DEPARTMENT OF ARTS AND CULTURE

The Department of Arts and Culture is an equal opportunity affirmative action employer and it is its intention to promote representatively in the Public Sector through the filling to this post. Persons whose transfer / promotion / appointment will promote representatively will therefore receive preference. An indication in this regard will expedite the processing of applications.

APPLICATIONS:
Please forward your application, quoting the relevant reference number and the number and the name of this publication to: The Director: Human Resource Management, Department of Arts and Culture, Private Bag X897, Pretoria, 0001. Applications can also be hand delivered to the Department of Arts and Culture, Sechaba House (previously known as VWL Building), 202 Madiba Street, Corner Madiba and Paul Kruger Streets, Pretoria.

CLOSING DATE:
18 October 2019, 16:00pm

NOTE:
Applications are hereby invited from suitably and qualified person to apply for the following post(s) Applications must be submitted on Form Z83, Obtainable from any Government department or online at www.gov.za. All sections of the Z83 must be completed and signed and the application form should be accompanied by a comprehensive CV (including two recent and contactable referees) and Original Certified Copies of the applicant’s ID and educational qualifications. It is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA) prior to the selection process. Applicants applying for more than one post must submit a separate form Z83 (as well as the documentation mentioned above) in respect of each post being applied for. If an applicant wishes to withdraw an application, it must be done in writing. Failure to submit the required documentation will automatically disqualify applications. No faxes or e-mails will be accepted.

OTHER POSTS

POST 35/01: ASSISTANT DIRECTOR: WINDOWS SYSTEMS ADMINISTRATOR REF NO: 24/DAC/2019
Branch: Corporate Services
Directorate: Information Systems

SALARY:
R376 596 per annum (Level 09)

CENTRE:
Pretoria

REQUIREMENTS:
Three year National Diploma/Degree in ICT or Windows Certification (MCSE/MCSA) coupled with 2-3 years relevant experience in Windows 2003/2008 Server environment ICT network management Server Administration Configuration and deployment of Windows systems Back-up and recovery functions and technologies Project management ICT Research Knowledge of working in virtualization infrastructure and virtualized systems (VmWare) Advanced knowledge of Active Directory 2008 as well Microsoft Exchange Server 2010. Advanced desktop/LAN support Firewalls and proxies MsSQL experience Good communication and interpersonal relations Problem solving skills.

DUTIES:
Plan, co-ordinate, install, configure and manage all Windows Systems and Servers. Implement policies on Active Directory. Maintain the Active Directory and ensure proper account management. Maintain Microsoft Exchange and ensure availability of emails through all various channels and devices. Identify and resolve (hardware...

ENQUIRIES
Ms N Ngcama Tel No: (012) 441-3430

POST 35/02 : ASSISTANT DIRECTOR: LINUX SYSTEMS ADMINISTRATOR REF NO: 25/DAC/2019
Branch: Corporate Services
Directorate: Information Systems

SALARY : R376 596 per annum (Level 09)
CENTRE : Pretoria


ENQUIRIES : Ms N Ngcama Tel No: (012) 441-3430
NOTE : The successful candidate will be subjected to a competency assessment.