DEPARTMENT OF SOCIAL DEVELOPMENT

It is our intention to promote representivity (race, gender and disability) in the Public Service through the filling of these posts and candidates whose transfer/promotion/appointment will promote representivity will receive preference.

APPLICATIONS: The Director General, Department of Social Development, Private Bag X901, Pretoria, 0001; Physical Address: HSRC Building, 134 Pretorius Street

FOR ATTENTION: Ms E Steenkamp

CLOSING DATE: 31 January 2020

NOTE: Curriculum vitae with a detailed description of duties, the names of two referees and certified copies of qualifications and identity document must accompany your signed application for employment (Z83). In the event of hand delivery of applications, applicants must sign an application register book as proof of submission. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. The successful candidate will sign an annual performance agreement, complete a financial discloser form and will also be required to undergo a security clearance. If the candidate is applying for an OSD post, certificates of service must be attached to the CV. It is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Failure to submit the requested documents will result in your application not being considered. Personnel suitability checks will be conducted on shortlisted candidates and the appointment is subject to positive outcomes of the checks. Correspondence will be limited to shortlisted candidates only. The selection of candidates will be done with due regard to the relevant aspects of the selection process as set out in the Public Service Regulations, 2016 Chapter 4/67. Applications received after the closing date will not be taken into consideration. No faxed or e-mailed applications will be considered. If you have not been contacted within three months after the closing date of this advertisement, please accept that your application was unsuccessful. DSD reserves the right to cancel the filling/ not to fill a vacancy that was advertised during any stage of the recruitment process.

OTHER POST

POST 02/28: ASSISTANT DIRECTOR: INSTITUTIONAL PERFORMANCE ASSESSMENT AND REPORTING REF NO: Q2/2019

Directorate: Institutional Performance Assessment and Reporting

SALARY: R470 040 per annum

CENTRE: HSRC Building, Pretoria


**DUTIES**: Collect and manage data for institutional and programme performance. Produce Quarterly Performance Reports and Annual Report of the Department. Review and update the monitoring framework for measuring institutional performance. Ensure distribution of high quality M&E reports to relevant stakeholders according to departmental standards. Ensure reporting and dissemination of research results in a customized format to appropriate role players. Develop, implement and maintain institutional monitoring system for the Department. Coordinate the implementation of monitoring and evaluation tool between the Department, provinces and agencies. Conduct survey as determined by the Department. Participate in government-led country initiatives.

**ENQUIRIES**: Mr M Letsoalo Tel No: (012) 312-7913/7115