The Department of Basic Education is committed to providing equal opportunities and practicing affirmative action employment. It is our intention to promote representivity (race, gender, disability) in the Department through filling of these posts and candidates whose transfer, promotion, or appointment will promote representivity will receive preference. Preference will firstly be given to excess employees and secondly to current Public Service employees.

APPLICATIONS: Submitted via post to: Private Bag X895, Pretoria, 0001 or hand-deliver to: The Department of Basic Education, 222 Struben Street, Pretoria. Please visit the Department of Education’s website at www.education.gov.za or the Department of Public Service and Administration vacancy circulars at www.dpsa.gov.za

FOR ATTENTION: Ms N Sathege/Ms M Mahape

CLOSING DATE: 20 September 2019

NOTE: Applications must be submitted on Form Z83 obtainable from any Public Service Department and must be accompanied by a comprehensive CV and certified copies of ID and qualifications. NB as of 1st July 2006, all new appointments in the public service have to be part of the Government Employee Medical Scheme (GEMS) in order to qualify for a Government Medical Subsidy. Correspondence Will Only Be Entered Into With Short-Listed Applicants. Short-listed candidates will be required to undertake a writing test as part of the interview process. Applications received after the closing date, e-mailed or faxed applications will not be considered. Note: The successful candidate may be required to undergo a competency test and will be subjected to a security clearance.

OTHER POSTS

POST 31/01: DEPUTY DIRECTOR REF NO: DBE/46/2019
Branch: Planning Delivery and Oversight Unit
Chief Directorate: National Education Evaluation and Development Unit

SALARY: R869 007 per annum

CENTRE: Pretoria

REQUIREMENTS: An appropriate three year relevant (NQF level 6) post matric qualification or equivalent qualification in education; Four (4) years teaching experience in the FET Phase; four (4) years’ experience at supervisory/managerial level or as a Deputy Principal; Must be registered with SACE; Sound knowledge of the education policy and legislation environment; Extensive knowledge of GET and FET curriculum and must be a specialist in the FET Phase; An understanding of Whole-School Evaluation (WSE), Integrated Quality Management System (IQMS) and standard setting process; Proven experience of both qualitative and quantitative research methodology; Strong language competency in English; Strong communication (verbal and writing) skills; Sound analytical skills; Strong report writing and presentation skills, including MS PowerPoint presentation; Knowledge of matrix and project management; Computer skills in MS Office (Word, PowerPoint, Advanced Excel, Access and Outlook); Ability to work under pressure and meet deadlines; Ability to work independently without supervision to meet targets; Willingness to work extensive hours and be prepared to travel; A valid driver’s licence; Possession of own transport that is capable of reaching schools in harsh road conditions; A passion to making a positive contribution to South African education.

DUTIES: Liaise with district officials and school management teams to prepare for evaluations; Conduct independent evaluation in sampled schools, districts and provincial offices following prescribed evaluation protocol and evaluation instruments; Provide a clear assessment of the state of teaching and learning in all schools, districts and provincial offices evaluated, this will include collecting and analysing data; As an integral part of a school evaluation process, observe educators in practice using approved instruments; Write, edit and analyse reports as well as provide recommendations for improvement; Collate reports from different members of the evaluation team; Analyse evaluation reports to identify emerging trends within districts and schools; Verify the findings of a school self-evaluation; Contribute to standards setting in education; Perform any other functions as deemed appropriate by the Chief Director.
ENQUIRIES

NOTE

: Ms M Mahape Tel No: (012) 357 3291/ Ms N Sathege (012) 357 3290

: The successful candidate may be required to undergo a competency test and will be subjected to a security clearance.