ANNEXURE R

THE PRESIDENCY

The Presidency is an equal opportunity, affirmative action employer. It is our intention to promote representivity (race, gender and disability). The candidature of persons whose appointment will promote representivity will receive preference. Candidates with disabilities are encouraged to apply. Candidates will be subjected to a security clearance up to the level of “Top Secret”.

APPLICATIONS: The Presidency, Private Bag x1000, Pretoria, 0001 or Hand deliver at Government Avenue, Union Buildings.

FOR ATTENTION: Mr G Mahlangu

CLOSING DATE: 14 February 2020

NOTE: Applications must be submitted on form Z83 and should be accompanied by certified copies of qualifications, ID as well as a comprehensive CV in order to be considered. It is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Correspondence will be limited to successful candidates only. If you have not been contacted within 3 months after the closing date of this advertisement, please accept that your application was unsuccessful. Shortlisted candidates will be subjected to a pre-employment screening and a Top Secret security vetting to determine the suitability of the person for the position. Failure to submit the requested documents will result in your application not being considered.

OTHER POST

POST 04/99: INDEPENDENT EXTERNAL CHAIRPERSON OF THE RISK MANAGEMENT COMMITTEE

Term of Office: The appointment of the chairperson is for a three (3) year duration from the date of appointment, subject to renewal at the discretion of the Department.

Directorate: Risk Management

SALARY: Remuneration will be at a rate prescribed by the National Treasury (Treasury Regulation 20.2.2 refers), and Actual travelling expenses at the Government prescribed rate per kilometer.

CENTRE: The Presidency, Union Buildings, Pretoria

REQUIREMENTS: An independent external person, with extensive knowledge of the relevant regulations and prescripts including the Public Finance Management Act, Treasury Regulations, ISO 31000, King Reports on Corporate Governance, COSO and the Public Sector Risk Management Framework. Experience in Strategic Planning, Stakeholder relations/ management, Risk Management, Financial Management, Internal Control, Compliance, Anti-Fraud and Corruption, Business Continuity and Auditing. Experience in serving in oversight committees. Knowledge and or experience in the public sector will be an added advantage. Must be a member of a professional body, preferably in Risk Management.

DUTIES: The candidate will chair The Presidency’s Risk Management Committee and provide an oversight role. The key duties of the chairperson is to: Ensure that each meeting is planned effectively and conducted according to the Risk Management Committee Charter; Prepare together with the Secretariat of the Committee, the agenda for the meetings; Check the minutes of the previous meeting after they have been adopted. Ensure that the proceedings of the meeting are directed and kept under control; and that all matters are dealt with in an orderly, efficient manner. Ensure that decisions are taken on all matters under discussion. Ensuring that the Committee produces reports in accordance with the Risk Management Committee Charter and its Annual Implementation Plan. Ensuring that the institutions risks are managed effectively. Providing support and supervision to the Chief Risk Officer; monitoring the implementation of risk management strategy within The Presidency. Ensuring that the identified risk mitigation strategies employed by The Presidency are evaluated for their effectiveness. Assisting in reviewing risk management action plans to be instituted and ensuring compliance with such plans. Assisting in integrating risk management into planning, monitoring and reporting processes. Preparing and presenting Risk Management
Chairperson’s report to the Accounting Officer and the Audit Committee on a quarterly basis. Assisting The Presidency in ensuring that it improves its risk maturity level; and assisting the institution in the development of the most effective measures to prevent, detect and investigate fraud and corruption and ensure compliance with applicable legislation. Attend as a Standing Invitee – Audit Committee and Ethics Committee meetings. With regard to management of the Committee: Take all reasonable steps to ensure that the Committee fulfills its obligations and responsibilities. Call and chair quarterly meetings and special meetings. Maintain an ethical and responsible decision-making framework at Committee level and address any potentially unethical or dishonest situations or potential conflict of interest brought to his/her attention in a timely and efficient manner. Provide overall leadership to the Committee without limiting the principles of collective responsibilities of Committee decisions. Take all reasonable steps to encourage participation of all Committee Members in the Committee meetings and to facilitate free and constructive discussion. Maintain a good working relationship with the Secretariat to ensure that tasks to be completed between meetings are completed.

ENQUIRIES

: Mr Gavin Mahlangu Tel No: (012) 300 - 5378