DEPARTMENT OF ENVIRONMENTAL AFFAIRS

The National Department of Environmental Affairs is an equal opportunity, affirmative action employer.

APPLICATIONS: Director-General: The Director-General, Department of Environmental Affairs, Private Bag X4390, Cape Town, 8000. OR Hand deliver to Department of Environmental Affairs, 14 Loop Street Cape Town or 63 strand Street, Cape Town 8000. No faxed, e-mailed or late applications will be considered.

FOR ATTENTION: Human Resource Management

CLOSING DATE: 12 August 2019

NOTE: Applications must be submitted on a Z83 form with a copy of a comprehensive CV, certified copies of qualifications and ID document as well as a Driver's License in order to be considered. The National Department of Environmental Affairs is an equal opportunity; affirmative action employer. It is our intention to promote representivity (race, gender and disability) in the department through the filing of posts and candidates appointment/transfer will promote representivity will receive preference. It is the applicant's responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Correspondence will be limited to successful candidates only. If you have not been contacted within three 3 months after the closing date of the advertisement, please accept that your application was unsuccessful. Short-listed candidates will be subjected to the following: a technical exercise that intends to test relevant technical elements of the job, screening and security vetting to determine their suitability for employment, including but not limited to: Criminal records; Citizen Status; Credit worthiness; Previous employment (reference checks); and Qualification verification. The person appointed to this position will be subjected to a security clearance. SMS candidates will be subjected to a competency assessment test and the signing of a performance agreement and an employment contract (once appointed). The Department reserves the right not to make an appointment.

MANAGEMENT ECHELON


SALARY: R1057 326 per annum (all inclusive remuneration package)

CENTRE: Cape Town

REQUIREMENTS: Bachelor's Degree (NQF level 7) in Natural or Physical Sciences, or Environmental Management or Development Planning. A minimum of Five years' experience at Middle Management level. Knowledge and experience (minimum 10 years) in natural resource management, planning, implementation, research and development. Specific knowledge of and experience in invasive species prevention and management, including risk assessments; legal requirements, permitting, compliance and enforcement, pathway and vector control; eradication techniques, advocacy and data management. Knowledge of Public Service and Departmental procedures and prescripts. Knowledge of the Public Finance Management Act (PFMA). People management, change management and empowerment skills. Strong strategic planning and leadership skills. Good analytical, innovative, problem solving, interpersonal and conflict management skills. Commitment of Departmental values. Human Resources Management experience. Able to work under pressure, long hours and travel extensively.

DUTIES: Manage policy, legal and strategic development for the effective provision of biosecurity management in the country. Manage data management, monitoring and evaluation, and research and administrative functions, for the effective provision of biosecurity management in the country. Provide strategic leadership and overall management responsibility for the implementation of the invasive species risk assessment frameworks, the Issuing Authority functions, early detection and rapid response, and eradication interventions. Co-ordinate the development and deployment of biosecurity interventions at ports of entry in order to prevent the entry of (potentially) invasive species into the country. Provide strategic leadership, co-ordination and support for the implementation of post-border compliance and enforcement functions and other relevant Competent Authority functions.

ENQUIRIES: Ms S Nzwane Tel No: (021) 814 8091

SALARY : R1057 326 per annum (all inclusive package)
CENTRE : Cape Town
REQUIREMENTS : A recognized Bachelor’s Degree in Environmental Management/ Natural Sciences or equivalent qualification (NQF Level 7). A minimum of 5 years’ experience at middle managerial level. Knowledge of International liaison. Knowledge of regulations promulgated there under and Departmental policies with special reference to Oceans and Coastal management legislative frameworks. Understanding of social issues, macro and micro economic principles, and its application. Knowledge of Integrated project management policies. Experience and knowledge of policy development and implementation. Knowledge in general government administrative procedures and processes. Experience in regional and international environmental management programmes. Knowledge of financial and procurement administrative procedures (PFMA & Treasury Regulations). Good communication skills (both verbal and report writing) with experience in stakeholder engagement. Computer literacy, research and analytics skills and understanding of environmental issues. Experience in programme and project management.

DUTIES : Coordinate and lead regional and international liaison for Oceans and Coasts. Disseminate information and provide technical and procedural advice on the implementation of cross cutting agreements; identified international engagements and conventions. Collate and develop recommendation for the National Mandates or Positions on regional / international engagements. Coordinate Branch actions with regards to institutional and administrative arrangements regarding regional and international agreements. Organise and coordinate external stakeholder engagement on key issues relevant to regional and international liaison. Coordinate all oceans and coast international affairs. Coordinate the Benguela Current Commission’s (BCC) integrated and multi-sectorial oceans governance programme. Lead & coordinate internal & external stakeholder participation in the BCC programme. Lead & facilitate implementation of the BCC Strategic Action Plan / Programme at national level. Facilitate partnerships with foreign countries for DEA: Oceans & Coasts objectives. Develop and implement DEA objective plans in line with the mandate. Liaise with internal and external stakeholder on international affairs and projects and related administrative arrangements. Coordinate and manage large integrated projects. Develop the scope/Tors and application of any large integrated project. Recommend and determine the procurement model for large integrated projects Lead Programme and Project Management of Large Integrated Projects. Administrate Large Integrated Projects, including human and financial resources, including the development of funding and investment strategies and applications.

ENQUIRIES : Mr L Fikizolo Tel No: (021) 819 2608