ANNEXURE U

PROVINCIAL ADMINISTRATION: WESTERN CAPE
DEPARTMENT OF HEALTH

In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.

NOTE
: It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Kindly note that excess personnel will receive preference.

MANAGEMENT ECHELON

POST 40/108 : DIRECTOR: FINANCE

SALARY : R1 057 326 per annum
CENTRE : Tygerberg Hospital, Parow Valley
REQUIREMENTS : Minimum educational qualification: An appropriate undergraduate qualification (NQF Level 7) in a Financial related field as recognised by SAQA with 5 years’ experience at a middle/senior managerial level. Experience: Appropriate experience and advanced proficiency in Financial and Management Accounting. Proven experience in financial management at management level within a large organisation. Competencies (knowledge/skills): Knowledge of best practices in procurement in a health environment. Adaptive leadership capabilities.

DUTIES : Pro-active management and maintenance of the expenditure and revenue budgets of the hospital. Implementation and support in respect of the cost centres’ financial management and accounting. Ensuring timely and accurate financial and management information required for strategic decision-making. Understanding and implementation of financial best practices. Ensuring effective and efficient financial control measures and internal control systems. Internal controls to ensure compliance with standing financial regulations and instructions. Manage the information management function at Tygerberg Hospital. Responsibility for the implementation of relevant policies. Ensuring an integrated financial management budgeting and procurement system. Effective management of the Supply Chain Management process as well as Asset Management. Effective People Management.

ENQUIRIES : Dr D S Erasmus Tel No: (021) 938-4136
APPLICATIONS : Applicants apply online: www.westerncape.gov.za/health-jobs (click “online applications”)

NOTE : No payment of any kind is required when applying for this post. The Western Cape Department of Health has embarked on a transformation journey, guided by its Healthcare 2030 vision and in line with the WHO framework for integrated people-centred health care systems. The transformation strategy comprises of three interlinked components, namely Service Transformation, Good Governance and Leadership and Organisational Culture Strategy. This can result in the current job functions being amended to meet the future service requirements and focus.

CLOSING DATE : 22 November 2019

OTHER POSTS

POST 40/109 : MEDICAL SPECIALIST GRADE 1 TO 3 (UROLOGY)

SALARY : Grade 1: R1 106 040 per annum
Grade 2: R1 264 623 per annum
Grade 3: R1 467 651 per annum
(A portion of the package can be structured according to the individual’s personal needs).

CENTRE : Groote Schuur Hospital, Observatory
REQUIREMENTS: Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Specialist in Urology. Registration with a professional council: Registration with the HPCSA as a Medical Specialist in Urology. Experience: Grade 1: None after registration with HPCSA as a Medical Specialist in Urology. Grade 2: A minimum of 5 years' appropriate experience after registration with the HPCSA (or recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Urology. Grade 3: A minimum of 10 years' appropriate experience after registration with the HPCSA (Or as recognised foreign Health Professional council in respect of a foreign qualified employee) as a Medical Specialist in Urology. Competencies (knowledge/skills): Strong moral and ethical record in urological surgery practice and have experience in under- and post-graduate teaching and Urology. Ability to deal with issues of diversity, transformation and equity. Experience in Adult and Paediatric Urology, renal transplantation, laparoscopic surgery, trauma endourological and oncological surgery.

DUTIES: Manage specialist urological patients within the Division of Urology and at related hospitals to Groote Schuur. Supervision and performance of major Urology surgery, Laparoscopic surgery, trauma endourological and oncological surgery. Overseer day surgery, surgical clinics and surgical emergencies. Organise and contribute to the surgical skills training courses and conduct research. Contribute to the administration and management of the department. Human Resource, Financial and information management.

ENQUIRIES: Prof J Lazarus Tel No: (021) 406-6529/6105
APPLICATIONS: Applicants apply online: www.westerncape.gov.za/health-jobs (click “online applications”)
NOTE: No payment of any kind is required when applying for this post. “Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted with their job application/on appointment.”
CLOSING DATE: 22 November 2019
POST 40/110: DEPUTY DIRECTOR: LABOUR RELATIONS

SALARY: R733 257 per annum
CENTRE: Directorate: Labour Relations (Head Office, Cape Town)

DUTIES: Represent the Department at Provincial and National Collective Bargaining Forums. Manage and coordinate Employer functions originating from the Public Health and Social Development. Sectoral Bargaining Council (PHSDSBC) and Provincial Chambers. Evaluate the timeous review of policies and monitor the implementation of concluded collective agreements. Develop and coordinate the implementation of strike contingency plans. Monitor the effective functioning of the provincial chamber of the PHSDSBC and Institutional Consultative. Forums and recommend interventions where necessary. Provide capacity development in labour relations. Provide a high level advisory service to support the strategic objectives if the department. Manage and supervise staff.
ENQUIRIES: Mr RJ Roman Tel No: (021) 483-5089
APPLICATIONS: Applications are submitted online via www.westerncape.gov.za/health-jobs
NOTE : No payment of any kind is required when applying for this post.
CLOSING DATE : 22 November 2019

POST 40/111 : HEALTH DATA SCIENTIST
Directorate: Information Management

SALARY : R470 040 per annum
CENTRE : Based at Norton Rose House, 8 Riebeek Street, Cape Town
REQUIREMENTS : Minimum educational qualification: Undergraduate or Postgraduate Degree: Majoring in one or more of the following: Computer Science, Information Systems, Mathematics, Statistics, Demography, Biostatistics, Epidemiology. Experience: A minimum of four years appropriate experience in the following: Handling and manipulating large datasets using enterprise database technologies. Building SQL-based ETL processes. Advanced SQL programming. Building web-based reports, preferably using enterprise reporting tools. Team-based software development and management approaches. Data analysis based on large datasets. Inherent requirement: Valid Code (B/EB) driver’s licence. Experience with health data would be advantageous. Competencies (knowledge/skills): Ability to design databases and build new ETL processes. Ability to code proficiently in one computer or statistical environment with aptitude to learn others as needed. Ability to work independently, and produce professional outputs. Analytic skills to conceptualise and execute data extraction and analysis tasks. Ability to conceptualise, design and implement efficient data-driven reports. Good verbal and written communication skills in at least two of the three official languages of the Western Cape. Good interpersonal and project management skills.

DUTIES : Assist with the development and maintenance of data take-on processes and curation of routine health data. Data Analysis & developing web-based reports. Process and deliver against data requests of varying complexity. Supervise junior data staff as required. Administratively support the functioning of the Centre.

ENQUIRIES : Prof A Boulle, Tel. No: (021) 483-9973 or per email Andrew.Boulle@westerncape.gov.za
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs
NOTE : No payment of any kind is required when applying for this post.
CLOSING DATE : 22 November 2019

POST 40/112 : FACILITY MANAGER
Chief Directorate: Metro Health Services

SALARY : R470 040 per annum
CENTRE : Western Cape Rehabilitation Centre (Orthotic and Prosthetic Centre, Pinelands)
REQUIREMENTS : Minimum educational qualification: Four year Honours Degree/NQF level 8 or equivalent in a health related field. Registration with a Professional Council: Registration with the SANC as Professional Nurse. Experience: Appropriate management experience. Inherent requirement of the job: Valid (Code B/EB) drivers licence. Competencies (knowledge/skills): Strong leadership skills used to bring about positive cultural change and a highly productive and engaged workforce. Problem-solving, decision-making, negotiation and conflict-resolution skills. Competency in Public Sector People Management, Financial Management and Supply Chain Management. Competency in information management (data management, analysis, interpretation, target setting, monitoring and evaluation) with the appropriate computer literacy skills. Computer literacy (Microsoft Office Package). Ability to communicate in at least two of the three official languages of the Western Cape.

DUTIES : Comprehensive Strategic and Operational Leadership and Management of Orthotic and Prosthetic services (including Orthopaedic footwear) for WCDOH (excluding Eden/Karoo). Comprehensive Clinical Governance of O and P services, including the development and implementation of clinical
protocols, NCS and OHS Act compliance, QA and QI. Comprehensive People Management and Development of all staff in the component, Financial,-, Estate- and Asset Management of the Orthotic and Prosthetic service, within allocated resources and according to prescripts, in collaboration with the DD Finance of WCRC. Liaison with internal (DOH) stakeholders (Metro East, West and Rural) to improve continuity of care. Liaison with external stakeholders (Tshwane University of Technology and other Western Cape Higher Education Institutions) in respect of training, research and innovation in the field. Analysis and interpretation of data. Operational and general management of the Orthotic and Prosthetic Centre and ensuring service delivery mechanisms, in line with relevant key Policy Frameworks.

ENQUIRIES
APPLICATIONS
: Mr J Vaughan Tel No: (021) 370-2313
Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”).

NOTE
CLOSING DATE
: No payment of any kind is required when applying for this post.
: 22 November 2019

POST 40/113 : PORTER
Chief Directorate: Metro Health Services

SALARY
CENTRE
REQUIREMENTS
: R102 534 per annum
: New Somerset Hospital
Minimum educational qualification: Basic numeracy & literacy skills. Experience: Appropriate experience in a public health facility. Inherent requirements of the job: Willingness to work shifts, weekends and on public holidays. Ability to perform tasks such as lifting patient’s from/onto beds, trolleys and wheelchairs. Must be of sober habits. Willingness to work in a team. Competencies (knowledge/skills): Ability to communicate in at least two of the three official languages of the Western Cape. Good interpersonal and communication skills.

DUTIES
: Accompany walking patients and safely transport sitting non-walking patients on wheelchair/bed trolley to and from different departments/wards. Render assistance to nursing/medical staff with the transfer of patients to beds/wheelchairs and vice versa. Check and report and replace gas cylinders in wards/treatment areas and assist with shifting of medical equipment to and from rooms. Report any defects of trolleys or wheelchairs to supervisor. Respond to requests from wards and departments. Ensure a safe and hygienic work environment as well as collecting and cleaning of equipment.

ENQUIRIES
APPLICATION
: Ms F Hardnick Tel No: (021) 402-6623
: The Chief Executive Officer: New Somerset Hospital, Private Bag, Green Point 8005.

FOR ATTENTION
NOTE
CLOSING DATE
: Mr Z Sonkwala
: No payment of any kind is required when applying for this post.
: 22 November 2019