**DUTIES**


**ENQUIRIES**

MRS. SJ Nguse Tel No: (035) 833 5047

**APPLICATIONS**

Applications should be directed to: The Human Resource Manager – Nkandla District Hospital, Private Bag X 102, Nkandla, 3855 OR Hand Delivered to: Human Resource Department - Nkandla District Hospital, 491 Mbatha Lane, Nkandla 3855 (Attention to: Mrs. SG Masikane)

**NOTE**

Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of qualifications/certificates, Professional Registration Certificates, Identity Document and Driver’s Licence (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Due to cost-cutting measures, S&T Claims will not be paid to candidates who will be attending interview. African males are encouraged to apply.

**CLOSING DATE**

21 February 2020
POST 05/266

CLINICAL NURSE PRACTITIONER (PHC) REF NO: NKAH 02/2020 (X1 POST)
Department: Primary Health Care: School Health Services

REMUNERATION

Grade 1: R383 226 – R444 276 per annum
Grade 2: R471 330 – R579 696 per annum
Other Benefits: 13th Cheque, Medical Aid, (Optional), Housing Allowance (employee must meet the prescribed requirements), 8% Rural Allowance

CENTRE

Nkandla Hospital

REQUIREMENTS

Senior Certificate (Grade 12). Degree/National Diploma in nursing that allows Registration with the SANC as a Professional Nurse and Midwifery. A post-basic nursing qualification, with a duration of at least 1(one) year accredited with SANC in Clinical Nursing Science, Health Assessment, Treatment and Care). Current SANC receipt (2020). Proof of current and previous work experience endorsed and stamped by Human Resource Department i.e. (Certificate of Service). Applicants must submit confirmation letter of relevant experience from their supervisors in an official letterhead of the employer when they apply. Grade 01: A minimum of four (4) years appropriate/recognizable nursing experience after registration as a Professional Nurse with SANC in General Nursing. Grade 02: A minimum of fourteen (14) years appropriate/recognizable nursing experience after registration as Professional Nurse with SANC in General Nursing. At least ten (10) years of the period referred to above must be appropriate/recognizable after obtaining one (01) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care knowledge, skills, attributes and abilities Excellent communication skills, human relations and ability to teach and train staff within a team. Ability to work and maintain meaningful relationship within a diverse community. Knowledge of health and public service legislation, regulations and policies. Appropriate understanding of nursing scope of practice and nursing standards as determined by Primary Health Care. Basic computer literacy to enhance service delivery. Effective communication with patients, supervisors and other health professionals. Ability to work as part of multi-disciplinary team at all levels and work effectively to maintain a high level of service delivery. Knowledge of labour relations and disciplinary procedures. Basic understanding of HR and financial policies and practices. Planning, organising, leading, controlling, delegation, supervisory, communication, motivation, decision-making, problem-solving, disciplinary and co-ordination skills.

DUTIES

Key Performance Areas: Provide comprehensive Primary Health Care services to all learners in their catchment population. Attend to assessment and immunisation campaign required by the Department of Health. Treat, screen, educate and refer the learners accordingly. Attend to administrative duties and supervision. Conduct programmes and monthly statistics. Responsible for smooth running of the programmes in the schools

ENQUIRIES

MRS. SJ Nguse Tel No: (035) 833 5047

APPLICATIONS

Applications should be directed to: The Human Resource Manager – Nkandla District Hospital, Private Bag X 102, Nkandla, 3855 OR Hand Delivered to: Human Resource Department - Nkandla District Hospital, 491 Mbatha Lane, Nkandla 3855

FOR ATTENTION

Mrs. SG Masikane

NOTE

Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of qualifications/certificates, Professional Registration Certificates, Identity Document and Driver’s Licence (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the
following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Due to cost-cutting measures, S&T Claims will not be paid to candidates who will be attending interview. African males are encouraged to apply.

**CLOSING DATE** : 21 February 2020

**POST 05/267** : CLINICAL NURSE PRACTITIONER REF NO: SAP 03/2020

**SALARY** : Grade 1: R383 226 - R444 276 per annum
Grade 2: R471 333 - R579 696 per annum
Other Benefits: Rural Allowance, 13th Cheque, medical Aid (Optional), Housing allowance (employee must meet minimum requirements)

**CENTRE** : Qulashe Clinic

**REQUIREMENTS** : Senior Certificate (Grade 12) or equivalent qualification PLUS Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Diploma/Degree in General nursing and Midwifery plus 1 year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care. Certificates of Registration with the SANC (General Nursing and relevant post basic qualification). Valid Driver’s licence is an added recommendation. Experience: **Grade 1**: A minimum of four (4) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nurse plus 1 year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care. **Grade 2**: A minimum of fourteen (14) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing of which at least ten (10) years of the period referred to above must be appropriate or recognizable experience in PHC after obtaining 1 year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care. **Skills**: Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Work as part of the multi-disciplinary team to ensure good nursing care. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Able to plan and organize own work and that of support personnel to ensure proper nursing care. A sound knowledge of the Provincial Health Act of 2000, Nursing Act, Occupational Health and Safety Act of 1995.

**DUTIES** : To execute duties and functions with proficiency in support of the aims and strategic objectives of the institution and to perform duties/functions within the prescripts of all applicable legislation. To provide quality comprehensive primary health care. Maintain client satisfaction through quality service, innovation and professional nursing care by upholding the principles of Batho Pele and the standards set by the accreditation process. Ensure provision of educational services to clients. Ensure proper utilization of resources and exercise care of the Government Property. Plan and organize services to ensure cost effective use of resources. Assess staff requirements based on workload. Identity areas for improvement, problems etc. and communicate these to sister in charge. Compile and analyses monthly statistics and use the information for future planning. Provide nursing care that leads to improved service delivery. Maintain client’s satisfaction through quality services. Maintain clinical competence by
ensuring that specific principles of nursing care are within the legal requirements.

ENQUIRIES
Mr SS Wosiyane at Tel No: (033) 7019003

APPLICATION
Direct your application quoting the relevant reference number to: The Chief Executive Officer, St. Apollinaris Hospital, Private Bag x206, Creighton, 3263, Hand delivered applications may be submitted to Human Resource Section, St Apollinaris Hospital or be dropped in the application box at Security Department on or before the closing date before 16:00.

FOR ATTENTION
Human Resources Section.

NOTE
Applications should be submitted on form Z83 obtainable from any Public Service Department or from the website www.kznhealth.gov.za and should be accompanied by a CV (experience must be comprehensively detailed) and certified copies of qualification certificates plus registration certificates. Certificate of service endorsed by Human Resources. Certified copy of Identity Document. No faxed or e-mailed applications will be considered. The Department reserves the right fill or not to fill the post after advertisement. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. The appointments are subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants in possession of foreign qualifications must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications. “People with disabilities should feel free to apply”. The target group in terms of employment equity for posts advertised is African males. The Department will not be liable where applicants use incorrect/no reference numbers on their applications. Short-listed candidates will not be compensated for S & T claims.

CLOSING DATE
21 February 2020.

POST 05/268
CLINICAL NURSE PRACTITIONER REF NO: SAP 04/2020

SALARY
Grade 1: R383 226 - R444 276 per annum
Grade 2: R471 333 - R579 696 per annum Other Benefits: Rural Allowance, 13th Cheque, medical Aid (Optional), Housing allowance (employee must meet minimum requirements)

CENTRE
Sokhela Clinic

REQUIREMENTS
Senior Certificate (Grade 12) or equivalent qualification Plus Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Diploma/Degree in General nursing and Midwifery plus 1 year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care. Certificates of Registration with the SANC (General Nursing and relevant post basic qualification).Valid Driver’s licence is an added recommendation. Experience: Grade 1: A minimum of four (4) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nurse plus 1 year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care. Grade 2: A minimum of fourteen (14) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing of which at least ten (10) years of the period referred to above must be appropriate or recognizable experience in PHC after obtaining 1 year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care. Skills: Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Work as part of the multi-disciplinary team to ensure good nursing care. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Able to plan and organize own work and that of support personnel to ensure

**DUTIES**
To execute duties and functions with proficiency in support of the aims and strategic objectives of the institution and to perform duties/functions within the prescripts of all applicable legislation. To provide quality comprehensive primary health care. Maintain client satisfaction through quality service, innovation and professional nursing care by upholding the principles of Batho Pele and the standards set by the accreditation process. Ensure provision of educational services to clients. Ensure proper utilization of resources and exercise care of the Government Property. Plan and organize services to ensure cost effective use of resources. Assess staff requirements based on workload. Identity areas for improvement, problems etc. and communicate these to sister in charge. Compile and analyses monthly statistics and use the information for future planning. Provide nursing care that leads to improved service delivery. Maintain client’s satisfaction through quality services. Maintain clinical competence by ensuring that specific principles of nursing care are within the legal requirements.

**ENQUIRIES**
Mrs N Dladla at Tel No: (039) 8311018

**APPLICATION**
Direct your application quoting the relevant reference number to: The Chief Executive Officer, St. Apollinaris Hospital, Private Bag x206, Creighton, 3263.

**FOR ATTENTION**
Human Resources Section, Hand delivered applications may be submitted to Human Resource Section, St Apollinaris Hospital or be dropped in the application box at Security Department on or before the closing date before 16:00.

**NOTE**
Applications should be submitted on form Z83 obtainable from any Public Service Department or from the website www.kznhealth.gov.za and should be accompanied by a CV (experience must be comprehensively detailed) and certified copies of qualification certificates plus registration certificates. Certificate of service endorsed by Human Resources. Certified copy of Identity Document. No faxed or e-mailed applications will be considered. The Department reserves the right fill or not to fill the post after advertisement. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. The appointments are subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants in possession of foreign qualifications must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications. "People with disabilities should feel free to apply". The target group in terms of employment equity for posts advertised is African males. The Department will not be liable where applicants use incorrect/no reference numbers on their applications. Short-listed candidates will not be compensated for S & T claims.

**CLOSING DATE**
21 February 2020.

**POST 05/269**
PROFESSIONAL NURSE SPECIALITY (ICU & HIGH CARE) – GRADE 1,
2 REF NO: GJGM 43/2019 (X 1 POST)
Re- Advertisement
Component: 029498

**SALARY**
Grade 1: R383 226 per annum
Grade 1: R471 333 per annum

**CENTRE**
GJGM Hospital

**REQUIREMENTS**
Degree/Diploma in General nursing and Midwifery or equivalent qualification that allows registration with the SANC as a Professional Nurse Plus Registration with SANC as a Professional Nurse Plus Post basic Diploma Nursing Qualification in Relevant Specialty (Trauma or Intensive Care
Nursing) with duration of One Year Accredited with SANC. Proof of current registration (2019 receipt) **Grade 1** A minimum of four (4) years appropriate recognizable experience in Nursing after registration as a professional nurse. Proof of current/previous work experience endorsed and stamped by HR must be attached. **Grade 2:** A minimum of 14 years appropriate recognizable experience in Nursing after registration as a professional nurse with SANC in General Nursing. At least 10 years of the period referred to the above must be appropriate/recognizable experience in the specific speciality after obtaining the one year Post – Basic qualification in relevant speciality Knowledge, Skills And Competencies Required: Knowledge of Nursing Care, Processes and Procedures, Nursing statutes, and other relevant Legal frameworks, such as Nursing Acts, Health Act, Patient Right Charter, Batho Pele Principles, Public Service Regulations, Disciplinary Code and Procedures in the Public Service. Leadership, Organizational, Decision Making, Problem Solving and Interpersonal Skills within the limits of the Public Sector Personal Attitudes, Responsiveness, Professionalism, Supportive, Assertive and must be a Team player.

**DUTIES**: Demonstrate an in depth understanding of legislation and related ethical nursing practices and how this impact on service delivery. Ensuring clinical nursing practice by the nursing team in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Plan management according to identified problems. Ensure accurate record keeping for statistics purposes. Ensure adherence to principles of IPC practices in the unit. Manage the unit in the absence of the supervisor. Manage the utilization of all the resources efficiently and effectively. Promote quality nursing care of the patients and ensuring that a healthy and safe environment is maintained. Assist in the coordination and implementation of the National Core Standards in theatre and in the whole institution for better quality patient’s care. Maintain competence in the execution of her/his duties, while managing high standards of performance including for others. Provision of optimal, holistic specialized critical nursing care with set standards within professional/legal framework. Be able to manage ventilated patients when necessary.

**APPLICATIONS**: Applications to be forwarded to: Postal Address: Human Resources Department, The Human Resource Manager, GJGM Regional hospital, Private Bag X 10609, Stanger 4450, Physical address: The Human Resource Department, Corner of Patterson & King Shaka Street

**FOR ATTENTION**: Mr S. Govender

**NOTE**: Directions to Candidates: The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or form website- www.kznhealth.gov.za Originally signed Z83 must be accompanied by a detailed CV and originally recently certified copies of highest educational qualification/s (not copies of certified copies) of required educational qualifications set out in the advertisement plus certified I.D Copy, Updated Curriculum Vitae. Applications must be submitted on or before the closing date. The reference number must be indicated in the column provided on the form Z83 e.g. St13/2019 .NB: Failure to comply with the above instruction will disqualify applicants. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s).This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post

**CLOSING DATE**: 28 February 2020
POST 05/270 : PROFESSIONAL NURSE SPECIALITY: ADVANCED MIDWIFERY REF NO: SAH 10/2019 (2 POSTS)
Re-Advertisement

**SALARY**

| Grade 1 | R383 226 per annum |
| Grade 2 | R471 333 per annum |
| Other Benefits: | 13th Cheque, 12% Rural Allowance, Home Owners Allowance (Employee Must Meet Prescribed Requirements), Medical Aid (Optional) |

**CENTRE**

ST Andrews Hospital: Maternity Ward

**REQUIREMENTS**

**Grade 1**
Diploma/Degree in General nursing and Midwifery PLUS 1 year post basic qualification in Advanced Midwifery and Neonatal Nursing Science. A minimum of 4 years appropriate recognizable experience in nursing after registration with SANC in general nursing and midwifery. Current registration with SANC as a General Nurse and Advanced Midwifery and Neonatal Nursing Science

**Grade 2**
Diploma/ Degree in General Nursing and Midwifery Plus 1 year post basic qualification in Advanced Midwifery and Neonatal Nursing Science. A minimum of 14 years appropriate recognizable experience in nursing after registration with SANC in general nursing and midwifery. At least 10 years of the period mentioned above must be recognizable experience in the specific specialty, after obtaining the one year post basic qualification in the relevant specialty. Current registration with SANC as a General Nurse, Midwifery and Advanced Midwifery and Neonatal Nursing Science Skills: Knowledge of nursing care and processes and procedures. Knowledge of Public service regulations. Disciplinary code, human resource policies, hospital generic and specific policies. Leadership, supervisory and good communication skills. Team building and cross cultural awareness. Knowledge of SANC rules and regulations. Knowledge of Batho Pele Principles and patients' rights charter.

**DUTIES**

Must be able to handle obstetric and emergencies and high risk conditions. To execute duties and functions with proficiency within prescript of applicable legislation. Provision of quality patient care through setting of standards, policies and procedures. To participate in quality improvement programmes and clinical audits. Uphold Batho Pele and patients’ rights principles. Provide a safe, therapeutic environment as laid down by the Nursing act. Maintain accurate and complete patient records according to legal requirements Exercise control over discipline, grievance and labour relations issues. Manage and supervise effective utilization of all resources e.g. Human, Financial, material etc. Implementation and management of infection control and prevention protocols. Assist with performance reviews i.e. EPMDS as well as student progress reports. Maintain a plan to improve the quality of Nursing and health care in operating theatre. Formulation of theatre policies to ensure good practice. Ensuring the availability of the necessary basic equipment

**ENQUIRIES**

MRS MR Singh Phone Tel No: (039) 433 1955 EXT 211

**APPLICATIONS**

Should Be Forwarded: The Chief Executive Officer. St Andrews Hospital, Private Bag X1010 Harding, 4680. Or Hand Delivery: 14 Moodie Street, Harding 4680.

**FOR ATTENTION**

Human Resource Manager

**NOTE**

People with Disabilities and African Males Are Encouraged To Apply

**CLOSING DATE**

28 February 2020

POST 05/271 : PROFESSIONAL NURSE (GENERAL) (ICU) REF NO: MAD 01/2020 (06 POSTS)

**SALARY**

| Grade 1 | R383 226 – R444 276 |
| Grade 2 | R471 333 – R579 696 |
| Grade 3 | R383 226 - R485 475 per annum plus 8% Inhospitable Allowance, 13th cheque, medical Aid (Optional) and housing allowance (employee must meet prescribed requirements) |

**CENTRE**

Madadeni Provincial Hospital

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REQUIREMENTS

Professional Nurse (general) Grade 1 Basic R425 Degree/Diploma in General Nursing or equivalent qualification that allows registration with the SANC as a professional nurse. Registration with SANC as a professional nurse. Proof of current registration with SANC (2020).

Professional Nurse (General) Grade 2 Basic R425 Degree/Diploma in General Nursing or equivalent qualification that allows registration with the SANC as a professional nurse. A minimum of 10 years appropriate/recognizable experience in nursing after registration as a professional nurse with SANC in General Nursing. Registration with SANC as a professional nurse. Proof of current registration with SANC (2020).

Professional Nurse (General) Grade 3 Basic R425 Degree/Diploma in General or equivalent qualification that allows registration with the SANC in professional Nurse. A minimum of 20 years appropriate/recognizable experience in nursing after registration as a professional nurse with SANC in General Nursing. Registration with SANC as a professional nurse. Proof of current registration with SANC (2020). Certificate of service from previous and current employer. Recommendation: General Nurse with a minimum of 1 year verifiable appropriate experience in Intensive Care Unit. Skills, Training and Competencies required: - Strong interpersonal, communication and presentation skills. Ability to make independent decisions. An understanding of the challenges facing the public health sector. Ability to prioritize issues and other work related matters and to comply with time frames. High level of accuracy. Depth knowledge of Acts, Policies, Procedures, Prescripts and Legislations.

DUTIES

Key Performance Ares: - Render an optimal holistic specialized nursing care to patients as member of the Multidisciplinary team. Train and supervise junior staff and student nurses. Maintain accreditation standards by ensuring compliance with National Core Standards. Co-ordinate clinical activities of the unit. Participate in the formulation, analysis, implementation and monitoring of unit objectives, policies, and procedures. Participate in nursing audits and maintain accurate records. Display a concern for patients, promoting advocating, and facilitating proper treatment and care. Ensure the unit complies with Infection Prevention and Control as well as Occupational Health and Safety policies. Strengthen ethics and professionalism. Provide safe and therapeutic environment for patients, staff and public. Participate in staff development using EPMDS System and other work related programmes and training.

ENQURIES

Ms ZE Gumede Tel No: (034) 328 8137

APPLICATIONS

All applications should be posted to: The Recruitment Officer, Madadeni Hospital, Private Bag x6642, Newcastle, 2940

FOR ATTENTION

The Recruitment Officer

NOTE

The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of Qualifications and Identity document – not copies of certified copies. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. MAD 01/2016. NB: Failure to comply with the above instructions will be disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualification Authority (SAQA) to their applications. Non –RSA Citizens/Permanent Residents/Work permits holders must submit documentary proof together with their Applications. Due to the large number of applications, receipt of applications will not be acknowledged. However,
correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview.

CLOSING DATE : 21 February 2020

POST 05/272 : ASSISTANT DIRECTOR-HRM REF NO. OTH CHC 03/2020 (01 POST)

SALARY : R376 596 per annum Other Benefits: 13th cheque, Medical Aid (Optional), Home owner’s allowance (employee must meet prescribed Requirements)

CENTRE REQUIREMENTS : Othobothini Community Health Centre (Jozini)


DUTIES : Manage all HR components i.e. HR Practices, HR Planning and Development, Staff Relations and Employee Health & Wellness for the CHC in order to ensure that high quality service is being provided. Ensure that the Performance Management Development System is implemented successfully in the CHC by providing guidance and assistance with regard to its application and administration to all Managers within the CHC for achievement of goals and objectives of the CHC. Ensure that transactional functions pertaining to employment practices are rendered in accordance with departmental policy imperatives. Ensure that transactional functions pertaining to conditions of service are rendered in accordance with departmental policy imperatives. Ensure the development of HR Plan, Workplace Skills Plan and Employment Equity Plan and ensure implementation for the CHC and ensure that all stakeholders are represented as per the guidelines. Ensure the effective and efficient utilization of resources allocated to the Section, including the development of staff. Ensure the establishment of a fully functional EAP and Employee Health & Wellness programme in the CHC. Ensure that recruitment, appointments and transfers are in accordance with the laid down prescripts. Provide regular inputs towards realization of ideal clinic & National Core Standards. Promote sound employer-employee relationship and minimize conflict within the CHC ensuring delivery of quality services. Employment Equity Target: African Male Kindly attach certificate of Service/Proof of work experience endorsed by HR.

ENQUIRIES : Mr. B.K. Mpupa (HR Supervisor): Tel No: (035) 5721327

APPLICATIONS : Please forward applications quoting reference number to: Human Resource Management Service, Othobothini CHC, Private Bag X 12, Jozini, 3969 or hand deliver to Othobothini CHC HR Department.

NOTE : Applications must be submitted on the Application for Employment Form (Z83), which is obtainable at any Government Department or from website- www.kzhealth.gov.za. Certified copies of ID, Std 10 certificate, educational qualifications, certificate of service/proof of experience signed by HR office must be submitted together with your CV. People with disabilities should feel free to apply. Reference numbers must be indicated on the space provided. Please note that appointment will be subject to positive outcome obtained from NIA on the following checks: security clearance, credit record, qualifications, citizenship, and previous experience verification. Should you not hear from us three months after the closing date, please accept that your application was not successful.