In line with the Employment Equity Plan of the Department of Health it is our intention with this advertisement to achieve equity in the workplace by promoting equal opportunities and fair treatment in employment through the elimination of unfair discrimination.

NOTE

It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. Kindly note that excess personnel will receive preference.

OTHER POSTS

POST 31/168

MANAGER: MEDICAL SERVICES GRADE 1
Chief Directorate: Metro Health Services

SALARY

R1 173 900 per annum, (A portion of the package can be structured according to the individual's personal needs).

CENTRE

Wesfleur Hospital, Atlantis

REQUIREMENTS

Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Medical Practitioner. Registration with the HPCSA as a Medical Practitioner (independent practice). Experience: A minimum of 3 years appropriate experience as Medical Officer after registration with HPCSA as a Medical Practitioner. Inherent requirements of the job: Willingness and skills to render clinical services in and after hours when necessary. Valid (Code B/EB) driver's licence and willingness to travel. Competencies (knowledge/skills): Language proficiency in at least two of the three official languages of the Western Cape. Computer literacy. Develop and implement operational plans in accordance with District priorities. Ensure the co-ordination of all activities necessary for availability of effective patient care. Ensure adherence to the relevant health and public service legislation.

DUTIES

Responsible for overall management of the level 1 hospital. Manage all clinical departments including Medical Services, Pharmacy, Rehabilitation and Radiology and supervise all medico legal matters. Promote community involvement in the management of the Hospital and clinic services and ensure the active functioning of the Hospital Board. Act as the responsible Financial manager in terms of the Public Finance Management act of 1999 (PFMA) and manage People Management matters. Liaise with the appropriate secondary and tertiary referral services. Management of all resources including finances, PM, equipment etc. to ensure value for money. Perform clinical audits and implement risk management strategies to manage district hospital. Prepare and assist with getting the Institution in line with the requirements of the OHCS with regards to National core Standards, Give support to line manager with regards to strategic planning of the Southern Western Sub-structure.

ENQUIRIES

Dr K Grammer Tel No: (021) 202-0903

APPLICATIONS

Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”).

NOTE

No payment of any kind is required when applying for this post. Short listed candidates will be subject to competency assessment.

CLOSING DATE

13 September 2019

POST 31/169

HEAD OF DEPARTMENT: NURSING COLLEGE
Directorate: Western Cape College of Nursing

SALARY

R579 696 per annum

CENTRE

Western Cape College of Nursing (based at: Metro West Campus)

REQUIREMENTS

Minimum educational qualification: Basic R425 qualification (diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Post Basic qualification in Nursing Education registered with SANC. Masters Degree in Nursing/Health studies. Registration with a professional council: Registration with the SANC as Professional nurse in Nursing Education. Experience: A minimum of 9 years appropriate /recognisable nursing experience after registration as Professional Nurse with SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognisable experience in Nursing Education after obtaining the 1 year post-basic
qualification in Nursing Education. Inherent requirement of the job: Valid (Code B/EB) driver’s licence. Competencies (knowledge/skills): Ability to communicate effectively (verbal and written) in at least two of the three official languages of the Western Cape.

**DUTIES**
- Ensure Academic Governance to all nursing education programmes in terms of delegations, relevant acts, regulations and annual performance plan.
- Coordinate and Facilitate Multi Campus Nursing Education and Training of students to comply with Council on Higher Education Programme Review criterion and SANC. Develop policy guidelines for Nursing Education, Training and Research. People Management. Collaborate with internal and external stakeholders.

**ENQUIRIES**
Dr T Mabuda Tel No: (021) 684-1203

**APPLICATIONS**
Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”).

**NOTE**
No payment of any kind is required when applying for this post.

**CLOSING DATE**
20 September 2019

**POST 31/170**
OPERATIONAL MANAGER NURSING (PRIMARY HEALTH CARE)
Chief Directorate: Rural Health Services

**SALARY**
R562 800 (PN-B3) per annum

**CENTRE**
Dalvale Clinic

**REQUIREMENTS**
Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse. A post-basic nursing qualification with a duration of at least 1 year in Clinical Nursing Science, Health Assessment, Treatment and Care accredited with the SANC (48). Registration with a professional council: Current Registration with the SANC as Professional Nurse. Experience: A minimum of 9 years appropriate/recognisable nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognisable experience after obtaining the 1-year post-basic qualification in the relevant specialty as mentioned above. Inherent requirement of the job: Valid (Code B/EB) driver’s licence. Competencies (knowledge/skills): Good interpersonal, leadership, communication skills, strong sense of responsibility. Ability to effectively communicate in two of the three official languages of the Western Cape. Ability to function independently in a multi-disciplinary team and the ability to direct the team to ensure good nursing care. Demonstrate an in depth knowledge of nursing and public service legislation and knowledge of Human resource and financial policies. Computer literacy (MS Word, MS Office and Excel).

**DUTIES**
Effective integrated execution and management of all clinical care and clinical programmes (i.e. Acute, Chronic, Woman- and Child Health and TB/HIV/AIDS/STI). Effective management of Support Services which includes, Information Management with regards to data collection, verification, report writing and submission of data, Human Resources (supervision of staff, development and performance management), Finance and Supply Chain Management to ensure effective budgeting and control. Control over infrastructure, maintenance and security. Liaise with relevant stakeholders including Facility Committees and Community Participation. Effective communication on all levels of service delivery.

**ENQUIRIES**
Ms J Bosch Tel No: (021) 862-4520

**APPLICATIONS**
Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”).

**NOTE**
No payment of any kind is required when applying for this post.

**CLOSING DATE**
20 September 2019

**POST 31/171**
OPERATIONAL MANAGER NURSING (PRIMARY HEALTH CARE)
Garden Route District

**SALARY**
R562 800 (PN-B3) per annum

**CENTRE**
George Sentrum CC

**REQUIREMENTS**
Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post-basic qualification with duration of at least 1-year Diploma in Clinical Nursing Science: Health Assessment, Treatment and Care accredited with the
SANC (R48). Experience: A minimum of 9 years appropriate/recognisable nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognisable experience in a specific specialty after obtaining the 1-year post-basic qualification as mentioned above. Inherent requirement of the job: Valid (Code B/EB) driver’s licence. Willingness to rotate between PHC clinics within the Sub-district. Competencies (knowledge/skills): Exposure to managerial functions in Primary Health Care Facilities. Ability to communicate (verbal and written) in at least two of the three official languages of the Western Cape. Computer literacy (MS Office: Word, Excel and PowerPoint).

DUTIES: Effective management of Support Services which includes, Information Management with regards to data collection, verification, report writing and submission of data, Human Resources (supervision of staff, development and performance management), Finance and Supply Chain Management to ensure effective budgeting and control. Control over infrastructure, maintenance and security. Liaise with relevant stakeholders including Facility Committees. Coordinate and evaluate Health programmes in respected area. Coordinate and evaluate Community Based Health Services in respected area. Overall management of clinic.

ENQUIRIES: MS MJF Marthinus Tel No: (044) 814-1100
APPLICATIONS: www.westerncape.gov.za/health-jobs (click “online applications”)
NOTE: No payment of any kind is required when applying for this post.
CLOSING DATE: 13 September 2019

POST 31/172: ASSISTANT MANAGER NURSING (HEAD OF NURSING SERVICES)
Cape Winelands District

SALARY: R562 800 (PN-B1) per annum (plus a non-pensionable rural allowance of 8% of basic annual salary)
CENTRE: Ceres Hospital, Witzenberg Sub-district
REQUIREMENTS: Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Registration with a professional council: Registration with the SANC as a professional Nurse. Experience: A minimum of 8 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 3 years of the period referred to above must be appropriate/recognisable experience at management level. Inherent requirement of the job: Valid (Code B/EB) driver’s licence and willingness to do standby and overtime duty for the hospital. Competencies (knowledge/skills): Experience in change management, people management, conflict management, problem solving, negotiation, and strategic planning. Good organisational, interpersonal relations and communication skills (verbal and written) in at least two of the three official languages of the Western Cape. Expertise in quality improvement, infection prevention and control strategies and in depth knowledge and application of National Core Standards. Computer literacy (MS Word, Excel and PowerPoint).

DUTIES: Provide strategic leadership towards achieving goals and objectives in the Nursing Division through the implementation and monitoring of policies, regulations, professional practices, procedures and standards to achieve quality, holistic Nursing Care. Provide professional, technical and management support for the provision of quality patient care through effective and efficient management of Nursing care programs. Utilise information technology to manage health information for the enhancement of quality patient care. Manage and effective utilisation and supervision of human resources, finances and support services through the involvement of the multi-disciplinary team that ultimately promotes effective and efficient patient care. Coordinate the provision of effective training and research. Liaise with other organisations and role-players within the Witzenberg Sub-district to ensure appropriate service delivery.

ENQUIRIES: Dr ED Titus Tel No: (023) 316-9603
APPLICATIONS: Applicants apply online: www.westerncape.gov.za/health-jobs (click “online applications”)
NOTE: No payment of any kind is required when applying for this post. A practical test and a competency test will form part of the selection process.
CLOSING DATE: 13 September 2019
POST 31/173 : CHIEF AUDIOLOGIST GRADE 1 COCHLEAR IMPLANTS
(3 Year Contract)

SALARY : R466 119 per annum, plus 37% in lieu of service benefits.
CENTRE : Tygerberg Hospital, Parow Valley
REQUIREMENTS : Minimum educational qualification: Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as an Audiologist and Speech Therapist. Registration with a professional council: Current registration with the HPCSA as either an Audiologist and Speech Therapist or an Audiologist. Experience: A minimum of 3 years’ experience as an Audiologist after registration with the HPCSA as a Speech Therapy and/or Audiologist. Inherent requirement of the job: Willingness to work overtime, be involved in student training and research projects at the institution. The applicant should have a valid driver’s licence and will be required to travel to perform intra-operative tests and school visits and case meetings. Competencies (knowledge/skills): Competency in the assessment and management of children and adult patients with a hearing loss, in particular severe to profound sensorineural hearing loss. Good management, administrative, supervisory, problem-solving, conflict resolution, interpersonal, organisational and communication skills in at least two of the three official languages of the Western Cape. Competent in Diagnostic audiology, hearing aid fitting and rehabilitation of children and adults with hearing loss. Interest in performing or cooperating in research projects within the Cochlear Implant Unit. Ability to supervise and teach junior staff members and students. Certificate of Additional Training in Cochlear Implant Mapping and Rehabilitation (HPCSA accredited)/ appropriate experience in Cochlear Implant Mapping / willingness to undergo training to obtain Certification once appointed.

DUTIES : Manage a clinical caseload within the Cochlear Implant Unit, which includes assessment and management of patients for cochlear implant candidacy, intra-operative and post-operative testing of implant function, programming (mapping) and rehabilitation of cochlear implant patients. Co-operate, train, consult and collaborate with outside agencies and/or professionals. Assist with the management of physical, financial and human resources in the Cochlear Implant Unit and co-ordination of all administrative activities regarding the patients, clinical area and unit. Supervise staff and train under- and post-graduate Audiology students. Undertake and participate in appropriate research and investigations in area of work.

ENQUIRIES : Ms J Perold Tel No: (021) 938-4604/5086, Jennifer.perold@westerncape.gov.za
APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”).
NOTE : No payment of any kind is required when applying for this post.
CLOSING DATE : 13 September 2019

POST 31/174 : CLINICAL PROGRAMME COORDINATOR: GRADE 1 (UNIT FOR INFECTION PREVENTION AND CONTROL)

SALARY : R444 276 (PN-A5) per annum
CENTRE : Tygerberg Hospital, Parow Valley
REQUIREMENTS : Minimum educational qualification: Basic R425 qualification (i.e. degree/diploma in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse. (This dispensation is only applicable for posts of Clinical Programme Coordinator where it is an inherent requirement of the job incumbent to maintain registration with the SANC). Registration with a professional council: Registration with the SANC as Professional Nurse. Experience: A minimum of 7 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Inherent requirement of the job: Willingness to work shifts, weekends and public holidays. Competencies (knowledge/skills): Knowledge and insight related to Infection Prevention and Control. Knowledge of relevant legislation and policy related to IPC within the public sector. Ability to promote quality patient care through the setting, implementation and monitoring of standards. Ability to function independently as well as part of a multi-disciplinary team. Effective communication, interpersonal, leadership, decision making, and conflict resolution skills. Good organisational skills and the ability to function under
DUTIES
Responsible for planning, managing, co-ordinating and maintaining an optimal Infection prevention and control service to Tygerberg Hospital. Effective management and utilisation of human and financial Resources to ensure optimal operational function in the area. Initiate and participate in training, development and research within the nursing department. Deliver a support service to the Nursing Service and the institution. Maintain ethical standards and promote professional growth and self-development.

ENQUIRIES
Ms FC Marthinus Tel No: (021) 938-4055

APPLICATIONS
Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE
No payment of any kind is required when applying for this post.

CLOSING DATE
13 September 2019

POST 31/175
CLINICAL PROGRAMME COORDINATOR GRADE 1 (COMPREHENSIVE HEALTH)
Garden Route District

SALARY
R444 276 (PN-A5) per annum

CENTRE
Garden Route District Office

REQUIREMENTS
Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse. (This dispensation is only applicable for posts of Clinical Programme Coordinator where it is an inherent requirement of the post, incumbent to maintain registration with the SANC). Registration with a professional council: Registration with SANC as a Professional Nurse. Experience: A minimum of 7 years appropriate/recognisable experience in nursing after registration as Professional Nurse with SANC in General Nursing. Inherent requirement of the job: Valid (Code B/EB) driver’s licence and willingness to travel. Competencies (knowledge/skills): Good interpersonal relations, leadership and communication skills (verbal and written) in at least two of the three official languages of the Western Cape. Knowledge of the Maternal-Child-Women’s-Health, HIV/AIDS/STI/TB, and Chronic Conditions. Computer literacy (MS Word, Excel and PowerPoint). Ability to work independently and in a multi-disciplinary team.

DUTIES
Coordinate, implement, monitor and evaluate the District Maternal-and-Women’s, Youth and Men’s health services and strategies. Support the implementation of the HIV/AIDS/STI/TB services, establish linkages with integrated management of chronic conditions and 1st 1000 day’s strategies within a Sub-District. Support the internal and external interface strengthening with the focus on the COPC Model. Monitor and evaluate programme goals and targets including the collection, validation and interpretation of statistical data. Support a Sub-district to achieve and maintain Ideal clinic status of the PHC facilities. Support a Sub-District with National Core Standards/Ideal Hospital requirements for a District Hospital.

ENQUIRIES
Ms E Swanevelder Tel No: (044) 803-2700

APPLICATIONS
Applicants apply online: www.westerncape.gov.za/health-jobs (click "online applications")

NOTE
No payment of any kind is required when applying for this post.

CLOSING DATE
13 September 2019

POST 31/176
CLINICAL NURSE PRACTITIONER GRADE 1 OR 2 (PRIMARY HEALTH CARE) (CLINICAL TRAINING)
Cape Winelands Health District

SALARY
Grade 1: R383 226 per annum
Grade 2: R471 333 per annum

CENTRE
Drakenstein Primary Health Care Support

REQUIREMENTS
Minimum educational qualification: Basic R425 qualification (i.e. diploma or degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse. A post basic qualification with a duration of at least 1 year in Diploma in Clinical Nursing Science Health Assessment, Treatment and Care (R48) accredited with the (SANC). Registration with a professional council: Registration with SANC as Professional Nurse. Experience: Grade 1: A minimum of 4 years
appropriate/recognisable experience after registration as Professional Nurse with the SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable experience after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience after obtaining the 1-year post-basic qualification in the relevant specialty. Inherent requirement of the job: Valid (Code B) driver’s licence. Competencies (knowledge/skills): Extensive knowledge and experience in the Primary Health Care. Relevant knowledge, skills and experience in training and practical accompaniment and knowledge of the Skills Development Act, Skills Development Strategy and policies and practices related to Skills Development. Computer literacy in the MS Office Package and ability to communicate in at least two of the three official languages of the Western Cape. Previous experience in Primary Health Care, NIMART, PACK Trainer/ Mentor will be to the candidate’s advantage.

**DUTIES:**

Coordinate and facilitate the development of learning opportunities for all nursing personnel. Facilitate training and updating of skills specifically regarding Primary Health Care Package of Care. Evaluate and assess the competencies and skills of nursing personnel. Mentoring and Coaching of primary health care staff. Management and coordinating of Sub District Nurse Training.

**ENQUIRIES:**

Ms S Theron Tel No: (021) 877-6400

**APPLICATIONS:**

Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

**NOTE:**

No payment of any kind is required when applying for this post.

**CLOSING DATE:**

20 September 2019

**POST 31/177:**

CLINICAL NURSE PRACTITIONER GRADE 1 TO 2 (PHC) (X 2 POSTS)

**SALARY:**

Grade 1: R383 226 (PN-B1) per annum
Grade 2: R471 333 (PN-B2) per annum

**CENTRE:**

Groote Schuur Hospital

**REQUIREMENTS:**

Minimum educational qualification: Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse. A post-basic nursing qualification with duration of at least 1-year Diploma in Clinical Nursing Science: Health Assessment, Treatment and Care (R48) accredited with the SANC. Registration with a professional council: Registration with the SANC as Professional Nurse. Experience: **Grade 1:** A minimum of 4 years appropriate/recognisable nursing experience after registration as Professional Nurse with the SANC in General Nursing. **Grade 2:** A minimum of 14 years appropriate/recognisable nursing experience after registration as Professional Nurse with the SANC in General Nursing. At least 10 years of the period referred to above must be appropriate recognisable experience after obtaining the 1-year post basic qualification in the relevant specialty. Inherent requirements of the job: Valid (Code B/EB) driver’s licence. Willingness to work overtime when necessary. Competencies (knowledge/skills): Communication skills in at least two of the three official languages of the Western Cape. Problem solving, report writing, liaison and facilitation skills. Basic computer skills in MS Word, Excel, Outlook. Proficient in at least two of the three official languages of the Western Cape. Knowledge and understanding of nursing legislation and legislative framework within the Public Service. Ability to assess, manage and ensure safe disposal of patients in an Emergency Centre. Ability to assess and manage simple wounds and insert sutures.

**DUTIES:**

For unscheduled, walk in-patients presenting to Groote Schuur Emergency Centre: Assess, manage and safely discharge/refer patients and provide Emergency Care as outlined by the Emergency Medicine: Head Clinical Unit. Cost-effective provision of patient care. Link with the community structures and NPO’s. Collect data and submit reports. Participate in FBU meetings on a monthly basis.

**ENQUIRIES:**

Mr A Mohamed Tel No: 021 404-2071

**APPLICATIONS:**

Applicants apply online: www.westerncape.gov.za/health-jobs (click “online applications”)

**NOTE:**

No payment of any kind is required when applying for this post. Candidates who are not in possession of the stipulated registration requirements, may also apply. Such candidates will only be considered for appointment on condition that proof of application for registration to register with the relevant council and proof of payment of the prescribed registration fees to the relevant council are
submitted with their job application/on appointment. This concession is only applicable on health professionals who apply for the first time for registration in a specific category with the relevant council (including individuals who must apply for change in registration status)."

**CLOSING DATE**: 13 September 2019

**POST 31/178**: **DIAGNOSIS RELATED GROUPS COSTING SPECIALIST**  
(Contract Post until 31 March 2021)  
Directorate: Coding and Diagnosis

| **SALARY** | R316 791 per annum plus 37% in lieu of service benefits |
| **CENTRE** | Head Office, Cape Town based at Tygerberg Hospital |
| **REQUIREMENTS** | Minimum educational qualification: A health related three-year National Diploma or Degree registrable with the Health Professions Council of South Africa (HPCSA) or the South African Nursing Council (SANC). Experience: Appropriate organisational knowledge and experience level of clinical coding, DRGs, UPFS and/or Activity Based Costing in South Africa. Inherent requirements of the job: Valid unendorsed (Code B/EB) driver’s licence. Learner’s licence will also be accepted on condition that a driver’s licence be obtained within 6 months on date of appointment. Willingness to travel on a regular basis away from work place to visit Healthcare Facilities that fall under the Western Cape Department of Health. Competencies (knowledge/skills): Excellent written and verbal communication skills in at least two of the three official languages of the Western Cape. Ability to interpret and apply financial policies, procedures and prescripts, ability to work independently and within a team and able to liaise at a high level. Excellent people, technical and conceptual skills and the ability to represent the Department with confidence in engagements with internal and external clients, as well as other Departmental Institutions. Advanced computer literacy in Microsoft Office applications (MS Word, Excel, Access, PowerPoint and Outlook). |

**DUTIES**

- To ensure all audited data are allocated to a DRG utilising the DRG encoder.
- To perform assessment and costing of audited data through utilisation of clinical records, accounts and invoices and capture data utilising the DRG costing tool. Perform assessment and analysis of related clinical and financial information in order to perform accurate and comprehensive DRG coding and costing. To manage service utilisation by care coordination in order to meet the comprehensive Health needs of the individual client and to ensure quality and cost-effective outcomes. Professional communication both telephonically and in writing with all role players. Support sub-projects added to Diagnostic Coding, eCCR and DRG Implementation. Accurate record keeping and general office and ad-hoc duties.

**ENQUIRIES**

Ms TJ Augustyn  
Tel No: (021) 826-5743 or E-mail: Tamaryn-Jade.Augustyn@westerncape.gov.za

**APPLICATIONS**

Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

**NOTE**

No payment of any kind is required when applying for this post. Shortlisted candidates will be subjected to a competency test.

**CLOSING DATE**: 13 September 2019

**POST 31/179**: **SENIOR ADMINISTRATIVE OFFICER: OCCUPATIONAL & EQUIPMENT SAFETY AND HEALTH CARE WASTE OFFICER**  
Directorate: Engineering and Technical Support Services  
Sub-directorate: Occupational and Equipment Safety

| **SALARY** | R316 791 per annum |
| **CENTRE** | Head Office, Cape Town |

146
of computer systems (Word, Excel, PowerPoint, Outlook). People management skills, ability to work in a team and independently. Good verbal and written communication skills.

**DUTIES**


**ENQUIRIES**

Mr A Thomas Tel No: (021) 918-1233

**APPLICATIONS**

Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”).

**NOTE**

No payment of any kind is required when applying for this post.

**CLOSING DATE**

13 September 2019

**POST 31/180**

**ARTISAN FOREMAN GRADE A TO C (CARPENTRY)**

**SALARY**

R304 263 per annum

**CENTRE**

Tygerberg Hospital, Parow Valley

**REQUIREMENTS**


**DUTIES**

(key result areas/outputs): Assist with the management of the workshops within the Building technical discipline. Supervise work schedule for the division and supervising and training of staff within the Building technical discipline. Manage and assist with the execution of maintenance projects/repairs within the health facility. Exercise control over tools and materials. Administration duties including staff evaluation, technical report writing, the processing of requisitions, ordering, control of maintenance materials and equipment and specification writing.

**ENQUIRIES**

Mr I Fortuin Tel No: (021) 938-4235

**APPLICATIONS**

Applications are submitted online via www.westerncape.gov.za/health-jobs (click “online applications”).

**NOTE**

No payment of any kind is required when applying for this post.

**CLOSING DATE**

13 September 2019

**POST 31/181**

**INDUSTRIAL TECHNICIAN PRODUCTION**

Directorate: Health Technology (Clinical Engineering, Goodwood) Imaging Unit

**SALARY**

R257 508 per annum

**CENTRE**

Head Office, Cape Town based at Goodwood

**REQUIREMENTS**

Minimum educational qualification: National Diploma (T or N or S stream) Electronics / Electrical – light Current or Mechatronics or Bio-medical or registration with the Engineering Council of South Africa (ECSA) as a professional Engineering Technician. Experience: Appropriate experience with repair and maintenance to imaging systems and related medical equipment or demonstrate an aptitude for this type work. Inherent requirement of the job: Valid (Code B/EB) driver’s license and competent to drive. Willing to work overtime, stay away and travel throughout the Western Cape Province. Competencies (Knowledge/skills): Excellent ability to fault find and repair down to component level. Practical hands-on experience with repair of imaging equipment. Experience within the field of computer networking will be an added advantage. Computer literate. Good written and verbal communication.

**DUTIES**

Support Unit Head by: Completing task with time limits. Liaising with clients regarding information and work progress. Ensuring compliance with
ENQUIRIES : Mr H Oosthuizen/Mr G Lee Tel No: (021) 591-7126

APPLICATIONS : Applications are submitted online via www.westerncape.gov.za/health-jobs (click "online applications").

NOTE : No payment of any kind is required when applying for this post. Candidates will be required to undertake a practical test.

CLOSING DATE : 13 September 2019

POST 31/182 : PORTER
Chief Directorate: Metro Health Services

SALARY : R102 534 per annum
CENTRE : False Bay Hospital

REQUIREMENTS : Minimum requirement: Basic literacy and numeracy. Experience: Appropriate Porter experience in a public health facility. Inherent requirements of the job: Willingness to work shifts, public holidays and over weekends. Ability to perform tasks such as lifting of patients from or onto beds, trolleys and wheelchairs, in and out of vehicles. Prepared to handle bodies or corpses. Prepared to work in all departments or wards in hospital. Willingness to cover shifts in absence of colleagues. Competencies (knowledge/skills): Ability to communicate in at least two of the three official languages of the Western Cape.

DUTIES : Assist and accompany walking, sitting, non-walking or disabled patients and transport patients per wheelchair or trolley from reception to the wards or from the wards to the treatment sections, and in and out of ambulances. Deliver and collect medical and other documentation (patient files, report, etc) to or from wards or treatment areas. Check and replace oxygen cylinders in wards or treatment areas and assist with shifting of medical equipment and report any defects. Assist with the drawing and filing of patient folders.

ENQUIRIES : Ms C Peters Tel No: (021) 782-1121/5257
APPLICATIONS : The Senior Medical Superintendent, False Bay Hospital, Private Bag X1, Valyland, 7974.
FOR ATTENTION : Ms L Shoosmith
NOTE : No payment of any kind is required when applying for this post.
CLOSING DATE : 20 September 2019

POST 31/183 : TRADESMAN AID
Chief Directorate: Rural Health Services

SALARY : R102 534 per annum
CENTRE : Worcester Regional Hospital

REQUIREMENTS : Minimum requirement: Basic numeracy and literacy. Experience: Appropriate experience in a maintenance environment. Inherent requirements of the job: Must be prepared to work overtime as requested. Must be physically able to perform the duties required. Competencies (knowledge/skills): Ability to communicate in at least two of the three official languages of the Western Cape. Knowledge of and apply the requirements of the Machinery and Occupational Health and Safety Act, as well as read, write and follow written instructions including manuals and written procedures. Ability to optimally utilise allocated resources such as tools and materials and be skilled in the usage of a variety of tools. Ability to work independently and as part of a team.

DUTIES : Effective and efficient assistance of maintenance and repair functions, including project, installations and alterations. Efficiently and effectively stock control. Efficiently and effectively controlled equipment, tools and working area. An effectively supported HR function.

ENQUIRIES : Mr C van der Westhuizen Tel No: (023) 348-1100
APPLICATIONS : The Chief Executive Officer: Worcester Hospital, Private Bag X3058, Worcester, 6850.
FOR ATTENTION : Ms H Swart
NOTE : No payment of any kind is required when applying for this post. Short-listed candidates may be subjected to a competency test.

CLOSING DATE : 20 September 2019

POST 31/184 : CLEANER (X2 POSTS)

SALARY : R102 534 per annum

CENTRE : Groote Schuur Hospital

REQUIREMENTS : Minimum requirements: Basic literacy and numeracy skills. Inherent requirements of the job: Render a shift service on weekends and public holidays, on day and night duty when required. Must be physical fit to handle industrial cleaning equipment. Competencies (knowledge/skills): Ability to communicate effectively in at least two of the three official languages of the Western Cape.

DUTIES : Responsible for cleaning duties, including sweeping, dusting, mopping, scrubbing, polishing, refuse handling and maintenance of general neatness and hygiene of the area. Effective utilisation of cleaning materials and equipment. Ensure that cleaning equipment is clean after usage and securely stored. Effectively use cleaning agents and stock as well as elementary stock control. Responsible for general hygienic and safe environment in terms of standards and procedures. Optimal support to supervisor and colleagues.

ENQUIRIES : Mr E Cassiem Tel No: (021) 404-3237

APPLICATIONS : To the Chief Executive Officer: Groote Schuur Hospital, Private Bag X4, Observatory, 7935.

FOR THE ATTENTION : Ms N Mbilini

NOTE : No payment of any kind is required when applying for this post.

CLOSING DATE : 20 September 2019

POST 31/185 : LINEN STORES ASSISTANT (5/8th POST)

Overberg District

SALARY : R64 083 per annum

CENTRE : Hermanus Hospital

REQUIREMENTS : Minimum requirement: Basic numeracy and literacy. Experience: Appropriate Hospital/Clinic or other Health Facility laundry experience. Inherent requirements of the job: Ability to work with heavy duty Laundry/cleaning equipment. Must be able to count well. Competencies (knowledge/skills): Ability to work with heavy duty Laundry/cleaning equipment. Basic knowledge of infection control and safety procedures of a Laundry/Hospital environment. Basic knowledge in the correct methods of handling, sorting and counting of linen. Basic knowledge in washing and sluicing of linen. Ability to communicate effectively in at least two of the three official languages of the Western Cape.

DUTIES : Accurate recording of all incoming and outgoing linen on a daily basis to hospital, clinics and EMS services. Correct handling, receiving and dispatch of soiled and clean linen to the wards and clinic according to internal protocol and infection control measures. Cleaning of laundry and laundry equipment on a daily basis. Follow and adhere to Health and Safety Regulations. Render a support service to supervisor.

ENQUIRIES : Mr NK Adams Tel No: (028) 313-5204

APPLICATIONS : The Director: Overberg District Office, Private Bag X10, Caledon, 7230.

FOR ATTENTION : Ms A Brits

NOTE : No payment of any kind is required when applying for this post.

CLOSING DATE : 20 September 2019

DEPARTMENT OF TRANSPORT AND PUBLIC WORKS

CLOSING DATE : 16 September 2019

NOTE : Only applications submitted online will be accepted. All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS Competency Assessment tools. Furthermore, thanks to the huge public interest we receive many applications for our positions, and as such will not be able to
respond personally to all applications. Therefore, should you not hear from us within 10 weeks from close of advert please consider your application unsuccessful.

MANAGEMENT ECHELON

POST 31/186: DIRECTOR: PROJECTS/PROGRAMME INFRASTRUCTURE DELIVERY - EDUCATION REF NO: TPW 2019-153

SALARY: R1 057 326 per annum (Level 13) (All-inclusive salary package)

CENTRE: Department of Transport and Public Works, Western Cape Government

REQUIREMENTS: Undergraduate qualification NQF 7 as recognised by the National Qualifications Framework in the built environment (Architecture, Construction Project Management, Engineering, Landscape Architecture, Property Evaluation, Quantity Surveying) as per the Council for the Built Environment Act (N0. 43 of 2000); A minimum of 5 years’ middle/senior managerial experience; A minimum of 3 years’ experience in Infrastructure Delivery; A valid code B driver’s license. Recommendation: Infrastructure delivery experience in or to the Public Sector; Professional registration with the applicable council within the built environment. Competencies: Maintain extensive knowledge and sound interpretation of applicable policies and procedures; Knowledge of the following: Financial Management and sound budgeting; Employee relations; o Empowerment (SMME, Broad-based BEE, Women and Disability); HRM processes; Public Service procedures; Human resource planning and capacity building; Programme and project management skills; Facilitation and presentation skills; Community facilitation and problem solving skills.

DUTIES: Strategic Capability & Leadership: Translate the vision of the organisation into directorate goals; Develop and implement strategies to achieve the directorate goals; Align programmes and operational support; Participate in the departmental strategic planning processes; Monitoring and ensure compliance with relevant legislation; Evaluate the performance of the directorate against pre-determined objectives. Ensure efficient and effective oversight and management of all financial resources/ aspects of the Directorate and all performance requirements as related to the Public Finance Management Act (PFMA) and corporate governance prescripts including of Public Service Administration. Manage financial planning, forecasting and reporting processes; Take ownership of key planning, budgeting and forecasting processes and report on all fields related to responsibility; Ensure that appropriate systems, procedures and processes are developed and implemented in order to improve financial management. Management of the human resources of the directorate to achieve pre-determined performance indicators and service delivery imperatives, fostering of motivated, competent and performance orientated staff and maintaining of sound employee and labour relations; Manage, acknowledge and encourage people, optimise their outputs and effectively manage relationships in order to achieve organisational goals; Manage and coordinate personnel provisioning and recruitment; Motivate, train and guide staff within the Directorate to achieve and maintain excellence in service delivery; Actively manage performance, evaluation and recognition of staff within the Directorate; Management of diversity. Programme and Project Management will entail the following: Identify and manage performance indicators for delivery by the directorate and any risk factors the directorate is subjected to; Manage (develop, implement, evaluate and adjust) programme/projects to the achieve the long-term strategic objectives of the organisation; Provide project management, architectural, engineering and quantity surveyor professional inputs for all projects of the Portfolio being implemented on behalf of the Western Cape Education Department; Provide project/ programme information and inputs for the updating of the Infrastructure Programme Management Plan; Oversee the implementation of capital, scheduled maintenance and emergency maintenance projects; Performance of external service providers; Provide an oversight role for the implementation of infrastructure programmes/ projects being managed by other implementing agents; Update project information on the Project Management information systems; Provide feedback to the Infrastructure Policies, Systems and Strategies component and the Provincial Department of Education regarding any aspect that should be revised with the view to promote seamless service delivery; Provide professional inputs as
members of the Supply Chain Management committee for infrastructure projects of the Education Property Portfolio.

**ENQUIRIES**

Mr L Thiel at Tel No: (021) 483 5370

**APPLICATIONS**

Only applications submitted online will be accepted. To apply submit your application online only: via http://www.westerncape.gov.za/jobs or https://westerncapegov.erecruit.co