The NPA is an equal opportunity employer. People with disabilities will be given preference and are encouraged to apply. In the filling of vacancies, the objectives of Section 195(1)(i) of the Constitution of the Republic of South Africa, 1996, and in particular the Employment Equity Act, 1998 (Act 55 of 1998) and the NPA Employment Equity Strategy 2016, will take highest preference in selection of suitable candidates.

APPLICATIONS: All applications must be submitted to the relevant Recruitment Response E-mail or fax number as stated below.

CLOSING DATE: 04 November 2019

NOTE: For your application to be accepted: Applications must be submitted on a Z83, obtainable from any Public Service department or on www.npa.gov.za which must be fully completed as per the instructions on the form, signed and dated. If the Z83 is not completed as prescribed your application will not be accepted. CVs without a Z83 will not be accepted. Handwritten Z83 must be completed in Block Letters. Only copies of certified required qualifications, identity document and other listed documents as per the advert, must be included with your application. All applications must reach the NPA on/or before the closing date. No late applications will be accepted/processed. The NPA cannot be held responsible for server delays. Applicant’s attention is drawn to the fact that the NPA uses an Electronic Response Handling System in terms of e-mailed applications. Please Do Not contact the NPA directly after you have e-mailed your applications to enquire if your application(s) have been received. If you have not received an acknowledgement of receipt within one week after the closing date then you can contact the NPA. The NPA reserves the right to fill any particular position. If you do not hear from us within (3) three months from the closing date then you can contact the NPA. The NPA reserves the right not to fill any particular position. If you do not hear from us within (3) three months from the closing date then you can contact the NPA. The NPA reserves the right not to fill any particular position. If you do not hear from us within (3) three months from the closing date then you can contact the NPA. The NPA reserves the right not to fill any particular position. If you do not hear from us within (3) three months from the closing date then you can contact the NPA.

MANAGEMENT ECHELON

POST 37/45: DEPUTY DIRECTOR OF PUBLIC PROSECUTIONS

SALARY: R1 308 345 per annum (Level 14) (Total Cost Package)

CENTRE: DDPP: Bisho Ref No: Recruit 2019/23
DDPP: Middelburg Ref No: Recruit 2019/24
DPP: Limpopo Ref No: Recruit 2019/25
DPP: Mmatho Ref No: Recruit 2019/26
DPP: Mmpumalanga Ref No: Recruit 2019/27
DPP: Grahamstown Ref No: Recruit 2019/28

REQUIREMENTS: A recognised four-year legal qualification At least ten years’ post qualification experience in civil and/or criminal litigation. Admission as an Attorney/Advocate will be an added advantage. Good advocacy and legal drafting skills. Knowledge of civil and/or criminal procedure Right of
appearance under any of the applicable laws or ability to obtain the right of appearance in terms of the said laws. Good interpersonal, analytical, presentation and communication skills. General management and project management skills. Valid driver’s license is recommended.

**DUTIES**

Manage the portfolio assigned by the Director. Manage, train and guide Advocates, Prosecutors and stakeholders in respect of all matters, including complex/high profile matters, in the high court, the highest court of appeal and the constitutional court. Investigate and prosecute cases. Provide legal oversight and guidance in investigation projects and legal casework. Study case docket and other documents relating to corruption matters, criminal matters, make and review decisions with regard to the institution of criminal proceedings. Prepare cases for court including the acquisition of additional evidence and drafting charge sheets, indictments and other court documents. Present the state’s case in court, including examination and cross-examination of witnesses and addressing the court on conviction and sentence. Study appeals and reviews, prepare opinions and heads of argument and argue cases in the appropriate court. Appear in motion applications pertaining to criminal matters. Map out strategic planning for the division and lead staff members towards achieving the strategic objectives. Oversee resources and align them to strategic objectives. Development, performance management and assessment of staff members. Deal with representations and complaints. Ensure that a high standard of professional work is being carried out. Promote partner integration, community involvement and customer satisfaction in conjunction with partners in the criminal justice system.

**ENQUIRIES**

DDPP: Bisho & DPP: Grahamstown Anthony Bean Tel No: (046) 602 3041
DPP: Mpumalanga & DDPP: Middelburg: Mike Mabunda Tel No: (083) 390 0658
DPP: Limpopo: Thuba Thubakgale Tel No: (015) 045 0285
DPP: Mmabatho: Flora Kalakgosi Tel No: (018) 918 9040

**APPLICATIONS**

DDPP: Bhisho Recruit201923@npa.gov.za or Fax 012 843 4653
DDPP: Middelburg Recruit201924@npa.gov.za or Fax: 012 843 1557
DDPP: Limpopo Recruit201925@npa.gov.za or Fax: 012 843 1558
DPP: Mmabatho Recruit201926@npa.gov.za or Fax: 012 843 1559
DPP: Mpumalanga Recruit201927@npa.gov.za or Fax: 012 843 1560
DPP: Grahamstown Recruit201928@npa.gov.za or Fax: 012 843 1561

**POST 37/46**

**DEPUTY DIRECTOR OF PUBLIC PROSECUTIONS**

Specialised Commercial Crime Unit

**SALARY**

R1 308 345 per annum (Level 14) (Total Cost Package)

**CENTRE**

Limpopo Ref No: Recruit 2019/37
Mpumalanga Ref No: Recruit 2019/38

**REQUIREMENTS**

A recognised four-year legal qualification. At least ten years’ post qualification experience in civil and/or criminal litigation. Admission as an Attorney and/or Advocate will be an added advantage. Right of appearance under any of the applicable laws or ability to obtain the right of appearance in terms of the said laws. At least ten years post qualification legal experience in prosecuting criminal cases or general litigation. Proven ability and experience to interpret forensic audit reports and balance sheets. Good advocacy and legal drafting skills. Knowledge of civil and/or criminal procedure. Good interpersonal, analytical, presentation and communication skills. Computer skills. Valid driver’s license.

**DUTIES**

Manage and direct the activities of the office. Conduct prosecution of complex commercial crime cases. Advise police on the investigation of complex commercial crime cases. Conduct legal research and keep up to date with legal developments. Draft charge sheets and other court documents and represent State in all courts. Present cases in court, lead witnesses; cross examine and address the court on conviction and
sentence. Provide mentorship and guidance to lower level staff. Generally conduct Prosecution on behalf of the State.

ENQUIRIES : Kgomotso Thamage Tel No: (012) 845 6918
APPLICATIONS : Limpopo Recruit201937@npa.gov.za or Fax: 012 843 1070
Mpumalanga Recruit201938@npa.gov.za or Fax: 012 843 1086

POST 37/47 : DEPUTY DIRECTOR OF PUBLIC PROSECUTIONS
Asset Forfeiture Unit

SALARY : R1 308 345 per annum (Level 14) (Total Cost Package)
CENTRE : Nelspruit Ref No: Recruit 2019/39
Cape Town Ref No: Recruit 2019/40
Durban Ref No: Recruit 2019/41
Port Elizabeth Ref No: Recruit 2019/42
Pretoria Ref No: Recruit 2019/43
Bloemfontein Ref No: Recruit 2019/44

REQUIREMENTS : A recognised four-year legal qualification. At least ten years’ post qualification experience in civil and/or criminal litigation. Admission as an Attorney and/or Advocate will be an added advantage. Right of appearance under any of the applicable laws or ability to obtain the right of appearance in terms of the said laws. Experience in civil litigation and such legal experience as in the opinion of the Minister render an applicant suitable for appointment as Deputy Director of Public Prosecutions. Well-developed skills in advocacy and legal drafting and good knowledge of civil and/or criminal procedure. Excellent interpersonal, analytical, presentation and communication skills with relevant experience. Ability to develop systems and procedures as well as new policies. Knowledge of asset forfeiture law and strong computer skills will be an advantage. Ability to act independently. Willing to travel, able to work extended hours. Valid driver’s license.

DUTIES : Undertake Litigation and supervising litigation. Representing the State in all courts. Conduct Civil litigation regarding all aspects of the freezing and forfeiture/confiscation of property/assets derived from criminal activity, drafting applications, preparing heads of argument and presenting cases in court. Training and provide mentorship and guidance to staff. Assist in managing the regional office.

ENQUIRIES : Lindie Swanepoel Tel No: (012) 845 6638
APPLICATIONS : Nelspruit Recruit201939@npa.gov.za or Fax: 012 843 1087
Cape Town: Recruit201940@npa.gov.za or Fax: 012 843 1090
Durban: Recruit201941@npa.gov.za or Fax: 012 843 1093
Port Elizabeth: Recruit201942@npa.gov.za or Fax: 012 843 1095
Pretoria: Recruit201943@npa.gov.za or Fax: 012 843 1097
Bloemfontein: Recruit201944@npa.gov.za or Fax: 012 843 1099

POST 37/48 : DIRECTOR: FRAUD AND CORRUPTION REF NO: RECRUIT 2019/69
Integrity Management Unit

SALARY : R1 057 326 per annum (Level 13) (Total Cost Package)
CENTRE : Head Office: Pretoria

REQUIREMENTS : A recognized B-degree or Advanced Diploma (NQF level 7). At least five (5) years management experience on middle or senior management level. Five (5) years practical experience in the field of integrity investigations, detection, forensics, and audit or ethics management is a requirement. Be well conversant with detection and investigation of fraud and corruption or integrity and ethics management. Must have conceptual and analytical thinking, must have good report writing skills, verbal communication skills, interpretation of policy, creative presentation skills, problem solving ability, strong analytical skills, planning and organising skills, research capability, methodology skills, time management skills, integrity and honesty. Ability to work under pressure for extended periods of time. Computer literacy in MS Word, Excel and Power Point. A valid driver’s license and willingness to travel extensively are essential. Knowledge of legislation and

**DUTIES**: Manage the internal investigations into allegations of unethical conduct, fraud and corruption within the NPA. Manage the investigation of allegations of prosecutorial misconduct. Manage and oversee programmes for detection of fraud and corruption risks in the NPA. This includes the identification and managing of fraud and corruption risks in the NPA, including but not limited to inspections and integrity profiling of employees. Manage an effective Case Management System (CMS), to conduct research on early warning systems in the NPA. Manage the conflict of interest programme including Remunerative Work outside the NPA, Financial Disclosures. Manage the NPA Fraud and Corruption Response Plan. Manage performance of staff within the Directorate: FCI & D, the budget and resources allocated to the directorate.

**ENQUIRIES**: Praveen Naidoo Tel No: (012) 845 6588

**APPLICATIONS**: Recruit201969@npa.gov.za or Fax: 012 843 1128

**POST 37/49**: DIRECTOR: MEDIA RELATIONS (NATIONAL SPOKESPERSON) REF NO: RECRUIT 2019/62 Administration

**SALARY**: R1 057 326 per annum (Level 13) (Total Cost Package)

**CENTRE**: Head Office: Pretoria

**REQUIREMENTS**: A recognized B-degree or Advanced Diploma (NQF level 7) Ten (10) years working experience in Communications/Journalism/Media or Legal. At least five (5) years management experience on middle or senior management level. Experience in the Criminal Justice will be an added advantage. General understanding of the law and the South African legal frame work. General knowledge of the Public Relations discipline, principles of media liaison and relationship management as well as reputation management. Knowledge and understanding of the media environment (including social media) government communications protocols, processes and procedures. Excellent verbal and written communication skills. Writing of speeches for specific events as and when requested. Proven ability in dealing with international, national and local media Networking, analytical, public speaking skills as well as good organizational planning skills. Valid driver’s license is recommended.

**DUTIES**: Strategic Management: Provide strategic leadership and co-ordinate the media relations function in daily engagement with the international, national and local media. Actively participate in the Communication Unit’s strategic communication planning process and develop media relations strategy linked to the overall communication strategy. Media Liaison: Draft press releases, organize and facilitate media briefings, conduct interviews as delegated to communicate the NPA official position on prosecutions, relevant court work as well as NPA pronouncements at national level. Address media enquiries. Prepare relevant opinion pieces as and when required. Media monitoring and responses management. Identify media opportunities to leverage in order to enhance public education and awareness of the work and performance of the NPA. Media Policy: Monitor compliance to the media policy. Media Relationship Management: Develop a media relationship building and maintenance plan by instituting media networking sessions for NPA. Management to engage with the media on a regular basis. Implement media specific projects of strategic and tactical benefit to the NPA.

**ENQUIRIES**: Bulelwa Makeke Tel No: (012) 845 6821
APPLICATIONS: Recruit201962@npa.gov.za or Fax: 012 843 1119

POST 37/50: DIRECTOR: ADMINISTRATION

SALARY: R1 057 326 per annum (Level 13) (Total Cost Package)

CENTRE: DPP: Mpumalanga: Ref No: Recruit 2019/29
DPP: Limpopo: Ref No: Recruit 2019/30

REQUIREMENTS: A recognized B-degree or Advanced Diploma (NQF level 7). At least five (5) years management experience at Middle Management or Senior Management level. Excellent verbal and written communication skills. Computer literacy in MS Word, Excel, PowerPoint and Outlook. Knowledge and understanding of Labour Relations Act, BCEA, Public Service Act, Employment Equity Act, COIDA, PFMA and Treasury Regulations. Valid driver’s license.

DUTIES: Provide administrative leadership on the finances of the region through development of the budget for the region. Manage and monitor expenditure of the region and report thereon as periodically required. Monitor suppliers/vendors to ensure Service Level Agreement (SLA) is adhered to and the performance and compliance by suppliers/vendors. Ensure the maintenance of a sound asset management system and conduct periodic asset returns in accordance with the relevant prescripts. Ensure the maintenance of an up to date inventory register and submit periodic returns as prescribed. Facilitate and ensure the development or review of an HR plan for the region in conjunction with the National Human Resources Division. Take ownership of skills development programme by chairing the Local Training Forum and coordinating the activities thereof. Ensure the provision of an effective HR administration and management. Ensure the management and coordination of IT services and identify priority areas for resourcing with appropriate IT infrastructure to improve connectivity. Ensure effective document management services. Ensure efficient security services in the DPP office and all NPA offices in the region. Ensure overall compliance of the region with all applicable legislation. Assist the region in the development of the operational plans and monitoring and evaluation of performance thereof. Assist in managing the performance information. Assist in coordinating the development and maintenance of appropriate management information systems pertaining to Enterprise Performance Management.

ENQUIRIES: DPP: Mpumalanga Mike Mabunda Tel No: (083) 390 0658
DPP: Limpopo: Thuba Thubakgale Tel No: (015) 045 0285

APPLICATIONS: DPP: Mpumalanga: Recruit201929@npa.gov.za or Fax: 012 843 156
DPP: Limpopo Recruit201930@npa.gov.za or Fax: 012 843 1563

OTHER POSTS

POST 37/51: SENIOR STATE ADVOCATE

ASSET FORFEITURE UNIT

SALARY: R983 019 – R1 536 567 per annum (LP-9) (Total cost package)

CENTRE: Durban X4; Ref No: Recruit 2019/45 (X4 Posts)
Johannesburg Ref No: Recruit 2019/46 (X3 Posts)
Port Elizabeth Ref No: Recruit 2019/47 (X2 Posts)
Pretoria Ref No: Recruit 2019/48 (X2 Posts)
Polokwane Ref No: Recruit 2019/49
Kimberley Ref No: Recruit 2019/50
Mmabatho Ref No: Recruit 2019/51

REQUIREMENTS: A recognised four-year legal qualification Right of appearance under any of the applicable laws or ability to obtain the right of appearance in terms of the said laws. At least eight years’ post qualification experience in civil and/or criminal litigation. Well-developed skills in advocacy and legal drafting. Good knowledge of civil and/or criminal procedure. Knowledge of asset forfeiture law will be an added advantage; Good interpersonal,
analytical, presentation and communication skills. The ability to act independently. Valid driver’s license recommended.

**DUTIES**

Litigation and supervising litigation. Conduct Civil litigation regarding all aspects of the freezing and forfeiture/confiscation of property/assets derived from criminal activity, drafting applications, preparing heads of argument and presenting cases in court. Training of NPA staff in the use of asset forfeiture procedures Legal research and keeping up to date with legal developments. Assist with the general management of the unit, including developing the systems, receiving and analyzing reports and making recommendations to the unit.

**ENQUIRIES**

Lindie Swanepoel Tel No: (021) 845 6638

**APPLICATIONS**

Durban Recruit201945@npa.gov.za or Fax: 012 843 1101
Johannesburg Recruit201946@npa.gov.za or Fax: 012 843 1102
Port Elizabeth Recruit201947@npa.gov.za or Fax: 012 843 1103
Pretoria Recruit201948@npa.gov.za or Fax: 012 843 1104
Polokwane Recruit201949@npa.gov.za or Fax: 012 843 1105
Kimberley Recruit201950@npa.gov.za or Fax: 012 843 1106
Mabatho Recruit201951@npa.gov.za or Fax: 012 843 1107

**POST 37/52**

**REGIONAL MANAGER: SECURITY**

Security Management Services

**SALARY**

R869 007 per annum (Level 12) (Total Cost Package)

**CENTRE**

Pietermaritzburg Ref No: Recruit 2019/67
Port Elizabeth Ref No: Recruit 2019/68

**REQUIREMENTS**

An appropriate B Degree (NQF level 7)/Three (3) year Diploma or equivalent qualification on a minimum NQF level 6 in Security Management studies, policies or equivalent qualification. A valid driver’s license. Knowledge of physical and information security, security coordination of events as well as development of security policies. Knowledge of security legislative framework as well as OHS implementation and compliance.

**DUTIES**

Manage the security functions in the NPA regional office. Coordinate the implementation of the OHS programs in the region. Manage the allocated resources of the unit in the region. Monitor and evaluate the services of the contracted security service providers in terms of the service level agreement (SLA) for guarding and special services (VIP) Conduct preliminary investigations for security breached and report to head office Liaise regularly with the external stakeholders for security advice (i.e SAPS, SASS, SSA, COMSEC, DI and DCS) Coordinate security services for the NPA high profile cases in the region. Conduct threat assessments on threatened NPA officials and submit threat assessment reports to head office. Coordinate assessments for Threat & Risk Assessments (TRA) for the NPA buildings in the region. Provide support with regard to the implementation of NPA security policies, plans and procedures at regional level. Conduct security awareness to the NPA staff and facilitate the establishment, administration and coordination of the security committee in the region.

**ENQUIRIES**

Lukas Pieterse Tel No: (012) 845 6867

**APPLICATIONS**

Pietermaritzburg Recruit201967@npa.gov.za or Fax: 012 843 1125; Port Elizabeth: Recruit201968@npa.gov.za or Fax: 012 843 1127

**POST 37/53**

**STATE ADVOCATE (ATTORNEY)**

Asset Forfeiture Unit

**SALARY**

R763 212 – R1 266 156 per annum (LP-7 to LP-8) (Total cost package)

**CENTRE**

Durban Ref No: Recruit 2019/52
Johannesburg Ref No: Recruit 2019/53
Port Elizabeth Ref No: Recruit 2019/54
East London Ref No: Recruit 2019/55
Pretoria Ref No: Recruit 2019/56
REQUIREMENTS: A recognised four-year legal qualification Right of appearance under any of the applicable laws or ability to obtain the right of appearance in terms of the said laws. At least 5 years post qualification legal experience. Admission as an Attorney of the High Court of South Africa Appropriate. Knowledge of or experience in the implementation of the Prevention of Organized Crime Act and in dealing with legal matters relating to Asset Forfeiture Unit is recommended. Excellent interpersonal, analytical, presentation and communication skills. Strong computer skills (Ms Word, Excel, Outlook and PowerPoint is recommended. Professionalism and able to act independently. Willingness to travel and work extended hours. Excellent communication and administrative skills are recommended, as well as literacy and numeracy skills in so far as being able to understand profit and loss calculations and basic business finance is recommended. Ability to conduct legal research is recommended. Valid driver’s license is recommended.

DUTIES: Act as Attorney for the Asset Forfeiture Unit. Execute tasks that by law must be performed by Attorneys. Attend to diverse types of civil litigation in the High Court, Magistrate Courts as well as appeals from these courts, including appeals to the Supreme Court of Appeal Deal with constitutional issues, including litigation in the Constitutional Court Draft and/or settle all types of agreements render legal opinions, draft and move applications. Attend to queries from curators on litigation of Asset Forfeiture matters Collect all taxed bills of all costs in favour of the state.

ENQUIRIES: Peggy Manaka Tel No: (012) 845 6196
APPLICATIONS: Durban: Recruit201952@npa.gov.za or Fax: 012 843 1108
Johannesburg: Recruit201953@npa.gov.za or Fax: 012 843 1109
Port Elizabeth: Recruit201954@npa.gov.za or Fax: 012 843 1110
East London: Recruit201955@npa.gov.za or Fax: 012 843 1111
Pretoria: Recruit201956@npa.gov.za or Fax: 012 843 1112

POST 37/54: STATE ADVOCATE
Asset Forfeiture Unit

SALARY: R763 212 – R1 266 156 per annum (LP-7 to LP-8) (Total Cost Package)
CENTRE: Durban Ref No: Recruit 2019/57
Johannesburg Ref No: Recruit 2019/58 (X3 Posts)
Pretoria Ref No: Recruit 2019/59
Cape Town Ref No: Recruit 2019/60

REQUIREMENTS: A recognised four-year legal qualification Right of appearance under any of the applicable laws or ability to obtain the right of appearance in terms of the said laws At least 5 years post qualification legal experience in civil and/or criminal litigation Well-developed skills in legal research and legal drafting and advocacy Good knowledge of civil and/or criminal procedure Knowledge of asset forfeiture law will be an added advantage Good interpersonal, analytical, presentation and communication skills Valid driver’s license is recommended Strong computer skills.

DUTIES: Civil litigation on behalf of the State regarding all aspects of freezing of property and obtaining final forfeiture/confiscation orders. Draft and present asset forfeiture applications in all courts. Liaise with prosecutors on cases with asset forfeiture potential Train prosecutors and investigators in the use of Asset Forfeiture Law. Conduct research on identified areas of the law. Draft legal opinions on aspects of asset forfeiture, civil and criminal law. Draft heads of argument and policy documents on behalf of the unit. Write articles for internal newsletter on developing areas of asset forfeiture law. Keep up to date with legal developments.

ENQUIRIES: Peggy Manaka Tel No: (012) 845 6196
APPLICATIONS: Durban: Recruit201957@npa.gov.za or Fax: 012 843 1113
Johannesburg: Recruit201958@npa.gov.za or Fax: 012 843 1114
Pretoria: Recruit201959@npa.gov.za or Fax: 012 843 1115
Cape Town Recruit201960@npa.gov.za or Fax: 012 843 1116
POST 37/55

PROTECTOR REF NO: RECRUIT 2019/61
Office for Witness Protection

SALARY:
R470 040 per annum (Level 10) (Excluding Benefits)

CENTRE:
Kimberley

REQUIREMENTS:
An appropriate B Degree (NQF level 7)/Three (3) year Diploma or equivalent qualification on a minimum NQF level 6. Minimum of three years’ relevant experience B –Tec in VIP protection or equivalent qualification Police, Military or Correctional Service training will be an added advantage. Must have completed a SWAT course (certificate must be attached). Knowledge of Witness Protection Act Competent in Firearm handling. Knowledge and experience of undercover work will be added advantage. Knowledge of the constitutional and Bill of rights, National Prevention Strategy, Victims Charter and Batho Pele. Excellent report-writing skills and ability to write high-level reports to management. Advanced computer literacy skills in MS Word, Excel and PowerPoint Valid driver’s license.

DUTIES:
Operate within the covert operations designed to ensure safety of witness in the region. Remove witnesses and extended families from danger areas within one hour upon receiving notice. Complete witness profile forms and temporary protection agreement. Monitoring, court protections, visitation and consultations of witness and extended families. Management of witness in respect of accommodation, education, medical assistance and relocation. Assist in managing the protection of information in the region. Monitor and give guidance on location of safe houses and placement of witnesses.

ENQUIRIES:
Chanel Immelman Tel No: (053) 802 4561

APPLICATIONS:
Recruit201961@npa.gov.za or Fax: 012 843 1118

NOTE:
Female candidates are encouraged to apply. Candidates will be subjected to a competency assessment which includes fire-arm handling and competency, advance driving assessment and fitness assessment.

POST 37/56

REGIONAL COMMUNICATION OFFICER (REGIONAL SPOKESPERSON)
Administration

SALARY:
R470 040 per annum (Level 10) (Excluding Benefits)

CENTRE:
Eastern Cape Division (ECD) Ref No: Recruit 2019/63
Northern Cape Ref No: Recruit 2019/64
North West Ref No: Recruit 2019/65
North Gauteng Ref No: Recruit 2019/66

REQUIREMENTS:
An appropriate B Degree (NQF level 7)/ Three (3) year Diploma or equivalent qualification on a minimum NQF level 6 in communications. Minimum of 3 years’ experience in communication and media liaison. Good understanding of public relations principles. Good verbal and writing skills, particularly public speaking. Project management skills. Must be able to demonstrate good understanding of branding principles, event management and organizational skills. Ability to work well under pressure. Must be prepared to travel extensively on a regular basis. Valid driver’s license is required.

DUTIES:
Fulfill regional spokesperson duties for the DPP Division. Co-ordinate all communications activities and requirements for the DPP office and its clusters including media relations, event management, photography and internal communication. Provide logistical support and provide appropriate branding for regional events.

ENQUIRIES:
Bulelwa Makeke Tel No: (012) 8456821

APPLICATIONS:
Eastern Cape Division (ECD) Recruit201963@npa.gov.za or Fax: 012 843 1120
Northern Cape Recruit201964@npa.gov.za or Fax: 012 843 1121
North West Recruit201965@npa.gov.za or Fax: 012 843 1122
North Gauteng Recruit201966@npa.gov.za or Fax: 012 843 1123
POST 37/57 : ASSISTANT DIRECTOR: LABOUR RELATIONS
Human Resources Management and Development

SALARY : R470 040 per annum (Level 10) (excluding benefits)
CENTRE : Johannesburg Ref No: Recruit 2019/70
           Pretoria Ref No: Recruit 2019/71
           Bloemfontein Ref No: Recruit 2019/72
           Mthatha Ref No: Recruit 2019/73
           Cape Town Ref No: Recruit 2019/74
           Durban Ref No: Recruit 2019/274

REQUIREMENTS : An appropriate B Degree (NQF level 7) in Law LLB will be an added advantage. Minimum three years’ experience in Labour Relations. Knowledge of the employment relations legislative and regulatory framework. Experience in appearing in conciliations, mediations and arbitration proceedings. Knowledge and experience in the handling of complaints, disciplinary hearings and grievances. Dispute resolution skills. Valid driver’s license.

DUTIES : Represent the NPA in disciplinary hearings, conciliations, mediations and arbitration proceedings. Facilitate NPA representations and provide support to the counsel representing the NPA in external disputes. Facilitate the resolution of grievances and conduct necessary investigations for such resolutions. Facilitate disciplinary proceedings and conduct necessary investigations. Proactively implement mechanisms that minimize disputes and create sound employment relations. Participate in collective bargaining and facilitate the implementation of collective agreements. Prepare the necessary documents and provide opinions on the management and resolution of labour matters. Ensure compliance with grievances and disciplinary policies Research and advice the NPA on the relevant legislative framework.

ENQUIRIES : Ronnie Pather Tel No: (012) 845 6166
APPLICATIONS : Johannesburg Recruit201970@npa.gov.za or Fax: 012 843 1138
                 Pretoria Recruit201971@npa.gov.za or Fax: 012 843 1140
                 Bloemfontein Recruit201972@npa.gov.za or Fax: 012 843 1155
                 Mthatha Recruit201973@npa.gov.za or Fax: 012 843 1159
                 Cape Town Recruit201974@npa.gov.za or Fax: 012 843 1163
                 Durban Recruit2019274@npa.gov.za or Fax 012 843 1534

POST 37/58 : DISTRICT COURT PROSECUTOR REF NO: RECRUIT 2019/31 (X3 POSTS)
National Prosecutions Service

SALARY : R301 452 - R847 047 per annum (LP-3 - LP-4) (Excluding Benefits) (Total Cost Package)
CENTRE : CPP: Nelspruit (Tonga)

REQUIREMENTS : A recognised four year legal qualification. At least two years post qualification legal experience or one year post qualification legal experience for candidates who successfully completed the NPA Aspirant Prosecutor Program Criminal court litigation experience will be an advantage a valid driver’s license will be a requirement where applicable N:B: relevant service certificates must accompany the application.

DUTIES : Study case dockets, decide on the institution of and conduct criminal proceedings. Draft charge sheets and other documents represent the State in court.

ENQUIRIES : Gift Chiloane Tel No: (071) 026 1398
APPLICATIONS : Recruit201931@npa.gov.za or Fax: 012 843 3940

POST 37/59 : DISTRICT COURT PROSECUTOR (ONE MAN STATION)
National Prosecutions Service

SALARY : R301 452 - R847 047 per annum (LP-3 - LP-4) (Excluding Benefits) (Total Cost Package)
CENTRE : CPP: Kimberley (Carnavon) Ref No: Recruit 2019/32
CPP: Pietermaritzburg (New Hanover) Ref No: Recruit 2019/33
CPP: Odi (Madikwe) Ref No: Recruit 2019/34
CPP: (Swartruggens) Ref No: Recruit 2019/35
CPP: Port Elizabeth (Port Alfred) Ref No: Recruit 2019/36

**REQUIREMENTS**
A recognised four year legal qualification. At least two years post qualification legal experience or one year post qualification legal experience for candidates who successfully completed the NPA Aspirant Prosecutor Program Criminal court litigation experience will be an advantage. A valid driver’s license will be a requirement where applicable.

N.B: relevant service certificates must accompany the application.

**DUTIES**
Study case dockets, decide on the institution of and conduct criminal proceedings. Draft charge sheets and other documents represent the State in court.

**ENQUIRIES**
CPP: Kimberley: Nicholas Mogongwa Tel No: (053) 807 4539
CPP: Pietermaritzburg: Thabsile Radebe Tel No: (033) 392 8753
CPP: Odi Flora Kalakgosi Tel No: (018) 381 9041
CPP: Port Elizabeth Andiswa Tengile Tel No: (012) 842 1450

**APPLICATIONS**
CPP: Kimberley (Carnavon) Recruit 201932@npa.gov.za or Fax: 012 843 3941
CPP: Pietermaritzburg (New Hanover) Recruit201933@npa.gov.za or Fax: 012 843 3942;
CPP: Odi (Madikwe) Recruit 201934@npa.gov.za or Fax: 012 843 1044;
(Swartruggens) Recruit201935@npa.gov.za or Fax: 012 843 1059
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