ANNEXURE Z

PROVINCIAL GOVERNMENT: WESTERN CAPE
DEPARTMENT OF AGRICULTURE

APPLICATIONS : To submit your application, hand deliver your application form from Monday to Friday between 07:00am to 17:00pm to, (1) Attention: Western Cape Government Jobs, Unit F6 Bayside Office, 43 Erica Road, Table View, 7441, or you may post your application to (2) Attention: Western Cape Government Jobs, PO Box 60495, Table View, 7439, alternatively you may email your application to, (3) Attention: Western Cape Government Jobs, info@westerncape.gov.com Applications not submitted on or before the closing date as well as faxed copies will not be considered.

CLOSING DATE : 04 November 2019
NOTE : To apply, you must submit a manual application Please complete an application form (Z 83) and current CV (5 pages maximum) together with certified copies of ID, Academic qualifications and proof of other requirements as indicated in the advertisement The position being applied for and the reference number must be clearly indicated on the Z83 application form Applicants from relevant local communities will receive preference The selection process will be guided by the EE targets of the employing department.

OTHER POST

POST 36/402 : TRACTOR DRIVER/OPERATOR: FARM SERVICES, OUDTSHOORN REF NO: AGR 2019-51
SALARY : R145 281 per annum (Level 04)
CENTRE : Department of Agriculture, Western Cape Government
REQUIREMENTS : Senior Certificate (Grade 12 or equivalent qualification); A minimum of 1-year relevant experience; A valid Code B driving licence Competencies: Working knowledge of general farm work/activities regarding working with different ages of ostriches and research; Operate a tractor with various implements; Perform tractor maintenance and related support activities; Ability to work well within a team and individually; Communication skills.
DUTIES : Operate a tractor with various implements; Perform vehicle maintenance and administration support; Operate specialised machinery; Perform general farm activities.
ENQUIRIES : Ms Y Sihawula at Tel No: (021) 422 1677

DEPARTMENT OF HEALTH
In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.

NOTE : It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department Kindly note that excess personnel will receive preference.

MANAGEMENT ECHelon

POST 36/403 : CHIEF DIRECTOR: FINANCIAL MANAGEMENT
Chief Directorate: Financial Management
SALARY : R1 251 183 per annum (A portion of the package can be structured according to the individual’s personal needs).
CENTRE : Head Office, Cape Town
REQUIREMENTS : Minimum educational qualification: An appropriate undergraduate qualification (NQF level 7) as recognized by SAQA Experience: Five years’ experience at a senior managerial level Inherent requirements of the job: Willingness to travel Willingness to work after hours Valid (Code B/EB) driver’s licence Ability to function in a team Ability to give strategic vision Competencies (knowledge/skills): Knowledge and understanding of financial norms and standards, legislation, national and provincial regulations and directives Extensive knowledge of and experience in policies and processes with regard to finance, budgeting, revenue, debt management, etc, within the Provincial
Administration including the structure of the budget through grants and the equitable share Management reporting especially on the budget review, expenditure control and financial reports Technical trained and proficient in: Performance measurement, Financial accounting, Management accounting, Internal control, Internal and external audit, Information systems, Economics Systems relevant understanding of PERSAL, LOGIS, BAS Other skills required: Ability to develop, analyse, monitor and execute policies & strategy Ability to plan and execute the budget process in the Department of Health Advanced skills in databases and computer models in order to plan and manage the compilation of databases from BAS and PERSAL, and the creation of models for use by managers Knowledge of and the ability to interpret and apply financial management policies and principles Policy development, especially financial policy, budget policy and revenue policy Adaptive leadership skills.

**DUTIES**

Strategic Capability & Leadership (including Change Management) Ensure efficient and effective budget management within the Department Ensure effective and efficient financial accounting services within the Department Ensure information management and reporting Management of the people within the Chief Directorate Effective management of financial resources.

**ENQUIRIES**

Mr SP Kaye Tel No: (021) 483-8690

**APPLICATIONS**

Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”)

**NOTE**

No payment of any kind is required when applying for this post.

**CLOSING DATE**

25 October 2019

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**POST 36/404**

MEDICAL SPECIALIST GRADE 1 TO 3 (RADIOLOGY)

**SALARY**

Grade 1: R1 106 040 per annum  
Grade 2: R1 264 623 per annum  
Grade 3: R1 467 651 per annum

**CENTRE**

Groote Schuur Hospital, Observatory

**REQUIREMENTS**

Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Specialist in Radiology Registration with a professional council; Registration with the HPCSA as a Medical Specialist in Radiology Experience:  
**Grade 1**: None after registration with HPCSA as a Medical Specialist in Radiology  
**Grade 2**: A minimum of 5 years’ appropriate experience after registration with the HPCSA (or recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Radiology  
**Grade 3**: A minimum of 10 years’ appropriate experience after registration with the HPCSA (Or as recognised foreign Health Professional council in respect of a foreign qualified employee) as a Medical Specialist in Radiology  
Competencies (knowledge/skills): Ability to communicate effectively in at least one of the three official languages of the Western Cape Language, relevant clinical and counselling skills Ability to initiate own research projects and supervise research projects.

**DUTIES**

Clinical Service-  
Provide in- and after-hours diagnostic and/or interventional radiology service Training-Conduct teaching and training in diagnostic and/or interventional radiology Administration/Administer and manage diagnostic and/or interventional radiology service Research-Conduct research in diagnostic and/or interventional radiology with publications and presentations Innovation and Outreach-Provide innovation and outreach in diagnostic and/or interventional radiology

**ENQUIRIES**

Prof S Beningfield Tel No: (021) 404-4184

**APPLICATION**

Applicants apply online: www.westerncape.gov.za/health-jobs (click “online applications”)

**NOTE**

No payment of any kind is required when applying for this post.

**CLOSING DATE**

25 October 2019

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**POST 36/405**

DEPUTY MANAGER NURSING (LEVEL 1 AND 2 HOSPITALS) RURAL HEALTH SERVICES

**SALARY**

R843 618 per annum (PN-A8)

**CENTRE**

George Regional Hospital
REQUIREMENTS:
Minimum educational qualification: Basic R425 (i.e Degree/Diploma in Nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse Registration with a professional council: Registration with the SANC as Professional Nurse Experience: A minimum of 9 years recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing At least 4 years of the period referred to above must be experience at a management level in a hospital setting Inherent requirement of the job: Valid (Code B/EB) driver’s licence The ability to work on MS packages (Word, Excel, PowerPoint) Willingness to be on call and available in cases of emergency Competencies (knowledge/skills): Knowledge of the relevant statutory and policy frameworks Knowledge of quality assurance, infection prevention control and occupational health and safety Knowledge of human resource and financial management Leadership skills Ability to communicate in at least two of the three official languages of the Western Cape (written and verbal).

DUTIES:
Provide strategic management and leadership for the Nursing Department and participate in executive management decision-making Ensure quality of nursing care programs, including maintenance of norms and standards for professional practice Responsible for clinical governance for nursing services Manage financial resources, procurement, budget control, assets for designated areas Comprehensive human resource management and development Ensure the collection, analysis and provision of accurate data and information.

ENQUIRIES
APPLICATION
Enquiries:
Mr M Vonk Tel No: (044) 802 4534
Applicants apply online: www.westerncape.gov.za/health-jobs (click “online applications”)

NOTE
CLOSING DATE
No payment of any kind is required when applying for this post. 25 October 2019

POST 36/406
PHARMACY SUPERVISOR GRADE 1
Chief Directorate: Metro Health Services

SALARY
R821 205 per annum Grade1 (A portion of the package can be structured according to the individual’s personal needs).

CENTRE
Hanover Park Community Health Centre

REQUIREMENTS:
Minimum educational qualification: Basic qualification accredited with the South African Pharmacy Council (SACP) that allows registration with the SAPC as a Pharmacist Registration with a professional council: Registration as a Pharmacist with the SACP Experience: A minimum of 3 years’ appropriate experience after registration as a Pharmacist with the SACP Inherent requirements of the job: Valid driver’s (Code B/EB) licence Willingness to register as Responsible Pharmacist with the South African Pharmacy Council Willingness to register as a tutor with the South African Pharmacy Council Willingness to do after hours work and be on call Ability and willingness to supervise, tutor and train staff Competencies (knowledge/skills): Knowledge of the relevant statutory and policy frameworks Knowledge of National and Provincial Health Policies and Pharmaceutical Acts and Laws Ability to work accurately under pressure and maintain a high standard of professionalism Supervision, management and leadership skills Computer literacy.

DUTIES:
Overall responsibility for pharmaceutical service delivery at Hanover Park Community Health Centre in line with statutory requirements, Western Cape Government regulations and circulars Overall responsibility for the provision of quality pharmaceutical care to patients by monitoring work procedures, ensuring compliance to provincial code list, managing clinical service delivery by the pharmacy department and providing information to prescribers and other healthcare workers at the facility Effective management of human resource functions for the pharmacy Provide strategy and support to ensure effective and efficient functioning of pharmacy services Overall responsibility for pharmaceuticals supplies management at Hanover Park Community Health Centre by ensuring safe and reliable procurement, storage, control and distribution of quality pharmaceuticals Responsible for pharmaceutical expenditure which includes monitoring, evaluation and analysis of expenditure trends and implement strategies to control expenditure within financial prescripts.

ENQUIRIES
APPLICATIONS
Enquiries:
Mr M Roomanay Tel No: (021) 370-5128
Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”).

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NOTE : No payment of any kind is required when applying for this post.
CLOSING DATE : 25 October 2019

POST 36/407 : MEDICAL OFFICER (X2 POSTS)
             (Chief Directorate: Metro Health Services)

SALARY : Grade 1: R821 205 per annum
          Grade 2: R938 964 per annum
          Grade 3: R1 089 693 per annum

CENTRE : Wesfleur Hospital

REQUIREMENTS : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Medical Practitioner Registration with a professional council: Registration with HPCSA medical practitioner. Experience: Grade 1: None after registration as a Medical Practitioner with the HPCSA in respect of SA qualified employees One-year relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa Grade 2: A minimum of 5 years’ appropriate experience as Medical Practitioner after registration with the HPCSA as a Medical Practitioner in respect of SA qualified employees A minimum of 6 years’ relevant experience after registration as a Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa Grade 3: A minimum of 10 years’ appropriate experience as a Medical Practitioner after registration with the HPCSA as Medical Practitioner in respect of SA qualified employees A minimum of 11 years’ relevant experience after registration as Medical Practitioner with a recognised foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa

Inherent requirement of the job: Participate in Commuted Overtime duties: 16 hours per week required

Competencies (knowledge/skills): Ability to communicate (verbal and written) in at least two of the three official languages of the Western Cape Good interpersonal, organisational and teamwork skills.

DUTIES : Provide quality in- and out-patient care to patients in Wesfleur Hospital. Provide an Outreach and Support service in the Wesfleur Hospital. Actively participate in skills transfer training relevant to the post. Active involvement in the clinical governance, operational management and quality assurance processes of the Sub-district.

ENQUIRIES : Dr A Ugoagwu, Tel No: (021) 571-8040
APPLICATIONS : Applicants apply online: www.westerncape.gov.za/health-jobs (click “online applications”)
NOTE : No payment of any kind is required when applying for this post “Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted with their job application/ on appointment This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)”.

CLOSING DATE : 25 October 2019

POST 36/408 : PHARMACIST GRADE 1 TO 3

SALARY : Grade 1: R693 372 per annum
          Grade 2: R751 026 per annum
          Grade 3: R821 205 per annum
          (A portion of the package can be structured according to the individual's personal needs).

CENTRE : Tygerberg Hospital, Parow Valley

REQUIREMENTS : Minimum educational qualification: Basic qualification accredited with the South African Pharmacy Council (SAPC) that allows registration with the SAPC as a Pharmacist Experience: Grade 1: None after registration as a Pharmacist with the SAPC in respect of SA qualified employees One-year relevant experience after registration as a Pharmacist with the a recognised foreign
DUTIES: Giving telephonic advice on the identification and treatment of poisoning. Keeping accurate records of each case and capturing this on an electronic database. Gather data on a weekly basis of patients admitted to Tygerberg Hospital due to acute poisonings. Ensure that hospitals in the Western Cape have the necessary antidotes and that there is a collaboration with the Tygerberg poisons centre. Manage a system of toxic vigilance that serves to identify new hazards and trends in poisoning. Weekly data profiling to discover inconsistencies and other anomalies in the data of the Poisons Information Helpline of the Western Cape. Reporting the Director of the Tygerberg Poison Centre, Head of Clinical Pharmacology and the WCG.

ENQUIRIES: Ms CJ Marks Tel No: (021) 938-9334

APPLICATIONS: Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE: No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are submitted with their job application/on appointment.

CLOSING DATE: 25 October 2019

POST 36/409: MEDICAL SPECIALIST GRADE 1 TO 3 (RADIOLOGY) (5/8TH)

SALARY: Grade 1: R691 275 per annum
Grade 2: R790 389 per annum
Grade 3: R917 283 per annum

CENTRE REQUIREMENTS: Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Specialist in Radiology. Registration with a professional council;
Registration with the HPCSA as a Medical Specialist in Radiology Experience:
Grade 1: None after registration with HPCSA as a Medical Specialist in Radiology
Grade 2: A minimum of 5 years’ appropriate experience after registration with the HPCSA (or recognised foreign Health Professional Council in respect of a foreign qualified employee) as a Medical Specialist in Radiology
Grade 3: A minimum of 10 years’ appropriate experience after registration with the HPCSA (Or as recognised foreign Health Professional council in respect of a foreign qualified employee) as a Medical Specialist in Radiology Competencies (knowledge/skills): Ability to communicate effectively in at least one of the three official languages of the Western Cape. Knowledge and experience in Diagnostic Radiology Leadership, interpersonal, organisational, relevant clinical and counselling skills. Ability to initiate own research projects and supervise research projects.

DUTIES: Assist in the provision of interventional radiology service. Conduct diagnostic and/or interventional radiology service. Conduct teaching and training in diagnostic and/or interventional radiology. Conduct research and development projects. Conduct clinical and counselling skills.
Conduct research in diagnostic and/or interventional radiology with publications and presentations Innovation and Outreach - Provide innovation and outreach in diagnostic and/or interventional radiology.

ENQUIRIES
APPLICATION
NOTE
CLOSING DATE
POST 36/410

HEAD OF DEPARTMENT: NURSING COLLEGE
Western Cape College of Nursing (based at: Metro West Campus)

SALARY:
CENTRE:
REQUIREMENTS:

Minimum educational qualification: Basic R425 qualification (diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse Post Basic qualification in Nursing Education registered with SANC Master's Degree in Nursing/Health studies Registration with a professional council: Registration with the SANC as Professional nurse in Nursing Education Experience: A minimum of 9 years appropriate/recognisable nursing experience after registration as Professional Nurse with SANC in General Nursing At least 5 years of the period referred to above must be appropriate/recognisable experience in Nursing Education after obtaining the 1-year post-basic qualification in Nursing Education Inherent requirement of the job: Valid (Code B/EB) driver's licence Competencies (knowledge/skills): Ability to communicate effectively (verbal and written) in at least two of the three official languages of the Western Cape.

DUTIES:

ENSURAC ADministration to all nursing education programmes in terms of delegations, relevant acts, regulations and annual performance plan Coordinate and Facilitate Multi Campus Nursing Education and Training of students to comply with Council on Higher Education Programme Review criterion and SANC Develop policy guidelines for Nursing Education, Training and Research People Management Collaborate with internal and external stakeholders.

ENQUIRIES
APPLICATIONS
NOTE
CLOSING DATE

POST 36/411

OPERATIONAL MANAGER NURSING (SPECIALTY: PSYCHIATRY)
Chief Directorate: Metro Health Services

SALARY:
CENTRE:
REQUIREMENTS:

Basic R425 qualification (i.e diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse A post-basic nursing qualification with duration of at least 1-year, accredited with the SANC in Advanced Psychiatric Nursing Science Registration with a professional council: Registration with the SANC as Professional Nurse Experience: A minimum of 9 years appropriate/recognisable nursing experience after registration as Professional Nurse with SANC in General Nursing At least 5 years of the period referred to above must be appropriate/recognisable experience after obtaining the 1-year post-basic qualification as mentioned above Inherent requirement of the job: Valid code (B/EB) driver's licence Competencies (knowledge/skills): Ensure that clinical nursing practice rendered by the nursing team and promote quality of nursing care as directed by the professional scope of practice and standards Demonstrate a good understanding of HR and financial policies and practices Word and Excel literacy, Knowledge of FBU functions and management (ability to work collaboratively within FBUs) Appropriate/recognisable experience working within the Acute Psychiatric Services.

DUTIES:

Manage and co-ordinate the implementation of holistic, comprehensive, specialised nursing care in the Psychiatry complex, in conjunction with team members, within a professional and legal framework Ensure the maintenance of quality care standards in the Psychiatry services Manage, supervise, guide
staff and keep records and statistics as required Manage assets, consumables, and services effectively and support education, in-service training, orientation and practice development initiatives in the area Maintain professional growth and ethical standards Provide effective support to nursing services and hospital management by managing the hospital after hours, when the need arises.

| ENQUIRIES | Ms BL McKay Tel No: (021) 370 -1248/Ms D Lotz Tel No: (021) 370 -1230 |
| APPLICATIONS | Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”). |
| NOTE | No payment of any kind is required when applying for this post. |
| CLOSING DATE | 25 October 2019 |

| POST 36/412 | CLINICAL PROGRAMME CO-ORDINATOR (CLINICAL NURSE TRAINING) |
| CENTRE | Chief Directorate: Metro Health Services |
| REQUIREMENTS | Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse. (This dispensation is only applicable for posts of Clinical Programme Co-ordinator where it is an inherent requirement of the post, incumbent to maintain registration with the SANC) Registration with a professional council: Registration with the SANC as a Professional Nurse Experience: A minimum of 7 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing Inherent requirement of the job: Valid (Code B/EB) driver’s licence Willingness to work overtime if and when required Competencies (knowledge/skills): Good interpersonal relations, leadership and communication skills (verbal and written) Knowledge of Health care 2030 and the Strategic Plan as well as have broad knowledge and exposure to Comprehensive Health Programmes Ability to analyse health systems information The following skills are required: report writing, project management, presentation as well as computer literacy skills (MS Office: word, Excel and PowerPoint).

| DUTIES | Coordinate, Manage and administer the implementation and mentor clinical nurse training programmes in line with the Department of Health vision Liaise with all role players (internal and external) to ensure an integrated health service within the Sub-structure Monitor and evaluate programmes, goals and targets including the collection, collation, validation and interpretation of statistical data to assess training needs Arrange and participate in health promotion events as well as special projects and campaigns within the Sub-structure Ensure competency of staff and provide competency certificates. |

| ENQUIRIES | Ms H van Merch Tel No: (021) 370-5053 |
| APPLICATIONS | Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”). |
| NOTE | No payment of any kind is required when applying for this post. |
| CLOSING DATE | 25 October 2019 |

| POST 36/413 | CLINICAL PROGRAMME COORDINATOR: COMPREHENSIVE HEALTH SERVICES |
| CENTRE | West Coast District |
| REQUIREMENTS | Minimum educational qualification: Basic R425 qualification (diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse (This dispensation is only applicable for posts of Clinical Programme Coordinator where it is an inherent requirement of the job, incumbent to maintain registration with the SANC) Experience: A minimum of 7 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing Registration with professional council: Current registration with the SANC as a Professional Nurse Competencies (knowledge/skills): Ability to work independently and in a multi-disciplinary team Computer literacy (MS Word, Excel and PowerPoint) Good interpersonal relations, leadership and communication skills (verbal and written) in at least two of the three official languages of the Western Cape Knowledge of the Provincial HIV/AIDS/STI/TB, Chronic Diseases- and WHCH-programme and strategies. |

| SALARY | R444 276 per annum (PN-A5) |
| CENTRE | Klipfontein/Mitchell’s Plain Sub-structure Office |
| REQUIREMENTS | Registration with the SANC in General Nursing Inherent requirement of the job: Valid (Code B/EB) driver’s licence Willingness to work overtime if and when required Competencies (knowledge/skills): Good interpersonal relations, leadership and communication skills (verbal and written) Knowledge of Health care 2030 and the Strategic Plan as well as have broad knowledge and exposure to Comprehensive Health Programmes Ability to analyse health systems information The following skills are required: report writing, project management, presentation as well as computer literacy skills (MS Office: word, Excel and PowerPoint).

| DUTIES | Coordinate, Manage and administer the implementation and mentor clinical nurse training programmes in line with the Department of Health vision Liaise with all role players (internal and external) to ensure an integrated health service within the Sub-structure Monitor and evaluate programmes, goals and targets including the collection, collation, validation and interpretation of statistical data to assess training needs Arrange and participate in health promotion events as well as special projects and campaigns within the Sub-structure Ensure competency of staff and provide competency certificates. |

| ENQUIRIES | Ms D L Kotz Tel No: (021) 370-5053 |
| APPLICATIONS | Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”). |
| NOTE | No payment of any kind is required when applying for this post. |
| CLOSING DATE | 25 October 2019 |
DUTIES: Co-ordination and implementation of the sub-district HIV/AIDS/STI/TB services and establishing service linkages with integrated management of chronic conditions, 1st 1000 days’ strategy, adolescent, women’s and men’s health services. Effective implementation of appropriate projects to improve the integrated primary health care services in the sub-district. Involvement with People Development component in skills development and training to support integrated health services provision. Monitoring and evaluation of programme goals and targets including the collection, validation and interpretation of statistical data. Provide oversight, supervision and support to health facilities i.r.o the implementation quality assurance policies, guidelines, protocols, norms and standards. To strengthen and coordinate internal and external interface management with stakeholders, incl. NPOs, to enhance implementation of the COPC principles.

ENQUIRIES: Ms H van der Westhuizen, Tel No (022) 482-2729
APPLICATIONS: Applicants apply online: www.westerncape.gov.za/health-jobs (click “online applications”)
NOTE: No payment of any kind is required when applying for this post. It will be expected of shortlisted candidates to do a practical test.
CLOSING DATE: 25 October 2019
POST 36/414: CLINICAL PROGRAMME CO-ORDINATOR (COMPREHENSIVE HEALTH)
Cape Winelands Health District
SALARY: R444 276 per annum (PN-A5)
CENTRE: Cape Winelands District Office, Worcester
REQUIREMENTS: Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse. This dispensation is only applicable for posts of Clinical Programme Coordinator where it is an inherent requirement of the post, incumbent to maintain registration with the SANC) Registration with as a Professional Nurse: Registration with the SANC as a Registered Professional Nurse Experience: A minimum of 7 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Inherent requirements of the job: Valid (Code B/EB) driver’s licence and willingness to travel Competencies (Knowledge/skills): Extensive Knowledge and experience in Primary Health Care and Chronic Disease Management, with experience in the field of HIV/AIDS Computer literacy in MS Office Package Ability to communicate in at least two of the official languages of the Western Cape and ability to function effective within a multi-disciplinary team and independently. Understanding of the District Health System (DHS.).

DUTIES: Key result areas/outputs: Co-ordination, facilitation and effective management (including monitoring and evaluation of programme objectives and targets) of chronic disease programme in line with the life course and COPC approach: non- communicable diseases HIV/AIDS, Mental health, Eye Care Evaluate and assess the competencies and skills of health staff in the above Roll out, training and mentoring of the Practical Approach to Care Kit (PACK) and NIMART programmes within the district. Support the management of critical support functions (LAB, data, equipment, drugs) at district level.

ENQUIRIES: Ms RC Balie Tel No: (023) 348-8122
APPLICATIONS: Applicants apply online: www.westerncape.gov.za/health-jobs (click “online applications”)
NOTE: No payment of any kind is required when applying for this post
CLOSING DATE: 25 October 2019
POST 36/415: ASSISTANT DIRECTOR: INFORMATION MANAGEMENT COMPLIANCE
Directorate: Information Management
SALARY: R376 596 per annum
CENTRE: Head Office, Cape Town
REQUIREMENTS: Minimum educational qualification: Appropriate three-year National Diploma/Degree Experience: Appropriate 3 or more years’ experience in health information management. Inherent requirement of the job: Valid driver’s licence (Code B/EB) and ability to drive a light motor vehicle on a public road. Advanced computer skills in MS Office. Willingness to travel and stay overnight. Willingness to work overtime when required. Competencies (knowledge/skills): Advanced computer literacy especially in MS Office with good numerical and
analytical skills to support the compilation, interpretation and analysis of reports
Good knowledge of monitoring and evaluation of performance, National and Provincial Information Management policies, processes and standard operating procedures Knowledge of the information systems utilised by the WCG: Health e.g Sinjani, Clinicom, PHCIS, Ideal Facility, Business Intelligence, Tier etc Excellent leadership, interpersonal and communication (verbal and written English) skills.

DUTIES
Develop and manage operational and project plans pertaining to internal and external performance information audits and special projects Coordinate and conduct support/assessment visits to provide assurance on data quality and compliance with provincial and national policy, standard operating procedures and tools Generate and communicate performance and progress reports for management and stakeholders Develop, implement and monitor remedial action plans and corrective measures after conducting assessments and root cause analysis Develop and maintain digital tools to conduct and report on assessments Supervise, manage, lead and develop a cohesive team/unit.

ENQUIRIES
Ms L Shand Tel No: (021) 483-2639
NOTE
No payment of any kind is required when applying for this post
CLOSING DATE
25 October 2019
POST 36/416
BED MANAGER
SALARY
R376 596 per annum
CENTRE
Groote Schuur Hospital, Observatory
REQUIREMENTS
Appropriate three National Diploma/ Degree registerable with an appropriate Health Professional Council Experience: Appropriate experience in a hospital setting in Nursing, Healthcare or Therapy Appropriate managerial experience Inherent requirements of the job: Valid Code B/EB driver’s licence Willingness to work shifts Competencies (knowledge/skills): Knowledge and insight of relevant legislation and policy related to bed management within the public sector, and the ability to deliver quality service Ability to promote a quality service through the setting, implementation and monitoring of policy and standards Ability to think and function independently, to collect and collate information, and to critically analyse data and produce reports Computer literacy skills The ability to communicate in at least two of the three official languages of the Western Cape.

APPLICATIONS
Applicants apply online: www.westerncape.gov.za/health-jobs (click “online applications”)

ENQUIRIES
Mr A Mohamed, Tel No: (021) 404-2071/ M G Jeffa, Tel No: (021) 404-2074
NOTE
No payment of any kind is required when applying for this post
CLOSING DATE
25 October 2019
POST 36/417
ASSISTANT DIRECTOR: QUALITY ASSURANCE
DIRECTORATE: HEALTH IMPACT ASSESSMENT
SALARY
R376 596 per annum
CENTRE
Head Office, Norton Rose House, Cape Town
REQUIREMENTS
Minimum educational qualification: Appropriate 3-year Health related National Diploma or Degree registerable with a South African Statutory Health Professions Council or South African Nursing Council Experience: Appropriate experience in health science practice and health services management Inherent requirements of the job: Valid (Code B/EB) driver’s licence Willingness to travel Competencies (knowledge/skills): Knowledge of the Norms and Standards Regulations Applicable to Different Categories of Health Establishments Knowledge of the Ideal Health Facility Maintenance and Realisation Programme for Clinics, Community Health Centres and Hospitals
Good communication and interpersonal skills Ability to analyse and interpret data and write reports Computer Literacy: Microsoft Office Package.

**DUTIES**: Assist with overseeing the implementation of the Regulated Norms and Standards Regulations Applicable to Different Categories of Health Establishments Assist facilities and monitor progress with the Implementation of the Ideal Health Facility Realization and Maintenance Programme Provide technical support to all institutions, districts and head office components with regard to improving the patient experience, technical quality and quality improvement Analyse and interpret quality assurance data and compile reports Provide a support service to the Deputy Director: Quality Assurance.

**ENQUIRIES**: Ms A van den Berg Tel No: (021) 483-3115

**APPLICATIONS**: Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”).

**NOTE**: No payment of any kind is required when applying for this post. The selection process includes a technical competency test This post does not form part of the OSD.

**CLOSING DATE**: 25 October 2019

**POST 35/418**

**STATISTICIAN (X2 POSTS)**

Directorate: Health Impact Assessment

**SALARY**: R376 596 per annum

**CENTRE**: Head Office, Norton Rose House, Cape Town

**REQUIREMENTS**: Minimum educational qualification: Bachelor’s Degree majoring in one or more of the following: Mathematics, Statistics, Population studies or related cognate disciplines Experience: Appropriate working experience in data collection, analysis, evaluation and interpretations or equivalent experience gained through post-graduate studies at least to master’s level Experience with health data would be advantageous Inherent requirement of the job: Valid driver’s license (Code B/EB) and willingness to travel Competencies (knowledge/skills): Proficient in SAS, SPSS, R, Python, Stata or other statistical packages Proficiency with relational databases (e.g. MS-SQL, MySQL, Postgreek, SQLite), or NoSQL database (e.g MongoDB) or high-volume data processing in statistical environments Exceptional aptitude for data processing analysis and automation Ability to conceptualise, design and operationalise efficient data-driven reports.

**DUTIES**: Effective and efficient inspecting, cleaning, transforming and modelling of data with the goal to discover useful trends and information that will support decision making Conceptualising, defining and delivering new reports, as well as improving existing ones Assist with the development and maintenance of take-on and curation of routine health data Draw out the main messages from research and use essential supporting information to derive conclusions that will apply to the entire population Administratively support the functioning of the Provincial Health Data Centre and provide technical guidance, advice and consultation to co-workers, other government departments and internal committees & in doing so enhance interoperability.

**ENQUIRIES**: Prof A Boulle, Tel No: (021) 483-9973 or andrew.boulle@westerncape.gov.za

**APPLICATIONS**: Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”).

**NOTE**: No payment of any kind is required when applying for this post A competency test may for part of the selection process The Provincial Department of Health in the Western Cape has established the Provincial Health Data Centre for the consolidation of all person-level health data in support of patient care and health system operations The Department seeks to appoint suitably qualified and motivated statisticians or analysts to further develop and maintain this key facility The core focus will be to translate data into actionable intelligence by applying data processing and analytic methods to analyse, interpret, summarize and unlock value in large datasets allowing the Department to continuously monitor and improve on the impact of health interventions.

**CLOSING DATE**: 25 October 2019

**POST 36/419**

**ARTISAN FOREMAN (ELECTRICAL)**

Chief Directorate: Rural Health Services

**SALARY**: R304 263 per annum

**CENTRE**: Worcester Regional Hospital
**REQUIREMENTS**

Minimum educational qualification: Appropriate Trade Certificate in Electrical Artisanship

Experience: 5 years’ appropriate post-qualification experience in the relevant field of electrical

Inherent requirements of the job:
- Must have a valid wireman’s licence
- Ability to do standby duties and work overtime and attend to unplanned callouts and emergency maintenance
- Ability to do standby duties and work overtime and attend to unplanned callouts and emergency maintenance

**DUTIES**

Implement the operational planning of the electrical component, including preventative maintenance, repairs and report-writing

**ENQUIRIES**

Mr C van der Westhuizen, Tel No: (023) 348-1100

**APPLICATIONS**

Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”).

**NOTE**

No payment of any kind is required when applying for this post. Shortlisting candidates may be subjected to a practical and/or competency test as part of the interview process.

**CLOSING DATE**

25 October 2019

**POST 36/420**

**ADMINISTRATIVE OFFICER: SUPPLY CHAIN MANAGEMENT (WAREHOUSE)**

**SALARY**

R257 508 per annum

**CENTRE**

Metro TB Hospital Complex (Brooklyn Chest Hospital)

**REQUIREMENTS**

Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics or Accountancy as a passed subject or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KRA’s) of the post

Experience: Appropriate experience in the Supply Chain Management environment

Inherent requirement of the job:
- Valid (Code B/EB) driver’s licence

Competencies (knowledge/skills):
- Knowledge & Experience in Compliance & Risk Management which includes having knowledge of the Public Finance Management Act (PFMA), National, Provincial Treasury Regulations and the Accounting Officer’s System of the Department of Health Knowledge of the Demand and Acquisition Management Process Knowledge of Inventory and Warehouse Management Managerial and Supervision Skills to ensure effective People Management in the Component.

**DUTIES**

Provide support in terms of Supply Chain Management to the MTBHC, Sub-Structure Office and Primary Healthcare Facilities in the Western Sub-district

Effective and efficient control over Inventory by applying sound Warehouse Management principles Effective and efficient Internal Control which includes Reporting and Compliance Management Effective Maintenance of the Logistics System Effective and efficient human resource management.

**ENQUIRIES**

Mr R Cajada Tel No: (021) 508-7451

**APPLICATIONS**

Applicants apply online: www.westerncape.gov.za/health-jobs (click “online applications”)

**NOTE**

No payment of any kind is required when applying for this post.

**CLOSING DATE**

25 October 2019

**POST 36/421**

**ADMINISTRATIVE OFFICER: SUPPORT (QUALITY ASSURANCE - PATIENT LIASON)**

**SALARY**

R257 508 per annum

**CENTRE**

Groote Schuur Hospital, Observatory

**REQUIREMENTS**

Minimum educational qualification: Senior Certificate (or equivalent) plus competencies

Experience: Appropriate experience in frontline healthcare environment

Inherent requirement of the job:
- A valid (Code B/EB) driver’s licence

Competencies (knowledge/skills):
- Fluent (Verbal and written) in at least two of the three official languages of the Western Cape
- Good interpersonal, communication, problem-solving and project management skills
- Computer literacy (MS Word, PowerPoint, Outlook and Excel)
- Knowledge of Health IT
Systems Clinicom and Ideal Clinic Ability to function independently as part of team and under pressure Excellent report writing and presentation skills Knowledge of health system: National Core Standards, Client Satisfaction Survey, improve patient experience, Complaints and Compliments policy and systems

**DUTIES**

Manage and coordinate all aspects of Consumer quality- Patient, public complaints, compliments, Client Satisfaction Surveys, Waiting Time Survey and Patient Discharge Surveys Update, maintain database, formulate monthly stats and quarterly reports Preparation and presentation of stats at various forums Coordination and line management of Queue Marshall and Help desk function Ensure compliance to the National Core Standards relating to Consumer Quality Successful co-ordination support of events.

**ENQUIRIES**

Ms M Govender Tel No: (021) 404-3174

**APPLICATIONS**

Applicants apply online: www.westerncape.gov.za/health-jobs (click “online applications”)

**CLOSING DATE**

25 October 2019

**POST 36/422**

**ARTISAN PRODUCTION GRADE A TO C (MEDICAL GAS)**

Belville Mobile Workshop

**SALARY**

Grade A: R190 653 per annum
Grade B: R224 574 per annum
Grade C: R262 176 per annum

**CENTRE**

Directorate: Engineering and Technical Support Services

**REQUIREMENTS**

Minimum educational qualification: Appropriate Trade Test Certificate

Experience: Grade A: No experience required. Grade B: At least 18 years appropriate/recognisable experience in the area after obtaining the relevant Trade Test Certificate. Grade C: At least 34 years appropriate/recognisable experience in the area after obtaining the relevant Trade Test Certificate

Inherent requirements of the job: A valid driver's licence (Code B/EB) and willing to travel throughout the Western Cape Proven certification with the South African Qualification and Certification Committee (SAQCC Gas) in terms of the installation of medical gas equipment, specifically concerning the Pressure Equipment Regulations (PER)/or The successful candidate will be required to obtain certification with the South African Qualification and Certification Committee (SAQCC Gas) in terms of the installation of medical gas equipment within his or her first twelve months of employment in the position Registration is compulsory in terms of the OHS Act specifically concerning the Pressure Equipment Regulation (PER) Competencies (knowledge/skills): Be conversant with the requirements of the General machinery regulations and the Occupational Health and Safety Act Ability to do welding work

**DUTIES**

Perform standby duties Perform necessary administrative functions Control over tools and materials Train and supervision of subordinates Servicing of medical gas equipment, points, systems and reticulation Assist with the execution of engineering projects/repairs at hospitals and health institutions Maintain and repairs of gas related equipment at health institutions Assist Artisan Foremen/Chief Artisan with their duties.

**ENQUIRIES**

Mr S Reichert Tel No: (021) 830-3768

**APPLICATIONS**

Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”).

**NOTE**

No payment of any kind is required when applying for this post.

**CLOSING DATE**

25 October 2019

**POST 36/423**

**ARTISAN PRODUCTION GRADE A TO C (MILLWRIGHT OR ELECTRICAL)**

Garden Route District

**SALARY**

Grade A: R190 653 per annum
Grade B: R224 574 per annum
Grade C: R262 176 per annum

**CENTRE**

Garden Route District Office, George

**REQUIREMENTS**

Minimum educational qualification: Appropriate Trade Test Certificate as Millwright or Electrician Experience: Grade A: No experience required Grade B: At least 18 years appropriate/recognisable experience in the area after obtaining the relevant Trade Test Certificate. Grade C: At least 34 years appropriate/recognisable experience in the area after obtaining the relevant Trade Test Certificate Inherent requirements of the job: Valid (Code E/EB)
driver’s licence Willingness to travel long distances in the Western Cape Willingness to work irregular hours (i.e day, night, overtime, after hours, standby duties and weekends) and attend to emergencies when required Competencies (knowledge/skills): Ability to communicate in at least two of the three official languages of the Western Cape Conversant with the requirements of the Machinery and Occupational Health and Safety Act (Act 85) Ability to conduct fault-finding electrical and mechanical and do repairs down to component level Computer literacy in Ms Word and Excel, Email and internet use.

**DUTIES**

- Electrical and Mechanical Repairs, Maintenance and Fault finding of plant equipment, Laundry machinery, Autoclaves, Standby Generators and other Hospital equipment
- Inspect equipment and installations Assist Artisan Foreman and Chief Artisan with administration, planning and schedules Planning, compile specifications and managing of Projects Assist with procurement of spares and Control over tools and materials It would be required of the officer to learn and comply with in-house systems and procedures.

**ENQUIRIES**

Mr HA Rossouw T
Tel No: (044) 802-4489 or 083 654 3703

**APPLICATIONS**

Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”).

**NOTE**

No payment of any kind is required when applying for this post.

**CLOSING DATE**

25 October 2019

**POST 35/424**

**ADMINISTRATION CLERK: SUPPORT**

Garden Route District

**SALARY**

R173 703 per annum

**CENTRE**

Mossel Bay Hospital

**REQUIREMENTS**

Minimum educational qualification: Senior Certificate (or equivalent) Experience: Appropriate experience in a health environment and working with clients Competencies (knowledge/skills): Good communication skills (both verbal and written) in two of the three official languages of the Western Cape Computer literacy (MS Word, Excel), Knowledge or experience of the LOGIS and Clinicom (Hospital Information) systems Ability to maintain confidentiality.

**DUTIES**

- Deliver an effective administrative support service to members of the health team
- Perform administrative duties, e.g record-keeping of all nursing personnel activities, faxing and photocopying
- Answer telephone and arrange appointments
- Perform relief duties as requested in the Nursing Department in the hospital
- Complete daily, weekly and monthly statistics, report, data capturing and file documents according to the filing system of the department
- Order ward stock on LOGIS and assist with asset control Relief duties of other clerks as required.

**ENQUIRIES**

Ms JA Mahlangu T
Tel No: (044) 604-6100

**APPLICATIONS**

Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”).

**NOTE**

No payment of any kind is required when applying for this post.

**CLOSING DATE**

25 October 2019

**POST 36/425**

**ADMINISTRATION CLERK: SUPPORT (PHC)**

West Coast District

**SALARY**

R173 703 per annum

**CENTRE**

Veldrif Clinic

**REQUIREMENTS**

Minimum educational qualification: Grade 12/Senior Certificate Experience: Appropriate administrative experience Inherent requirement of the job: Valid (Code B/EB) driver’s licence Competencies (knowledge/skills): Knowledge of working on PHCIS, Sinjani and Tier.net Computer literacy (MS Word, Excel, and PowerPoint) and Presentation skills Good written and communication skills in at least two of the three official languages of the Western Cape Appropriate knowledge of Health Information Management processes.

**DUTIES**

- Provide a reception service; diary management, answer telephones, arrange appointments, handle enquiries and complaints from clients and where necessary refer to the Operational Manager and arrange referral of clients
- Receive and refer visitors to the correct office/staff member
- Provide office administration; retrieval, tracking and filing of patients records, provision of effective record keeping, binding and laminating of documents, coordination of training and liaison with service providers, prepare agendas, record minutes of
meetings, typing and compiling reports. Render administrative support service to the Operational Manager (order, control and distribution of stock and complete the ordering forms and trip authorities for GG vehicles, complete maintenance requisitions) Health Information management and record management, efficient managing, collecting and capturing of electronic data.

**ENQUIRIES**
Ms ME Ramokgadi Tel No: (022) 913-3062

**APPLICATIONS**
Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”).

**NOTE**
No payment of any kind is required when applying for this post it will be expected of shortlisted candidates to do a practical test.

**CLOSING DATE**
25 October 2019

**POST 36/426**
**ADMINISTRATION CLERK: FINANCE/ADMIN**
West Coast District

**SALARY**
R173 703 per annum

**CENTRE**
Vredenburg Hospital

**REQUIREMENTS**
Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KRA’s) of the post. Experience: Appropriate practical experience in BAS, LOGIS & CLINICOM Competencies (knowledge/skills): Knowledge of BAS/LOGIS/CLINICOM systems Good communication and interpersonal skills and ability to work under pressure Ability to communicate in at least two of the three official languages of the Western Cape Computer literacy (MS Word, Excel, Outlook (e-mail)).

**DUTIES**
key result areas/outputs: Capturing of receipts on BAS Deposit of state monies/Banking of state monies Compiling and capturing of journals and clearing of Inter and Medscheme accounts Issuing and reconciliation of Petty Cash monthly Filing, general administrative duties and relieving of finance clerk Handling of face value forms.

**ENQUIRIES**
Ms JE Basson Tel No: (022) 709-7276

**APPLICATIONS**
Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”).

**NOTE**
No payment of any kind is required when applying for this post

**CLOSING DATE**
25 October 2019

**POST 36/427**
**PERSONNEL OFFICER (TRANSVERSAL EMPLOYMENT PRACTICES) (X2 POSTS)**
Directorate: People Practices and Administration

**SALARY**
R173 703 per annum

**CENTRE**
Head Office, Cape Town

**REQUIREMENTS**
Minimum educational qualification: Senior Certificate (or equivalent) Experience: Appropriate experience Competencies (knowledge/skills): Computer literacy (PERSAL, MS Word, Excel) Good interpersonal and communication skills.

**DUTIES**
key result areas/outputs: Administer compensation for Occupational Injuries and Diseases claims and liaise with all the relevant stake holders (Compensation Commissioner, private doctors and hospitals, etc) Maintain COIDA database Processing of COID claims on the Department of Labour’s online system Process various allowances and deductions on PERSAL including standby, acting, fuel, normal overtime and commuted overtime, subsidised vehicles, relocation costs, parking and travel concessions Deal with telephonic and written enquiries Process applications for foreign travel and sabbatical leave.

**ENQUIRIES**
Mr D Kannemeyer Tel No: (021) 483-3174

**APPLICATIONS**
Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”).

**NOTE**
No payment of any kind is required when applying for this post

**CLOSING DATE**
25 October 2019

**POST 36/428**
**ADMINISTRATION CLERK: SUPPORT**
Central Karoo District

**SALARY**
R173 703 per annum

**CENTRE**
Beaufort-West PHC (Stationed at Beaufort West Hospital)

DUTIES: Provide administrative support to Managers. Assist with maintenance and control of stock and equipment. Assist Managers with the completion of monthly and quarterly statistics. Arrange and co-ordinate meetings as well as taking of minutes. Coordinate and capture of waste management data for clinics and hospital on IPWIS. Making of telephone calls and convey messages on behalf of Managers.

ENQUIRIES: Mr TW Ntombana. Tel No: (023) 414-8200

APPLICATIONS: Applicants apply online: www.westerncape.gov.za/health-jobs (click “online applications”)

NOTE: No payment of any kind is required when applying for this post. All candidates will be subjected to a computer literacy test.

CLOSING DATE: 25 October 2019

POST 36/429: ADMINISTRATION CLERK: SUPPLY CHAIN MANAGEMENT (ASSET MANAGEMENT)

CENTRE: Vredenburg Hospital

SALARY: R173 703 per annum

REQUIREMENTS: Minimum educational qualification: Senior Certificate (or equivalent) with Mathematics and/or Accountancy as a passed subject and/or Senior Certificate (or equivalent) with experience/competencies that focuses on the Key Performance Areas (KRA’s) of the post. Experience: Appropriate Asset Management experience. Inherent requirements of the job: Valid (Code B/EB) driver’s licence and willingness to travel. Physically able to lift/move heavy objects and supplies. Competencies (knowledge/skills): Computer literacy (MS Word and Excel). Sound theoretical and practical knowledge of policies regarding Financial and Supply Chain Management. Knowledge of Asset Management (LOGIS functions or Modules in LOGIS). Ability to communicate in at least two of the three official languages of the Western Cape.

DUTIES: Maintain and update asset register. Procure assets and services on IPS and adjudicated. Ensure all transactions comply with the legislative requirements. Manage asset movement, inventory update, bar-coding and maintenance of equipment. Undertake Interim and Annual Financial Stock takes, reporting of losses, theft, shortages and surpluses as well as monthly reporting. Ensure disposals of assets pertaining to SCM policies and procedures.

ENQUIRIES: Ms JE Basso. Tel No: (022) 709-7276

APPLICATIONS: Applicants apply online: www.westerncape.gov.za/health-jobs (click “online applications”)

NOTE: No payment of any kind is required when applying for this post.

CLOSING DATE: 25 October 2019

POST 36/430: HANDYMAN

CENTRE: Breedevalley PHC

SALARY: R145 281 per annum

REQUIREMENTS: Minimum requirement: Basic numeracy and literacy. Experience: Appropriate experience and knowledge of maintenance and repairs of mechanical and minor electrical equipment. Servicing and repairs on all types of wheelchairs and buggies. Inherent requirements of the job: Must be prepared to work overtime as requested. Valid (code B/EB) drivers licence. Willingness to travel distances. Willingness to perform standby duties. Competencies (knowledge/skills): Ability to communicate in at least two of the three official languages of the Western Cape. Knowledge of and apply the requirements of the Machinery and Occupational Health and Safety Act, as well as read, write and follow written instructions including manuals and written procedures. Ability to optimally utilise allocated resources such as tools and materials and be skilled in the usage of a variety of tools. Ability to work independently and as part of a team.
DUTIES: Effective and efficient assistance with maintenance and repairs of all types of wheelchairs, including projects, installations and alterations, as well as other areas when needed. Efficiently and effectively stock control. Efficiently and effectively controlled equipment, tools and working area. An effectively supported HR function.

ENQUIRIES: Mr GFW Scanlen, Tel No: (023) 348-1347/1320
APPLICATIONS: The Manager: Medical Services, Brewelskloof Hospital, Private Bag X3044, Worcester, 6849.

FOR ATTENTION: Mr, EW Booyse
NOTE: No payment of any kind is required when applying for this post. Short-listed candidates may be subjected to a practical test as part of the interview process.
CLOSING DATE: 25 October 2019

POST 36/431: HANDYMAN (ELECTRICAL)
SALARY: R145 281 per annum
CENTRE: Groote Schuur Hospital, Observatory

DUTIES: Electrical repairs and general maintenance of plant, equipment and buildings of the hospital. Maintain plant-rooms, plant, equipment and work area in a clean and safe condition. Assist Artisans with maintenance, repairs and installation projects. Complete and return repair requisitions and further keep record of all repairs. Assist in ordering and controlling the workshop, materials and tools. Train and develop staff. Clean areas where work has been carried out.

ENQUIRIES: Mr. A.K Mgcodo/Mr C Wakefield, Tel.No: (021) 404-6314/6210
APPLICATION: The Chief Executive Officer: Groote Schuur Hospital, Private Bag X4, Observatory, 7935.
FOR ATTENTION: Ms N Mbilini
NOTE: No payment of any kind is required when applying for this post.
CLOSING DATE: 01 November 2019

POST 36/432: STERILISATION OPERATOR PRODUCTION (CSSD)
Chief Directorate: Metro Health Services
SALARY: R122 595 per annum
CENTRE: New Somerset Hospital
REQUIREMENTS: Minimum educational qualification: General Education and Training Certificate (GETC)/Grade 9 (Std 7) Experience: Appropriate experience in the CSSD environment. Inherent requirements of the job: Willingness to work shifts, weekends, public holidays and night duty and be rotated. Willingness to be trained and upskilled, and to attend training courses as designated by the hospital. Competencies (knowledge/skills): Ability to communicate effectively (verbal and written) in at least two of the three official languages of the Western Cape. Ability to work in a co-operative way within a team context with good interpersonal skills. Basic understanding of disinfection, decontamination and sterilisation. Basic knowledge of theatre instruments and linen.

DUTIES: Collect and deliver soiled and clean linen and packs to and from theatre and wards. Effective application of sterilisation processes and techniques, incl decontamination, packing and sterilisation of instruments, linen and supplies. Promote/adhere to infection control as well as health and safety regulations. Assist with cleaning and testing of sterilisation equipment, washing machines and autoclaves. Cost effective utilisation of resources and maintain equipment in optimum working condition. Monitor, control and maintain adequate stock levels, assist and report with investigation of lost instruments/equipment. Support to the supervisor and team members.

ENQUIRIES: Ms S Basardien Tel No: (021) 402-6430
APPLICATIONS: The Chief Executive Officer: New Somerset Hospital, Private Bag, Green Point, 8005.
FOR ATTENTION: Mr Z Sonkwala
NOTE: No payment of any kind is required when applying for this post.
CLOSING DATE: 01 November 2019
POST 36/433 : STUDENT CLINICAL TECHNOLOGIST (PULMONOLOGY) (2 Year Contract)

SALARY : R122 595 per annum plus 37% in lieu of service benefits
CENTRE : Tygerberg Hospital, Parow Valley
REQUIREMENTS : Minimum educational qualifications: Successful completion of second year towards the National Diploma- Clinical Technology Current registration with a Tertiary institution for ND: Clinical Technology Registration with a professional council: Registration as Student Clinical Technologist with the Health Professions Council of South Africa (HPCSA) Full academic transcript must be submitted together with proof of registration with HPCSA Inherent requirement of the job: These tasks will involve work outside normal working hours when necessary Competencies (knowledge/skills): Ability to communicate in at least two of the three official languages of the Western Cape.

DUTIES : Acquire and develop the theoretical knowledge, clinical skills and technical skills required to register as a Clinical Technologist in Pulmonology in this post involves practical training during routine patient care Perform clinical service in pulmonology by providing technologist support under supervision to all components of the pulmonology service including: All work in the Pulmonology laboratory, Respiratory ICU and Bronchoscopy Theatre Spirometry Plethysmography/Lung Volumes Bloodgas Analysis Diffusion Capacity Broncho Provocation Exercise Studies for VO2Max Equipment maintenance Participate in research projects.

ENQUIRIES : Mr F Swart Tel No: (021) 938-5789
APPLICATIONS : The Chief Executive Officer: Tygerberg Hospital, Private Bag X3, Tygerberg, 7505.
NOTE : No payment of any kind is required when applying for this post.
CLOSING DATE : 25 October 2019

POST 36/434 : DRIVER (LIGHT DUTY VEHICLE)

SALARY : R102 534 per annum
CENTRE : Knysna/Bitou Sub-district (Stationed at Knysna Hospital)
REQUIREMENTS : Minimum requirement: Basic literacy and numeracy. Experience: Appropriate experience in the functioning of a state hospital. Inherent requirements of the job: Valid code (B/EB) driver’s licence. Valid Public Driving Permit (PDP) Willingness to work overtime Willingness to perform standby duties Competencies (knowledge/skills): Ability to communicate in at least two of the three official languages of the Western Cape. Ability to accept accountability, responsibility to work independently and good interpersonal skills. Knowledge of Transport Regulations and Circular no 4 of 2000 Knowledge of routine, maintenance, Inspections for defects on vehicles and safe driving skills.

DUTIES : Transport goods, services, clients and personnel from one point to another. Ensure accurate and detailed completion of logbooks Conduct routine maintenance, inspecting on vehicles and timely reporting of defects Adhere to Departmental codes and procedures Ensure that all vehicles are kept clean and tidy Perform administrative and relieve duties when required or necessary.

ENQUIRIES : Mr JF Bouw Tel No: (044) 302-8400
APPLICATIONS : The District Manager Garden Route District Office, Private Bag X6592, George, 6530.
NOTE : No payment of any kind is required when applying for this post.
CLOSING DATE : 25 October 2019

POST 36/435 : PORTER (X3 POSTS)

SALARY : R102 534 per annum
CENTRE : Khayelitsha District Hospital
REQUIREMENTS : Minimum requirement: Basic numeracy and literacy skills Experience: Appropriate experience in a health related environment Inherent requirements of the job: Willingness to work shifts, weekends and public holidays Ability to perform tasks such as lifting patient’s from/onto beds, trolleys and wheelchairs Must be of sober habits Competencies (knowledge/skills): Ability to speak in at least two of the three official languages of the Western Cape Good interpersonal and communication skills Willingness to work in a team.
DUTIES:
- key result areas/outputs: Safely transport patients on trolleys and wheelchairs within various areas in the hospital. Assist with shifting of medical equipment Ensure cleaning of wheelchairs and trolleys Assist with the removal of bodies from wards and perform relevant duties Assist with ambulatory patients as well as greeting and directing patients to various areas in the hospital Collect NHLS samples and bloods for cross match samples from the wards. Render supportive service to supervisor.

ENQUIRIES:
Ms V Mashalaba Tel No: (021) 360-4533/4209

APPLICATIONS:
The Chief Executive Officer: Khayelitsha District Hospital, Private Bag X6, Khayelitsha, 7783.

FOR ATTENTION:
Mr C Louw

NOTE:
No payment of any kind is required when applying for this post.

CLOSING DATE:
25 October 2019

POST 36/436:
CLEANER (X2 POSTS)
Chief Directorate: Cape Winelands District

SALARY:
R102 534 per annum

CENTRE:
TC Newman CDC and Klein Drakenstein Clinic

REQUIREMENTS:
Minimum requirement: Basic numeracy and literacy. Experience: Appropriate cleaning experience Competencies (knowledge/skills): Ability to communicate in at least two of the three official languages of the Western Cape.

DUTIES:
Provide a clean environment to prevent the spread of infection Provide clean, safe and hygienic environment in terms of standards and procedures to prevent injuries and the spread of infection which includes: sweeping, scrubbing, mopping of floors, dusting, polishing of floors and furniture, emptying bins daily, cleaning of windows, light shades, walls and all toilets, sluices and drains. Ensure that cleaning equipment, e.g polishing and scrubbing machines, mops, brooms and buckets are clean after use and securely stored. Effectively use cleaning agents and stock as well as elementary stock control Ensure cost effective management of cleaning supplies. Attend in-service training appropriate to service delivery and optimal support to supervisor and colleagues Effective support to supervisor.

ENQUIRIES:
Ms J Bosch, Tel No: (021) 862-4520

APPLICATIONS:
The Primary Health Care Manager: Drakenstein Sub-district, Private Bag X3043, Paarl, 7646.

FOR ATTENTION:
Mr R Williams

NOTE:
No payment of any kind is required when applying for this post.

CLOSING DATE:
25 October 2019

POST 36/437:
LINEN STORE ASSISTANT
West Coast District

SALARY:
R102 534 per annum

CENTRE:
Swartland Hospital, Malmesbury

REQUIREMENTS:
Minimum requirement: Basic literacy and numeracy skills Experience: Appropriate experience Inherent requirements of the job: Willingness to relieve in other departments Valid (Code B/EB) driver’s licence Ability to do physical hard work and stand for long hours Competencies (knowledge/skills): Good interpersonal relations with supervisor, colleagues and the public. Ability to function in a group Ability to read, speak and write in at least two of the three official languages of the Western Cape Ability to sort and count linen Knowledge of using washing machines/tumble dryers.

DUTIES:
key result areas/outputs: Collect/deliver either soiled/clean linen with a trolley from and towards Empty linen bags, sorting, counting and cleaning of area Load/ off load linen bags on and off truck Pack shelves in linen bank and packing of linen for despatching Render a support service to supervisor and act as relief driver for Linen Bank Wash, dry and iron small quantities of linen, clothing and other textiles.

ENQUIRIES:
Mr L Kortje, Tel No: (022) 487-9206

APPLICATION:
The Director: West Coast District, Private Bag X15, Malmesbury, 7299.

FOR ATTENTION:
Mr E Sass

CLOSING DATE:
01 November 2019
### POST 36/438: CLEANER (X2 POSTS)
West Coast District

**SALARY**: R102 534 per annum  
**CENTRE**: 
- Post A: Louwville Community Centre  
- Post B: Diazville CDC  

**REQUIREMENTS**: 
Minimum requirement: Basic numeracy and literacy  
Experience: Appropriate Cleaning experience  
Inherent requirements of the job: Physically able to lift/move heavy objects and supplier. Ability to operate machinery and equipment.  
Competencies (knowledge/skills): Good interpersonal skills. Knowledge of the correct methods of handling and disposal of refuse, waste products and adherence to policy and cleaning practices. Excellent communication skills (verbal and written) in at least two of the three official languages in the Western Cape.  

**DUTIES**: 
General cleaning and maintenance (sweep, scrub, refuse removal, dust, mop, polish, clean clinic grounds, clean windows and walls). Effective and efficient utilisation and storage of cleaning material and equipment. Adhering to safety precautions and ensure adherence to occupational health and safety policies. Support Waste management. Maintain a high standard of neatness and hygiene in the facility. Optimal support to Operational manager and colleagues.

**ENQUIRIES**: 
Post A: Ms P Petersen Tel No: (022) 814-0012  
Post B: Ms CS Van Dyk Tel. No: (022) 814-0020

**APPLICATION**: 
The Manager: Medical Services, Vredenburg Hospital, Private Bag X3, Vredenburg, 7380.

**FOR ATTENTION**: Mr MZ Emandien  
**NOTE**: No payment of any kind is required when applying for this post.  
**CLOSING DATE**: 01 November 2019

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### POST 36/439: PORTER
Cape Winelands Health District

**SALARY**: R102 534 per annum  
**CENTRE**: Robertson Hospital, Langeberg Sub District  

**REQUIREMENTS**: 
Minimum requirement: Basic numeracy and literacy  
Experience: Porter duty experience in a public health facility.  
Inherent requirements of the job: Willingness to work shifts including nightshifts. Must be prepared to handle bodies (corpses). Valid (code B/EB) driver’s licence.  
Competencies (knowledge/skills): Good interpersonal skills. Ability to work under pressure and to communicate in at least two of the three official languages of the Western Cape.

**DUTIES**: 
Accompany walking patients and transport sitting/non-walking patients per trolley or wheelchair between wards and treatment areas. Assist with loading of patients in/out of ambulances/vehicles. Assist with the transfer of patients to beds/trolleys and vice versa. Responsible for the transportation of corpses from wards to the mortuary and entering details in the mortuary register. Direct or accompany visitors to various destinations and reply to requests from wards/clinics. Carry medical and other documentation (patient files, reports, etc.) to wards/treatment and other admin areas.

**ENQUIRIES**: Mr P Kleintjies, Tel No: (023) 626-8551  
**APPLICATION**: The Manager: Medical Services, Robertson Hospital, Langeberg Sub District Office, Private Bag X617, Robertson, 6705.

**FOR ATTENTION**: Ms T Padiachy  
**NOTE**: No payment of any kind is required when applying for this post.  
**CLOSING DATE**: 01 November 2019

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### POST 36/440: PORTER
Chief Directorate: Metro Health District

**SALARY**: R102 534 per annum  
**CENTRE**: Hanover Park Community Health Centre  

**REQUIREMENTS**: 
Minimum requirement: Basic numeracy and literacy  
Experience: Porter duty experience in a public health facility.  
Inherent requirements of the job: Willingness to work shifts including nightshifts. Must be prepared to handle bodies (corpses). Valid (code B/EB) driver’s licence.  
Competencies (knowledge/skills): Good interpersonal skills. Ability to work under pressure and to communicate in at least two of the three official languages of the Western Cape.
DUTIES: Accompany walking patients and transport sitting/non-walking patients to various departments/sections within the Facility. Render assistance to nursing staff with the transfer of patients to beds/trolleys and vice versa. Management and maintenance of Oxygen cylinders within the Facility. Responsible for the cleanliness, reporting defects of trolleys and wheelchairs including the replacement of trolley linen when necessary and assist with shifting of medical equipment to and from rooms. Assist with the transportation of corpses in trauma unit to designated area. Assist with driving duties when required including assistance with stock. Assist with maintenance of grounds when required.

ENQUIRIES: Ms M James Tel No: (021) 692-4972
APPLICATIONS: The Facility Manager: Hanover Park Community Health Centre, C/O Hanlyn and Hanover Park Avenue, Hanover Park, 7764.
FOR ATTENTION NOTE: Ms M James
CLOSING DATE: 01 November 2019
POST 36/441: TRADESMAN AID
Overberg District

SALARY: R102 534 per annum
CENTRE: Hermanus Hospital
REQUIREMENTS: Minimum requirements: Basic numeracy and literacy skills. Experience: Appropriate experience in a maintenance environment. Inherent requirements of the job: Must be prepared to work overtime as requested. Must be physically able to perform the duties required. Competencies (knowledge/skills): Knowledge of and apply the requirements of the Machinery and Occupational Health and Safety Act. Knowledge of performing or undertaking a variety of general maintenance tasks and appropriate planning skills. Ability to optimally utilise allocated resources such as tools and materials and be skilled in the usage of a variety of tools. Ability to communicate in at least two of the three official languages of the Western Cape. Ability to work independently and as part of a team. Ability to read and write and follow written instructions, as well as manuals and written procedures.

DUTIES: The complete and efficient execution of instructions which include amongst others general maintenance. Assist with engineering projects, maintenance and repairs, installations and alterations and the planning thereof. Strict adherence to the Occupational Health and Safety Act. Assist artisans in the performance of their duties. Exercise control over tools, equipment and materials.

ENQUIRIES: Mr NK Adams Tel No: (028) 313-5204
APPLICATIONS: The Overberg District: Private Bag X07, Caledon, 7230.
FOR ATTENTION NOTE: Ms A Brits
CLOSING DATE: 01 November 2019
POST 36/442: GENERAL WORKER STORES
Garden Route District

SALARY: R102 534 per annum
CENTRE: Riversdale Hospital
REQUIREMENTS: Minimum requirements: Basic numeracy and literacy. Experience: Appropriate experience in a store’s environment. Inherent requirements of the job: Valid (Code B/EB) drivers’ licence. Competencies (knowledge/skills): Ability to lift/move heavy equipment and supplies. Good interpersonal skills. Ability to read, speak and write in at least two of the official languages of the Western Cape. Ability to effectively multi-task, function independently and under pressure.

DUTIES: Deliver stock to wards, departments, theatres, clinics and administration building. Ensure issue vouchers are returned to relevant clerk to capture and file. Assist with receiving, packing, unpacking, uploading, offloading, storage and issuing of stock according to standards and assist with stock take and general duties. Assist clerk to capture receipts and issues on the LOGIS system as and when needed. Safe keeping of equipment and stock (consumables and inventory) in the stores. To keep the store neat, tidy and clean in order to comply with safety regulations and infection control policy. Assist to ensure effective Stock Control procedures are maintained, enforced and adhere to.

ENQUIRIES: Mr H Crous Tel No: (028) 713-8642
APPLICATIONS: The District Manager: Garden Route District Office, Private Bag X6592, George, 6530.
FOR ATTENTION: Ms S Pienaar
NOTE: No payment of any kind is required when applying for this post.
CLOSING DATE: 01 November 2019

POST 36/443: CLEANER
Garden Route District

SALARY: R102 534 per annum
CENTRE: Riversdale Hospital
REQUIREMENTS:
Minimum requirements: Basic numeracy and literacy
Experience: Appropriate experience in cleaning in an Administration Office environment
Inherent requirement of the job: Ability to lift/move heavy equipment and supplies
Competencies (knowledge/skills): Good interpersonal skills Ability to read, speak and write in at least two of the official languages of the Western Cape
Ability to effectively multi-task, function independently and under pressure and to operate office cleaning machinery and equipment.

DUTIES:
Rendering an effective, efficient and safe hygiene and domestic service of work areas within the Administration Component Handling of waste Render support to Support Services Manager Contribute to effective management of domestic responsibilities Effective utilisation and functioning of apparatus and equipment.

ENQUIRIES: Mr H Crous Tel No: (028) 713-8642
APPLICATIONS: The District Manager: Garden Route District Office, Private Bag X6592, George, 6530.
FOR ATTENTION: Ms S Pienaar
NOTE: No payment of any kind is required when applying for this post.
CLOSING DATE: 01 November 2019

DEPARTMENT OF TRANSPORT AND PUBLIC WORKS

OTHER POSTS

POST 36/444: CONTRACT MANAGER: PUBLIC PRIVATE PARTNERSHIP REF NO: TPW 2019-206

SALARY: R869 007 per annum (Level 12) (All-inclusive salary package)
CENTRE: Department of Transport and Public Works, Western Cape Government
REQUIREMENTS:
An appropriate 4-year qualification (including B-Tech); A minimum of 3 years related junior or middle management experience; Administrative, technical and contract management support experience; A valid driver’s licence
Recommendations: An appropriate LLB, B.Bus.Sc, B.Sc (Property Studies) or Quantity Surveying Qualification; Contract management experience in property or infrastructure or Experience in managing projects in the built environment
Competencies: Working knowledge of the following: Contract and Negotiations Management; Applicable legislation and regulatory requirements, policies and procedures; Infrastructure and property procurement legislation and regulations; Stakeholder Management; Relationship Management; Monitoring and evaluation methods, tools and techniques; Strategic planning; Human Resource Management; Verbal and written communication skills; Proven computer literacy; Project Management skills; Good interpersonal relations; Problem analysis; Excellent planning and organising skills.

DUTIES:
Ensure compliance of the implementation of property development contracts in accordance with the provisions of the service level agreements; Implement measures to monitor service delivery; Facilitate disputes that may arise; Identify, monitor and manage risk to minimise and mitigate project risks; Information Management, apply relevant tools and technology; Produce reports; Collaboration across government spheres within different departments; Human Resource Management; Plan the budget and manage income and expenditure.

ENQUIRIES: Adv G Kode at Tel No: (021) 483 2593
APPLICATIONS: Only applications submitted online will be accepted to apply submit your application online only: https://westerncapegov.erecruit.co.za
NOTE: Only applications submitted online will be accepted Shortlisted candidates will be required to submit copies of their documentation for verification purposes These candidates will be required to attend interviews on a date and time as
determined by the department. Please ensure that you submit your application before the closing date as no late applications will be considered. Kindly note that technical support is only available from Monday to Friday from 8:00 to 16.00 should you experience any difficulties with your online application, contact the Helpline: 0861 370 202

CLOSING DATE : 28 October 2019

POST 36/445 : OPERATOR: GRADER (PAARL) REF NO: TPW 2019-176

SALARY : R145 281 per annum (Level 04)

CENTRE : Department of Transport and Public Works, Western Cape Government

REQUIREMENTS : Grade 10 (Junior certificate or equivalent qualification); A minimum of 3 years working experience in doing grading; A valid EC/ EC1 drivers licence with a valid PDP recommendations: experience in operation of construction machinery; working experience in operating heavy machinery, grader competencies: a good understanding of the following: heavy machinery; general road maintenance, tools; tar and gravel road surfaces; ability to work under pressurised circumstances and meet deadlines; ability to deal with diversity; self-motivated; able to work in a team.

DUTIES : Filling of gravel shoulders; with gravel to cut open and compacting; deforest road reserve where necessary; clean cutting of side drains; scrap open road surface; gravel patchwork of road section as indicated by inspections; wetting and opened with gravel with water truck; cut open gravel heaps.

ENQUIRIES : Mr SH Jacobs at (021) 863 2020

APPLICATIONS : To submit your application, hand deliver your application form from Monday to Friday between 07:00am to 17:00pm to: Unit F6 Bayside Office, 43 Erica Road, Table View, 7441, or you may post your application to: PO Box 60495, Table View, 7439, alternatively you may email your application to: info@westerncapegov.com. Applications not submitted on or before the closing date as well as faxed copies will not be considered.

FOR ATTENTION : Western Cape Government Jobs

NOTE : To apply, you must submit a manual application. Please complete an application form (Z 83) and current CV (5 pages maximum) together with certified copies of ID, Academic qualifications and proof of other requirements as indicated in the advertisement. The post being applied for and the reference number must be clearly indicated on the Z83 application form. Applicants from relevant local communities will receive preference. The selection process will be guided by the EE targets of the employing department.

CLOSING DATE : 04 November 2019

POST 36/446 : OPERATOR: CARPENTRY REF NO: TPW 2019-177 (X2 POSTS IN PAARL)

SALARY : R145 281 per annum (Level 04)

CENTRE : Department of Transport and Public Works, Western Cape Government

REQUIREMENTS : Grade 10 (Junior certificate or equivalent qualification); A minimum of 3 years working experience in doing grading; A valid EC/ EC1 drivers licence with a valid PDP recommendation: Experience in operation of concrete construction plants Competencies: A good understanding of the following: Concrete construction works; General road maintenance, tools, material and acquisition; Tar and gravel road surfaces; Ability to work under pressurised circumstances and meet deadlines; Ability to deal with diversity; Self-motivated; Able to work in a team.

DUTIES : routine maintenance work on concrete structure; requisition of materials; maintenance of buildings on satellite camp sites; operation and maintenance of the plant; administrative duties; construction of new concrete structures with the ability to read drawings and bend schedules.

ENQUIRIES : Mr SH Jacobs at Tel No: (021) 863 2020

APPLICATIONS : To submit your application, hand deliver your application form from Monday to Friday between 07:00am to 17:00pm to: Unit F6 Bayside Office, 43 Erica Road, Table View, 7441, or you may post your application to: PO Box 60495, Table View, 7439, alternatively you may email your application to: info@westerncapegov.com. Applications not submitted on or before the closing date as well as faxed copies will not be considered.

FOR ATTENTION : Western Cape Government Jobs

NOTE : To apply, you must submit a manual application. Please complete an application form (Z 83) and current CV (5 pages maximum) together with certified copies of ID, Academic qualifications and proof of other requirements.
as indicated in the advertisement The post being applied for and the reference number must be clearly indicated on the Z83 application form Applicants from relevant local communities will receive preference The selection process will be guided by the EE targets of the employing department.

CLOSING DATE : 04 November 2019

POST 36/447 : ROAD MARKER: ROAD CONSTRUCTION REF NO: TPW 2019-178 (X4 POSTS IN PAARL)

SALARY : R102 534 per annum (Level 02)

CENTRE : Department of Transport and Public Works, Western Cape Government

REQUIREMENTS : Grade 10 (or equivalent qualification) Competencies: A good understanding of the following: Road works on line marking, handling of minor construction machines and equipment; Communication skills.

DUTIES : assist with line-markings, paint line on the road; assist with loading and/or off-loading of stock; provide assistance with placement of temporary warning signs; loading and/or off-loading of drums from truck; filling and re-filling of line marking machine; placement of cones on the road.

ENQUIRIES : Mr SH Jacobs at Tel No: (021) 863 2020

APPLICATIONS : To submit your application, hand deliver your application form from Monday to Friday between 07:00am to 17:00pm to: Unit F6 Bayside Office, 43 Erica Road, Table View, 7439, alternatively you may email your application to: info@westerncapegov.com Applications not submitted on or before the closing date as well as faxed copies will not be considered.

FOR ATTENTION : Western Cape Government Jobs

NOTE : To apply, you must submit a manual application. Please complete an application form (Z 83) and current CV (5 pages maximum) together with certified copies of ID, Academic qualifications and proof of other requirements as indicated in the advertisement The post being applied for and the reference number must be clearly indicated on the Z83 application form Applicants from relevant local communities will receive preference The selection process will be guided by the EE targets of the employing department.

CLOSING DATE : 04 November 2019

POST 36/448 : ROAD WORKER SUPERVISOR: ROAD MAINTENANCE REF NO: TPW 2019-179

SALARY : R145 281 per annum (Level 04)

CENTRE : Department of Transport and Public Works, Western Cape Government

REQUIREMENTS : Grade 10 (or equivalent qualification); a minimum of 3 years’ relevant experience; A valid EC1/EC driver’s license with a professional driver permit (PDP) is required recommendations: experience in operating and maintaining plant equipment; dealing with emergency situations pertaining to road related maintenance tasks competencies: a good understanding of the following: building, maintenance and reparation of roads; communication skills in at least two of the three official languages of the western cape; ability to work under pressure and meet deadlines; conflict and diversity management; self-motivated; able to work in a team.

DUTIES : Supervise train and inspect work of a team of road workers; carry out routine road maintenance on permanently surfaced proclaimed roads and road reserves; repair of the bitumen road surface; repair/erection of road signs; perform general duties to support road specialists with respect to maintenance, reparation and building, and cleaning of roads as well as related activities; erect road closure and signage according to SARTSM.

ENQUIRIES : Mr A Moerat at Tel No: (021) 863 2020

APPLICATIONS : To submit your application, hand deliver your application form from Monday to Friday between 07:00am to 17:00pm to: Unit F6 Bayside Office, 43 Erica Road, Table View, 7441, or you may post your application to: PO Box 60495, Table View, 7439, alternatively you may email your application to: info@westerncapegov.com Applications not submitted on or before the closing date as well as faxed copies will not be considered.

FOR ATTENTION : Western Cape Government Jobs

NOTE : To apply, you must submit a manual application. Please complete an application form (Z 83) and current CV (5 pages maximum) together with certified copies of ID, Academic qualifications and proof of other requirements as indicated in the advertisement The post being applied for and the reference
number must be clearly indicated on the Z83 application form. Applicants from relevant local communities will receive preference. The selection process will be guided by the EE targets of the employing department. NB: Candidates will be required to complete a practical exercise as part of the interview process as well as a medical fitness test as prescribed by the Construction Regulations as contained in the OHS Act 85/1993.

CLOSING DATE
04 November 2019

POST 36/449
OPERATOR: LINE MARKING AND SPECIAL LINE MARKING
REF NO: TPW 2019-180 (X2 POSTS IN PAARL)

SALARY
R145 281 per annum (Level 04)

CENTRE
Department of Transport and Public Works,Western Cape Government

REQUIREMENTS
Grade 10 (Junior certificate or equivalent qualification); A minimum of 3 years working experience in doing line markings or special line markings in a concrete construction plant; A valid EC/EC1 drivers licence with a valid PDP.

Recommendation: Experience in operation of self-propelled line marking machine and handheld special marker machine.

Competencies: A good understanding of the following: Operation of construction plant; Building, maintenance and repair of roads; Communication skills; Ability to work under pressurised circumstances and meet deadlines; Ability to deal with diversity; Self-motivated; Able to work in a team.

DUTIES
Repainting of road marking; Painting of new road markings; Pre-marking of lines; Operation and maintenance of plant (road marking machine, flat truck and bakkie); Maintenance and reparations of roads; Traffic accommodation according to SARTSM; Administrative duties inclusive of completion of logs and toolbox talks.

ENQUIRIES
Mr SH Jacobs at Tel No: (021) 863 2020

APPLICATIONS
To submit your application, hand deliver your application form from Monday to Friday between 07:00am to 17:00pm to: Unit F6 Bayside Office, 43 Erica Road, Table View, 7441, or you may post your application to: PO Box 60495, Table View, 7439, alternatively you may email your application to: info@westerncapegov.com. Applications not submitted on or before the closing date as well as faxed copies will not be considered.

FOR ATTENTION
Western Cape Government Jobs

NOTE
To apply, you must submit a manual application. Please complete an application form (Z 83) and current CV (5 pages maximum) together with certified copies of ID, Academic qualifications and proof of other requirements as indicated in the advertisement. The post being applied for and the reference number must be clearly indicated on the Z83 application form. Applicants from relevant local communities will receive preference. The selection process will be guided by the EE targets of the employing department.

CLOSING DATE
04 November 2019

POST 36/450
OPERATOR: ROAD CONSTRUCTION
REF NO: TPW 2019-181 (X4 POSTS IN PAARL)

SALARY
R145 281 per annum (Level 04)

CENTRE
Department of Transport and Public Works,Western Cape Government

REQUIREMENTS
Grade 10 (Junior certificate or equivalent qualification); A minimum of 3 years working experience in doing line markings or special line markings in a concrete construction plant; A valid EC/EC1 drivers licence with a valid PDP.


Competencies: A good understanding of the following: Operation of construction plants; General road maintenance; Communication skills; Ability to work under pressurised circumstances and meet deadlines; Ability to deal with diversity; Self-motivated; Able to work in a team.

DUTIES
Asset management clerical support; demand and acquisition Clerical support; logistical support services; other administrative duties; Ensure safety of road users; Ensure speed signs are correctly placed; Evaluate road and surrounding areas to determine tasks to be performed; Physical inspection of roads; Preparation of road surfaces; Determine quantity material needed and unloading thereof per determined distances; Repair and maintain roads; gravel shoulders and waterways; operating of various types of construction plant; supervision of labourers to ensure effective management and utilisation of labourers.

ENQUIRIES
Mr SH Jacobs at Tel No: (021) 863 2020
APPLICATIONS: To submit your application, hand deliver your application form from Monday to Friday between 07:00am to 17:00pm to, (1) Unit F6 Bayside Office, 43 Erica Road, Table View, 7441, or you may post your application to: PO Box 60495, Table View, 7439, alternatively you may email your application to: info@westerncapegov.com Applications not submitted on or before the closing date as well as faxed copies will not be considered.

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CLOSING DATE: 04 November 2019


SALARY: R102 534 per annum (Level 02)

CENTRE: Department of Transport and Public Works, Western Cape Government

REQUIREMENTS: ABET level 2; A valid code B driver’s licence. Competencies: Communication skills; Ability to work in a team; Good interpersonal skills; Planning and Organisation skills; Ability to perform routine tasks.

DUTIES: Perform messenger functions which entail: Sort and arrange correspondences in the registry; Collect, distribute and circulate correspondences; Record and control correspondence register; Keeping of registers.

ENQUIRIES: Ms T Tenant at Tel No: (021) 467 4751

APPLICATIONS: To submit your application, hand deliver your application form from Monday to Friday between 07:00am to 17:00pm to, (1) Attention: Western Cape Government Jobs, Unit F6 Bayside Office, 43 Erica Road, Table View, 7441, or you may post your application to (2) PO Box 60495, Table View, 7439, alternatively you may email your application to, (3) Attention: Western Cape Government Jobs, info@westerncapegov.com. Applications not submitted on or before the closing date as well as faxed copies will not be considered.

FOR ATTENTION: Western Cape Government Jobs

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CLOSING DATE: 04 November 2019