ANNEXURE I

MINERAL RESOURCES

The Department of Mineral Resources (DMR) is an equal opportunity, affirmative action employer and it is the intention to promote representivity in the Public Sector through the filling of this post. Persons whose transfer/promotion/appointment will promote representivity will therefore receive preference. An indication in this regard will be vital in the processing of applications. People with disabilities and women are encouraged to apply.

APPLICATIONS: Please forward your application, quoting reference, addressed to: The Director-General, Department of Mineral Resources, Private Bag X59, Arcadia, 0007 or hand delivered to Trevenna Campus, corner Meintjies and Francis Baard Street, former Schoeman. N.B: Faxed and emailed applications will not be considered.

FOR ATTENTION: Ms T Sibutha/Ms N Maseko.

CLOSING DATE: 21 February 2020

NOTE: Applications must be submitted on form Z.83, obtainable from online from DMR Website or at www.gov.za as well as any Government Department. All sections of the Z83 must be completed (In full, accurately, legibly, signed and dated), signed and accompanied by certified copies of qualification(s), Identity Document (certified within the past 3 months); Proof of citizenship if not RSA citizen; a comprehensive CV and three reference persons with the following information: name and contact numbers and indication of the capacity in which the reference is known to the candidate. Where a valid driver’s licence is a requirement, a clear certified copy must be attached (also certified within the past 3 months) it is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) on application. Failure to submit the copies mentioned above will result in the application being disqualified. All shortlisted candidates for SMS posts will be subjected to a technical exercise(s) that intends to test relevant technical elements of the position, the logistics of which will be communicated by the Department. Following the interviews and technical exercise, the selection panel will recommend candidates to attend a generic managerial Competency Assessment. Note that correspondence will only be conducted with the short-listed candidates. If notification of an interview is not received within three (3) months after the closing date, please regard your application as unsuccessful. Requirements stated on the advertised posts are minimum inherent requirements; therefore, criterion for shortlisting will depend on the proficiency of the applications received. Applicants must note that personnel suitability checks will be conducted once they are short-listed and that their appointment is subject to positive outcomes of these checks, which include security screening, security vetting, qualification verification, criminal records and financial records checks. Reference checks will also be done during the selection process. Applicants who do not comply with the above-mentioned requirements, as well as application received after the closing date will not be considered. If an applicant wishes to withdraw an application, He/She must do so in writing. The Department reserves the right not to fill an advertised post at any stage of the recruitment process.

OTHER POST

POST 05/49: TECHNICAL ADVISOR: OCCUPATIONAL HYGIENE REF NO: DMR/20/0001

SALARY: R869 007 per annum (all-inclusive package)

CENTRE: Head Office, Pretoria

REQUIREMENTS: Certificate in Mine Environment Control with an added advantage of Occupational Hygiene qualification. In addition, the following is also required: Five (5) years practical experience within the mining industry in the occupational hygiene and mine environment control environment. Five (5) years’ experience in technical development of the occupational inspection/
auditing of the mine environment condition, Plus the following competencies:
Knowledge: Mine Health and Safety Act, Occupational Hygiene, Mine environmental Control and Risk assessment and strategy development.
Skills: Analytical and report writing, Investigation, inquiries, inspection and auditing, stakeholder management and planning and execution of task.
Communication: Competent communicator (verbal and non-verbal).
Creativity: Innovative and creative abilities.

**DUTIES**: Provide input into the development of legislation and into research requirements. Provide integrated professional technical advice. Analysis of Occupational health incidents and trends. Participate in tripartite structures. To assist with the enforcement of uniform and consistent enforcement policies. Identify training needs, provide knowledge transfer and mentorship.

**ENQUIRIES**:
Ms Constance Kekana Tel No: (012) 444 3646

**NOTE**: This appointment will be subject to a valid certificate of fitness. Coloureds and Indians are encouraged to apply.