DEPARTMENT OF COOPERATIVE GOVERNANCE

The vision of the Department of Cooperative Governance is one of having a well-co-ordinated system of Government consisting of National, Provincial and Local spheres working together to achieve sustainable development and service delivery. The Department intends to invest in human capital, increase integrated technical capacity directed at service delivery and promote representivity in the Department through the filling of this post. The candidate of persons whose appointment/transfer/promotion will promote representivity will therefore receive preference.

CLOSING DATE: 01 November 2019

NOTE: The successful candidate will be appointed subject to positive results of the security clearance process and the verification of educational qualification certificates. Applications must be submitted on a signed Z83 Form (application form), obtainable from any Public Service department website, and should be accompanied by a comprehensive CV as well as certified copies of ID and all qualifications. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation. Incomplete applications or applications received after the closing date will not be considered. It is important to note that it is the applicant's responsibility to ensure that all information and attachments in support of the application are submitted by the due date. Due to the large number of responses anticipated, correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of the advertisement, please accept that your application has been unsuccessful. Thank you for the interest shown in the Department.

OTHER POSTS

POST 36/03: SENIOR INTERNAL AUDITOR REF NO: 27042/01

SALARY: R316 791 per annum (Level 08)

CENTRE: Pretoria


DUTIES: The successful candidate will perform the following duties: Liaise with the auditee, gathering of auditee background information, compilation of systems of internal control and development of audit programs, Conduct audits as per audit programs, raise findings of inadequate controls and complete audit working paper as per auditing standards and internal audit methodology. Draft audit reports and discuss with management. Perform follow-up internal audits on agreed management actions.

ENQUIRIES: Ms D Matlala Tel No: (012) 334 5711

APPLICATIONS: Applications may be posted to URS Response Handling, P O Box 11506, Tuggerpoort, 0056; submitted electronically via email: cogla53@ursonline.co.za or via fax: 086 415 5709

FOR ATTENTION: URS Response Handling Tel No: (012) 811 1900

POST 36/04: ADMINISTRATION OFFICER: SPATIAL PLANNING DISTRICTS AND REGIONS REF NO: 27042/02

SALARY: R257 508 per annum (Level 07)

CENTRE: Pretoria


DUTIES: The successful candidate will perform the following duties: Coordinate the National IDP assessments on an annual basis. Liaise with stakeholders at national,
provincial and municipal level regarding municipal planning processes
Coordinate and provide secretariat services to the relevant forums
Provide support in the implementation of effective systems to enhance the full
participation of national and provincial government and other stakeholders in
the IDP processes

**ENQUIRIES**
Mz Z Nkosi TEL No: (012) 395 4643

**APPLICATIONS**
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