PROVINCIAL ADMINISTRATION: GAUTENG
DEPARTMENT OF HEALTH

OTHER POSTS

POST 29/95 : HEAD CLINICAL UNIT REF NO: REFS/HOU/26/19
Directorate: Paediatrics

SALARY : R1 728 807 per annum (plus benefits)
CENTRE : Dr George Mukhari Academic Hospital

REQUIREMENTS : Appropriate qualification that allows for the required registration with HPCSA as Medical Specialist in a normal specialty or a recognized Sub-Specialty and proof of current registration. Experience in Paediatric Cardiology. A minimum of 3 years appropriate experience as Medical Specialist after registration with HPCSA as Medical Specialist in a normal specialty or a recognized Sub-Specialty.

DUTIES : Overall supervision, management and training of fellows who are Sub-specializing in Clinical Unit. Management of both in-patients (including intensive care and high care) and out-patients. Ensuring that there are protocols for the management of common medical conditions and that there is compliance to protocols and guidelines. Promote and participate in outreach programs in the community and the feeder institutions Clinical governance- ensure quality assurance programs with respect to improving clinical outcomes and managing risks that are in place.

ENQUIRIES : Prof. Mawela Tel No: (012) 521 4444/4445
APPLICATIONS : should be hand delivered or posted to Dr. George Mukhari Academic Hospital Human Resources Department Block 13, 3111 Setlogelo Drive, Pretoria, 0001.

NOTE : Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached are certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old.

CLOSING DATE : 30 August 2019

POST 29/96 : HEAD CLINICAL UNIT (MEDICAL) GRADE 1 REF NO: HRM 65/2019
Directorate: Radiology

SALARY : R1 728 807 per annum plus benefits
CENTRE : Steve Biko Academic Hospital

REQUIREMENTS : Mmed (Rad) D or FC Rad (D) SA. Extensive experience in General Radiology current Registration with the HPCSA (full) as a Radiologist for more than 3 years.

DUTIES : General administration and managerial duties pertaining to the Department of Radiology and duties as needed by the Head of Department. Assist in providing and improving Radiological services of a high standard. Be competent in interpreting General Radiology, Ultrasound, Mammography, CT, and MRI. PET/CT and Angiography and interventional Radiology. Participate in pre and post graduate training and research projects. Fulfillment of Academic and administrative duties and criteria as required by Steve Biko Academic Hospital and the University of Pretoria. Render after hours clinical services as required. Keen interest in Clinical Research.

ENQUIRIES : Prof Z.I Lockhat Tel No: (012) 354 2406
APPLICATIONS : to Steve Biko Academic Hospital, Private Bag x 169, Pretoria, 0001 or hand delivered to Cnr Malherbe & Steve Biko Road, Main Entrance at Level 3

NOTE : Applications must be submitted with a Z83 form, certified copies of ID and certificate of qualifications Applications must be submitted with a Z83 form, certified copies of ID and certificate of qualifications

CLOSING DATE : 30 August 2019
POST 29/97 : MEDICAL SPECIALIST REF NO: HRM 66/2019
Directorate: Radiology

SALARY : R1 106 040 per annum plus benefits
CENTRE : Steve Biko Academic Hospital
REQUIREMENTS : Mmed (Rad) D or FC (D) SA or equivalent. Experience in General Radiology, administrative skills.
DUTIES : Participate in training of pre and post graduates. Have experience in all aspects of General Radiology. Rotate through different Radiological modalities. Administrative duties and duties needed by the HOD. Contribute to research activities in Radiology.
ENQUIRIES : Prof Z.I. Lockhat Tel No: (012) 354 2548
APPLICATIONS : to Steve Biko Academic Hospital, Private Bag x 169, Pretoria, 0001 or hand delivered to Cnr Malherbe & Steve Biko Road, Main Entrance at Level 3.
NOTE : Applications must be submitted with a Z83 form, certified copies of ID and certificate of qualifications. Applications must be submitted with a Z83 form, certified copies of ID and certificate of qualifications
CLOSING DATE : 30 August 2019

POST 29/98 : MEDICAL SPECIALIST (X1 POST)
Directorate: Accident and Emergency

SALARY : R1 106 040 per annum (Plus benefits)
CENTRE : DR. George Mukhari Academic Hospital
REQUIREMENTS : Appropriate qualification that allows registration with HPCSA as Medical Specialist in a normal special and a proof Current registration. Grade 1: No experience required.
DUTIES : The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patients. Improve quality of care by providing clinical care, supervising of junior staff. Willing to do commuted overtime rendering of after-hour (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients. Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g. Death certificate). Participation in the academic program in the hospital and all activities of the discipline in relation to teaching and research. Ensure proper and accurate record keeping as legally and ethically required. Reporting to the Head of Unit on service delivery, clinical audits and where necessary quality improvement plans. Assist the HOD to monitor, implement and adhere to the compliance to National Core Standards within the department. Rotate through related departments at various hospital served in their specific outreach programs. Preparing and writing of reports. Assist the Clinical Head with Administration responsibilities.
ENQUIRIES : Dr. N Sithole: Tel No: (012) 521 3352
APPLICATIONS : should be hand delivered or posted to Dr. George Mukhari Academic Hospital Human Resources Department Block 13, 3111 Setlogelo Drive, Pretoria, 0001.
NOTE : Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached are certified ID document, Certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old.
CLOSING DATE : 30 August 2019

POST 29/99 : MEDICAL SPECIALIST REF NO: REFS/004103
Directorate: Clinical Services (Anaesthetics, Cardiology, Cardio-Thoracic Surgery, Community Health, Ear Nose and Throat, Emergency Medicine, Family Medicine, General Surgery, Intensive Care, Internal Medicine, Neurology, Neurosurgery, Nuclear Medicine, Obstetrics and Gynecology, Ophthalmology, Orthopaedic Surgery, Paediatrics, Paediatric Surgery, Plastic and Reconstructive Surgery, Psychiatry, Radiology, Trauma and Urology)
SALARY

Grade 1: R 1 106 040 per annum (all-inclusive remuneration package)
Grade 2: R 1 264 623 per annum (all-inclusive remuneration package)
Grade 3: R 1 467 651 per annum (all-inclusive remuneration package)

CENTRE

Dr George Mukhari Academic Hospital

REQUIREMENTS

Appropriate qualification that allows registration with the HPCSA as a Medical Specialist in a normal specialty. Registration with the HPCSA as a Medical Specialist in a normal specialty and proof of current registration. Grade 3: A minimum of ten (10) years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist in a normal specialty. Grade 2: A minimum of five (5) years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist in a normal specialty. Grade 1: No experience required after registration with the HPCSA as a Medical Specialist in a normal specialty.

DUTIES

The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patients. Improve quality of care by providing clinical care, supervising of junior staff. Willing to do commuted overtime rendering of after-hour (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients. Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g. Death certificate). Participation in the academic program in the hospital and all activities of the discipline in relation to teaching and research. Ensure proper and accurate record keeping as legally and ethically required. Reporting to the Head of Unit on service delivery, clinical audits and where necessary quality improvement plans. Assist the HOD to monitor, implement and adhere to the compliance to National Core Standards within the department. Rotate through related departments at various hospital served in their specific outreach programs. Preparing and writing of reports. Assist the Clinical Head with Administration responsibilities.

ENQUIRIES

Dr. N Sithole: Tel No: (012) 521 3352

APPLICATIONS

should be hand delivered or posted to Dr. George Mukhari Academic Hospital Human Resources Department Block 13, 3111 Setlogelo Drive, Pretoria, 0001.

NOTE

Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached are certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old.

CLOSING DATE

30 August 2019

POST 29/100

PRINCIPAL CLINICAL PSYCHOLOGIST REF NO: REFS/004403
Directorate: Clinical Psychology

SALARY

R 1 025 316 per annum

CENTRE

DR. George Mukhari Academic Hospital

REQUIREMENTS

PhD degree in Psychology and registration with the HPCSA as a Clinical Psychologist, 8 years post-community service experience, Experience in clinical case supervision of interns, Experience in coordinating Clinical Psychology training programme, Experience in curriculum design and teaching at undergraduate and postgraduate levels at a tertiary institution, Involvement in the supervision of Masters research projects, Publications in accredited journals or conference proceedings will be an added advantage. Competencies: Excellent writing and communication skills, demonstrate people management skills, Administrative skills, Knowledge and ability to conduct research, Knowledge of relevant Health and Higher Education Acts and legislations.

DUTIES

Plan, manage and monitor staff service delivery activities in the Clinical Psychology Unit, ensure that staff members adhere to the HPCSA ethics and Provincial and National Health departments’ policies in their delivery of service, Initiate, plan and monitor clinical training activities to sustain the HPCSA’s accreditation of the interns’ training programme. Attend different management
meetings in the hospital and implement resolutions taken in the department, Initiate plans, programmes and support processes that assist staff to meet the service standards laid down by the HPCSA, the Hospital and Provincial Department, Allocate staff members to different clinical placements for provision of services to patients in the entire hospital, Conduct quarterly performance reviews through PMDS appraisals to help staff to achieve personal development and departmental objectives, Plan, organize and achieve departmental strategic objectives and align them with those of the Hospital and the Province, Provide guidelines to staff to achieve departmental and hospital objectives in accordance with the National Core standards (NCS) as laid down by the Hospital and Province, Communicate with the different clinical departments, senior management of the hospital and relevant external stakeholders, Conduct departmental procurement planning, activities and processes, Support staff in their professional and career development objectives, Supervise staff with the development of their research protocols, Initiate, plan and ensure execution of timeous psychological services to patients, Develop client systems and programs that guarantee prompt service to patients according to the service delivery objectives laid down by the department, Develop a system that enable clients to provide feedback to the department to improve service delivery, Write and submit monthly reports to the hospital management on departmental activities, Create an appropriate and safe supportive environment to patients and staff, Initiate and facilitate diversity programmes that support multi-cultural interaction and co-existence, Plan, present lectures/seminars and the assessment of the theoretical and practical psychotherapy clinical cases of MBChB, MSc Clinical Psychology students and MMED Psychiatry Registrars, Initiate and supervise MSc Clinical Psychology research projects, Initiate collaborative research projects in the Unit, present at conferences and publish results.

**ENQUIRIES**
Professor Baloyi L Tel No: (012) 521 4632/4072

**APPLICATIONS**
should be hand delivered or posted to Dr. George Mukhari Academic Hospital Human Resources Department Block 13, 3111 Setlogelo Drive, Pretoria, 0001.

**NOTE**
Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached are certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old.

**CLOSING DATE**
30 August 2019

**POST 29/101**
ASSISTANT MANAGER PHARMACY REF NO: REFS/004405 (X1 POST)

**CENTRE**
Dr George Mukhari Academic Hospital

**REQUIREMENTS**
Bachelor of Pharmacy. Registration with the SAPC as a pharmacist. A minimum of 5 years’ appropriate experience after registration as a pharmacist with the SAPC. Pharmacy supervisory and / or pharmacy management experience.

**DUTIES**
To lead and manage pharmaceutical service at the institution to ensure a cost effective and efficient pharmaceutical service. Assume the role of responsible pharmacist. The provision of financial, budget and expenditure management. The provision of HR and HRD management of pharmaceutical systems. Effective and efficient operations management (including medicine supply management, IT and infrastructure and equipment management). Provision of strategic direction to the pharmacy. Ensure quality pharmaceutical services in line with Batho Pele principles. Manage all work-related projects. The provision of effective clinical pharmaceutical services.

**ENQUIRIES**
Ms. S Roberts Tel No: (012) 529 3424

**APPLICATIONS**
should be hand delivered or posted to Dr. George Mukhari Academic Hospital Human Resources Department Block 13, 3111 Setlogelo Drive, Pretoria, 0001.

**NOTE**
Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that
specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached are certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old.

CLOSING DATE : 30 August 2019

POST 29/102 : DEPUTY DIRECTOR: RADIOGRAPHY REF NO: CO/DDR/34/2019
Directorate: Specialized Services

SALARY : R857 559 per annum all-inclusive remuneration package, of which a portion could be structured to the individual’s needs.

CENTRE REQUIREMENTS : Central Office, Johannesburg

REQUIREMENTS : A diploma/degree in Diagnostic Radiography. Registration with the HPCSA. Computer literacy (MS Word, Excel and PowerPoint). A driver’s license. Extensive experience as a Radiography, of which at least 5 years must have been in a management position. Leadership qualities. The ability to work independently or with minimal supervision. Prepared to work irregular hours and after hours. The ability to maintain being a service professional and strive to exceed customer expectations. Proactive in dealing with demands.

DUTIES : Develop Radiography Services in accordance with relevant acts, policies and procedures. Monitor and implement quality assurance measures for radiography. Maintain a comprehensive database of all radiographic equipment in the Province. Manage tenders and contracts as required. Plan, implement and monitor all aspects of procurement as appropriate. Support professional development for radiography on undergraduate and postgraduate levels. Develop, implement and monitor HIS related to radiography. Liaise with and provide support and guidance to all relevant stakeholders. Support Radiography Managers at all levels of care. Provide advisory support when radiation protection/ safety risks are identified.

ENQUIRIES : Ms E Burger Tel No: (082) 4941138

APPLICATIONS : Quoting the relevant reference number. Direct applications must be delivered to Gauteng Department of Health, 45 Commissioner Street, Life Centre building Ground floor Reception, Johannesburg, or mail to Gauteng Department of Health Private Bag x 085, Marshalltown Johannesburg, 2107.

NOTE : Kindly attach certified copies of your Qualifications. Identity book, Curriculum Vitae, HPCSA certificate and Z83. Applications must be submitted timeously, applications received after closing date will not be accepted. The Department reserves the right not to make an appointment. Candidates will be expected to be available for selection interviews on the date and time and place determined by the Department. Correspondence will be limited to Shortlisted candidates only, if you have not heard from us within 3 months of Closing date, please accept that your application has been unsuccessful.

CLOSING DATE : 30 August 2019

POST 29/103 : MEDICAL OFFICER REF NO: REFS/004106
Directorate: Clinical Services (Anaesthetics, Cardiology, Cardio-Thoracic Surgery, Community Health, Ear Nose and Throat, Emergency Medicine, Family Medicine, General Surgery, Intensive Care, Internal Medicine, Neurology, Neurosurgery, Nuclear Medicine, Obstetrics and Gynecology, Ophthalmology, Orthopaedic Surgery, Paediatrics, Paediatric Surgery, Plastic and Reconstructive Surgery, Psychiatry, Radiology, Trauma and Urology)

SALARY : Grade 1: R821 205 per annum (all-inclusive remuneration package)
Grade 2: R938 964 per annum (all-inclusive remuneration package)
Grade 3: R1 089 693 per annum (all-inclusive remuneration package)

CENTRE REQUIREMENTS : DR. George Mukhari Academic Hospital

REQUIREMENTS : Appropriate qualification that allows registration with the HPCSA as Medical Practitioner. Registration with the HPCSA as a Medical Practitioner and proof of current registration. Grade 3: A minimum of ten (10) years appropriate experience as a Medical Officer after registration with the HPCSA as a Medical Practitioner. Grade 2: A minimum of five (5) years appropriate experience as a Medical Officer after registration with the HPCSA as a Medical Practitioner.

Grade 1: No
experience required after registration with the HPSCA as a Medical Practitioner. Short courses BLS, ATLS, ACLS and ALS will be an added advantage.

**DUTIES**

The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patients. Supervising of junior doctors (undergraduate students, interns and community services doctors. Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g. Death certificate). Improve quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethics. Implement and monitor adherence to National Core Standards (norms and standards). Participating in all activities of the discipline in relation to teaching and research. Participate in multidisciplinary team to manage patients. Performance of practical procedures relevant to the care of patients. Ensure that administration and record keeping is done in the department. Willing to do commuted overtime rendering of after-hour (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients.

**ENQUIRIES**

Dr. N Sithole Tel No: (012) 521 3352

**APPLICATIONS**

should be hand delivered or posted to Dr. George Mukhari Academic Hospital Human Resources Department Block 13, 3111 Sefako Makgoba Drive, Pretoria, 0001.

**NOTE**

Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached are certified ID document, Certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old.

**CLOSING DATE**

30 August 2019

**POST 29/104**

**MEDICAL OFFICER REF NO: MEDHEID003/2019 (X3 POSTS)**

**Directorate:** Clinical

**SALARY**

Grade 1: R821 025 per annum
Grade 2: R938 964 per annum

**CENTRE**

Heidelberg Hospital

**REQUIREMENTS**

Grade 1: Registration with the HPCSA as Medical Practitioner. Appropriate qualification that allows registration with the HPCSA as Medical Officer and proof of current registration. Grade 2: Registration with the HPSCA as Medical Practitioner. Appropriate qualification that allows registration with the HPSCA as Medical Officer and proof of current registration. A minimum of 5 years appropriate experience as Medical Officer after registration with the HPSCA as Medical Officer.

**DUTIES**

Interview, investigate, diagnose and oversee the treatment of patients. Supervising junior doctors (community service). Attendance of relevant clinical meetings M&M, Patient safety incident, clinical risk and MMR. Improve quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethics. Implement and monitor adherence to National Core Standards, participate in all activities of discipline in relation to teaching and research. Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to the care of patients. Ensure that administration, ICD 10 coding and record keeping is done. Performing commuted overtime rendering of after hour duties to provide continuous uninterrupted care of patients.

**ENQUIRIES**

Dr. M.B. Moalusi Tel No: (016) 341 1100

**APPLICATIONS**

should be submitted to HR department at Heidelberg hospital, Hospital Street. Heidelberg 1441 or posted to Heidelberg hospital, Private bag 612, Heidelberg 1438. Candidates that previously applied need to re-apply.

**NOTE**

Applications must be submitted on a Z83 form with a C.V, Certified copies of I.D and Qualifications (not older than 3 months) to be attached. Please note that the successful candidate will be subject to OHS Medical surveillance as required in the HBA regulations within the OHS act 85 of 1993, security and reference check.

**CLOSING DATE**

30 August 2019
POST 29/105 : MEDICAL OFFICER GRADE 1 (X9 POSTS)
Directorate: Accident and Emergency

SALARY : R821 205 per annum (Plus benefits)
CENTRE : Dr. George Mukhari Academic Hospital
REQUIREMENTS : Appropriate qualification that allows registration with HPCSA as Medical Practitioner, Registration with the HPCSA and a proof current registration. Short courses BLS, ATLS, ACLS and ALS. Grade 1: No experience required.
DUTIES : The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patients. Supervising of junior doctors (undergraduate students, interns and community services doctors. Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g. Death certificate). Improve quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethics. Implement and monitor adherence to National Core Standards (norms and standards). Participating in all activities of the discipline in relation to teaching and research. Participate in multidisciplinary team to manage patients. Performance of practical procedures relevant to the care of patients. Ensure that administration and record keeping is done in the department. Willing to do commuted overtime rendering of after-hour (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients.

ENQUIRIES : DR. N Sithole Tel No: (012) 521 3352
APPLICATIONS : should be hand delivered or posted to Dr George Mukhari Academic Hospital Human Resources Department Block 13, 3111 Setlogelo Drive, Pretoria, 0001.

NOTE : Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached are certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old.

CLOSING DATE : 30 August 2019.

POST 29/106 : REGISTRAR (MEDICAL) REF NO: 03/08/2019 HRM
Directorate: Anesthetics, Cardiology, Cardio-Thoracic Surgery, Community Health, Ear Nose and Throat, Emergency Medicine, Family Medicine, General Surgery, Intensive Care, Internal Medicine, Neurology, Neurosurgery, Nuclear Medicine, Obstetrics and Gynecology, Ophthalmology, Orthopaedic Surgery, Paediatrics, Paediatric Surgery, Plastic and Reconstructive Surgery, Psychiatry, Radiology, Trauma and Urology

SALARY : R821 205 - R858 711 per annum (all inclusive)
CENTRE : Dr. George Mukhari Academic Hospital
REQUIREMENTS : Grade 12. MBChB Degree. Registration as an independence Practitioner with the HPCSA. Current registration with the HPCSA 2019/2020
DUTIES : Registrars will inter alia be responsible for rendering services, assessment and treatment of patients, related administration participating in all activities of the discipline in relation to teaching, participating in departmental audit activities, preparing and writing liason and communication services and community liaison. Registrars should rotate through related departments at various hospitals, comprising hospitals served in their specific outreach programmes. Registrars will be appointed on a joint appointment on the establishment of Dr. George Mukhari Academic Hospital and Sefako Makagato Health Sciences University

ENQUIRIES : Dr. Holm MC Tel No: (012) 529 3697
APPLICATIONS : should be hand delivered or posted to Dr George Mukhari Academic Hospital Human Resources Department Block 13, 3111 Setlogelo Drive, Pretoria, 0001.

NOTE : Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached are certified ID
document, Certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old.

**CLOSING DATE** : 30 August 2019

**POST 29/107** : PHARMACY SUPERVISOR GRADE 1 – (PHARMACY) REF NO: CHBAH 200 (X1 POST)

**Directorate:** Pharmacy

**SALARY** : R821 205 per annum (All-inclusive package)

**CENTRE** : Chris Hani Baragwanath Academic Hospital (CHBAH)

**REQUIREMENTS** : Basic qualification accredited with South African Pharmacy Council (SAPC), (i.e B. Pharm Degree) or equivalent qualification that allows registration with the SAPC as a Pharmacist. Registration with SAPC as a Pharmacist and proof of current registration. A minimum of four (4) years appropriate/recognizable experience as a Pharmacist after registration with SAPC. Competencies/Knowledge/Skills: Knowledge of legal prescripts that regulate pharmaceutical services. Computer literacy i.e (Ms Word, Power Point). Knowledge of all pharmacy related legislation and the Public Finance Management Act (PFMA) as well as other legislation applicable to the public sector. Understanding of the National Drug Policy. Skills: Leadership, good team building. Personal: Responsiveness, pro-activeness, professionalism, accuracy, flexibility, initiative, cooperation, team player, supportive, assertive. Applicant should be prepared to undergo medical surveillance as an inherit job requirement.

**DUTIES** : Ensure and manage the provision of quality, effective and efficient clinical pharmaceutical services. Coordinate employee leave for staff under his/her supervision. Liaise with Employee Wellness Unit and referring identified staff to this unit when necessary. Manage all pharmacists and pharmacist assistants under his/her supervision. Assisting in the overall management of the pharmacy, including the satellite pharmacies. Compliance with the provisions of the relevant prescribed Acts and the PFMA to the extent applicable to the official. Development and implementation of relevant standard operating procedures. Plan and coordinate rosters/schedules for the unit, manage staff rotation. Overall responsibility and accountability for drug supply management to ensure the safe and reliable procurement, storage, control and distribution of quality pharmaceuticals. Assist in the implementation of policy and strategic direction in the pharmacy. Project management and project support as required from time to time. Co-ordination of provision of effective training and development of pharmacy personnel including performance management of staff under their supervision. Liaison with Labour Relations Office for employees who have been subjected to disciplinary measures and internal departmental processes have been exhausted. The supervisor’s role also involves the promotion of public health; compliance with the six quality improvement Ministerial priorities and the Batho Pele Principles. Deputise for the assistant and deputy managers when requested to do so. Be available for on-call and after hour services. Be involved with continuous improvement projects to address service delivery challenges.

**ENQUIRIES** : Mr. S Dikgang Tel No: (011) 933 8797/9864

**APPLICATIONS** : Applications should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.

**NOTE** : Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the
closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks - Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

**CLOSING DATE** : 30 August 2019

**POST 29/108** : **CLINICAL PSYCHOLOGIST**

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**SALARY** :
- Grade 1: R713 361 per annum (All inclusive package)
- Grade 2: R832 398 per annum (All inclusive package)
- Grade 3: R966 039 per annum (All inclusive package)

**CENTRE REQUIREMENTS** :
- Dr George Mukhari Academic Hospital

**REQUIREMENTS** :
- Appropriate qualification that allows registration with the health Professions Council of South Africa (HPCSA) as a Clinical Psychologist. Registration with HPCSA as a Clinical Psychologist and proof of current registration, **Grade 1**: (No experience required after registration with HPCSA as a Psychologist in respect of RSA qualified employees who performed community service in the relevant profession as required in South Africa), **Grade 2**: A minimum of 8 years’ relevant experience required after registration with HPCSA as a Psychologist in respect of RSA qualified employees who performed community service in relevant profession as required in South Africa), **Grade 3**: A minimum of 16 years relevant experience required after registration with HPCSA as a Psychologist in respect of RSA qualified employees.

**DUTIES** :
- Assessing, diagnosing and providing interventions to clients who are dealing with psychological challenges, including development difficulties, psychological distress and/or psychopathology. The ability to identify and diagnose psychopathology, psychiatric disorders and psychological conditions. Applying evidence –based and culturally applicable psychological interventions to clients presenting with psychological and /or psychiatric conditions or problem. Appropriate referral to other professionals when indicated. To give advice on the development of policies, considering relevant aspects of psychological theory and research. Designing, managing and evaluating programmes aimed at alleviating psychological distress or psychiatric conditions. Training and supervision of other registered Clinical psychologist, intern clinical psychologists and Clinical psychology students. Conducting psychological work in an ethical manner, as well as adhering to the scope of practice of Clinical Psychologists as specified in the Health Professions Act, 1974. Conducting, Managing and designing research, as well as reporting on such research. Supervision of Psychological research. Provision of Expert opinions and /or evidence.

**ENQUIRIES** :
- Professor Baloyi L Tel No: (012) 521 4632/4072

**APPLICATIONS** :
- should be hand delivered or posted to Dr. George Mukhari Academic Hospital Human Resources Department Block 13, 3111 Setlogelo Drive, Pretoria, 0001.

**NOTE** :
- Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/ documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached are certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old.

**CLOSING DATE** : 30 August 2019

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POST 29/109: CLINICAL PSYCHOLOGIST (GRADE 1) REF NO: SEB/PSY/19/01
Directorate: Psychologist

SALARY: R713 361 per annum (All-inclusive package)
CENTRE: Sebokeng Hospital
REQUIREMENT: Masters in Clinical Psychology. Registration with the Health Professional Council of South Africa (HPCSA) as a Psychologist. One (1) year experience after registration as a Psychologist with a recognized foreign health professional council, in respect of foreign qualified employees of whom it is not required to perform. Community Services as required in South Africa. Completion of community services as a Clinical Psychologist as required in South Africa. A valid driver’s license. Basic computer literacy skills. Knowledge of legislation applicable to Clinical Psychology, e.g. the mental healthcare Act and the Child Care Act.

DUTIES: Ensure effective and efficient management of all staff referred for psychological services. Perform Psychological assessment (including psychometric testing). Formulate diagnoses according to the DSM/ICD system. Assist with PILIR cases. Compile comprehensive reports (including PILIR and PRAAD reports). Expected to serve in the wellness committee. Provide assistance with employee working styles and employee morale. Adhere to Continuous Professional Development (CPD) requirements as stipulated by the HPCSA. Execute Administrative tasks. Work within a multidisciplinary team context. Promote and market Clinical Psychology services in the hospital setting for employees. Adhere to the ethical Code of Conduct as upheld by the Professional Board for Psychology in South Africa.

ENQUIRIES: Acting Allied Manager Ms. Claudine Ndwambi Tel No: (016) 930 3268/3241
APPLICATIONS: Applications should be send by post or hand delivered to Sebokeng Hospital, the HR Department, Moshoeshoe Street, Sebokeng, 1983
NOTE: Applications must be submitted on form Z83 obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recent updated CV as well as certified copies of all qualification and ID document (no copies of certified copies allowed. Certification should not be more than 3 months old. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only if you have not been contacted within three (3) months after the closing please accept that your application was unsuccessful. People with disabilities are encouraged to apply. Recommended candidates will be subjected to medical assessment.

CLOSING DATE: 30 August 2019

POST 29/110: ASSISTANT MANAGER NURSING SPECIALTY (PN-B4) - (OPERATING THEATRE) REF NO: CHBAH 201 (X1 POST)
Directorate: Nursing Services- Theatre

SALARY: R614 991 per annum
CENTRE: Chris Hani Baragwanath Academic Hospital (CHBAH)
REQUIREMENTS: Basic R425 qualification (i.e. Diploma/Degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. Current registration with the South African Nursing Council. Post basic nursing qualification with a duration of at least one (1) year accredited with the SANC in a clinical specialty. A minimum of ten (10) years appropriate/recognizable experience in nursing after registration as a professional nurse with SANC in general nursing. At least six (6) years of the period referred to above must be appropriate/recognizable experience in a clinical specialty after obtaining a one year post basic qualification in Theatre Operating Nursing Science. At least 3 years of the period referred to above must be appropriate/recognizable experience at management level. Competencies/Knowledge/Skills: Knowledge of legal prescripts that regulate nursing and health services. Computer literacy i.e (Ms Word, Power Point). Ability to work independently and innovatively. Knowledge of nursing care processes and procedures, nursing strategy, nursing statutes, core standards and other relevant frameworks such as Nursing Act, OHS Act, Patient Right Charter, Batho Pele Principles, Public Service Regulations, Labour Relations Act, Disciplinary Code and Procedure, Grievance Procedure,
Financial and budgetary knowledge pertaining to the relevant resources under management. Insight into the procedures and policies pertaining to nursing care. Skills: Leadership, organizational, facilitation, presentation and decision-making skills. Problem solving skills within the limit of the public sector and institutional policy framework. Personal: Responsiveness, pro-activeness, professionalism, accuracy, flexibility, initiative, cooperation, team player, supportive, assertive. Applicant should be prepared to undergo medical surveillance as an inherent job requirement. Diploma in Administration will be an added advantage.

**DUTIES**
Delegate, supervise and coordinate the provision of effective and efficient patient care through adequate nursing care. Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care. Develop/establish and maintain constructive relationships with nursing and other stakeholders (i.e. inter-personal, inter-sectoral and multi-disciplinary teamwork). Participate in the formulation of nursing guidelines, norms and standards. Manage and monitor effective utilization and supervision of human, financial and physical resources. Co-ordination of provision of effective training and research. Maintain professional growth/ethical standards and self-development. Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Maintain constructive working relationships with nursing and other stakeholders. Demonstrate in-depth understanding of nursing legislations and related ethical nursing practices. Management of personnel performance and review thereof.

**ENQUIRIES**
Mrs. V Ralinala Tel No: (011) 933 9779/0134/9185

**APPLICATIONS**
Applications should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.

**NOTE**
Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

**CLOSING DATE**
30 August 2019

**POST 29/111**
ASSISTANT MANAGER NURSING (AREA) REF NO: HRM 67/2019

**SALARY**
R562 800 per annum plus benefits

**CENTRE**
Steve Biko Academic Hospital

**REQUIREMENTS**
Grade 12. Basic qualification accredited with the South African Nursing Council (SANC) in terms of Government notice 425, i.e. diploma/degree in Nursing as a Professional Nurse. A minimum of 8 years appropriate/recognizable experience in nursing after registration as a Professional Nurse with SANC in General Nursing. At least 3 years of the period referred to above must be appropriate recognizable
experience at managerial level. Excellent computer skills (MS Word, Excel and PowerPoint). Sound interpersonal, managerial, communication and leadership skills. Sound knowledge in Total Quality Management and Infection Control. Good written and verbal skills in English. Preferably able to speak three or more South African languages. Analytical strategic thinking and creativity. Ability to capture, interpret and report on relevant data. Sound interpersonal, managerial, communication and leadership skills. At least 3 years’ experience of Quality Assurance as a leader of Champion.

**DUTIES**

Responsible for effective coordination and monitoring of quality assurance, complaints system in the hospital and assist with investigation and reporting on serious adverse events. Participate in selected clinical audit projects. Conduct Patient experience of care surveys and respond appropriately to the results. Assist with hospital and provincial performance excellence programmes. Monitor and assist with continuous assessment of the National Core standards for Health establishments in South Africa. Identify and promote quality improvement initiatives. Coordinate and monitor reporting on morbidity and mortality for the hospital. Active participation in the activities of the Quality Assurance Committee as Secretary of the committee and coordinate reports pertaining to performance indicators. Assist with data collection, analysis and reports pertaining to Total Quality Management in the hospital. Optimal Utilization of resources and implementation of the Performance Management System.

**ENQUIRIES**

Ms V Makgatho Tel No: (012) 354 1140

**APPLICATIONS**

to Steve Biko Academic Hospital, Private Bag x 169, Pretoria, 0001 or hand delivered to Cnr Malherbe & Steve Biko Road, Main Entrance at Level 3.

**NOTE**

Applications must be submitted with a Z83 form, certified copies of ID and certificate of qualifications Steve Biko Academic Hospital is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference.

**CLOSING DATE**

30 August 2019

**POST 29/112**

ASSISTANT DIRECTOR: NURSING/ QUALITY ASSURANCE REF NO: 08/07/2019 HRM

**SALARY**

R562 800 per annum (plus benefits)

**CENTRE**

Dr George Mukhari Academic Hospital

**REQUIREMENTS**

Matric/ Grade 12 certificate with basic qualification accredited with SANC in terms of Government notice R425 (i.e. Diploma or Degree in Nursing) or equivalent qualification that allows registration with SANC as a Professional Nurse. A minimum of 8 years appropriate/recognizable experience in Nursing, after registration as a Professional Nurse with the SANC in comprehensive nursing. At least 4 years of the period referred above must be appropriate/recognizable experience at management level. Extensive knowledge in customer care service program. At least 2 year of the 4year period referred above must be appropriate/recognizable experience in quality assurance unit. Experience in customer care service programs in health institution. Relevant knowledge and understanding of legislative framework applicable to practice in the public health facility. Advance computer literacy in MS Office Package (MS Word, MS Excel, and MS PowerPoint). Presentation skills. A Valid Driver’s license.

**DUTIES**

Ensure effective management of quality assurance services package in the health facility. Oversee the Quality assurance programs: Develop, Support and implement customer care programs (waiting times PEC, Customer care training & implementation of Batho Pele Principles). Assist with the facilitation of the implementation of NCS (RNS) & 6 Ministerial priorities; IHRM Framework. Ensure the development and implementation of QIPs, implement complain management system, Management of the patient safety incidents. Ensure the provision of effective and efficient General management: Manage staff development and performance (PMDS) against departmental and Hospital’s objectives in line with strategic, operational and turnaround plans. Manage material resources appropriately. Ensure proper training of employees on quality assurance matters. Compile and Submit reports on due time. Communicate with all stakeholders,
External and internal customers about quality assurance matters. Perform any other duties delegated by the supervision.

ENQUIRIES : Mrs. GT Tabane Tel No: (012) 529 3427
APPLICATIONS : should be hand delivered or posted to Dr. George Mukhari Academic Hospital Human Resources Department Block 13, 3111 Selotjalo Drive, Pretoria, 0001.
NOTE : Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached are certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old.

CLOSING DATE : 30 August 2019

POST 29/113 : OPERATIONAL MANAGER NURSING SPECIALTY (PN-B3)
TRAUMA/ORTHOPAEDIC REF NO: CHBAH 202 (X1 POST)
Directorate: Nursing Services – Accident and Emergency

SALARY : R562 800 per annum
CENTRE : Chris Hani Baragwanath Academic Hospital (CHBAH)
REQUIREMENTS : Basic R425 qualification (i.e. Diploma or Degree in Nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse. Post basic nursing qualification with a duration of at least 1 year accredited with the SANC in a clinical specialty. A minimum of nine (9) years appropriate/recognizable experience in nursing after registration as a Professional Nurse with the South African Nursing Council (SANC) in General Nursing. At least five (5) years of the period referred to above must be appropriate/recognizable experience in a clinical specialty after obtaining the one (1) year post-basic qualification in Theatre Operating Nursing Science.
Competencies/Knowledge/Skills: Knowledge of legal prescripts that regulate nursing and health services. Computer literacy i.e (Ms Word, Power Point). Ability to work independently and innovatively. Knowledge of nursing care processes and procedures, nursing strategy, nursing statutes, core standards and other relevant frameworks such as Nursing Act, OHS Act, Patient Right Charter, Batho Pele Principles, Public Service Regulations, Labour Relations Act, Disciplinary Code and Procedure, Grievance Procedure, etc. Financial and budgetary knowledge pertaining to the relevant resources under management. Insight into the procedures and policies pertaining to nursing care. Skills: Leadership, organizational, facilitation, presentation and decision-making skills. Problem solving skills within the limit of the public sector and institutional policy framework.
Personal: Responsiveness, pro-activeness, professionalism, accuracy, flexibility, initiative, cooperation, team player, supportive, assertive. Applicant should be prepared to undergo medical surveillance as an inherit job requirement. Diploma in Administration will be an added advantage.

DUTIES : Supervise and evaluate quality of nursing care as directed by professional scope of practice and set nursing standards within a professional/legal frame work. Implement nursing legislation and related frame work and ethical nursing practices. Manage resources effectively and efficiently in the unit. Compile and analyze reports to improve quality of patient care. Be allocated to work night shifts and relieve the supervisor when required. Perform as an operational manager in accordance with the scope or practice. Demonstrate effective communication with patients, supervisors and other health professionals and junior colleagues. Implement of National Core Standards. Manage and monitor effective utilization and supervision of human, financial and physical resources. Co-ordination and provision of effective training and research. Maintain professional growth/ethical standards and self-development. Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Maintain constructive working relationships with nursing and other stake holders. Demonstrate in depth understanding of nursing legislations and related ethical nursing practices. Participate in training, research and self-development. Management of personnel performance and review thereof.
APPLICATIONS: should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.

NOTE: Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY), Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

CLOSING DATE: 30 August 2019

POST 29/114: CHIEF SPEECH THERAPIST REF NO: REFS/004384

Directorate: Allied

SALARY: R494 730 per annum (plus benefits)

CENTRE: Dr. George Mukhari Academic Hospital

REQUIREMENTS: A Degree in Speech Therapy and/or Speech Therapy and Audiology from a recognized tertiary university. Original Registration with HPCSA, current HPCSA registration. A minimum of 3 years' clinical experience after community.

DUTIES: Managerial tasks inclusive of coordinating speech therapy services, Development and implementation of clinical plans, implement quality assurance measures in the department and ensure that noncompliance is addressed, Supervision of staff, monitoring the performance of staff. Assist speech therapist in the management of difficult to manage cases. Experience with Pediatric Dysphasia and video swallows is highly recommended. Liaising with universities regarding student training, Supervision and coordinating speech therapy student training. Being involved provincial speech therapy activities as well as contributing to various meeting within the Hospital.

ENQUIRIES: Ms. Safia Saleh Tel No: (012) 521 3615/3371

APPLICATIONS: should be hand delivered or posted to Dr. George Mukhari Academic Hospital Human Resources Department Block 13, 3111 Setlogelo Drive, Pretoria, 0001.

NOTES: Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached are certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old.

CLOSING DATE: 30 August 2019
POST 29/115 : CHIEF AUDIOLOGIST GRADE 1 (PAEDIATRIC) REF NO: CHBAH 204 (X1 POST)
Directorate: Speech Therapy

SALARY : R466 119 – R517 326 per annum
CENTRE : Chris Hani Baragwanath Academic Hospital (CHBAH)
REQUIREMENTS : Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) in the relevant profession (where applicable). A minimum of 3 years appropriate experience in Paediatric Audiology after registration of Independent Practice with the HPCSA. Experience in diagnostic electrophysiology and hearing aid verification is essential. Management of a team and/or program will be an advantage. Knowledge of relevant Public Service regulations, policies, acts and procedures. Ability to work under pressure. Good communication skills (verbal and written) compliance with budgeting, Quality assurance, National Core Standards, Health and Safety and Infection Control principles.

DUTIES : Manage the Paediatric Audiology Team (8-10 team members) within the Speech Therapy and Audiology Department. To be responsible for the management of paediatric audiology services, including the implementation and review of evidence-based protocols and procedures, regular clinical monitoring of service provision and the ongoing development of services. Reportable to the Assistant Director of Speech Therapy and Audiology. Appropriate budgeting and demand plan generation, excellent team work and conflict management skills. Be able to appropriately guide and mentor team members and clinical co-ordinators in areas of paediatric audiology. Identifying training needs of team members and implementing a skills development programme. To work within a multidisciplinary team, within professional boundaries. To carry out a broad range of audiological procedures in accordance with best practice guidelines. To ensure that clinical rooms and equipment are maintained according to protocols and accreditation standards, including calibration checks and the identification of faults. Advise the management in Audiology policy planning and implementation for service improvement. To supervise, develop, train and monitor the performance of team members in all aspects of service delivery whilst adhering to Batho Pele Principles, National Core Standards, Quality Assurance and other Public Service policies and acts. Manage conflict and implement corrective measures and all governing departmental policies. Manage the workflow in of the Paediatric Audiology Team. Must be a team player within the department and institution. Adhere and ensure compliance with HPCSA Legislation.

ENQUIRIES : Dr. S. Balton Tel No: (011) 9339299/5
APPLICATIONS : should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.

NOTE : Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine
the suitability of candidates for the post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

CLOSING DATE : 30 August 2019

POST 29/116 : GRADE 1 SOCIAL WORK SUPERVISOR REF NO: REFS/004407 (X1 POST)
Directorate: Social work supervisor

SALARY : R384 228 per annum (Plus benefits)
CENTRE : Dr George Mukhari Academic Hospital
REQUIREMENTS : BA Social work (4-year degree), current registration with SACSSSP, 7 years' experience as a social worker of which three years must be in supervision. Valid driver’s license.
DUTIES : To provide supervision/ consultation and conduct professional development to staff. Participate and initiate team building, liaise with external organization and other government department on matters regarding health care social work. Monitor and evaluate effectiveness of intervention, assist with recruitment and selection of staff, evaluate work performance of supervised according to PMDS. Attend any meeting as delegated by HOD, adhere to prescription of PFMA.

ENQUIRIES : Ms. Kate Monageng Tel No: (012) 529 3257
APPLICATIONS : should be hand delivered or posted to Dr. George Mukhari Academic Hospital Human Resources Department Block 13, 3111 Setlogelo Drive, Pretoria, 0001.
NOTE : Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached are certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old.

CLOSING DATE : 30 August 2019

POST 29/117 : PROFESSIONAL NURSE SPECIALTY ADVANCE MIDWIFE REF NO: ADVHEID/004/2019 (X1 POST)
Directorate: Nursing

SALARY : Grade 1: R383 226 per annum
grade 2: R471 333 per annum
CENTRE : Heidelberg Hospital
REQUIREMENTS : Grade 1: Minimum of 4 years appropriate/recognisable experience in nursing after registration as Professional nurse with the SANC in General nursing plus a post basic nursing qualification with duration of at least 1 year accredited with the SANC in terms of Government Notice No. R212 in the specialty of advanced midwife.
Grade 2: A minimum of 14 years appropriate/recognisable Experience in Nursing as Professional nurse with the SANC in General nursing. At least 10 years of the period referred to above must be appropriate/recognisable experience after obtaining the 1-year post basic qualification in the relevant specialty (advanced midwifery). Computer literacy. Certificate in ESMOE training will be an added advantage.

DUTIES : Provide quality maternal and neonatal nursing care services, ensure compliance to recommendations of saving mothers and babies. Implementation of EPI programme, PPIP and PMTCT guidelines. Promotion of MBFH. Minimize Obstetrical Patient Safety Incidents. Ensure compliance to infection control principles and waste management guidelines. Ability to work under pressure. Ability to lead in a shift and shift worker. Flexibility towards departmental needs. Ability to work independently and in a multi-disciplinary team. Managing administration functions. Ability to utilize resources effectively, staff development and PMDS. Ensure compliance with National Core standard, policies, regulations, protocols, guidelines and SOP. Communication and Problem solving skills and accurate data collection.

ENQUIRIES : Ms. L.B. Dhlamini Tel No: (016) 34111266
APPLICATIONS: should be submitted to HR department at Heidelberg hospital, Hospital Street, Heidelberg 1441 or posted to Heidelberg hospital, Private bag 612, Heidelberg 1438. Candidates that previously applied need to re-apply.

NOTE: Applications must be submitted on a Z83 form with a C.V, Certified copies of I.D and Qualifications (not older than 3 months) to be attached. Please note that the successful candidate will be subject to OHS Medical surveillance as required in the HBA regulations within the OHS act 85 of 1993, security and reference check.

CLOSING DATE: 30 August 2019

POST 29/118: ASSISTANT MANAGER HEALTH PROMOTION (X1 POST)
Directorate: Health Promotion Department

SALARY: R376 596 per annum (plus benefits)

CENTRE: Sedibeng District Health Services

REQUIREMENTS: Application should be in possession of a recognized bachelor’s Degree. A minimum of 5-10 years appropriate/recognizable experience in Health. At least three (3) years of the period referred to must be appropriated/recognizable experience at SCLO/CCLO level. Knowledge of policies regarding Health Promotions services: District Health System, National Health Act, PFMA and other relevant legislation is a requirement. The required skills are computer literacy, report writing, good communication skills and ability to work under pressure and meet deadlines. A valid driver’s license is essential.

DUTIES: Plan, lead, organize and co-ordinate all Health Promotion activities in the District. Support the implantation of ideal Clinics. Lead the Health Lifestyle Campaign. Prepare operational plans and quarterly and annual reports. Prepare and manage a budget for Health Promotion Unit. Ensure quality improvement of the programme. Coordinate the activities of SCLOs. Coordinate the management of information, education, communication (IEC) material. To facilitate and coordinate HP support during the disease Outbreak. Carry out other relevant duties as may be delegated by senior management. Take part in the Gauteng Turnaround strategy, PHC Reengineering, Strength of National core standards and ideal clinic.

ENQUIRY: Ms. S. Sejake Tel No: (016) 950 6019

APPLICATIONS: Quoting the relevant reference number, direct applications to the HR Manager- Sedibeng DHS Private Bag x023 Vanderbijlpark, 1900 or hand deliver at 2nd Floor, Cnr Frikkie Meyer & Pasteur Blvd, HR Managers office.

NOTE: Applications must be submitted on form z83, obtainable from any Public Service Department. The completed and signed form should be accompanied by a recently updated CV as well as certified copies of all qualification/s and ID document (no copies of certified copies allowed, certification should not be more than three (3) months old). NB! Attach certified copies of your qualifications, identity book, curriculum vitae, and z83. Failure to submit all the requested documents will result in the application not being accepted. The Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the Department. Preference will be given to people with disability.

CLOSING DATE: 30 August 2019

POST 29/119: RADIOGRAPHER: NUCLEAR MEDICINE REF NO: REFS/ 004385 (X3 POSTS)
Directorate: Nuclear Medicine

SALARY: R374 364 per annum (plus benefits)
R440 982 per annum (plus benefits)
R519 456 per annum (plus benefits)

CENTRE: Dr. George Mukhari Academic Hospital

REQUIREMENTS: A three-year National Diploma or BTech degree in Nuclear Medicine Radiography. Proof of current registration with HPCSA as Nuclear Medicine Radiographer, PET/CT experience will be an advantage.

DUTIES: Render effective patient centered nuclear medicine service for in-and out patients in adherence to the scope of practice and health protocols. To work with colleagues, relieve as and when the need arises, and to work closely with the interdisciplinary team members. Carry out delegated duties. To participate in student training, supervision and performance evaluation. Implement and maintain
the quality assurance and National Core Standard and norms at departmental level. Adhere to provincial, Hospital and departmental policies, procedures, guidelines and regulations. Perform record keeping, data collection, assist with budget control and assets management. Contribute and participate in professional development of self, colleagues and members of the interdisciplinary team members. Participate in research projects of the department. Participate in quality assurance methods and CPD activities. Communicate effectively with all stakeholders. Exercise with all consumables and equipment.

ENQUIRIES:
Ms. Robbers Tel No: (012) 529 3424

APPLICATIONS:
should be hand delivered or posted to Dr. George Mukhari Academic Hospital Human Resources Department Block 13, 3111 Setlogelo Drive, Pretoria, 0001.

NOTES:
Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached are certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old.

CLOSING DATE:
30 August 2019

POST 29/120: GRADE 1 SPEECH THERAPIST REF NO: REFS1004382 (X1 POST)
Directorate: Speech therapy and Audiology

SALARY:
R317 976 - R361 872 per annum (Plus benefits)

CENTRE:
Dr. George Mukhari Academic Hospital

REQUIREMENTS:
Degree in Audiology/or Speech Therapy and Audiology from a recognized tertiary institute. Registration with the HPCSA.

DUTIES:
Will include providing Speech therapy management to inpatients and outpatients. The post will entail managing pediatrics patients with dysphagia, speech and language delays, neurological disorder. Student supervision for pediatrics Dysphagia. Being part of the multidisciplinary team at the neurodevelopmental clinic, interest in AAC and Autism Spectrum Disorder will be an advantage. Be willing to be part of provincial workgroups and contribute to the enhancement of the profession in the public service. To adhere to departmental rules and be involved in programmes in the hospital and province such as Quality Assurance Audits.

ENQUIRIES:
Ms Safia Saleh Tel No: (012) 521 3371/3615

APPLICATIONS:
should be hand delivered or posted to Dr. George Mukhari Academic Hospital Human Resources Department Block 13, 3111 Setlogelo Drive, Pretoria, 0001.

NOTE:
Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached are certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old.

CLOSING DATE:
30 August 2019

POST 29/121: GRADE 1 AUDIOLOGIST REF NO: REF004383 (X2 POSTS)
Directorate: Speech therapy and Audiology

SALARY:
R317 976 - R361 872 per annum (Plus benefits)

CENTRE:
Dr. George Mukhari Academic Hospital

REQUIREMENTS:
Degree in Audiology/or Speech Therapy and Audiology from a recognized tertiary institute. Registration with the HPCSA.

DUTIES:
To provide Audiology services to pediatric and adult in and outpatients. The caseload will include new born hearing screening, early intervention, audiometric testing and follow-ups (including hearing aid evaluations, fittings and verification), electrophysiology, pediatric and adult aural rehabilitation as well as ototoxic monitoring. Should be willing to learn about vestibular rehabilitation and bone
anchored Hearing Aid assessments and rehab. Be willing to be part of provincial workgroups and contribute to the enhancement of the profession in the public service. To adhere to departmental rules and be involved in programmes in the hospital and province such as Quality assurance.

ENQUIRIES
Ms Safia Saleh Tel No: (012) 521 3371/3615

APPLICATIONS
should be hand delivered or posted to Dr. George Mukhari Academic Hospital Human Resources Department Block 13, 3111 Setlogelo Drive, Pretoria, 0001.

NOTE
Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached are certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old.

CLOSING DATE
30 August 2019

POST 29/122
GRADE 1 PHYSIOTHERAPIST REF NO: REFS/004406 (X2 POSTS)
Directorate: Physiotherapist

SALARY
R317 976 per annum (Plus benefits)

CENTRE
Dr. George Mukhari Academic Hospital

REQUIREMENTS
BSc Physiotherapy degree/equivalent from a recognized tertiary institute, Experience of one-year post community service, Current registration with HPCSA, Knowledge of clinical theory and practice, ethical professional conduct of physiotherapist at hospital setting, Good communication and interpersonal skills, be able to work under pressure with a team.

DUTIES
To provide Quality and effective Physiotherapy treatment to patients, To liaise with other members of the medical team, To perform administration functions including legible, appropriate record keeping and assets securing, Facilitate health awareness campaigns, Participate in mentorship and supervision of community service, students and scholars, To adhere to departmental, institutional and national core standards, To participate in professional development activities of the department, To keep proper records and accurate statistics.

ENQUIRIES
Ms Safia Saleh Tel No: (012) 521 3371/3615

APPLICATIONS
should be hand delivered or posted to Dr. George Mukhari Academic Hospital Human Resources Department Block 13, 3111 Setlogelo Drive, Pretoria, 0001.

NOTE
Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached are certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old.

CLOSING DATE
30 August 2019

POST 29/123
GRADE 1 OCCUPATIONAL THERAPIST REF NO: REF004411 (X2 POSTS)
Directorate: Occupational Therapy

SALARY
R317 976 per annum (plus benefits)

CENTRE
Dr. George Mukhari Academic Hospital

REQUIREMENTS
Appropriate qualification that allows for the required registration with the Health Professions Council of South Africa in Occupational Therapy. Appropriate/recognizable experience in Occupational Therapy after registration with the Health Professions Council of South Africa as an Occupational Therapist. Current proof of registration with Health Professions Council of South Africa as Occupational Therapist must attached A valid driver's license will serve as an advantage.

DUTIES
Perform all identified responsibilities of an Occupational Therapist Establish and implement guidelines to promote and maintain treatment to the patients Conduct skills training to the programme for the patients Provide an occupational therapy
service to acute and chronic patients, and administration duties related to patient care Work in multi-disciplinary team. Conduct Student training.

**ENQUIRIES**
Ms Safia Saleh Tel No: (012) 521 3371/3615

**APPLICATIONS**
should be hand delivered or posted to Dr. George Mukhari Academic Hospital
Human Resources Department Block 13, 3111 Setlogelo Drive, Pretoria, 0001.

**NOTE**
Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached are certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old.

**CLOSING DATE**
30 August 2019

**POST 29/124**
GRADE 1 DIAGNOSTIC RADIOGRAPHER REF NO: REF004412 (X4 POSTS)
Directorate: Diagnostic Radiographer

**SALARY**
R317 976 per annum (plus benefits)

**CENTRE**
Dr. George Mukhari Academic Hospital

**REQUIREMENTS**
Appropriate qualification that allows for the required registration with the Health Professions Council of South Africa in Radiography Current proof of registration with the Health Professions Council of South Africa as a Radiographer must be attached. Appropriate /recognizable experience in Radiography after registration with the Health Professions Council of South Africa as a Radiographer A valid work permit for Non-South Africans must be attached A valid driver's license Good communication, organizational and conflict resolution skills.

**DUTIES**
Select the exposure factor with due cognizance of all factors Expose and process X-rays and ensure X-rays are taken and meet high professional status Make sure that regulations pertaining to radiation, protection and safety are adhered to and that the budget is controlled Receive cognizance of the traumatic and pathological condition that may be present and accept responsibility for the patient Supervise subordinates Ensure regular services of X-ray equipment Perform any other duty that may be delegated by the supervisor Must be able to work independently without supervision Must be willing to cover a 24 hours duty roster.

**ENQUIRIES**
Ms Safia Saleh Tel No: (012) 521 3371/3615

**APPLICATIONS**
should be hand delivered or posted to Dr. George Mukhari Academic Hospital
Human Resources Department Block 13, 3111 Setlogelo Drive, Pretoria, 0001.

**NOTE**
Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached are certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old.

**CLOSING DATE**
30 August 2019

**POST 29/125**
CLINICAL TECHNOLOIST: GRADE 1-3 REF NO: HRM 68/2019
Directorate: Cardiology

**SALARY**
Grade1 R317 976 per annum plus benefits
Grade 2: R372 810 per annum plus benefits
Grade 3: R439 164 per annum plus benefits

**CENTRE**
Steve Biko Academic Hospital

**REQUIREMENTS**
B-tech Clinical Technology: Cardiology degree or equivalent qualification. Registration with the Health Professions Council of South Africa (HPCSA) as a Clinical Technologist in the specialized category Cardiology. HPCSA registration must be an independent/Private Practice Practitioner. Professional person with integrity and the ability to perform well under pressure. Self-driven, good communication, presentation and interpersonal skills. Must be computer literate.
DUTIES: Clinical Service rendering in a multi-disciplinary Cardiology team. After-hour emergency standby and call-out for emergency procedures. Effectively perform diagnostic and therapeutic procedures on patients. Effectively perform Clinical technology quality control procedures, including the management, calibration and sterilization of medical equipment and clinical supplies. Manage medical equipment and clinical supplies; ensuring effective and efficient utilization of resources in the workplace. Supervise and train clinical technology students.

ENQUIRIES: Mrs. M.C Louw Tel No: *(012) 354 2013*

APPLICATIONS: To Steve Biko Academic Hospital, Private Bag x 169, Pretoria, 0001 or hand delivered to Cnr Malherbe & Steve Biko Road, Main Entrance at Level 3.

NOTE: Applications must be submitted with a Z83 form, certified copies of ID and certificate of qualifications. Applications must be submitted with a Z83 form, certified copies of ID and certificate of qualifications.

CLOSING DATE: 30 August 2019

POST 29/126: DIETITIANS -PRODUCTION REF NO: SEB/DIE/19/01

Directorate: Dietetics

SALARY: R317 976 per annum (All-inclusive package)

CENTRE: Sebokeng Hospital

REQUIREMENT: BSc Degree in Dietetics. Registration with HPCSA as dietitian. Candidates should have completed community service. Candidates should have sound knowledge of dietetic principles including nutritional assessments and analysis, as well as knowledge of general clinical nutritional management. Good verbal and written communication skills. Ability to work in a team. Ability to work under pressure in a changing environment. To relieve colleagues as the need arises and work closely with other disciplines.

DUTIES: Render effective patient centered dietetic services for in and out-patients in adherence to the scope of practice and health protocols. Implement anthropometric and other measurements of patients. Provide dietetic advice and plan nutritional care for individual or group of patients to meet specific nutritional requirements. Implementation of nutritional plans. Evaluate the effects of nutrition care intervention on patients and determine the efficiency of nutritional care plans and adapt if necessary. Monitor that therapeutic meal standards are maintained. Provision of evidence-based nutrition education for patients to implement nutrition principles. Monitor patient compliance and give appropriate counseling. Attend scheduled ward rounds and meetings. Refer patients to appropriate level of care. Communication with relevant stakeholders. Implement quality assurance measures to improve patient care. Auditing of standards and implementation of corrective measures. Perform record keeping, data collection, assist with budget control and assets management. Work in a multi-disciplinary team. Participate in dietetic student training. Give training and advice to other occupational classes. Perform all administrative functions required for the job.

ENQUIRIES: Mrs. CHP Van Zyl Tel No: *(016) 930 3256/3148/3377*

APPLICATIONS: Applications should be send by post or hand delivered to Sebokeng Hospital, the HR Department, Mosheshoe Street, Sebokeng, 1983.

NOTE: Applications must be submitted on form Z83 obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recent updated CV as well as certified copies of all qualification and ID document (no copies of certified copies allowed. Certification should not be more than 3 months old. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only if you have not been contacted within three (3) months after the closing please accept that your application was unsuccessful People with Disabilities Are Encouraged to Apply. Recommended Candidates will be subjected to Medical Assessment.

CLOSING DATE: 30 August 2019
POST 29/127

**OCCUPATIONAL THERAPIST PSYCHOPATHOLOGY**  
**REF NO:**  
**SEB/OTS/01/19**

Directorate: Allied Management

**SALARY**  
R317 976 per annum (All-inclusive package)

**CENTRE**  
Sebokeng Hospital

**REQUIREMENTS**  
Valid Degree in Occupational Therapy. Registration with HPCSA as Occupational Therapist. Successful completion of Community Service. Candidates should have a sound knowledge of Occupational Therapy principles in acute. Psychiatry, including assessment and analysis. Good verbal and written communication skills ability to work in a team. Ability to work under pressure. The ability to work closely with other disciplines.

**DUTIES**  
Render and manage Occupational Therapy Services that comply with standards and norms. Sound Knowledge of Mental Health Care Act of 2005 Assessment of Psychopathology. Implement individual and group programmes. Adhere to provincial, hospital and departmental policies, procedures and regulations. Participate in quality assurance audits. Exercise care with equipment and consumables.

**ENQUIRIES**  
Acting Allied Manager Ms. Claudine Ndwambi Tel No: (016) 930 3241

**APPLICATIONS**  
should be send by courier or hand delivered to Sebokeng Hospital, the HR Department, Moshoeshoe Street, Sebokeng, 1983.

**NOTE**  
Applications must be submitted on form Z83 obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recent updated CV as well as certified copies of all qualification and ID document (no copies of certified copies allowed. Certification should not be more than 3 months old). Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only if you have not been contacted within three (3) months after the closing please accept that your application was unsuccessful. People With Disabilities Are Encouraged To Apply. Recommended Candies Will Be Subjected To Medical Assessment.

**CLOSING DATE**  
30 August 2019

POST 29/128

**ENVIRONMENTAL HEALTH PRACTITIONER (X1 POST)**

Directorate: Environmental Health Department

**SALARY**  
R317 976 per annum (plus benefits)

**CENTRE**  
Sedibeng District Health Services

**REQUIREMENTS**  
Grade 12 Certificate. Diploma in Environmental Health with a minimum of 2 years appropriate experience in Environmental Health /Occupational health after community service. Registration with HPCSA in the Environmental Health Profession. A valid driver's license is essential. Person Profile: Excellent time management, organizational skills, communication skills, Self-motivated and goal orientated. Analytical and solution orientated. Ability to effectively communicate to technical and non-technical personnel at various levels in the organization.

**DUTIES**  
Support and monitor Environmental health initiative at the district level. Ensure compliance to hazardous substance Act and Regulations and improve quality of life of employees and community. Hazardous substance dealership ensuring, auditing and licensing of hazardous substance dealership. Malaria patients with confirmed malaria cases to be investigated. Environmental pollution control contractors, facilities and developers, inspection investigation and comments on developments to be done and outputs will be environmental Impact assessment comments. Monitoring Compliance of Occupational Health, safety and health risk waste at facilities. To be part of the outbreak response team in the district, prevention of communicable disease. Collaboration with other programmes in the district, intersectoral collaboration in the district level which include governmental and non-governmental bodies and organizations. Support all wellness campaigns for all health programmes according to the National Health Awareness calendar. Plan and Organize work on a weekly basis, monthly reporting. Compilation of monthly data as per health information system (DHIS). To be a team player, ensuring improvement of health status of premises, compliance with set norms and
standards and all relevant Acts and Legislation. Take part in the Gauteng turnaround strategy, PHC Reengineering and Establishment of the Sub-District.

**ENQUIRIES**
Ms. M. Leonard Tel No: (016) 950 6168

**APPLICATIONS**
Quoting the relevant reference number, direct applications to the HR Manager-Sedibeng DHS Private Bag x023 Vanderbijlpark, 1900 or hand deliver at 2nd Floor, Cnr Frikkie Meyer & Pasteur Blvd, HR Managers office.

**NOTE**
Applications must be submitted on form z83, obtainable from any Public Service Department. The completed and signed form should be accompanied by a recently updated CV as well as certified copies of all qualification/s and ID document (no copies of certified copies allowed, certification should not be more than three (3) months old). NB! Attach certified copies of your qualifications, identity book, curriculum vitae, and z83. Failure to submit all the requested documents will result in the application not being accepted. The Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the Department. Preference will be given to people with disability.

**CLOSING DATE**
30 August 2019

**POST 29/129**
PROFESSIONAL NURSE GRADE 2 (GENERAL NURSING) REF NO: HRM 69/2019

**Directorate:** Quality Assurance

**SALARY**
R315 963 per annum plus benefits

**CENTRE**
Steve Biko Academic Hospital

**REQUIREMENTS**
Current Registration with the South African Nursing Council (SANC) as a professional nurse. A valid EB (Code 08) driver's license. A minimum of 10 years appropriate experience in nursing after registration as a professional nurse with the South African Nursing Council in General Nursing. At least 3 years of the above period referred to must be experience at a quality assurance level. Have the ability to analyze complex information relating to areas of operation and to transform that into user-friendly report and assessment. Have the ability to prioritize issues and other related work matters and to comply with the time frames set. Have the ability to work under pressure to meet the deadlines. Have excellent interpersonal and communication skills (both verbal and written). An aptitude for statistics and information analysis. High level of accuracy and attention to detail. Have computer skills and the ability to work with MS Word, MS PowerPoint and MS Excel.

**DUTIES**
Assist with the quality assurance monitoring and evaluation framework. Source and obtain data and information to measure progress and compliance with quality assurance targets, norms required for the development of measurable performance indicators related to the quality of care in the institution. Assist with the generation of reliable assessments in support of planning and intervention processes required for quality assurance in the institution. Assist with the drafting of annual, quarterly and other relevant quality assurance performance reports.

**ENQUIRIES**
Ms V Makgatho Tel No: (012) 354 1140

**APPLICATIONS**
Applications must be submitted with a Z83 form, certified copies of ID and certificate of qualifications to Steve Biko Academic Hospital, Private Bag x 169, Pretoria, 0001 or hand delivered to Cnr Malherbe & Steve Biko Road, Main Entrance at Level 3.

**NOTE**
Steve Biko Academic Hospital is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference.

**CLOSING DATE**
30 August 2019

**POST 29/130**
LOGISTICAL SUPPORT OFFICER REF NO: HRM 70/2019

**Directorate:** Supply Chain Management

**Re-advertisement. Those who have applied previously should re-apply.**

**SALARY**
R257 508 per annum plus benefits

**CENTRE**
Steve Biko Academic Hospital

**REQUIREMENTS**
An appropriate Degree/National Diploma in Supply Chain Management or related with 3 years' experience in Demand, Acquisition, Asset and warehouse management OR Grade 12 with 3 years' experience in Demand, Acquisition, Asset
and Warehouse management. Knowledge and understanding of procurement policies and procedures, PFMA, PPPFA, BBFEE, Treasury Regulations, Supply Chain Management and Contract Management. Candidate must have good communication skills, both verbal and written, problem solving skills, initiative and interpersonal skills. Highly motivated, results orientated and have the ability to plan. Working knowledge of BAS, SAP and SRM. Proven computer literacy is essential. Ability to work under pressure and a valid driver’s license is required.

**DUTIES**

Ensure Compliance with policies and procedures that regulate and govern supply chain management processes. Provide an efficient Supply Chain Management service. Assist management to implement and maintain procurement systems. Check Procurement requests in accordance with and in adherence with procurement policies and procedures and proper usage of supplier’s database to achieve BBFEE targets. Ensure proper update of procurement Registers for requisitions. Prepare monthly procurement reports. Check and monitor requisitions captured on SRM. Follow up with HPC for creating purchase orders. Expedite purchase orders. Monitor progress of the unit and report to management on a weekly basis. Ensure all GRV’s are captured on time. Compile submissions, motivations and reports. Manage and attend all queries related to procurement, provide advice and guidance as and when required. Provide guidance and support to End users. Facilitate all contract management processes. Update contract management registers. Ensure proper control and management of stores. Attend meetings and take minutes. Monitor, supervise, train and manage PMDS of staff in the unit. Assist with web cycles and SAP related activities.

**ENQUIRIES**

Mr. D Moraswi Tel No: (012) 354 5159

**APPLICATIONS**

Steve Biko Academic Hospital, Private Bag x 169, Pretoria, 0001 or hand delivered to Cnr Malherbe & Steve Biko Road, Main Entrance at Level 3.

**NOTE**

Applications must be submitted with a Z83 form, certified copies of ID and certificate of qualifications. Applications must be submitted with a Z83 form, certified copies of ID and certificate of qualifications.

**CLOSING DATE**

30 August 2019

**POST 29/131**

ADMINISTRATIVE CLERK (PUBLIC RELATIONS) REF NO: 01/08/2019 HRM

Directorate: Communications

**SALARY**

R257 508 Per annum (plus benefits)

**CENTRE**

Dr. George Mukhari Academic Hospital

**REQUIREMENTS**

an appropriate 3-year Bachelor’s Degree/National Diploma in Communication/Public Relations or NQF 6 relevant qualification with the minimum of 1 (one) year working experience in the communication or public relations environment. Thorough understanding and ability of undertaking public relations and communication activities. Knowledge and understanding of Government Communication policies, procedures, and programmes. Understanding of the Code of Good Conduct for government communicators. Good verbal and written communication skills. An ability to produce quality work as a team member and under pressure. Good report writing and presentation skills. Computer literacy. A valid driver’s license.

**DUTIES**

Provide support and execution of hospital and governmental communication strategies. Develop and implement public relations and communication plans. Coordinate and execute hospital exhibitions, campaigns and events. Manage and promote hospital and government corporate brand and image. Develop content and administration of hospital website, social media and digital platforms. Interact, engage and manage hospital internal and external stakeholders at all levels. Provide support and management of communication materials and equipment. Facilitate supervision, mentoring and development of internship officers. Any other duties as determined by management.

**ENQUIRIES**

Mr. Z Ndwandwe Tel No: (012) 529 3216

**APPLICATIONS**

should be hand delivered or posted to Dr. George Mukhari Academic Hospital Human Resources Department Block 13, 3111 Setlogeloe Drive, Pretoria, 0001.

**NOTE**

Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and
respective dates (DD/MM/YY). Documents to be attached are certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old.

**CLOSING DATE**: 30 August 2019

**POST 29/132**: ADMINISTRATIVE CLERK (MEDIA RELATIONS) REF NO: 02/08/2019 HRM
Directorate: Communications

**SALARY**: R257 508 per annum (plus benefits)

**CENTRE**: Dr. George Mukhari Academic Hospital

**REQUIREMENTS**: An appropriate 3-year Bachelor’s Degree/National Diploma in Journalism or NQF 6 relevant qualification with the minimum of one year working experience in the communication or media environment. A thorough understanding and ability of news content writing and development. Good communication skills (verbal/written). An ability to produce quality work as a team member and under pressure. Good report writing and presentation skills. Computer literacy. A valid code 8 driver’s license.

**DUTIES**: Develop and produce corporate publications. Assist with media relations and monitoring duties. Develop and implement corporate publications development and distribution plans. Assist with content development and monitoring of hospital website and social media platforms. Interact with stakeholders at all levels. Facilitate mentoring and development of interns. Any other duties as determined by management.

**ENQUIRIES**: Mr. Z Nd wandwe Tel No: (012) 529 3216

**APPLICATIONS** should be hand delivered or posted to Dr. George Mukhari Academic Hospital Human Resources Department Block 13, 3111 Setlogelo Drive, Pretoria, 0001.

**NOTE**: Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached are certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old.

**CLOSING DATE**: 30 August 2019

**POST 29/133**: HEALTH PROMOTION SENIOR COMMUNITY LIASON OFFICER (SCLO) (X1 POST)
Directorate: Health Programmes

**SALARY**: R257 508 per annum (plus benefits)

**CENTRE**: Sedibeng District Health Services

**REQUIREMENTS**: The candidate should have Matric and a recognized 3 year’s degree / Diploma qualification or equivalent with 5 or more years of experience in Health. Computer literacy. Flexibility and ability to adapt to changes. Coordination and supervision skills. Good communication skills (written and verbal), strong interpersonal relationship skills. Experience in working with community structures such as Non-Profit Organizations. Ability to liaise with stakeholders within the District. Valid Driver’s license.

**DUTIES**: Provide support and guidance to sub-district health promotion staff for the implementation of National and Provincial priority preventative programmes. Participate in operational planning and implementation of strategies to meet sub-district objectives. Coordinate healthy lifestyle campaigns. Support the implementation of Ideal Clinics. Prepare weekly, monthly and quarterly plans and reports. Ensure quality improvement of the programme. Coordinate the management of information, education, communication (IEC) material within their sub-district. Assist Disease Outbreak Response Team whenever necessary. Carry out other relevant duties as may be delegated by the Program Manager. Sign performance contract on annual basis. Take part in Gauteng turnaround strategy, PHC Reengineering and Establishment of the Sub-District.

**ENQUIRIES**: Ms. S. Sejake Tel No: (016) 950 6019

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APPLICATIONS: Quoting the relevant reference number, direct applications to the HR Manager-
Sedibeng DHS Private Bag x023 Vanderbijlpark, 1900 or hand deliver at 2nd Floor,
Cnr Frikkie Meyer & Pasteur Blvd, HR Managers office.

NOTE: Applications must be submitted on form z83, obtainable from any Public Service
Department. The completed and signed form should be accompanied by a recently
updated CV as well as certified copies of all qualification/s and ID document (no
copies of certified copies allowed, certification should not be more than three (3)
months old). NB! Attach certified copies of your qualifications, identity book,
curriculum vitae, and z83. Failure to submit all the requested documents will result
in the application not being accepted. The Department of Health is guided by the
principles of Employment Equity; therefore, all the appointments will be made in
accordance with the Employment Equity target of the Department. Preference will
be given to people with disability.

CLOSING DATE: 30 August 2019

POST 29/134: FINANCIAL CONTROLLER REF NO: CHBAH 205 (X1 POST)
Directorate: Finance – Revenue

SALARY: R257 508 per annum (Level 07) (plus benefits)
CENTRE: Chris Hani Baragwanath Academic Hospital
REQUIREMENTS: Grade 12 with 3-5 years ‘experience in revenue. Computer literacy (Ms Office).
Must have experience in MEDICOM, BAS and SAP Systems. Knowledge and
understanding of the PFMA, ICD 10 coding. Uniform Patient Fee Schedule,
Treasury and Administrative Procedure Manual. Must be able to plan, organize
and coordinate the activities of the section. Experience in dealing with the public.
Ability to communicate well with people at different levels and from different
backgrounds. Sound organization skills. High level of reliability. Ability handle
information confidentially. Sound and verbal and written communication skills.
Ability to act with tact and discretion. Good telephone etiquette and interpersonal
skills. Document management skills. Must have office administration competency.
Must be able to work under pressure and to take initiative and work independently
and in a team. Must be self-motivated. Ability to handle task of multidisciplinary
nature. Knowledge and application of the Batho Pele Principles and knowledge of
Labour Relations processes. Applicant should be prepared to undergo medical
surveillance as an inherent job requirement.

DUTIES: Supervise staff responsible for billing of self-funded, private and externally funded
patients in accordance with UPFS system. Responsible for cash and debt
management units. Ensuring compliance in terms of banking processes and see
to it that all the correspondences needed by the auditors are in place write offs and
allocations. Responsible for vendor management in ensuring that bills are settled
and followed-up on outstanding payments in accordance with Procedure Manual
Part 5. Plan organize and coordinate the activities of the section. Responsible for
the development, evaluation and management of staff to promote productivity.
Compile annexure F (Patient Fee Transaction Statement), reconciliation of
revenue register receipts and deposit with BAS (Acc. no 1), account no 2 (Patient
monies), donation reconciliations and other revenue reports. Ensure that revenue
target is met. Perform any other reasonable tasks. Maintenance of user-friendly
office. Be willing to undergo continuous training and development programs.
Attend meetings and training as provided by supervisor. Comply with the
Performance Management and Development System (Contracting, quarterly
reviews and final assessment).

ENQUIRIES: Ms TC Mbabama Tel No: (011) 933 8973
APPLICATIONS: should be hand delivered to The Director: Human Resource, Chris Hani
Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main
Admin Building or posted to The Director: Human Resource, Chris Hani
Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or
emailed applications will be considered.

NOTE: Applications must be submitted on form Z83 fully completed, obtainable from any
Public Service Department or on the internet at www.dpsa.gov.za/documents. The
completed and signed form should be accompanied by a recently updated CV that
specifies the following: All experience indicating the position, institution and
respective dates (DD/MM/YY). Documents to be attached is certified ID document,
certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

CLOSING DATE : 30 August 2019

POST 29/135 : ADMIN CLERK REF NO: WOHC/AC 01/08
Directorate: Patient Revenue

SALARY : R257 508 per annum (Level 07) (excluding benefits)
CENTRE : WITS Oral Health Centre
REQUIREMENTS : Grade 12 with minimum of 5 - 6yrs working experiences in Patient Revenue/Accounts or National Diploma/Degree in Accounting or Financial Accounting/Management/any other related degree/diploma with 2-3 years working experience in the field of financial accounting/ management /Patient Revenue. Extensive knowledge of BAS and PAAB system, PFMA, Treasury Regulations, DORA and policies and guidelines on Administrative procedure manual to Patient Revenue. Knowledge of UPFS and application of it. Good written and verbal communication skills. Financial Management skills. Interpersonal, analytical and reporting skills as well as computer skills. Problem solving and Decision making skills. Time management skills and analytical skills.

DUTIES : the incumbent will be responsible for Debt management, Adhere to all Debt collecting processes and recover outstanding debts, monitor and capture payment of the patients’ accounts, billing of patients, manage revenue/Account enquiries. Submit all claims to external funders for payment. Compile monthly reports e.g. IYM, projections, age analysis, write-off etc. Perform monthly reconciliation of accounts preparing of Oral/ treatment quotations. Compile Monthly statutory reports. Provide support and guidance to all stakeholders. Attend to all audit queries raised by internal/ external auditor and Carry out additional tasks as required by Supervisor.

ENQUIRIES : Mr A Mulaudzi Tel No: (011) 488 4906
APPLICATIONS : Z83 applications Applicants must be send to Wits Oral Health Centre, Private Bag X 15 Braamfontein 2017 or hand delivered to Wits Oral Health Centre, c/o Charlotte Maxeke Johannesburg Academic Hospital, Area 385 Block 3 (Orange Block) HR Office Room 9/10, Parktown or apply online at www.gautengonline.gov.za.

NOTE : to attach certified copies of all the necessary documents (qualifications) to the application including a valid identity document (date of certification not older than three (3) months), CV with minimum of at least three (3) referees, relevant certificates. Applications without proof of the necessary documents will be disqualified. No faxed /E-mailed applications will be accepted.

CLOSING DATE : 30 August 2019

POST 29/136 : PROFESSIONAL NURSE: (GENERAL NURSING) GRADE 1/2/3 REF NO: PN02/08/2019
Directorate: Nursing

SALARY : R256 905 – R383 226 per annum excluding benefits
CENTRE : WITS Oral Health Centre
REQUIREMENTS: Basic qualification accredited with the SANC in terms of Government Notice 425 (i.e. diploma/ degree in nursing) or equivalent Qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse. Registration with the SANC as Professional Nurse and proof of current registration. No experience required after registration with the SANC as Professional Nurse.

DUTIES: Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. Perform a clinical nursing practice in accordance with the scope of practice and nursing standard as determined by the relevant health facility. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Work as part of the multidisciplinary team to ensure good nursing care. Work effectively, cooperatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient’s needs, requirements and expectations (Batho Pele). Willing to work shifts including night duty in different departments.

ENQUIRIES: Matron T Mquqo Tel No: (011) 488 4312

APPLICATIONS: Z83 applications must be send to Wits Oral Health Centre, Private Bag X 15 Braamfontein 2017 or hand delivered to Wits Oral Health Centre, c/o Charlotte Maxeke Johannesburg Academic Hospital, Area 385 Block 3 (Orange Block) HR Office Room 9/10, Parktown or apply online at www.gautengonline.gov.za.

NOTE: Applicants to attach certified copies of all the necessary documents (qualifications) to the application including a valid identity document (date of certification not older than three (3) months), CV with minimum of at least three (3) referees, relevant certificates, current proof of SANC. Applications without proof of the necessary documents will be disqualified. No faxed /E-mailed applications will be accepted.

CLOSING DATE: 30 August 2019

POST 29/137: ELECTRO-ENCEPHALOGRAPHIC ASSISTANT (EEG) GRADE 1 REF NO: CHBAH 203 (X1 POST)

Directorate: Neurology

REQUIREMENT: Matriculation as a minimum standard of education. Appropriate qualification (with duration of at least two (2) years) or prescribed in-service training (with duration of at least two (2) years) that allows for the required registration with Health Professional Council of South Africa (HPCSA). Current registration with HPCSA. No experience after obtaining a relevant qualification or prescribed in service training that allows for the required registration with the Health Professional Council of South Africa (HPCSA). Competencies/Knowledge/Skills: Advanced knowledge of Electro-encephalographic (EEG) and ability to work with paediatric and adult patients.

DUTIES: Perform good quality diagnostic procedures such as EEG, MSLT and Telemetry. Carry out all duties pertaining to laboratory and patient’s administration. Training of EEG Technicians.

ENQUIRIES: Prof A Mochan Tel No: (011) 933 8554

APPLICATIONS: should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.

NOTE: Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should
not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

**CLOSING DATE**: 30 August 2019

**POST 29/138**: DENTAL ASSISTANT GRADE 2 (CONTROLLER) REF NO: DAC 03/08/2019

Directorate: Poly Clinic 1

**SALARY**: R198 396 per annum excluding benefits

**CENTRE**: WITS Oral Health Centre

**REQUIREMENTS**: Appropriate qualification that allows registration with the HPCSA as Dental Assistant. Registration with the HPCSA as a Dental Assistant, proof of current registration. Minimum of 10 years working experience in the public service. Ability to work independently. Knowledge of infection control and sterilization of equipment. Basic computer literacy.

**DUTIES**: Manage Poly Clinic 1. Control and manage ordering of stock and responsible for stock taking. Supervise staff in the performance of daily responsibilities and manage human resources matters in the Poly Clinic 1 including PMDS. Perform all administrative duties in the Poly Clinic 1. Responsible for work schedules in the Poly 1 Clinic which include the following disciplines namely: Prosthodontics, Orthodontics, Maxillo-Facial, Periodontics, emergencies and trauma patients. Compilation of monthly, quarterly and annual reports. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient’s needs, requirements and expectations (Batho Pele).

**ENQUIRIES**: Matron, T Mquqo Tel No: (011) 488 4312

**APPLICATIONS**: Z83 applications must be send to Wits Oral Health Centre, Private Bag X 15 Braamfontein 2017 or hand delivered to Wits Oral Health Centre, c/o Charlotte Maxeke Johannesburg Academic Hospital, Area 385 Block 3 (Orange Block) HR Office Room 9/10, Parktown or apply online at www.gautengonline.gov.za.

**NOTES**: Applicants to attach certified copies of all the necessary documents (qualifications) to the application including a valid identity document (date of certification not older than three (3) months), CV with minimum of at least three (3) referees, relevant certificates, current proof of HPCSA. Applications without proof of the necessary documents will be disqualified. No faxed/E-mailed applications will be accepted.

**CLOSING DATE**: 30 August 2019

**POST 29/139**: HUMAN RESOURCE CLERK REF NO: ODI/29/07/2019 (X2 POSTS)

Directorate: HRM

**SALARY**: R173 703 per annum

**CENTRE**: ODI District Hospital

**REQUIREMENTS**: Grade 12 with 2 years’ experience in Human Resource Management or a minimum of 3 years National Diploma/Degree in Human Resource Management with 1-year experience. Sound Knowledge of HR Acts, Prescripts-Interpretation and implementation thereof. Good knowledge of PERSAL System and Computer literacy. Excellent communications, writing skill, and good interpersonal relations.

**DUTIES**: Conduct Recruitment and Selection process in line with relevant Acts and Policies. Leave Management, Capturing of PMDS documents on PERSAL as required by the DPSA. Processing and submission of all HR mandates to GDF as required.

ENQUIRIES : Ms. Deane MM Tel No: (012) 725 2445
APPLICATIONS : Applications to be sent to Odi District Hospital. Hand post and other means of posting delivery to Odi District Hospital, Klipgat road, Mabopane, CEO's office or posted to: Odi District Hospital, Private Bag X509, Mabopane, 0190.
FOR ATTENTION : Mr. Sekwele LR
NOTE : must be submitted on form Z83 obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recent updated CV as well as certified copies of all qualification/s and ID document. Correspondence will be limited to short-listed candidates only. If you have not been conducted within three months after closing date, please accept that your application was unsuccessful. NB! The Hospital reserve the right to do background check for any relevant records of a candidate to determine suitability.

CLOSING DATE : 06 September 2019

POST 29/140 : MATERIAL RECORD CLERK REF NO: MATERIAL REC/CARL/2019/7 (X1 POST)
Directorate: Supply Chain Management
SALARY : R173 703 – R204 612 per annum (Level 05) (Plus Benefits)
CENTRE : Carletonville Hospital
REQUIREMENTS : Grade 12 or equivalent qualification. Knowledge of PFMA, Treasury Regulations, Procurement Administration System manual (PAS). Computer literate. Good communication and report writing skills. Be able to work in a team, problem solving skills. Interpersonal relations. The official must be willing to rotate within SCM Unit.
DUTIES : Receive requisitions for issuing of stock. Issue stock from warehouse to all Units within the Institution as per the requisition. Update bin cards (VA11a) with incoming/outgoing stock. Packing of stock on shelves according to FIFO/FEFO Principles. Safe keep all consumable items. Manage and update stock control cards (VA10). Compile requisition for replenishment of stock. Obtain quotations from Suppliers registered on Central Supplier Database (CSD). Create shopping cart on SAP SRM and follow up on outstanding orders. Acknowledge receipt of delivery/service by capturing invoices on SAP SRM/SAP R3 and create GRV. Clear outstanding invoices on web cycle, compile report. Manage transit in and out for all consumables and non-consumable items. Manage and keep record of all outstanding deliveries (0-9 file). Follow up on outstanding deliveries and keep record thereof. Report all losses to Supervisor. Conduct monthly stock count, reconciliation of physical and theoretical stock compile and submit a report on/before due date.
ENQUIRIES : Mrs T Lekgari Tel No: (018)788 1720
APPLICATIONS : Applications must be submitted at Carletonville Hospital: Corner Falcon & Annan Road or posted to: The HR Directorate, Carletonville Hospital, Private Bag X 2023, Carletonville, 2499.
NOTE : The employer reserves the right to fill or not to fill the post. Disabled people are encouraged to apply. Applications must be submitted on a Z83 form, copy of CV, certified copy of ID and Qualification to be attached. Failure to do will lead into disqualification.
CLOSING DATE : 30 August 2019 16:00 PM

POST 29/141 : DENTAL ASSISTANT GRADE 1/2 REF NO: DA 04/08/2019
Directorate: Sterilization Unit
SALARY : R168 429 – R198 396 per annum excluding benefits
CENTRE : WITS Oral Health Centre
REQUIREMENTS : Appropriate qualification or prescribed in-service training (with duration of less than 2 years) that allows for the required registration with the HPCSA as Dental Assistant. Knowledge of dental instruments, equipment, materials used for
procedures, sterilization and infection control processes. The ability to work independently, have good communication and people skills.

**DUTIES**: Prepare working area for patient treatment, select and set up instruments, equipment and material required for clinical procedure. Give patients post-operative instructions. Maintain safe working environment by complying with health and safety procedures. Adhere to infection control policies. Keep stock control (Inventory) up to date. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient’s needs, requirements and expectations (Batho Pele).

**ENQUIRIES**: Ms T Mquo Tel No: (011) 488 4312

APPLICATIONS: Z83 applications must be send to Wits Oral Health Centre, Private Bag X 15 Braamfontein 2017 or hand delivered to Wits Oral Health Centre, c/o Charlotte Maxeke Johannesburg Academic Hospital, Area 385 Block 3 (Orange Block) HR Office Room 9/10, Parktown or apply online at www.gautengonline.gov.za

NOTE: Applicants to attach certified copies of all the necessary documents (qualifications) to the application including a valid identity document (date of certification not older than three (3) months), CV with minimum of at least three (3) referees, relevant certificates, current proof of HPCSA. Applications without proof of the necessary documents will be disqualified. No faxed /E-mailed applications will be accepted.

CLOSING DATE: 30 August 2019

**DEPARTMENT OF SOCIAL DEVELOPMENT**

*It is the department's intention to promote equity through the filling of all numeric targets as contained in the Employment Equity Plan. To facilitate this process successfully, an indication of race, gender and disability status is required.*

**APPLICATIONS**: Please forward applications, quoting the relevant reference number to The Gauteng Department of Social Development, 69 Commissioner Street, Thusanang Building, Johannesburg for Attention- Ms Innocent Mantome, Tel No: (011) 227 0105 or posted to- Private Bag X35, Johannesburg, 2000.

**CLOSING DATE**: 30 August 2019

**NOTE**: Applications must be submitted on form z83, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The Completed and signed form should be accompanied by a recently updated CV as well as certified copies of all qualification/s and ID document( no copies of certified copies allowed, certification should not be more than six months old). The Department also urges all designated groups applying for positions to please direct your applications to the Employment Equity Office for attention Ms B. Khutsoane. All applicants is also encouraged to number the pages of their CV and the attached certified documents. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three (3) months after the closing date please accept that your application was unsuccessful.

**MANAGEMENT ECHELON**

**POST 29/142**: DIRECTOR: SUSTAINABLE LIVELIHOODS REF NO: SD/2019/08/03

**SALARY**: R1 005 063 per annum (all-inclusive package which includes basic salary of 70% of the package and a flexible portion that may be structured in terms of the applicable SMS guidelines per annum).

**CENTRE**: Head Office (Sustainable Livelihoods)

**REQUIREMENTS**: Degree in Community Development or Social Work or Public Management and Development or equivalent qualification and a minimum of 5 years’ Management experience in Community Development environment in the Public Sector. A valid driver’s license. Skills and Competency: Strategic Capability and Leadership, Programme and Project Management, Financial Management, Service Delivery Innovation, Client Orientation and Customer Focus. Knowledge and understating of legislation, policy and institutional framework governing Community Development Programmes in the Public Service. Knowledge and understating of Departmental Community Development Programmes priorities, policies, procedures and processes. Knowledge of the Departments Strategic priorities and

**DUTIES**
Oversee the development, design and implementation of War on Poverty functions. Strategic coordination of War on Poverty functions. Strategic Coordination of Service Standard functions. Oversee the alignment of Service standard to Department Strategic objectives and service delivery priorities and commitments. Strategic Coordination of Child Poverty and Women Development functions. Oversee the development, design and implementation of Child Poverty functions in the Department and the budgeting and expenditure monitoring and reporting of the programme. Strategic Coordination of Special Projects functions. Oversee the effective Programme and Project Management of Special Projects functions. Strategic Coordination of Community Development functions. Oversee Performance Reporting on Community Development functions. Strategic Coordination of Youth Development Programme. Oversee Service Delivery Innovation of Youth Development functions. Management of the Directorate. Coordinate budget planning, monitoring and reporting on expenditure patterns. Manage staff performance, training and development, conduct and leave. Manage all assets allocated in the component.

**ENQUIRIES**
Ms Innocent Mantome Tel No: (011) 227 0105

**NOTE**
The selection and appointment of candidates is subject to positive vetting and verification requirements as per government policy and procedures.