ANNEXURE M

NATIONAL TREASURY

The National Treasury is an equal opportunity employer and encourages applications from women and the persons with disabilities in particular. It is intended to promote representivity through filling of these posts. Our buildings are accessible to people with disabilities.

APPLICATIONS: e-mail to Recruit.CS@treasury.gov.za
CLOSING DATE: 13 September 2019 at 12:00 pm
NOTE: Applications should be accompanied by a comprehensive CV, fully completed Z83 (non-negotiable) and certified copies of qualifications and ID. Please forward your application, quoting the relevant reference number and the full name of the position on the subject line of the email under each advert. Kindly note: applications that are not compliant with the above requests will not be considered (non-negotiable). The National Treasury no longer accepts hand delivered or posted applications. Please note: All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Qualifications and SA citizenship checks will be conducted on all short-listed candidates and, where applicable, additional checks will be conducted. It is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). If you have not received feedback from the National Treasury within 3 months of the closing date, please regard your application as unsuccessful. Note: The National Treasury reserves the right not fill the below-mentioned posts.

OTHER POST

POST 31/69: FINANCIAL ADMIN SPECIALIST: POLICY DEVELOPMENT AND INTERNAL CONTROL
REF NO: S086/2019
Division: Corporate Services Division (CS)
Purpose: To provide adequate support in the assessment of policy alignment and internal control processes in the adherence and execution pertaining to the PFMA and other Financial Management policies and prescripts

SALARY: R316 791 per annum (Excl. benefits)
CENTRE: Pretoria
DUTIES: Organizational Culture and Performance: Maintain the Entity database on BAS, and Safety Web in accordance with relevant prescripts, Administer the loss control in accordance with relevant prescripts, Verify the basic accounting documents required for assessment and verification in line with norms and standards, Oversee the departmental filling system pertaining to accounting documents, Provide a verification structure in the administration and maintenance of budget manager’s signatures, Update and review Financial Management policies, prescripts, procedures and other corporate governance documents Organizational Resources Oversight: Provide advice on financial year-end processes and preparation of annual financial statements, Provide inputs and assist in preparation of the dissemination of the required management reports, Provide possible outcomes of resolution to client’s queries Policy Analysis: Provide assistance and guidance to internal clients on changes related to financial legislation and regulations, Assist in the overseeing and the verification processes of financial management implementation, Assist with the analysis of policy application and implementation pertaining to financial management and related processes, Governance and Compliance: Assist in the monitoring of the correct implementation of policies, strategies and policy frameworks, Assist in the internal self-audit process and advice on gaps, Assist in the development and monitoring of financial policies and prescribes for correct alignment.

ENQUIRIES: Ms Charity Makhaza Tel No: (012) 315 5488