ANNEXURE P

PROVINCIAL ADMINISTRATION: FREE STATE
DEPARTMENT OF HEALTH

CLOSING DATE : 04 October 2019

NOTE : Applications must be submitted on form Z83, obtainable from any Public Service Department or on the internet at www.gov.za/documents. The fully completed and signed form Z83 should be accompanied by a recently updated, comprehensive CV as well as recently certified copies of all qualification(s), academic records including a Senior certificate and ID-document (Driver’s license where applicable). The certification must be within three (3) months as at the advert closing date. Non-RSA Citizens/Permanent Resident Permit Holders must attach a copy of their Permanent Residence Permits to their applications. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. The Department does not accept applications via fax or email. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within eight (8) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. Suitable candidates will be subjected to a personnel suitability check (criminal record, qualification verification and employment verification). Where applicable, candidates will be subjected to a skills/knowledge test. Successful candidates will be appointed on a probation period of 12 months. The Department reserves the right not to make any appointment(s) to the above post. The successful candidate will be expected to sign a performance agreement. The Department of Health is an equal opportunity affirmative action employer. The employment decision shall be informed by the Employment Equity Plan of the Department. It is the Department’s intention to promote equity (race, gender and disability) through the filling of this post(s) with a candidate whose transfer / promotion / appointment will promote representativity in line with the numerical targets as contained in our Employment Equity Plan.

OTHER POSTS

POST 33/179 : OPERATIONAL MANAGER: SPECIALTY: PNB-3 (PAEDIATRICS) REF NO: H/O/23

SALARY : R562 800 per annum (OSD)
CENTRE : Pelonomi Tertiary Hospital, Bloemfontein
REQUIREMENTS : Diploma/Degree in nursing or equivalent qualification that allows registration with the SANC as Professional Nurse plus a post-basic nursing qualification with a duration of at least 1 year in Advanced Paediatric Nursing Science, accredited with SANC. A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification Knowledge and Skills: Knowledge of the Public Service Act and Regulations and Public Finance Management Act (PFMA). Knowledge of OSD for Nursing. Computer Literacy. Compliance with the educational qualification, statutory requirements and competencies for the job level.

DUTIES : Ensure that comprehensive nursing treatment and care is delivered to patients in a cost effective, efficient and equitable manner by the Speciality Units. Ensure compliance to professional and ethical practice. Coordination of optimal holistic specialized nursing care provided within the set standard and professional/legal framework. Provision of effective support Nursing Service. Coordination of provision of effective training and research. Maintain professional growth/ethical standard and self-development. Manage effectively the utilization and supervision of human resource. Ensure the implementation of Child Health Programs. Provide holistic nursing care to National Core Standards and Ten Point Plan. Management of Assets. Identify, manage and control risks. Skills of report writing and data management. Provide relevant health information to health care users to assist in achieving optimal health care rehabilitation.
ENQUIRIES: Me M.C Molefe Tel No: (051) 405 1940
APPLICATIONS: The Chief Executive Officer, Pelonomi Tertiary Hospital, Private Bag X20581, Bloemfontein, 9300.
FOR ATTENTION: Me F.M Lethoo
POST 33/180: OPERATIONAL MANAGER: SPECIALTY: PNB-3 (OBSTETRICS AND GYNAECOLOGY) REF NO: H/O/24

SALARY: R562 800 per annum (OSD)
CENTRE: Pre Natal Ward: Pelonomi Tertiary Hospital, Bloemfontein
REQUIREMENTS: Diploma/Degree in nursing or equivalent qualification that allows registration with the SANC as Professional Nurse plus a post-basic nursing qualification with a duration of at least 1 year in Advanced Midwifery and Neonatology, accredited with SANC. A minimum of 9 years appropriate/recognizable experience in Nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1-year post-basic qualification. Knowledge & Skills: Valid driver's license. Experience in National Core Standards and Management of Information. Good interpersonal and communication skills. Computer Literacy.

DUTIES: Provision of optimal, holistic specialized nursing care with set standards and within a professional/ legal framework. Effective utilization of resources (Human and material). Participation with training and research. Provision of support to nursing service, maintain professional growth/ethical standard and self-development. Overall management of maternity unit within the hospital setup. Manage patients according to National Core Standards and Scope of Nursing Practice. Formulate and develop operational policies and guidelines and operational plans. Cooperate, liaise and communicate with all stakeholders.

ENQUIRIES: Me M.C Molefe Tel No: (051) 405 1940
APPLICATIONS: The Chief Executive Officer, Pelonomi Tertiary Hospital, Private Bag X20581, Bloemfontein, 9300.
FOR ATTENTION: Me F.M Lethoo
POST 33/181: OPERATIONAL MANAGER: SPECIALTY PNB-3

SALARY: R562 800 per annum (OSD)
CENTRE: Pelonomi Tertiary Hospital, Bloemfontein
Trauma: Ref No: H/O/25
Casualty: Ref No: H/O/26
REQUIREMENTS: Diploma/Degree in nursing or equivalent qualification that allows registration with the SANC as Professional Nurse plus a post-basic nursing qualification with a duration of at least 1 year in Trauma and Basic Life Support, accredited with SANC. A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1-year post-basic qualification. Knowledge & Skills: A post-basic qualification in Health Care Management will be an added advantage. At least 3 years’ experience at management level will serve as an added advantage. Ability to function as an effective member of the nursing team. Ability to communicate effectively with all stakeholders. Ability to implement and manage change. Competencies / knowledge / skills / leadership / ward management / ward administration / planning / organizing / coordination and communication skills. Ability to take charge and make appropriate independent decisions.

DUTIES: Supervise and ensure the provision of an effective and efficient patient care through adequate nursing care plan. Coordinate and monitor the implementation of National Core Standards, Nursing strategy and departmental strategic goals. Provide relevant health information to health care users to assist in achieving optimal health care and rehabilitation of patients. Maintain constructive working relationship with nursing and other stakeholders (i.e. inter-professional, inter-sectoral and multi-disciplinary team work). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human, financial and physical resources. Management of information system. Detailed key performance areas can be obtained from contact person.

ENQUIRIES: Me M.C Molefe Tel No: (051) 405 1940
APPLICATIONS: The Chief Executive Officer, Pelonomi Tertiary Hospital, Private Bag X20581, Bloemfontein, 9300.

FOR ATTENTION: Me F.M Letlhoo

POST 33/182: OPERATIONAL MANAGER: SPECIALTY PNB-3 (ORTHOPAEDICS) REF NO: H/O/27

SALARY: R562 800 per annum (OSD)

CENTRE: Pelonomi Tertiary Hospital, Bloemfontein

REQUIREMENTS: Diploma/Degree in nursing or equivalent qualification that allows registration with the SANC as Professional Nurse plus a post-basic nursing qualification with a duration of at least one year, accredited with the SANC in Orthopaedic Science. A minimum of 9 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognizable experience after obtaining the one year post basic qualification Proof of service record. Knowledge and Skills: A post basic qualification in Health Care Management will be an added advantage At least 3 years’ experience at management level will serve as an added advantage. Ability to function as an effective member of the nursing team. Ability to communicate effectively with all stakeholders. Ability to implement and manage change. Competencies / knowledge / skills / leadership / management / administration / planning / organizing / coordination and communication skills. Ability to take charge and make appropriate independent decisions.

DUTIES: Supervise and ensure the provision of an effective and efficient peri-operative patient care through adequate nursing care and risk management. Coordinate and monitor the implementation of Nursing Care Plan and evaluation thereof. Provide relevant health information to health care users to assist in achieving optimal health care and rehabilitation of patients. Management of patient information systems, e.g. DHMIS. Maintain constructive working relationship with nursing and other stakeholders (i.e. inter-professional, inter-sectoral and multi-disciplinary team work). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human, financial and physical resources. Detailed key performance areas can be obtained from the contact person.

ENQUIRIES: Me M.C Molefe Tel No: (051) 405 1940

APPLICATIONS: The Chief Executive Officer, Pelonomi Tertiary Hospital, Private Bag X20581, Bloemfontein, 9300.

FOR ATTENTION: Me F.M Letlhoo

POST 33/183: OPERATIONAL MANAGER: SPECIALTY PNB-3 (OCCUPATIONAL HEALTH AND SAFETY) REF NO: H/O/28

SALARY: R562 800 per annum (OSD)

CENTRE: Pelonomi Tertiary Hospital, Bloemfontein

REQUIREMENTS: Diploma/Degree in nursing or equivalent qualification that allows registration with the SANC as Professional Nurse plus a post-basic nursing qualification with duration of at least one year, accredited with the SANC in Occupational Health and Safety. A minimum of 9 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognizable experience after obtaining the one year post basic qualification Proof of service record. Knowledge and Skills: A post basic qualification in Health Care Management will be an added advantage At least 3 years’ experience at management level will serve as an added advantage. Ability to function as an effective member of the nursing team. Ability to communicate effectively with all stakeholders. Ability to implement and manage change. Competencies / knowledge / skills / leadership / management / administration / planning / organizing / coordination and communication skills. Ability to take charge and make appropriate independent decisions.

DUTIES: Supervise and ensure the provision of an effective and efficient peri-operative patient care through adequate nursing care and risk management. Coordinate and monitor the implementation of Nursing Care Plan and evaluation thereof. Provide relevant health information to health care users to assist in achieving optimal health care and rehabilitation of patients. Management of patient information systems, e.g. DHMIS. Maintain constructive working relationship with nursing and other stakeholders (i.e. inter-professional, inter-sectoral and multi-disciplinary team work). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human, financial and physical resources. Detailed key performance areas can be obtained from the contact person.
with nursing and other stakeholders (i.e. inter-professional, inter-sectoral and multi-disciplinary team work). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human, financial and physical resources. Detailed key performance areas can be obtained from the contact person.

ENQUIRIES : Me M.C Molefe Tel No: (051) 405 1940
APPLICATIONS : The Chief Executive Officer, Pelonomi Tertiary Hospital, Private Bag X20581, Bloemfontein, 9300.
FOR ATTENTION : Me F.M Letlhoo

POST 33/184 : OPERATIONAL MANAGER: SPECIALTY PNB-3 (ICU) REF NO: H/O/29

SALARY : R562 800 per annum (OSD)
CENTRE : Pelonomi Tertiary Hospital, Bloemfontein
REQUIREMENTS : Diploma/Degree in nursing or equivalent qualification that allows registration with the SANC as Professional Nurse plus a post-basic nursing qualification with duration of at least one year, accredited with the SANC in Critical Care ICU. A minimum of 9 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognizable experience after obtaining the one year post basic qualification Proof of service record. Knowledge and Skills: A post basic qualification in Health Care Management will be an added advantage At least 3 years’ experience at management level will serve as an added advantage. Ability to function as an effective member of the nursing team. Ability to communicate effectively with all stakeholders. Ability to implement and manage change. Competencies / knowledge / skills / leadership / management / administration / planning / organizing / coordination and communication skills. Ability to take charge and make appropriate independent decisions.

DUTIES : Supervise and ensure the provision of an effective and efficient peri-operative patient care through adequate nursing care and risk management. Coordinate and monitor the implementation of Nursing Care Plan and evaluation thereof. Provide relevant health information to health care users to assist in achieving optimal health care and rehabilitation of patients. Management of patient information systems. Maintain constructive working relationship with nursing and other stakeholders (i.e. inter-professional, inter-sectoral and multi-disciplinary team work). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human, financial and physical resources. Detailed key performance areas can be obtained from the contact person.

ENQUIRIES : Me M.C Molefe Tel No: (051) 405 1940
APPLICATIONS : The Chief Executive Officer, Pelonomi Tertiary Hospital, Private Bag X20581, Bloemfontein, 9300.
FOR ATTENTION : Me F.M Letlhoo

POST 33/185 : OPERATIONAL MANAGER: SPECIALTY PNB-3 (RENAAL UNIT) REF NO: H/O/30

SALARY : R562 800 per annum (OSD)
CENTRE : Pelonomi Tertiary Hospital, Bloemfontein
REQUIREMENTS : Diploma/Degree in nursing or equivalent qualification that allows registration with the SANC as Professional Nurse plus a post-basic nursing qualification with duration of at least one year, accredited with the SANC in Nephrology. A minimum of 9 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognizable experience after obtaining the one year post basic qualification Proof of service record. Knowledge and Skills: A post basic qualification in Health Care Management will be an added advantage At least 3 years’ experience at management level will serve as an added advantage. Ability to function as an effective member of the nursing team. Ability to communicate effectively with all stakeholders. Ability to implement and manage change. Competencies / knowledge / skills / leadership / Renal unit management / administration / planning / organizing / coordination and communication skills. Ability to take charge and make appropriate independent decisions.
DUTIES: Supervise and ensure the provision of an effective and efficient peri-operative patient care through adequate nursing care and risk management. Coordinate and monitor the implementation of Nursing Care Plan and evaluation thereof. Provide relevant health information to health care users to assist in achieving optimal health care and rehabilitation of patients. Management of patient information systems. Maintain constructive working relationship with nursing and other stakeholders (i.e. inter-professional, inter-sectoral and multi-disciplinary team work). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Manage and monitor proper utilization of human, financial and physical resources. Detailed key performance areas can be obtained from the contact person.

ENQUIRIES: Me M.C Molefe Tel No: (051) 405 1940
APPLICATIONS: The Chief Executive Officer, Pelonomi Tertiary Hospital, Private Bag X20581, Bloemfontein, 9300.
FOR ATTENTION: Me F.M Letlhoo

POST 33/186: OPERATIONAL MANAGER: PNA-5: (INTERNAL MEDICINE) REF NO: H/O/31 (X3 POSTS)

SALARY: R444 276 per annum (OSD)
CENTRE: Pelonomi Tertiary Hospital, Bloemfontein
REQUIREMENTS: Diploma/Degree in Nursing or equivalent qualification that allows registration with SANC as Professional Nurse. A minimum of 7 years appropriate/recongnizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Current registration with the South African Nursing Council (SANC). Knowledge And Skills: Good communication and interpersonal skills. Knowledge of key priority health programs. Knowledge and understanding of National Core Standard and Ideal clinic realization program. Strong management and leadership skills. Computer literacy.

DUTIES: Provide holistic nursing care to patients at a cost effective, efficient and equitable manner. Provide and monitor clinical health science practices and mentoring. Manage and implement quality assurance program and attainment of quality standards of the facility for service delivery. Monitor data and manage information to improve on performance indicators. Apply knowledge of human, finance and information resource, related policies and information.

ENQUIRIES: Me M.C Molefe Tel No: (051) 405 1940
APPLICATIONS: The Chief Executive Officer, Pelonomi Tertiary Hospital, Private Bag X20581, Bloemfontein, 9300.
FOR ATTENTION: Me F.M Letlhoo


SALARY: R444 276 per annum (OSD)
CENTRE: Pelonomi Tertiary Hospital, Bloemfontein
REQUIREMENTS: Diploma/Degree in Nursing or equivalent qualification that allows registration with SANC as Professional Nurse. A minimum of 7 years appropriate/recongnizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Current registration with the South African Nursing Council (SANC). Valid driver’s license Knowledge And Skills: Good communication and interpersonal skills. Knowledge of key priority health programs. Knowledge and understanding of National Core Standard and Ideal clinic realization program. Strong management and leadership skills. Computer literacy.

DUTIES: Provide holistic nursing care to patients at a cost effective, efficient and equitable manner. Provide and monitor clinical health science practices and mentoring. Manage and implement quality assurance program and attainment of quality standards of the facility for service delivery. Monitor data and manage information to improve on performance indicators. Apply knowledge of human, finance and information resource, related policies and information.

ENQUIRIES: Me M.C Molefe Tel No: (051) 405 1940
APPLICATIONS: The Chief Executive Officer, Pelonomi Tertiary Hospital, Private Bag X20581, Bloemfontein, 9300.
FOR ATTENTION: Me F.M Letlhoo
**POST 33/188** : OPERATIONAL MANAGER: GENERAL PNA-5 (SURGERY BURNS UNIT)

**REF NO:** H/O/33

**SALARY** : R444 276 per annum (OSD)

**CENTRE** : Pelonomi Tertiary Hospital, Bloemfontein

**REQUIREMENTS** : Diploma/Degree in Nursing or equivalent qualification that allows registration with SANC as Professional Nurse. A minimum of 7 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Current registration with the South African Nursing Council (SANC). Valid driver’s license

Knowledge and Skills:
- Good communication and interpersonal skills.
- Knowledge of key priority health programs.
- Knowledge and understanding of National Core Standard and Ideal clinic realization program.
- Strong management and leadership skills.
- Computer literacy.

**DUTIES** : Provide holistic nursing care to patients at a cost effective, efficient and equitable manner. Provide and monitor clinical health science practices and mentoring. Manage and implement quality assurance program and attainment of quality standards of the facility for service delivery. Monitor data and manage information to improve on performance indicators. Apply knowledge of human, finance and information resource, related policies and information.

**ENQUIRIES** : Me M.C Molefe Tel No: (051) 405 1940

**APPLICATIONS** : The Chief Executive Officer, Pelonomi Tertiary Hospital, Private Bag X20581, Bloemfontein, 9300.

**FOR ATTENTION** : Me F.M Letlhoo