ANNEXURE T

PROVINCIAL ADMINISTRATION: KWAZULU NATAL
DEPARTMENT OF ARTS AND CULTURE

APPLICATIONS: Applications quoting the relevant reference number should be forwarded as follows: The Director: Human Resources Management and Development: Department of Arts and Culture, Private Bag X 9140, Pietermaritzburg, 3200 or 171 Boshoff Street, Pietermaritzburg, 3200.

FOR ATTENTION: Mrs NIS Mbhele

CLOSING DATE: 01 November 2019

NOTE: Applications must be submitted on the prescribed form Z83 [obtainable from any Public Service Department office], which must be originally signed and dated by the applicant and which must be accompanied by a detailed comprehensive CV and certified copies of original educational qualification certificates (not copies of certified copies), driver’s license (where it is required) and certified copy of ID document. Failure to comply with the above instructions will result in applications being disqualified. Applicants applying for more than one post must submit a separate form Z83 (as well as the documentation mentioned above) in respect of each post being applied for. Under no circumstances will photostat copies or faxed copies of application documents be accepted. Applicants, who do not receive confirmation or feedback within two (2) months from the closing date, must accept that their applications were unsuccessful. Due to the large volume of applications to be processed, receipt of applications will not be acknowledged. Applicants must also quote the relevant reference number and the name of the publication in which they saw the advertisement.

Applicants, who do not comply with the instructions indicated above, will be disqualified. Applications received after the closing date will be disqualified. Candidates should not send their applications through registered mail as the Department will not take responsibility for non-collection of these applications. It is our intention to promote representivity in the Department through the filling of these posts. The candidature of applicants from designated groups, especially in respect of people with disabilities, will receive preference. It must further be noted that all recommended candidates will be subjected to suitability checks prior to being appointed. The candidate/s shortlisted for SMS position/s will be subjected to mandatory technical exercise before the interview process and thereafter, if successful, will undergo competency assessment as per DPSA directives. Please note that for SMS posts priority will be given to female candidates.

MANAGEMENT ECHELON

POST 37/126: CHIEF DIRECTOR: CORPORATE GOVERNANCE REF NO: DAC52/19

SALARY: R1 251 183 – R1 495 956 per annum (Level 14) (All-inclusive package)

CENTRE: Head Office, Pietermaritzburg

REQUIREMENTS: An appropriate Degree in Public Management or equivalent qualification at NQF level 7, coupled with a minimum of eight (8) years relevant experience, five (5) of which should be at SMS level. Ability to work in a multi-disciplinary team. Good understanding of the public service legislation and prescripts applicable to Government, including systems and procedures. Ability to work independently, yet function optimally as part of a dynamic team. Good negotiation and conflict resolution skills. Analytical, research and project management skills. Excellent communication (written and verbal) skill. Computer Literacy (MS Word, Excel, PowerPoint, etc) Valid code 8/EB driver’s license.

DUTIES: Provide strategic direction and support in the coordination and implementation of Corporate Governance Services. Provide strategic direction on the provision and management of legal administration services of the Department. Ensure the provision of an effective facilitation service and support on the development of strategic Departmental plans.
and the monitoring and evaluation for the Department’s performance
Provide strategic direction in the provision and management of security
services for the MEC and the entire Department Manage the effective and
efficient utilization resources of the Chief Directorate Supervise, develop
and manage employees’ performance in accordance with the Employee
Performance Management and Development System (EPMD)

ENQUIRIES :
Mr NP Chonco
tel No: (033) 264 3400

OTHER POSTS

POST 37/127 :
DEPUTY DIRECTOR: BUDGETARY CONTROL REF NO: DAC 50/19
Re-advertised and applicants who applied previously may re-apply if they are still interested.

SALARY :
R733 257 – R863 748 per annum (Level 11) (All-inclusive package)

CENTRE :
Pietermaritzburg, Head Office

REQUIREMENTS :
An appropriate three (3) year tertiary qualification in Financial Management or equivalent qualification, coupled with a minimum of five (5) years relevant experience, three (3) of which should be at a managerial level/Assistant Director level within the finance field. Knowledge of Public Service legislation and prescripts applicable to government, including systems and procedures. Knowledge of PFMA, Treasury Regulations, Supply Chain Management, Internal controls procedures and Basic Accounting Systems (BAS). Good work ethics, honesty, reliability and team work. Knowledge of Project management, Research and Policy development. Good office administration, planning and organizational skills. Financial management skills. Good communication skills (written and verbal). Good interpersonal relation skills Computer Literacy (MS Word, Excel, PowerPoint, etc.). Valid code 8/EB driver’s license.

DUTIES :
Manage the preparation and coordination of the MTEF budget. Ensure the compilation of management reports in terms of the PFMA and Treasury Regulations. Provide advice and guidance on budget planning, management and reporting to Management. Assist with the compilation of the annual and interim financial statements. Monitor and analyze the departmental budget and expenditure. Manage the provision of budgetary information to all relevant stakeholders. Manage all resources allocated to the unit. Supervise, develop and manage employees’ performance in accordance with the Employee Performance Management and Development System (EPMD).

ENQUIRIES :
Ms K Pillay
tel No: (033) 264 3400

POST 37/128 :
DEPUTY DIRECTOR: INTERNAL CONTROL AND RISK MANAGEMENT REF NO: DAC53/19

SALARY :
R733 257 – R863 748 per annum (Level 11) (All-inclusive package)

CENTRE :
Head Office, Pietermaritzburg

REQUIREMENTS :
Appropriate three (3) year tertiary qualification in Commerce/Finance/accounting or auditing as a major or equivalent qualification, coupled with a minimum of five (5) years relevant experience, three (3) of which should be at a managerial/Assistant Director level. Ability to work in a multi-disciplinary team. Good understanding of the public service legislation and prescripts applicable to Government, including systems and procedures. Ability to work independently, yet function optimally as part of a dynamic team Good negotiation and conflict resolution skills Analytical, research and project management skills. Excellent communication (written and verbal) skill. Computer Literacy (MS Word, Excel, PowerPoint, etc) Valid code 8/EB driver’s license.

DUTIES :
Monitor the execution of audit reviews to ensure effective systems of internal control Monitor and implement effective risk management practices. Monitor the implementation of audit reports from Auditor-
General, Internal Audit and ICRM Recommend and monitor the execution of forensic investigations. Management, development and supervision of staff and other resources. Supervise, develop and manage employees’ performance in accordance with the Employee Performance Management and Development System (EPMDS).

ENQUIRIES: Mr M Shozi Tel No: (033) 264 3400

POST 37/129: DEPUTY DIRECTOR: HUMAN RESOURCES ORGANISATIONAL DEVELOPMENT AND DESIGN REF NO: DAC54/19

SALARY: R733 257 – R863 748 per annum (Level 11) (All-inclusive package)
CENTRE: Head Office, Pietermaritzburg
REQUIREMENTS: An appropriate three (3) year tertiary qualification in Work Study/Production Management/Operations Management or equivalent qualification, coupled with a minimum of five (5) years relevant experience, three (3) of which should be at a managerial/Assistant Director level. Ability to work in a multi-disciplinary team. Good understanding of the public service legislation and prescripts applicable to Government, including systems and procedures. Ability to work independently, yet function optimally as part of a dynamic team. Good negotiation and conflict resolution skills. Analytical, research and project management skills. Excellent communication (written and verbal) skill. Computer Literacy (MS Word, Excel, PowerPoint, etc) Valid code 8/EB driver’s license.

DUTIES: Manage and maintain the development of functional structures and post establishment. Manage the coordination and development of job descriptions, job evaluations and ensure the maintenance of an effective database. Manage the development and maintenance of Departmental business processes. Manage the effective implementation of change management within the Department Manage the development and implementation of Organizational Design, Job Evaluation, Business Process Management and Change Management policies and procedure manuals. Manage all resources within the sub-directorate. Supervise, develop and manage employees’ performance in accordance with the Employee Performance Management and Development System (EPMDS).

ENQUIRIES: Mr JSB Jafta Tel No: (033) 341 36400

POST 37/130: ASSISTANT DIRECTOR: RECORDS MANAGEMENT REF NO: DAC55/19

SALARY: R376 596 – R454 920 per annum (Level 09)
CENTRE: Head Office, Pietermaritzburg
REQUIREMENTS: An appropriate three (3) year tertiary qualification in Records Management or equivalent qualification, coupled with a minimum of three-five (3-5) years’ experience in records management environment, three (3) of which should be at a supervisory level. Knowledge of legislation related to the Department and to the post. Knowledge of project management, planning and organizational skills. Good communication (written and Verbal) skills. Good interpersonal relations skills. Critical analysis and research skills. Problem Solving, Negotiation/Consultation and Presentation skills. Report writing, Policy analysis and development skills. Computer Literacy (MS Word, Excel, PowerPoint, etc). Valid code 8/EB driver’s license.

DUTIES: Render records management services in terms of creation, maintenance and disposal. Monitor compliance to proper records management practices in the department: Manage registry services Manage driver/messenger services. Provide advice, guidance and support to relevant stakeholders. Manage all resources within the sub-directorate Supervise, develop and manage employees’ performance in accordance with the Employee Performance Management and Development System (EPMDS).
ENQUIRIES : Mr L Langa Tel No: (033) 341 36400

POST 37/131 : ASSISTANT DIRECTOR: SUPPLY CHAIN MANAGEMENT- DEMAND MANAGEMENT SERVICES REF NO: DAC49/19

SALARY : R376 596 – R454 920 per annum (Level 09)
CENTRE : Head Office, Pietermaritzburg

REQUIREMENTS : An appropriate three (3) year tertiary qualification in Financial Management at NQF level 7 or equivalent qualification, coupled with a minimum of three–five (3-5) years relevant experience, three (3) of which should be at a supervisory level. Knowledge of Preferential Procurement policy Framework Act (PPPFA), Basic Accounting System (BAS) Service Delivery Principles (Batho Pele), Public Finance Management Act and Treasury Regulation, Public Service Regulations, Provincial Treasury Practice Notes, Supply Chain Management, KZN Supply Chain Policy Framework, SCM practice notes and, Preferential Regulation of 2011.Good communication [written and Verbal] skills. Good interpersonal relations skills. Critical analysis, numeric and mathematical accuracy skill. Problem Solving, Negotiation/Consultation and Presentation skills. Report writing, Policy analysis and development skills. Computer Literacy (MS Word, Excel, PowerPoint, etc.). Valid code 8/EB driver’s license.

DUTIES : Coordinate (synergise), review, research, analyse and plan the procurement needs of the department Coordinate, review, collect and collate information for the annual procurement plan. Supervise and compile tender/quotation specifications as required. Develop, implement and maintain the supplier database. Manage all the resources allocated to the Sub-directorate Supervise, develop and manage employees performance in accordance with the Employee Performance Management and Development System (EPMDS).

ENQUIRIES : Mr G Ngcobo Tel No: (033) 264 3400

DEPARTMENT OF HEALTH

This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department

OTHER POSTS

POST 37/132 : HEAD CLINICAL UNIT (MEDICAL) GRADE 1 REF NO: GS 72/19
Component: Orthopaedics

SALARY : R1 728 807 per annum (All inclusive package), consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules. Plus Commuted overtime which is subject to the needs of the Department Employee must sign the commuted overtime contract form annually.

CENTRE : Greys Hospital

REQUIREMENTS : FCS Ortho (SA) or MMed in Orthopaedics plus Registration with the Health Professions Council of South Africa as a Medical Specialist: Plus 3 year’s post – registration experience as a Medical Specialist certificate of service endorsed by human resources must be attached. Recommendations: Experience in tertiary-level orthopaedic trauma surgery.

DUTIES : Service Provision: Participate in outpatient assessment and treatment, ward rounds and operative treatment of orthopaedic patients and orthopaedic trauma and orthopaedic emergencies (incl. acute infections) in particular. Coordinate the provision of orthopaedic emergency and trauma services within the relevant referral area. Continuously monitor service delivery, both at Grey’s hospital and referring hospitals, and to institute quality improvement measures to correct deficiencies Management: Assist in administrative duties related to the optimal functioning and service delivery in orthopaedics at Grey’s Hospital and the relevant referral hospitals. Engagement with relevant stakeholders
concerning improvement of clinical service delivery in the field of orthopaedic trauma in the relevant drainage area. Development of protocols and clinical pathways for safe and efficient management of emergent and traumatic orthopaedic conditions. Ensure that data is collected and analyzed on the state of orthopaedic trauma in the relevant referral area, in order to enable policy/strategy development. Coordination, integration and implementation of orthopaedic trauma service delivery within the relevant referral area Outreach: To participate in an effective outreach programme aimed at improvement of patient access to the relevant clinical services. Teaching and Learning: Develop Teaching/learning programme relevant to District/Regional Outlying Hospitals Skills transfer programme by active participation in Outreach Programmes Research: To pursue research relevant to the pressing need of Orthopedic in District and Regional Orthopaedics.

ENQUIRIES

APPLICATIONS

FOR ATTENTION

NOTE

ENQUIRIES : Dr M.E. Senoge Tel No: (033) 897 3299
APPLICATIONS : Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200.
FOR ATTENTION : Mrs M Chandulal
NOTE : Directions To Candidates: The following documents must be submitted: a) Application for employment form (Z83) which is obtainable at any Government Department OR website b) Certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies c) Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants 2 The circular minute number/reference must be indicated in the column provided on the form Z83 e.g GS 72/19 Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged Communication will only be entered into with candidates that have been short-listed If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from the State security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC). African Males are encouraged to apply.

CLOSING DATE : 01 November 2019

POST 37/133 : MEDICAL SPECIALIST (GENERAL SURGERY) GRADE 1 REF NO: NGWE 74/2019

SALARY : General Surgery

Grade 1: R1 106 040 per annum (All-inclusive salary packages)
Grade 2: R1 264 623 per annum (All-inclusive salary packages)
Grade 3: R1 467 651 per annum (All-inclusive salary packages)
This inclusive package consist of 70% basics and 30% flexible portion that can be structured in terms of applicable rules) Plus 18% Inhospitable Allowance plus Commuted Overtime which is determined by service delivery needs of the department.

CENTRE REQUIREMENTS : Ngwelezana Tertiary Hospital

Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Specialist in General Surgery. Appropriate Tertiary qualification in the Health Science (MBChB), Current registration with the Health Professions Council of South Africa as a Medical Specialist in General Surgery, Registration with the HPCSA as a Medical Specialist in General Surgery. A minimum of 3 years’ appropriate experience as a Medical Specialist in General Surgery after registration with the HPCSA as Medical Specialist in General Surgery, Proof of working experience endorsed by Human Resource Department. Sound knowledge of clinical concepts within the specific domain, Good verbal and written communication skills and interpersonal skills, Ability to work in a multi-disciplinary team, Teaching and supervisory skills, Awareness of cross-cultural differences, Knowledge of
all Public Service Legislation, Policies and Procedure, Medical Ethics, epidemiology and statistics, Conflict management skills, innovation, drive and stress tolerance, Middle management Skills, Concern for excellence. The Surgeon in this post will specifically have the following responsibilities: Primary responsibility: Oversight and development of the Burns unit Co-oversight of the Trauma unit with a Trauma Surgeon. Participation in acute surgery and elective surgery as per the needs of the department Training of undergraduate and post graduate medical students Active participation in quality improvement programmes including clinical audits and continuous professional development activities. Provide outreach to surrounding District Hospitals which refer to Ngwelezana Hospital. Attend to administrative matters as pertains to the unit. The candidate will under the direction of the head of the Department of General Surgery interalia. Undertake regular wards rounds, maintain and develop specialist services according to clinical service demands. Attend to patients requiring surgical services. Attend to patients in Surgery outpatient clinics. Conduct specialist ward rounds Provide after hour cover in general surgery and clinical support to junior staff. Provide advice to district/regional level hospital. Manage/supervise allocated human resources. Ensure equipment is maintained Undertake administration of the Surgery unit and input into the unit’s administration at Ngwelezana Hospital Undertake undergraduate and post graduate training and support relevant clinical research and clinical trials in General Surgery at Ngwelezana Hospital. Assist with the setting of protocols for management for General Surgery. Assist with the development of clinical audit programmes at Ngwelezana Hospital and in the hospitals in Region 4 Develop measure to ensure quality assurance for the General Surgery unit. Attend to meetings and workshops as directed. Comply with all legal prescript Acts, Legislatives, Policies, Circular, Procedure, Guidelines and code of conduct for public service. Adhere to correct channels of communication as per the hospital organogram Maintain clinical, professional ethical standards. Provide specialist care to patients requiring services within your specific domain, Provide after-hours coverage in Radiology and ensure continuous clinical support to Junior staff, Undertake training of undergraduate and post graduate medical students and also support relevant clinical research, clinical trials and CPD activities, Provide expect advice and clinical support to district/regional level hospitals referring to Ngwelezana Hospital, Provide outreach to surrounding District Hospital that refers patients to Ngwelezana.

ENQUIRIES

Dr G Oosthuizen Tel No: (035) 901 7294

APPLICATIONS

Please forward application quoting the reference number to The Human Resource Department, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or hand delivered to Ngwelezana Hospital, Human Resource Department, 1st Floor Admin Block

FOR ATTENTION

Mr M.P Zungu

NOTE

Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must accurately completed and signed Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies Persons with disabilities should feel free to apply for the post Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications Non- RSA Citizens/Permanent Resident/Work Permit holders must submit a documentary proof together with their applications. This Department is equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department the appointment is subject to positive outcome obtained from the NIA to the following checks: security
clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will result in your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.

CLOSING DATE: 01 November 2019 (Late applications will not be accepted)

POST 37/134: CHIEF EXECUTIVE OFFICER REF NO: G77/2019
Cluster: District Health Services
Job Purpose: To plan, direct, co-ordinate and manage the efficient service delivery of clinical and administrative support services. Provide strategic leadership to improve health outcomes.

SALARY: R869 007 per annum (Level 12) (An all Inclusive MMS Salary Package)
CENTRE: Mahatma Gandhi Memorial Hospital
REQUIREMENTS: A degree/advanced diploma in a health related field, registration with relevant professional council; Plus A degree/diploma in health management OR a degree/advanced diploma in a management field; Plus At least 5 (five) years management experience in the health sector; Experience as a health service manager or significant experience in management in a health service environment. Unendorsed valid Code B driver’s license (Code 08) NB: All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s prior to the date of the interview.

Competencies: Knowledge: Knowledge of relevant legislation such as National Health Act, Public Finance Management Act (PMFA), Public Service Act and related regulations and policies
Core Competencies: Strategic capability and leadership, programme and project management, financial management, change management, people management and empowerment
Progress Competencies: Service delivery innovation, knowledge management, problem solving and analysis, communication, client orientation and customer focus.

DUTIES: Strategic Planning: Prepare a strategic plan for the Hospital to ensure that it is in line with the 10-point plan, national, provincial, regional and district plans. Financial Management: Maximise revenue through collection of all income due to the Hospital, ensure that adequate policies, systems and procedure are in place to enable prudent management of financial resources, planning of financial resource mobilisation, monitoring and evaluation, asset and risk management. Facility Management: Ensure business support and systems to promote the management of the institution as well as optimal service delivery, ensure that systems and procedures are in place to ensure planning and timeous maintenance of facilities and equipment. Human Resource Management: Develop, implement and maintain human resource management policies and guidelines, systems and procedures that will ensure effective and efficient utilisation of human resources, promote a safe and healthy working environment through compliance with relevant legislation including occupation health and safety committees. Ensure continuous development and training of personnel and implement monitoring and evaluation of performance. Procurement and Management of Equipment and Supplies: Implement a procurement and provisioning system that is fair, transparent, competitive and cost effective in terms of provincial delegated authority and in line with the PFMA, ensure that goods and services are procured in a cost effective timely manner. Clinical and Corporate Governance: Oversee clinical governance to ensure high standards of patient care, establish community networks and report to the Hospital. Responsible for corporate governance inclusive of infrastructure planning and maintenance as well as occupational health and safety, manage the institution’s risk to ensure optimal achievement of health outcomes.

ENQUIRIES: Mrs P Msimango Tel No: (031) 240 5308
APPLICATIONS: All applications should be forwarded to: The District Manager: EThekweni District Office: KZN Department of Health, Private Bag X54318, Durban, 4000 OR Hand delivered to: Highway House 83 Jan Smuts Highway Mayville Durban

FOR ATTENTION: Mr R Duki Tel No: (031) 240 5378

NOTE: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver’s License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted.

Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications.

CLOSING DATE: 01 November 2019

POST 37/135: MEDICAL OFFICER GRADE 1, 2, 3 REF NO: NGWE 75/2019

Internal Medicine Unit

SALARY:

Grade 1: R821 205 per annum (All inclusive salary packages)
Grade 2: R938 964 per annum (All inclusive salary packages)
Grade 3: R1 089 693 per annum (All inclusive salary packages)

This inclusive package consists of 70% basics and 30% flexible portion that can be structured in terms of applicable rules. Plus 18% Inhospitable Allowance Plus Commuted Overtime which is determined by service delivery needs of the department.

CENTRE:

Ngwelezana Tertiary Hospital

REQUIREMENTS:

Tertiary qualification in the Health Science (MBCHB). Current registration with the Health Professions Council of South Africa as a Medical Practitioner.

Grade 1: No working experience. Grade 2: A minimum of 5 years appropriate experience as a Medical Practitioner after registration with the HPCSA as Medical Practitioner and proof of working experience endorsed by Human Resource Department. Grade 3: A minimum of 10 years appropriate experience as a Medical Practitioner after registration with the HPCSA as Medical Practitioner and proof of working experience endorsed by Human Resource Department. Sound clinical skills, Certificates in BLS and ACLS/PALS/APLS is recommended. Knowledge of acts, policies and regulations of the department of health and Concern for excellence.

DUTIES:

Provision of quality patient centred care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the internal medicine department. Provision of after-hours services to care for internal medicine presenting to the institution. Training and supervision of undergraduate and/or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all
departmental policies and guidelines regulating employment relationship and clinical functioning.

ENQUIRIES: Dr T.C Nkonyane Tel No: (035) 901 7316/ 7300
APPLICATIONS: Human Resource Department Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880
FOR ATTENTION: Mr M.P Zungu
NOTE: Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83. Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non-RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications.

This Department is equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department the appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will result to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.

CLOSING DATE: 01 November 2019 (Late applications will not be accepted)

POST 37/136: MEDICAL OFFICER (PAEDIATRIC) GRADE1-3 REF NO: MO/PAEDS/02/2019 (X2 POSTS)
Re-Advertised

SALARY: Grade 1: R821 205 - R 884 670 per annum (all-inclusive package)
Grade 2: R938 964 - R 1 026 693 per annum (all-inclusive package)
Grade 3: R1 089 693 - R1 3 623 666 per annum (all-inclusive package)
All-inclusive package consist of 70% basic salary and 30% flexible portion that may be structured in terms of applicable rules. Other Benefits In-Hospitable Area Allowance (18% of basic salary). Commuted overtime (Conditions apply) the incumbent in the post would be required to enter into performance contract for commuted overtime.

CENTRE: Prince Mshiyeni Memorial Hospital – Paediatrics

REQUIREMENTS: MBCHB degree or equivalent qualification plus Certificate of registration with Health Professions Council of South Africa (HPCSA) as a Medical Practitioner. Proof of current registration as a Medical Practitioner with HPCSA. Experience: Medical Officer Grade 1: No experience required. The appointment to grade 1 requires 1 year relevant experience after registration as a Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Medical Officer Grade 2: 5 years appropriate experience as a Medical Practitioner after registration with HPCSA as a Medical Practitioner. The appointment to Grade 2 requires a minimum of six years (6) relevant experience after registration as a Medical Practitioner with a recognized Foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Medical Officer Grade 3: 10 year's registration experience as a Medical Officer after Registration with HPCSA as a Medical Practitioner. The appointment to Grade 3 requires a minimum of eleven years (11) relevant experience, after registration as a Medical Practitioner with a recognized foreign health professional Council in
respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa knowledge, skills, training and competencies. Sound clinical knowledge, competency and skills in a clinical domain. The ability to work under supervision within a large team environment. Good communication, leadership, interpersonal, and supervisory skills. Ability to manage patients independently, diligently, responsibility and engage when necessary. Knowledge of current health policies, legislation, programmes and priorities within the domain. Ability to teach, guide junior staff within the department.

**DUTIES**: To execute duties and functions with proficiency, to support the aims and objectives of the Institution that consistent with standards of patient care. Accept responsibility for the management of patients admitted to the Department. Assist in the preparation and implementation of guidelines and protocols. Participate in academic and training programmes. Sound clinical knowledge with regard to Paediatrics. Ability to deal with all medical emergencies. Knowledge of ethical medical practice. Assist with clinical audits. Provide support to the Head of Department in ensuring an efficient standard of patient care and services is maintained. Community Service Doctors who are completing their service may also apply, however the Appointment of successful applicants will be subject to the provision of proof of HPCSA Registration.

**ENQUIRIES**: Dr N Naidoo Tel No: (031) 907 8265

**APPLICATIONS**: Applications should be posted to: The Human Resource Department, Prince Mshiyeni Memorial Hospital, Private Bag X07, Mobeni, 4060.

**FOR ATTENTION**: Mrs TZ Makanya

**NOTE**: Please note that due to financial constraints, there will be no payment of S&T Claims.

**CLOSING DATE**: 01 November 2019

**POST 37/137**: MEDICAL OFFICER (GRADE 1, 2, 3) REF NO: GS 73/19

**Component – Anaesthesia and Critical Care**

**SALARY**: Grade 1: R821 205 per annum (All inclusive package)
Grade 2: R938 964 per annum (All inclusive package)
Grade 3: R1 089 693 per annum (All inclusive package)

This consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, plus commuted overtime which is subject to the needs of the department. Incumbents will have to sign the commuted overtime contract form. Rural Allowance is payable for periods of time working at Edendale Hospital only.

**CENTRE**: Greys Hospital, Pietermaritzburg

**REQUIREMENTS**: MBCHB Degree or Equivalent Qualification Plus Current Registration With The Health Professional Council Of South Africa as a Medical Practitioner.
NB Those candidates who are still in their community service year may apply for the post on the understanding that appointment to the post can only be made after they have received registration from the HPCSA as a medical practitioner. NB Those candidates who hold a bursary that requires them to work outside of Pietermaritzburg must supply a letter from the Institution/District Office that holds their service obligation indicating that the bursary holder will be released to come to Pietermaritzburg for training. Bursary holders who are unable to supply this authority will not be shortlisted.
Recommendation: A Diploma in Anaesthesia (DA) is required for those candidates being appointed at Grade 2 level or higher. Possession of the Fellowship of Anaesthesia Part 1 and/or Part 2 examinations will be an advantage. Work experience in a major hospital and/or in a registrar program will be an advantage. ATLS, APLS, and ACLS will be an advantage. Edendale Hospital only.
Incumbents will be expected to work in the Department of Anaesthesia in Pietermaritzburg for at least one year. During which time they will receive appropriate training to pass the Diploma in Anaesthesia, if (this qualification is not already held) Anaesthetic Medical Officers will also be able to apply for a three month rotation through the Intensive Care Units.
during this year In subsequent years it is anticipated that appropriate candidates will either commence specialising in anaesthesia or proceed to work in district and other regional hospitals providing high quality Medical Officer Anaesthesia. **Grade 1**: Experience: Not Applicable Foreign qualified candidates require 1 year relevant experience after registration as a Medical Practitioner with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service, as required in South Africa DA will be an advantage. Applicants who only complete Community Service time in August or September 2019 may apply on the understanding that they can only be appointed after receiving full registration as a Medical Practitioner with the HPCSA. **Grade 2**: Experience: 5 years appropriate experience as a Medical Officer after registration with the HPCSA as a Medical Practitioner Foreign candidates require 6 years relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service, as required in South Africa. At least one year of this time must have been in a department of anaesthesia recognized for DA training by the Colleges of Medicine of SA. DA is an advantage Foreign candidates require 6 years relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service as required in South Africa. **Grade 3**: Experience: 10 years' experience after registration with the HPCSA as a Medical Practitioner Foreign qualified candidates require 11 years relevant experience after registration as Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees of whom it is not required performing community service as required in South Africa. At least one year of this time must have been in a department of anaesthesia recognized for DA training by the Colleges of Medicine of SA. DA will be an advantage. Foreign qualified candidates require 11 years relevant experience after registration as Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees of whom it is not required to perform community service as required in South Africa.

**DUTIES**

Clinical responsibility including examine, investigate diagnose and oversee treatment of patients. The incumbent will be part of the Pietermaritzburg Metropolitan Group of hospitals and will be expected to rotate through all hospitals in Pietermaritzburg. To perform appropriate preoperative examination and optimisation of patients for planned surgery. To provide safe and appropriate anaesthesia during surgery. To participate in post-operative care of patients. Anaesthetists must be prepared for early starts to the working day (07:15) and late, unpredictable finishes to the normal working day. The nature of anaesthesia means that frequent weekend shifts are required inside the commuted overtime package. The incumbent will be part of the Pietermaritzburg Metropolitan Group of hospitals and will be expected to rotate through all hospitals in Pietermaritzburg. Assist with human resource development for medical staff. Conduct Orientation and Induction Programme for new Medical staff. Provide guidance and advice to junior medical staff (interns/CSOs). Assist with the development of training programmes. Participate in relevant training programmes. Maintain accurate and appropriate health records in accordance with the legal/ethical considerations and continuity of patient care. Undertake continuing medical education and professional development and study professional literature e.g. Medical journals. To identify health care needs and communicate these to seniors so that new ideas could be developed on policies/methods/techniques and procedures. To participate in audit and quality control programs to improve the standard of patient care. To participate in departmental administration by ensuring compliance with all departmental rules and regulations with regard to leave, call rosters and rotations. To participate in Outreach services in the drainage area of Edendale hospital as appropriate to their grade of qualification and experience. To maintain a logbook of clinical duties.
ENQUIRIES  :  Dr Z Farina Tel No: (033) 8973413
APPLICATIONS  :  Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag X 9001, Pietermaritzburg, 3200.
FOR ATTENTION  :  Mrs M.Chandulal
NOTE  :  Directions To Candidates: The following documents must be submitted:
a) Application for employment form (Z83) which is obtainable at any Government Department OR website, Certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies. Curriculum Vitae and certified ID copy. NB: Failure to comply with the above instructions will disqualify applicants. The circular minute number/reference must be indicated in the column provided on the form Z83 e.g GS 73/19 Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed if you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from the State security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC). African Males are encouraged to apply.

CLOSING DATE  :  01 November 2019
POST 37/138  :  MEDICAL OFFICER (GRADE 1, 2, 3) REF NO: GS 74/19
Component: Intensive Care Unit (Critical Care)

SALARY  :  Grade 1: R821 205 per annum (All inclusive package)
Grade 2: R938 964 per annum (All inclusive package)
Grade 3: R1 089 693 per annum (All inclusive package)
Consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, Plus Commuted Overtime which is subject to the needs of the department Incumbents will have to sign the commuted overtime contract form. This advertisement is intended to recruit a Medical Officer to the Intensive Care Unit of Grey’s Hospital, Pietermaritzburg.

CENTRE  :  Greys Hospital, Pietermaritzburg
REQUIREMENTS  :  MBCHB Degree or Equivalent Qualification Plus current registration with the Health Professional Council of South Africa as a Medical Practitioner. Recommendation: A Higher Qualification in a relevant clinical discipline (such as the Diploma in Anaesthesia, Diploma in Primary Emergency Care, Diploma in Internal Medicine etc.) would be an advantage.
Knowledge, Skills, Training and Competence Required: Programme planning implementation and evaluation Information management. Current Health and Public service legislation, regulations and policy. Medical ethics, epidemiologist and statistics. Participation in the After Hours call system is essential, and thus completion of a Group 3 Commuted Overtime contract will be required. The incumbent is expected to work in the Intensive Care Unit of Grey’s Hospital, Pietermaritzburg. This post will see the incumbent render clinical service in the Intensive Care Unit, while receiving practical and academic training in Critical Care. The incumbent will also work for periods in Internal Medicine. These rotations through Internal Medicine could also contribute to a qualification such as the Diploma in Internal Medicine In addition, periods of rotation to other relevant disciplines within the Pietermaritzburg Metropolitan Hospital Complex may be arranged, subject to a joint agreement between the incumbent, the Head Clinical Unit of the Intensive Care Unit, and the Head Clinical Department of the relevant Clinical Discipline to which rotation is occurring. The overall skills acquired in this post would be an advantage to anyone considering specialising in Internal Medicine, Anaesthesia, Emergency Medicine or ultimately subspecialising in Critical Care. Grade 1: Experience: Not Applicable Foreign qualified candidates require 1 year relevant experience after registration as a Medical
Practitioner with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Experience: 5 years appropriate experience as a Medical Officer after registration with the HPCSA as a Medical Practitioner

Foreign candidates require 6 years relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service as required in South Africa. A Higher Qualification in a relevant clinical discipline (such as the Diploma in Anaesthesia, Diploma in Primary Emergency Care, Diploma in Internal Medicine etc.) would be required. **Grade 3:** Experience: 10 years' experience after registration with the HPCSA as a Medical Practitioner

Foreign qualified candidates require 11 years relevant experience after registration as Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees of whom it is not required performing community service as required in South Africa. A Higher Qualification in a relevant clinical discipline (such as the Diploma in Anaesthesia, Diploma in Primary Emergency Care, Diploma in Internal Medicine etc) would be required.

Applicants who only complete Community Service time in December 2019 may apply; on the understanding that they can only be appointed after receiving full registration as a Medical Practitioner with the HPCSA

Foreign applicants who apply for this post will need to have a valid work permit endorsed for Grey's Hospital

References from previous employers attesting to the candidate's clinical skills, practical abilities, stress tolerance and ability to work in a team will be required.

**DUTIES:**

Clinical responsibility including examine, investigate, diagnose and oversee treatment of patients

The incumbent will be part of the Pietermaritzburg Metropolitan Group of hospitals and will be expected to rotate through all hospitals in Pietermaritzburg if required

Research and Audit: The incumbent would be expected to assist where necessary with research and quality assurance initiatives

Assist with human resource development for medical staff

Conduct Orientation and Induction Programme for new and nursing Medical staff

Provide guidance and advice to junior medical staff and nursing staff

Assist with the development of training programmes

Support Continuous Professional Development by assisting with information seminars, attendance of external meeting, conferences etc.

Maintain accurate and appropriate health records in accordance with the legal/ethical considerations and continuity of patient care

Undertake continuing medical education and professional development and study professional literature e.g. Medical journals

To identify health care needs and communicate these to seniors so that new ideas could be developed on policies/methods/techniques and procedures

To participate in audit and quality control programs to improve the standard of patient care

To participate in departmental administration by ensuring compliance with all departmental rules and regulations with regard to performance management, daily control measures, leave, call rosters and rotations as per relevant departmental and HR policies

To maintain a logbook of clinical duties

The incumbent's responsibilities during periods of rotations within Critical Care would be as follows:

To perform appropriate preadmission examination, triage, and optimisation of patients referred for Intensive Care Unit admission

To provide safe and appropriate medical care to critically ill patients admitted to the Intensive Care Unit

To assist in the management of critically ill patients outside of the Intensive Care Unit

To participate in the relevant training programmes of the Intensive Care Unit

The incumbent's responsibilities during periods of rotations within the Department of Internal Medicine would be as follows:

Clinical Responsibility:

The incumbent will appropriately manage patients from medical sub disciplines as allocated

Sub disciplines that the incumbent would be prioritised to participate in would be Cardiology, Nephrology and Acute Medicine (which may include time in the Edendale Medicine Department). This would provide the incumbent with skills to supplement their ICU training.
Vocational interest in other medical sub disciplines could be considered in discussion with both the Head of ICU and HCD of Internal Medicine. Participation in the Department of Internal Medicine’s outreach program may be expected Academic and training: The incumbent is expected to participate in the Department of Internal Medicine’s training activities Support the intern, undergraduate and postgraduate programs that are in place in the Department of Internal Medicine.

ENQUIRIES
Dr A Ramkillawan Tel No: (033) 897 3241/Dr C Lee Tel No: (033) 897 3289

APPLICATIONS
Applications to be forwarded to: The Human Resources Department, Grey's Hospital Private Bag x 9001, Pietermaritzburg, 3200.

FOR ATTENTION
Mrs. M. Chandulal

NOTE
Directions To Candidates: The following documents must be submitted:
- Application for employment form (Z83) which is obtainable at any Government Department OR website, Certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies. Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. The circular minute number/reference must be indicated in the column provided on the form Z83 e.g GS 74/19 Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged Communication will only be entered into with candidates that have been short-listed If you have not heard from us two months after the closing date, please consider your application as being unsuccessful The appointment is subject to positive outcome obtained from checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC). African Males are encouraged to apply.

CLOSING DATE
01 November 2019

POST 37/139
ASSISTANT MANAGER NURSING (SPECIALTY): ADVANCED MIDWIFE REF NO: EMP36/2019

SALARY
Grade 1: R614 991 – R692 166 per annum. Other Benefits: 8% In-Hospitalable Allowance, 13th Cheque, home owners (Employee must meet prescribed requirement), medical aid (optional).

CENTRE REQUIREMENTS
Empangeni/Richards Bay

The appointment to Assistant Manager Nursing Gr1 requires Degree/Diploma qualification that allow registration to General Nursing & Midwifery, Post basic relevant nursing qualification with duration of at least 1 year (Diploma in Advanced Midwifery & Neonatal Nursing Science). Registration certificate with SANC. A minimum of 10 years appropriate/recognizable experience in the nursing after registration as a Professional Nurse with the SANC in General Nursing and Midwifery, At least 6 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1 year post basic Qualification in Diploma in Advanced Midwifery & Neonatal Nursing Science, At least 3 years of the period referred to above must be appropriate/recognizable experience at management level. Proof of experience stamped and endorsed by Human Resources should be attached to the application. Knowledge, Skills, Attributes And Abilities: Knowledge of Public Service Acts, regulations and policies, Knowledge of SANC rules and regulations, Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal frameworks, Good communication, verbal, written, leadership, interpersonal, problem solving, conflict management and decision making skills. Knowledge and experience in implementation of Batho Pele Principles and Patient’s Rights Charter, Code of Conduct Team building and diversity Management skills.

DUTIES
Demonstrate effective communication with supervisors, other health professionals and support services personnel and junior colleagues, including more complex report writing when required Ability to direct a
multi-disciplinary team to ensure good nursing care. Work effectively and amicably, at management level, with persons of diverse intellectual, cultural, racial or religious difference. Able to manage his/her own work and of units reporting to the post, ensuring appropriate interventions to enhance nursing services. Able to develop and maintain a nursing service environment that promotes the rights of patients, advocating and facilitating proper treatment and care and ensuring that the principles of Batho Pele are adhered to. Able to develop contacts, build and maintain a network of professional relations in order to enhance service delivery. Demonstrate the required computer literacy to adequately manage information according to the requirements of the hospital. Able to plan, maintain and control the nursing services budget for the relevant area.

ENQUIRIES : Miss EPCN Mtshali Tel No: (035) 907 7005
APPLICATIONS : All applications must be forwarded to: Human Resources Offices at Queen Nandi Regional Hospital Private Bag X20005, Empangeni, 3880
Physical Address: 21 Union Street, Empangeni, 3880.
FOR ATTENTION : Deputy Director Human Resources Mr SM Ndabandaba Tel No: 035 9077011
NOTE : Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za. The Z83 form must be completed in full and page 2 duly signed. Clear indication of the post and reference number that is being applied for must be indicated on Z83. A recent, comprehensive CV, specifying all qualifications and experience, with respective date and certified copies of qualifications and ID must be attached. General information: Short-listed candidates must be available for interviews at a date and time determined by the KZN Department of Health. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification is received within 3 months after the closing date, they must consider their applications unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Due to cost-cutting measures, S&T, Resettlement & relocation claims will not be processed.

CLOSING DATE : 01 November 2019
POST 37/140 : PROFESSIONAL NURSE GRADE 1/2 (SPECIALTY/NEONATAL) REF NO: PMMH/PN/NEO/01/19 (X1 POST)
SALARY : Grade 1: R383 226 – R444 276 per annum
Grade 2: R471 333 – R579 696 per annum
Other Benefits: Home Owner Allowance (conditions apply) 13th Cheque (conditions apply) Medical Aid (Optional) in-hospital Area Allowance (8% of basic salary)
CENTRE : Prince Mshiyeni Memorial Hospital
REQUIREMENTS : Grade 1: minimum appointment requirements: Basic R425 qualification (i.e Diploma/Degree in Nursing) that allows registration with the 'South African Nursing Council' (SANC) as a Professional Nurse. A post basic qualification in either 'Neonatal Nursing Science or Paediatric Nursing Science', with duration of at least 1 year, accredited with Proof of current registration with the SANC (2019) Experience: A minimum of 4 years appropriate/recognizable experience in nursing after registration as a
Professional Nurse with the SANC in General Nursing. Minimum appointment and experience requirements:

**Grade 2:** Basic R425 qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the ‘South African Nursing Council’ (SANC) as a Professional Nurse A post basic qualification in either ‘Neonatal Nursing Science or Paediatric Nursing Science’, with duration of at least 1 year, accredited with the SANC Certificates of Registration with the SANC (General Nursing and relevant post basic qualification) Proof of current registration with the SANC (2019) Experience: A minimum of 14 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience in the specific specialty (i.e. Nursery) after obtaining the 1-year post-basic qualification in the relevant specialty. NB: For experience above the experience set for appointment- one notch for every completed 2 years as at 31 March of the ear preceding the date of appointment; minus 1 year for candidates appointed from outside the public service. Knowledge, skills training and competencies required: Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices. Possess communication skills for dealing with patients, supervisors and other members of the multidisciplinary team including the writing of reports when required. Good human relations displaying a concern for patients, promoting and Advocating proper treatment and care including a willingness and awareness to respond to patient’s needs, requirements and expectations (Batho Pele) demonstrate a basic understanding of HR and Financial policies and practices. Demonstrate basic computer literacy as a support tool to enhance service delivery. Ability to plan and organize own work, time and that of support personnel to Ensure proper nursing care in the unit.

**DUTIES:**
Provision of optimal, holistic specialized nursing care with set standards and within a professional/legal framework. Effective utilization of resources Participation in training and research. Provision of support to nursing services Maintain professional growth/ethical standards and self-development. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs, requirements and Work as part of a multidisciplinary team to ensure good nursing care that is cost Effective, equitable and efficient. NB – Must be prepared to work shift as per allocation; includes night shift, weekends and public holidays. Further management reserves the right to allocate employees outside the appointed domain as service demands; this may occur in the instance of staff shortages experienced in any nurse component. Due to financial constraints, no subsistence & transport will be paid to candidates when attending the interviews.

**ENQUIRIES:**
Ms TN Khumalo Tel No: (031) 907 8113

**APPLICATIONS:**
should be posted to The Human Resource Department, PrinceMshiyeni Memorial Hospital, Private Bag X07, Mobeni, 4060

**FOR ATTENTION**
Mrs TZ Makanya

**NOTE**
NB: Please note that due to financial constraints, there will be no payment of S&T Claims.

**CLOSING DATE**
01 November 2019

**POST 37/141**
CLINICAL NURSE PRACTITIONER (PHC STREAM) REF NO: BALL 01/2019 (X1 POST)
Component: Ballito Clinic

**SALARY**
Grade 1: R383 226 per annum Plus 8% rural allowance
Grade 2: R471 333 per annum Plus 8% rural allowance
Benefits: 13th Cheque, home owner’s allowance, and Medical aid optional (Employee must meet prescribed conditions)

**CENTRE**
ILembe Health District Office
**REQUIREMENTS**

**Grade 1:** Grade 12 (senior certificate) Standard 10/or (Vocational National Certificate), Degree/Diploma in Nursing Science and Midwifery Plus (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC) plus, Current registration with SANC as General Nurse with Midwifery plus Clinical Nursing Science, Health Assessment, Treatment and Care (PHC). A minimum of 4 years appropriate/recognizable nursing experience as a General Nurse.

**Grade 2:** Grade 12 (senior certificate) Standard 10/or (Vocational National Certificate) Degree/Diploma in Nursing Science and Midwifery Plus (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC), Current registration with SANC as General Nurse and Midwifery, plus Clinical Nursing Science, Health Assessment, Treatment and Care (PHC). A minimum of 14 years appropriate/recognizable nursing experience after registration as a General Nurse with SANC of which 10 years must be appropriate/recognizable PHC experience after obtaining a one year basic qualification in Primary Health Care. 

Knowledge, skills and competencies:

- Knowledge of all applicable legislations such as Nursing Acts, Mental Act, OH&S Act, Batho Pele Principles and Patients’ Rights Charter, Labour Relations Act, Grievance Procedures etc.
- Leadership, organizational, decision making and problem solving, conflict handling and counselling.
- Good listening and communication skills, Co-ordination and planning skills, Team building and supervisory skills, Good interpersonal relationship skill, Good insight of procedures and policies pertaining to nursing care.
- Ability to assist in formulation of patient care related policies.

**NB:** Proof of previous and current work experience endorsed and stamped by HR Office must be attached.

**DUTIES**

Provide quality comprehensive Primary Health Care by providing promotive, preventative, curative and rehabilitative services for the clients and community. Ensuring proper utilization and safekeeping of basic medical equipment, surgical pharmaceutical and stock. Assist in orientation, induction and monitoring of all nursing staff. Provide direct and indirect supervision of all nursing staff and to give guidance.

To provide nursing care that leads to improved health service delivery by upholding principles of Batho Pele. Execute duties and functions with proficiency and perform duties according to scope of practice Implement infection control standards and practices to improve quality of nursing care. Ensure proper implementation of National Core Standards, quality and clinical audits.

Improve the knowledge of staff and patients through health education and in service training Implement standards, practices criteria for quality nursing. Maintain a constructive working relationship with nursing and other stakeholders. Supervision of patients' reports and intervention, keeping a good valid record on all client interventions. Ensuring proper utilization of human, material and financial resources and keeping up to date records of resources. Ability to plan and organize own work and that of support personnel to ensure proper nursing care in the clinic. Motivate junior staff regarding development in order to increase level of expertise and assists patients to develop a sense of self-care. Strengthen data systems and treatment outcomes by assisting and capturing on Tier.net. Assist with capturing patients on patient registration (HPRS) system. Support the realization and maintenance of Ideal Clinic Programme in the facility. Increase data management and record management.

**ENQUIRIES**

Mrs. R Bhagwandin (Operational Manager; Phc Supervisor) Tel No: (032) 4373600

**APPLICATIONS**

The Acting District Director, ILembe Health District Office, Private Bag X10620, Stanger 4450

**FOR ATTENTION**

Human Resources Department

Directions to Candidates: The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or form website -www.kznhealth.gov.za Originally signed Z83 must be accompanied by a detailed CV and originally recently certified copies of highest educational qualification/s

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(not copies of certified copies) of required educational qualifications set out in the advertisement plus certified I.D Copy, Updated Curriculum Vitae. Applications must be submitted on or before the closing date. The reference number must be indicated in the column provided on the form Z83 e.g SHAK 01/2019. NB: Failure to comply with the above instruction will disqualify applicants. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post(s). This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post.

**CLOSING DATE** : 01 November 2019

**POST 37/142** : CLINICAL NURSE PRACTITIONER (PHC STREAM) REF NO: KDC 03/2019 (X1 POST)
Component: Kwadukuza Clinic

**SALARY** : Grade 1: R383 226 per annum Plus 8% rural allowance
Grade 2: R471 333 per annum Plus 8% rural allowance
Benefits: 13th Cheque, home owner’s allowance, and Medical aid optional (Employee must meet prescribed Conditions)

**CENTRE** : Ilembe Health District Office

**REQUIREMENTS** : **Grade 1**: Grade 12 (senior certificate) Standard 10/or (Vocational National Certificate), Degree/Diploma in Nursing Science and Midwifery Plus (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC) plus; Current registration with SANC as General Nurse with Midwifery plus Clinical Nursing Science, Health Assessment, Treatment and Care (PHC) A minimum of 4 years appropriate/recognizable nursing experience as a General Nurse. **Grade 2**: Grade 12 (senior certificate) Standard 10/or (Vocational National Certificate) Degree/Diploma in Nursing Science and Midwifery Plus (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC),Current registration with SANC as General Nurse and Midwifery, plus Clinical Nursing Science, Health Assessment, Treatment and Care (PHC).A minimum of 14 years appropriate/recognizable nursing experience after registration as a General Nurse with SANC of which 10 years must be appropriate/recognizable PHC experience after obtaining a one year basic qualification in Primary Health Care. Knowledge, skills and competencies: Knowledge of all applicable legislations such as Nursing Acts, Mental Act, OH&S Act, Batho Pele Principles and Patients’ Rights Charter, Labour Relations Act, Grievance Procedures etc Leadership, organizational, decision making and problem solving, conflict handling and counselling. Good listening and communication skills, Co-ordination and planning skills, Team building and supervisory skills, Good interpersonal relationship skill, Good insight of procedures and policies pertaining to nursing care. Ability to assist in formulation of patient care related policies.

**DUTIES** : Provide quality comprehensive Primary Health Care by providing promotive, preventative, curative and rehabilitative services for the clients and community. Ensuring proper utilization and safekeeping of basic medical equipment, surgical pharmaceutical and stock. Assist in orientation, induction and monitoring of all nursing staff. Provide direct and indirect supervision of all nursing staff and to give guidance. To provide
nursing care that leads to improved health service delivery by upholding principles of Batho Pele. Execute duties and functions with proficiency and perform duties according to scope of practice. Implement infection control standards and practices to improve quality of nursing care. Ensure proper implementation of National Core Standards, quality and clinical audits. Improve the knowledge of staff and patients through health education and in service training. Implement standards, practices criteria for quality nursing. Maintain a constructive working relationship with nursing and other stakeholders. Supervision of patients' reports and intervention, keeping a good valid record on all client interventions. Ensuring proper utilization of human, material and financial resources and keeping up to date records of resources. Ability to plan and organize own work and that of support personnel to ensure proper nursing care in the clinic. Motivate junior staff regarding development in order to increase level of expertise and assists patients to develop a sense of self-care. Strengthen data systems and treatment outcomes by assisting and capturing on Tier.net. Assist with capturing patients on patient registration (HPRS) system. Support the realization and maintenance of Ideal Clinic Programme in the facility. Increase data management and record management.

ENQUIRIES : Mrs R Bhagwandin (Operational Manager; PHC Supervisor) Tel No: (032) 4373600
APPLICATIONS : The Acting District Director, Ilembe Health District Office, Private Bag x10620, Stanger 4450
FOR ATTENTION : Human Resources Department
NOTE : Directions to Candidates: The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or form website-www.kznhealth.gov.za Originally signed Z83 must be accompanied by a detailed CV and originally recently certified copies of highest educational qualification/s (not copies of certified copies) of required educational qualifications set out in the advertisement plus certified I.D Copy, Updated Curriculum Vitae. Applications must be submitted on or before the closing date The reference number must be indicated in the column provided on the form Z83 e.g SHAK 01/2019. NB: Failure to comply with the above instruction will disqualify applicants Please note that due to the number of applications anticipated, applications will not be acknowledged Correspondence will be limited to short listed candidates only If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC) The Department reserves the right not to fill the post(s) This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department Persons with disabilities should feel free to apply for the post

CLOSING DATE : 01 November 2019
POST 37/143 : CLINICAL NURSE PRACTITIONER (GROENVLEI CLINIC) REF NO: NMH/PHC/GV/2019 (X1 POST)

SALARY : Grade 1: R383 226 – R444 276 per annum Rural allowance 8%
          Grade 2: R471 333 – R579 696 per annum Rural allowance 8%

CENTRE : Groenvlei Clinic

REQUIREMENTS : STD 10 or Grade 12 certificate Registration with SANC as general nurse and primary care nurse Diploma in general and midwifery plus one year post basic qualification in clinical Nursing, health assessment treatment and care PHC plus 4 years appropriate recognizable experience as General Nurse Proof of current and previous work experience endorsed and stamped by Human Resources. Grade 1: Experience: A minimum of 4 years appropriate/recognizable experience in nursing after registration
as a professional nurse with SANC on general nursing. **Grade 2:** Experience: Minimum of 14 years appropriate/recognizable experience in nursing after registration as professional nurse with SANC on general nursing of which at least 5 years must be appropriate/recognizable experience after obtaining the post basic qualification in primary health care Knowledge, Skills, Training And Competences Required: Nursing care processes and procedures nursing statutes and other related legal framework Knowledge and understanding of human rights charter, Batho pele principles and labour relations act Knowledge nursing act health act occupational health and safety act. Interpersonal skills Leadership communication both Zulu and English skills Decision making and problem solving skills

**DUTIES:** Ensure the provision of nursing care through adequate supervision of junior staff. Ensure the efficient and effective control of surgical sundries, pharmaceuticals, equipment human resources and miscellaneous stores. Deal with grievances, conflicts and labour relations issues in terms of laid down policies and procedures. Provide quality comprehensive Primary health care by promoting preventative, curative and rehabilitative services to clients in the community. Ordering and control of surgical sundries, medicine, stationery, and safe keeping of equipment. Accurate statistics for evaluation and future planning. Facilitate implementation of legislated norms and standards and ideal clinic concept in the facility, conduct facility status determination and update ideal website to maintain status achieved. Motivate staff for skill development in order to increase level of expertise. Initiate treatment, implementation of programs and evaluation of patient’s clinical conditions, and families to develop level of self-care. Health education of clients and the public and assessing in-service training needs, planning and implementation of training programs. Promote and advocate proper treatment and care for patients including willingness to respond to patient’s needs and expectations according to Batho Pele principles. Implementation and management of priority programs like HCT, PMTCT, TB, STI’s, DIARRHOEA, IMCI and family planning.

**ENQUIRIES:** Mrs. KB Moloi Tel No: (034) 331 3011

**APPLICATIONS:** Should be delivered to: KwaZulu-Natal Department of Health, The Hospital CEO, Niemeyer Memorial Hospital, Private Bag X1004, Utrecht, 2980 Tel No: 0343313011

**FOR ATTENTION:** Mr. AN Mange

**NOTE:** Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver’s License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks: (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Note: Please note that due to financial...
constraints there will be on payment for S&T claims. Employment equity target African male.

**CLOSING DATE**
04 November 2019

**POST 37/144**
**CLINICAL NURSE PRACTITIONER (X2 POSTS)**

**SALARY**
Grade 1: R383 226 – R444 276 per annum
Grade 2: R471 333 – R579 696 per annum
Plus 8% Inhospitable allowance
13th cheque, medical Aid (Optional) and housing allowance (employee must meet prescribed requirements)

**CENTRE**
Madadeni Provincial Hospital:
Rosary Clinic Ref No: MAD 05/2019
Madadeni Clinic 1 Ref No: MAD 07/ 2019

**REQUIREMENTS**

**Grade 1**: Basic R425 Degree/Diploma in Nursing and Midwifery or equivalent qualification that allows registration with the South African Nursing Council as Professional Nurse A post basic qualification with duration of at least 1 year in Clinical assessment, treatment and care Registration with the SANC as a Professional Nurse A minimum of 4 years appropriate or recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing Proof of current registration with SANC (2019 Receipt). Clinical Nurse (Speciality)

**Grade 2**: Basic R425 Degree/Diploma in Nursing and Midwifery or equivalent qualification that allows registration with the South African Nursing Council as Professional Nurse A post basic qualification with a duration of at least 1 year in Clinical assessment, treatment and care A minimum of 14 years appropriate or recognizable experience in nursing after registration as a Professional Nurse with the SANC in General nursing of which 10 years must be appropriate recognizable experience after obtaining the one (1) year post basic qualification in clinical assessment, treatment and care Certificate of Service from previous and current employer endorsed and stamped by HR must be attached. Knowledge, Skills, Training and Competencies Required: Knowledge of all applicable legislation and guidelines, including scientific nursing and nursing principles. Good interpersonal relationship skills and good listening skills. Good communication and problem solving skills. Co-ordination and planning skills. Ability to relieve in the service areas. Team building and supervisory skills. Ability to formulate patient care related policies. Sound knowledge of the health programmes run at the PHC level. Sound knowledge of the National core Standards and data management.

**DUTIES**
Demonstrate effective communication with patients, supervisory and other clinicians, including report writing and statistics. Assist the unit manager/ Operational Manager with overall management and necessary support for effective functioning in the clinic. Work as part of a multidisciplinary team to ensure good Nursing Care in the clinic Implement and advocate for preventive and promotive health initiatives for clients and the community served by the clinic. Ensure proper utilization of human, material and financial resources and maintain updated records of resources in the clinic. Supervision of patients and provision of basic patient needs e.g oxygen, nutrition, elimination, fluids and electrolyte balance, safe and the therapeutically environment in the clinic using EDL guidelines. Ensure clinical intervention to clients including administration of prescribed medication and ongoing observation of patients in the clinic Implement health programmes within the PHC package in accordance with set guidelines, monitor performance and outcomes against the set targets and act on deviations. Ensure that programme specific data collected is timely and accurate. Motivate staff regarding development in order to increase level of expertise and assist patients to develop a sense of care. Refer patients promptly according to the set guidelines, protocols, policies. Ensure proper utilization and safe keeping of basic medical, surgical and pharmaceutical stock.

**ENQUIRIES**
Ms. Z.E Gumede Tel No: (034) 328 8137
APPLICATIONS: All applications should be posted to: The Recruitment Officer, Madadeni Hospital, Private Bag x6642, Newcastle, 2940.

FOR ATTENTION: The Recruitment Officer

NOTE: The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of Qualifications and Identity document – not copies of certified copies. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g MAD 01/2016 NB: Failure to comply with the above instructions will be disqualified applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification) Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualification Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/Work permits holders must submit documentary proof together with their Applications. Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. EE Target (African Male)

CLOSING DATE: 11 November 2019

POST 37/145: CLINICAL NURSE PRACTITIONER: PHC (GRADE1, 2) REF NO: APP/11/2019 (X1 POST)

SALARY: Grade 1: R383 226 per annum
Grade 2: R471 333 per annum
Hospital Benefits: 13th cheque, 8% Rural Allowance, Medical Aid: Optional, Housing Allowance: employee must meet prescribed requirements

CENTRE: Efaye Clinic under Appelsbosch

REQUIREMENTS: Degree/ Diploma in general nursing or equivalent qualification that allows for registration with the SANC as a Professional Nurse. A post basic Nursing qualification, with duration of at least 1 year, accredited with the SANC in Primary Health Care. A minimum of 4 years appropriate/recognizable nursing experience after registration as professional nurse with SANC in General Nursing. Proof of current registration with SANC (2019 receipt) Proof of current and previous work experience/certificate of service endorsed by your Human Resource Department (to be attached to application). Experience Grade 1: A minimum of 4 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Grade 2: A minimum of 14 years appropriate experience and recognizable in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognizable experience in Primary Health Care after obtaining the 1 year post basic qualification in PHC. Recommendations: Valid Driver’s license code B or C1, Knowledge &Skills: Leadership, organizational, decision-making and problem solving abilities within the limit of public sector and institutional policy framework. Interpersonal skills including public relations, negotiating, conflict handling and cancelling skills. Demonstrate understanding of nursing legislation and related legal and ethical nursing practices. Demonstrate a basic understanding of HR and financial policies.
and practices. Good communication skills good interpersonal skills. Computer literacy.

**DUTIES**: Provision of an integrated quality and comprehensive Primary Health Care service by monitoring health, prevention of diseases, curative and rehabilitative services to the clients and community. Maintain intersectoral collaboration with other government structures. Provide PICT and adherence counselling to all clients. Provide Primary prevention strategies and management of communicable and non-communicable diseases. Assist and identify training needs of the staff to increase level of expertise and assist patients and families to develop sense of self care. Provision of good quality care according to Ideal Clinic realization and maintenance (ICRM) and National Core Standards (NCS). Manage and monitor proper utilization of human, financial, physical and material resources. Ensure the availability of medication, essential equipment, supplies and proper utilization thereof. Monitor and evaluate HR performance through EPMDS for all relevant staff. Ensure Data Management is implemented and monitored. Display a concern for patients, promoting and advocating proper treatment and care including willingness to respond to patients' needs and expectations according to Batho Pele Principles.

**ENQUIRIES**: Mr M Zele Tel No: (032) 294 8000 Ext: 103

**APPLICATIONS**: Should Be Forwarded To: The Chief Executive Officer, P/Bag x 215 Ozwathini, 3242

**FOR ATTENTION**: Human Resource Manager

**NOTE**: Directions To Candidates: Application for employment form (Z83) which obtainable at any Government Department OR from the website (www.kznhealth.gov.za) A detailed Curriculum Vitae (CV) and recently certified copies of all educational qualifications identity/passport documents. Equity Target: African Male

**CLOSING DATE**: 08 November 2019

**POST 37/146**: PROFESSIONAL NURSE SPECIALTY: ADVANCED MIDWIFERY REF. NO: SAH 10/2019 (X1 POST)

**SALARY**: Grade 1: R383 226 per annum
Grade 2: R471 333 per annum
Other Benefits: 13th Cheque, 12% Rural Allowance, Home Owners Allowance (Employee Must Meet Prescribed Requirements), Medical Aid (Optional)

**CENTRE**: ST Andrews Hospital: Maternity Ward

**REQUIREMENTS**: Grade 1: Diploma/ Degree in General nursing and Midwifery plus 1 year post basic qualification in Advanced Midwifery and Neonatal Nursing Science a minimum of 4 years appropriate recognizable experience in nursing after registration with SANC in general nursing and midwifery. Current registration with SANC as a General Nurse and Advanced Midwifery and Neonatal Nursing Science. **Grade 2**: Diploma/ Degree in General Nursing and Midwifery plus 1 year post basic qualification in Advanced Midwifery and Neonatal Nursing Science. A minimum of 14 years appropriate recognizable experience in nursing after registration with SANC in general nursing and midwifery. At least 10 years of the period mentioned above must be recognizable experience in the specific specialty, after obtaining the one year post basic qualification in the relevant specialty Current registration with SANC as a General Nurse, Midwifery and Advanced Midwifery and Neonatal Nursing Science. Skills: Knowledge of nursing care and processes and procedures. Knowledge of Public service regulations, Disciplinary code, human resource policies, hospital generic and specific policies Leadership, supervisory and good communication skills. Team building and cross cultural awareness. Knowledge of SANC rules and regulations. Knowledge of Batho Pele Principles and patients' rights charter.

**DUTIES**: Must be able to handle obstetric and emergencies and high risk conditions. To execute duties and functions with proficiency within prescript of applicable legislation. Provision of quality patient care through
setting of standards, policies and procedures. To participate in quality improvement programmes and clinical audits. Uphold Batho Pele and patients’ rights principles. Provide a safe, therapeutic environment as laid down by the Nursing act. Maintain accurate and complete patient records according to legal requirements. Exercise control over discipline, grievance and labour relations issues Manage and supervise effective utilization of all resources e.g Human, Financial, material etc Implementation and management of infection control and prevention protocols. Assist with performance reviews i.e EPMS as well as student progress reports. Maintain a plan to improve the quality of Nursing and health care in operating theatre. Formulation of theatre policies to ensure good practice ensuring the availability of the necessary basic equipment.

ENQUIRIES: 
APPLICATIONS: Should Be Forwarded: The Chief Executive Officer. St Andrews Hospital, Private Bag X1010 Harding, 4680. Or Hand Delivery: 14 Moodie Street, Harding 4680.

FOR ATTENTION: Human Resource Manager
NOTE: People with Disabilities and African Males Are Encouraged To Apply
CLOSING DATE: 01 November 2019

POST 37/147: ASSISTANT DIRECTOR: HRM REF NO: MOSV/AD: HRM/02/2019 (X1 POST)
Those who applied previously are also encouraged to re-apply.

SALARY: R376 596 per annum. Other benefits: Medical Aid (optional) 13th Cheque, Housing Allowance (employee must meet the prescribed requirements)

CENTRE: Mosvold District Hospital


DUTIES: Manage all human resource components i.e HR Practices, HR Plaining and Development, staff Relations and Employee Health & Wellness for the hospital in order to ensure that high quality of service is being provided. Promote sound Employer-Employee Relationship and minimize conflict within the institution. Develop and implement effective human resource strategies and policies within the guidelines set by the Provincial Department of Health Ensure proper compilation of Workplace Skills Plan. Ensure proper implementation of EPMS within the Hospital Ensure that advertising, recruitment, appointments and transfers are in accordance with the laid down policies and procedures. Advice managers on all aspects of Human Resource Management, organizational and staffing structures and reporting arrangements. Oversee and deal with misconduct, discipline and grievance procedure in the hospital in terms of Labour Relations Acts. Ensure that EAP programme is in place and attend to all staff wellness and occupational health issues of the institution. Develop Human Resource Plan and Equity Plan for the hospital and ensure that plans are put into action. Ensure the effective, efficient and economical utilization of resources allocated to the institution including the
development of staff. Provide regular inputs towards realization of ideal hospital concept and National Core Standard.

ENQUIRIES : Dr B Mung’omba Tel No: (035) 591 0122 EXT 104
APPLICATIONS : should be forwarded to: The Chief Executive Officer, Mosvold District Hospital, Private Bag X 2211, Ingwavuma 3968.
NOTE : Directions To Candidates: The following documents must be submitted: application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website - www.kznhealth.gov.za must be accurately completed and signed. Reference Number must be indicated in the column provided on the form. Z.83.Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications Non-RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above the minimum as that of the advertised post are free to apply. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications Failure to comply with the above instructions will results to your application being disqualified. The contents of this Circular Minute must be brought to the notice of all eligible employees on the establishment of all Institutions. It must be ensured that all employees who meet the requirements of the post/s are made aware of this circular minute even if they are absent from their normal places of work. Due to financial constraints S&T Claims will not be considered.

CLOSING DATE : 01 November 2019
POST 37/148 : DIAGNOSTIC RADIOGRAPHER REF NO: GS 71/19 (X2 POSTS)
Component – Radiology

SALARY
Grade 1: R317 976. per annum
Grade 2: R372 810. per annum
Grade 3: R439 164 per annum
Other Benefits: 13th Cheque, Medical Aid (Optional), Home Owner Allowance, employee must meet prescribed requirements.

CENTRE : Greys Hospital, Pietermaritzburg
REQUIREMENTS : Requirements National Diploma/Degree in Diagnostic Radiography Certified copy of original registration with the Health Professions Council of South Africa (HPCSA) as a Diagnostic Radiographer. Certified copy of current registration with HPCSA for 2019/2020 as a diagnostic radiographer (Independent Practice) Certificates of service to be attached as proof of experience. Sound knowledge of diagnostic radiography procedures and equipment including CT and PACS/RIS applications. Good communication, interpersonal relations and problem solving skills Knowledge of radiation control regulations and safety measures. Ability to perform and record quality assurance tests as stipulated by the Radiation Control Directorate. Computer Literacy. Grade 1: No experience required after registration with HPCSA in the relevant profession in respect of RSA qualified employees who performed community service, as required in South Africa. One year experience after registration with HPCSA in the relevant profession in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. Grade 2: Minimum of 10 years’ experience after registration with HPCSA
in the relevant profession in respect of RSA qualified employees who performed community service, as required in South Africa. Minimum of eleven years’ experience after registration with HPCSA in the relevant profession in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa. **Grade 3:** Minimum of 20 years’ experience after registration with HPCSA in the relevant profession in respect of RSA qualified employees who performed community service, as required in South Africa. Minimum of 21 years’ experience after registration with HPCSA in the relevant profession in respect of foreign qualified employees, of whom it is not required to perform community service, as required in South Africa.

**DUTIES**

Provide high quality diagnostic radiographic service observing safe radiation protection standards. Participate in after hours and standby duties which include nights, weekends and Public Holidays. Provide assistance and training to junior staff and student radiographers. Promote good health practices and ensure optimal care of the patient. Perform reception and administrative duties as required. Participate in Quality Assurance and Quality Improvement programmes, In-service training, National Core Standards and Ideal Hospital Realisation Maintenance Framework. Inspect and utilize equipment professionally to ensure that it complies with safety standards and ensure health and safety rules and regulations are adhered to.

**ENQUIRIES**

Mrs D.Wood Tel No: (033) 897 3208

**APPLICATIONS**

Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200.

**FOR ATTENTION**

Mrs M Chandulal

**NOTE**

Directions To Candidates: The following documents must be submitted:
Application for employment form (Z83) which is obtainable at any Government Department OR website, Certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies, Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. The circular minute number/reference must be indicated in the column provided on the form Z83 e.g GS 71/19 Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged Communication will only be entered into with candidates that have been short-listed If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC) African Males Are Encouraged to apply.

**CLOSING DATE**

01 November 2019

**POST 37/149**

MEDICAL OFFICER (SESSIONAL) PAEDIATRICS GRADE 1 – 3 REF NO: MO/SESS/ENT 01/2019 (X1 POST)

**SALARY**

Grade 1: R395.00 (Hourly Rates per Session)  
Grade 2: R452.00 (Hourly Rates per Session)  
Grade 3: R524.00 (Hourly Rates per Session)

**CENTRE**

Prince Mshiyeni Memorial Hospital

**REQUIREMENTS**

MBCHB degree or equivalent qualification plus Certificate of registration with Health Professional Council of SA as a Medical Practitioner (HPCSA)  
Proof of current (2019) registration as a Medical Practitioner with HPCSA  
Experience: Medical Officer  
**Grade 1:** No experience required Medical Officer  
**Grade 2:** 5 year’s appropriate experience as a Medical Officer after registration with HPCSA as a Medical Practitioner. Medical Officer  
**Grade 3:** 10 year’s registration experience as a Medical Officer after Registration with HPCSA as a Medical Practitioner knowledge, skills, training and competencies Sound clinical knowledge, competency and skills in a clinical domain. Good communication, leadership, interpersonal and
supervisory skills. Ability to manage patients independently. Knowledge
of current Health and Public Service Legislation, regulation and policies.

DUTIES: To execute prescribed duties and functions proficiently while maintaining
the standard of patient care consistent with aims and objectives of the
institution. Offer a comprehensive quality care service to patients. To work
within the prescripts of current guidelines, protocols and policies. To
perform duties in accordance with departmental allocations.

ENQUIRIES: Dr M Aung Tel No: (031) 907 9317/8304
APPLICATIONS: Application should be posted to: the Human Resource Department, Prince
Mshiyeni Memorial Hospital, Private Bag 1 07, Mobeni, 4060
FOR ATTENTION: MRS TZ Makanya
NOTE: Please note that due to financial constraints, there will be no payment of
S&T Claims
CLOSING DATE: 01 November 2019