Annexure R

Provincial Administration: Western Cape
Department of Health

In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.

NOTE
It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Kindly note that excess personnel will receive preference.

Other Posts

Post 03/305: Radiographer Grade 1 to 3 (Ultrasound)

Salary
- Grade 1: R395 703 per annum
- Grade 2: R466 119 per annum
- Grade 3: R549 066 per annum

Centre
- Cape Winelands Health District (Bredevaal)

Requirements
Minimum educational qualification: National Diploma and/or B-Tech Degree that allows registration with the Health Professions Council of South Africa (HPCSA) in Ultrasound Radiographer. Registration with a professional council: Registration with the HPCSA as a Radiographer (Ultrasound). Inherent requirement of the job: Valid Code (B/EB) driver's licence and willingness to travel within the Cape Winelands District. Experience: Grade 1: None after registration with the HPCSA in Radiographer (Ultrasound). Grade 2: 10 years appropriate experience after registration with HPCSA in Radiography (Ultrasound). Grade 3: 20 years appropriate experience after registration with HPCSA in Radiography Ultrasound. Competencies (knowledge/skills): Computer literacy in word processing, data management and analysis and be able to serve patients in at least two of the three official languages of the Western Cape. Ability to work independently and in a team with good interpersonal skills. Thorough knowledge of ante-natal-, ante-natal Doppler-, paediatric-, gynaecology- and abdominal- ultrasound studies. Completion of supplementary courses in diagnostic ultrasound and knowledge and interest in teaching in Obstetrics and Gynaecology at both undergraduate and post-graduate level.

Duties
Provide a comprehensive diagnostic ultrasound service at an advanced level with the main focus on Obstetrics and Gynaecology (O&G) imaging in Cape Winelands District. General care of patients as part of a Multi-Disciplinary team. Effective administration within the ultrasound unit regarding patient service, appropriate referral as well as equipment management. Maintain case records and statistics. Supervise, train and assess junior colleagues, O&G / Radiology registrars and radiographers. Actively take part in CPD- program, as learner as well as In-service training.

Enquiries
Ms S Neethling, Tel. No: (023) 348-8120 or email: Surina.Neethling@westerncape.gov.za

Applications
apply online: www.westerncape.gov.za/health-jobs (click "online applications")

NOTE
No payment of any kind is required when applying for this post. "Candidates, who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted with their job application/on appointment. This concession is only applicable on health professionals whom apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)".

Closing Date
14 February 2020
POST 03/306: ASSISTANT DIRECTOR: HEALTH SUPPORT (INSPECTORATE)
Directorate: Professional Support Services

**SALARY**: R376 596 per annum

**CENTRE**: Head Office, Cape Town

**REQUIREMENTS**:
Minimum educational qualification: Appropriate health-related qualification (Degree/Diploma) that is registrable with the South African Nursing Council (SANC) and or Health Professions Council of South Africa (HPCSA). Experience: Appropriate experience in Health Science Practice, Health Service Management and in a mental healthcare environment. Inherent requirements of the job: Valid (Code B/EB) driver’s licence. Willingness to travel throughout the Western Cape. Competencies (knowledge/skills): Insight into Private Health Establishment Regulations, Ambulance Service Regulations and Mental Health Care legislation, as amended. An understanding of clinical activities, needs, norms and standards across all types of health services. Excellent people, technical, conceptual and decision-making skills and the ability to represent the Department with confidence in engagements with internal and external clients, as well as other Departmental institutions. Working knowledge of legislation and guidelines relevant to health care, infrastructure and infrastructure design i.e. PN 187, PN 180, NCS, IUSs, and OHSC. Demonstrable computer literacy (Microsoft Word, Excel, PowerPoint, Outlook etc.), excellent report writing and presentation skills. Ability to think critically and analytically, function independently and within a team context, possess strong leadership qualities as well as being confident, self-motivated and shows initiative. Sound interpersonal, supervisory, communication and conflict management skills. Ability to communicate in at least two of the three official languages of the Western Cape.

**DUTIES**: Conduct health facility inspections and formulate resultant decisions in line with Western Cape (Municipal, Provincial – PN187 as amended, PN 180) and National legislation. Effective and efficient communication with all stakeholders and advise health facility management on technical, clinical and operational aspects relating to corrective steps where facilities do not conform to governing legislation. Review building plans (facility layouts and design in terms of current clinical best practice and legislation). Offer support to the licensing process of Health Establishments in the Province, under the direction of the Deputy Director: Licensing and Inspectorate. Supervise support staff and assist with the management duties of the division. Knowledge of budgeting processes, financial management, the levying and collection of fees in terms of applicable legislation.

**ENQUIRIES**: Ms K Jacobs Tel No: (021) 483 3303 or email: Kim.Jacobs@westerncape.gov.za

**APPLICATIONS**: apply online: www.westerncape.gov.za/health-jobs (click “online applications”)

**NOTE**: No payment of any kind is required when applying for this post.

**CLOSING DATE**: 14 February 2020

POST 03/307: DRIVER (LIGHT DUTY VEHICLE)
Garden Route District

**SALARY**: R102 534 per annum

**CENTRE**: Mossel Bay Sub-district

**REQUIREMENTS**:
Minimum requirement: Basic literacy and numeracy skills. Experience: Appropriate experience in transportation of personnel and goods. Inherent requirements of the job: Valid code (C1/EC) (Code 10) driver’s licence. Valid Public Driving Permit (PDP). Willingness to work overtime and to perform standby duties. Competencies (knowledge/skills): Ability to communicate in at least two of the three official languages of the Western Cape. Knowledge of routine, maintenance, Inspections for defects on vehicles and safe driving skills. Ability to accept accountability and responsibility and to work independently and unsupervised. Knowledge of Transport Circular 4 of 2000 and good knowledge of road networks in the Garden Route District Region.

**DUTIES**: Daily transporting of official passengers, post, packages, medication, goods and equipment as well as completion of logbooks. Deliver and collect blood products. Conduct routine maintenance and cleaning of Government vehicles. Conduct routine inspection of vehicles and report defects. Perform routine administrative
duties when required and respond to emergencies when necessary. Relief staff within the component when required.

**ENQUIRIES**
Mr B Caffoen  Tel No: (044) 691-2011 or email: Benjamin.Caffoen@westerncape.gov.za

**APPLICATIONS**
The District Manager: Garden Route District Office, Private Bag X6592, George, 6530.

**NOTE**
No payment of any kind is required when applying for this post.

**CLOSING DATE**
14 February 2020

**POST 03/308**
HOUSEHOLD AID (X3 POSTS)

**SALARY**
R102 534 per annum

**CENTRE**
Groote Schuur Hospital, Observatory

**REQUIREMENTS**
Minimum requirement: Basic numeracy and literacy. Experience: Appropriate experience as a cleaner within a Hospital environment and experience in Waste management. Inherent requirements of the job: Ability to do physical tasks and operate heavy duty cleaning and household equipment. Excellent health status be able to work with cleaning materials and lifting of equipment. Render a shift service on weekends and public holidays, on day and night duty when required. Rotate in different departments according to operational needs and requirements. Competencies (knowledge/skills): Extensive knowledge of routine cleaning processes, terminal cleaning and handling cleaning equipment. Ability to effectively communicate in at least two of the three official languages of the Western Cape.

**DUTIES**
Responsible for cleaning duties i.e. sweeping, dusting, mopping, scrubbing and polishing, deep cleaning of toilets, refuse handling and maintenance of general neatness and hygiene in the area. Effectively execute terminal cleaning in isolated areas, ICU, etc. Render assistance to the supervisor with general housekeeping duties such as control of cleaning and household equipment, care and control of linen, Waste Management. Ensure that cleaning equipment is clean after usage and securely stored. Effectively use cleaning agents and stock as well as elementary stock control. Attend in-service training appropriate to service delivery.

**ENQUIRIES**
Mr E Cassiem  Tel No: (021) 404-3237, E-mail: Ebrahim.Cassiem@westerncape.gov.za

**APPLICATIONS**
Chief Executive Officer: Groote Schuur Hospital, Private Bag X4, Observatory, 7935.

**FOR ATTENTION**
Mr MS Benjamin

**CLOSING DATE**
14 February 2020

**PROVINCIAL TREASURY**

**APPLICATIONS**
Only applications submitted online will be accepted. To apply submit your application online only: via http://www.westerncape.gov.za/jobs or https://westerncapegov.erecruit.co

**CLOSING DATE**
10 February 2020

**NOTE**
Only applications submitted online will be accepted. All shortlisted candidates must make themselves available to be interviewed at a date, time and place as decided by the selection panel. All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS Competency Assessment tools. Furthermore, thanks to the huge public interest we receive many applications for our positions, and as such will not be able to respond personally to all applications. Therefore, should you not hear from us within 10 weeks from close of advert please consider your application unsuccessful. Kindly note that technical support is only available from Monday to Friday from 8:00 to 16:00 should you experience any difficulties with your online application, contact the Helpline: 0861 370 202
MANAGEMENT ECHELON

POST 03/309 : DIRECTOR: PROVINCIAL GOVERNMENT ACCOUNTING AND COMPLIANCE
REF NO: PT 2020-01

SALARY : R1 057 326 per annum (Level 13). (All-inclusive salary package). The remuneration package consists of a basic salary (70%) and the employer's contribution to the Pension Fund. The remainder of the package may be structured according to your personal needs.

CENTRE : Provincial Treasury, Western Cape Government
REQUIREMENTS : B Degree in Accounting; 5 years' management experience and proven knowledge of technical abilities on accounting practices; Valid driving license or alternative mode of transport for persons with disabilities; Knowledge of the People Management function. Recommendations: Professional qualification in the field of accounting science (CA(SA) or equivalent); An aptitude for training and building the capacity of staff; Excellent networking abilities; and Working knowledge of Standards of GRAP and the Modified Cash Standard. Competencies: Strategic capability and leadership; Change management; Communication: written and verbal; Financial management; Knowledge management; Project management.

DUTIES : Drive the application of accounting practice within WCG clients in line with the latest applicable reporting framework; Manage technical assistance provided on the interpretation of accounting standards and frameworks and manage the research and issuing of best accounting practices; Driving accounting capacity building through training interventions on financial governance and accounting frameworks; Improving the financial governance maturity within departments through multi-disciplinary engagements; People Management.

ENQUIRIES : Mr. AA Hardien Tel No: (021) 483 6025