PROVINCIAL ADMINISTRATION: Mpumalanga
DEPARTMENT OF HEALTH

CLOSING DATE: 30 August 2019

NOTE: Applications must be submitted on form Z83, obtainable from any Public Service Department or on the internet at www.gov.za/documents. The fully completed and signed form Z83 should be accompanied by a recently updated, comprehensive CV as well as recently certified copies of all qualification(s), academic records including a Senior certificate and ID-document [Driver’s license where applicable]. The certification must be within three (3) months as at the advert closing date. Non-RSA Citizens/Permanent Resident Permit Holders must attach a copy of their Permanent Residence Permits to their applications. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. The Department does not accept applications via fax or email. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three (3) months after the closing date of this advertisement, please accept that your application was unsuccessful. Suitable candidates will be subjected to a personnel suitability check (criminal record, qualification verification and employment verification). Where applicable, candidates will be subjected to a skills/knowledge test. Successful candidates will be appointed on a probation period of 12 months. The Department reserves the right not to make any appointment(s) to the above post. The Department of Health is an equal opportunity affirmative action employer. The employment decision shall be informed by the Employment Equity Plan of the Department. It is the Department’s intention to promote equity (race, gender and disability) through the filling of this post(s) with a candidate whose transfer / promotion / appointment will promote representativity in line with the numerical targets as contained in our Employment Equity Plan. The Department reserves the right to withdraw posts, if by doing so, the interests of the Department will be best served.

OTHER POSTS

POST 29/218: MEDICAL OFFICER GRADE 1, 2, 3 REF NO: MPDOH/AUG/19/01
Directorate: Clinical Services (Mental Health Programme)

SALARY:
Grade 1: R821 205 – R884 670 per annum. (All inclusive Salary Package – OSD requirements)
Grade 2: R938 964 – R1 026 693 per annum. (All inclusive Salary Package – OSD requirements)
Grade 3: R1 089 693 – R1 362 366 per annum. (All inclusive Salary Package – OSD requirements)
(this inclusive package consist of 70% basics and 30% flexible portion that can be structured in terms of applicable rules) plus 18% rural allowance and Commuted Overtime which is determined by the service delivery needs of the Department.

CENTRE: Lydenburg Hospital

REQUIREMENTS:
Tertiary qualification in the Health Science (MBCHB), current registration with the Health Professions Council of South Africa as Medical Practitioner. Grade 1: No post community services experience, Grade 2: A minimum of 5 years appropriate experience as Medical Officer after registration with the HPCSA as Medical Practitioner and a proof of working experience endorsed by Human Resource Department, Grade 3: A minimum of 10 years appropriate experience as Medical Officer after registration with HPCSA as Medical Practitioner and proof of working experience endorsed by Human Resource Department, Sound skills in Mental Health programme, neonatal resuscitation and Obstetrics. Knowledge of Acts, policies and regulations of the Department of Health and a concern for excellence.
DUTIES: Provision of quality patient care for all patients. Examine, investigate, diagnose, treat patients and provide sound medical records at all times. Provision of safe anaesthesia and surgical procedures. Manage transfer/referral of appropriate patients to higher level facility. Be rotated through different clinical units of the hospital according to the hospital needs. Provision of after hour services to care for emergency cases in a form of commuted overtime. Supervision and training of Clinical Associates and Community Services doctors. Observe and comply with the departmental policies and guidelines regulating employment relationship and clinical functioning.

ENQUIRIES: Mr. I Zitha Tel No: (013) 755 5100

APPLICATIONS: The District Manager; Ehlanzeni District Office; Private Bag X 11 278; Mbombela, 1200 or Hand delivered to: 66 Anderson Street, Mbombela, 1200.

FOR ATTENTION: Ms. Innocent Mthombeni Tel No: (013) 7555 100

POST 29/219: MEDICAL OFFICER GRADE 1 -3 REF NO: MPDOH/AUG/19/02 (X8 POSTS)

SALARY: Grade 1: R821 205 - R1362 366 per annum (all inclusive salary packages OSD). (this inclusive package consists of 70% basics and 30% flexible portion that can be structured in terms of applicable rules) plus 18% rural allowance and Commuted Overtime which is determined by the service delivery needs of the Department.

CENTRE: Rob Ferreira Hospital

REQUIREMENTS: Grade 12 plus appropriate qualification that allows registration with the HPCSA as Medical Practitioner. Registration with the HPCSA as Medical Practitioner (Independent Practice). Proof of current registration. A valid work permit will be required from non-South African. Sound knowledge of medical ethics. Multidisciplinary management and team work. Grade 1: No experience required after registration with the HPCSA as Medical Practitioner Independent Practice). Minimum of 1 year relevant experience after registration with a recognised foreign health professions council and/or the HPCSA as a Medical Practitioner (independent Practice) for foreign qualified employees. Grade 2: A minimum of 5 years’ experience after registration with the HPCSA as Medical Practitioner (Independent Practice). A minimum of 6 years relevant experience after registration with a recognised foreign health professions council and/or the HPCSA as a Medical Practitioner (independent Practice) for foreign qualified employees. Grade 3: A minimum of 10 years’ experience after registration with the HPCSA as Medical Practitioner. A minimum of 11 year relevant experience after registration with a recognised foreign health professions council and/or the HPCSA as a Medical Practitioner (independent Practice) for foreign qualified employees.

DUTIES: The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patient. Supervising junior doctors (undergraduate students, interns and community service doctors). Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g. Death certificate). Improve quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (norms and standards). Participating in all activities of the discipline in relation to teaching and research. Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to the care of patients. Ensure that administration and record keeping is done in the department. Willing to do commuted overtime rendering of after-hour (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients.

ENQUIRIES: Mr. I Zitha Tel No: (013) 755 5100

APPLICATIONS: The District Manager; Ehlanzeni District Office; Private Bag X 11 278; Mbombela, 1200 or Hand delivered to: 66 Anderson Street, Mbombela, 1200.

FOR ATTENTION: Ms. Innocent Mthombeni Tel No: (013) 7555 100

POST 29/220: MEDICAL OFFICER GRADE 1 REF NO: MPDOH/AUG/19/03 (X2 POSTS)

SALARY: R821 205 – R884 670 per annum (OSD Benefits) (All inclusive salary packages), (this inclusive package consists of 70% basics and 30% flexible portion that can be structured in terms of applicable rules) plus 18% rural allowance and
Commuted Overtime which is determined by the service delivery needs of the Department.

CENTRE: Impungwe hospital

REQUIREMENTS:
MBCHB degree with a recognized University. A post – graduate medical qualification will be an added advantage. An appropriate qualification that allow registration with HPCSA as Medical Practitioner. Current registration with HPCSA as Medical Practitioner. Valid work permit will be required from Non - South Africans. Applicants in possession of a foreign qualification must attach to their applications an evaluation certificate from South African Qualifications Authority (SAQA) or any other regulating bodies. Sound Clinical knowledge and experience in the respective medical discipline. Knowledge of current Health and Public Service Regulations and Policies.

DUTIES:
Provision of quality patient centered care for all patients. Examine, investigate, diagnose and oversee the treatment of patients in the emergency department. Provision of after - hours services to care for emergencies presenting to the institution. Training and supervision of undergraduate and /or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by HoD. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship clinical functions. Conducting operations (a) eliminate cases on amputations /Appendectomy/ Explorectomy /Herniorrhaphy /Lumpectomy/ (b) Acute Abdomen, Perforated ulcer, Management of trauma patients, Chest Trauma and blunt abdominal trauma. Receiving referrals from Level 1 hospital.

ENQUIRIES:
Ms. S Matheba Tel No: (013) 658 1070

APPLICATIONS:
The District Manager; Nkangala District Office; Private Bag X 7296; Emalahleni, 1035 Hand delivered to: Piet Koornhof Building, Justice Street, Emalahleni, 1035.

FOR ATTENTION:
Ms. S Matheba

POST 29/221: MEDICAL OFFICER GRADE 1, 2, 3 REF NO: MPDOH/AUG/19/04
Directorate: Clinical Services (Anaesthesia)

SALARY:
Grade 1: R821 205 – R884 670 per annum. (All inclusive Salary Package – OSD requirements)
Grade 2: R938 964 – R1 026 693 per annum. (All inclusive Salary Package – OSD requirements)
Grade 3: R1 089 693 – R1 362 366 per annum. (All inclusive Salary Package – OSD requirements)
(this inclusive package consist of 70% basics and 30% flexible portion that can be structured in terms of applicable rules) plus 18% rural allowance and Commuted Overtime which is determined by the service delivery needs of the Department.

CENTRE: Lydenburg Hospital

REQUIREMENTS:
Tertiary qualification in the Health Science (MBCHB), current registration with the Health Professions Council of South Africa as Medical Practitioner. Grade 1: No post community services experience, Grade 2: A minimum of 5 years appropriate experience as Medical Officer after registration with the HPCSA as Medical practitioner and a proof of working experience endorsed by Human Resource Department, Grade 3: A minimum of 10 years appropriate experience as Medical Officer after registration with HPCSA as Medical Practitioner and proof of working experience endorsed by Human Resource Department, Sound skills in neonatal resuscitation, Obstetrics and Mental Health. The following will be an added advantage: Diploma in Anaesthesia (DA) and Advanced Trauma Life Support (ATLS), Knowledge of Acts, policies and regulations of the Department of Health and a concern for excellence.

DUTIES:
Provision of quality patient care for all patients. Examine, investigate, diagnose, and treat patients and provide sound medical records at all times. Provision of safe anaesthesia and surgical procedures. Manage transfer referral of appropriate patients to higher level facility. Be rotated through different clinical units of the hospital according to the hospital needs. Provision of after hour services to care for emergency cases in a form of commuted overtime. Supervision and training of
Clinical Associates and Community Services doctors. Observe and comply with the departmental policies and guidelines regulating employment relationship and clinical functioning.

ENQUIRIES: Mr. I Zitha Tel No: (013) 755 5100
APPLICATIONS: The District Manager; Ehlanzeni District Office; Private Bag X 11 278; Mbombela, 1200 or Hand delivered to: 66 Anderson Street, Mbombela, 1200.
FOR ATTENTION: Ms. Innocent Mthombeni Tel No: (013) 7555 100

POST 29/222: MEDICAL OFFICER GRADE 1 REF NO: MPDOH/AUG/19/05 (X2 POSTS)

SALARY: R821 205 – R884 670 per annum (All inclusive salary packages), (this inclusive package consists of 70% basics and 30% flexible portion that can be structured in terms of applicable rules) plus 18% rural allowance and Commuted Overtime which is determined by the service delivery needs of the Department.

CENTRE: Amajuba Memorial Hospital & Elsie Ballot Hospital
REQUIREMENTS: An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must attach to their applications an evaluation certificate from the South African Qualification Authority (SAQA) or any other regulating bodies. No experience required. One year experience relevant experience after registration as a Medical Practitioner with recognized foreign Health Professionals Council in respect of foreign qualified employees of whom it is not required to perform community service, as required in South Africa.

DUTIES: Provide Clinic care. Manage resources, including human resources. Co-ordinate and supervise the teaching of Community Service and junior doctors in the unit. Organize and participate on OPD activities. Attend all relevant meetings. Manage the outpatient clinic of your unit. Participate in quality improvement plan in the hospital. Perform after hours duties. Provide operational leadership in your unit. Ensure medical outreach to PHC unit.

ENQUIRIES: Mr. C D Mnisi Tel No: (017) 811 1642
APPLICATIONS: The District Manager; Gert Sibande District Office; Private Bag X 9028; Ermelo, 2350 or Hand delivered to: 39 Jan Van Vuuren Street; Ermelo, 2350.
FOR ATTENTION: Mr. M A Dhladhla

POST 29/223: DENTIST GRADE 1 REF NO: MPDOH/AUG/19/06

SALARY: R797 109 – R884 670 per annum (All inclusive Salary Package – OSD requirements)
CENTRE: Amajuba Memorial Hospital
REQUIREMENTS: Appropriate qualification that allows registration with HPCSA as Dentist. Current Registration with HPCSA, Matric certificate. Completion of one (1) year Community Service. Excellent written and verbal communication skills. A valid driver’s license. Experience none after registration with HPCSA as Dentist.

DUTIES: Provide dental services to patients. Manage staff and provide training. Adopt the principles of the Primary Health Care approach. Ensure effective service delivery in line with the Batho Pele Principles. Ensure adherence to professional medical standards. Establish outreach programmes. The doctor also need to understand the use of dental equipment and know how to supervise hygienists, assistants, technicians and receptionists.

ENQUIRIES: Mr. C D Mnisi Tel No: (017) 811 1642
APPLICATIONS: The District Manager; Gert Sibande District Office; Private Bag X 9028; Ermelo, 2350 or Hand delivered to: 39 Jan Van Vuuren Street; Ermelo, 2350.
FOR ATTENTION: Mr. M A Dhladhla

POST 29/224: DENTIST GRADE 1 REF NO: MPDOH/AUG/19/07

SALARY: R797 109 – R884 670 per annum (All inclusive Salary Package – OSD requirements)
CENTRE: Rob Ferreira Hospital
REQUIREMENTS: Registration as Dentist with the Health Professions Council of South Africa (HPCSA). Experience: Dentist Grade 1: Registration as Dentist with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified
employees. One-year relevant experience after registration as Dentist with recognized a foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Registration with the HPCSA as Dentist. Knowledge and Skills: Ability to work under pressure. Good communication skills. Computer literacy. Valid driver’s license.

DUTIES: Render clinical dental services at all health facilities in the District, including travelling to the community (clinics) Ensure appropriate management and treatment of dental patients. Render quality oral health care to patients (whole spectrum, i.e. extractions under general anaesthetics, infection control, waste management, etc.). Ensure appropriate referral of patients. Provide and assure quality health care and information management including generation, collection, collation and analysis of data. Implement policies. Ensure oral health promotion and patient education: Conduct oral health education to patients and identified groups (e.g. elderly at old age homes, school children, etc.). Participate in oral health preventative programs. Participate in oral health month activities (i.e. screening, health talks, etc.). Conduct service need index screening at schools (i.e. cleaning of teeth, extractions, etc.). Supervision of subordinates: Quality of work, Development, PDMS.

ENQUIRIES: Mr. I Zitha Tel No: (013) 755 5100
APPLICATIONS: The District Manager; Ehlanzeni District Office; Private Bag X 11 278; Mbombela, 1200 or Hand delivered to: 66 Anderson Street, Mbombela, 1200.
FOR ATTENTION: Ms. Innocent Mthombeni Tel No: (013) 7555 100

POST 29/225: CLINICAL PSYCHOLOGIST 1 REF NO: MPDOH/AUG/19/08
Directorate: Clinical Service

SALARY: Grade 1: R713 361 – R784 275 per annum
Grade 2: R832 398 – R923 847 per annum

CENTRE: Lydenburg Hospital

REQUIREMENTS: Appropriate Tertiary qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as a Clinical Psychologist. Grade 1: No post community services experience required. Grade 2: A minimum of 8 years appropriate experience as Clinical Psychologist after registration with the HPCSA as Clinical Psychologist and a proof of working experience endorsed by Human Resource Department.

DUTIES: Provide assessment and psychotherapy mental health interventions, to in- and out-patients, Provide consultation-liasion, Keep accurate records and provide outreach services to the Clinics.

ENQUIRIES: Mr. I Zitha Tel No: (013) 755 5100
APPLICATIONS: The District Manager; Ehlanzeni District Office; Private Bag X 11 278; Mbombela, 1200 or Hand delivered to: 66 Anderson Street, Mbombela, 1200.
FOR ATTENTION: Ms. Innocent Mthombeni Tel No: (013) 7555 100

POST 29/226: PHARMACIST GRADE 1-3 REF NO: MPDOH/AUG/19/09

SALARY: R693 372 – R871 590 per annum (All-inclusive package)

CENTRE: Rob Ferreira Hospital

REQUIREMENTS: Grade 1: Basic qualification accredited by the South African Pharmacy Council (SAPC) that allows for registration with the SAPC. Registration with the SAPC as Pharmacist and proof of current registration. RSA. Grade 1: No experience required after registration as Pharmacist with SAPC in respect of RSA-qualified employees who performed community service in relevant profession as required in South Africa. Foreigners: 1 year relevant experience after registration as Pharmacist with a recognised foreign health professions council in respect of foreign qualified employees. Grade 2: A minimum of 5 years relevant experience after registration as Pharmacist with SAPC. Foreigners: A minimum of 6 year relevant experience after registration as Pharmacist with a recognised foreign health professions council in respect of foreign qualified employees. Grade 3: A minimum of 13 years relevant experience after registration as Pharmacist with SAPC. Foreigners: A minimum of 14 year relevant experience after registration as
Pharmacist with a recognised foreign health professions council in respect of foreign qualified employees

DUTIES: Manage quality provision of pharmaceutical care by implementing and monitoring work procedures, policies and National Drug Policy. Accept managerial responsibility and accountability of drug supply management. Provide medical information to health professionals and engage in patient education and counselling. Maintain necessary records and statistics and ensure effective pharmaceutical care. Manage stock control. See that Batho-Pele Principles are implemented in workplace environment. Supervising junior pharmacist's e.g., interns and community service pharmacists as well as pharmacist Assistants. Mentor undergraduate students like pharmacist Assistant leaners. Ensure that section 21 of medicine procedures are followed properly by health professionals and the schedule 6 drug register is balance after every issue and quarterly as per the prescription of the law. Supervise pharmacist assistant on dispensing activities.

ENQUIRIES: Mr. I Zitha Tel No: (013) 755 5100
APPLICATIONS: The District Manager; Ehlanzeni District Office; Private Bag X 11 278; Mbombela, 1200 or Hand delivered to: 66 Anderson Street, Mbombela, 1200.
FOR ATTENTION: Ms. Innocent Mthombeni Tel No: (013) 7555 100
POST 29/227: OPERATIONAL MANAGERS: PN-B3 REF NO: MPDOH/AUG/19/10
SALARY: R562 800 – R633 432 per annum (OSD requirements depending on the years of experience)
CENTRES: Ehlanzeni District: Sandrivier Clinic
REQUIREMENTS: Basic R425 Qualification i.e. A Diploma/ Degree in Nursing. A Diploma in Clinical Nursing Assessment, treatment and Care or Community Health Nursing Science. Registration with the South African Nursing Council. Minimum of 9 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/ recognizable experience after obtaining the 1 year post basic qualification in the relevant specialty. Experience and Knowledge of the District Health System. Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices and how this impacts on service delivery. Demonstrate a basic understanding of HR and financial policies and practices. Must have the following skills: Good interpersonal skill, Planning and organizational skills. Good written and communication skills, Problem solving and analytical skill. Basic computer literacy as a support tool to enhance service delivery.

DUTIES: Manage and provide PHC facility supervisory duties in line with the PHC Supervision policy guideline. Ensure clinical nursing practice by the nursing team in the facility in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of nursing care as directed by the professional scope of practice and standards in accordance to the PHC Service delivery Package. Ensure implementation on National Core Norms and Standards including Six Priority Areas. Advocate for patients through ensuring adherence to Batho Pele Principles. Coordinate community involvement and participation. Manage and Monitor effective use and maintenance of assets and infrastructure of the facility. Monitor information management and documentation.

ENQUIRIES: Mr. I Zitha Tel No: (013) 755 5100
APPLICATIONS: The District Manager; Ehlanzeni District Office; Private Bag X 11 278; Mbombela, 1200 or Hand delivered to: 66 Anderson Street, Mbombela, 1200.
FOR ATTENTION: Ms. Innocent Mthombeni Tel No: (013) 7555 100
POST 29/228: OPERATIONAL MANAGER: PNB3 (SPECIALTY) REF NO: MPDOH/AUG/19/12 (X2 POSTS)
SALARY: R562 800 – R633 433 per annum (OSD), plus Benefit: Rural allowance, Medical Aid (optional), Housing Allowance (employee must meet prescribed requirement
CENTRE: Diepdale Clinic, Stanwest Clinic
REQUIREMENTS: Degree / National Diploma in nursing that allow registration with the SANC as a Professional Nurse and Midwifery. Proof of registration with SANC as Professional Nurse and Midwifery. A post basic nursing qualification, with duration of at least
one (01) year accredited with SANC in Clinical Nursing Science, Assessment, Diagnosis, Treatment and Care. A minimum of nine (09) years appropriate / recognisable experience in Nursing after registration as professional nurse with SANC in General Nursing of which at least five (5) years must be appropriate experience after obtaining the one (01) year post basic qualification in Primary Health Care. Current SANC receipt (2019). Proof of current and previous working experience endorsed by Human Resource Manager must be attached. Applicants must submit confirmation letter of relevant experience from their supervisors in an official letterhead of the employer when they apply. Recommendation: Nursing Administration. Valid driver’s license. Knowledge, Skills, Attributes and Abilities: Knowledge of SANC Rules and Regulations. Knowledge of Legislative Framework and Departmental prescripts. Ability to formulate patients care related policies. Knowledge of provincial and national acts and policies. Knowledge of sound nursing care delivery approaches. Basic financial management skills. Knowledge of human resource management. Ability to formulate vision, mission and objectives 112 of the unit. Communication skills and decision-making. Ability to provide mentoring and couching to her / his supervisees. Leadership and supervisory skills.

**DUTIES**

- Supervision of all Primary Health Care services within the institution. Provision of quality comprehensive community health care. Analyze the operational imperatives set in the National PHC package of services, national health norms and standards, provincial strategic and annual plans, policies and guidelines. Monitor PHC outputs and services on a monthly basis to review performance and provide feedback to PHC units, facilities and their management, as well as sub-district, hospital and district management. Evaluate PHC services in terms of standards outcomes and impact indicators by analysis of data. Facilitate and ensure an integrated and inter sectoral approach in planning and implementation at all facilities, units and teams to provide comprehensive PHC approach to community, family interventions and PHC clinic services. Exercise control of discipline, grievance and any other labour related issues in terms of laid down procedures. Contribute to the realization of ideal clinic (ICRM) status. Implement and monitor staff performance in terms of EPMDS. Advocate for resources at management level and have input into the budget for PHC in the service area. Ensure effective, efficient and economical use of allocated resources.

**ENQUIRIES**

- Mr. C D Mnisi Tel No: (017) 811 1642

**APPLICATIONS**

- The District Manager; Gert Sibande District Office; Private Bag X 9028; Ermelo, 2350 or Hand delivered to: 39 Jan Van Vuuren Street; Ermelo, 2350.

**FOR ATTENTION**

- Mr. M A Dhladhla

**POST 29/229**

- FACILITY MANAGER: FORENSIC HEALTH SERVICES REF NO: MPDOH/AUG/19/28

**SALARY**

- R470 040 per annum (Level 10) plus Benefits: Medical Aid (optional), Housing Allowance (employee must meet prescribed requirements

**CENTRE**

- Themba Forensic Pathology Facility, KaBokweni

**REQUIREMENTS**

- Matric Senior Certificate / Grade 12 Certificate plus an appropriate recognized relevant Degree or Diploma. At least 7 years’ management experience. Valid driver’s license. Ability to work in a Forensic Pathology Service (Medico Legal Laboratory) environment. Computer literacy with ability to use the MS Office package. An in depth knowledge of the relevant legislations, regulations and policies governing medico-legal procedures and investigations. Knowledge of the Public Service and the related HR policies and practices. An understanding of forensic pathology services including the operations, procedures and documentation in medico-legal laboratories. Knowledge and interest in transforming the service which can lead to improvements of existing methods techniques and procedures. Ability to work independently. Planning and organizing skills. Leadership skills. Preparedness and the ability to work under real pressure in order to meet deadlines. Strong interpersonal, written and verbal communication skills.

**DUTIES**

- Render support to the District Coordinator. Execute the management function of the Medico – Legal Laboratory in order to achieve its objective. Manage all the key resources effectively. Effective management of waste disposal. Implement health
and safety measures according to the OHSA and related regulations. Ensure continued support to the Forensic Pathologist or Medical Doctor. Assist with post mortem where necessary. Attend at court when necessary. Compile and implement effective and efficient disaster plans. Compile monthly report, statistics and other relevant data as per prescripts.

ENQUIRIES : Mr. I Zitha Tel No: (013) 755 5100
APPLICATIONS : The District Manager; Ehlanzeni District Office; Private Bag X 11 278; Mbombela, 1200 or Hand delivered to: 66 Anderson Street, Mbombela, 1200.
FOR ATTENTION : Ms. Innocent Mthombeni Tel No: (013) 7555 100
POST 29/230 : CLINICAL PROGRAMME COORDINATOR: QUALITY ASSURANCE REF NO: MPDOH/AUG/19/13

SALARY : R444 276 – R500 031 per annum (OSD)
CENTRE : Ermelo Hospital

DUTIES : Conduct inspections to ensure that Quality Assurance plans are implemented and that practices are according to specified policy. Perform training and guidance activities to instill a culture of service delivery in all service areas within the district, monitor quality assurance indicators and report thereon to assist in the improvement of service delivery at all district health institutions. Ensure that quality assurance committees are established: that these have quality improvement projects and that significant change is recognized and rewarded. Identify best practice and implement these to continuously advance quality assurance in the district. Interact with university and COHSASA role players to enhance the quality assurance procedures and practices. Perform quality improvement audits and survey monthly and report to senior management. Identity facilitate and co-ordinate all quality improvement plans. Ensure implementation of National core standard and provincial initiatives (patients Right Charter, Batho Pele programmers etc.). Ensure that all facilities conduct patients Experience of Care and waiting time’s surveys. Ensure planning, Co-ordination implementation, monitoring and evaluation of the quality assurance programmes within the district, Co-ordinate all aspects of National Core Standards. Programmer including assessments and activities to achieve National Core Standards accreditation.co-ordinate peer review assessments. Visit facilities maintain reports of such visits. Ensure all facilities develop Quality Improvement Plans, action plan and submit monthly quarterly and annual reports. Conduct District assurance meetings provide training and update clinical and non-clinical staff on quality issues. Ensure clinical and nursing audits are conducted to evaluate patient care. Participate in adverse events, complaints and various other related committees to improve quality. Ensure all facilities conduct patient Experience of care and waiting times surveys Co-ordinate Batho Pele and good governance programmers.

ENQUIRIES : Mr. C D Mnisi Tel No: (017) 811 1642
APPLICATIONS : The District Manager; Gert Sibande District Office; Private Bag X 9028; Ermelo, 2350 or Hand delivered to: 39 Jan Van Vuuren Street; Ermelo, 2350.
FOR ATTENTION : Mr. M A Dhladhla
POST 29/231 : PROFESSIONAL NURSE (PNB-1) REF NO: MPDOH/AUG/19/14

SALARY : R383 226 – R444 76 per annum. Rural allowances 8% (salary determination depending on experience in terms of relevant OSD)

CENTRE : Paulina Morapedi CHC

REQUIREMENTS : Basic qualification accredited with the SANC in terms of Government Notice 425(i.e. Diploma/Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse plus a post basic nursing qualification with duration of at least 1 year, accredited with SANC in terms of Government Notice R212 in Primary Health Care.

DUTIES : Provide comprehensive health care services in the Primary Health facility. Ensure effective and efficient management of resources. Provide quality patient care, norms and standards. Participate in quality improvement programs. Supervise and implement patient care standards. Implement and practice nursing health care in accordance with the statutory laws governing the nursing profession, labor and health care. Implement constructive working relations with nurses and other stakeholders. Implement and supervision of Basic Nursing Care. Ensure adherence to Batho -Pele Principles and Patient Right Charter.

ENQUIRIES : Mr. C D Mnisi Tel No: (017) 811 1642

APPLICATIONS : The District Manager; Gert Sibande District Office; Private Bag X 9028; Ermelo, 2350 or Hand delivered to: 39 Jan Van Vuuren Street; Ermelo, 2350.

FOR ATTENTION : Mr. M A Dhladhla

POST 29/232 : PROFESSIONAL NURSE – PHC (P-NB 1) REF NO: MPDOH/AUG/19/15

SALARY : R383 226 – R444 276 per annum

CENTRE : Siyabuswa CHC; Marapane CHC; Waterval CHC; and Ga-Maria Clinic

REQUIREMENTS : Basic R425 qualification (Diploma / degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse plus Post-basic qualification with the South African Nursing Council as Professional Nurse-Primary Health Care (PHC). Ability to read and write. Good interpersonal relations.

DUTIES : Provide comprehensive health care services in the facility. Ensure effective and efficient management of resources. Provide quality patient care, norms and standards. Participate in quality improvements programs. Ensure the implementation of patient’s Rights Charter and Batho Pele Principles. Educate staff and patients.

ENQUIRIES : Ms. S Matheba Tel No: (013) 658 1070

APPLICATIONS : The District Manager; Nkangala District Office; Private Bag X 7296; Emalahleni, 1035 Hand delivered to: Piet Koomhof Building, Justice Street, Emalahleni, 1035.

FOR ATTENTION : Ms. S Matheba

POST 29/233 : PROFESSIONAL NURSE GRADE 1 SPECIALTY: ICU (PNB1) REF NO: MPDOH/AUG/19/16

Salaries : R383 226 – R444 276 per annum (OSD requirements depending on years of experience)

CENTRE : Rob Ferreira Hospital

REQUIREMENTS : Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. A post-basic nursing qualification, with duration of at least 1 year, accredited with the SANC in Intensive Care Nursing. A minimum of 4 years appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Current registration with the SANC.

DUTIES : Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. Perform clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Work as part of the multidisciplinary team to ensure good
Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Able to plan and organise own work and that of support personnel to ensure proper nursing care. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient’s needs, requirements and expectations.

ENQUIRIES
Mr. I Zitha Tel No: (013) 755 5100
APPLICATIONS
The District Manager; Ehlanzeni District Office; Private Bag X 11 278; Mbombela, 1200 or Hand delivered to: 66 Anderson Street, Mbombela, 1200.
FOR ATTENTION
Ms. Innocent Mthombeni Tel No: (013) 7555 100
POST 29/234
PROFESSIONAL NURSE SPECIALTY GRADE 1 (TRAUMA AND EMERGENCY NURSING) (REPLACEMENT) REF NO: MPDOH/AUG/19/17
SALARY
R383 226 – R444 276 per annum (OSD requirements depending on the years of experience)
CENTRE
Barberton Hospital
REQUIREMENTS
Grade 12 plus basic R425 qualification (i.e. Degree/ Diploma in Nursing or equivalent qualification that allows registration with SANC as a professional nurse plus post basic nursing qualification with duration of at least 1 year, accredited with the SANC in terms of Government Notice R212 in Trauma and Emergency Nursing. Current registration with SANC as a professional nurse. A minimum of 4 years appropriate / recognizable experience in nursing after registration as a professional nurse with the SANC in General nursing.
DUTIES
Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. Perform a clinical nursing practice in accordance with the scope of practice and nursing standards as determined by relevant health facility. Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Work as part of the multi-disciplinary team to ensure good nursing care. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Able to plan and organize own work and that support personnel to ensure proper nursing care. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient needs, requirements and expectations.

ENQUIRIES
Mr. I Zitha Tel No: (013) 755 5100
APPLICATIONS
The District Manager; Ehlanzeni District Office; Private Bag X 11 278; Mbombela, 1200 or Hand delivered to: 66 Anderson Street, Mbombela, 1200.
FOR ATTENTION
Ms. Innocent Mthombeni Tel No: (013) 7555 100
POST 29/235
PHYSIOTHERAPIST GRADE 1 REF NO: MPDOH/AUG/19/18
SALARY
R317 976 – R361 872 per annum (All inclusive Package – OSD requirements)
CENTRE
Amajuba Memorial Hospital
REQUIREMENTS
BSC in Physiotherapy. Registration with HPCSA as a Physiotherapist and annual proof of payment. Experience in rehabilitation, good communication skills and computer literacy will be added as an advantage. Experience Grade 1: have completed Community Service and experience in Physiotherapy after registration with HPCSA. Ability to work in a team, interdisciplinary approach.
DUTIES
Render patient centred Physiotherapy service that complies with standards and norms as indicated by Health policies and protocols. Have interest in rehabilitation generally. Render individual and group therapy. Participate in re-integration programmes and campaigns. To work with colleagues, relieve as and when the need arise, and work closely with the interdisciplinary team members. Perform clinical supervision of allocated staff (e.g Community Service therapist and or Physiotherapy Assistant/Technicians). To participate in student training, supervision and performance evaluation. Implement and maintain quality assurance and National Core Standards Operation Plans. Perform record keeping, data collection, assist with budget control and assets management. Contribute and participate in professional development of self, colleagues and interdisciplinary team members. Participate in mini research projects for the institution.

ENQUIRIES
Mr. C D Mnisi Tel No: (017) 811 1642
APPLICATIONS: The District Manager; Gert Sibande District Office; Private Bag X 9028; Ermelo, 2350 or Hand delivered to: 39 Jan Van Vuuren Street; Ermelo, 2350
FOR ATTENTION: Mr. M A Dhladhla

POST 29/236: ENVIRONMENTAL HEALTH PRACTITIONER GRADE 1 REF NO: MPDOH/AUG/19/19

SALARY: R317 976 – R361 87 per annum. (OSD requirements depending on years of experience)

CENTRE: Impungwe Hospital


DUTIES: Attend to the daily assessments/monitoring of the operations involving the generation, handling, packaging, storage, collection, transportation, waste information system, treatment and disposal of health care waste within the health establishment; Compile inspection reports; ensure that all relevant health care waste policies, guidelines, plans programme and legislation are available and in place; Coordinate the monthly meetings for the HCW committee; promote continuous improvement in proper health care waste management and encourage waste minimization, recycling, re-use and reduce. Develop Health Care Waste Plans guidelines, policies and legislation; Support the CEO on technical issues. Inspect surrounding PHC facilities and premises for where hazardous substance licenses. Facilitate and train employees and hospital users on waste management and related Environment health activities, diseases and conditions.

ENQUIRIES: Ms. S Matheba Tel No: (013) 658 1070
APPLICATIONS: The District Manager; Nkangala District Office; Private Bag X 7296; Emalahleni, 1035 Hand delivered to: Piet Koornhof Building, Justice Street, Emalahleni, 1035.
FOR ATTENTION: Ms. S Matheba

POST 29/237: ENVIRONMENTAL HEALTH PRACTITIONER GRADE 1 REF NO: MPDOH/AUG/19/20

SALARY: R317 976 – R361 87 per annum (OSD requirements)

CENTRE: Bernice Samuel Hospital

REQUIREMENTS: B. Degree (NQF 7) / National diploma (NQF 6) as recognized by SAQA in Safety / Environmental / Risk management / Public Health. Registration with the South African Council for Natural Scientific Professions or Institute of risk management of South Africa (recommended). Member of Waste management and IAIA, SAOISH, SACPCMP (recommended) Driver’s license Code B. 1 - 2 years in safety / Environmental / Risk Management / Public Health experience. Competencies: Knowledge of Safety environment. Operate computer and collect statistics. Knowledge of working procedures in terms of the working environment. Candidates should have sound knowledge of general occupational therapy principles including rehabilitation, assessment and analysis. Good verbal and written communication skills. Ability to work in a team. Ability to work under pressure in a changing environment. To relieve colleagues as the need arises and work closely with other disciplines.

DUTIES: Render and manage Occupational therapy services that comply with standards and norms. Implement individual and group programs in keeping with a recovery model. Adhere to provincial, hospital and departmental policies procedures and regulations. Participate in quality assurance audits. Participate in continued
professional development programs. Exercise care with all consumables and equipment.

ENQUIRIES : Ms. S Matheba Tel No: (013) 658 1070
APPLICATIONS : The District Manager; Nkangala District Office; Private Bag X 7296; Emalahleni, 1035 Hand delivered to: Piet Koornhof Building, Justice Street, Emalahleni, 1035.
FOR ATTENTION : Ms. S Matheba
POST 29/238 : SENIOR ADMIN OFFICER: RISK & SECURITY MANAGEMENT REF NO: MPDOH/AUG/19/21

SALARY : R316 791 per annum (Level 08) plus benefits
CENTRE : Barberton Hospital
REQUIREMENTS : An appropriate 3 year tertiary qualification – Degree or National Diploma in Accounting, Safety Management, Risk Management, Internal Auditing, Cost Management Accounting. Minimum of 2 years’ experience in Risk Management. Sound knowledge of PFMA, Treasury Regulations, Public Sector Risk Management Framework, Public Service Anti-corruption measures, departmental policies and procedures, enterprise risk management (ERM) concepts, Frameworks and methodologies, King Report on corporate Governance (III and IV), Ethical, self-motivated and team oriented. Good interpersonal, communication, Facilitation, analytical and problem solving skills, must be in possession of a valid driver’s license.

DUTIES : Implementation of departmental risk management policy and strategy. Manage and coordinate contracted security service provider. Assist in facilitating the identification of the Institution risk utilizing accepted tools. Manage the Key Control Policy. Assist in compilation of operational risk registers as well as the development of risk Response strategies and monitor process thereof. Monitor submission of emerging Risk and incidents. Assist in establishing and maintenance of risk management Philosophy and culture within the institution and provide regular training. Monitor and implement Audit plans and ensure quality response thereof. Provide reports to the Accounting Officer of the institution on a monthly and quarterly basis. Liaise with internal and external stakeholders. Respond to the Audit findings and make follow up from all sections in terms of compliance and work as loss controller of institution.

ENQUIRIES : Mr. I Zitha Tel No: (013) 755 5100
APPLICATIONS : The District Manager; Ehlanzeni District Office; Private Bag X 11 278; Mbombela, 1200 or Hand delivered to: 66 Anderson Street, Mbombela, 1200.
FOR ATTENTIONS : Ms. Innocent Mthombeni Tel No: (013) 7555 100
POST 29/239 : PRINCIPAL PERSONNEL OFFICER [PMDS] REF NO: MPDOH/AUG/19/22

SALARY : R257 508 per annum (Level 07) plus benefits
CENTRE : Provincial Office, Nelspruit
REQUIREMENTS : Grade 12 certificate plus ten 5 years’ experience in HR or Degree or Diploma in Public Administration / Management plus 3 years’ experience in HR. Certificates in Persal training will be an added advantage. Knowledge of the Performance Management system. Good working knowledge of PERSAL and all functions relating to PMDS. Driver’s License and willingness to travel. Microsoft Excel, Word and PowerPoint. Knowledge of Public Service prescripts and legislations relating to PMDS. Must have analytical skills. Good, organizing, interpersonal, presentation and communication skills. Ability to work in a team as well as independently. Ability to deal with confidential matters. Ability to plan and implement a project according to project management principles.

DUTIES : The successful candidate will be responsible for the following functions: Facilitate the implementation of the performance management system in the Department. Monitor compliance on the performance management and development system and generate reports on the PMDS. Conduct training sessions on PMDS. Provide PMDS support to the employees. Implement payment of performance bonus awards, notch Progression for Non-OSD and OSD Employees. Maintain the PMDS data base systems and PERSAL reporting function on PMDS. Coordinate and facilitate the implementation of moderation processes for Non SMS members at all levels.
ENQUIRIES : Ms. Glory Tel No: (013) 766 3340
APPLICATIONS : The Head of Department; Provincial Officer; Private Bag X 11285; Mbombela, 1200 or Hand delivered to: Indwe Building, Government Boulevard, Riverside Park, Ext 2, Mbombela, 1200
FOR ATTENTION : Ms. Glory Mokone
POST 29/240 : LABOUR RELATIONS OFFICER REF NO: MPDOH/AUG/19/23
SALARY : R257 508 per annum (Level 07) plus benefits
CENTRE : Ehlanzeni District Office, Nelspruit
REQUIREMENTS : A relevant 3- year tertiary qualification in HRM with a minimum of 3 years' experience in Labour Relation or Grade 12 qualification with 3 - 5 demonstrable experience in Labour Relations in the Public Service. Knowledge of Misconduct Management, Grievance Management, Collective Bargaining, Dispute resolution and other relevant legislations applicable within the Public Sector. Verbal and written communication skills. Report writing skills. Be able to work independently. Conflict management Computer literacy, knowledge in MS Office package. Knowledge of PERSAL will an added advantage.
DUTIES : Write reports inter-alia Misconduct report and Grievance reports. 59 Investigate allegations of misconduct and/or grievance. Be able to draft charge sheets, prepare witnesses and represent the Employer in disciplinary and/or grievance hearings. Analyses trends and advise management on serious adverse events cases, forensic cases and hotline cases. Identify labour relations training needs for Managers, Supervisors and Employees in the department. Conduct labour relations training. Ensure compliance of Code of Conduct. Support and/or advice management on progressive discipline. Be a link between Management and recognized Labour Unions. Facilitate and chairing Bi-lateral and Multi-lateral meetings within the institution. Provision of advice to employees and management on labour relations matters.
ENQUIRIES : Mr. I Zitha Tel No: (013) 755 5100
APPLICATIONS : The District Manager; Ehlanzeni District Office; Private Bag X 11 278; Mbombela, 1200 or Hand delivered to: 66 Anderson Street, Mbombela, 1200.
FOR ATTENTION : Ms. Innocent Mthombeni Tel No: (013) 7555 100
POST 29/241 : PERSONNEL PRACTITIONER: HRM REF NO: MPDOH/AUG/19/24
SALARY : R257 508 per annum (Level 07) Plus benefits
CENTRE : Matikwana Hospital
REQUIREMENTS : An appropriate 3 year B-degree / National Diploma in Human Resource Management / Public Management or equivalent qualification plus 3 years working experience or Grade 12 plus eight (8) years appropriate working experience in the HRM field particular in the health environment. Understanding of HR prescripts, legislative framework and procedures. Good and verbal communication skills. Be PERSAL trained, computer literacy/skill (MS word, Excel, power point etc.). Good interpersonal relations. Valid driver’s license.
DUTIES : Effective and efficient management of HR Administration (Appointments, transfers, terminations, salary administration and management of conditions of services) etc. Ensuring that PERSAL transactions and related matters are captured correctly, manage audit queries, manage staff establishment, and manage recruitment and selection. Ensure effective implementation of PMDS; ensure that proper job descriptions are in place. Assist with Labour Relations and HRD matters, Draft memorandum, reports, submissions and circulars on HR related matters. Ensure that HR legislations and policies are complied with. Supervise staff and manage their work performance according to PMDS policy.
ENQUIRIES : Mr. I Zitha Tel No: (013) 755 5100
APPLICATIONS : The District Manager; Ehlanzeni District Office; Private Bag X 11 278; Mbombela, 1200 or Hand delivered to: 66 Anderson Street, Mbombela, 1200.
FOR ATTENTION : Ms. Innocent Mthombeni Tel No: (013) 7555 100
POST 29/242 : SECRETARY: OFFICE OF HEAD: HEALTH REF NO: MPDOH/AUG/19/25
SALARY : R257 508 per annum (Level 07) plus benefits
CENTRE: Provincial Office, Nelspruit
REQUIREMENTS: Grade 12 plus a Diploma in Secretariat. Excellent MS Office Skills, Knowledge of office administration, Experience in secretarial duties. Good planning and organizational skills, Good communication skills (verbal and written) and the ability to communicate well with people at different levels and from different backgrounds. Good telephone etiquette, Computer literacy, Basic financial management and provisioning administration skills, High level reliability. Must have the ability to work under pressure and must prepare to work long hours. Must be able to type at least 40 words per minute.

DUTIES: Provide secretarial functions to the Head: Health through organizing and maintaining the diary of the Head: Health, preparing of memorandums and PowerPoint presentations. Receiving of visitors and arranging refreshments, schedule meetings, workshops and organize the logistics thereof. Provide the overall administrative support services in the Office of Head: Health. Make travel arrangements for the Head: Health, manage internal correspondences in the office of Head: Health, develop and maintain a filling system, proves subsistence and advance claims for the Head: Health procure stationery and petty cash, screen the accuracy of memorandums and submissions to the Head: Health, Executive Management, Unit Manages and staff.

ENQUIRIES: Ms. Glory Tel No: (013) 766 3340
APPLICATIONS: The Head of Department; Provincial Officer; Private Bag X 11285; Mbombela, 1200 or Hand delivered to: Indwe Building, Government Boulevard, Riverside Park, Ext 2, Mbombela, 1200.
FOR ATTENTION: MS. Glory Mokone
POST 29/243: ADMINISTRATIVE OFFICER: AUXILIARY SERVICES REF NO: MPDOH/AUG/19/26
SALARY: R257 508 per annum (Level 07) plus benefits
CENTRE: Evander Hospital
REQUIREMENTS: Senior Certificate or equivalent qualification plus five (5) years relevant experience or Degree / Diploma in Administration or Human Resources. Computer literacy. Good interpersonal and communication skills verbal and written. Knowledge of Batho Pele Principles and customer care. Willing to work under pressure. Knowledge of Departmental policies, prescripts and practices. Problem solving skills, analytical thinking, maintaining discipline and conflict resolution. Organizing skills, creativity, job information, planning, decision making, supervision and control. Budgeting and reporting.

DUTIES: Management of Logistical Services. Manage the capturing of service calls and monitor data capturing task for logged calls. Manage office space and accommodation requirements. Oversee Auxiliary Services (cleaning, hygiene, pest control, waste management, food services, and registry and Hospital grounds) Prepare and submit monthly reports

ENQUIRIES: Mr. C D Mnisi Tel No: (017) 811 1642
APPLICATIONS: The District Manager; Gert Sibande District Office; Private Bag X 9028; Ermelo, 2350 or Hand delivered to: 39 Jan Van Vuuren Street; Ermelo, 2350.
FOR ATTENTION: Mr. M A Dhladhla
POST 29/244: ADMINISTRATIVE OFFICER: HRD REF NO: MPDOH/AUG/19/27
SALARY: R257 508 per annum (Level 07) plus benefits
CENTRE: Amajuba Memorial Hospital
REQUIREMENTS: National Diploma/Degree in HRD or Grade 12 plus 6 years’ experience in HRD/Training. Ability to meet deadlines. Excellent written and verbal communication skills. Good presentation and facilitation skills, computer skills, good interpersonal relation. Management of skills, report writing skills, understanding and interpretation of Acts and policies.

DUTIES: Facilitate trainings in the institution, e.g. ABET, Leadership and other programmes. Facilitate bursaries and study leaves, facilitate orientation/induction programmes. Comply with employment Equity Plan. Compile skills audit report; maintain training database, control and monitor training equipment, manage Performance Management and Development System (PMDS).
ENQUIRIES : Mr. C D Mnisi Tel No: (017) 811 1642
APPLICATIONS : The District Manager; Gert Sibande District Office; Private Bag X 9028; Ermelo, 2350 or Hand delivered to: 39 Jan Van Vuuren Street; Ermelo, 2350
FOR ATTENTION : Mr. M A Dhladhla

POST 29/245 : PROFESSIONAL NURSE GRADE 1 (GENERAL NURSING) REF NO: MPDOH/AUG/19/30 (X2 POSTS)

SALARY : R256 905 – R297 825 per annum (OSD requirements)
CENTRE : Waterval Boven Hospital
REQUIREMENTS : Registration with the South African Nursing Council as a General Nurse. Additional registration as a General Nurse Midwife is an added advantage. Ability to work independently. Must be able to work under pressure and manage heavy patient loads. Good verbal and report skills. Commitment and dedication. Ability to implement and manage changes. Valid driver’s license will be a recommendation.

DUTIES : Provide health care services in the hospital. Help with supervision and performance and evaluation of junior staff members. Implement appropriate measures and systems to ensure quality patient care. Provide nursing care within scope of practice. Ensure the implementation of the Patient Rights Charter and Batho Pele principles. Educate staff and patients. Work closely with the community. Provide comprehensive and quality nursing care according to the standards and guidelines. Keep concise and legible records and ensure nurses do likewise. Manage medication. Adhere to Batho Pele Principles and Patient Rights Charter.

ENQUIRIES : Ms. S Matheba Tel No: (013) 658 1070
APPLICATIONS : The District Manager; Nkangala District Office; Private Bag X 7296; Emalahleni, 1035 Hand delivered to: Piet Koornhof Building, Justice Street, Emalahleni, 1035.
FOR ATTENTION : Ms. S Matheba

POST 29/246 : PROFESSIONAL NURSE REF NO: MPDOH/AUG/19/31 (X6 POSTS)

SALARY : R256 905 – R297 825 per annum (OSD requirements)
CENTRE : Tweefontein G CHC
REQUIREMENTS : Basic Qualification SANC in terms of Government notices 425 (Diploma / degree in nursing). Current registration with the council. Knowledge and understanding of Public Services approaches, policies, and procedures. Knowledge and understanding of nursing legislation and related ethical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Effectively communicate with patients, supervisors and other clinicians. Knowledge of Batho Pele Principles, Patient’s Rights Charter and National Core Norms and Standard.

DUTIES : Ensure that good quality nursing care is rendered at all times according to the standards and guidelines. Render comprehensive Health Care in the PHC. Screen patients, assess, diagnose and prescribe nursing care.

ENQUIRIES : Ms. S Matheba Tel No: (013) 658 1070
APPLICATIONS : The District Manager; Nkangala District Office; Private Bag X 7296; Emalahleni, 1035 Hand delivered to: Piet Koornhof Building, Justice Street, Emalahleni, 1035.
FOR ATTENTION : Ms. S Matheba

POST 29/247 : PROFESSIONAL NURSE – GENERAL STREAM (PN-A2) REF NO: MPDOH/AUG/19/32

SALARY : R256 905 – R297 825 per annum (OSD requirements)
CENTRE : Nokaneng CHC
REQUIREMENTS : Basic R425 qualification (Diploma / degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse plus registration with South African Nursing Council (SANC). Ability to work under pressure and be a team worker. Knowledge of scope of practice for different categories in nursing. Ability to plan, organize and coordinate the nursing care regimen. Good communication and interpersonal skills. Implement Batho Pele Principles.

ENQUIRIES: Ms. S Matheba Tel No: (013) 658 1070

APPLICATIONS: The District Manager; Nkangala District Office; Private Bag X 7296; Emalahleni, 1035 Hand delivered to: Piet Koornhof Building, Justice Street, Emalahleni, 1035.

FOR ATTENTION: Ms. S Matheba

POST 29/248: PHARMACY ASSISTANT POST BASIC REF NO: MPDOH/AUG/19/33

SALARY: R208 383 – R234 738 per annum (OSD requirements)

CENTRE: Greenside CHC

REQUIREMENTS: Grade 12 qualification or equivalent qualification with Mathematics and Biology / Life Sciences as passed subjects. Current registration with South African Pharmacy Council. Post Basic Pharmacists Assistant Qualification. Good interpersonal relations. Be conversant with current pharmaceutical legislation. Be computer literate. Valid driver’s license will be a recommendation.


ENQUIRIES: Ms. S Matheba Tel No: (013) 658 1070

APPLICATIONS: The District Manager; Nkangala District Office; Private Bag X 7296; Emalahleni, 1035 Hand delivered to: Piet Koornhof Building, Justice Street, Emalahleni, 1035.

FOR ATTENTION: Ms. S Matheba

POST 29/249: DENTAL ASSISTANT GRADE 1 REF NO: MPDOH/AUG/19/34

SALARY: R168 429 – R192 576 per annum (OSD requirements depending on the years of experience)

CENTRE: Rob Ferreira Hospital

REQUIREMENTS: Grade 12 qualification or an appropriate qualification or prescribed in-service training with a duration of less than two years that allows for the required registration with the HPCSA. Registration with HPCSA as a Dental Assistant (Supervised Practice Dental Assistant), proof of current registration with the HPCSA. A valid driver’s license will be an added advantage.

DUTIES: The incumbent should have knowledge of dental assisting including: infection control, chair side assisting, maintaining of equipment, stock control, knowledge of materials and instruments and conducting inventory. The person will work in the dental surgery, clinics, mobiles, and perform administrative duties including compiling statistics, registering patients, answering of the telephone, filing of patient cards, ordering of materials, giving appointments to patients. Assisting the oral hygienist at schools as well as in the clinics.

ENQUIRIES: Mr. I Zitha Tel No: (013) 755 5100

APPLICATIONS: The District Manager; Ehlanzeni District Office; Private Bag X 11 278; Mbombela, 1200 or Hand delivered to: 66 Anderson Street, Mbombela, 1200.

FOR ATTENTION: Ms. Innocent Mthombeni Tel No: (013) 7555 100

POST 29/250: DENTAL ASSISTANT GRADE 1 REF NO: MPDOH/AUG/19/35

SALARY: R168 429 – R192 576 per annum (OSD requirements subject to years of experience)

CENTRE: HA Grove Hospital

REQUIREMENTS: Grade 12 plus an appropriate qualification or prescribed in-service training with a duration of less than two years that allows for the required registration with the HPCSA. Registration with HPCSA as a Dental Assistant (Supervised Practice Dental Assistant). Proof of current registration with the HPCSA. A valid driver’s license will be an added advantage.

DUTIES: The incumbent should have knowledge of dental assisting including: infection control, chair side assisting, maintaining of equipment, stock control, knowledge of materials and instruments and conducting inventory. The person will work in the
dental surgery, clinics, mobiles, and perform administrative duties including compiling statistics, registering patients, answering of the telephone, filing of patient cards, ordering of materials, giving appointments to patients. Assisting the oral hygienist at schools as well as in the clinics.

**ENQUIRIES** : Ms. S Matheba Tel No: (013) 658 1070

**APPLICATIONS** : The District Manager; Nkangala District Office; Private Bag X 7296; Emalahleni, 1035 Hand delivered to: Piet Koornhof Building, Justice Street, Emalahleni, 1035.

**FOR ATTENTION** : Ms. S Matheba