DEPARTMENT OF INTERNATIONAL RELATIONS AND COOPERATION

The Department of International Relations and Cooperation is an equal opportunity, affirmative action employer.

APPLICATIONS
Please e-mail your application to cio@dirco.gov.za Please quote the reference number or post name in the subject line of the e-mail in order to receive an acknowledgement. Hand-delivered applications can be submitted to the OR Tambo Building, 460 Soutpansberg Road, Pretoria. For other relevant information and how to apply, please visit the Department’s website (www.dirco.gov.za) – home page under Employment Information.

CLOSING DATE
13 September 2019 - Applications received after the closing date will not be considered.

NOTE
Applications must be submitted on form Z83 (duly completed and hand signed) obtainable from any Public Service department accompanied by a comprehensive CV and certified copies (not older than 3 months) of qualifications and Identity Document. Please forward your application to the e-mail address indicating at the post, quoting the reference number or post name in the subject line in order to receive an acknowledgement. All appointments will be subject to a process of security clearance, reference checking and qualification verification. It is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). We thank all applicants for their interest. DIRCO reserves the right not to make appointments. Correspondence will be limited to short-listed candidates only. If you have not been contacted within four (4) months after the closing date of this advertisement, please accept that your application was unsuccessful. All shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. The successful candidate will have to complete a Financial Disclosure annually.

MANAGEMENT ECHELON

POST 31/56
CHIEF INFORMATION OFFICER
Branch: Corporate Management
Office of the Chief Information Officer

SALARY
R1 251 183 per annum (Level 14). This all-inclusive remuneration package consists of a basic salary, the State’s contribution to the Government Employees Pension Fund and a flexible portion that may be structured in terms of the applicable rules. The successful candidate will be required to sign a performance contract.

CENTRE
Pretoria

REQUIREMENTS
Applicants must be in possession of an NQF level 7 or equivalent qualification in Information Technology or related field; NQF8 of higher will be an added advantage; 5 years’ experience at a senior management level within the ICT environment Competencies Financial Management; Good communication and presentation skills; People Management and Empowerment Client Orientation and Customer Focus; Knowledge Management; Service Delivery Innovation; Ability to work under pressure; Ability to work in a team and independently; Extensive knowledge of Service Desk and Management tools, Service Level Agreements and Contracts; Knowledge of Voice over IP infrastructure; Knowledge and understanding of Legislation governing the Public Service e.g. Electronic Communications and Transactions (ECT) Act, SITA Act28 of 2002, Protection of Personal Information (POPI) Act, Public Finance Management Act; Knowledge of Information management best practices such as Information System Audits and Control Association (ISACA); Knowledge of ICT Governance Frameworks such as ITIL, CoBIT, Government Wide Enterprise Architecture (GWEA), the Open Group Architecture Forum and Governance of ICT Policy Framework (CGICTPF); Understanding of the Transversal Systems.
DUTIES: Manage the provision of Information Technology Infrastructure; Provide service desk and end-user support and manage the ICT acquisition, service and disposal of ICT equipment; Provide and manage ICT governance, systems design, development and project management; Manage and maintain departmental ICT security; Manage the Chief Directorate and provide strategic direction.

ENQUIRIES: Ms T Mahlangu Tel No: (012) 351-1576