ANNEXURE B

DEPARTMENT OF DEFENCE

CLOSING DATE : 16 August 2019 (Applications received after the closing date and faxed copies will not be considered).

NOTE : Applications must be submitted on the prescribed form Z83 (obtainable from any Public Service department), which must be originally signed and dated by the applicant and which must be accompanied by a detailed CV (with full particulars of the applicants' training, qualifications, competencies, knowledge & experience) and clear certified copies of original educational qualification certificates, ID document and Driver's license (where applicable). Must be a South African citizen. Failure to comply with the above instructions will result in applications being disqualified. Applicants applying for more than one post must submit a separate form Z83 (as well as the documentation mentioned above) in respect of each post being applied for. If an applicant wishes to withdraw an application it must be done in writing. Should an application be received where an applicant applies for more than one post on the same application form, the application will only be considered for the first post indicated on the application and not for any of the other posts. Under no circumstances will photostat copies or faxed copies of application documents be accepted. The successful candidates will be subjected to Personnel Suitability Checks (criminal record-, citizenship- & financial/asset record checks and qualification and employment verification). Successful candidates will also be subjected to security clearance processes. Potential candidates, declared in excess must indicate their excess status on Z83, Applicants who do not receive confirmation or feedback within 3 (three) months after the closing date, please consider your application unsuccessful. Due to the large volume of responses anticipated, receipt of applications will not be acknowledged and correspondence will be limited to short-listed candidates only. For more information on the job description(s) please contact the person indicated in the post details. The Department reserves the right not to make appointment(s) to the advertised post(s). Local geo locations will receive preference.

OTHER POSTS

POST 26/02 : ADMINISTRATION CLERK (PATIENT ADMINISTRATION): SUPERVISOR
REF NO: SG 04/19/01 (X2 POSTS)

SALARY : R257 508 per annum (Level 05)

CENTRE : SAMHS HQ (Patient Administration), Lyttelton, Pretoria

REQUIREMENTS : Grade 12 / NQF level 2 – 4 preferable. Applicants with prior learning either by means of experience or alternative courses may also apply. Reception, secretarial, data capturing and mainframe experience is a requirement. Special requirement (skills needed): Managerial skills, computer literacy (Microsoft and mainframe), organizing, interpersonal relationship skills, knowledge of capturing and microfilming/scanning processes. Proven ability to communicate effectively (written & verbal) in English. Knowledge of policies and directives. Meeting deadlines and setting goals Knowledge of Patient Administration processes. Must have empathy with sick, elderly and disabled patients. Must be able to work under pressure. Must be able to work under pressure. Must be able to obtain security clearance within a year.

DUTIES : The applicant will predominantly be involved in all aspects of processing of Medical Accounts which includes receiving, registering, verifying of the medical accounts before they are submitted for payment. Other tasks will include telephone and walk-in queries on payment of medical invoices, queries on special authorization for the referred patients which include both local and foreign patients as well ensuring the registration of private service providers on the DOD data base.

ENQUIRIES : Col M. Gumede Tel No: (012) 671 5046 Lt Col N. Mnyaiza Tel No: (012) 671 5136

APPLICATIONS : Department of Defence, South African Military Health Service, Private Bag X102, Centurion, 0046, or maybe hand delivered to LEW Building, cnr Selborne and Trichard Ave, Lyttelton.
POST 26/03: ADMINISTRATION CLERK: PRODUCTION (USAGE 254) REF NO: SG 04/19/02

SALARY: R173 703 per annum (Level 05)
CENTRE: SAMHS HQ, Directorate Social Work, Lyttelton, Pretoria
REQUIREMENTS: Grade 12 or equivalent (preferable). Applicants with prior learning, either by means of experience of alternative courses may also apply. Special requirements (Skills needed): Knowledge and experience in executing clerical duties. Computer literate. Detail knowledge of the operation/utilization of specific software packages. Good communication skills (written and verbal). Good office administration and interpersonal skills, good filing and organisational skills. Driver’s license is a prerequisite. Relevant practical experience.

DUTIES: Type routine notes, memos, letters and reports. Develop new ideas to change existing methods. Handle S & T claims. Handle petty cash payments. Arrange meetings with Senior Managers. Compile agendas and take notes during meetings. Ordering and purchasing of stationary. Keep the Senior Managers directory. Scan newspapers and collect important clippings for Senior Manager. Organize social functions.

ENQUIRIES: Ms K Motsepe Tel No: (012) 367 9154
APPLICATIONS: Department of Defence, South African Military Health Service, Private Bag X102, Centurion, 0046, or maybe hand delivered to SAMHS HQ, Directorate Social Work, Katzenellenbogen Building, c/o Nossob and Jochemus streets, Erasmuskloof, Pretoria

POST 26/04: ADMINISTRATION CLERK (PATIENT ADMINISTRATION): PRODUCTION REF NO: SG 04/19/03 (X4 POSTS)

SALARY: R173 703 per annum (Level 05)
CENTRE: 1 Military Hospital, Thaba Tshwane, Pretoria
REQUIREMENTS: NQF Level 2 – 4 preferable. Members with prior learning, either by means of experience or alternative courses may also apply. Special requirements: Must be an RSA citizen. Good interpersonal skills, problem solving and analytical skills, ability to work independently, good organizational skills, ability to work with the medical (Patient Admin) database, good telephone etiquette and customer care. Proven ability to communicate effectively (written and verbal) in English. Knowledge of policies and directives, Handle repetitive work. Team player. Must have empathy for sick, elderly and disabled. Must be able to work under pressure. Must be able to obtain security clearance within a year. Typing test will be taken during selection board to determine the fast typing skills of applicants (average of 25 words per minute).

DUTIES: Ensure an effective reception service. Record organize, store and retrieve information related to work in the administrative environment and or deal directly with clients by requesting and providing information. Capture patient health data. Routine administrative output control statistics. Retrieve records for HCP’s/management.

ENQUIRIES: Lt Col F.I.T. Tladi Tel No: (012) 314 0309
APPLICATIONS: Department of Defence, South African Military Health Service, 1 Military Hospital, Private Bag X1026, Thaba Tshwane, 0143 or maybe hand delivered to 1 Military Hospital, 1026 Voortrekker Street, Thaba Tshwane, Pretoria

POST 26/05: PERSONNEL OFFICIAL: PRODUCTION (USAGE 511) REF NO: SG 04/19/04

SALARY: R173 703 per annum (Level 05)
CENTRE: AMHU NC Kimberley
REQUIREMENTS: Grade 12 with relevant experience. Special requirements (Skills needed): Computer literate (Word, Excel, Power Point and Persol/Persal), organizing, interpersonal relationship skills, problem solving and typing skills must be able to obtain a confidential security clearance within a year.

DUTIES: Participate in the managing of the AMHU NC Personnel department, under the supervision of SO2 Human Resource/ Chief clerk. Administration iro new appointment, registrations, transfers, contract expiry, retirements, pension and MEM/EISP. Request for detached duties. Promotion enquiries. Clearing in and out of members. Reporting signals. Administration of commuted overtime on a monthly basis. All computer actions on system. Performance appraisals and
incentives. Studies at State Expense. Record keeping correct and updated. Remunerative work outside SANDF.

**ENQUIRIES**: Maj L L. Masalisa Tel No: (053) 830 3225 WO2 B. Nel Tel No: (053) 830 3166

**APPLICATIONS**: Department of Defence, South African Military Health Service, AMHU NC Kimberley, Private Bag X5056, Kimberley, 8301 or may be hand delivered to AMHU NC, Diskobolos Street, Diskobolos, Kimberley

**POST 26/06**: SENIOR STOREKEEPER GRADE 1 REF NO: SG 04/19/05 (X9 POSTS)

**SALARY**: R145 281 per annum (Level 04)

**CENTRE**: Military Health Base Depot, Pretoria

**REQUIREMENTS**: NQF level 1- 4 with relevant experience. Prior experience as a supervisor will be an advantage. Special requirements (Skills needed): Experience as a storeman. Communicate effectively. Interpersonal skills. Physical fit to stand for long hours. Ability to communicate effectively (Verbal and written) in English. No criminal record.

**DUTIES**: Assist when stock is collected from Transito-in. Check stock for correctness and transport stock to the store. Correct packing of stock in allocated bin locations. Ensure boxes are packed neatly. Ensure that correctly identified stock is issued, according to IV, description and expiry date. Transport stock to Transito-out. Assist with the physical counting of stock. Sweep and dust the office daily. Empty dustbins. Ensure that correctly identified stock is issued, according to IV, description and expiry date. Transport stock to Transito-out. Assist with the physical counting of stock. Report any defaults asap.

**ENQUIRIES**: Major M Mothudi Tel No: (012) 355 4198

**APPLICATIONS**: Department of Defence, South African Military Health Service, Military Health Base Depot, Private Bag x162, Pretoria, 0001 or maybe hand delivered to Military Health Base Depot, Patriot Street, Salvokop, Pretoria

**POST 26/07**: FOOD SERVICE SUPERVISOR REF NO: SG 04/19/06 (X3 POSTS)

**SALARY**: R122 595 per annum (Level 03)

**CENTRE**: 1 Military Hospital, Thaba Tshwane, Pretoria

**REQUIREMENTS**: NQF Level 2 – 4. Special requirements: Must be an RSA citizen preferably with Food Handler experience in hospital or clinical environment. Must be able to work shifts. Must be able to communicate effectively with hospital personnel, visitors and patients. Must be physically healthy. Age group between 18 years and 35 years.


**ENQUIRIES**: Warrant Officer Class 1 R.I. Seiso Tel no: (012) 314 0019

**APPLICATIONS**: Department of Defence, South African Military Health Service, 1 Military Hospital, Private Bag X1026, Thaba Tshwane, 0143 or maybe hand delivered to 1 Military Hospital, 1026 Voortrekker Street, Thaba Tshwane, Pretoria

**POST 26/08**: PRINCIPAL PORTER REF NO: SG 04/19/07 (X2 POSTS)

**SALARY**: R122 595 per annum (Level 03)

**CENTRE**: 1 Military Hospital, Thaba Tshwane, Pretoria

**REQUIREMENTS**: NQF Level 2 (Grade 10). Members with prior learning, either by means of experience or alternative courses may also apply. Special requirements: Must be an RSA citizen. Organizing, interpersonal relationship skills. Proven ability to communicate effectively (written and verbal) in English. Handle repetitive work. Team player. Problem solving. Must be able to obtain security clearance within a year. Must be physically healthy. Age group between 18 years and 35 years.

**DUTIES**: Transport patients between various departments within the hospital. Transport patients from vehicles/ambulances to hospitals and back. Transport documents, packages and equipment’s between various departments within the hospital. Handle telephonic enquiries. Supervisory function.

**ENQUIRIES**: Lt Col F.I.T. Tiadi Tel no: (012) 314 0309
APPLICATIONS: Department of Defence, South African Military Health Service, 1 Military Hospital, Private Bag X1026, Thaba Tshwane, 0143 or maybe hand delivered to 1 Military Hospital, 1026 Voortrekker Street, Thaba Tshwane, Pretoria

POST 26/09: SENIOR OPERATOR (PATIENT ADMINISTRATION) (USAGE 2249) REF NO: SG 04/19/08

SALARY: R122 595 per annum (Level 03)
CENTRE: 3 Military Hospital, Tempe, Bloemfontein
REQUIREMENTS: Grade 12. Applicants with prior learning, either by means of experience or alternative courses may also apply. Patient Administration and mainframe experience is a requirement. Must be an RSA citizen currently staying in Bloemfontein area. Special requirements (skills needed): Computer literacy (Microsoft and mainframe), organizing, interpersonal relationship skills, knowledge of capturing and microfilming/scanning processes. Proven ability to communicate effectively (written and verbal) in English. Handle repetitive work. Team player. Knowledge of Patient Administration processes. Must be able to obtain security clearance within a year. Must be able to work under pressure.


ENQUIRIES: Maj M.M. September Tel No: (051) 402 2355
APPLICATIONS: Department of Defence, South African Military Health Service, HR Services Department, 3 Military Hospital, Private Bag X 40003, Brandhof, 9324 or maybe hand delivered to 3 Military Hospital, Furstenburg Road, Tempe, Bloemfontein.

POST 26/10: SENIOR OPERATOR (NURSING) REF NO: SG 04/19/09 (X2 POSTS)

SALARY: R122 595 per annum (Level 03)
CENTRE: 3 Military Hospital, Tempe, Bloemfontein
REQUIREMENTS: NQF Level 2 - 4. Grade 12 will be an advantage. Must be an RSA citizen currently staying in Bloemfontein area with 2 years’ experience in a health care facility or Military environment. Special requirements (skills needed): Basic Foundation Course in Sterilization is compulsory. Advanced Sterilization Course will be an advantage. Must be physically healthy. Must be able to communicate effectively in English.

DUTIES: Maintain a high standard of cleaning, disinfecting, packing and sterilizing of packs, medical consumables, instruments and equipment. Control, pack and sterilize surgical instruments and loose medical consumables. Distribute sterilized packs and instruments to the wards. Must be able to operate the instrument sterilizers. Packing of wards and theatre stock. Control and re-date packs that have expired. Assist with the annual stock take of instruments for the whole Hospital.

ENQUIRIES: Maj H.M. Breitenbach Tel No: (051) 402 2213
APPLICATIONS: Department of Defence, South African Military Health Service, HR Services Department, 3 Military Hospital, Private Bag X 40003, Brandhof, 9324 or maybe hand delivered to 3 Military Hospital, Furstenburg Road, Tempe, Bloemfontein.

POST 26/11: FOOD SERVICE SUPERVISOR (USAGE 245) REF NO: SG 04/19/10

SALARY: R122 595 per annum (Level 03)
CENTRE: Military Health Training Formation HQ, Thaba Tshwane, Pretoria
REQUIREMENTS: NQF Level 1 - 4 Preferable. Must be an RSA citizen. Experience in handling of food and cleaning. Managerial skills will be an advantage. Must be able to obtain a confidential security clearance within a year. No criminal record.

DUTIES: Do leave planning with members. Assist with receiving of rations. Operating kitchen appliances. Prepare meals and snacks according to ration scales and daily menu. Assist with dishing up of meals. Assist with food preparation during field exercises. Cleaning of trays. Fetch food from the kitchen in food warming trolley. Control the food before leaving the kitchen. Serve tea or coffee. Collect dishes after meals. Take trolleys back to the kitchen after using. Mop the kitchen floor after each meal. Wash cupboards and walls weekly.
ENQUIRIES: Maj D. Tshabalala Tel No: (012) 674 6125/6123 SSgt E.D. Shingira Tel No: (012) 674 6133/6132

APPLICATIONS: Department of Defence, South African Military Health Service, Military Health Training Formation HQ, Private Bag X1043, Thaba Tshwane, 0143 or maybe hand delivered to Military Health Training Formation HQ, 9 Voortrekker Road, Thaba Tshwane, Pretoria.

POST 26/12: ART FOREMAN CLEANER (USAGE 1059) REF NO: SG 04/19/11

SALARY: R122 595 per annum (Level 03)
CENTRE: AMHU GT, Pretoria

REQUIREMENTS: ABET (Level 1 – 4). Previous cleaning experience and supervision will be an advantage. Must be physically fit. Special requirements (skills needed): Knowledge of Batho Pele principals. Communicate effectively. Interpersonal relationship skills. Basic knowledge of Health and Safety. Knowledge of specific cleaning processes and aids. Knowledge of basic maintenance of machinery with low level of complexity in operating it. Knowledge of basic hand tools and cleaning equipment. Ability to operate cleaning machines. Ability to work as a team leader. Basic numeric and literacy skills. References will be verified.

DUTIES: Manage cleaning teams to provide general office/halls and hygiene cleaning services. Undertake inspection of buildings and premises and report deficiencies. Prevent the building up of refuse. Controlling and safe keeping of equipment in care. Acquire and equipment. Render housekeeping (sweeping, mopping, hovering, polishing, shampooing of chairs and carpets, dusting and waxing of furnisher, cleaning windows and walls, cleaning toilets, washing dishes, cutlery and laundry). Record and control the usage of household and cleaning material. Ensures safe keeping of kitchen resources.

ENQUIRIES: WO2 S. Bekker Tel No: (012) 319 3152
APPLICATIONS: Department of Defence, South African Military Health Service, HR Services Department, AMHU GT, Private Bag X02, 0031 or maybe hand delivered to AMHU GT, 185 Rose Street, Riviera, Pretoria.

POST 26/13: ART FOREMAN CLEANER (USAGE 477) REF NO: SG 04/19/12

SALARY: R122 595 per annum
CENTRE: AMHU NW, Potchefstroom

REQUIREMENTS: NQF Level 1 – 4. Previous cleaning experience and supervision will be an advantage. Must be physically fit. Special requirements (skills needed): Knowledge of a limited range of work procedures such as: Cleaning, Equipment, working procedures, safety, health and safety measures and incident handling procedures. Skills: Basic numeracy, basic interpersonal relationship, organising. Ability to communicate effectively (verbal and written) in English.

DUTIES: See to the cleaning of offices, residential and other accommodations/buildings. Ensure that the Cleaners shine, wash, dust, scrub and polish floors, windows, walls, carpets, furniture, frames and office equipment. Ensure that the garbage is removed. Ensure that towels, soap and similar items are placed in cloakrooms. Apply for daily supplies/equipment, collect it and issue to Cleaners. Keep supply register up to date. Check the general condition of cleaning machinery regularly and report faults where equipment is not up to standard. Exercise control over keys and the locking and unlocking of halls. See to attendance register, leave and relieve of cleaning personnel.

ENQUIRIES: Sgt R. Mokgatlhe Tel No: (018) 289 1132
APPLICATIONS: Department of Defence, South African Military Health Service, AMHU NW HR Offices, Private Bag X2011, Noordbrug, Potchefstroom, 2531 or maybe hand delivered to AMHU NW, General Koos De La Rey Driveway, Potchefstroom.

POST 26/14: CLEANER REF NO: SG 04/19/13 (X46 POSTS)

SALARY: R102 534 per annum (Level 02)
CENTRE: 1 Military Hospital, Thaba Tshwane, Pretoria

REQUIREMENTS: NQF Level 1 – 4. Special requirements: Must be an RSA citizen preferably with cleaning experience in hospital or clinical environment. Must be able to work shifts. Must be able to communicate effectively with hospital personnel, visitors and patients. Must be physically healthy. Age group between 18 years and 35 years.
DUTIES: Perform the following tasks: sweep floors, vacuum carpets, clean windows, dust off and polish furniture, buff floors, clean ablution facilities, clean kitchen utensils and crockery, clean workshops, and remove and dispose of medical and general waste. Operate cleaning machinery including industrial sized vacuum cleaners and heavy duty floor buff machine.

ENQUIRIES: Warrant Officer Class 1 R.I. Seiso Tel No: (012) 314 0019

APPLICATIONS: Department of Defence, South African Military Health Service, 1 Military Hospital, Private Bag X1026, Thaba Tshwane, 0143 or maybe hand delivered to 1 Military Hospital, 1026 Voortrekker Street, Thaba Tshwane, Pretoria

POST 26/15

FOOD SERVICE AID II REF NO: SG 04/19/14 (X22 POSTS)

SALARY: R102 534 per annum (Level 02)

CENTRE: 1 Military Hospital, Thaba Tshwane, Pretoria

REQUIREMENTS: NQF Level 1 – 4. Special requirements: Must be an RSA citizen preferably with Food Handler experience in hospital or clinical environment. Must be able to work shifts. Must be able to communicate effectively with hospital personnel, visitors and patients. Must be physically healthy. Age group between 18 years and 35 years.

DUTIES: Perform the following tasks: Damp dust over bed tables. Clean food trolley. Strip and apply sealer once in 3 months. Wash windows and walls once in 3 months. Wash cupboards weekly. Count cutlery after each meal. Empty refuse bin frequently. Report any defaults. Check serviceability of equipment. Operate kitchen appliances. Prepare meals and snacks according to ration scales and daily menu. Assist with dishing up of meals.

ENQUIRIES: Warrant Officer Class 1 R.I. Seiso Tel No: (012) 314 0019

APPLICATIONS: Department of Defence, South African Military Health Service, 1 Military Hospital, Private Bag X1026, Thaba Tshwane, 0143 or maybe hand delivered to 1 Military Hospital, 1026 Voortrekker Street, Thaba Tshwane, Pretoria

POST 26/16

GROUNDSMAN II REF NO: SG 04/19/15 (X5 POSTS)

SALARY: R102 534 per annum (Level 02)

CENTRE: 1 Military Hospital, Thaba Tshwane, Pretoria

REQUIREMENTS: NQF Level 1 – 4. Special requirements: Must be an RSA citizen preferably with Groundsman experience. Must be able to work normal working hours. Must be able to communicate effectively with hospital personnel and visitors. Must be physically healthy. Age group between 18 years and 35 years.

DUTIES: Perform the following tasks: Maintenance of established gardens. Preparation of soil for planting. Planting of trees, flowers, grass etc. Mowing of lawns and cutting of edges. Irrigation. Removal of refuse. Loading and unloading of refuse. Keeping other structures clean and tidy eg barbeque facilities, parking areas and gutters. Daily removal of garden refuse waste upkeep and maintenance of the selected gardens. Clean swimming pool and treat with chemicals. Maintain fences. Assist with preparation of grounds for functions. The maintaining of equipment that is utilised. Ensure all equipment is clean after use. Ensure equipment is correctly handled. Check the serviceability of equipment. Use the applicable equipment for its specific use.

ENQUIRIES: Warrant Officer Class 1 R.I. Seiso Tel No: (012) 314 0019

APPLICATIONS: Department of Defence, South African Military Health Service, 1 Military Hospital, Private Bag X1026, Thaba Tshwane, 0143 or maybe hand delivered to 1 Military Hospital, 1026 Voortrekker Street, Thaba Tshwane, Pretoria

POST 26/17

SENIOR PORTER REF NO: SG 04/19/16 (X4 POSTS)

SALARY: R102 534 per annum (Level 02)

CENTRE: 1 Military Hospital, Thaba Tshwane, Pretoria

REQUIREMENTS: NQF Level 2 (Grade 10). Members with prior learning, either by means of experience or alternative courses may also apply. Special requirements: Must be an RSA citizen. Organizing, interpersonal relationship skills. Proven ability to communicate effectively (written and verbal) in English. Handle repetitive work. Team player. Problem solving. Must be able to obtain security clearance within a year. Must be physically healthy. Age group between 18 years and 35 years.

DUTIES: Transport patients between various departments within the hospital. Transport patients from vehicles/ambulances to hospitals and back. Transport
documents, packages and equipment’s between various departments within the hospital. Handle telephonic enquiries.

ENQUIRIES: Lt Col F.I.T. Tladi Tel No: (012) 314 0309
APPLICATIONS: Department of Defence, South African Military Health Service, 1 Military Hospital, Private Bag X1026, Thaba Tshwane, 0143 or maybe hand delivered to 1 Military Hospital, 1026 Voortrekker Street, Thaba Tshwane, Pretoria

POST 26/18: SENIOR PORTER REF NO: SG 04/19/17 (X3 POSTS)

SALARY: R102 534 per annum (Level 02)
CENTRE: 3 Military Hospital, Tempe, Bloemfontein
REQUIREMENTS: Grade 10. Applicants with prior learning, either by means of experience or alternative courses may also apply. Must be an RSA citizen currently staying in Bloemfontein area. Special requirements (skill needed): Organizing, interpersonal relationship skills. Proven ability to communicate effectively (written & verbal) in English. Knowledge of policies and directives. Meeting deadlines and setting goals. Handle repetitive work. Team player. Must be able to obtain security clearance within a year. Must be able to work under pressure. Applicant must be in good health to be able to transport patient on wheelchairs and on hospital beds.

DUTIES: Transporting of patients between various departments within the hospital. Transporting of patients from vehicles/ambulances to hospital and back. Transporting of documents, packages and equipment between various departments within the hospital. Telephonic enquiries. Problem solving.

ENQUIRIES: Maj M.M. September Tel No: (051) 402 2355
APPLICATIONS: Department of Defence, South African Military Health Service, HR Services Department, 3 Military Hospital, Private Bag X 40003, Brandhof, 9324 or maybe hand delivered to 3 Military Hospital, Furstenburg Road, Tempe, Bloemfontein.

POST 26/19: GROUNDSMAN II REF NO: SG 04/19/18 (X4 POSTS)

SALARY: R102 534 per annum (Level 02)
CENTRE: Military Veterinary Institute (MVI), Potchefstroom
REQUIREMENTS: Grade 12. Age 18 – 35. Good health. RSA Citizen. Good communication skills and English second language. No criminal record. Gardening experience. Must not be afraid of dogs and horses. Competencies in welding, chain saw operating, wood work or similar skills will be an added benefit.

DUTIES: Maintenance of established gardens, preparation of soil for planting, planting of plants and grass, mowing of lawns and cutting of edges, irrigation, removal of refuge, loading and unloading of refuge, maintenance and cleaning of outside structures like parking areas and gutters, removal of garden refuge, cleaning of dog kennels, cleaning of horse paddocks and stables. Repair to infrastructure and fences with power and non-powered tools and other related tasks as instructed by the various supervisors.

ENQUIRIES: Colonel R. Harris Tel No: (018) 289 3098 Sergeant J.H. Moses Tel: (018) 289 3098
APPLICATIONS: Department of Defence, South African Military Health Service, Military Veterinary Institute, Private Bag X11, Noordbrug, 2522 or maybe hand deliver to Military Veterinary Institute, Ventersdorp Road, Potchefstroom Military Base, Office of Lance Corporal Erasmus

POST 26/20: CLEANER (USAGE 414) REF NO: SG 04/19/19

SALARY: R102 534 per annum (Level 02)
CENTRE: AMHU EC, Health Centre PE, Forest Hill, Port Elizabeth
REQUIREMENTS: NQF Level 1 - 4 with relevant experience. Special requirements (Skills needed): Ability to communicate effectively (verbal and written) in English. Must be physically healthy. Must be a RSA citizen with cleaning experience. Ability to work under minimum supervision and operate basic cleaning equipment. No criminal record.

DUTIES: To ensure a high standard of cleaning and hygiene service. Perform cleaning related duties in offices and other facilities as determine by Supervisor (i.e sweeping, vacuuming, window cleaning, dusting of furniture and or equipment, polishing of furniture and floors and mopping). Cleaning of ablution facilities. Regular cleaning and checking of the general condition of cleaning equipment and or machinery and reporting of any defects or potential risks. Fault and
damage reporting within your working environment. Ordering of toilet paper, paper towels and cleaning materials, tools, equipment and solutions.

ENQUIRIES : Maj N C Williams Tel No: (014) 505 1485
APPLICATIONS : Department of Defence, South African Military Health Service, AMHU EC, Private Bag X6032, Forest Hill, Port Elizabeth, 6001 or maybe hand delivered to AMHU EC, B - Block, Willow Drive, Forest Hill, Port Elizabeth

POST 26/21 : CLEANER (USAGE 413) REF NO: SG 04/19/20

SALARY : R102 534 per annum (Level 02)
CENTRE : AMHU EC, Health Centre Grahamstown, 6 SAI BN, Grahamstown
REQUIREMENTS : NQF Level 1 - 4 with relevant experience. Special requirements (Skills needed): Ability to communicate effectively (verbal and written) in English. Must be physically healthy. Must be a RSA citizen with cleaning experience. Ability to work under minimum supervision and operate basic cleaning equipment. No criminal record.

DUTIES : To ensure a high standard of cleaning and hygiene service. Perform cleaning related duties in offices and other facilities as determine by Supervisor (i.e sweeping, vacuuming, window cleaning, dusting of furniture and or equipment, polishing of furniture and floors and mopping). Cleaning of ablution facilities. Regular cleaning and checking of the general condition of cleaning equipment and or machinery and reporting of any defects or potential risks. Fault and damage reporting within your working environment. Ordering of toilet paper, paper towels and cleaning materials, tools, equipment and solutions.

ENQUIRIES : Maj N C Williams Tel No: (014) 505 1485
APPLICATIONS : Department of Defence, South African Military Health Service, AMHU EC, Private Bag X6032, Forest Hill, Port Elizabeth, 6001 or maybe hand delivered to AMHU EC, B - Block, Willow Drive, Forest Hill, Port Elizabeth

POST 26/22 : CLEANER (USAGE 429) REF NO: SG 04/19/21

SALARY : R102 534 per annum (Level 02)
CENTRE : AMHU EC Headquarters, Forest Hill, Port Elizabeth
REQUIREMENTS : NQF Level 1 - 4 with relevant experience. Special requirements (Skills needed): Ability to communicate effectively (verbal and written) in English. Must be physically healthy. Must be a RSA citizen with cleaning experience. Ability to work under minimum supervision and operate basic cleaning equipment. No criminal record.

DUTIES : To ensure a high standard of cleaning and hygiene service. Perform cleaning related duties in offices and other facilities as determine by Supervisor (i.e sweeping, vacuuming, window cleaning, dusting of furniture and or equipment, polishing of furniture and floors and mopping). Cleaning of ablution facilities. Regular cleaning and checking of the general condition of cleaning equipment and or machinery and reporting of any defects or potential risks. Fault and damage reporting within your working environment. Ordering of toilet paper, paper towels and cleaning materials, tools, equipment and solutions.

ENQUIRIES : Maj N C Williams Tel No: (014) 505 1485
APPLICATIONS : Department of Defence, South African Military Health Service, AMHU EC, Private Bag X6032, Forest Hill, Port Elizabeth, 6001 or maybe hand delivered to AMHU EC, B - Block, Willow Drive, Forest Hill, Port Elizabeth

POST 26/23 : CLEANER REF NO: SG 04/19/22 (X3 POSTS)

SALARY : R102 534 per annum (Level 02)
CENTRE : AMHU GT, Pretoria
REQUIREMENTS : ABET (Level 1 – 4) with relevant experience. Special requirements (skills needed): Communicate effectively. Must be physically healthy.

DUTIES : Clean the interior of buildings/Sickbay, dust and polish furniture, pick up rubbish, empty garbage containers and take content to waste arrear for removal. Vacuum and clean carpets, curtains/blinds and floors. Wash windows, wash ablution facilities, remove dust and dirt from ceilings, walls, overhead pipes and fixtures, sweep floors.

ENQUIRIES : WO2 S. Bekker Tel No: (012) 319 3152
APPLICATIONS : Department of Defence, South African Military Health Service, HR Services Department, AMHU GT, Private Bag X02, 0031 or maybe hand delivered to AMHU GT, 185 Rose Street, Riviera, Pretoria.
<table>
<thead>
<tr>
<th>POST 26/24</th>
<th>HOUSEHOLD AID II REF NO: SG 04/19/23 (4POSTS)</th>
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<tbody>
<tr>
<td>SALARY</td>
<td>R102 534 per annum (Level 02)</td>
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<tr>
<td>CENTRE</td>
<td>AMHU GT, Pretoria</td>
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<tr>
<td>REQUIREMENTS</td>
<td>ABET (Level 1 – 4) with relevant experience. Special requirements (skills needed): Communicate effectively. Must be physically healthy.</td>
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<tr>
<td>DUTIES</td>
<td>Washing of dishes. Assisting with functions. Clean the interior of buildings/Sickbay, dust and polish furniture, pick up rubbish, empty garbage containers and take content to waste arrear for removal. Vacuum and clean carpets, curtains/blinds and floors. Wash windows, wash ablution facilities, remove dust and dirt from ceilings, walls, overhead pipes and fixtures, sweep floors.</td>
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<table>
<thead>
<tr>
<th>POST 26/25</th>
<th>CLEANER REF NO: SG 04/19/24 (4 POSTS)</th>
</tr>
</thead>
<tbody>
<tr>
<td>SALARY</td>
<td>R102 534 per annum (Level 02)</td>
</tr>
<tr>
<td>CENTRE</td>
<td>AMHU KZN, Bluff, Durban</td>
</tr>
<tr>
<td>REQUIREMENTS</td>
<td>NQF Level 1 - 4 with relevant experience. Special requirements (Skills needed): Ability to communicate effectively (verbal and written) in English. Must be physically healthy. Must be a RSA citizen with cleaning experience. Ability to work under minimum supervision and operate basic cleaning equipment. No criminal record.</td>
</tr>
<tr>
<td>DUTIES</td>
<td>To ensure a high standard of cleaning and hygiene service. Perform cleaning related duties in offices and other facilities as determined by Supervisor (i.e. sweeping, vacuuming, window cleaning, dusting of furniture and or equipment, polishing of furniture and floors and mopping). Cleaning of ablution facilities. Regular cleaning and checking of the general condition of cleaning equipment and or machinery and reporting of any defects or potential risks. Fault and damage reporting within your working environment. Ordering of toilet paper, paper towels and cleaning materials, tools, equipment and solutions.</td>
</tr>
<tr>
<td>ENQUIRIES</td>
<td>SSgt D. Pieterse Tel No: (031) 451 1058</td>
</tr>
<tr>
<td>APPLICATIONS</td>
<td>Department of Defence, South African Military Health Service, AMHU KZN, Private Bag X05, Bluff, Durban, 4036 or maybe hand delivered to AMHU KZN, 85 OR Tambo Parade, South Beach, Durban</td>
</tr>
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<thead>
<tr>
<th>POST 26/26</th>
<th>CLEANER (USAGE 457) REF NO: SG 04/19/25</th>
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<tbody>
<tr>
<td>SALARY</td>
<td>R102 534 per annum (Level 02)</td>
</tr>
<tr>
<td>CENTRE</td>
<td>AMHU NW, Potchefstroom</td>
</tr>
<tr>
<td>REQUIREMENTS</td>
<td>Minimum of Grade 10 (NQF 2/ABET 4). Special Requirements: Previous experience will be advantage. Ability to communicate.</td>
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<tr>
<td>DUTIES</td>
<td>Perform cleaning-related duties in the offices and other facilities as determined by the supervisor (i.e. sweeping, vacuuming, window cleaning, dusting, polishing furniture and floors). Cleaning of ablution facilities. Report any defects in the workplace to the immediate supervisor.</td>
</tr>
<tr>
<td>ENQUIRIES</td>
<td>Sgt R Mokgathe Tel No: (018) 289 1132</td>
</tr>
<tr>
<td>APPLICATIONS</td>
<td>Department of Defence, South African Military Health Service, AMHU NW HR Offices, Private Bag X2011, Noordrug, Potchefstroom, 2531 or maybe hand delivered to AMHU NW, General Koos De La Rey Driveway, Potchefstroom.</td>
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</tbody>
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<thead>
<tr>
<th>POST 26/27</th>
<th>FOOD SERVICE AID II REF NO: SG 04/19/26 (X24 POSTS)</th>
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</thead>
<tbody>
<tr>
<td>SALARY</td>
<td>R102 534 per annum (Level 02)</td>
</tr>
<tr>
<td>CENTRE</td>
<td>Military Health Training Formation HQ, Thaba Tshwane, Pretoria</td>
</tr>
<tr>
<td>REQUIREMENTS</td>
<td>NQF Level 1 - 4 Preferable. Must be an RSA citizen. Experience in handling of food and cleaning. Must be able to obtain a confidential security clearance within a year. No criminal record.</td>
</tr>
</tbody>
</table>
| DUTIES     | Operating kitchen appliances. Prepare meals and snacks according to ration scales and daily menu. Assist with dishing up of meals. Assist with food preparation during field exercises. Cleaning of trays. Fetch food from the kitchen in food warming trolley. Control the food before leaving the kitchen for special diet and the correct amount for the patients. Serve tea or coffee. Collect dishes after meals. Take trolleys back to the kitchen after using. Mop the
kitchen floor after each meal. Wash cupboards and walls weekly. Ensure that the diet lists are taken in time to the kitchen.

**ENQUIRIES**: Maj D. Tshabalala Tel No: (012) 674 6125/6123 SSgt E.D. Shingira Tel No: (012) 674 6133/6132

**APPLICATIONS**: Department of Defence, South African Military Health Service, Military Health Training Formation HQ, Private Bag X1043, Thaba Tshwane, 0143 or maybe hand delivered to Military Health Training Formation HQ, 9 Voortrekker Road, Thaba Tshwane, Pretoria