

DEPARTMENT OF WATER AND SANITATION

CLOSING DATE : 29 November 2019

NOTE : Applications must be submitted on a signed and dated Z83 form, obtainable from any Public Service Department, and should be accompanied by a comprehensive CV as well as certified copies of qualifications and Identity document. No late, faxed applications will be accepted. Correspondence will be limited to shortlisted candidates only. If you have not heard from us within two (2) months of the closing date, please accept that your application was unsuccessful. Preference will be given to previously disadvantage groups. Successful applicants will be required to undergo standard Government security clearance procedures including verification of qualifications. Should you be in a possession of a foreign qualification(s), it must be accompanied by an evaluation from South African Qualification Authority (SAQA). "All SMS shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools" People with disabilities are encouraged to apply for the posts. People who are not employed by the Public Service Departments are welcomed to apply for posts. The department reserves the right not to make an appointment.

MANAGEMENT ECHELON

POST 41/127 : **DIRECTOR: INSTITUTIONAL GOVERNANCE REF NO: 291119/01**
Branch Regulation, Dir: Institutional Governance

SALARY : R1 057 326 per annum (Level 13) (all Inclusive package)

CENTRE : Head Office, Pretoria

REQUIREMENTS : A Bachelor's Degree at NQF level 7 qualification in Social Science/Natural Sciences/ Economics or Financial Management. An NQF level 8 qualification in the above mentioned field will be added advantage. Six (6) to ten (10) years' experience in the public sector, preferably in the water sector environment and governance of institutions. Five (5) years' experience should be at Middle/Senior Managerial level. Knowledge and experience in policy development. Knowledge and understanding of programme and project management. Knowledge of business and management principles. Understanding of integrated water resources management. Knowledge of the National Water Act (NWA) and the Water Services Act (WSA). Knowledge and understanding of South African Constitutional Act. Knowledge and understanding of governance practices, King Reports (I, II, III & IV) Codes on Corporate Governance and Companies Act. Knowledge and understanding of Financial Management, Pricing Strategy, Public Finance Management Act (PFMA), National Treasury Regulations and Municipal Finance Management Act (MFMA). Knowledge of strategic planning and Human Resources.

DUTIES : Provide support and exercise oversight to Public Entities reporting to the Department. Implement/development of policies, strategic framework and procedures on the governance of water sector institutions. Ensure good governance, financial viability and alignment of water sector institutions. Monitor the performance and compliance of all entities to applicable statutory requirements and to their business plans, shareholder compacts, quarterly reports and annual reports. Manage human resources and budget of the component.

ENQUIRIES : Ms T Sigwaza Tel No: (012) 336 6600

APPLICATIONS : Head Office, Pretoria: Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to 285 Continental Building, Corner of Visagie and Bosman Street, Pretoria.

FOR ATTENTION : Ms L Mabile

POST 41/128 : **DIRECTOR: NATIONAL PROJECT MANAGER REF NO: 291119/02**
Branch: IBOM
CD: Regional Bulk Infrastructure Programme
Re-Advertisement and applicants who have previously applied are encouraged to re-apply

SALARY : R1 057 326 per annum (Level 13) (all Inclusive package)
CENTRE : Head Office, Pretoria
REQUIREMENTS : A Bachelors Degree (NQF level 7) qualification in Water Resources/Built Environment/ Project Management. Six (6) to ten (10) years management experience in Water Resource Management, policy and strategy development, and project management. (5) Five years' experience at Middle/Senior Management level. Sound knowledge and understanding of public management. Knowledge and experience of water services management. Knowledge of Public Finance Management Act (PFMA). Understanding of legislative regime. Strategic capability and leadership. Knowledge and experience in programme and project management. Knowledge of change management and knowledge management. Service Delivery Innovation (SDI). Problem solving and analytical skills. Good people management and empowerment. Good client orientation and customer focus. Good communication skills both verbal and written. Accountability and ethical conduct.

DUTIES : Development of strategic and business planning. Manage the development and implementation of policies and strategies for the directorate. Facilitate the rendering of support to institutions. Rendering of technical support services. Effective planning and support of the Water Sector. Development and implementation of a financial strategy and budget responsibility for the section as per the Division of Revenue Act.

ENQUIRIES : Ms Lerato Mokoena Tel No: (012) 336 6574
APPLICATIONS : Head Office, Pretoria: Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to 285 Continental Building, Corner of Visagie and Bosman Street, Pretoria.

FOR ATTENTION : Ms L Mabile

OTHER POSTS

POST 41/129 : **DEPUTY DIRECTOR: INTERNATIONAL RELATIONS (SHARED WATERCOURSES) REF NO: 291119/03**
Branch: International Water Cooperation (IWC)
Dir: Shared Watercourses (SWC)

SALARY : R869 007 per annum (Level 12) (all inclusive package)
CENTRE : Pretoria Head Office
REQUIREMENTS : A B-Degree in Human Sciences. Three (3) to six (6) years management experience in International Relations/Bilateral Relations/Multilateral Relations. Valid driver's license is required (Attach certified copy). Knowledge and understanding of international politics/international relations and difference between multilateral and bilateral agreements. Knowledge and experience in developing policies and its procedures. Knowledge and understanding of research and Public Finance Management Act (PFMA). Knowledge and experience of bilateral/multilateral management issues. Knowledge of equal opportunities and Affirmative action guidelines and laws. Knowledge of administrative and clerical procedures and systems. Departmental policies and procedures. Governmental financial systems. Knowledge of learning and teaching procedures and techniques. Framework for managing performance information. Knowledge of implementing policies of PMDS. Problem solving and Analysis. People and Diversity Management. Client orientation and customer focus. Good Communication Skills. Accountability and Ethical Conduct. Ability to cope with long working hours and meet urgent deadlines. Willingness to travel locally and internationally.

DUTIES : Develop regional and international cooperation of bilateral/multilateral agreements. Provide advice on the impact of relevant programmes with reference to impact on Departmental priorities. Identify opportunities and manage strategic partnerships with local and international stakeholders. Coordinate the implementation of funded and strategic programmes and projects. Conduct research and report findings and recommendations that

advances the objectives of the Department of Water & Sanitation (DWS). Provide relevant support to the DWS Principals on Water Management issues within the relevant Commissions and Committees. Write minutes and reports of the Commissions and Committee meetings. Provide protocol service for the local and international stakeholders. Strengthen relations with shared watercourses/riparian states in support of the SADC and African Agenda. Draft speeches, briefing notes, submissions, memorandums and reports on shared watercourses projects and programmes. Ensure proper management of Staff in the Shared Watercourses (SWC) Directorate.

ENQUIRIES

: Mr T Tlala Tel No: (012) 336 6632

POST 41/130

: **DEPUTY DIRECTOR: FINANCIAL MANAGEMENT REF NO: 291119/04**
Branch: IBOM: Northern Operation

SALARY CENTRE

: R733 257 per annum (Level 11) (All inclusive salary package)
: Hartbeespoort Dam

REQUIREMENTS

: A relevant tertiary qualification at NQF level (7). Three (3) years relevant experience in Financial Accounting at supervisory/management experience (ASD) level. Knowledge and experience in Revenue management and Supply Chain Management. Knowledge and understanding on human resource management legislation, policies, procedures and processes. Public finance management act (PFMA), treasury regulations and guidelines. Public service anti-corruption strategy and anti-corruption and fraud prevention measures. Knowledge of equal opportunities and affirmative action guidelines and laws. Knowledge of administrative and clerical procedures and systems. Knowledge of departmental policies and procedures, government financial systems and principles and practice of financial accounting. Framework for managing performance information. Business strategy transaction and alignment. Problem solving and analysis. People and diversity management. Client orientation and customer focus. Good communication skills (both verbal and written), accountability and ethical conduct.

DUTIES

: Manage the financial revenue, expenditure management, and Supply Chain Management and accounting sub-directorates. Monitor the policy and legislative framework to ensure that cognizance is taken of new developments. Develop and maintain policies and processes. Monitor revenue collected and expenditure incurred and submits reports and plans as required. Monitor compliance with financial prescripts. Provide advice and guidance to role players on revenue and expenditure procedure. Undertake revenue, expenditure management and accounting work as required. Ensure that cashier, banking, debt management, monitoring and reporting services are rendered. Ensure that payment for compensation of employees, goods and services, transfers, subsidies and reporting are efficiently and effectively performed. Provide financial administration and accounting services (legal/journals, accounting and reporting, interim and annual financial statements). Manage the sub-directorate revenue, expenditure management and accounting. Maintenance of discipline. Management of performance and development. Undertake Human Resource and other related administrative functions. Establish, implement and maintain efficient and effective communication arrangements. Develop and manage the operational plan of the sub-directorate and report on progress as required. Develop, implement and maintain processes to ensure proper control of work. Compile and submit all required administrative reports, Serve on transverse task teams as required. Procurement and asset management for the Directorate. Planning and allocate work, Quality control of work delivered by employees. Functional technical advice and guidance.

ENQUIRIES APPLICATIONS

: Mr S Murunzi Tel No: (012) 200 9018
: Hartbeespoort Dam Please forward your applications quoting the relevant reference number for Centre: The Director: Northern Operations, Private Bag X352, Hartbeespoort, 0216.

FOR ATTENTION

: Mr S Murunzi

POST 41/131

: **DEPUTY DIRECTOR: EMPLOYEE RELATIONS REF NO: 291119/05**
Branch: IBOM: Northern Operations

SALARY CENTRE

: R733 257 per annum (Level 11) (All inclusive salary package)
: Hartbeespoort Dam

<u>REQUIREMENTS</u>	:	A National Diploma or Degree in Human Resource Management/Labour Relations/LLB or post graduate diploma in Labour Law. Three (3) to five (5) years management experience in Labour Relations. Knowledge and experience in policy development and implementation. Knowledge and experience in Human Resource information. Understanding of government legislation, financial management and PFMA. Knowledge of negotiation skills. Knowledge of techniques and procedures for the planning and execution of operations. Knowledge and experience of programme and project management. Knowledge of relationship management. Problem solving and analysis. People and diversity management. Client orientation and customer focus. Good communication skills both verbal and written. Accountability and ethical conduct. Knowledge of analytical procedures.
<u>DUTIES</u>	:	Provide input into Employee Relations policies. Analyse current policies and labour relations trends. Recommend policy amendments. Implement employee relations policies. Hold road shows advising the department (Area offices and Government Water Schemes) on key Labour Relations policy issues and new developments. Advise Management and Employees on all employee relations matters. Manage dispute resolution, collective bargaining matters, facilitation of grievance resolutions and disciplinary processes. Management of human resources. Investigate complex cases. Register and maintain a database of all cases including grievances. Maintain compliance in all labour relations matters, dissemination of information and conducting of training. Liaise with internal and external stakeholders. Represent the Department at Conciliation and Arbitrations proceedings. Ensure that approved resolutions are implemented. Manage conflict resolution.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr S Murunzi Tel No: (012) 200 9018
<u>FOR ATTENTION</u>	:	Hartbeespoort Dam: Please forward your applications quoting the relevant reference number for Centre: The Director: Northern Operations, Private Bag X352, Hartbeespoort, 0216. Mr S Murunzi
<u>POST 41/132</u>	:	<u>ENGINEER PRODUCTION GRADE A-C REF NO: 291119/06</u> Branch: Chief Operations Office Eastern Cape
<u>SALARY</u>	:	R718 059 – R1 090 458 per annum (OSD) (Offer will be based on proven years of experience)
<u>CENTRE REQUIREMENTS</u>	:	Eastern Cape An Engineering degree (B Eng/BSc Civil Eng) or relevant qualification in civil engineering. Three years post qualification civil engineering experience required. A valid driver's licence (Attach certified copy). Compulsory registration with ECSA as Professional Engineer. Sound knowledge of integrated water resource management and water resource protection. Knowledge and understanding of relevant legislation applicable to the water sector: (NWA, CARA and NEMA) together with the related policies, regulations, principles, guidelines, tools and procedures; policy development, implementation and monitoring. Skills and experience in management of human resources. Excellent communication skills including verbal, report writing, presentation skills. Sound interpersonal skills as well as the ability to work in multi-disciplinary teams. Willingness to work above normal working hours and under pressure as well as travel country-wide. Proven liaison and networking skills especially as they relate to corporative governance and stakeholder engagement.
<u>DUTIES</u>	:	Reviewing integrated water use licence applications in terms of law, water resource engineering, water resource management and socio-economic, environmental and ecological concerns. Studying, participating in discussions and providing comments on all reports and submissions in connection with water use licence applications. Integrate legal-engineering aspects of water use regulation with water resource engineering projects, programmes, strategies, regulations, functions, policies and law amendments of the Department and with other government programmes. Enhance and uphold legal-engineering effectiveness and consistency of measures of the Department and other water management institutions to authorise the taking and storing of water and to manage compliance to the authorisations. Participation in post authorisation litigation processes.
<u>ENQUIRIES</u>	:	Mr P Chilton Tel No: (041) 501 0724

- APPLICATIONS** : Eastern Cape: Please forward your applications quoting the reference number to The Department of Water and Sanitation, Private Bag X7485, King William's Town, 5600 or hand deliver at No. 2 Hargreaves Avenue, King William's Town.
- FOR ATTENTION** : Mr M Zenzile Tel No: (043) 604 5528
- POST 41/133** : **ENGINEER PRODUCTION GRADE A-C REF NO: 291119/07**
Branch: Chief Operations Office Gauteng
SD: Water Use Licensing Administration
- SALARY** : R718 059 – R1 090 458 per annum (OSD) (Offer will be based on proven years of experience)
- CENTRE** : Gauteng Provincial Office
- REQUIREMENTS** : An Engineering degree (B Eng/BSc Eng) or relevant qualification in civil engineering. Three years post qualification engineering experience required. A valid driver's licence (Attach certified copy). Compulsory registration with ECSA as Professional Engineer. Preference will be given to civil engineering. Sound knowledge of integrated water resource management and water resource protection. Knowledge and understanding of the water sector: relevant legislations (NWA, CARA, NEMA, MPRDA) together with the related policies, regulations, principles, guidelines, tools and procedures; policy development, implementation and monitoring. Skills and experience in management of human resources. Excellent communication skills including verbal, report writing, presentation skills. Sound interpersonal skills as well as the ability to work in multi-disciplinary teams. Willingness to work abnormal hours and under pressure as well as travel country-wide. Proven liaison and networking skills especially as they relate to corporative governance and stakeholder engagement.
- DUTIES** : Review integrated water use licence applications in terms of law, water resource engineering, water resource management and socio-economic, environmental and ecological concerns. Studying, participating in discussions and providing comments on all reports and submissions in connection with water use licence applications. Integrate legal-engineering aspects of water use regulation with water resource engineering projects, programmes, strategies, regulations, functions, policies and law amendments of the Department and with other government programmes. Ensure legal-engineering effectiveness and consistency of measures of the Department and other water management institutions to authorise the taking and storing of water and to manage compliance to the authorisations. Participation in post authorisation litigation processes.
- ENQUIRIES** : Mrs F Mamabolo Tel No: (012) 392 1361
- APPLICATIONS** : Gauteng Provincial Office(Pretoria) Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver at 285 Bothongo Plaza East, Francis Baard Street, 15th Floor ,Pretoria, 0001.
- FOR ATTENTION** : Mr SP Nevhorwa
- POST 41/134** : **SCIENTIST PRODUCTION GRADE A-C (GEOHYDROLOGY) REF NO: 291119/08 (X2 POSTS)**
Branch: Chief Operations Office Eastern Cape
Dir: Institutional Establishment
- SALARY** : R618 732 - R939 621 per annum (OSD) (Offer will be based on proven years of experience)
- CENTRE** : Mthatha (X1 Post)
Port Elizabeth (X1 Post)
- REQUIREMENTS** : A Science degree (Bsc) (Hon) or relevant qualification in Geohydrology or Earth Sciences (Specialised in Groundwater). Compulsory registration with the SACNASP as a Professional Natural Scientist. (Certified copy must be attached). Three (3) years post qualification natural scientific experience. A valid driver's licence (Attach certified copy. Knowledge of and experience in the following will serve as recommendations: Acquisition, auditing and provision of groundwater related data, geological borehole descriptions and logging, geophysics, monitoring network maintenance and extension, GIS, HYDSTRA, NGA/NGDB and applications in groundwater assessment and monitoring, technical report writing skills). Willingness to travel. Proven knowledge, understanding and use of specialized software applications in the field of groundwater. Good sound knowledge of geohydrological processes,

groundwater assessments and integrated water resource management. Computer skills. People management conflict management and report writing skills.

DUTIES : Implement National Water Act with focus on groundwater protection and management, groundwater protocol, groundwater strategies. Monitor and evaluate programme performance and perform scientific functions that require interpretation in the absence of an established framework. Assist with groundwater monitoring, assessment and reporting systems in the region. Create public awareness of the science system. Apply appropriate scientific data, information and advice as requested. Interpret, evaluate and analyse scientific data. Provide groundwater specialist input on water use licence applications for mining, industries, municipalities, urban development and agriculture activities. Conduct site inspections and attend meetings for various water use licence applications. Liaise with clients and other stakeholders to obtain outstanding information on groundwater reports submitted. Promote groundwater protection and management through the water use authorisation process and implement Department of Water and Sanitation roles and functions in respect of groundwater protection and management. Provide assistance in drafting of specific groundwater licence conditions. Interpretation and analysis of ground water data submitted. Manage special geohydrological projects.

ENQUIRIES APPLICATIONS : Ms I M Chilton Tel No: (043) 701 0221
: Mthatha and Port Elizabeth: Please forward your applications quoting the reference number to The Department of Water and Sanitation, Private Bag X7485, King William's Town, 5600 or hand deliver at No. 2 Hargreaves Avenue, King William's Town.

FOR ATTENTION : Mr M Zenzile Tel No: (043) 604 5528

POST 41/135 : **SCIENTIST PRODUCTION: GRADE A-C REF NO: 291119/09**
Branch: Chief Operations Office Free State

SALARY : R618 732 - R939 621 per annum (OSD) (Offer will be based on proven years of experience)

CENTRE : Bloemfontein
REQUIREMENTS : A Science degree (Bsc) (Hon) or relevant qualification. Compulsory registration with SACNASP as Professional natural scientist (proof of registration must be provided). Three (3) years post qualification natural scientific experience. A valid driver's license (Attach certified copy) and willingness to travel. Proven knowledge, understanding and use of specialized software applications in the field of groundwater. Sound knowledge of integrated water resource management and water resource protection. Knowledge and understanding of the water sector: relevant legislations (NWA, CARA and NEMA, MPRDA) together with the related policies, regulations, principles, guidelines, tools and procedures; policy development, implementation and monitoring. Understanding of Acid Mine Drainage (AMD). Skills and experience in management of human resources. Excellent communication skills including verbal, report writing, presentation skills. Sound interpersonal skills as well as the ability to work in a multi-disciplinary team. Willingness to work abnormal hours and under pressure as well as travel country-wide. Proven liaison and networking skills especially as they relate to Corporate Governance and stakeholder engagement.

DUTIES : Implement National Water Act with focus on groundwater protection and management, groundwater protocol, groundwater strategies. Provide groundwater specialist input on water use license applications for mining, industries, municipalities, urban development and agriculture activities. Conducting of site inspections and attend meetings for various water use license applications. Liaise with clients and other stakeholders to obtain outstanding information on 53 groundwater reports submitted. Promote groundwater protection and management through the water use authorisation process and implement DWS's role and function with respect to groundwater protection and management. Provide assistance in drafting of specific groundwater license conditions. Interpretation an analysis of ground water data submitted.

ENQUIRIES APPLICATIONS : Mr V Blair Tel No: (051) 405 9000
: Bloemfontein: Please forward your applications quoting the relevant reference number to the Provincial Head, Department Water and Sanitation, Bloemfontein, Private Bag 528, 9300 or hand-deliver at the Bloem-Plaza

Building, Corner Eastburger and Charlotte Maxeke streets, second floor, Bloemfontein.
Mrs L Wymers

FOR ATTENTION :

POST 41/136 : **SCIENTIST PRODUCTION GRADE A-C (INSTREAM WATER USE) REF NO: 291119/10**
Branch: Chief Operations Office KwaZulu-Natal

SALARY : R618 732 - R939 621 per annum (OSD) (Offer will be based on proven years of experience)

CENTRE : Durban

REQUIREMENTS : A Science degree (BSc) (Hon) in Aquatic, Natural or relevant qualification. Compulsory registration with SACNASP as a professional Natural Scientist (Proof must be attached). Three (3) years post qualification natural scientific experience. A valid driver's licence (Attach certified copy). Sound knowledge and functional experience in water use authorisations, water resource protection measures and environmental impact management. Sound understanding of water and environmental legislation and related policies, principles, guidelines, protocols and procedures. Functional and proven experience in in stream water use authorisations, compliance monitoring and auditing, wetland best management practices and rehabilitation plans. Sound scientific and evaluation skills of EIA, EMP, rehabilitation and remediation reports and procedures. Willingness to travel and work irregular hours. Proven communication, reporting, presentation and computer skills. Ability to resolve problems, conflict resolution and work under pressure. Sound and proven planning and project management skills. Ability to think creatively and take initiative. Sound interpersonal skills and the ability to work in multidisciplinary team.

DUTIES : Formulation and implementation of policy documents, regulations, guidelines, systems, strategies, protocols, norms and standards in the fields of in stream water use and environmental . Provide on-going scientific and technical support to the department and its stakeholders regarding in stream water use authorisations. Apply and evaluate environmental assessment and management tools, reports and plans. Liaise with departmental directorates, other departments and external stakeholders in the implementation of water and environmental legislation, in stream water use policies and related processes and procedures.

ENQUIRIES : Mr S Naidoo Tel No: (031) 336 2735

APPLICATIONS : Durban: Please forward your applications quoting the relevant reference number to the Provincial Head, Department Water and Sanitation, Private Bag X54304 Durban, 4000 or hand-deliver at the 88 Joe Slovo Street, Southern Life Building, 9th Floor.

FOR ATTENTION : The Manager (Human Resources)

POST 41/137 : **SCIENTIST PRODUCTION GRADE A-C REF NO: 291119/11**
Branch: Chief Operations Office KwaZulu-Natal

SALARY : R618 732 - R939 621 per annum (OSD) (Offer will be based on proven years of experience)

CENTRE : Durban

REQUIREMENTS : A Science degree (BSc) (Hons) in Geohydrology or relevant qualification. Compulsory registration with SACNASP as a professional Natural Scientist. Three (3) years post qualification natural scientific experience. Knowledge and experience in groundwater resources assessment/exploration, aquifer characterizations, acid mine drainage, development and use of information management products/tools. Ability to analyze and interpret hydrogeological data. Good report writing and knowledge of groundwater information systems. Knowledge and experience of computer based groundwater assessments programs. Knowledge of guidelines, protocol, standards and norms for groundwater developments, protection and management. Understanding of Integrated Water Resources Management. Knowledge of the National Water Act, Water Services Act, Environmental Management Act, Operational Knowledge of eWULAAS, National Groundwater Strategy and National Water Resources Strategy.

DUTIES : Evaluate and assess geohydrology reports and related information in support of Water Use License Applications. Assist WULA assessors and managers in drafting implementable water use license conditions. Provide and upload

geohydrological related comments /inputs on eWULAAS. Provide scientific and technical expertise in the field of geohydrology and / earth sciences in order to assess, develop, protect, use, conserve and manage groundwater resources within the Water Management Area / Catchment or Proto Catchment Management Area. Support the implementation of groundwater protection strategies and related protocols at the regional /provincial level. Provide groundwater extension services to stakeholders within the Water Management Area / Catchment or Proto Catchment Management Area. Provide inputs to the environmental impact assessment and related groundwater protection issues. Participating to planning and implementation of regional groundwater monitoring and information programs.

ENQUIRIES : Mr S Naidoo Tel No: (031) 336 2735

POST 41/138 : **SCIENTIST PRODUCTION GRADE A-C REF NO: 291119/12**
Branch: Chief Operations Office Western Cape

SALARY : R618 732 - R939 621 per annum (OSD) (Offer will be based on proven years of experience)

CENTRE : Bellville

REQUIREMENTS : A Science degree (BSc) (Hons) in Geohydrology or relevant qualification. Compulsory registration with SACNASP as a professional Natural Scientist (proof of registration must be attached). Three (3) years post qualification natural scientific experience. Knowledge and experience in groundwater resources assessment/exploration, aquifer characterizations, acid mine drainage, development and use of information management products/tools. Ability to analyze and interpret hydrogeological data. Good report writing and knowledge of groundwater information systems. Knowledge and experience of computer based groundwater assessments programs. Knowledge of guidelines, protocol, standards and norms for groundwater developments, protection and management. Understanding of Integrated Water Resources Management. Knowledge of the National Water Act, Water Services Act, Environmental Management Act, Operational Knowledge of eWULAAS, National Groundwater Strategy and National Water Resources Strategy. Valid driver's license (certified copy must be attached).

DUTIES : Evaluate and assess geohydrology reports and related information in support of Water Use License Applications. Assist WULA assessors and managers in drafting implementable water use license conditions. Provide and upload geohydrological related comments /inputs on eWULAAS. Provide scientific and technical expertise in the field of geohydrology and / earth sciences in order to assess, develop, protect, use, conserve and manage groundwater resources within the Water Management Area/Catchment or Proto Catchment Management Area. Support the implementation of groundwater protection strategies and related protocols at the regional/provincial level. Provide groundwater extension services to stakeholders within the Water Management Area/Catchment or Proto Catchment Management Area. Provide inputs to the environmental impact assessment and related groundwater protection issues. Participating to planning and implementation of regional groundwater monitoring and information programs.

ENQUIRIES : Mr SA Xongo Tel No: (021) 941 6271

APPLICATIONS : Western Cape: Please forward your applications quoting the relevant reference number to The Regional Head: Western Cape, Department of Water and Sanitation, Private Bag X16, Sanlamhof, 7532 or hand deliver to Sigma Building, 3 Blanckenberg Road, Bellville.

FOR ATTENTION : Ms K Melelo

NOTE : Persons with disabilities, Females, African Males and Indian Males are encouraged to apply.

POST 41/139 : **SCIENTIST PRODUCTION GRADE A-C REF NO: 291119/13**
Branch: Chief Operations Office Northern Cape
SD: Proto CMA

SALARY : R618 732 - R939 621 per annum (OSD) (Offer will be based on proven years of experience)

CENTRE : Upington

REQUIREMENTS : A Science degree (BSc) (Hons) in Geohydrology or relevant qualification. Compulsory registration with SACNASP as a Professional Natural Scientist. Three (3) years post qualification natural scientific experience. Knowledge and

experience in groundwater resources assessment/exploration, aquifer characterizations, acid mine drainage, development and use of information management products/tools. Ability to analyze and interpret hydrogeological data. Good report writing and knowledge of groundwater information systems. Knowledge and experience of computer based groundwater assessments programs. Knowledge of guidelines, protocol, standards and norms for groundwater developments, protection and management. Understanding of Integrated Water Resources Management. Knowledge of the National Water Act, Water Services Act, Environmental Management Act, Operational Knowledge of eWULAAS, National Groundwater Strategy and National Water Resources Strategy.

DUTIES : Evaluate and assess geohydrology reports and related information in support of Water Use License Applications. Assist WULA assessors and managers in drafting implementable water use license conditions. Provide and upload geohydrological related comments/inputs on eWULAAS. Provide scientific and technical expertise in the field of geohydrology and/earth sciences in order to assess, develop, protect, use, conserve and manage groundwater resources within the Water Management Area/Catchment or Proto Catchment Management Area. Support the implementation of groundwater protection strategies and related protocols at the regional/provincial level. Provide groundwater extension services to stakeholders within the Water Management Area / Catchment or Proto Catchment Management Area. Provide inputs to the environmental impact assessment and related groundwater protection issues. Participating to planning and implementation of regional groundwater monitoring and information programs.

ENQUIRIES : Mr K Masindi Tel No: (053) 830 8800
APPLICATIONS : Upington: Please forward your application, quoting the post reference number, to: The Acting Provincial Head, Department of Water and Sanitation, Private Bag X6101, Kimberley, 8801 or hand-deliver to 28 Central Road, Beaconsfield, Kimberley, 8301.

FOR ATTENTION : Ms C Du Plessis

POST 41/140 : **CONTROL ENVIRONMENTAL OFFICER: GRADE A REF NO: 291119/14**
 Branch: Chief Operations Office Gauteng
 SD: Water Use Licensing Administration

SALARY : R495 212 per annum (OSD)
CENTRE : Gauteng Provincial Office
REQUIREMENTS : A four (4) year degree or equivalent qualification in Natural/Environmental Sciences. Six (6) years post-qualification experience. A valid driver's licence (Attach certified copy). Computer literacy. A valid driver's licence (Attach certified copy). Extensive experience in integrated water resource management and water resource protection. Knowledge and understanding of the water sector: relevant legislations (NWA, CARA and NEMA, MPRDA) together with the related policies, regulations, principles, guidelines, tools and procedures; policy development, implementation and monitoring. Skills and experience in management of human resources. Excellent communication skills including verbal, report writing, presentation skills. Sound interpersonal skills, conflict, project management, problem solving, negotiation and facilitation skills as well as the ability to work in a multi-disciplinary team. Willingness to work abnormal hours and under pressure as well as travel country-wide. Proven liaison and networking skills especially as they relate to Corporative Governance and stakeholder engagement.

DUTIES : Assist in development of policies, strategies and guidelines for the implementation of National Water Act (NWA), 36 of 1998, with regard to water use authorisation. Supervision of staff. Assist in the evaluation of water use authorisation applications, reports and other documents submitted in accordance with legislation, policy, procedures and guidelines relevant to Water Use Authorisations and make recommendations regarding the issuing of licences. Quality check completeness of (RoRs) and resultant decision documents. Support staff in liaising with clients and other stakeholders to obtain outstanding information during WULA assessments. Promote water conservation and efficient water utilisation through the authorisation process. Support staff in requesting of scientific input within the Department using the specified templates. Participate in the Water Use Authorisation Assessment Advisory Committee (WUAAAC). Facilitate training and development of staff. Final assessment of information submitted by Water Use Licence Applicants

		and input from internal specialists. Assist on responding to queries from clients within and outside the department. Support catchment management forums and bilateral meetings with stakeholders. Assist in supporting Water Tribunal cases and related court cases. Conduct quality checks the report on statistics on water use authorisation. Promotion of Water Allocation Reform including allocation of water to Historically Disadvantaged Individual. Support Review and amendments of water use authorisations.
<u>APPLICATIONS</u>	:	Gauteng Provincial Office(Pretoria) Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver at 285 Bothongo Plaza East, Francis Baard Street, 15th Floor ,Pretoria, 0001.
<u>FOR ATTENTION</u>	:	Mr SP Nevhorwa
<u>POST 41/141</u>	:	<u>ASSISTANT DIRECTOR: HUMAN RESOURCE MANAGEMENT REF NO: 291119/15</u> Branch: IBOM Div: Southern Operations
<u>SALARY</u>	:	R470 040 per annum (Level 10)
<u>CENTRE</u>	:	Port Elizabeth
<u>REQUIREMENTS</u>	:	A National Diploma or Degree (NQF 6) in Human Resources Management. Three (3) to five (5) years management experience in Human Resources Management. A valid driver's licence. (Attached certified copy). Knowledge and experience of policy development, implementation, HR transactions and Persal. (Attached certified copy). Knowledge and understanding of Government legislation, financial management and PFMA. Knowledge of techniques and procedures for planning and execution of operations. Knowledge of programme, project management and relationships management. Problem solving, analysis, people, diversity management, client orientation and customer focus skills. Excellent communication skills. Accountability, ethical conduct and analytical procedures. Analytical skills.
<u>DUTIES</u>	:	To implement effective human resources strategies and management for the department. Implement HR strategies aligned with the overall business plan of the department. Coordinate and manage service benefits and conditions for the Cluster Offices. Implement general Human Resources provisions as per HR delegations including Performance Management Development Systems (PMDS) and training. Recruitment and selection processes. Monitor and evaluate the implementation of all HR policies. Implement effective personnel records management for the Cluster Offices.
<u>ENQUIRIES</u>	:	Ms EN Ngele Tel No: (041) 508 9744
<u>APPLICATIONS</u>	:	Department of Water and Sanitation, P.O. Box 5501, Walmer, Port Elizabeth, 6065 or Hand deliver at 50 Heugh Road, Lion Roars Building 3rd Avenue Walmer.
<u>FOR ATTENTION</u>	:	Ms EN Ngele
<u>POST 41/142</u>	:	<u>CONTROL ENGINEERING TECHNICIAN GRADE A REF NO: 291119/16</u> Branch: Chief Operations Office Free State
<u>SALARY</u>	:	R446 202 per annum (OSD)
<u>CENTRE</u>	:	Bloemfontein
<u>REQUIREMENTS</u>	:	A National Diploma or Degree in Engineering. Six (6) years post qualification technical Engineering experience. Compulsory registration with ECSA as a Professional Engineering Technician (proof of registration must be provided). A valid driver's licence (Attach certified copy). Relevant experience in Integrated Water Resource Management and stakeholder management. Proven ability to interpret and implement policy and strategy. Relevant experience in project and programme management. Proven ability to solve problems. Demonstrate decision-making ability. Ability to communicate with a range of stakeholders. Proven experience in strategic and business planning. Proven ability to forge partnerships between government and non-government stakeholders. Excellent verbal and written skills. Excellent administrative and organizational skills. General management experience.
<u>DUTIES</u>	:	Perform duties in the Free State Provincial Office under Sub-Directorate: Water Use License Authorisation. Interpret the policy and the act in the recommendations of license applications. Review and evaluate water use license applications in terms of legal, technical water resource management inputs. Integrate key areas of work with relevant priority departmental

programmes such as Water allocation reform, Water for growth and development. Compile, manage and report on the statistics of all water use authorizations. Ensure maintenance of records, correspondence and appeals pertaining to water use authorization applications. Ensure co-ordination with affected Government Departments for water use authorization applications. Ensure water use authorization processes are correctly implemented. Render an advisory service to applicants in applying for water use. Liaise with stakeholders with regards to the applications. Provide strategic and operational leadership to the unit. Ensure that all policies and strategies relevant to the functions of the sections are implemented. Conduct strategic and business planning. Responsible for the financial management of the section. Responsible for human resource management of the section. General office management of the section.

**ENQUIRIES
APPLICATIONS**

: Mr VG Blair Tel No: (051) 405 9000
 : Bloemfontein: Please forward your applications quoting the relevant reference number to the Provincial Head, Department Water and Sanitation, Bloemfontein, Private Bag 528, 9300 or hand-deliver at the Bloem-Plaza Building, Corner Eastburger and Charlotte Maxeke streets, second floor, Bloemfontein.

FOR ATTENTION

: Mrs L Wymers

POST 41/143

: **ENVIRONMENTAL OFFICER SPECIALISED PRODUCTION: INSTREAM WATER USES AUTHORISATION) ADMINISTRATION REF NO: 291119/17 (X2 POSTS**
 Branch: Chief Operations Office Gauteng
 SD: Water Use Licensing

**SALARY
CENTRE
REQUIREMENTS**

: R402 045 per annum (OSD)
 : Gauteng Provincial Office (Pretoria)
 : A relevant Honours Degree in Environmental Management, Hydrology, Botany or related field. Experience in integrated water resource management and water resource protection will serve as an added advantage. A valid driver's licence (Attach certified copy). Ability to work flexibly on a range of assignments, and adjust to and prioritize a variety of complex evolving tasks. Strong interpersonal skills and ability to develop effective relations within and outside the DWS. Sound knowledge of integrated water resource management and water resource protection. Knowledge and understanding of the water sector: relevant legislations (NWA, CARA and NEMA, MPRDA) together with the related policies, regulations, principles, guidelines, tools and procedures; policy development, implementation and monitoring. Skills and experience in management of human resources. Excellent communication skills including verbal, report writing, presentation skills. Sound interpersonal skills as well as the ability to work in a multi-disciplinary team. Willingness to work abnormal hours and under pressure as well as travel country-wide. Proven liaison and networking skills especially as they relate to Corporate Governance and stakeholder engagement.

DUTIES

: Assess the costs and benefits of various activities, policies, or regulations that affect the environment or natural resource stocks to balance the politics of environmental rights with economics needs. Collect and analyze data to compare the environmental implications of economic policy or practice alternatives. Conduct research on economic and environmental topics, such as alternative fuel use, public and private land use, soil conservation, air and water pollution control, and endangered species protection to inform water use authorization and communicate outcomes of such research. Develop economic models, forecasts, or scenarios to predict future economic and environmental outcomes. Develop programs or policy recommendations to promote sustainability and sustainable development, and to achieve environmental goals in cost-effective ways. Develop systems for collecting, analyzing, and interpreting environmental and economic data. Examine the exhaustibility of natural resources or the long-term costs of environmental rehabilitation specifically on mining and industrial facilities in as so as it affects water use. Perform complex, dynamic, and integrated mathematical modeling of ecological, environmental, or economic systems and write social, legal, or economic impact statements to inform decision-makers for natural resource policies, standards, or programs. Demonstrate or promote the economic benefits of sound environmental regulations. Interpret indicators to ascertain the overall health of an environment. Prepare and deliver presentations to

communicate economic and environmental study results, to present policy recommendations or to raise awareness of environmental consequences.

ENQUIRIES : Mrs Florah Mamabolo Tel No: (012) 392 1361

APPLICATIONS : Gauteng Provincial Office(Pretoria) Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver at 285 Bothongo Plaza East, Francis Baard Street, 15th Floor ,Pretoria, 0001.

FOR ATTENTION : Mr SP Nevhorwa

POST 41/144 : **COMMUNITY DEVELOPMENT SUPERVISOR REF NO: 291119/18**
Branch: IBOM: Gauteng

SALARY : R316 791 per annum, (Level 08)

CENTRE : Gauteng (Pretoria Office)

REQUIREMENTS : A National Diploma or Degree in Social Sciences. Three (3) to five (5) years' experience in community development. Knowledge and experience in strategic and operational plan management. Knowledge in Policy implementation. Monitoring and evaluation tools and principles. Good communication skills (written and verbal). Computer literacy skills. Creativity and awareness. Experience in professional development and project management. Cultural awareness, flexibility and initiatives skills. Presentation, leadership and interpretation skills. Knowledge in application of policy and strategy. Knowledge of relevant Water related legislation, policies and practices. Knowledge of Intergovernmental Relations (IGR). Understanding of water resource programmes. Experience in Community or Rural development as well as interacting with other spheres of Government. Ability to manage conflict through a transparent and participatory approach. A valid driver's license (certified copy must be attached). Willingness to travel extensively and work irregular hours.

DUTIES : Identify and facilitate the implementation of integrated community development interventions in partnership with community and other relevant stakeholders. Liaise and co-ordinate with relevant role players, internal and external stakeholders. Support communities and perform administrative support on community development and related activities. Ensure the planning of water programmes. Ensure the implementation of water regulatory framework. Ensure the monitoring and evaluation of water and sanitation programmes. Participates as a key player in the Sanitation Sector strategic plan. Develops and manage the budget for the section. Support communities and perform administrative support on community development and related communities. Promote water Advocacy programmes. Assist in Institutional business planning support, appraisal and monitoring. Assist in the regulation and support of WSAs in Sanitation implementation and reporting. Ensure the planning of water programmes. Assists with Water and Sanitation Capacity Building, skills training and job creation through EPWP. Assist with the promotion of health and hygiene awareness through the implementation of wash programmes to minimize water-born diseases.

ENQUIRIES : Ms S Rikhotso Tel No: (012) 392 1566

APPLICATIONS : Gauteng (Pretoria Office): Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver at 285 Bothongo Plaza East, Francis Baard Street, 15th Floor ,Pretoria, 0001.

FOR ATTENTION : Ms Angie Nyathi

POST 41/145 : **COMMUNITY DEVELOPMENT SUPERVISOR REF NO: 291119/19**
Branch Chief Operation Officer: Eastern Cape

SALARY : R316 791 per annum (Level 08)

CENTRE : East London

REQUIREMENTS : A National Diploma or Bachelor's Degree in Social Sciences. Three (3) to (5) five years' experience in community development. Driver's License (Proof Must be Attached). Knowledge of strategic and operational plan management. Knowledge of policy implementation. Knowledge and experience of monitoring and evaluation principles. Understanding of conflict management, creativity and awareness. Professional development and experience in project management. Cultural awareness, flexibility and initiative. Good communication skill (both verbal and written).

- DUTIES** : Identify and facilitate the implementation of integrated community development interventions in partnership with community and other relevant stake holders. Liaise and co-ordinate with relevant role players, internal and external stake holders. Support communities and perform administrative support on community development and related activities. Ensure the planning of water programmes. Ensure the implementation of water regulatory framework. Ensure the monitoring and evaluation of water programmes. Participation in the development Catchment Management Strategy and scheduling list (List of Rateable Areas).
- ENQUIRIES APPLICATIONS** : FK Khoza Tel No: (043) 701 0253
: Eastern Cape (East London): Please forward your applications quoting the relevant reference number to Private bag X 7485, King Williams Town, 5600 or hand deliver at the 2 Hargreaves Avenue, King William's Town 5600.
- POST 41/146** : **ENGINEERING TECHNICIAN: GRADE A REF NO: 291119/20 (X2 POSTS)**
Branch: Chief Operations Office Free State
- SALARY CENTRE REQUIREMENTS** : R311 859 per annum (OSD)
: Bloemfontein
: A National Diploma in Engineering or relevant qualification. Three (3) years post qualification technical Engineering experience. Compulsory registration with ECSA as an Engineering Technician (Proof of registration must be attached). A valid driver's licence (Attach certified copy). Sound knowledge of integrated water resource management and water resource protection. Knowledge and understanding of the water sector: relevant legislations (NWA, CARA and NEMA, MPRDA) together with the related policies, regulations, principles, guidelines, tools and procedures; policy development, implementation and monitoring. Skills and experience in management of human resources. Excellent communication skills including verbal, report writing, presentation skills. Sound interpersonal skills as well as the ability to work in a multi-disciplinary team. Willingness to work abnormal hours and under pressure as well as travel country-wide. Proven liaison and networking skills relevant to Corporate Governance and stakeholder engagement.
- DUTIES** : Reviewing integrated water use license applications in terms of law, water resource engineering, water resource management and socio-economic, environmental and ecological concerns. Studying, participating in discussions and providing comments on all reports and submissions in connection with water use license applications. Integrate legal-engineering aspects of water use regulation with water resource engineering projects, programmes, strategies, regulations, functions, policies and law amendments of the Department and with other government programmes. Ensure legal-engineering effectiveness and consistency of measures of the Department and other water management institutions to authorise the taking and storing of water and to manage compliance to the authorisations.
- ENQUIRIES APPLICATIONS** : Mr V Blair Tel No: (051) 405 9000
: Bloemfontein: Please forward your applications quoting the relevant reference number to the Provincial Head, Department Water and Sanitation, Bloemfontein, Private Bag 528, 9300 or hand-deliver at the Bloem-Plaza Building, Corner Eastburger and Charlotte Maxeke streets, second floor, Bloemfontein.
- FOR ATTENTION** : Mrs L Wymers
- POST 41/147** : **ENGINEERING TECHNICIAN: GRADE A REF NO: 291119/21**
Branch: Chief Operations Office KwaZulu-Natal
- SALARY CENTRE REQUIREMENTS** : R311 859 per annum (OSD)
: Durban
: A National Diploma in Engineering or relevant qualification. Three (3) years post qualification technical Engineering experience. Compulsory registration with ECSA as an Engineering Technician (proof of registration must be provided). A valid driver's licence (Attach certified copy). Sound knowledge of integrated water resource management and water resource protection. Knowledge and understanding of the water sector: relevant legislations (NWA, CARA and NEMA, MPRDA) together with the related policies, regulations, principles, guidelines, tools and procedures; policy development, implementation and monitoring. Skills and experience in management of human resources. Excellent communication skills including verbal, report

		writing, presentation skills. Sound interpersonal skills as well as the ability to work in a multi-disciplinary team. Willingness to work abnormal hours and under pressure as well as travel country-wide. Proven liaison and networking skills relevant to Corporative Governance and stakeholder engagement.
<u>DUTIES</u>	:	Reviewing integrated water use license applications in terms of law, water resource engineering, water resource management and socio-economic, environmental and ecological concerns. Studying, participating in discussions and providing comments on all reports and submissions in connection with water use license applications. Integrate legal-engineering aspects of water use regulation with water resource engineering projects, programmes, strategies, regulations, functions, policies and law amendments of the Department and with other government programmes. Ensure legal-engineering effectiveness and consistency of measures of the Department and other water management institutions to authorise the taking and storing of water and to manage compliance to the authorisations.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr S Naidoo Tel No: (031) 336 2735
	:	Durban Please forward your applications quoting the reference number to the: Provincial Head: KwaZulu-Natal, Department of Water and Sanitation, Private Bag X54304, Durban, 4000 or hand deliver to 88 Joe Slovo Street, Southern Life Building, 9th Floor.
<u>FOR ATTENTION</u>	:	The Manager (Human Resources)
<u>POST 41/148</u>	:	<u>ENGINEERING TECHNICIAN: GRADE A: CIVIL REF NO: 291119/22</u> Branch: Chief Operations Office Western Cape
<u>SALARY CENTRE REQUIREMENTS</u>	:	R311 859 per annum (OSD)
	:	Bellville
	:	A National Diploma in Civil Engineering or relevant qualification. Three (3) years post qualification technical Engineering experience. Compulsory registration with ECSA as an Engineering Technician (proof of registration must be attached). A valid driver's licence (Certified copy must be attached). Sound knowledge of integrated water resource management and water resource protection. Knowledge and understanding of the water sector: relevant legislations (NWA, CARA and NEMA, MPRDA) together with the related policies, regulations, principles, guidelines, tools and procedures; policy implementation and monitoring. Skills and experience in management of human resources. Excellent communication skills including verbal, report writing, presentation skills. Sound interpersonal skills as well as the ability to work in a multi-disciplinary team. Willingness to work abnormal hours and under pressure as well as travel country-wide. Proven liaison and networking skills relevant to Corporative Governance and stakeholder engagement.
<u>DUTIES</u>	:	Reviewing integrated water use license applications in terms of law, water resource engineering, water resource management and socio-economic, environmental and ecological concerns. Studying, participating in discussions and providing comments on all reports and submissions in connection with water use license applications. Integrate legal-engineering aspects of water use regulation with water resource engineering projects, programmes, strategies, regulations, functions, policies and law amendments of the Department and with other government programmes. Ensure legal-engineering effectiveness and consistency of measures of the Department and other water management institutions to authorise the taking and storing of water and to manage compliance to the authorisations.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr SA Xongo Tel No: (021) 941 6271
	:	Western Cape: Please forward your applications quoting the relevant reference number to the Regional Head: Western Cape, Department of Water and Sanitation, Private Bag X16, Sanlamhof, 7532 or hand deliver to Sigma Building, 3 Blanckenberg Road, Bellville.
<u>FOR ATTENTION NOTE</u>	:	Ms K Melelo
	:	Persons with disabilities, Females, African Males, White Males and Indian Males are encouraged to apply.
<u>POST 41/149</u>	:	<u>ENGINEERING TECHNICIAN PRODUCTION GRADE A REF NO: 291119/23</u> Branch: Chief Operations Office Northern Cape SD: Proto CMA
<u>SALARY CENTRE</u>	:	R311 859 per annum (OSD)
	:	Kimberley

<u>REQUIREMENTS</u>	:	A National Diploma in Engineering or relevant qualification. Three (3) years post qualification technical Engineering experience. Compulsory registration with ECSA as an Engineering Technician (Proof of registration must be provided). A valid driver's licence (Attach certified copy). Sound knowledge of integrated water resource management and water resource protection. Knowledge and understanding of the water sector: relevant legislations (NWA, CARA and NEMA, MPRDA) together with the related policies, regulations, principles, guidelines, tools and procedures; policy development, implementation and monitoring. Skills and experience in management of human resources. Excellent communication skills including verbal, report writing, presentation skills. Sound interpersonal skills as well as the ability to work in a multi-disciplinary team. Willingness to work abnormal hours and under pressure as well as travel country-wide. Proven liaison and networking skills especially relevant to Corporative Governance and stakeholder engagement.
<u>DUTIES</u>	:	Reviewing integrated water use license applications in terms of law, water resource engineering, water resource management and socio-economic, environmental and ecological concerns. Studying, participating in discussions and providing comments on all reports and submissions in connection with water use license applications. Integrate legal-engineering aspects of water use regulation with water resource engineering projects, programmes, strategies, regulations, functions, policies and law amendments of the Department and with other government programmes. Ensure legal-engineering effectiveness and consistency of measures of the Department and other water management institutions to authorise the taking and storing of water and to manage compliance to the authorisations.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr K Masindi Tel No: (053) 830 8800
<u>FOR ATTENTION</u>	:	Kimberley: Please forward your application, quoting the post reference number, to: The Acting Provincial Head, Department of Water and Sanitation, Private Bag X6101, Kimberley, 8801 or hand-deliver to 28 Central Road, Beaconsfield, Kimberley, 8301. Ms C Du Plessis
<u>POST 41/150</u>	:	<u>ENVIRONMENTAL OFFICER: GRADE A-C WATER USE AUTHORISATION PROCESSING REF NO: 291119/24 (X2 POSTS)</u> Branch: Chief Operations Office Kwazulu-Natal
<u>SALARY</u>	:	R272 739 – R473 574 per annum (OSD) (Offer based on proven years of experience)
<u>CENTRE REQUIREMENTS</u>	:	Durban
<u>DUTIES</u>	:	A National Diploma in Environmental Management or Natural Sciences. One (1) year working experience including internship or experiential learning will be an added advantage. A valid driver's licence (Attach certified copy). Sound knowledge of integrated water resource management and water resource protection. Knowledge and understanding of the water sector: relevant legislations (NWA, CARA and NEMA, MPRDA) together with the related policies, regulations, principles, guidelines, tools and procedures; policy development, implementation and monitoring. Skills and experience in management of human resources. Excellent communication skills including verbal, report writing, presentation skills. Sound interpersonal skills as well as the ability to work in a multi-disciplinary team. Willingness to work abnormal hours and under pressure as well as travel country-wide. Proven liaison and networking skills especially as they relate to Corporative Governance and stakeholder engagement. Assess completeness of WULAs & conduct site inspections. Liaise with clients and other stakeholders to obtain outstanding information during WULA assessments. Requesting of scientific input within the Department using the specified templates. Access and evaluate Hydrological and Environmental information with regard to licence applications. Assist in development of policies and guidelines for the implementation of National Water Act (NWA), 36 of 1998, with regard to water use sector. Final assessment of information submitted by Water Use Licence Applicants and input from internal specialists. Drafting record of recommendations (RoRs) and resultant decision documents. Draft licence conditions to control/mitigate the negative impacts of water uses. Assist on responding to queries from clients within and outside the department.
<u>ENQUIRIES</u>	:	Mr S Naidoo Tel No: (031) 336 2735

- APPLICATIONS** : Durban Please forward your applications quoting the reference number to the:
Provincial Head: KwaZulu-Natal, Department of Water and Sanitation, Private
Bag X54304, Durban, 4000 or hand deliver to 88 Joe Slovo Street, Southern
Life Building, 9th Floor.
- FOR ATTENTION** : The Manager (Human Resources)
- POST 41/151** : **ENVIRONMENTAL OFFICER PRODUCTION: GRADE A-C REF NO:
291119/25 (X3 POSTS)**
Branch: Chief Operations Office: Gauteng
SD: Water Use Licensing Administration
- SALARY** : R272 739 – R473 574 per annum (OSD) (Offer based on proven years of
experience)
- CENTRE** : Gauteng Provincial Office (Pretoria)
- REQUIREMENTS** : A National Diploma in environmental Management or Natural Sciences in any
one of the following fields; Agriculture, Agricultural, Forestry, Resource-
economics, Integrated Water Resource Management, A postgraduate degree
in any of the above relevant field(s) will be an added advantage. One year
working experience, including internship or experiential learning will also be an
added advantage. A valid driver's licence (Attach certified copy). Excellent
knowledge of livestock and crop water requirements and related models
including CROPWAT, SWB, PLANWAT, SAPWAT etc in evaluating WULAs.
Sound knowledge of integrated water resource management and water
resource protection. Knowledge and understanding of the water sector:
relevant legislations (NWA, CARA and NEMA, MPRDA) together with the
related policies, regulations, principles, guidelines, tools and procedures;
policy development, implementation and monitoring. Skills and experience in
management of human resources. Excellent communication skills including
verbal, report writing, presentation skills. Sound interpersonal skills as well as
the ability to work in a multi-disciplinary team. Willingness to work abnormal
hours and under pressure as well as travel country-wide. Proven liaison and
networking skills especially as they relate to Corporative Governance and
stakeholder engagement. Excellent knowledge of livestock and crop water
requirements and related models including CROPWAT, SWB, PLANWAT,
SAPWAT etc in evaluating WULAs.
- DUTIES** : Assess completeness of WULAs & conduct site inspections. Liaise with clients
and other stakeholders to obtain outstanding information during WULA
assessments. Requesting of scientific input within the Department using the
specified templates. Access and evaluate Hydrological and Environmental
information with regard to licence applications, in order to advise the
Committee for Coordination of Agricultural Water (CCAW) on allocation of
water to agricultural users and on the advisability of issuing new water use
licences or reviewing of existing licences. Determine crop water requirements
using relevant models including CROPWAT, SWB, PLANWAT and or
SAPWAT. Assist in development of policies and guidelines for the
implementation of National Water Act (NWA), 36 of 1998, with regard to
Agricultural water uses. Final assessment of information submitted by Water
Use Licence Applicants and input from internal specialists. Drafting of record
of recommendations (RoRs) and resultant decision documents. Draft licence
conditions to control/mitigate the negative impacts of water uses. Assist on
responding to queries from clients within and outside the department. Access
and evaluate socio-economic and environmental information with regard to
SFRA water use licence applications, in order to advise the Licence
Assessment Advisory Committees (LAACs) on allocation of water to SFRA
and on the advisability of issuing new water use licences or altering existing
licences. Technical assessment of the impact of Stream Flow Reduction
Activities on the ecological and social environment. Assess water requirements
for SFRA activities using models. Assist in development, implementation and
review of socio-economic tools/standards for the evaluation of SFRA
water use licences. Capture and process data for SFRA allocations, GPS surveys of
plantation and wetland areas. Inspect and evaluate field conditions where
plantations are proposed. Liaise with other authorising departments on SFRA
issues.
- ENQUIRIES** : Mrs F Mamabolo Tel No: (012) 392 1361
- APPLICATIONS** : Gauteng Provincial Office(Pretoria): Please forward your applications quoting
the relevant reference number to the Department of Water and Sanitation,

		Private Bag X350, Pretoria, 0001 or hand deliver at 285 Bothongo Plaza East, Francis Baard Street, 15th Floor ,Pretoria, 0001.
<u>FOR ATTENTION</u>	:	Mr SP Nevhorwa
<u>POST 41/152</u>	:	<u>ENVIRONMENTAL OFFICER: GRADE A-C REF NO REF NO: 291119/26 (X4 POSTS)</u> Branch Eastern Cape: Institutional Establishment
<u>SALARY</u>	:	R272 739 – R473 574 per annum (OSD) (Offer based on proven years of experience)
<u>CENTRE REQUIREMENTS</u>	:	Port Elizabeth A National Diploma in Environmental Management or Natural Sciences. Computer literate and proficiency in programs such as MS Word, Power Point, Access, Outlook and Excel. Knowledge of the National Water Act (Act 36 of 1998) and Validation and Verification of Existing Lawful Use. The Public Service Act and Regulations 1994 (Act 103 of 1994). A valid driver's licence (Must attach certified copy). Understanding of Integrated Water Resource Management (IWRM). Knowledge of Batho Pele Principles. Report writing skills. General knowledge of information systems. Data capturing skills office and project management skills.
<u>DUTIES</u>	:	Determine agricultural water use requirement for different crops. Generate validation and verification of water use tables. Validation and verification of existing lawful use in terms of Section 32 of the National Water Act, 1998 (Act 36 of 1998). Updating of List of rateable areas (LRA) for Water User Associations and Irrigation Boards. Capture verified water use data and update Departments Water Use Registration Management Systems (WARMS). Assist with generating, managing and distributing communication letters to water users. Providing monthly status of verified water use. Keep and update web based database with validation and verification information. Filing correspondence with the clients. Support and provide reports to the Manager.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms Thandi Mmachaka Tel No: (041) 501 0704 Port Elizabeth: Please forward your applications quoting the reference number to The Department of Water and Sanitation, Private Bag X7485, King William's Town, 5600 or hand deliver at No. 2 Hargreaves Avenue, King William's Town.
<u>FOR ATTENTION</u>	:	Mr M Zenzile Tel No: 043 604 5528
<u>POST 41/153</u>	:	<u>ENVIRONMENTAL OFFICER: GRADE A-C REF NO. WATER USE AUTHORISATION PROCESSING REF NO: 291119/27(X3 POSTS)</u> Branch Chief Operations Office Eastern Cape Dir: Institutional Establishment
<u>SALARY</u>	:	R272 739 – R473 574 per annum (OSD) (Offer based on proven years of experience)
<u>CENTRE</u>	:	East London (X2 Posts) Mthatha (X1 Post)
<u>REQUIREMENTS</u>	:	A National Diploma in Environmental Management or Natural Sciences. Working experience, including internship or experiential learning will be an added advantage. A valid driver's licence (Attach certified copy). Computer literacy. Sound knowledge of integrated water resource management and Resource Directed Measures and Knowledge and understanding of the water sector: relevant legislations (NWA, CARA and NEMA, MPRDA) together with the related policies, regulations, principles, guidelines, tools and procedures; policy development, implementation and monitoring. Knowledge and experience of water use authorizations in terms of Section 21c and i of the National Water Act as well as integration of different sciences disciplines (e.g., water quality, ecology, hydrology, and related environmental science practices, etc.) into water resource management and protection. Excellent communication skills including verbal, report writing, presentation skills. Sound interpersonal skills as well as the ability to work in a multi-disciplinary team. Willingness to work abnormal hours and under pressure as well as travel extensively in remote areas. Proven liaison and networking skills especially as they relate to Corporative Governance and stakeholder engagement.
<u>DUTIES</u>	:	Receipt and processing of water use authorisation applications (WULA) across all economic sectors in accordance with legislation, policy, procedures and guidelines. Conduct site visits, draft Record of Recommendations (ROR), reports and other resultant decision documents for the WULA. Liaise other relevant stakeholders when processing water use authorisation applications.

Assist in development of policies and guidelines for the implementation of National Water Act (NWA), 36 of 1998. Capacitate the applicants on procedures. Respond to queries from clients within and outside the department. Participate in post authorisation litigation processes. Provide comments on Environmental Impact Assessments (EIA's), Environmental Management Plans (EMP's) Environmental Program Reports (EMPR's), mine closures and other technical reports within the Water Management Area.

ENQUIRIES : Ms N Gwentshe Tel No: (043) 701 0352
APPLICATIONS : East London and Mthatha: Please forward your applications quoting the reference number to The Department of Water and Sanitation, Private Bag X7485, King William's Town, 5600 or hand deliver at No. 2 Hargreaves Avenue, King William's Town.

FOR ATTENTION : Mr M Zenzile Tel No: 043 604 5528

POST 41/154 : **ENVIRONMENTAL OFFICER PRODUCTION GRADE A-C WATER QUALITY REF NO: 291119/28**
 Branch Chief Operations Office Eastern Cape
 Dir: Institutional Establishment

SALARY : R272 739 – R473 574 per annum (OSD) (Offer based on proven years of experience)

CENTRE : East London
REQUIREMENTS : A relevant National Diploma in Environmental Management or Natural Sciences. Practical experience in the field of water quality management will be an added advantage. A valid driver's license (attach certified copy). Good computer literacy and writing skills; Good communication skills both written and verbal. Understanding of the National Water Act 1998, the Water Services Act 1997 and related Environmental legislation e.g. NEMA. Knowledge of industrial, agricultural and mining processes. Practical knowledge on wastewater treatment process and related technologies will serve as an advantage. Knowledge of Water Quality Management with an understanding of prevailing principles of in Integrated Water Resource Management and Catchment Management will be additional requirement. Willing to travel extensively and work irregular hours.

DUTIES : Processing of Water Use Licence Applications in Water Management Areas. Provide comments on Environmental Impact Assessments, Environmental Management Reports and Development Applications in the Mzimvubu – Tsitsikamma Management area. Liaise with stakeholders in the Water Sector and other Government Departments. Serve on various committees. Conduct regular compliance monitoring at mines, industries, agricultural activities, local authorities, etc. Undertake water resource monitoring and special investigations. Manage water quality in designated catchment areas. Prepare reports and interpret water quality monitoring results. Capturing of water quality results of Water Management System.

ENQUIRIES : Ms M Mampane Tel No: (043) 701 0257
APPLICATIONS : East London: Please forward your applications quoting the reference number to The Department of Water and Sanitation, Private Bag X7485, King William's Town, 5600 or hand deliver at No. 2 Hargreaves Avenue, King William's Town.

FOR ATTENTION : Mr M Zenzile Tel No: (043) 604 5528

POST 41/155 : **ENVIRONMENTAL OFFICER PRODUCTION GRADE A-C: WATER USE AUTHORISATION REF NO: 291119/29 (X6 POSTS)**
 Branch: Chief Operations Office Western Cape

SALARY : R272 739 – R473 574 per annum (OSD) (Offer based on proven years of experience)

CENTRE : Bellville
REQUIREMENTS : A National Diploma in Environmental Management or Natural Sciences or in any one of the following fields; Agriculture, Agricultural, Forestry, Resource-economics, Integrated Water Resource Management. A postgraduate degree in any of the above relevant field(s) will be an added advantage. One year working experience, including internship or experiential learning will also be an added advantage. A valid driver's license (Certified copy must be attached). Excellent knowledge of livestock and crop water requirements and related models including CROPWAT, SWB, PLANWAT, SAPWAT etc in evaluating WULAs. Sound knowledge of integrated water resource management and water resource protection. Knowledge and understanding of the water sector:

relevant legislations (NWA, CARA and NEMA, MPRDA) together with the related policies, regulations, principles, guidelines, tools and procedures; policy development, implementation and monitoring. Skills and experience in management of human resources. Excellent communication skills including verbal, report writing, presentation skills. Sound interpersonal skills as well as the ability to work in a multi-disciplinary team. Willingness to work abnormal hours and under pressure as well as travel country-wide. Proven liaison and networking skills especially as they relate to Corporative Governance and stakeholder engagement. Excellent knowledge of livestock and crop water requirements and related models including CROPWAT, SWB, PLANWAT, SAPWAT etc in evaluating WULAs.

DUTIES

: Assess completeness of WULAs and conduct site inspections. Liaise with clients and other stakeholders to obtain outstanding information during WULA assessments. Requesting of scientific input within the Department using the specified templates. Access and evaluate Hydrological and Environmental information with regard to licence applications, in order to advise the Committee for Coordination of Agricultural Water (CCAW) on allocation of water to agricultural users and on the advisability of issuing new water use licences or reviewing of existing licences. Determine crop water requirements using relevant models including CROPWAT, SWB, PLANWAT and or SAPWAT. Assist in development of policies and guidelines for the implementation of National Water Act (NWA), 36 of 1998, with regard to Agricultural water uses. Final assessment of information submitted by Water Use Licence Applicants and input from internal specialists. Drafting of record of recommendations (RoRs) and resultant decision documents. Draft licence conditions to control/mitigate the negative impacts of water uses. Assist on responding to queries from clients within and outside the department. Access and evaluate socio-economic and environmental information with regard to SFRA water use licence applications, in order to advise the Licence Assessment Advisory Committees (LAACs) on allocation of water to SFRA and on the advisability of issuing new water use licences or altering existing licences. Technical assessment of the impact of Stream Flow Reduction Activities on the ecological and social environment. Assess water requirements for SFRA activities using models. Assist in development, implementation and review of socio-economic tools/standards for the evaluation of SFRA water use licences. Capture and process data for SFRA allocations, GPS surveys of plantation and wetland areas. Inspect and evaluate field conditions where plantations are proposed. Liaise with other authorising departments on SFRA issues.

**ENQUIRIES
APPLICATIONS**

: Mr. S.A. Xongo Tel No: (021) 941 6271
: Western Cape: Please forward your applications quoting the relevant reference number to The Regional Head: Western Cape, Department of Water and Sanitation, Private Bag X16, Sanlamhof, 7532 or hand deliver to Sigma Building, 3 Blanckenberg Road, Bellville.

**FOR ATTENTION
NOTE**

: Ms K Melelo
: Persons with disabilities, Females, African Males, White Males and Indian Males are encouraged to apply.

POST 41/156

: **ENVIRONMENTAL OFFICER PRODUCTION GRADE A-C: INSTREAM
WATER USES AUTHORISATION REF NO: 291119/30 (X2 POSTS)**
Branch: Chief Operations Office Western Cape

SALARY

: R272 739 – R473 574 per annum (OSD) (Offer based on proven years of experience)

**CENTRE
REQUIREMENTS**

: Bellville
: A National Diploma in Environmental Management or Natural Science. One (1) year working experience, including internship or experiential learning will be an added advantage. Ability to work flexibly on a range of assignments and adjust to and prioritize a variety of complex evolving tasks. Strong interpersonal skills and ability to develop effective relations within and outside the DWS. Sound knowledge of integrated water resource management and water resource protection. Knowledge and understanding of the water sector: relevant legislations (NWA, CARA and NEMA, MPRDA) together with the related policies, regulations, principles, guidelines, tools and procedures; policy development, implementation and monitoring. Skills and experience in management of human resources. Excellent communication skills including verbal, report writing, presentation skills. Sound interpersonal skills as well as

the ability to work in a multi-disciplinary team. Willingness to work abnormal hours and under pressure as well as travel country wide. Proven liaison and networking skills especially as they relate to Corporative Governance and stakeholder engagement. Valid driver's license (certified copy must be attached).

DUTIES : Assess the costs and benefits of various activities, policies, or regulations that affect the environment or natural resource stocks to balance the politics of environmental rights with economics needs. Collect and analyze data to compare the environmental implications of economic policy or practice alternatives. Conduct research on economic and environmental topics, such as alternative fuel use, public and private land use, soil conservation, air and water pollution control, and endangered species protection to inform water use authorization and communicate outcomes of such research. Develop economic models, forecasts, or scenarios to predict future economic and environmental outcomes. Develop programs or policy recommendations to promote sustainability and sustainable development, and to achieve environmental goals in cost-effective ways. Develop systems for collecting, analyzing, and interpreting environmental and economic data. Examine the exhaustibility of natural resources or the long-term costs of environmental rehabilitation specifically on mining and industrial facilities in as so as it affects water use. Perform complex, dynamic, and integrated mathematical modeling of ecological, environmental, or economic systems and write social, legal, or economic impact statements to inform decision-makers for natural resource policies, standards, or programs. Demonstrate or promote the economic benefits of sound environmental regulations. Interpret indicators to ascertain the overall health of an environment. Prepare and deliver presentations to communicate economic and environmental study results, to present policy recommendations, or to raise awareness of environmental consequences.

ENQUIRIES : Mr. S.A. Xongo Tel No: (021) 941 6271
APPLICATIONS : Western Cape: Please forward your applications quoting the relevant reference number to The Regional Head: Western Cape, Department of Water and Sanitation, Private Bag X16, Sanlamhof, 7532 or hand deliver to Sigma Building, 3 Blanckenberg Road, Bellville.

FOR ATTENTION : Ms K Melelo
NOTE : Persons with disabilities, Females, African Males, White Males and Indian Males are encouraged to apply.

POST 41/157 : **ENVIRONMENTAL OFFICER GRADE A-C WATER USE AUTHORISATION**
PROCESSING REF NO: 291119/31 (X4 POSTS)
Branch: Chief Operations Office Free State

SALARY : R272 739 – R473 574 per annum (OSD) (Offer based on proven years of experience)

CENTRE : Bloemfontein
REQUIREMENTS : A National Diploma in Environmental Management or Natural Science in any one of the following fields; Agriculture, Agricultural, Forestry, Resource-economics, Integrated Water Resource Management, Hydrology (Surface or Ground); Chemistry, Biochemistry, Microbiology, Water Utilisation, Water Resource Engineering and or Geohydrology;. A valid driver's licence (Attach certified copy). Two (2) years appropriate/recognisable experience in an area after obtaining the relevant qualification will be an added advantage. Sound knowledge of integrated water resource management and water resource protection. Knowledge and understanding of the water sector including relevant legislation (NWA, CARA and NEMA, MPRDA) together with the related policies, regulations, principles, guidelines, tools and procedures; policy development, implementation and monitoring. Skills and experience in management of human resources. Excellent communication skills including verbal, report writing, presentation skills. Sound interpersonal skills as well as the ability to work in a multi-disciplinary team. Willingness to work abnormal hours and under pressure as well as travel country-wide. Proven liaison and networking skills especially as they relate to Corporative Governance and stakeholder engagement.

DUTIES : Assess completeness of WULAs and conduct site inspections. Liaise with clients and other stakeholders to obtain outstanding information during WULA assessments. Request scientific inputs within the Department using the specified templates. Access and evaluate Hydrological and Environmental information with regard to licence applications. Assist in development of

		<p>policies and guidelines for the implementation of National Water Act (NWA), 36 of 1998 with regard to the water use sector. Final assessment of information submitted by Water Use Licence Applicants and input from internal specialists. Drafting record of recommendations (RoRs) and resultant decision documents. Draft licence conditions to control/mitigate the negative impacts of water uses. Assist on responding to queries from clients within and outside the department.</p>
<u>ENQUIRIES</u>	:	Mr V Blair Tel No: (051) 405 9000
<u>APPLICATIONS</u>	:	Bloemfontein: Please forward all applications for the centre: Bloemfontein quoting the reference number to: The Provincial Head, Department of Water and Sanitation, Private Bag X 528 Bloemfontein 9300 or hand deliver to 2nd Floor, Bloem Plaza Building, c/o Charlotte Maxeke and Eastburger Streets.
<u>FOR ATTENTION</u>	:	Mrs LP Wymers
<u>POST 41/158</u>	:	<u>ENVIRONMENTAL OFFICER PRODUCTION GRADE A-C - WATER USE AUTHORISATION PROCESSING REF NO: 291119/32 (X4 POSTS)</u> Branch: Chief Operations Office Northern Cape SD: Proto CMA
<u>SALARY</u>	:	R272 739 – R473 574 per annum (OSD) (Offer based on proven years of experience)
<u>CENTRE</u>	:	Kimberley (X2 Posts) Upington (X2 Posts)
<u>REQUIREMENTS</u>	:	A relevant National Diploma or Degree in Environmental Management in Natural Sciences. Practical experience in the field of water quality management will be an added advantage. A valid driver's license (attach certified copy). Good computer literacy and writing skills; Good communication skills (both written and verbal). Understanding of the National Water Act 1998, the Water Services Act 1997, and related Environmental legislation e.g. NEMA. Knowledge of industrial, agricultural and mining processes. Practical knowledge on wastewater treatment process and related technologies will serve as an advantage. Knowledge of Water Quality Management with an understanding of prevailing principles of in Integrated Water Resource Management and Catchment Management will be additional requirement. Willing to travel extensively and work irregular hours.
<u>DUTIES</u>	:	Processing of Water Use Licence Applications in Water Management Areas. Provide comments on Environmental Impact Assessments, Environmental Management Reports and Development Applications in the Water Management areas. Liaise with stakeholders in the Water Sector and other Government Departments. Serve on various committees. Conduct regular compliance monitoring at mines, industries, agricultural activities, local authorities, etc. Undertake water resource monitoring and special investigations. Manage water quality in designated catchment areas. Prepare reports and interpret water quality monitoring results. Capturing of water quality results of Water Management System.
<u>ENQUIRIES</u>	:	Mr K Masindi Tel No: (053) 830 8800
<u>APPLICATIONS</u>	:	Kimberley and Upington: Please forward your application, quoting the post reference number, to: The Acting Provincial Head, Department of Water and Sanitation, Private Bag X6101, Kimberley, 8801 or hand-deliver to 28 Central Road, Beaconsfield, Kimberley, 8301.
<u>FOR ATTENTION</u>	:	Ms C Du Plessis
<u>POST 41/159</u>	:	<u>ADMINISTRATION OFFICER: WATER USE AUTHORISATION REF NO: 291119/33 (X4 POSTS)</u> Branch: Chief Operations Office Eastern Cape Dir: Institutional Establishment
<u>SALARY</u>	:	R257 507 per annum (Level 07)
<u>CENTRE</u>	:	East London (X1 Post) Port Elizabeth (X2 Posts) Mthatha (X1 Post)
<u>REQUIREMENTS</u>	:	A National Diploma or Degree in Public Management/Administration. One (1) to three (3) years' experience in administration. A valid driver's licence (Attach certified copy). Experience including an internship or experiential learning will be an added advantage. Computer literate and proficiency in programs such as MS 2007 Word, PowerPoint, Access, Outlook and Excel. Knowledge of the National Water Act (Act 36 of 1998). A valid driver's licence (Attach certified copy). Knowledge of Administration Procedures. Knowledge of Batho Pele

Principles. Report writing skills. General knowledge of information systems. Data capturing skills. Office and project management skills.

DUTIES : Coordinate the administrative functions and provide support related to the Water Use Authorisation process. Management of incoming and outgoing Water Use Authorisation applications. Manage the handling of queries and ensuring amicable resolution. Respond to internal and external queries or enquiries relating to Water Use Authorisations. Manage the updating of the Electronic Water Use Licence Application and Authorization System (e-WULAAS) and ensure accurate Reporting. Ensure that statistics of all Water Use Authorisation applications are accurate and updated. Support e-WULAAS user training process. Filing correspondences with clients. Support and provide reports to management.

ENQUIRIES APPLICATIONS : Ms L Fourie Tel No: (043) 701 0248
: East London, Port Elizabeth and Mthatha: Please forward your applications quoting the reference number to The Department of Water and Sanitation, Private Bag X7485, King William's Town, 5600 or hand deliver at No. 2 Hargreaves Avenue, King William's Town.

FOR ATTENTION : Mr M Zenzile

POST 41/160 : **ADMINISTRATION OFFICER: EWULAAS REF NO: 291119/34 (X2 POSTS)**
Branch: Chief Operations Office: KwaZulu-Natal

SALARY CENTRE REQUIREMENTS : R257 508 per annum (Level 07)
: Durban
: A National Diploma or Degree in Public Management/ Administration. One (1) to three (3) years' experience in administration. A valid driver's licence (Attach certified copy). Computer literate and proficiency in programs such as MS 2007 Word, Powerpoint, Access, Outlook and Excel. Knowledge of the National Water Act (Act 36 of 1998). The Public Service Act and Regulations 1994 (Act 103 of 1994). Knowledge of Administration Procedures Knowledge of Batho Pele Principles. Report writing skills. General knowledge of information systems. Data capturing skills. Office management and project management skills.

DUTIES : Coordinate the administrative functions and provide support related to the Water Use Authorisation process. Management of incoming and outgoing Water Use Authorisation applications. Manage the handling of queries and ensuring amicable resolution. Respond to internal and external queries or enquiries relating to Water Use Authorisations. Manage the updating of the Electronic Water Use Licence Application and Authorization System (E-WULAAS) and ensure accurate Reporting. Ensure that statistics of all Water Use Authorisation applications are accurate and updated. Support E-WULAAS user training process. Filing correspondences with clients. Support and provide reports to management.

ENQUIRIES APPLICATIONS : Ms Z Hadebe Tel No: (031) 336 2820
: Durban Please forward your applications quoting the reference number to the: Provincial Head: KwaZulu-Natal, Department of Water and Sanitation, Private Bag X54304, Durban, 4000 or hand deliver to 88 Joe Slovo Street, Southern Life Building, 9th Floor.

FOR ATTENTION : The Manager (Human Resources)

POST 41/161 : **ADMINISTRATION OFFICER: EWULAAS REF NO: 291119/35**
Branch: Chief Operations Office Gauteng

SALARY CENTRE REQUIREMENTS : R257 508 per annum (Level 07)
: Gauteng Provincial Office (Pretoria)
: A National Diploma or Degree in Public Management/Administration. One (1) to three (3) years' experience in administration. A valid driver's licence (Attach certified copy) Computer literate and proficiency in programs such as MS Word, Powerpoint, Access, Outlook and Excel. Knowledge of Public Service Act and Regulations. Knowledge of National Water Act will be an added advantage. Knowledge of Administration Procedures, Knowledge of Batho Pele Principles, Report writing skills, General knowledge of information systems, Data capturing skills, Office and Project Management Skills.

DUTIES : Coordinate the administrative functions and provide support related to the Water Use Authorisation process. Management of incoming and outgoing Water Use Authorisation applications. Manage the handling of queries and ensuring amicable resolution. Respond to internal and external queries or

enquiries relating to Water Use Authorisations. Manage the updating of the Electronic Water Use Licence Application and Authorization System (E-WULAAS) and ensure accurate Reporting. Ensure that statistics of all Water Use Authorisation applications are accurate and updated. Support E-WULAAS user training process. Filing correspondences with clients. Support and provide reports to management.

ENQUIRIES APPLICATIONS : Mrs F Mamabolo Tel No: (012) 392 1361
: Gauteng Provincial Office(Pretoria) Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver at 285 Bothongo Plaza East, Francis Baard Street, 15th Floor ,Pretoria, 0001.

FOR ATTENTION : Mr SP Nevhorwa

POST 41/162 : **ADMINISTRATION OFFICER: WATER USE AUTHORISATION REF NO: 291119/36 (X4 POSTS)**
Branch: Chief Operations Office Western Cape

SALARY CENTRE REQUIREMENTS : R257 508 per annum (Level 07)
: Bellville
: A National Diploma or Degree in Public Management/Administration. One (1) to three (3) years' experience in administration. A valid driver's licence (Attach certified copy). Computer literate and proficiency in programs such as MS 2007 Word, PowerPoint, Access, Outlook and Excel. Knowledge of the National Water Act (Act 36 of 1998). Knowledge of Administration Procedures. Knowledge of Batho Pele Principles. Report writing skills. General knowledge of information systems. Data capturing skills. Office and Project Management Skills. A valid driver's license (certified copy must be attached).

DUTIES : Coordinate the administrative functions and provide support related to the Water Use Authorisation process. Management of incoming and outgoing Water Use Authorisation applications. Manage the handling of queries and ensuring amicable resolution. Respond to internal and external queries or enquiries relating to Water Use Authorisations. Manage the updating of the Electronic Water Use Licence Application and Authorization System (e-WULAAS) and ensure accurate reporting. Ensure that statistics of all Water Use Authorisation applications are accurate and updated. Support e-WULAAS user training process. Filing correspondences with clients. Support and provide reports to management.

ENQUIRIES APPLICATIONS : Mr SA Xongo Tel No: (021) 941 6271
: Bellville: Please forward your applications quoting the relevant reference number to The Regional Head: Western Cape, Department of Water and Sanitation, Private Bag X16, Sanlamhof, 7532 or hand deliver to Sigma Building, 3 Blanckenberg Road, Bellville.

FOR ATTENTION NOTE : Ms K Melelo
: Persons with disabilities, Females, African Males, White Males and Indian Males are encouraged to apply

POST 41/163 : **ADMINISTRATION OFFICER: EWULAAS REF NO: 291119/37**
Branch: Chief Operations Office Northern Cape
SD: Proto CMA

SALARY CENTRE REQUIREMENTS : R257 508 per annum (Level 07)
: Upington
: A National Diploma or Degree in Public Management/Administration. One (1) to three (3) years' experience in administration. A valid driver's licence (Attach certified copy). Computer literate and proficiency in programs such as MS 2007 Word, PowerPoint, Access, Outlook and Excel. Knowledge of the National Water Act (Act 36 of 1998). The Public Service Act and Regulations 1994 (Act 103 of 1994). Knowledge of Administration Procedures Knowledge of Batho Pele Principles. Report writing skills. General knowledge of information systems. Data capturing skills. Office management and project management skills.

DUTIES : Coordinate the administrative functions and provide support related to the Water Use Authorisation process. Management of incoming and outgoing Water Use Authorisation applications. Manage the handling of queries and ensuring amicable resolution. Respond to internal and external queries or enquiries relating to Water Use Authorisations. Manage the updating of the Electronic Water Use Licence Application and Authorization System (E-

WULAAS) and ensure accurate Reporting. Ensure that statistics of all Water Use Authorisation applications are accurate and updated. Support E-WULAAS user training process. Filing correspondences with clients. Support and provide reports to management.

ENQUIRIES APPLICATIONS : Mr K Masindi Tel No: (053) 830 8800
 : Kimberley and Upington: Please forward your application, quoting the post reference number, to: The Acting Provincial Head, Department of Water and Sanitation, Private Bag X6101, Kimberley, 8801 or hand-deliver to 28 Central Road, Beaconsfield, Kimberley, 8301.

FOR ATTENTION : Ms C Du Plessis

POST 41/164 : **CHIEF ADMINISTRATION CLERK WARMS REF NO: 291119/38**
 Branch: Chief Operations Office Gauteng

SALARY CENTRE REQUIREMENTS : R257 508 per annum (Level 07)
 : Gauteng Provincial Office (Pretoria)
 : A senior certificate (Grade 12 certificate) or equivalent. Three (3) to five (5) years' experience in administration. A valid driver's licence (Attach certified copy). Computer literate and proficiency in programs such as MS Word, PowerPoint, Access, Outlook and Excel. Knowledge of the Public Service Act and Regulations. Knowledge of Administration Procedures, Knowledge of Batho Pele Principles, Report writing skills, General knowledge of information systems, Data capturing skills, Office and Project Management Skills.

DUTIES : Assess completeness of the Water Use Licence Applications. Capturing water use applications in the Water Use Authorization and Registration Management System (WARMS). Maintaining water use data in WARMS. Auditing of synergy between hardcopy forms and WARMS. Mapping data correlation with other systems. Auditing the completeness of the data before input in WARMS. Communicating monthly status of captured water use application to WARMS manager. Opening files for water use application according relevant filing prescripts. Keeping a record of water use applications. Filing correspondence with the clients. Ensuring effective operations of hardcopy file tracking system. Ensuring the water use registration website is up-to-date and has all water use registration products. Support and provide reports to the WARMS Manager.

ENQUIRIES APPLICATIONS : Mrs F Mamabolo Tel No: (012) 392 1361
 : Gauteng Provincial Office(Pretoria) Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver at 285 Bothongo Plaza East, Francis Baard Street, 15th Floor ,Pretoria, 0001.

FOR ATTENTION : Mr SP Nevhorwa

POST 41/165 : **CHIEF ADMINISTRATION CLERK REF NO: 291119/39 (X3 POSTS)**
 Branch Eastern Cape
 Dir: Institutional Establishment Warms

SALARY CENTRE REQUIREMENTS : R257 507 per annum (Level 07)
 : East London (X2 Posts)
 : Port Elizabeth (X1 Post)
 : A Senior Certificate (Grade 12). Three (3) to five (5) years' experience in administration. Working experience in WARMS will be an added advantage. A valid driver's licence (Attach certified copy). Computer literate and proficiency in programs such as MS 2007 Word, PowerPoint, Access, Outlook and Excel. Knowledge of the National Water Act (Act 36 of 1998). The Public Service Act and Regulations 1994 (Act 103 of 1994). Knowledge of Administration Procedures. Knowledge of Batho Pele Principles. Report writing skills. General knowledge of information systems. Data capturing skills. Record management skills. Office and Project Management Skills.

DUTIES : Assess completeness of the Water Use Licence Applications. Capturing water use applications in the Water Use Authorization and Registration Management System (WARMS). Maintaining water use data in WARMS. Auditing of synergy between hardcopy forms and WARMS. Mapping data correlation with other systems. Auditing the completeness of the data before input in WARMS. Communicating monthly status of captured water use application to WARMS manager. Opening files for water use application according relevant filing prescripts. Keeping a record of water use applications. Filing correspondence with the clients. Ensuring effective operations of hardcopy file tracking system.

Ensuring the water use registration website is up-to-date and has all water use registration products. Support and provide reports to the WARMS Manager.

ENQUIRIES APPLICATIONS : Ms N Ngcwembe Tel No: (043) 701 0220
 : East London and Port Elizabeth Please forward your applications quoting the reference number to The Department of Water and Sanitation, Private Bag X7485, King William's Town, 5600 or hand deliver at No. 2 Hargreaves Avenue, King William's Town.

FOR ATTENTION : Mr M Zenzile Tel 043 604 5528

POST 41/166 : **ADMINISTRATION CLERK: WATER USE AUTHORISATION REF NO: 291119/40 (X4 POSTS)**
 Branch: Chief Operations Office Free State

SALARY CENTRE : R173 703 per annum (Level 05)
 : Bloemfontein:
 Ewulaas (X2 Posts)
 Wua (X2 Posts)

REQUIREMENTS : A Senior Certificate (Grade 12) or equivalent qualification. Computer literate and proficiency in programs such as MS 2007 Word, PowerPoint, Access, Outlook and Excel. Knowledge of the National Water Act (Act 36 of 1998). Knowledge of Administration Procedures. Knowledge of Batho Pele Principles. Report writing skills. General knowledge of information systems. Data capturing skills. Office and Project Management Skills. A valid driver's licence (Attach certified copy).

DUTIES : Render general administrative functions and provide support related to the Water Use Authorisation process. Keep and maintain the incoming and outgoing register of Water Use Authorisation applications. Handle routine enquiries relating to Water Use Authorisations. Update the Electronic Water Use Licence Application and Authorization System (e-WULAAS) and ensure accurate Reporting. Maintain and ensure statistics of all Water Use Authorisation applications are accurate and updated. Provide administrative support to e-WULAAS user training process. Record, organise, capture and retrieve correspondence and data. Keep and maintain the filing system and correspondences with clients. Provide reports to management.

ENQUIRIES APPLICATIONS : Mr V Blair Tel No: (051) 405 9000
 : Bloemfontein: Please forward your applications quoting the relevant reference number to the Provincial Head, Department Water and Sanitation, Bloemfontein, Private Bag 528, 9300 or hand-deliver at the Bloem-Plaza Building, Corner Eastburger and Charlotte Maxeke streets, second floor, Bloemfontein.

FOR ATTENTION : Mrs L Wymers

POST 41/167 : **ADMINISTRATIVE CLERK: INFRASTRUCTURE DEVELOPMENT AND MAINTENANCE REF NO: 291119/41**
 Branch: Chief Operations Office Free State
 The purpose of this post is to render administrative support services in the Directorate.

SALARY CENTRE : R173 703 per annum (Level 05)
 : Bloemfontein

REQUIREMENTS : A Senior Certificate (Grade 12) or equivalent qualification. Good knowledge of clerical duties, practices as well as the ability to capture data, operate computer and collecting statistics. Knowledge and understanding of the legislative framework governing the Public Service. Knowledge of working procedures in terms of the working environment. Good planning, organising and reporting skills. Good financial management skills. Ability to have good interpersonal relations, flexibility and teamwork. Good verbal and written communication skills. Computer literacy (Word, Excel and Power Point). Practical test on computer literacy to form part of interview. Ability to work independently and to work under pressure.

DUTIES : The incumbent is expected to render general clerical support services by recording, organising, storing, capturing and retrieving correspondence and data. Update registers and statistics. Handle routine enquiries. Make photocopies and receive or send facsimiles. Distribute documents/packages to various stakeholders as required. Keep and maintain the filing system for the component. Type letters and/or other correspondence when required. Keep and maintain the incoming and outgoing document register of the component.

Keeping record of all files received by and returned from the office of the Director. Provide supply chain clerical support within the component. Obtain quotations, complete procurement forms for the purchasing of standard office items. Stock control of office stationery. Keep and maintain the asset register of the component. Provide personnel administration clerical support services within the component. Maintain a leave register for the component, keeping the leave register for the Directorate and reporting monthly to HR. Keep and maintain personnel records in the component. Provide financial administration support services in the component. Capture and update expenditure in component. Capturing S&Ts received from Finance for approval and keeping a register of S&T returned to Finance for payment; Check completeness of subsistence and travel claims of officials and submit to manager for approval; Keeping record of all invoices received for approval and payment; Keeping record of all sundry payments received for approval and payment. Handle telephone accounts and petty cash for the component. Coordinate the requests for quotations for the Directorate and follow up with SCM. Assist with the creation of Log 1s and ensure that expenditure is within the allocated budget.

ENQUIRIES : Mr M Manyama Tel No: (051) 406 9130
APPLICATIONS : Bloemfontein: Please forward your applications quoting the relevant reference number to the Provincial Head, Department Water and Sanitation, Bloemfontein, Private Bag 528, 9300 or hand-deliver at the Bloem-Plaza Building, Corner Eastburger and Charlotte Maxeke streets, second floor, Bloemfontein.

FOR ATTENTION : Mrs L Wymers

POST 41/168 : **ADMINISTRATION CLERK REF NO: 291119/42 (X3 POSTS)**
 Branch: Chief Operations Office Kwazulu-Natal

SALARY : R173 703 per annum (Level 05)
CENTRE : Durban
REQUIREMENTS : A Senior Certificate (Grade 12) or equivalent qualification. Computer literate and proficiency in programs such as MS 2007 Word, PowerPoint, Access, Outlook and Excel. A valid driver's licence. Knowledge of the National Water Act (Act 36 of 1998). The Public Service Act and Regulations 1994 (Act 103 of 1994). Competences: Knowledge of Administration Procedures. Knowledge of Batho Pele Principles. Report writing skills. General knowledge of information systems. Data capturing skills. Office and Project Management Skills.

DUTIES : Assess completeness of the Water Use Licence Applications. Capturing water use applications in the Water Use Authorization and Registration Management System (WARMS). Maintaining water use data in WARMS. Auditing of synergy between hardcopy forms and WARMS. Mapping data correlation with other systems. Auditing the completeness of the data before input in WARMS. Communicating monthly status of captured water use application to WARMS manager. Opening files for water use application according relevant filing prescripts. Keeping a record of water use applications. Filing correspondence with the clients. Ensuring effective operations of hardcopy file tracking system. Ensuring the water use registration website is up-to-date and has all water use registration products. Support and provide reports to the WARMS Manager.

ENQUIRIES : Ms Z Hadebe Tel No: (031) 336 2820
APPLICATIONS : Durban: Please forward your applications quoting the relevant reference number to the Provincial Head, Department Water and Sanitation, Private Bag X54304, Durban, 4000 or hand-deliver at the 88 Joe Slovo Street, Southern Life Building, 9th Floor.

FOR ATTENTION : The Manager (Human Resources)

POST 41/169 : **ADMINISTRATION CLERK: WARMS REF NO: 291119/43 (X2 POSTS)**
 Branch: Chief Operations Office Gauteng

SALARY : R173 703 (Level 05)
CENTRE : Gauteng Provincial Office (Pretoria)
REQUIREMENTS : A Senior Certificate (Grade 12) or equivalent qualification. Computer literate and proficiency in programs such as MS Word, PowerPoint, Access, Outlook and Excel. Knowledge of Water Services Act and National Water Act 1998 (Act No 36 of 1998). Knowledge of the National Water use Registration process. Knowledge of administrative procedures. Understanding of Social and Economic development issues. Basic Financial management and knowledge

of PFMA. Problem solving and analysis. Client Orientation an customer focus. A valid driver's licence (Attach certified copy).

DUTIES : Render general clerical support services. Provide supply chain Assess completeness of the Water Use Licence Applications. Capturing water use applications in the Water Use Authorization and Registration Management System (WARMS). Maintaining water use data in WARMS. Auditing of synergy between hardcopy forms and WARMS. Mapping data correlation with other systems. Auditing the completeness of the data before input in WARMS. Communicating monthly status of captured water use application to WARMS manager. Opening files for water use application according relevant filing prescripts. Keeping a record of water use applications. Filing correspondence with the clients. Ensuring effective operations of hardcopy file tracking system. Ensuring the water use registration website is up-to-date and has all water use registration products. Support and provide reports to the WARMS Manager.

ENQUIRIES APPLICATIONS : Mrs Florah Mamabolo Tel No: (012) 392 1361
: Gauteng Provincial Office(Pretoria) Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver at 285 Bothongo Plaza East, Francis Baard Street, 15th Floor ,Pretoria, 0001.

FOR ATTENTION : Mr SP Nevhorwa

POST 41/170 : **ADMINISTRATION CLERK: WARMS REF NO: 291119/44 (X4 POSTS)**
Branch: Chief Operations Office Western Cape

SALARY CENTRE REQUIREMENTS : R173 703 (Level 05)
: Bellville
: A Senior Certificate (Grade 12) or equivalent qualification. Computer literate and have sound knowledge of Microsoft Office. Knowledge of Water Services Act and National Water Act 1998 (Act No 36 of 1998). Knowledge of the National Water use Registration process. Knowledge of administrative procedures. Understanding of Social and Economic development issues. Basic Financial management and knowledge of PFMA. Problem solving and analysis. Client Orientation an customer focus. A valid driver's licence (Attach certified copy).

DUTIES : Render general clerical support services. Provide supply chain Assess completeness of the Water Use Licence Applications. Capturing water use applications in the Water Use Authorization and Registration Management System (WARMS). Maintaining water use data in WARMS. Auditing of synergy between hardcopy forms and WARMS. Mapping data correlation with other systems. Auditing the completeness of the data before input in WARMS. Communicating monthly status of captured water use application to WARMS manager. Opening files for water use application according relevant filing prescripts. Keeping a record of water use applications. Filing correspondence with the clients. Ensuring effective operations of hardcopy file tracking system. Ensuring the water use registration website is up-to-date and has all water use registration products. Support and provide reports to the WARMS Manager.

ENQUIRIES APPLICATIONS : Mr SA Xongo Tel No: (021) 941 6271
: Bellville: Please forward your applications quoting the relevant reference number to The Regional Head: Western Cape, Department of Water and Sanitation, Private Bag X16, Sanlamhof, 7532 or hand deliver to Sigma Building, 3 Blanckenberg Road, Bellville.

FOR ATTENTION NOTE : Ms K Melelo
: Persons with disabilities, Females, White Males, and Indian Males are encouraged to apply.

POST 41/171 : **ADMINISTRATION CLERK: WATER USE LICENCE AUTHORISATION REF NO: 291119/45**
Branch: Chief Operations Office Northern Cape
SD: Proto CMA

SALARY CENTRE REQUIREMENTS : R173 703 per annum (Level 05)
: Upington
: A Senior Certificate (Grade 12) or equivalent qualification. Computer literate and proficiency in programs such as MS 2007 Word, PowerPoint, Access, Outlook and Excel. Knowledge of the National Water Act (Act 36 of 1998). Knowledge of Administration Procedures. Knowledge of Batho Pele Principles. Report writing skills. General knowledge of information systems. Data

capturing skills. Office and Project Management Skills. A valid driver's licence (Attach certified copy).

DUTIES : Assess completeness of the Water Use Licence Applications. Capturing water use applications in the Water Use Authorization and Registration Management System (WARMS). Maintaining water use data in WARMS. Auditing of synergy between hardcopy forms and WARMS. Mapping data correlation with other systems. Auditing the completeness of the data before input in WARMS. Communicating monthly status of captured water use application to WARMS manager. Opening files for water use application according relevant filing prescripts. Keeping a record of water use applications. Filing correspondence with the clients. Ensuring effective operations of hardcopy file tracking system. Ensuring the water use registration website is up-to-date and has all water use registration products. Support and provide reports to the WARMS Manager.

ENQUIRIES APPLICATIONS : Mr K Masindi Tel No: (053) 830 8800
: Kimberley: Please forward your application, quoting the post reference number, to: The Acting Provincial Head, Department of Water and Sanitation, Private Bag X6101, Kimberley, 8801 or hand-deliver to 28 Central Road, Beaconsfield, Kimberley, 8301.

FOR ATTENTION : Ms C Du Plessis

POST 41/172 : **FINANCE CLERK: PRODUCTION REF NO: 291119/46**
Branch: IBOM
Div: Southern Operations

SALARY CENTRE REQUIREMENTS : R173 703 per annum (Level 05)
: Port Elizabeth
: A Senior Certificate (Grade 12) or equivalent qualification. Basic knowledge of financial functions, practices as well as the ability to capture data and collate financial statistics. Computer literacy skills. Good communication and interpersonal skills. Problem solving and report writing skills.

DUTIES : Perform reconciliation of customer accounts and billing adjustments. Liaise with customers and attend to customer queries. Monitor debtors and do follow up on outstanding balances. Printing of customer statements and invoices. Follow up and process return to sender (RTS). Filling all relevant documentation and customer correspondence. Monthly reporting of revenue duties.

ENQUIRIES APPLICATIONS : Ms AU Erasmus Tel No: (041) 508 9735
: Port Elizabeth: Department of Water and Sanitation, P.O Box 5501, Walmer, Port Elizabeth, 6065 or Hand deliver at 50 Heugh Road, Lion Roars Building 3rd Avenue Walmer.

FOR ATTENTION : Ms EN Ngele