ANNEXURE S

PROVINCIAL ADMINISTRATION: LIMPOPO

DEPARTMENT OF CO-OPERATIVE GOVERNANCE, HUMAN SETTLEMENTS AND TRADITIONAL AFFAIRS

The Department of Co-operative Governance, Human Settlements and Traditional Affairs is an equal opportunity employer with clear employment equity targets. The Department is committed to providing equal opportunities and affirmative action employment practices. It is our intention to promote representation in terms of race, gender and disability. Women and people with disabilities are encouraged to apply. The Department of Co-operative Governance, Human Settlements & Traditional Affairs would like to invite suitably qualified candidates who are creative, energetic, self-driven, and hardworking and have a passion for improving the standard of living of citizens of Limpopo, to apply for the positions as they appear below.

APPLICATIONS:
Applications should be submitted to: The Head of Department; Department of Co-operative Governance, Human Settlements and Traditional Affairs, Private Bag X9485, Polokwane 0700 Or delivered personally at 28 Market Street (next to UNISA) HR Records (First floor).

CLOSING DATE:
29 November 2019

NOTE:
Applications should be submitted on form Z83 obtainable from all Public Service. Departments or at www.dpsa.gov.za and must be completed in full. A Copy of your Curriculum Vitae, identity document, driver’s license and qualifications must be attached. The specific reference number for the post must be quoted. Failure to submit the required documents will automatically disqualify applications. “All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with DPSA directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools.” Short-listed candidates for the below posts will be subjected to a Security clearance, and verification of qualifications. NB: Faxed or e-mailed applications will not be considered. This advert will also available on the following website: www.coghsta.limpopo.gov.za. The Department reserves the right to make an appointment of the advertised posts. Communication will only be limited to shortlisted candidates and if you do not receive any response from us within three (3) months after the closing date, you may regard your application as unsuccessful.

MANAGEMENT ECHELON

POST 41/237

DEPUTY DIRECTOR-GENERAL: INTERGRATED SUSTAINABLE HUMAN SETTLEMENTS REF NO: COGHSTA 02/19
Branch: ISHS

SALARY:
R1 521 591 per annum (Level 15) (All inclusive salary package)

CENTRE:
Polokwane

REQUIREMENTS:
An undergraduate qualification (NQF level 7) and a post graduate qualification (NQF level 8) as recognized by SAQA. 8-10 years’ experience at a Senior Management level & a valid driver’s license (with exception of disabled applicants). Key Competencies: Sound and in depth knowledge of relevant prescripts, application of the legislative framework governing the Public Service e.g: Housing Act no. 107 of 1997, Town Planning & Township Ordinance 15 of 1986, Development & Facilitation Act 67 of 1995, National Housing Code of 2009, National Home Builders Registration Act(NHBRC Act),National Building Regulation and Standard Act of 1977. Skills in: Policy Formulation; Research; Computer utilization; Strategic Capability and Leadership; Programme and Project Management; Financial Management; Change Management; Knowledge Management; Service Delivery Innovation(SDI); Problem Solving and Analysis; People Management and Empowerment; Client Orientation and Customer Focus; Communication.

DUTIES:
Oversee and monitor human settlement programs performance and technical services; Overseen and manage the municipal accreditation, capacity building, policy research and planning; Manage and co-ordinate the monitoring and evaluation of housing programs; Co-ordinate and manage the monitoring of housing properties and assets; Oversee the management of human settlement
subsidy administration, contracts management and human settlement
secretariat; Oversee, manage and monitor the provision of human settlement
development; Manage resources (financial, human and physical).

ENQUIRIES
Mr Ramagoshi Phuti Tel No: (015) 294 2225

POST 41/238
CHIEF FINANCIAL OFFICER REF NO: COGHSTA 03/19
Branch: CFO
SALARY
R1 521 591 per annum (Level 15) (All inclusive salary package)
CENTRE
Polokwane
REQUIREMENTS
An undergraduate qualification (NQF level 7) and a post graduate qualification
(NQF level 8) as recognized by SAQA. 8-10 years’ experience at a Senior
Management level & a valid driver’s license (with exception of disabled
applicants). Key Competencies: Sound and in depth knowledge of relevant
prescripts, application of the legislative framework governing the public service
e.g., Public Service Act, Labour Relation Act, PFMA, etc. Skills in: Negotiation
skills; Presentation skills; People management skills; Time management;
Communication, both formal, and informal.

DUTIES
General management functions; General responsibilities; Responsibilities
relating to budgetary control; Reporting Responsibilities; Information to be
submitted; Responsibilities relating to transferring of assets and liabilities;
Virement between main divisions within votes.

ENQUIRIES
Mr Ramagoshi Phuti Tel No: (015) 294 2225

POST 41/239
CHIEF DIRECTOR: REGULATORY & COMPLIANCE REF NO: COGHSTA
04/19
Branch: Corporate Services
SALARY
R1 251 183 per annum (Level 14) (All inclusive salary package)
CENTRE
Polokwane
REQUIREMENTS
An undergraduate qualification (NQF level 7) as recognized by SAQA. 5 years’
experience at a senior managerial level & a valid driver’s license (with
exception of disabled applicants). Key Competencies: Sound and in depth
knowledge of relevant prescripts, application of the legislative framework
governing the public service e.g., Public Service Act, Labour Relation Act,
PFMA. Knowledge on the relevant policies/prescripts and procedures etc.
Skills in: Negotiation skills; Language skills and ability to communicate well with
people at different levels and from different backgrounds; People management
skills; Good telephone etiquette; Time management; Communication, both
formal, and informal; Good people skills; Sound organizational skills; High level
of reliability.

DUTIES
Oversee legal management services; Ensure sound labour relations climate;
Manage resources (financial, human and physical).

ENQUIRIES
Ms Mokhomole Makgano Tel No: (015) 294 2286

POST 41/240
DIRECTOR: BUDGET SERVICES REF NO: COGHSTA 05/19
Branch: chief financial officer (CFO)
SALARY
R1 057 326 per annum (Level 13) (All inclusive salary package)
CENTRE
Polokwane
REQUIREMENTS
An undergraduate qualification (NQF level 7) as recognized by SAQA. 5 years’
experience at a middle/senior managerial level & a valid driver’s license (with
exception of disabled applicants). Key Competencies: Sound and in depth
knowledge of relevant prescripts, application of the legislative framework
governing the public service e.g., Public Service Act, Labour Relation Act,
PFMA. Knowledge on the relevant policies/prescripts and procedures etc;
Batho pele principles application; Project management; Customer care. Skills in:
Strategic Capacity and Leadership; Programme and Project Management;
People management and Empowerment; Financial Management; Change
Management; Service Delivery Innovation(SDI); Problem Solving Analysis;
Client Orientation and Customer and Customer Focus; Workshop facilitation;
Policy development; Confident communicator; Change agent; Research
oriented person.

DUTIES
Oversee the budget planning services; Oversee the budget implementation
services; Manage budget monitoring; Manage budget reporting services;
Manage resources (financial, human and physical).

ENQUIRIES
Ms Mokhomole Makgano Tel No: (015) 294 2286
POST 41/241 : DIRECTOR: SECURITY & INVESTIGATION REF NO: COGHSTA 06/19
Branch: HOD Support

SALARY : R1 057 326 per annum (Level 13) (All inclusive salary package)
CENTRE : Polokwane
REQUIREMENTS : An undergraduate qualification (NQF level 7) as recognized by SAQA. 5 years' experience at a middle/senior managerial level & a valid driver's license (with exception of disabled applicants). Key Competencies: Sound and in depth knowledge of relevant prescripts, application of the legislative framework governing the public service e.g., Public Service Act, Labour Relation Act, PFMA, Knowledge on the relevant policies/prescripts and procedures etc; Extensive knowledge of security (Minimum Information Security Standards-MISS and MPSS Minimum Physical Security Standards); Handling of firearm. Skills in: Strategic capacity & Leadership; Programme and project management; Financial management; Change management; Knowledge management; Service Delivery Innovation (SDI); Problem solving and analysis; People management and empowerment; Client orientation and customer focus; Research; Computer utilization; Policy formulation; Vetting; Investigation.

DUTIES : Manage the development and implementation of fraud corruption prevention measures; Oversee the investigations on fraud and corruption related matters in both the Department & Municipalities; Oversee awareness workshops on Anti-corruption and security within Municipalities; Oversee management of the physical, information and vetting security disciplines/function within the Department and Municipalities; Manage physical/information security and assets protection for the Department and Municipalities; Coordinate and manage implementation of access control within the Department & Municipalities; Oversee contract security and Municipalities with the development of private security Specification; Development and implementation of the vetting strategy in the Department and the Municipalities; Manage resources (financial, Human and Physical).

ENQUIRIES : Mr Monkoe Mphodi Tel No: (015) 294 2223

POST 41/242 : DIRECTOR: MUNICIPAL INFRASTRUCTURE DELIVERY PROGRAMMES (MIDP) REF NO: COGHSTA 07/19
Branch: COGTA

SALARY : R1 057 326 per annum (Level 13) (All inclusive salary package)
CENTRE : Polokwane
REQUIREMENTS : An undergraduate qualification (NQF level 7) as recognized by SAQA. 5 years' experience at a middle/senior managerial level & a valid driver's license (with exception of disabled applicants). Key Competencies: Strategic Planning; Infrastructure programme and project management; Financial Management; MTEF; Municipal Infrastructure related policies and legislations; Construction norms and standards; Infrastructure related; Management information Systems; EPWP principles; Public Service legislation; Local Government legislation; Infrastructure Asset Management; Free basic services programme. Skills in: Strategic Capability and Leadership; Programme and Project Management; People management and empowerment; Problem solving and analysis; Service delivery Innovation (SDI); Client Orientation and Customer focus; Research; Policy formulation; Financial Management; Adaptability during changes to meet the Goals; Computer utilization; Conflict management; Presentation; Communication; Time management; Change management; Knowledge management.

DUTIES : Manage Municipal Infrastructure Grant implementation; Coordinate development and implementation of municipal infrastructure operations and maintenance plans; Facilitate and monitor implementation of free basic services; Manage and support municipalities in the provision of water, sanitation and energy services; Manage Resources (Financial, Human and Physical).

ENQUIRIES : Mr Monkoe Mphodi Tel No: (015) 294 2223