The vision of the Department of Cooperative Governance is one of having a well co-ordinated system of Government consisting of National, Provincial and Local spheres working together to achieve sustainable development and service delivery. The Department intends to invest in human capital, increase integrated technical capacity directed at service delivery and promote representivity in the Department through the filling of these posts. The candidature of persons whose appointment/transfer/promotion will promote representivity will therefore receive preference.

CLOSING DATE: 21 February 2020

NOTE: The successful candidate will be appointed subject to positive results of the security clearance process and the verification of educational qualification certificates. Applications must be submitted on a signed Z83 Form (application form), obtainable from any Public Service department website, and should be accompanied by a comprehensive CV as well as certified copies of ID and all qualifications. It is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation. Incomplete applications or applications received after the closing date will not be considered. It is important to note that it is the applicant’s responsibility to ensure that all information and attachments in support of the application are submitted by the due date. Due to the large number of responses anticipated, correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of the advertisement, please accept that your application has been unsuccessful. Thank you for the interest shown in the Department.

OTHER POSTS

POST 04/02: DEPUTY DIRECTOR: INSTITUTIONALISATION OF COMMUNITY ENGAGEMENT REF NO: 27489/01

SALARY: R733 257 per annum (Level 11) (An all-inclusive remuneration package)

CENTRE: Pretoria


DUTIES: The successful candidate will perform the following duties: Assess public confidence in elected councilors and appointed officers. Provide support in addressing strategic capability in forming local partnerships (public, private, community and voluntary organisations). Support municipalities in the development and implementation of functional complaint management systems. Undertake periodic research to measure the impact of municipal support programmes. Develop regulatory frameworks to set minimum standards and monitor functionality of municipal community participation structures. Develop mechanisms to monitor the implementation and compliance of provisions of the MSA.

ENQUIRIES: Ms C. Makhaza Tel No: 012 334 4963

APPLICATIONS: Applications may be posted to URS Response Handling, P O Box 11506, Tshwane, 0056; submitted electronically via email: cogta60@ursonline.co.za or via fax: 086 415 5709.

FOR ATTENTION: URS Response Handling Tel No: 012 811 1900.
POST 04/03  :  ASSISTANT DIRECTOR: MUNICIPAL INFRASTRUCTURE GRANT ADMINISTRATION (NW, FS AND EC) REF NO: 27489/02

SALARY  :  R376 596 per annum (Level 09)
CENTRE  :  Pretoria

DUTIES  :  The successful candidate will perform the following duties: Maintain the MIG fund administration system and implementation thereof, including: scheduling, transferring, monthly expenditure reporting and analysis, withholding, stopping and reallocation. Consolidate the financial and non-financial reports by municipalities as per legislative requirements through the utilisation of MIG-MIS. Coordinate projects site visits and assist with the evaluation of site visit reports. Assess the project management unit business plans in line with the funding criteria of MIG and monitor the functionality of the unit. Assess the project business plans of municipalities to meet the general and specific sector requirements.

ENQUIRIES  :  Mr S. Mabunda Tel No: 012 334 0698
APPLICATIONS  :  Applications may be posted to URS Response Handling, P O Box 11506,Tiegerpoort, 0056; submitted electronically via email: cogta61@ursonline.co.za or via fax: 086 415 5709.