ANNEXURE N

PROVINCIAL ADMINISTRATION: GAUTENG
DEPARTMENT OF COMMUNITY SAFETY

Gauteng DCS is an equal opportunity employer and gender sensitive employer and it is its intention to promote representivity in the Public Service through the filling of these posts. The Department committed to the achievement and maintenance of diversity and equity employment in the filling of vacant posts the objectives of section 195 (1) (f) of the Constitution of South Africa, 1996 (Act No: 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources Directives will be taken into consideration.

APPLICATIONS: Applicants must apply online at: www.gautengonline.gov.za
CLOSING DATE: 18 October 2019
NOTE: Applications must be submitted on form Z83, obtainable from any Public Service Department or on the internet at www.gov.za/documents the completed and signed form Z83 should be accompanied by a recently updated, comprehensive CV as well as certified copies of all qualification(s) and ID-document the certification must be within three (3) months. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA) Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three (3) months after the closing date of this advertisement, please accept that your application was unsuccessful. All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments) The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. Suitable candidates will be subjected to a personnel suitability check (criminal record, citizenship, credit record checks, qualification verification and employment verification).

MANAGEMENTN ECHELON

POST 35/59 : DIRECTOR: RISK AND INTERGRITY MANAGEMENT REF NO: REFS/004640
Diretorate: Risk Management

SALARY: R1 057 326 per annum. (An all-inclusive remuneration package)
CENTRE: Johannesburg
REQUIREMENTS: Matric plus a Bachelor Degree (NQF Level 7) in Risk Management/Internal Audit or relevant equivalent qualification in the related fields. Completed Articles within the relevant fields will be an added advantage. 6-10 years working experience in auditing and/or Risk Management environment, which include minimum 5 years in middle management. A valid code 8 driver’s license. No criminal record or cases pending against you. Knowledge and skills: Knowledge of standard practice in Internal Audit, SPPIA, accounting, auditing, programming, data processing, Analytical Method, Knowledge of Risk Management Policies and Frameworks, Relevant legislations relating to Risk Management, Fraud and anti-corruption, Financial Management, laws and regulations pertaining to financial accounting, internal controls, and corporate governance. Programme and project management. Records management, Resource management, planning and organising, problem solving and analysis, decision making, knowledge management, change management, good communication (verbal and written), interpersonal, negotiation, computer literacy, customer management, innovation/continuous improvements, results and quality management, leadership and flexible.

DUTIES: Management of Enterprise Risk management – Manage and facilitate the development of Organizational and risk management policies, strategies and framework, conduct continuous organizational risk management assessment, identify risk and develop response strategies, Monitor the implementation of risk
assessment responses, Facilitate the capacity building of Departmental staff on organizational risk management policies, processes and procedure, facilitate and coordinate and provide internal audit prevention of fraud and corruption, investigate all the allegation of fraud and corruption received from internal and external in all projects, conduct research and implement a fraud prevention and anti-corruption strategies, ensure ethical environment, Develop, implement and maintain security policies, procedures and system for integrity management, identify all risk and treats integrity of law enforcement agencies, conduct security and integrity awareness for the Department, Manage Human Resources, Construct all allegations of fraud and corruption received from internal and external in all projects, conduct research and implement a fraud prevention and anti-corruption strategies, ensure ethical environment and prevent integrity of law enforcement agencies, conduct security and integrity awareness for the department, Manage Human Resources, Manage performance of Staff, grievances, leave in accordance with the relevant policies, Manage Financial Resources - manage monthly expenditures and ensure regular budget control.

ENQUIRIES
Ms Makgopa Evelyn Tel No: (011) 689 3726/3845

DEPARTMENT OF HEALTH

It is the department's intention to promote equity through the filling of all numeric targets as contained in the Employment Equity Plan. To facilitate this process successfully, an indication of race, gender and disability status is required.

ERRATUM: SEDIBENG DISTRICT HEALTH SERVICES:
Kindly note that the post of Assistant Director - Occupational Hygiene Risk Management advertised in the Public service Vacancy Circular 27 dated 26 July 2019, amended as follows: Salary Notch R517 326 per annum (plus benefits), as part of the duties: Assistance is needed in Environmental unit if the need arises. Those that applied need not re-apply. Enquiries: Ms S Sejake Tel No: (016) 950 6019, Address: Sedibeng DHS Private Bag X023 Vanderbijlpark, 1900, Cnr Frikkie Meyer & Pasteur Blvd. The closing date has been extended to 18 October 2019.

UNIVERSITY OF PRETORIA

ORAL HEALTH CENTRE:
Kindly note that the post of Dental Assistant Grade 1 or 2 with Ref No: UPOHC/0003 advertised in Public Service Vacancy Circular 28 dated 02 August 2019 with the closing date 19 August 2019, The requirements for the post have been amended as follows: Candidates must have at least have 4 years' experience as a Dental Assistant. New applications are welcomed if you have applied for the post previously there is no need for you to re-apply as your application will be considered you can add to the application you have send if there is a need regarding the amendments made to the post. The closing date for the post has been extended to 18 October 2019. Enquiries: SR GE Khumalo Tel No: (012) 319 2644. Applications must be delivered to: Ms. L Debeila, Human Resource at Louis Botha A Building, Room 2-1, Dr. Savage Road, Riviera, Pretoria Or mail to Ms L Debeila PO Box 1266, Pretoria, 0001, Tel No: (012) 301 5713. NB! Kindly attach certified copies of your Qualifications, Identity book, Curriculum Vitae HPCSA Registration and Z83.

OTHER POSTS

POST 35/60: HEAD OF CLINICAL UNIT: GENERAL SURGERY REF NO: HOU-GS-01/TMRH (X1 POST)
Directorate: Medical

SALARY: Grade 1: R1 728 807 – R1 834 890 per annum (All-inclusive package)
CENTRE: Thelle Mogoerane Regional Hospital
REQUIREMENTS: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as medical specialist in general surgery: Master of Medicine in General Surgery (M.MED General Surgery) and/or Fellowship of the College of Surgeons of South Africa - FCS (SA) A recognised diploma or sub-specialty in a branch of General Surgery of South Africa will be an added advantage. A minimum of five (5) completed years of relevant experience after registration with HPCSA as a medical specialist in General Surgery is mandatory.

DUTIES: Clinical leadership of Thelle Mogoerane Regional Hospital General Surgery Unit or Department Implementation of sound values, work ethics, improved patient experience, reduced patient waiting time and active bed management in General Surgery unit. Responsible for training and guidance of medical officers, medical...
interns, community service doctors, undergraduate and postgraduate students and other health professionals. Ensure compliance to National Core Standards and/or Ideal Hospital Standards regarding to the General Surgery unit. Ensure accurate and appropriate medical records are maintained in accordance with legal and ethical requirement. Assist in medico-legal reports and attend to relevant legal matters, as requested from time to time. Participant in developing unit operational plans and prepare monthly statistics, quarterly and annual reports. The potential candidate should be highly skilled in operative general surgery, perform clinical work and take part in commuted overtime. Should manage the recruitment of doctors, sign performance management contract with them and monitor them. Conduct mortality, morbidity, academic and patient care meetings the head of clinical unit is expected to participate in hospital head of departments and internal cluster meetings, collaborate with other hospital sections and promote teamwork. Also, should liaise with the external cluster and implement efficient sub-cluster outreach services at least once a month to the primary care platform i.e district health clinics and district hospitals.

ENQUIRIES:
Dr. E.C Chukwuma Tel No: (010) 345 0006

APPLICATIONS:
Applications should be submitted to Thelle Mogoerane Regional Hospital, 12390 Nguza Street, ext 14, Vosloorus, 1475, 1st Floor Main Entrance (Steel Cabinets) and sign in the register book or post to Private Bag X01, Airode, 1451.

NOTE:
The appointed employee will be subjected to Personnel Suitability Check (PSC), (OHS) Medical surveillance as required in the HBA, at no cost. People with disabilities are welcome to apply. Applications must be filled on a Z83 form accompanied by a comprehensive CV highlighting or stating the requirements mentioned above; and certified copies of ID and qualifications (not older than 3 months) Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointment will be verified. Persons in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Candidates will be subjected to security screening and vetting process: criminal clearance, citizenship, credit records. Applications received after closing date will not be accepted. The Department reserves the right to not make an appointment/fill the post. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department. Thelle Mogoerane Regional Hospital is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference. Please Note: The Public Service does not charge any fees for applying for posts. Should you be asked for a fee, please let the authorities know.

CLOSING DATE:
18 October 2019

POST 35/61:
REGISTRAR REF NO: HRM 85/2019
Directorate: Surgery- Plastic Surgery Division

SALARY:
R821 205 per annum plus benefits

CENTRE:
Steve Biko Academic Hospital

REQUIREMENTS:
MBChB or equivalent. Current registration with the HPCSA as an independent medical practitioner. Surgical Primaries and intermediates will be an added advantage. The many and diverse functions of this position encompass aspects of patient care, education, research (must participate in original basic or clinical research). The service aspects include ensuring correct surgical treatment of patients. The academic Programme will include patient care presentations, subject discussions and attendance of the post graduate academic programme. This position is intended for grooming of candidates who are pursuing a surgical career.

DUTIES:
Locate work in a public service context. Plan and organize work to achieve objectives that meet service standards; lead a team to solve workplace problems and conflicts; identify performance requirements and improve work team performance. Manage own performance and development. Communicate in the workplace and in the work team; lead change in a team in the workplace. Produce data and analyze statistics for workplace operations in the department. Logbook Deliver and monitor client service; Secure and allocate resources and a budget to
achieve workplace objectives; maintain physical and electronic information records and use computers and/or equipment to achieve work team objectives.

ENQUIRIES : Prof T Mulauzdi Tel No: (012) 354 2113
APPLICATIONS : Steve Biko Academic Hospital, Private Bag X 169, Pretoria, 0001 or hand delivered to Cnr Malherbe & Steve Biko Road, Main Entrance at Level 3.
NOTE : Applications must be submitted with a Z83 form, certified copies of ID and certificate of qualifications. Steve Biko Academic Hospital is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference.

CLOSING DATE : 18 October 2019
POST 35/62 : DEPUTY DIRECTOR FINANCE REF NO: CHBAH216 (X1 POST)
Directorate: Finance

SALARY : R733 257 per annum (Level 11) (All-Inclusive package)
CENTRE : Chris Hani Baragwanath Academic Hospital
REQUIREMENTS : A three-year National Diploma/Degree in Financial Management/Accounting. 12 Years’ experience in the financial management field of which 10 years must be at Assistant Director level environment Must have experience in finance administration, budgeting and expenditure control, cost center management, internal control, financial and management reporting and re-engineering of business process for optimum results Computer literacy (Ms Word, Ms Excel, PowerPoint) Must possess expert knowledge on regularity prescripts governing financial activities within the public sector Advanced knowledge of spreadsheets and reporting skills is a pre-requisite Knowledge of the public service legislations, policies and procedures Good written and advanced communication skills. Supervisory, planning, organizing and problem-solving skills must be able to manage and lead a team Ability to multi-task and prioritize Ability to work in a high volume and highly pressured environment Ability to support the Director: Finance. Ability to manage a high value goods, services and equipment budget Must be able to plot trends and make recommendations Exposure to BAS, SAP and exposure to re-engineered business procedures and change management will be an advantage.

DUTIES : Lead, monitor and manage the finance department accounts payable, budget management units Compilation of multiyear budget, budget control and cost center management Ensure proper financial control and compliance with delegation. Compile monthly, quarterly and annual reports Contribute to the department's planning, budgeting and procurement processes as well as monitoring and evaluation Ensure that conditional grants budget is spent according to the Business plans Assist in the coordination and management of the grants Compilation of conditional grants Business Plan, monthly and quarterly reports Ensure compliance to DORA framework conditions and requirements in relation to schedule 4 and 5 grants. Ensure reconciliations of transversal system (BAS, SAP, PERSAL and, MEDSAS) and including reconciliations of supplier's accounts and petty cash are performed on monthly basis Management of audit findings and ensure improvement of audit outcomes Effective management of risk Co-ordinate and execute policy strategy Manage and review of personnel performance.

ENQUIRIES : Ms. D Mangezi Tel No: (011) 933 9856
APPLICATIONS : Applications should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.
NOTE : Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable) (Certificate should not be more than three (3) months old) Relevant service certificates Failure to submit all the requested documents will result in the application not being
considered If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification) The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993 CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s) The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department People with disability are encouraged to apply.

CLOSING DATE: 25 October 2019

POST 35/63: MEDICAL OFFICER REF NO: MED 18/2019 (X3 POSTS)
Directorate: Medical

SALARY:
Grade 1: R821 205 per annum (all inclusive packages)
Grade 2: R892 551 per annum (all inclusive packages)
Grade 3: R1035 831 per annum (all inclusive packages)

CENTRE: Kopanong Hospital

REQUIREMENTS:
Appropriate qualification that allows registration with the HPCSA as Medical Practitioner One must have completed community service, registered and have proof of the current registration with the HPCSA. Grade 2: A minimum of 5 years appropriate experience as Medical Officer with the HPCSA is required. Grade 3: A minimum of 10 years appropriate experience as Medical Officer after registration with the HPCSA is required.

DUTIES:
The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patients Supervise junior doctors (interns and community service doctors) Attend relevant administrative meetings like mortality, near miss and completing MEDICO legal documents timeously (e.g death certificates) Improve quality of care by providing appropriate clinical care Reduce medical litigation by exercising good clinical ethos Implement and monitor adherence to National Core Standards Participate in multidisciplinary team to the management of patients Ensure that administration and record keeping is done in the department Be willing to participate in commuted overtime and after-hour duties to provide continuous uninterrupted care of patients.

ENQUIRIES: Dr P Mabena Tel No: (016) 428 7160

APPLICATIONS: Kopanong Hospital, HR office, 2 Casino Road, Duncanville, or Posted to P/bag X031 Vereeniging 1930.

NOTE:
Fully completed Z83, CV, certified copies of ID and qualifications not Older than three Months must be submitted. People with disabilities Are encouraged to apply medical Surveillance will be conducted to successful candidate If you did not hear from us within three months Please consider your application unsuccessful.

CLOSING DATE: 18 October 2019

POST 35/64: OPERATIONAL MANAGER NURSING SPECIALTY (PN-B3) – MEDICINE & PSYCHIATRY REF NO: CHBAH 217 (X1 POST)
Directorate: Nursing Services - Medical

SALARY: R562 800 per annum

CENTRE: Chris Hani Baragwanath Academic Hospital (CHBAH)

REQUIREMENTS:
Basic R425 qualification (i.e diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing council as a Professional Nurse Post basic nursing qualification with duration of one year, accredited with SANC in Advanced Psychiatry Nursing Science A minimum of 9 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing At least 5 years of the period referred to above must be appropriate or recognisable experience after obtaining the 1 year post basic qualification in Advanced Psychiatry Nursing Science. Current registration with the South African Nursing Council Knowledge of legal prescripts
that regulate nursing and health services. Computer literacy i.e. (Ms Word, Power Point) Ability to work independently and innovate, problem solving, communication and decision-making skills. Strong leadership, conflict resolution and sound interpersonal skills are necessary. Understanding of National Core Standards, PFMA, Labour relations and other relevant legislative frameworks. Prepared to do night duty and corridor supervision under the supervision of an Area Manager. Report writing skills.

Competencies/Knowledge/Skills: Knowledge of legal prescripts that regulate nursing and health services. Computer literacy i.e (Ms Word, Power Point) Ability to work independently and innovatively. Knowledge of nursing care processes and procedures, nursing strategy, nursing statutes, core standards and other relevant frameworks such as Nursing Act, OHS Act, Patient Right Charter, Batho Pele Principles, Public Service Regulations, Labour Relations Act, Disciplinary Code and Procedure, Grievance Procedure, etc. Financial and budgetary knowledge pertaining to the relevant resources under management. Insight into the procedures and policies pertaining to nursing care. Skills: Leadership, organizational, facilitation, presentation and decision making skills. Problem solving skills within the limit of the public sector and institutional policy framework. Personal: Responsiveness, pro-activeness, professionalism, accuracy, flexibility, initiative, cooperation, team player, supportive, assertive.

Applicant should be prepared to undergo medical surveillance as an inherit job requirement.

**DUTIES**: Supervision over day to day operations of the unit. Manage effective utilization and supervision of human, financial and material resources. Promote quality of nursing care as directed by the scope of practice. Maintain professional growth/ethical standards and self-development. Promote nursing ethos and professionalism. Involvement in the Hospital Quality Assurance and Quality Improvement programmes. Coordinate unit meetings and liaison with members of the multidisciplinary team. Maintain a positive practice environment and participate in education and training of student nurses.

**ENQUIRIES**: Mr N.B. Mulaudzi Tel No: (011) 933 8402/0134

**APPLICATIONS**: Applications should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.

**NOTE**: Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable) (Certification should not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

**CLOSING DATE**: 25 October 2019
POST 35/65 : CHIEF DIAGNOSTIC RADIOGRAPHER – GRADE 1 REF NO: CDR01/TMRH (X1 POST)
Directorate: Allied

SALARY : R466 119 – R517 326 per annum (plus benefits)
CENTRE : Thelle Mogoerane Regional Hospital
REQUIREMENTS : Appropriate qualification that allows for the required registration with the Health Professions Council of South Africa in Radiography. Current proof of registration with the Health Professions Council of South Africa as a Radiographer must be attached. A minimum three (3) appropriate/recognizable experience in Radiography after registration with the Health Professions Council of South Africa as a Radiographer. A valid driver’s license. Good communication, organizational and conflict resolution skills.

DUTIES : Select the exposure factor with due cognizance of all factors. Expose and process X-rays and ensure X-rays are taken and meet high professional status. Make sure that regulations pertaining to radiation, protection and safety are adhered to and that the budget is controlled. Receive cognizance of the traumatic and pathological condition that may be present and accept responsibility for the patient. Supervise subordinates. Ensure regular services of X-ray equipment. Perform any other duty that may be delegated by the supervisor. Must be able to work independently without supervision. Must be willing to cover a 24 hours duty roster. Attend departmental meetings, quality assurance, supervise students, coordinate training needs, manage the department and adhere to HR, Labour policies and regulations and convey of departmental PMDS. Attends all internal and provincial GDoH meetings.

ENQUIRIES : Ms. D. Chauke Tel No: (010) 345 0223
APPLICATIONS : Applications should be submitted to: Thelle Mogoerane Regional Hospital, 12390 Nguza Street, ext 14, Vosloorus, 1475, 1st Floor Main Entrance (Steel Cabinets) and sign in the register book or post to Private Bag X01, Airode, 1451.
NOTE : The appointed employee will be subjected to Personnel Suitability Check (PSC), (OHS) Medical surveillance as required in the HBA, at no cost. People with disabilities are welcome to apply. Applications must be filled on a Z83 form accompanied by a comprehensive CV highlighting or stating the requirements mentioned above; and certified copies of ID and qualifications (not older than 3 months). Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointment will be verified. Persons in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Candidates will be subjected to security screening and vetting process: criminal clearance, citizenship, credit records. Applications received after closing date will not be accepted. The Department reserves the right to not make an appointment/fill the post. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department. Thelle Mogoerane Regional Hospital is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference. Please Note: The Public Service does not charge any fees for applying for posts. Should you be asked for a fee, please let the authorities know.

CLOSING DATE : 18 October 2019

POST 35/66 : CLINICAL PROGRAMME COORDINATOR GR 1 REF NO: HRM 23/2019 (X1 POST)
Clinical Education and Teaching Unit
Directorate: Nursing Services

SALARY : R444 276 per annum (plus benefits)
CENTRE : Sterkfontein Hospital
REQUIREMENTS : Grade 12 (Standard 10), Basic R425 qualification, i.e. Diploma/Degree in Nursing that allows registration with SANC as a registered nurse. A minimum of 7 years appropriate experience in Nursing. After registration as a Professional Nurse. At least 4 years of the period above must be in management of Psychiatric patients.
minimum of one-year experience in Nursing Education/Staff Development and Supervisory experience will be an added advantage Must have a Post Basic Qualification in Nursing Education registered with the SANC Advanced Psychiatric Qualification will be an added advantage Must have a valid Driver’s licence Computer skills Microsoft Word, Excel, PowerPoint and presentation skills Effective communication skills Ability to write and analyse Training and Development Reports Proof of current registration with SANC Good people management, complex problem solving, innovative and project management skills Ability to plan and organize own work Be passionate about training and development of staff and student nurses

**DUTIES**

Facilitate, co-ordinate and assess nursing staff learning needs in both theory and practice to promote sustainable growth, development and professional knowledge Align the training of nurses to the needs of the institution Compile the annual training program, schedule lectures and in-service trainings/courses in line with Gauteng Department of Health objectives Implement and monitor adherence to Gauteng Continuous Professional Development model for professional growth Develop and implement a strategy for conducting psychiatric nursing groups and other programs in Nursing Assist in the implementation of mentoring and coaching programs for the nursing staff Support all programs within the Sub District on Mental Health Promotions Participate in committees as delegated Submit quality training reports according to set standards Co-ordinate training for the institution in line with the Skills Development Act and other related legislation Assist Nursing Management with the implementation of the Professional Ethos & Ethics Program which is aligned to the National Nursing Strategy Coordinate student’s placements and activities in the hospital Provide Clinical accompaniment which includes clinical teaching to enhance student’s competencies. Exercise control over students Provide students with clinical guidance and support Strengthen and implement training of Mental Health Coordinate and run projects as required.

**ENQUIRIES**

Ms. M.M Sono Tel No: (011) 951-8202

**APPLICATIONS**

Sterkfontein Hospital, Private Bag X2010, Krugersdorp, 1740, or hand delivered to the application box at the entrance.

**NOTE**

Applications must be submitted with a Z83, CV, certified copies of ID and Qualifications. Sterkfontein Hospital is committed to the pursuit of diversity, redress and will promote representation in terms of race, disability and gender.

**CLOSING DATE**

18 October 2019, Time: 12H00

**POST 35/67**

**ARTISAN CHIEF GRADE A REF NO: TDH11/2019**

Directorate: Property

**SALARY**

R386 487 per annum

**CENTRE**

Tshwane District Hospital

**REQUIREMENTS**

Three year Diploma/degree in Engineering (Mechanical or Electrical) and Building (Structural, Civil or Construction) or equivalent, with 5 years’ experience as an Artisan Foreman Project Management qualification Training in OHS Act Knowledge of Legal compliance Financial management, planning and monitoring, high level of accuracy, negotiating and co-ordinating skills Presentation skills. Communication skills Health infrastructure including general machinery and equipment Knowledge of other technical fields Computer literate Report writing skill A valid Driver’s licence.

**DUTIES**

Day to day maintenance management and quality assurance Keep database of works orders, Contracts and Statistics Project Management and reporting to relevant Stakeholders Ensure accurate specifications for minor renovations project Monitor and oversee construction, maintenance, repairs and servicing work being conducted by Department of Infrastructure Development and external Contractors Management of period’s contracts and buildings audits Horticulture, pest control and landscaping Provide technical advice to end users Monitor the Standards of neatness in the garden and buildings Ensure moving of equipment’s, furniture’s and redundant Ensure daily removal of general medical waste and monitoring use of medical gases Promote health and safety of staff and use of protective clothing Implement compliance requirements with Building Regulations, OHS Act, IUSS and National Health Core Standards FMU Budget control Stock control Monitor performance, attendance, leave and punctuality of subordinates.

**ENQUIRIES**

Mrs Matube MW Tel No: (012) 354 7604
APPLICATIONS : All applications received for the posts should be sent to: Tshwane District Hospital, Private Bag x179 Pretoria 0001 or Candidates should apply directly to the Hospital in HR Department.

CLOSING DATE : 18 October 2019

POST 35/68 : SOCIAL WORK SUPERVISOR – GRADE 1 REF NO: SW01/TMRH (X1 POST)
Directorate: Allied

SALARY : R384 228 – R445 425 Per annum plus benefits

CENTRE : Thelle Mogoerane Regional Hospital

REQUIREMENTS : A four year Degree in Social Work Current Registration with SACSSP as a social worker Minimum of seven (7) years’ experience in social work after registration as a social worker with the SACSSP A minimum of 3 years’ experience in a health care environment will be an added advantage Previous experience with mentoring or supervision of students and subordinates Knowledge of public service legislation, policies and procedures as well as that of the Social Work profession as applies to the health sector Ability to work within a multidisciplinary team.

DUTIES : Overall management and supervision of staff Implementation of the Supervision policy and the PMDS system Manage the Social Work department at the institution within the scope, professional and statutory requirements of the SACSSP and Social Work Profession Ensure implementation of the Quality Assurance Programme and support other mandates of the department and institution in terms of audits, reporting and implementation of corrective measures Provide input into compilation of the strategic and operational plans of the department and hospital Manage assets and all human and financial resources of the social work department Prepare and analyse monthly statistics to plan workload allocation Expand the intersectional communication with relevant partners and stakeholders Represent the department and institution at various forums and meetings as per delegation, internally and externally implement the decisions and plans taken at departmental and institutional level Ensure professional development of staff and adherence to CPD requirements Perform any duties as allocated by management.

ENQUIRIES : Ms D Chauke Tel No: (010) 345 0223

APPLICATIONS : Applications should be submitted to Thelle Mogoerane Regional Hospital, 12390 Nguza Street, ext 14, Vosloorus, 1475, 1st Floor Main Entrance (Steel Cabinets) and sign in the register book or post to Private Bag X01, Airode, 1451.

NOTE : The appointed employee will be subjected to Personnel Suitability Check (PSC), (OHS) Medical surveillance as required in the HBA, at no cost People with disabilities are welcome to apply Applications must be filled on a Z83 form accompanied by a comprehensive CV highlighting or stating the requirements mentioned above; and certified copies of ID and qualifications (not older than 3 months) Applicants must indicate the post reference number on their applications Failure to submit the required documents will result in the application not being considered Qualifications of candidates recommended for appointment will be verified Persons in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA).Candidates will be subjected to security screening and vetting process: criminal clearance, citizenship, credit records Applications received after closing date will not be accepted The Department reserves the right to not make an appointment/fill the post Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department. Thelle Mogoerane Regional Hospital is committed to the pursuit of diversity and redress Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference Please Note: The Public Service does not charge any fees for applying for posts Should you be asked for a fee, please let the authorities know.

CLOSING DATE : 18 October 2019
POST 35/69: STUDENT COUNSELLOR PND1/PND2 REF NO: CHBNC/2019
SEPTEMBER/SCOUNCIL
Directorate: Nursing Education and Training

SALARY: PND1: R383 226 per annum (plus benefits)
PND2: R471 333 per annum (plus benefits)

CENTRE: Chris Hani Baragwanath Nursing College

REQUIREMENTS:
Basic qualification accredited with SANC in terms of Government notice R425 (i.e diploma/degree in Nursing) or registered with the SANC as a Psychiatric nurse Post basic qualification in Nursing Education registered with SANC A minimum of 4 year’s appropriate and recognizable nursing experience after registration as a Professional Nurse with SANC in General Nursing. PND2 minimum of four (4) years appropriate/recognizable nursing experience after registration as a Professional Nurse and 10 years appropriate experience in Nursing Education At least 2 years’ experience in Psychiatric environment or Counselling Services A valid driver’s license Sound communication Computer literacy Report writing and presentation skills.

DUTIES:
The successful candidate will be responsible for amongst others, the following tasks:
Plan and manage learner counselling and support programmes Conduct classroom presentation of study and life skills to improve academic performance Assessment and referral of individual learners with personal/social problems Promotion of general welfare, personal and professional development of learners Student’s advocacy Support and guidance of Student Representative Council Marketing and Recruitment of prospective nursing students Orientation of newly appointed students Participate in research relevant to Nursing Education, Policy development, review and evaluation of student support programmes Engage in own continuous professional development (CPD) related to student support The ability to work in a team and under pressure other delegated tasks.

ENQUIRIES:
Ms B.E Mothebe Tel No: (011) 983 3086

APPLICATIONS:
Applications should be submitted at the Chris Hani Baragwanath Nursing College (inside the Hospital premises), Chris Hani Road, Diepkloof, Soweto or posted to Private Bag X05, Bertsham, 2013.

NOTE:
Applications must be submitted on a Z83 form with your C V, certified copies of your I.D, current SANC receipt, valid driver’s license and attached Qualifications Certified copy of service records in Nursing Education State all your competencies including computer literacy in your C.V Certification stamp must not be over six months on the day of submitting the application Smart card must be copied both sides (Driver’s license and ID) Employment history must reflect the complete calendar date (e.g 01 April 2017) on the C.V the successful candidates will be subjected to positive results of the security clearance process (citizen, criminal records and financial records) and the verification of educational qualifications certificates It is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA) the successful candidate will be subjected to Pre-employment medical surveillance conducted by the Occupational Health Nurse Practitioner (OHNP) Incomplete applications or applications received after closing date will not be considered.

CLOSING DATE:
18 October 2019 12h00 am

POST 35/70: ASSISTANT DIRECTOR REF NO: HRM 22/2019
Directorate: Patient Administration

SALARY: R376 596 per annum (Level 09) (Plus Benefits)

CENTRE: Sterkfontein Hospital

REQUIREMENTS:
Grade 12 with 10 years’ experience of which 5 years must be on Supervisory level or National Diploma or equivalent NQF 6 certificate in Public Administration/Office Management or related qualification with at least 5 years’ experience in Patient Administration of which 3 years must be in a Supervisory level Knowledge and understanding of the application of Government and Departmental Policies and Guidelines Strategic capability and leadership (Good communication, verbal and written skills) Computer literacy Ability to work independently and under pressure Able to coordinate with other units of the department Be a team player with the ability to work cross functionally A valid driver’s licence.
DUTIES: Provide Administrative support to Patient Admin and Support directorate Plan, organize and control Administrative activities pertaining to patients PMDS of Supervisors and staff Conduct daily inspections of Departments Manage the Electronic filing system Monitor and control the frontline services in accordance to the deliverability tool Champion and assist the team by communicating mission and vision of the Department Knowledge of PFMA and Treasury Regulations Management of Human Resources Also manage the following Departments; Transport, IT, Telecommunication and the Main Kitchen.

ENQUIRIES: Mr. B.H. Shuping Tel No: (011) 951-8207

APPLICATIONS: Sterkfontein Hospital, Private Bag X2010, Krugersdorp, 1740, or hand delivered to the application box at the entrance.

NOTE: Applications must be submitted with a Z83, CV, certified copies of ID and Qualifications. Sterkfontein Hospital is committed to the pursuit of diversity, redress and will promote representation in terms of race, disability and gender The specific reference number of the post must be quoted; failure to comply with these instructions will disqualify your application from being processed Suitable candidates will be subjected to personnel suitability checks (criminal record check, qualification/study verification and credit check) Successful candidates will undergo a Medical screening test.

CLOSING DATE: 18 October 2019 Time: 12H00

POST 35/71: ASSISTANT DIRECTOR (FACILITY MANAGER) REF NO: 004629

Directorate: Forensic Pathology Service
Re-advertisement, and all applicants who had previously applied for this position are encouraged to re-apply

SALARY: R376 596 - R443 601 per annum (plus benefits)

CENTRE: Johannesburg FPS

REQUIREMENTS: A recognized three (3) year Degree/National Diploma in health related field, with a minimum of three (3) years’ experience in supervisory level, or Grade 12/STD 10 certificate with a minimum of six (6) years’ experience in supervisory level Knowledge and understanding of all Legislative frameworks governing Public Service Excellent communication, interpersonal, reporting and writing skills. Computer literacy and a valid driver’s license Exposure in the field of Forensic Pathology Service, will be an added advantage.

DUTIES: Manage and administer the Forensic Pathology Service facility with a view to provide efficient and effective service to the public Ensure effective, efficient and economical development of personnel; provide teaching and advice to Forensic Officers with a view to eliminate any implementation barriers Discipline Management within the facility Collate and analyze information obtained to provide the required statistics and quarterly reports Prepare budgets for the relevant financial year Give evidence in courts of law whenever required Provide assistance to other FPS facilities and Managers in cases of disaster and major incidents Ensure monthly submission of reports.

ENQUIRIES: Mr S Madibane Tel No: (082) 854 2327

APPLICATIONS: Applications must be hand delivered to Forensic Medical Services, No 45 Commissioner Street, Life Centre Building, Ground Floor, Johannesburg or can be posted to Forensic Pathology Services P.O Box 7128, Johannesburg 2000.

NOTE: Application must be submitted on Z83 form, obtainable from any Public Service Department or on www.dpsa.gov.za/documents, certified copies of ID, qualifications and Curriculum vitae with a detailed description of duties and the names of two referees must accompany your application. Successful candidates will be subjected to OHS medical surveillance as required by HBA regulations within the OHS Act 85 of 1993 and Personnel Suitability Checks (PSC): It is a legislative requirement that all newly appointed staff members are subjected to Personnel Suitability Checks (PSC) - verification), upon appointment within the Department This verification process entails reference checks, identity verification, qualifications verification, criminal records checks as well as a credit/financial stability checks The Department of Health is committed to providing equal opportunities and practises, Affirmative action employment It is our intention to promote representatives (race, gender, disability) in the Department through the filling of these posts and candidates whose transfer, promotion, or appointment will
promote representatives will receive preference. The successful candidate will be required to enter into an employment contract and sign an annual performance agreement. All applicants are required to declare any conflict or perceived conflict of interest. All applicants are required to disclose membership of Boards and directorships that they may be associated with. The successful candidate will have to annually disclose her or his financial interests. NB as of 1st July 2006, all new appointments in the public service have to be part of the Government Employee Medical Scheme (GEMS) in order to qualify for a Government Medical Subsidy.

Correspondence will be limited to shortlisted candidates only. If you have not been contacted within three months after the closing date of this advertisement, please accept that your application was unsuccessful.

**CLOSING DATE** : 18 October 2019

**POST 35/72** : ADMINISTRATION OFFICER REF NO: CHBAH218 (X2 POSTS)

Directorate: Administration

**SALARY** : R257 508 per annum (Level 07) (plus benefits)

**CENTRE** : Chris Hani Baragwanath Academic Hospital

**REQUIREMENTS** : Grade 12 with 3-5 years' experience in Patient Administration Records management and Computer literacy (Ms Office) Knowledge of MEDICOM System, UPFS tariffs, Patient Classification Knowledge of National Core Standard, National Archives and Audit Knowledge and procedure in mortuary Knowledge of supervising shifts, communication skills, negotiation skills, problem solving skills especially in Patient Administration, Good interpersonal relations, good customer care, impose disciplinary measures and deal with grievances when necessary, Knowledge of regulations/prescripts and procedures related to Patient Administration, Knowledge and skills in Patient and Record Management Applicant should be prepared to undergo medical surveillance as an inherent job requirement.

**DUTIES** : Supervision, Monitoring and evaluation of operations in and out Patient Administration and Records management. Make sure the classification are classified correctly according to UPFS and ensure the regulations and legislation are adhere to. Assist Revenue Department on Revenue collection, Quality improvement plan, Ensure that Patients are Admitted and Discharged correctly on the system and also in Manual, Ensure that all the Records created Manually are registered and comply with circular 11 of 2013 for Down Time Compile a Down Time Report and make submission to Head office. Performance evaluation in accordance with Human Resource prescripts and Labour Relation Regulations. Update job Description for the staff. Ensure that the Patient Administration weekly and Monthly Meeting are taking place. Compile statistics for the sections. Compile weekly and Monthly Reports. Perform any other duties delegated by supervisor. Ensure the Filling and Retrieval of Patient's Records and other related clinical notes to ensure Safekeeping and disposal of files and documents in terms of the Archives Act. Be prepared to work shifts and to rotate to different sections on Patient Administration. Perform all other duties related to Patient Administration Department as assigned by the Assistant Director. Be able to perform team leadership roles as designated and report to supervisor. Assist with performance appraisal of junior staff in team. Profile: Excellent time management, organizational skills, communication skills, Presentation and team work skills. Self-motivated and goal orientated Analytical and Solution orientated Communication with various stakeholders (patients, community and employees).

**ENQUIRIES** : Ms. V Ndou Tel No: (011) 933 8114

**APPLICATIONS** : Applications should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.

**NOTE** : Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY) Documents to be attached is certified ID document,
certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable) (Certification should not be more than three (3) months old). Relevant service certificates Failure to submit all the requested documents will result in the application not being considered If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification) The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993 CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s) The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department People with disability are encouraged to apply.

CLOSING DATE: 25 October 2019

POST 35/73: PROFESSIONAL NURSE – GENERAL REF NO: 16/2019 (X2 POSTS)
Directorate: Nursing

SALARY: Grade 1: R256 905 per annum (plus benefits)
CENTRE: Kopanong Hospital
REQUIREMENTS: Grade twelve plus basic R425 qualification (i.e. diploma/degree in nursing) or an equivalent qualification that allows registration with SANC as a Professional Nurse and Midwife A minimum of one year appropriate/recognizable nursing experience as a Professional Nurse registered with SANC The candidate must be computer literate and also have good communication skills, both verbal and written Candidate must have good ethical practice and a caring attitude Be prepared to rotate, work shifts day and night including weekends and Public holidays.

DUTIES: Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices and how this impact on service delivery Perform a clinical nursing practice in accordance with the nursing standards as determined by the Health Facility Demonstrate effective communication with patients, supervisors and other Clinicians, including report writing when required Work as part of the Multidisciplinary team to ensure good nursing care Work effectively, cooperatively and amicably with people of diverse intellectual, cultural, racial or religious differences Be able to plan and organize own work and support other personnel to ensure quality nursing care Display caring attitude towards patients, promoting and advocating proper treatment and care be supportive to the manager to achieve the goals of the unit and that of the hospital.

ENQUIRIES: MS ME Polo Tel No: (016) 428 7130
APPLICATIONS: Fully completed Z83, CV, certified copies of ID and qualifications not Older than three Months must be submitted to: Kopanong Hospital, HR office, 2 Casino Road, Duncanville, or Posted to P/bag X031, Vereeniging, 1930.

NOTE: People with disabilities are encouraged to apply. If you did not hear from us within three months please consider your application unsuccessful Medical Surveillance will be conducted to successful candidate.

CLOSING DATE: 18 October 2019

POST 35/74: PROFESSIONAL NURSE: LABOUR WARD REF NO: TDH 0013/2019 (X2 POSTS)

SALARY: R256 905 - R297 825 per annum
CENTRE: Tshwane District Hospital
REQUIREMENTS: Basic R425 or R683 qualification with Midwifery (i.e Degree/Diploma in Nursing that allows registration with the South African Nursing Council as a Professional Nurse A minimum of 3-5 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing 2years experience working in labour ward and training on PMTCT, ESMOE, HBB and MBHFI, Proof of current registration with SANC.
**DUTIES**: Provision of a high quality nursing care that is holistic and is patient centred. Ensuring that nursing care provided is within the scope of practise of nurses and the legal framework. Maintain a professional and ethical practice as well as an enabling environment for ethical practice. Maintain a constructive working relationship with nursing and other stakeholders. Participate in management and utilize physical, financial and Human resources to fulfill operational and developmental functions in accordance with legislation and policies. Participate in research, training of staff, students, personal development and CPD (Continuing Professional Development). Ensure compliance with six key priorities.

**ENQUIRIES**: Mrs Mothaga DS Tel No: (012) 354-7600

**APPLICATIONS**: Applications should be submitted to HR department at Tshwane District Hospital Private Bag X179 Pretoria 0001.

**NOTE**: Applications should include Z83, CV, and certified copies of ID and Qualifications.

**CLOSING DATE**: 18 October 2019

**POST 3575**: PARAMEDIC GRADE 1 REF NO: OPS/2019/07, GRADE 2 REF NO: OPS/2019/08, GRADE 3 REF NO: OPS/2019/09 (X40 POSTS)

**SALARY**: Grade 1: R254 382 per annum
Grade 2: R318 042 per annum
Grade 3: R392 151 per annum

**CENTRE**: Various Gauteng Ems Districts

**REQUIREMENTS**: Successful completion of Critical Care Assistance (CCA) qualification that allows registration with the HPCSA as Paramedic (CCA) and proof of current registration. No experience required after registration with the HPCSA as Paramedic (CCA). **Grade 2 Requirements**: Successful completion of Critical Care Assistance (CCA) qualification or recognised National Diploma that allows registration with the HPCSA as Paramedic with the HPCSA as Paramedic with CCA or National Diploma and proof of current registration 7 Years’ experience required after registration with the HPCSA as Paramedic (CCA) and no experience required after registration with the HPCSA as Paramedic with a National Diploma. **Grade 3 Requirements**: Successful completion of Critical Care Assistance (CCA) qualification or recognised National Diploma that allows registration with the HPCSA as Paramedic or successful completion of a recognized B Tech degree that allows registration with the HPCSA as Emergency Care Practitioner (ECP) Registration with the HPCSA as Paramedic (CCA or NDIP) or ECP and proof of current registration 14 Years’ experience required after registration with the HPCSA as Paramedic (CCA), 7 years' experience required after registration with the HPCSA as Paramedic (NDIP) and a registered ECP requires no experience. Candidates are expected to write an assessment test and undergo physically assessment.

**DUTIES**: Check the allocated vehicle and equipment and complete the checklist. Report all losses, damages, discrepancies, deficiencies to the shift manager. Wash, clean and disinfect the interior/exterior of the vehicle. Treat patients in accordance with relevant ALS protocols, as per HPCSA and transport patients to hospital, from scene and between hospitals in accordance with the relevant protocols. Maintain best clinical practices in accordance with quality standards, including updating oneself with continuous medical education through CPD systems, as required by HPCSA. Change and replenish surgical sundries and medical gases and ensure that expired items are disposed of timeously and/or exchange for fresh stock. Maintain the unit in a clean condition good working order. Respond to opportunities that enhance professional development (e.g. in-service training, attend workshops, forum meetings and update staff accordingly). Use all equipment and government property correctly. Assist in maintaining a clean and tidy base. Complete and submit all appropriate paperwork to the shift senior before the termination of the shift. Hand over the vehicle and equipment to the next shift. Relevant authority fully replenished, clean and in good working order. Abide by the Standing Operational Procedures and other EMS policies. Always maintain accurate and reliable records. Assume responsibility for the security of the vehicle and equipment. Perform Overtime duties in accordance with Emergency Medical Services Policy. Provide In-service training to BLS and ILS staff. Undertake inter-facility transfers on Intensive care units, obstetric ambulances and all other inter-facility ambulances.
Undertake any other duties as allocated by a Shift supervisor/Station manager/Sub District manager/District Manager. Respond to emergency calls within stipulated response times on primary response vehicles and ambulances. Provide emergency medical assistance to clinical staff at primary and secondary institutions throughout the Province Perform emergency medical care & treatment, at special events and special operations in the Province Perform duties as per allocated shift roster, i.e. day and night duties.

ENQUIRIES
APPLICATIONS
NOTE
CLOSING DATE
POST 35/76
ADMINISTRATION CLERK REF NO: 14/2019 (X2 POSTS)
Directorate: Patient Activity

SALARY
CENTRE
REQUIREMENTS
DUTIES

ENQUIRIES
APPLICATIONS
NOTE
CLOSING DATE
POST 35/77
ADMINISTRATION CLERK REF NO: 004630
Directorate: Forensic Pathology Service

SALARY
CENTRE
REQUIREMENTS
DUTIES
Chain team when conducting it, implement effective and efficient system of stock control and issuing. Ensure the upkeep of stock register and report any losses of stock. Liaise with SCM and Facility Management. Ensure effective and efficient management of petty cash at the facility. Prepare petty cash documents and compile monthly reports. Conduct petty cash reconciliation and manage petty cash accordingly. Capture general stats and provide monthly reports of assets and stock to the manager.

ENQUIRIES: Mr. D Mkhabela Tel No: (011) 811 9652
APPLICATIONS: Applications must be hand delivered to Forensic Medical Services, No. 45 Commissioner Street, Life Centre Building, Ground Floor, Johannesburg or can be posted to Forensic Pathology Services P.O Box 7128, Johannesburg 2000.

NOTE: Application must be submitted on Z83 form, obtainable from any Public Service Department or on www.dpsa.gov.za/documents, certified copies of ID, qualifications and Curriculum vitae with a detailed description of duties and the names of two referees must accompany your application. Successful candidates will be subjected to OHS medical surveillance as required by HBA regulations within the OHS Act 85 of 1993 and Personnel Suitability Checks (PSC): It is a legislative requirement that all newly appointed staff members are subjected to Personnel Suitability Checks (PSC) - verification), upon appointment within the Department. This verification process entails reference checks, identity verification, qualifications verification, criminal records checks as well as a credit/financial stability checks. The Department of Health is committed to providing equal opportunities and practises, Affirmative action employment. It is our intention to promote representatives (race, gender, disability) in the Department through the filling of these posts and candidates whose transfer, promotion, or appointment will promote representatives will receive preference the successful candidate will be required to enter into an employment contract and sign an annual performance agreement. All applicants are required to declare any conflict or perceived conflict of interest. All applicants are required to disclose membership of Boards and directorships that they may be associated with. The successful candidate will have to annually disclose her or his financial interests. NB as of 1st July 2006, all new appointments in the public service have to be part of the Government Employee Medical Scheme (GEMS) in order to qualify for a Government Medical Subsidy. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within three months after the closing date of this advertisement, please accept that your application was unsuccessful.

CLOSING DATE: 18 October 2019
POST 35/78: FORENSIC OFFICER REF NO: 004631
Directorate: Forensic Pathology Service

SALARY: R173 703 – R204 612 per annum (Level 05) (plus benefit)
CENTRE: Pretoria FPS
REQUIREMENTS: Grade 12/STD 10 certificate (related experience in the forensic pathology field will be an added advantage) Relevant qualifications in the health science field will be an added advantage. Willingness to work with the deceased. Expected to work shift duties, including weekend and public holidays. Basic knowledge regarding the Legislative Framework regulating Forensic Pathology Service. Commitment to Batho Pele Principle A valid driver’s licence minimum Code C1 with Public Driver’s Permit (PDP). Basic computer skills (MS Word). Additional Competencies: Organizing and Planning, communication, time management and interpersonal skills.

DUTIES: Effective and efficient recovery, storage and processing of bodies. Safe keeping of deceased, documents, evidence, information, exhibits and property from incidents. Assist in rendering an efficient Forensic Autopsy process, which includes evisceration, dissection, scribing and typing in accordance with set standards and guidelines under the supervision of Forensic Pathologists. Management of exhibits, specimen statements and reports including completion and administration of statements and documentation during and after the Forensic Pathology process. Maintenance of mortuary and equipment hygiene in terms of Occupational Health and Safety. Caring and kind interaction with bereaved families.

ENQUIRIES: Mr J Louw Tel No: (012) 301 1707
Applications must be hand delivered to Forensic Medical Services, No. 45 Commissioner Street, Life Centre Building, Ground Floor, Johannesburg or can be posted to Forensic Pathology Services P.O Box 7128, Johannesburg 2000.

NOTE: Application must be submitted on Z83 form, obtainable from any Public Service Department or on www.dpsa.gov.za/documents, certified copies of ID, qualifications and Curriculum vitae with a detailed description of duties and the names of two referees must accompany your application. Successful candidates will be subjected to OHS medical surveillance as required by HBA regulations within the OHS Act 85 of 1993 and Personnel Suitability Checks (PSC). It is a legislative requirement that all newly appointed staff members are subjected to Personnel Suitability Checks (PSC) - verification), upon appointment within the Department. This verification process entails reference checks, identity verification, qualifications verification, criminal records checks as well as a credit/financial stability checks. The Department of Health is committed to providing equal opportunities and practises. Affirmative action employment. It is our intention to promote representatives (race, gender, disability) in the Department through the filling of these posts and candidates whose transfer, promotion, or appointment will promote representatives will receive preference. The successful candidate will be required to enter into an employment contract and sign an annual performance agreement. All applicants are required to disclose membership of Boards and directorships that they may be associated with. The successful candidate will have to annually disclose her or his financial interests. NB as of 1st July 2006, all new appointments in the public service have to be part of the Government Employee Medical Scheme (GEMS) in order to qualify for a Government Medical Subsidy. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within three months after the closing date of this advertisement, please accept that your application was unsuccessful.

Closing Date: 18 October 2019

Post 35/79: Staff Nurse Grade 1 Ref No: 17/2019 (X2 Posts)
Directorate: Nursing

Salary: R171 381 per annum (plus benefits)

Centre: Kopanong Hospital

Requirements: Grade 12 plus a qualification that allows registration with SANC as a Staff Nurse. Candidate must have current registration receipt as a Staff Nurse. Candidate must have basic communication and writing skills to be able to function as part of a team.

Duties: Demonstrate basic understanding of nursing legislation and related legal and ethical nursing practices. Perform a basic clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of basic nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate basic communication with patients, supervisors, and other clinicians. Work as part of the multidisciplinary team to ensure good nursing care. Work effectively, cooperatively, amicably, and respectfully with persons of diverse intellectual, cultural, racial, or religious differences. Display a concern for patients, promoting and advocating basic care including awareness and willingness to respond to patient’s needs, requirements, and expectations.

Enquiries: Ms Polo ME Tel No: (016) 428 7130

Applications: Kopanong Hospital, HR office, 2 Casino Road, Duncanville, or Posted to P/bag X031 Vereeniging 1930.

NOTE: Fully completed Z83, CV, certified copies of ID and qualifications not older than three months must be submitted to people with disabilities are encouraged to apply. If you did not hear from us within three months please consider your application unsuccessful. Pre-employment Screening will be conducted to successful candidates.

Closing Date: 18 October 2019
EMERGENCY CARE OFFICER GRADE 3 ILS REF NO: OPS/2019/12 (X40 POSTS)

SALARY: R169 176 per annum (plus benefits)
CENTRE: Control Centre Midrand
REQUIREMENTS: Grade 12, AEA certificate with registration with current HPCSA of Ambulance Emergency Assistant Computer literate previous experience in emergency care environment will be an added advantage. Valid driver’s license Code 10 and valid professional driver’s (PrDP) permit for transporting patients. Candidates are expected to write an assessment test and undergo physically assessment.
DUTIES: Answering calls using telephonic etiquette. Satisfying clients’ needs and give caller ambulance pre-arrival instructions. Take pertinent information from the caller. Register the incident and forward to the relevant dispatcher. Dispatch EMS resources to service the incident. Communicate with crews via two-way radio communications and make follow up. Liaising with receiving facilities. Register bookings. Patient file. Write reports when needed. Ensure that resources meet the patient’s needs. Capture monthly statistics and submit to the supervisor. Maintaining and keeping the Communication Centre Equipment clean. Perform Quality Assurance.
ENQUIRIES: Mr ME Mnisi Tel No: (011) 564 2226
APPLICATIONS: Applications must be delivered directly to Emergency Medical Services, Continuity SA, Growth Point Business Park, Corner old Pretoria Road and Tonetti Street, Midrand or posted to P.O Box 8311, Halfway House 1685.
NOTE: Applications must be submitted on a form Z83, obtained from any public services department or on the website, which must be completed in full. Id copy and all qualifications must be certified. Certification must be less than 3 months. Successful shortlisted candidate will be subjected to a competency test on call taking and dispatching via computer aided system.
CLOSING DATE: 18 October 2019

EMERGENCY CARE OFFICER GRADE 3 ILS REF NO: OPS/2019/10 (X200 POSTS)

SALARY: R169 176 per annum (plus benefits)
CENTRE: Various Districts
REQUIREMENTS: Grade 12, AEA certificate with registration with current HPCSA of Ambulance Emergency Assistant. Previous experience in emergency care environment will be an added advantage. Valid driver’s license Code 10 and valid professional driver’s (PrDP) permit for transporting patients. Candidates are expected to write an assessment test and undergo physically assessment.
DUTIES: Responsible for patients within the scope of practice of intermediate life support. Transporting patients as part of planned Patient transport and inter-facility transfer system under Emergency Medical Service. Providing emergency medical care and related assistance during special events. Responsible for care and proper management of Emergency Medical Services resources. Provide emergency medical assistance and other duties required by Directorate. Provide quality assurance to Basic Life Support Officers in the implementation of appropriate measures. Perform any other duties as delegated by the supervisor. Candidates are expected to work shifts, they should be mentally and physically fit to perform their duties.
ENQUIRIES: Mr V Mokobodi Tel No: (011) 564 2005
APPLICATIONS: Applications must be delivered directly to Emergency Medical Services, Continuity SA, Growth Point Business Park, Corner old Pretoria Road and Tonetti Street, Midrand or posted to P.O Box 8311, Halfway House 1685.
NOTE: Applications must be submitted on a form Z83, obtained from any public services department or on the website, which must be completed in full. Id copy and all qualifications must be certified. Certification must be less than 3 months.
CLOSING DATE: 18 October 2019
<table>
<thead>
<tr>
<th>POST 35/82</th>
<th>DRIVER REF NO: TDH12/2019</th>
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<tbody>
<tr>
<td>Directorate: Administration and patient affairs</td>
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<tr>
<td>SALARY :</td>
<td>R145 281 per annum (Level 04)</td>
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<tr>
<td>CENTRE :</td>
<td>Tshwane District Hospital</td>
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<tr>
<td>REQUIREMENTS :</td>
<td>Grade 10 or equivalent Good interpersonal relations Drivers licence with PDP Good interpersonal relations with staff, supervisor and management be able to read and write.</td>
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<tr>
<td>DUTIES :</td>
<td>Collect and deliver official documents from Auckland Park, Regional office and post office Transport staff to attend meetings and workshops Transport patients to and from referral hospitals Collect and deliver important documents from HOD office for the CEO’s office vice versa Collect and transport all human resource mails and payslips Must be prepared to do double trips, when the need arise Assist in all instances of emergency and relieve other staff Ability to work under pressure and stay focused to productivity Willingness to work shifts and overtime Keep record of oil, fuel receipt and safe keeping of log book Drive and keep vehicle in good condition at all times.</td>
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<tr>
<td>ENQUIRIES :</td>
<td>Mr D Madisa Tel No: (012) 354 7811</td>
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<td>APPLICATIONS :</td>
<td>All applications received for the posts should be sent to: Tshwane District Hospital, Private Bag X179 Pretoria 0001 or Candidates should apply directly to the Hospital in HR Department.</td>
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<td>CLOSING DATE :</td>
<td>18 October 2019</td>
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<table>
<thead>
<tr>
<th>POST 35/83</th>
<th>NURSING ASSISTANT GRADE 1 REF NO: 15/2019 (X1 POST)</th>
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<tr>
<td>Directorate: Nursing</td>
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<tr>
<td>SALARY :</td>
<td>R132 525 per annum (plus benefits)</td>
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<tr>
<td>CENTRE :</td>
<td>Kopanong Hospital</td>
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<td>REQUIREMENTS :</td>
<td>Grade 12 plus a qualification that allows registration with SANC as a Nursing Assistant Candidate must have current registration receipt as a Nursing Assistant Candidate must have elementary communication and writing skills be able to function as part of a team.</td>
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<tr>
<td>DUTIES :</td>
<td>Demonstrate elementary understanding of nursing legislation and related legal and ethical nursing practices Perform an elementary clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility Promote quality of elementary nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility Demonstrate elementary communication with patients, supervisors and other clinicians Work as part of the multidisciplinary team to ensure good nursing care Work effectively, cooperatively, amicably with persons of diverse intellectual, cultural, racial or religious differences Display a concern for patients, promoting and advocating basic care including awareness and willingness to respond to patient’s needs, requirements and expectations.</td>
</tr>
<tr>
<td>ENQUIRIES :</td>
<td>Ms Polo ME Tel No: (016) 428 7130</td>
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<td>APPLICATIONS :</td>
<td>All completed Z83, CV, certified copies of ID and qualifications not Older than three Months people with disabilities are encouraged to apply if you did not hear from us within three months please consider your application unsuccessful Pre-employment Screening will be conducted to successful candidates.</td>
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<tr>
<td>CLOSING DATE :</td>
<td>18 October 2019</td>
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<table>
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<tr>
<th>POST 35/84</th>
<th>FOOD SERVICE SUPERVISOR REF NO: 13/2019 (X1 POST)</th>
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<tbody>
<tr>
<td>Directorate: Food Service</td>
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<tr>
<td>SALARY :</td>
<td>R122 595 per annum (plus benefits)</td>
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<td>CENTRE :</td>
<td>Kopanong Hospital</td>
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<td>REQUIREMENTS :</td>
<td>Grade 10 plus five years’ experience in a food service unit, in a clinical environment (hospital) A Certificate in Hospitality Services/Catering will be an added advantage Candidate will be working shifts, weekends and public holidays Skills and abilities: Food preparation skills, excellent interpersonal qualities, enthusiasm and sense of</td>
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humor, assertiveness, ability to maintain good human relations, excellent written and verbal communication skills, effective team working and organizing skills, problem solving, computer skills, ability to work independently and as part of a team and high motivation level.

**DUTIES**
- Process statistics and keep records as well as order, receipt, storage and issue all food provisions and stock in the Food Service Unit
- Supervise food preparation and production of all normal and therapeutic diets
- Supervise the weighing, dishing up and distribution of food to the wards
- Supervise hygiene and safety, use and maintenance of equipment
- Ensure adherence to prescripts, elementary control measures and standard operational procedures
- Supervise human resources, financial and do stock control.

**ENQUIRIES**
- MS M V/der Merwe Tel No: (016) 428 7207

**APPLICATIONS**
- must be submitted to: Kopanong Hospital, HR office, 2 Casino Road, Duncanville, or Posted to P/bag X031 vereeniging 1930.

**NOTE**
- Fully completed Z83, CV, certified copies of ID and qualifications not Older than three Months
- People with disabilities are encouraged to apply if you did not hear from us within three months please consider your application unsuccessful
- Pre-employment Screening will be conducted to successful candidates.

**CLOSING DATE**
- 18 October 2019

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**OFFICE OF THE PREMIER**

*It is the department's intention to promote equity through the filling of all numeric targets as contained in the Employment Equity Plan. To facilitate this process successfully, an indication of race, gender and disability status is required. Females and white candidates are encouraged to apply.*

**APPLICATIONS**
- Can be forwarded to the attention of the Director: Internal HR Management through on the following options: Post to: The Director: Internal Human Resource Management, Department of Office of the Premier, The Director: Internal Human Resource Management, 65 Ntemi Piliso Street, Newtown, Johannesburg, 2001 or by email to: recruitment.premier@gauteng.gov.za or online on www.gautengonline.gov.za (Please do not send applications to 30 Simmonds street)

**CLOSING DATE**
- 18 October 2019

**NOTE**
- Applications must be submitted on the Z83 Form accompanied by copies of qualification(s), identity document (certified in the past 3 months), proof of citizenship if not RSA citizen, a comprehensive CV, indicating three reference persons: Name and Contact Numbers, A relationship with reference, Reference checks will be done on nominated candidate(s) Note: Failure to submit these copies will result in the application not being considered. Please do not send any original
certificates, diplomas or testimonials Applicants must note that further checks will be conducted once they are short-listed and that their appointment is subject to the outcome of these checks include security clearance, security vetting, qualification verification and criminal checking (It is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority-SAQQA) Note that correspondence will only be conducted with the short-listed candidates If you have not been contacted by the Gauteng Office of the Premier within three (3) months of the closing date of the advertisement, please accept that your application was unsuccessful Gauteng Office of the Premier reserve the right to utilise practical exercise/test for non-SMS positions and during the recruitment process (candidates who are shortlisted will be informed accordingly) to determine the suitability of candidates for the post(s) All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department Following the interview and technical exercise, the selection committee will recommend candidates to attend a generic managerial competency assessment The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools Gauteng Office of the Premier reserves the right to cancel the filling/not fill a vacancy that was advertised during any stage of the recruitment process We thank all applicants for their interest.

MANAGEMENT ECHELON

POST 35/86 : CHIEF DIRECTOR: RESOURCE MANAGEMENT REF NO: 004632
Branch: Corporate Management

SALARY : R1 251 183 – R1 495 956 per annum (all-inclusive remuneration package)
CENTRE : Johannesburg
REQUIREMENTS : An appropriate undergraduate qualification (NQF level 7) in Public Administration, Administration, Strategic Management and any related fields Minimum of 5 years’ experience in the Senior Management level strategic leadership capabilities, outstanding planning – and analytical skills coupled with strong interpersonal relationship skills Good Project, Financial and Human Resources Management skills Planning and organizing skills, Change Management Excellent co-ordination, communication, networking, negotiation, presentation and multi-tasking skills. Ability to work under pressure and willingness to work long hours.

DUTIES :
The successful candidate will be responsible for the implementation of the Human Capital Management Strategy and provide corporate support services to management and staff The role will include the following functions: Serve as Chief Negotiator for the Office of the Premier and thirteen provincial government departments Management of corporate services such as Internal Human Resources Management, Information and Communication Technology and Security and Risk Management Services Manage the provision of internal communication and events management services such as staff meetings and human resources events. Provide high level management advice to Executive Management in order to ensure sound decision making and forward planning Implement and modernise human resource information and knowledge management systems Ensure sound systems of labour relations to ensure labour peace and social justice Provide human resource research and product development Coordinate organisational development interventions, job evaluation and change management Manage employee Health and Wellness and HR special programmes Sound stakeholder relationships between management and organised labour Deal with labour disputes and Implement strategies to prevent labour conflicts Management of office accommodation, development of IT infrastructure and compliance with occupational health and safety Monitor the implementation of minimum information security standards and vetting of employees and provide security technical support services Develop policies and strategies in relation to Human Resources Management, Information Technology and Security Services Represent the Office of the Premier at various intergovernmental forums internally and provincially Develop the Annual Performance Plan and Budget of the Chief Directorate Provide reports to Executive
Management Team, Broad Management Team and any other governance structures from time to time. Lead special organisational projects. Management the budget and human resources of the chief Directorate in an efficient and effective manner.

**ENQUIRIES**: Ms Sylvia Mtshali Tel No: (011) 355 6280

**APPLICATIONS**: Applicants for this post may emailed their CV’s to: recruitment.premier@gauteng.gov.za

**POST 35/87**: DIRECTOR: STRATEGIC PLANNING REF NO: 004633

Directorate: Strategic Management

**SALARY**: R1 057 326 – R1 245 495 per annum (all-inclusive remuneration package)

**CENTRE**: Johannesburg

**REQUIREMENTS**: An appropriate undergraduate qualification (NQF level 7) in Public Administration, Administration, Strategic Management and any related fields. Minimum of 5 years’ experience in the Middle Management level. Understanding of Government’s planning cycle. Demonstrable experience in Monitoring and Evaluation of performance in the Public Service Good Project, Financial and Human Resources Management skills. Planning and organizing skills, Change Management. Excellent co-ordination, communication, networking, negotiation, presentation and multi-tasking skills. Ability to work under pressure and willingness to work long hours.

**DUTIES**: To ensure the development of the strategic planning framework that includes the five year strategic plan and annual performance plan of the Office of the Premier Act as the primary custodian for the preparation, consolidation and submission of statutory documents. Develop annual activity cycle to ensure timely submission of statutory reports. Develop standardised strategic guidelines tools. Prepare and communicate annual strategic planning calendar. Facilitate strategic planning processes. Collection and consolidation of monthly and quarterly reports for OCPOL, Treasury, Audit Committee and EMT/BMT meetings. Provide support, input and advice on Presidential Coordinating Council, FOSAD and Government and Administration Cluster. Ensure alignment between budgeting and strategic planning process. Verification of quarterly evidence against achievements on quarterly and Annual reports. Develop and establish stakeholder relationships with Legislature, Departments and internal branches. Analyse quarterly performance reports. Identify performance standards. Administer MPAT processes. Prepare presentations to Oversight Bodies. Manage the Directorate.

**ENQUIRIES**: Ms Sylvia Mtshali Tel No: (011) 355 6280

**POST 35/88**: DIRECTOR: EXECUTIVE SECRETARIAT SERVICES REF NO: 004634

Directorate: Executive Secretariat Services

**SALARY**: R1 057 326 – R1 245 495 per annum (all-inclusive remuneration package)

**CENTRE**: Johannesburg

**REQUIREMENTS**: An appropriate undergraduate qualification (NQF level 7) in Public Management/Business Administration or Administration. 5 years’ experience at the Middle/Senior Managerial level of which 5 years must be in the Public Service, preferably in a Public Service Policy or Secretariat environment. Good Communication Skills (verbal and written). Good planning and organizing skills. Ability to work under pressure, to build professional networks across spheres of Government, to conceptualise, to work independently often for long hours and the ability to adapt and persevere in a dynamic environment. Flexibility to execute assignments outside official hours. Good problem solving and conflict management skills. Knowledge of Cabinet Secretariat Support processes, Public Service Legislation, Knowledge of the Inter-Governmental Relations Framework Act of 2005. Demonstrate leadership ability on Inter-Governmental Relations and Governance models. Good Interpersonal, Coaching, strong Financial Management and professional writing skills. Must have a good command of the English language. Professional demeanour and a solid work ethic. Must have a valid driver’s license.

**DUTIES**: Development, approval and maintenance of the Annual Schedule of meetings. Development and implementation of operational plans. Plan, schedule, organise and manage all meetings of the Executive Council (including its subcommittees and Intervention Task Teams, Executive Council and Heads of Department);
arrange meetings of the Premier’s Coordination Forum and Executive Council workshops and Makgotla Quality assure and manage the timely circulation of Cabinet Documents to all Gauteng Provincial Government Departments and Municipalities in Gauteng as per Minimum Information Security Standards (MISS) regulations Compilation and review of minutes of various meetings of the Executive Council System for approval Development of monthly reports and Cabinet Submissions as and when required. Promote capacity building initiatives for officials who support the Executive Council and Heads of Departments in the Gauteng Provincial Government. Analyse and contextualize decisions of the Executive Council and its sub-committees and monitor the implementation of these Ensure the efficient management and security of documents Manage good relations with the Executive Council, Heads of Departments and all other stakeholders Management of human, physical and financial resources of the component.

ENQUIRES: Ms Zandile Ntshalintshali Tel No: (011) 355 6427

POST 35/89: DEPUTY DIRECTOR: TECHNICAL SUPPORT REF NO: 004627
Directorate: security & risk management

SALARY: R733 257 – R863 748 per annum (all-inclusive remuneration package)

CENTRE: Johannesburg

REQUIREMENTS: Grade 12 and a recognized Bachelor degree/National Diploma in Electronics or equivalent and at least 5-10 year’s extensive experience in technical security systems installation, maintenance and Management, experience in Security Management Knowledge of Regulations and Policies Knowledge of Office Administration System Good planning, delegation, or ganizing and controlling skills Person in possession of strong team leadership ability Coaching and developing others Customer focus and responsiveness, knowledge of Public Management Framework, staff management, supervision and development.

DUTIES: The incumbent of this position will be responsible for the following functions: Implementation of technical control measures for GPG departments and providing transversal technical support for Electronic Security Systems Advice with respect to installation of Electronic Security Systems Facilitate the implementation of Technical Surveillance Counter Measures Monitors the adherence and compliance with technical standards and measures for Electronic Security Systems Conduct investigations, research and development of security systems solution Implementation of backup recovery plan for Electronic Security Systems Management of technical assets Ensure the appropriate fulfillment for Systems Maintenance responsibilities and system integration Conduct Threat and Risk Assessment for GPG head quarter buildings the successful candidate will be expected to work overtime on weekends, public holidays and after hours.

ENQUIRIES: Mr Banele Magubane Tel No: (011) 355 6145