# Department of Water and Sanitation

## Management Echelon

### POST 33/172: Chief Director: Compliance Monitoring and Enforcement

**Reference No:** 270919/01

- **Salary:** R1,251,183 per annum (Level 14) (All inclusive package)
- **Centre:** Pretoria Head Office
- **Requirements:** An appropriate undergraduate qualification at NQF level 7. Five (5) to ten (10) years’ experience in a Compliance Monitoring / Enforcement / Regulatory environment of which five (5) years must be at senior management level. A broad understanding of the National Water Act, Water Services Act and related legislation. Knowledge and understanding of the National Environmental Management Act (NEMA), Specific Environmental Management Acts (SEMA), Disaster Management Act and Regulations. Strategic capability and leadership skills programme and project management skills, financial management skills, change management skills, people management and empowerment, client orientation and customer focus. Accountability and ethical conduct.
- **Duties:** The development of and implementation of Compliance Monitoring and Enforcement regulatory strategies, regulations, norms, standards operating procedures and guidelines. Liaise with relevant stakeholders on transversal regulatory matters. Monitor Dam safety compliance. Ensure effective compliance monitoring of all water uses with legislation. Develop and implement guidelines and standard operating procedures for compliance monitoring across the water sector. The directing of enforcement of non-compliance to National Water Act. Support investigations in line with the criminal procedure act for possible prosecution including reporting and decision making regarding further appropriate enforcement action. Support investigators to ensure successful criminal prosecution (Liaise with SAPS and NPA. Facilitate recovery of costs where works are executed. Ensure the provision of systems, training and support to Regions, Water Management Institutions Water Services Institutions and EMI network. Facilitate integration with other applicable regulatory databases such as eWULA and WARMS.
- **Enquiries:** Mr Anil Singh Tel No: (012) 366 7531
- **Applications:** Pretoria Head Office: Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to 285 Continental Building, Corner of Visagie and Bosman Street, Pretoria.
- **For Attention:** Ms L Mabole
- **Closing Date:** 27 September 2019

## Other Posts

### POST 33/173: Deputy Director: Monitoring and Evaluation

**Reference No:** 270919/02

- **Salary:** R869,007 per annum (Level 12)
- **Centre:** Pretoria Head Office
- **Requirements:** A three year Degree in Public Management / Public Administration / Business Management / Project Management. Three (3) to Five (5) years relevant experience in the water and sanitation sector. Knowledge and experience in Monitoring and Evaluation processes and prescripts. Experience/ exposure to the facilitation of strategic and business planning process. Knowledge of business management principles. Knowledge of strategic planning, financial resource allocation and human resources. Knowledge of Public Service act, Regulations, Public Finance Management Act. Project management skills, financial management skills, change management skills and knowledge Management skills. Service delivery innovation (SDI), problem solving and analysis. People Management and Empowerment, Client Orientation and...
Customer Focus. Good communication skills both verbal and written.
Accountability and ethical conduct.

DUTIES:
Facilitation of strategic and business planning process for the Branch: Planning and Information Management. Consolidate inputs into strategic plan, annual performance plan (APP) and operational plan for the Branch/Component. Coordinate and analyse the performance and other reports for the Branch on a monthly basis and as required. Conduct monitoring, visits, capturing, analysing and reporting of monitoring data. Compile budget needs for the Branch into Estimates of National Expenditure (ENE) as well as adjustments. Coordinate and compile in-year-monitoring reports. Coordinate risk management activities and the development of demand management plan as well as audit action plans. Manage the relationship with other stakeholders on the implementation of monitoring and evaluation function.

ENQUIRIES:
Ms MC Mokhele Tel No: (012) 336 8284

APPLICATIONS:
Pretoria Head Office: Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350 Pretoria 0001 or hand deliver at Continental Building, Corner of Visagie and Bosman, Street, Pretoria. For attention: Ms L Mabole

APPLICATIONS:
Kimberley: Please forward your application, quoting the post reference number to the Provincial Head, Department of Water and Sanitation, Private Bag X6101, Kimberley, 8801 or hand-deliver to 28 Central Road, Beaconsfield, Kimberley, 8301.

FOR ATTENTION:
Ms C Du Plessis

CLOSING DATE:
27 September 2019

POST 33/174:
ASSISTANT DIRECTOR: MANAGEMENT ACCOUNTING (WTE) REF NO: 270919/03
Branch: Chief Operations Office Northern Cape
Div: Management Accounting

SALARY:
R376 596 per annum (Level 09)

CENTRE:
Kimberley

REQUIREMENTS:

DUTIES:

ENQUIRIES:
Mr S J Malan Tel No: (053) 830 8800

APPLICATIONS:
Kimberley: Please forward your application, quoting the post reference number to the Provincial Head, Department of Water and Sanitation, Private Bag X6101, Kimberley, 8801 or hand-deliver to 28 Central Road, Beaconsfield, Kimberley, 8301.

FOR ATTENTION:
Ms C Du Plessis

CLOSING DATE:
27 September 2019

POST 33/175:
ASSISTANT DIRECTOR: SUPPLY CHAIN MANAGEMENT (WTE) REF NO: 270919/04
Branch: Chief Operations Office Northern Cape
Div: Supply Chain Management

SALARY:
R376 596 per annum (Level 09)

CENTRE:
Kimberley

REQUIREMENTS:
A relevant tertiary qualification at NQF level 7. Three (3) years’ experience in Supply Chain Management. Three (3) years’ experience at supervisory level.

**DUTIES**


**ENQUIRIES**

Mr S J Malan Tel No: (053) 830 8800

**APPLICATIONS**

Kimberley Please forward your application, quoting the post reference number to the Provincial Head, Department of Water and Sanitation, Private Bag X6101, Kimberley, 8801 or hand-deliver to 28 Central Road, Beaconsfield, Kimberley, 8301.

**FOR ATTENTION**

Ms C Du Plessis

**CLOSING DATE**

27 September 2019

**POST 33/176**

SENIOR STATE ACCOUNTANT: REVENUE MANAGEMENT (WTE) REF NO: 276919/05

Branch: Chief Operations Office Northern Cape

Div: Management Accounting

**SALARY**

R316 791 per annum (Level 08)

**CENTRE**

Kimberley

**REQUIREMENTS**

A National Diploma or Degree in Financial Management. Two (2) to three (3) years relevant experience in financial matters. Practical experience of the SAP system. A valid Driver’s Licence (A certified copy must be attached). Knowledge and understanding of financial legislation, policies, practices and procedures. Knowledge and understanding of financial prescripts such as the PFMA, Treasury Regulations and the Division of Revenue Act (DORA). Knowledge of equal opportunities and affirmative action guidelines and laws. Knowledge of administrative, clerical procedures and systems. Knowledge and understanding of revenue management policies and procedures. Provide a framework for managing performance information. Problem solving and Analysis. People and diversity management skills. Client orientation and customer focus. Good communication skills both verbal and written. Accountability and ethical conduct. Willingness to travel extensively.

**DUTIES**


**ENQUIRIES**

Ms C Du Preez Tel No: (053) 830 8800

**APPLICATIONS**

Kimberley: Please forward your application, quoting the post reference number to the Provincial Head, Department of Water and Sanitation, Private Bag X6101, Kimberley, 8801 or hand-deliver to 28 Central Road, Beaconsfield, Kimberley, 8301.

**FOR ATTENTION**

Ms C Du Plessis

**CLOSING DATE**

27 September 2019
POST 33/177 : SENIOR HUMAN RESOURCE PRACTITIONER REF NO: 270919/06
Branch: Corporate Management
Dir: Employee Performance Management
This is a re-advertisement and those who has previously applied are encouraged to re-apply

SALARY : R316 791 per annum (Level 08)
CENTRE : Pretoria Head Office

DUTIES : Facilitate the implementation of PMDS. Conduct PMDS training and awareness sessions. Render administration on the management of the PMDS in the Department. Ensure compliance in terms of PMDS policies and information. Provide feedback on identified administrative gaps. Ensure the alignment of individual performance agreement with business plan. Provide assistance in the development of performance agreements. Implementation of workplace skills plan. Conduct work skills plan workshop national and regions. Conduct training needs analysis to develop new training programs. Develop new training programmes. Modify existing programmes where applicable. Analyze skills development gaps. Facilitate the implementation of ABET.

ENQUIRIES : Ms N Myeni Tel No: (012) 336 7753
APPLICATIONS : Pretoria Head Office: Please forward your application quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to 285 Continental Building, Corner of Visagie and Bosman Street, Pretoria.

FOR ATTENTION : Ms L Mabole
CLOSING DATE : 27 September 2019

POST 33/178 : ENVIRONMENTAL OFFICER PRODUCTION GRADE A REF NO: 270919/07
Branch: Chief Operations Office Northern Cape
SD: Compliance Monitoring

SALARY : R272 739 per annum (OSD)
CENTRE : Kimberley
REQUIREMENTS : National Diploma in Environmental Management/Natural Sciences. Knowledge and practical experience in the field of water quality management and industrial, agricultural, mining processes, wastewater treatment process and related technologies will be an added advantage. A valid driver’s license (attach certified copy). Good computer literacy, verbal and writing skills. Understanding of the National Water Act 1998, the Water Services Act 1997, and related environmental legislation such as NEMA. Knowledge and experience of Water Quality Management. Understanding of prevailing principles of Integrated Water Resource Management and Catchment Management. Good communication skills both written and verbal. Willing to travel extensively and work irregular hours.

DUTIES : Implement and monitor compliance of water programs in the water sector. Plan and coordinate intervention for poor performance in the water sector. Apply policy strategies on Water Regulation to ensure that principles and legal aspects are complied with by all water users as set up in the national Water Act and National Water Services Act. Provide professional advice to local authorities, mines, industries and agricultural sectors. Evaluate Environmental Management Plans and Environmental Impact Assessments to ensure protection of the water resources. Address non compliances to conditions of Water Use licenses. Perform general and audit inspections throughout all sectors within the Northern Cape Provincial Office’s area of responsibility. Enforce compliance to water legislation and water service requirements.

ENQUIRIES : Mr GS DT Van Dyk Tel No: (053) 830 6800
APPLICATIONS : Kimberley: Please forward your application quoting the post reference number to The Provincial Head, Department of Water and Sanitation, Private Bag...
X6101, Kimberley, 8801 or hand-deliver to 28 Central Road, Beaconsfield, Kimberley, 8301.

FOR ATTENTION  :  Ms C Du Plessis
CLOSING DATE   :  27 September 2019