DEPARTMENT OF ENVIRONMENT AFFAIRS  

The National Department of Environment Affairs is an equal opportunity, affirmative action employer.

APPLICATIONS: Director-General, Department of Environment, Forestry and Fisheries, Private Bag X447, Pretoria, 0001 or hand-delivered to: Environment House, Erf 1563 Arcadia Extension 6, Cnr Soutpansberg and Steve Biko Road, Arcadia, Pretoria.

FOR ATTENTION: Human Resource Management

CLOSING DATE: 24 February 2020

FOR ATTENTION: Human Resource Management

NOTE: Applications must be submitted on a Z83 form with a copy of a comprehensive CV, certified copies of qualifications and ID document as well as a Driver’s License in order to be considered. The National Department of Environment Affairs is an equal opportunity, affirmative action employer. It is our intention to promote representivity (race, gender and disability) in the department through the filling of posts and candidates appointment/transfer will promote representivity will receive preference. It is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Correspondence will be limited to successful candidates only. If you have not been contacted within three 3 months after the closing date of the advertisement, please accept that your application was unsuccessful. Short-listed candidates will be subjected to the following: a technical exercise that intends to test relevant technical elements of the job, screening and security vetting to determine their suitability for employment, including but not limited to: Criminal records; Citizen Status; Credit worthiness; Previous employment (reference checks); and Qualification verification. The person appointed to this position will be subjected to a security clearance. SMS candidates will be subjected to a competency assessment test and the signing of a performance agreement and an employment contract (once appointed). The Department reserves the right not to make an appointment.

ERRATUM: Kindly note that the post of IT LAN/Desktop Support Manager with Ref No: COO30/2019 advertised in the Public Service Vacancy Circular 04 dated 31 January 2020, has been withdrawn. Sorry for the inconvenience.

OTHER POSTS

POST 05/08: DEPUTY DIRECTOR: ACQUISITION & DEMAND MANAGEMENT REF NO: CFO15/2019

SALARY: R733 257 per annum

CENTRE: Pretoria


and supplier performance. Reviews of Supply Chain Management Policies and external reporting, deviation reporting.

ENQUIRIES : Ms L Nesane Tel No: (012) 399 9045
POST 05/09 : CONTROL ENVIRONMENTAL OFFICER GRADE A: CHEMICALS AND WASTE REGULATION AND POLICY REF NO: CWM01/2019

SALARY : R495 219 per annum (OSD)
CENTRE : Pretoria
REQUIREMENTS : A four (4) year degree in environmental or natural science or equivalent qualification coupled with at least six (6) years post qualification experience. Experience in the implementation of environmental law will be an added advantage. Three (3) years working experience in the field of pollution, chemicals and waste management. Understanding of the policy and legislative framework governing environmental management in general and pollution and waste management and legislative processes. Proven experience in policy development and legislative drafting. Proven experience in coordinating public participation and engagement with multiple stakeholders. Experience in project management. Skills required: Negotiation skills, good interpersonal relations, well-developed communication skills, and excellent project management skills, conflict management. The incumbent must have ability to work independently and efficiently under pressure. The incumbent may be required to travel from time to time, hence a driver’s license is one of the requirements.

DUTIES : Manage the development of national policies and strategies on chemicals, pollution and waste management. Support the development of national legislation and regulations on pollution and waste management. Support the development of appropriate norms and standards for all aspects of chemicals, pollution and waste management. Support provincial environmental departments when drafting legislation and regulations that are aligned to national policy. Support municipalities to draft by-laws that are aligned to national policy. Assess that domestic legislation supports ratified Multilateral Environmental Agreements (MEAs). Liaise with line functions in the development of national policies, strategies and legislation on pollution and waste management. Promote public participation in processes for the development of national policies, strategies and legislation on pollution and waste management. Participate in departmental and government forums on law reform and legislative processes. Coordinate multi-stakeholder forums for pollution and waste management. Represent the department in inter-Departmental forums and industry forums on law reform relating to chemicals, pollution and waste management. Coordinate the implementation of the NEMWA and its subordinate legislation. Manage projects in the sub directorate. Facilitate the implementation of the Social Economic Impact Assessment System of government in relation to the NEMWA.

ENQUIRIES : Mr K Mokoena, Tel No: (012) 399 9825
POST 05/10 : CONTROL ENVIRONMENTAL OFFICER GRADE A: PRIORITY AREA LANNING REF NO: CCAQ14/2019

SALARY : R495 219 per annum (OSD)
CENTRE : Pretoria
REQUIREMENTS : A four (4) year degree in Environmental or Natural Science or equivalent relevant qualification plus 6 years post qualification experience in related field; and appropriate experience or knowledge of current air quality management and other environmental issues. The incumbent must have experience in or an advanced knowledge of the implementation of the National Environmental Management Air Quality Act 39 of 2004, air quality management planning, experience and/or knowledge of sophisticated information and communication technology, data and information management techniques, emissions inventory database development and management, sound knowledge of industrial and energy generation processes; and experience in working with multi-stakeholder groups. The
incumbent must also pose the following skills: organizational and administrative skills, knowledge of project management, research skills, good communication (include verbal and exceptional scientific report writing skills); and must have the ability to develop and apply policies.

**DUTIES**
- Priority Area Identification; Development of the Priority Area Air Quality Management Plans; Conducting a review for the Priority Area AQMP;
- Priority Area reporting; providing support to Provincial Departments with respect to identification, planning and implementation related to provincial priority areas. Conducting research and collect data relevant to air quality management within the priority areas.

**ENQUIRIES**
- Dr V Gololo Tel No: (012) 399 9203

**POST 05/11**
- CONTROL ENVIRONMENTAL OFFICER GRADE A: ATMOSPHERIC LEGISLATION AND REGULATION

**SALARY**
- R495 219 per annum (OSD)

**CENTRE**
- Pretoria

**REQUIREMENTS**
- An LLB Degree plus 6 years post qualification experience in a relevant field. Specialist knowledge of environmental law, ability to draft, interpret, review and amend legislation and subordinate legislation. The ability to interpret and provide legal opinion and advice. Knowledge of: National Environmental Management: Air Quality Act, 2004 (Act No. 39 of 2004); Environmental issues, especially those relating to air and the atmosphere; and Air quality management governance. In addition, applicants must have general knowledge of: Environmental quality and protection policies, strategies and priorities; Government's standard administrative procedures; and (c) general administration practices.

**DUTIES**
- To ensure that the national air quality legislation and subordinate legislation developed and implemented are of the best quality with a view of protecting and defending the right of all South Africans to air and atmospheric quality that is not harmful to health and well-being. Ensuring that the department’s air quality related legislation and regulation functions are carried out efficiently and effectively. To this end, the successful candidate will be responsible for the following key performance areas: National legislation and regulations development and review; Sector legislation and regulations development and review; Legislation and regulations development and implementation support; Air quality legal advisory support to the Chief Directorate: Air Quality Management; and Support to Provincial Departments.

**ENQUIRIES**
- Dr V Gololo Tel No: (012) 399 9203

**POST 05/12**
- ASSISTANT DIRECTOR: HR PLANNING AND HR INFORMATION REF NO: COO32/2019

**SALARY**
- R376 596 per annum (excluding benefits)

**CENTRE**
- Pretoria

**REQUIREMENTS**
- National Diploma in Human Resource Management or equivalent relevant qualification. Minimum of 3 years’ relevant experience. Knowledge of the Human Resource Management Legislation and regulatory framework. Knowledge of Public Service Regulatory Framework, Public Finance Management Act and Treasury Regulations and HR practice and procedures, administrative procedures, project management, personnel management, Human Resource Planning, Human Resource development, and organizational information. Good strategic planning management, leadership management, people management, change management, policy development and implementation, financial management, research, analytical, organizing, planning, presentation, communication skills (verbal and written), interpersonal, coordination and stakeholder liaison and interpersonal-relations skills. Ability to work long hours voluntarily, gather and analyse information, develop and apply policies, work individually, in team, under extreme pressure and with difficult persons and to resolve conflict.
DUTIES: The successful candidate will be responsible to provide human resources planning and information support services through the following key performance areas: Coordination of Human Capital Management compliance reporting, Maintain HR Information and statistics, Development and implementation of the HR Plan. Maintain HR dashboard information service.

ENQUIRIES: Mr G Ntshane; Tel. No: (012) 399 – 8628