

**PROVINCIAL ADMINISTRATION:GAUTENG
DEPARTMENT OF AGRICULTURE AND RURAL DEVELOPMENT**

- APPLICATIONS** : To apply for the above position, please apply online at <http://professionaljobcentre.gpg.gov.za/> or Hand Deliver: Ground floor 56 Eloff Street, Umnotho House. For assistance with online applications visit the following centres: 78 fox street, marshalltown or maponya mall.
- FOR ATTENTION** : Ms Thilivhali Mashau Tel No: (011) 240 3096 – Recruitment
- CLOSING DATE** : 26 July 2019, 12h00. No late applications will be considered.
- NOTE** : Applications must be submitted on a Z83, obtainable from any public service department or from website which must be completed in full. Candidates must attach their recently updated CV as well as certified copies of all qualification/s and ID document (no copies of certified copies allowed, certification should not be more than six months old). Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. It is our intention to promote representivity (race, gender and disability) in the public service through the filling of this post. It is the department intention to promote equity through the filling of all numeric targets as contained in the employment equity plan (therefore in SMS posts women and people with disabilities will be given first preference). To facilitate this process successfully, an indication of race, gender and disability status is required. It is the applicant's responsibility to attach certificate of evaluation of foreign qualifications by the South African Qualifications Authority (SAQA). The Department reserves the right not to appoint. People with disabilities are encouraged to apply. If you do not receive any response from us within 3 months, please accept your application was unsuccessful. NB: Following the interviews and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with DPSA Directive on the implementation of competency based assessments) The Competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools.

MANAGEMENT ECHELON

- POST 25/69** : **DIRECTOR: NATURE CONSERVATION REF NO: REFS/004255**
Re-advertisement and people who applied previously are encouraged to re-apply.
- SALARY** : R1 057 326 per annum (all inclusive package which can be structured according to the individual's needs)
- CENTRE** : Johannesburg
- REQUIREMENTS** : Grade 12 plus undergraduate qualification (NQF level 7) as recognized by SAQA in Environmental Management and Science related/relevant fields. 5 years of experience at a middle/senior managerial level in biodiversity management. valid driver's license.competencies: strategic capability and leadership, programme and project management, financial management, change management, knowledge management, service delivery innovation, problem solving and analysis, people management and empowerment, client orientation and customer focus, communication, honesty and integrity.attributes: good interpersonal relations. Ability to work under pressure. Innovative and creative. Ability to work in a team and independently. Focused, logical and organised. Reliable and consistent. Strong management and leadership.
- DUTIES** : Ensure that Biodiversity management is supported by effective biodiversity scientific decision support and knowledge management systems. Develop and implement legislative tools to ensure the protection of species and ecosystems, Ensure that GDARD's biodiversity and other relevant legislation linked to Ecological, Fauna, Flora, Aquatics, Conservation Planning and Environmental Impact Assessment support is implemented through effective policies, regulations and guidelines. Develop and maintain relevant technical policies and guidelines e.g. ridges policy. Support and promote access to biodiversity assets for sustainable utilisation, research and recreational

purposes, environmental awareness as well as for cultural, spiritual and traditional purposes. Manage the provision of resource protection permitting and licencing. Ensure that GDARD responds effectively to wildlife management, hunting and damage-causing animals and biodiversity compliance awareness in the Gauteng province. Management of programme work. Oversee stakeholder and public participation processes together with engaging key stakeholders at formal forums/ conferences etc. overseeing strategic projects. Ensure annual strategic plans and business plans are developed according to the departmental cycles. Management of financial resources according to department and public service policies and guidelines. Develop budgets and control income, cash flows and expenditure. Co-ordinate the annual management projects, management of subordinates, Work environment, co-operation, delegations. Formulation of policies and procedures.

ENQUIRIES : Ms L Dhlamini Tel No: (011) 240 2527

OTHER POST

POST 25/70 : **AGRICULTURAL ADVISORS REF NO: REFS/004249 (X3 POSTS)**
Directorate: Farmer Support and Development

SALARY CENTRE : R316 791 per annum (Plus Benefits)
: Pretoria (X1 Post)
: Germiston (X1 Post)

REQUIREMENTS : Grade 12 plus a 4-year Bachelor's Degree in Agriculture/Agricultural Extension. 1 - 3 years' relevant experience working with farmers. Registration with the SACNASP or relevant professional body. A valid drivers' licence. Experience in agricultural development facilitation and servicing of commercial farmers will be an added advantage. Competencies: knowledge and experience in agricultural extension. An understanding of agricultural development, coordination and facilitation with other developmental stakeholders. Good computer and reporting skills, project management, presentation, facilitation and communication skills.

DUTIES : To provide advanced scientific, technical and practical information, advice and training (formal and informal) to stakeholders, in order to maximise their ability to produce agricultural commodities depending on the programme. The agricultural officer will work with beneficiary groups (farmers), facilitating their development as a group, and assisting them to develop the capacity to become self-sufficient through agricultural production. Contribute to the implementation of the farmer settlement programme. Provision of training, extension and advisory services. Facilitation and coordination with other stakeholders. Preparation of extension ward business plans towards agricultural growth and development within the area of jurisdiction. Reporting to the Senior Agricultural Advisor.

ENQUIRIES : Mr. Nkosikhona Masangane Tel No: 011 240 3094

DEPARTMENT OF HEALTH

It is the department's intention to promote equity through the filling of all numeric targets as contained in the Employment Equity Plan. To facilitate this process successfully, an indication of race, gender and disability status is required.

ERRATUM: Kindly note the post of Medical officer Specialist (**For Bertha Gxowa/Tambo Memorial Hospital**) with Ref No: BGH/TMH-2019/JUNE/01 advertised in the Public Service Vacancy Circular 23 dated 28 June 2019 was published with the wrong specification of duties. The post will be re-advertised.

OTHER POSTS

POST 25/71 : **CLINICAL MANAGER GRADE 1 REF NO: ODI/04/07/2019**
Directorate: Medical

SALARY CENTRE : R1 173 900 per annum (excluding commuted overtime)
: Odi District Hospital

- REQUIREMENTS** : An appropriate qualification that allows for registration with HPCSA as Medical Practitioner. Registration with HPCSA as Medical Practitioner and proof of current registration. A minimum of 5 years appropriate experience as a Medical Practitioner after registration with HPCSA in the Public Service. Management and research experience in Health will be added as an advantage. Strategic capability and leadership. Change management, planning and organising, client orientation and focus, people orientated. Independent decision-making and problem-solving skills and teamwork. Computer literacy. Good knowledge of applicable legislations, regulations and provincial policies. Ability to work smarter and under pressure.
- DUTIES** : Functioning as a Clinical Manager in a District Hospital. Provide and inspire clinical services to deliver quality care. Plan, manage, monitor and evaluate activities of all Medical and Allied services. Liaise with internal and external stakeholders related to patient care. Conduct clinical audits. Manage equipment planning. Participate in various clinical and non-clinical committees in the Hospital. Analyse data, patient files and prepare reports for management and ensure adherence to clinical governance.
- ENQUIRIES** : Mr ME Makhudu Tel No: (012) 725 2308
- APPLICATIONS** : Applications to be sent to Odi District Hospital. Hand post and other means of posting delivery to Odi District Hospital, Klipgat road, Mabopane, CEO's office or posted to: Odi District Hospital, Private Bag X509, Mabopane, 0190.
- FOR ATTENTION** : Mr ME Makhudu
- NOTE** : Applications must be submitted on form Z83 obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/ documents. The completed and signed form should be accompanied by a recent updated CV as well as certified copies of all qualification/s and ID document. Correspondence will be limited to short-listed candidates only. If you have not been conducted within three months after closing date, please accept that your application was unsuccessful. NB!! The Hospital reserve the right to do background check for any relevant records of a candidate to determine suitability.
- CLOSING DATE** : 26 July 2019
- POST 25/72** : **MEDICAL SPECIALIST REF NO: CHBAH 163 – (OPHTHALMOLOGY, OTOLARYNGOLOGY, GENERAL SURGERY, TRAUMA, NEUROSURGERY, ORTHOPAEDIC SURGERY, UROLOGY, PAEDIATRIC SURGERY, PLASTIC SURGERY, MAXILLO FACIAL)**
- SALARY** : Grade 1: R1 106 040 per annum (All-inclusive package)
- CENTRE** : Chris Hani Baragwanath Academic Hospital
- REQUIREMENTS** : Appropriate qualification that allows registration with the HPCSA as Medical Specialist in a normal specialty. Registration with the HPCSA as Medical Specialist in a normal specialty and proof of current registration. Grade 1: No experience.
- DUTIES** : The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patient. Improve quality of care by providing appropriate clinical care Supervising of junior medical staff. Willing to do commuted overtime rendering of after-hour (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients. Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g. Death certificate). Participation in the academic program in the hospital and all activities of the discipline in relation to teaching and research. Ensure proper and accurate record keeping as legally and ethically required. Reporting to the head of unit on service delivery, clinical audits and where necessary quality improvement plans. Assist the HOD to monitor, implement and adhere to the compliance to National Core Standards within the department. Rotate through related departments at various hospitals served in their specific outreach programs. Preparing and writing of reports. Assist the Clinical Head with Administration responsibilities.
- ENQUIRIES** : Dr K Mustafa Tel No: (011) 933 9154/8154
- APPLICATIONS** : should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani

- Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.
- CLOSING DATE** : 31 January 2020
- POST 25/73** : **MEDICAL SPECIALIST REF NO: CHBAH 164 (OBSTETS AND GYNAE, PAEDIATRICS)**
- SALARY CENTRE REQUIREMENTS** : Grade 1: R1 106 040 per annum (All-inclusive package)
Chris Hani Baragwanath Academic Hospital
- REQUIREMENTS** : Appropriate qualification that allows registration with the HPCSA as Medical Specialist in a normal specialty. Registration with the HPCSA as Medical Specialist in a normal specialty and proof of current registration. Grade 1: No experience.
- DUTIES** : The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patient. Improve quality of care by providing appropriate clinical care Supervising of junior medical staff. Willing to do commuted overtime rendering of after-hour (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients. Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g. Death certificate). Participation in the academic program in the hospital and all activities of the discipline in relation to teaching and research. Ensure proper and accurate record keeping as legally and ethically required. Reporting to the head of unit on service delivery, clinical audits and where necessary quality improvement plans. Assist the HOD to monitor, implement and adhere to the compliance to National Core Standards within the department. Rotate through related departments at various hospitals served in their specific outreach programs. Preparing and writing of reports. Assist the Clinical Head with Administration responsibilities.
- ENQUIRIES APPLICATIONS** : Dr S Mankupane Tel No: (011) 933 9154/8154
should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified

copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

- CLOSING DATE** : 31 January 2020
- POST 25/74** : **MEDICAL SPECIALIST REF NO: CHBAH 165 (CARDIOLOGY DEPARTMENT, INTERNAL MEDICINE DEPARTMENT, NEUROLOGY, PSYCHIATRY DEPARTMENT, DERMATOLOGY, PALLIATIVE CARE)**
- SALARY CENTRE REQUIREMENTS** :
 : Grade 1: R1 106 040 annum (All-inclusive package)
 : Chris Hani Baragwanath Academic Hospital
 : Appropriate qualification that allows registration with the HPCSA as Medical Specialist in a normal specialty. Registration with the HPCSA as Medical Specialist in a normal specialty and proof of current registration. Grade 1: No experience.
- DUTIES** :
 : The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patient. Improve quality of care by providing appropriate clinical care Supervising of junior medical staff. Willing to do commuted overtime rendering of after-hour (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients. Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g. Death certificate). Participation in the academic program in the hospital and all activities of the discipline in relation to teaching and research. Ensure proper and accurate record keeping as legally and ethically required. Reporting to the head of unit on service delivery, clinical audits and where necessary quality improvement plans. Assist the HOD to monitor, implement and adhere to the compliance to National Core Standards within the department. Rotate through related departments at various hospitals served in their specific outreach programs. Preparing and writing of reports. Assist the Clinical Head with Administration responsibilities.
- ENQUIRIES APPLICATIONS** :
 : Dr N Soma Tel No: (011) 933 9154/8154
 : should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.
- NOTE** :
 : Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) –

Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

- CLOSING DATE** : 31 January 2020
- POST 25/75** : **MEDICAL SPECIALIST REF NO: CHBAH 166 (ANAESTHETICS DEPARTMENT, INTENSIVE CARE UNIT, RADIOLOGY DEPARTMENT, ACCIDENT AND EMERGENCY)**
- SALARY CENTRE REQUIREMENTS** : Grade 1: R1 106 040 per annum (All-inclusive package)
Chris Hani Baragwanath Academic Hospital
Appropriate qualification that allows registration with the HPCSA as Medical Specialist in a normal specialty. Registration with the HPCSA as Medical Specialist in a normal specialty and proof of current registration. Grade 1: No experience.
- DUTIES** : The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patient. Improve quality of care by providing appropriate clinical care Supervising of junior medical staff. Willing to do commuted overtime rendering of after-hour (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients. Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g. Death certificate). Participation in the academic program in the hospital and all activities of the discipline in relation to teaching and research. Ensure proper and accurate record keeping as legally and ethically required. Reporting to the head of unit on service delivery, clinical audits and where necessary quality improvement plans. Assist the HOD to monitor, implement and adhere to the compliance to National Core Standards within the department. Rotate through related departments at various hospitals served in their specific outreach programs. Preparing and writing of reports. Assist the Clinical Head with Administration responsibilities.
- ENQUIRIES APPLICATIONS** : Dr K Mustafa Tel No: (011) 933 9154/8154
should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the

post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

- CLOSING DATE** : 31 January 2020
- POST 25/76** : **MEDICAL SPECIALIST PSYCHIATRIST – GRADE 1 REF NO: HRM 18/2019**
Directorate: Medical Services
- SALARY** : R1 106 040 per annum (TCE Package)
- CENTRE** : Sterkfontein Hospital
- REQUIREMENTS** : Appropriate qualification in psychiatry which allows registration as a specialist psychiatrist with the Health Professions Council of South Africa (HPCSA). Current registration with the HPCSA as a specialist psychiatrist. Sound clinical knowledge and skills in psychiatry. Ability to work in a multi-disciplinary team. Knowledge of legislation, policies and procedures pertaining to mental health care users. Computer literacy. A valid driver's license.
- DUTIES** : In the General Unit: the provision of care, treatment and rehabilitation to mental health care users within the framework of the Mental Health Care Act (No 17 of 2002); involvement in other general psychiatry work as needed. In the Forensic Unit: to conduct mental observations in terms of the Criminal Procedure Act (No 51 of 1977); care, treatment and rehabilitation of State patients in terms of the Mental Health Care Act (No 17 of 2002); involvement in other forensic psychiatry work as needed. Teaching and training of medical students, medical officers and psychiatric registrars, as well as other personnel (e.g. nurses, etc.). To stimulate, assist with and conduct research in the field of psychiatry. To supervise and manage junior staff, which would include disciplinary responsibilities if and when necessary. Administrative duties. Active participation in hospital committees. To assist with the development of policies and protocols of the hospital. Active participation in quality improvement programs including clinical audits, morbidity and mortality meetings and continuous professional development activities. To liaise with external stakeholders when appropriate. To always maintain professional and ethical conduct.
- ENQUIRIES** : Prof. U. Subramaney Tel No: (011) 951-8341
- APPLICATIONS** : Sterkfontein Hospital, Private Bag X2010, Krugersdorp, 1740, or hand delivered to the application box at the entrance.
- NOTE** : Applications must be submitted with a Z83, CV, certified copies of ID and Qualifications. Sterkfontein Hospital is committed to the pursuit of diversity, redress and will promote representation in terms of race, disability and gender.
- CLOSING DATE** : 26 July 2019
- POST 25/77** : **MEDICAL OFFICER GRADE 1-3 REF NO: EHD2019/07/14**
Directorate: Mental Health
- SALARY** : Grade 1: R821 205 - R884 670 per annum (All-inclusive remunerative package)
Grade 2: R938 964 - R1 026 693 per annum (All-inclusive remunerative package)
Grade 3: R1 089 693 - R1 362 366 per annum (All-inclusive remunerative package)
- CENTRE** : Ekurhuleni Health District
- REQUIREMENTS** : Basic medical degree (MBBCH or equivalent) and currently registered with the Health Professionals Council of South Africa (HPCSA) as a Medical practitioner. Post graduate diploma/degree in Mental Health/Psychiatry or relevant additional experience working in Mental Health /Psychiatry will be an advantage. **Grade 1:** Less than 5 years appropriate experience as a Medical Officer. **Grade 2:** A minimum of 5 years appropriate experience as a Medical Officer. **Grade 3:** A minimum of 10 years appropriate experience as a Medical Officer after registration with HPCSA. Recommendations: Experience working in district health services (including in clinics). Experience in general medical practice, mental health care, PHC, HAST, EBM and use of current clinical protocols. Requisite clinical skills include consultation, history taking, examination, clinical assessment, management procedures and ensuring continuity of patient care. Good professional attitude/conduct, good

communication skills, good professional ethics, team work ability, good medical records keeping. Willingness to work/participate in outreach programmes in any PHC facility in the district service. Competency Profile: Appropriate treatment of mental health conditions to prevent relapse. Ability to refer patients, make recommendations, provide advice and deliver information in the form of reports to all disciplines in the district mental health team. Ensuring proper referrals between hospitals and clinic and completion of correct referral documents from community to hospital. Following correct procedures for the down referrals of clients. Ability to manage a multidisciplinary team and work together with nurses, psychologists, occupational therapists and social workers for optimal patients management.

DUTIES : Support the provision of PHC services in the Community Health Centers, clinics and District hospitals within the district health services (DHS) by providing optimal mental health care, mentoring and supervision of health care professionals through integrated approach programmes. Participate in 24hour PHC services including Medico-legal and EMS. Use protocols and guidelines in patient management and ensure appropriate referrals services in accordance with national and provincial strategies. Give caregivers skills to manage patients optimally. Assist the facility in ensuring that it has adequate and correct medication for service users. Support the development of the Mental Health/Psychiatry in the district and participate in academic teaching and learning Mental Health, Family medicine & PHC units in the district. Support the training and the CPD/CME activities for nurses, intern and community services doctors in the district. Support/participate in the development of district research projects. Perform any other duties delegated by Supervisor/Manager.

ENQUIRIES : DR K Maaroganye Tel No: (011) 876 1795
APPLICATIONS : Applications to be sent to Ekurhuleni Health District, Hand Post and other means of posting delivery to 40 Catlin Street Germiston 1400 or Private Bag X 1005 Germiston 1400.

FOR ATTENTION : Human Resource Manager
NOTE : People with disabilities are encouraged to apply, Employment equity profile will be taken into consideration. Applicants will be subject to medical surveillance screening. Driving skills will be evaluated. No S&T claims and settlement allowance will be paid.

CLOSING DATE : 26 July 2019

POST 25/78 : **MEDICAL OFFICER REF NO: HRM 63/2019**
 Directorate: Critical care

SALARY : R821 205 per annum
CENTRE : Steve Biko Academic Hospital
REQUIREMENTS : Registration with the Health Profession Council of South Africa (HPCSA) as a medical Practitioner. Keen interest in caring of acutely ill patients. ATLS or ACLS would be recommended.

DUTIES : This will include after-hours work (weekends and weekdays). The Critical Care MO functions as a member of the multidisciplinary critical care team that manages High Care and Critical Care Unit patients. Specific duties include: Patient Management and full time Clinical service provision within the ICU and High Care Unit; Participation in the critical care academic program and participation in departmental research activities.

ENQUIRIES : Prof F Paruk Tel No: (012) 354 1982/2107
APPLICATIONS : Steve Biko Academic Hospital, Private Bag X 169, Pretoria, 0001 or hand delivered to Cnr Malherbe & Steve Biko Road, Main Entrance at Level 3.

NOTE : Applications must be submitted with a Z83 form, certified copies of ID and certificate of qualifications. Steve Biko Academic Hospital is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference.

CLOSING DATE : 26 July 2019

POST 25/79 : **MEDICAL OFFICER REF NO: CHBAH 167 (OPHTHALMOLOGY, OTOLARYNGOLOGY, GENERAL SURGERY, TRAUMA, NEUROSURGERY, ORTHOPAEDIC SURGERY, UROLOGY, PAEDIATRIC SURGERY, PLASTIC SURGERY, MAXILLO FACIAL)**

SALARY CENTRE REQUIREMENTS : Grade 1: R821 205 per annum (All-inclusive package)
: Chris Hani Baragwanath Academic Hospital
: Appropriate qualification that allows registration with the HPCSA as Medical Practitioner Registration with the HPCSA as Medical Practitioner and proof of current registration. Grade 1: No experience required.

DUTIES : The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patient. Supervising junior doctors (undergraduate students, interns and community service doctors). Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g. Death certificate). Improve quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (norms and standards). Participating in all activities of the discipline in relation to teaching and research. Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to the care of patients. Ensure that administration and record keeping is done in the department. Willing to do commuted overtime rendering of after-hour (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients.

ENQUIRIES APPLICATIONS : Dr K Mustafa Tel No: (011) 933 9154/8154
: should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.

NOTE : Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

CLOSING DATE : 31 January 2020

POST 25/80 : **MEDICAL OFFICER REF NO: CHBAH 168 (OBSTETS AND GYNAE, PAEDIATRICS)**

SALARY CENTRE REQUIREMENTS : Grade 1: R821 205 per annum (All-inclusive package)
: Chris Hani Baragwanath Academic Hospital
: Appropriate qualification that allows registration with the HPCSA as Medical Practitioner Registration with the HPCSA as Medical Practitioner and proof of current registration. Grade 1: No experience required.

- DUTIES** : The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patient. Supervising junior doctors (undergraduate students, interns and community service doctors). Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g. Death certificate). Improve quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (norms and standards). Participating in all activities of the discipline in relation to teaching and research. Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to the care of patients. Ensure that administration and record keeping is done in the department. Willing to do commuted overtime rendering of after-hour (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients.
- ENQUIRIES** : Dr S Mankupane Tel No: (011) 933 9154/8154
- APPLICATIONS** : should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.
- CLOSING DATE** : 31 January 2020
- POST 25/81** : **MEDICAL OFFICER REF NO: CHBAH 169 (CARDIOLOGY DEPARTMENT, INTERNAL MEDICINE DEPARTMENT, NEUROLOGY, PSYCHIATRY DEPARTMENT, DERMATOLOGY, PALLIATIVE CARE)**
- SALARY** : Grade 1: R821 205 per annum (All-inclusive package)
- CENTRE** : Chris Hani Baragwanath Academic Hospital
- REQUIREMENTS** : Appropriate qualification that allows registration with the HPCSA as Medical Practitioner Registration with the HPCSA as Medical Practitioner and proof of current registration. Grade 1: No experience required.
- DUTIES** : The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patient. Supervising junior doctors (undergraduate students, interns and community service doctors). Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g. Death certificate). Improve quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (norms and standards). Participating in all activities of the discipline in relation to teaching and research. Participate in multidisciplinary team to the management of patients. Performance of practical

procedures relevant to the care of patients. Ensure that administration and record keeping is done in the department. Willing to do commuted overtime rendering of after-hour (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients.

**ENQUIRIES
APPLICATIONS**

: Dr N Soma Tel No: (011) 933 9154/8154
: should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.

NOTE

: Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

CLOSING DATE

: 31 January 2020

POST 25/82

: **MEDICAL OFFICER REF NO: CHBAH 170 (ANAESTHETICS DEPARTMENT, INTENSIVE CARE UNIT, RADIOLOGY DEPARTMENT, ACCIDENT AND EMERGENCY)**

**SALARY
CENTRE
REQUIREMENTS**

: Grade 1: R821 205 per annum (All-inclusive package)
: Chris Hani Baragwanath Academic Hospital
: Appropriate qualification that allows registration with the HPCSA as Medical Practitioner Registration with the HPCSA as Medical Practitioner and proof of current registration. Grade 1: No experience required.

DUTIES

: The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patient. Supervising junior doctors (undergraduate students, interns and community service doctors). Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g. Death certificate). Improve quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (norms and standards). Participating in all activities of the discipline in relation to teaching and research. Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to the care of patients. Ensure that administration and record keeping is done in the department. Willing to do commuted overtime rendering of after-hour (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients.

**ENQUIRIES
APPLICATIONS**

: Dr K Mustafa Tel No: (011) 933 9154/8154
: Should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.

- NOTE** : Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.
- CLOSING DATE** : 31 January 2020
- POST 25/83** : **REGISTRAR REF NO: CHBAH 171 (OPHTHALMOLOGY, OTOLARYNGOLOGY, GENERAL SURGERY, TRAUMA, NEUROSURGERY, ORTHOPAEDIC SURGERY, UROLOGY, PAEDIATRIC SURGERY, PLASTIC SURGERY, MAXILLO FACIAL)**
- SALARY CENTRE REQUIREMENTS** : R821 205 per annum (All-inclusive package)
Chris Hani Baragwanath Academic Hospital
Appropriate qualification that allows registration with the HPCSA as Medical Practitioner, HPCSA registration as an independent medical practitioner and must be post Community Service. Must have Primaries, ATLS and BSS in relevant department. Registrars must. Must be a South African citizens or permanent residents. Training opportunities are inter alia available in the following disciplines: Anaesthetics, Cardiology, Cardio-Thoracic Surgery, Community Health, Ear Nose and Throat, Emergency Medicine, Forensic Pathology, General Surgery, Intensive Care, Internal Medicine, Neurology; Neurosurgery, Anaesthetics, Cardiology, Cardio-Thoracic Surgery, Ear Nose and Throat, General Surgery, Intensive Care, Internal Medicine, Emergency Medicine, Neurology, Neurosurgery, Nuclear Medicine, Obstetrics and Gynaecology, Oncology-Radiology, Ophthalmology, Orthopaedic Surgery, Paediatrics, Paediatric Surgery, Plastic and Reconstructive Surgery, Psychiatry, Trauma and Urology Surgery, Palliative Care.
- DUTIES** : The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patient related administrative duties, participating in all activities of the discipline in relation to teaching and research, participating in departmental audit activities, preparing and writing of reports, liaison and communication services and community liaison. Supervising junior doctors (undergraduate students, interns and community service doctors). Willing to do commuted overtime. Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g. Death certificate). Improve quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (norms and standards). Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to the care of patients. Participation in departmental meetings, journal clubs, case presentations, lectures and ward rounds. Ensure that administration and record keeping is done in the department. Rendering of after-hour (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients. Registrars will inter alia be responsible for rendering of clinical

services, assessment and treatment of patients, Registrars will be rotated through related departments at various hospitals, comprising hospitals served in their specific outreach programmes. Registrars will be appointed jointly between the Gauteng Provincial Government and the following tertiary institutions: University of the Witwatersrand (WITS).

**ENQUIRIES
APPLICATIONS**

: Dr K Mustafa Tel No: (011) 933 9154/8154
: should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.

NOTE

: Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

CLOSING DATE

: 31 January 2020

POST 25/84

: **REGISTRAR REF NO: CHBAH 172 (OBSTETS AND GYNAE, PAEDIATRICS)**

**SALARY
CENTRE
REQUIREMENTS**

: R821 205 per annum (All-inclusive package)
Chris Hani Baragwanath Academic Hospital
: Appropriate qualification that allows registration with the HPCSA as Medical Practitioner, HPCSA registration as an independent medical practitioner and must be post Community Service. Must have Part 1. Six (6) must experience as Medical Officer in a training institution in a relevant department or twelve (12) months outside the training institutions in a relevant department. Must be a South African citizens or permanent residents. Training opportunities are inter alia available in the following disciplines: Anaesthetics, Cardiology, Cardio-Thoracic Surgery, Community Health, Ear Nose and Throat, Emergency Medicine, Forensic Pathology, General Surgery, Intensive Care, Internal Medicine, Neurology; Neurosurgery, Anaesthetics, Cardiology, Cardio-Thoracic Surgery, Ear Nose and Throat, General Surgery, Intensive Care, Internal Medicine, Emergency Medicine, Neurology, Neurosurgery, Nuclear Medicine, Obstetrics and Gynaecology, Oncology-Radiology, Ophthalmology, Orthopaedic Surgery, Paediatrics, Paediatric Surgery, Plastic and Reconstructive Surgery, Psychiatry, Trauma and Urology Surgery, Palliative Care.

DUTIES

: The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patient related administrative duties, participating in all activities of the discipline in relation to teaching and research, participating in departmental audit activities, preparing and writing of reports, liaison and communication services and community liaison. Supervising junior doctors (undergraduate students, interns and community service doctors). Willing to do commuted overtime. Attendance of relevant administrative meetings like

mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g. Death certificate). Improve quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (norms and standards). Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to the care of patients. Participation in departmental meetings, journal clubs, case presentations, lectures and ward rounds. Ensure that administration and record keeping is done in the department. Rendering of after-hour (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients. Registrars will inter alia be responsible for rendering of clinical services, assessment and treatment of patients, Registrars will be rotated through related departments at various hospitals, comprising hospitals served in their specific outreach programmes. Registrars will be appointed jointly between the Gauteng Provincial Government and the following tertiary institutions: University of the Witwatersrand (WITS).

- ENQUIRIES** : Dr S Mankupane Tel No: (011) 933 9154/8154
- APPLICATIONS** : should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed.
- NOTE** : applications will be considered. Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.
- CLOSING DATE** : 31 January 2020
- POST 25/85** : **REGISTRAR REF NO: CHBAH 173 (CARDIOLOGY DEPARTMENT, INTERNAL MEDICINE DEPARTMENT, NEUROLOGY, PSYCHIATRY DEPARTMENT, DERMATOLOGY, PALLIATIVE CARE)**
- SALARY** : R821 205 per annum (All-inclusive package)
- CENTRE** : Chris Hani Baragwanath Academic Hospital
- REQUIREMENTS** : Appropriate qualification that allows registration with the HPCSA as Medical Practitioner, HPCSA registration as an independent medical practitioner and must be post Community Service. Must have Part 1. Six (6) must experience as Medical Officer in relevant department. Must be a South African citizens or permanent residents. Training opportunities are inter alia available in the following disciplines: Anaesthetics, Cardiology, Cardio-Thoracic Surgery, Community Health, Ear Nose and Throat, Emergency Medicine, Forensic Pathology, General Surgery, Intensive Care, Internal Medicine, Neurology; Neurosurgery, Anaesthetics, Cardiology, Cardio-Thoracic Surgery, Ear Nose and Throat, General Surgery, Intensive Care, Internal Medicine, Emergency Medicine, Neurology, Neurosurgery, Nuclear Medicine, Obstetrics and

<u>DUTIES</u>	:	Gynaecology, Oncology-Radiology, Ophthalmology, Orthopaedic Surgery, Paediatrics, Paediatric Surgery, Plastic and Reconstructive Surgery, Psychiatry, Trauma and Urology Surgery, Palliative Care. The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patient related administrative duties, participating in all activities of the discipline in relation to teaching and research, participating in departmental audit activities, preparing and writing of reports, liaison and communication services and community liaison. Supervising junior doctors (undergraduate students, interns and community service doctors). Willing to do commuted overtime. Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g. Death certificate). Improve quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (norms and standards). Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to the care of patients. Participation in departmental meetings, journal clubs, case presentations, lectures and ward rounds. Ensure that administration and record keeping is done in the department. Rendering of after-hour (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients. Registrars will inter alia be responsible for rendering of clinical services, assessment and treatment of patients, Registrars will be rotated through related departments at various hospitals, comprising hospitals served in their specific outreach programmes. Registrars will be appointed jointly between the Gauteng Provincial Government and the following tertiary institutions: University of the Witwatersrand (WITS).
<u>ENQUIRIES APPLICATIONS</u>	:	Dr N Soma Tel No: (011) 933 9154/8154 should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.
<u>NOTE</u>	:	Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents . The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.
<u>CLOSING DATE</u>	:	31 January 2020
<u>POST 25/86</u>	:	<u>REGISTRAR REF NO: CHBAH 174 (ANAESTHETICS DEPARTMENT, INTENSIVE CARE UNIT, RADIOLOGY DEPARTMENT, ACCIDENT AND EMERGENCY)</u>
<u>SALARY CENTRE</u>	:	R821 205 per annum (All-inclusive package) Chris Hani Baragwanath Academic Hospital

- REQUIREMENTS** : Appropriate qualification that allows registration with the HPCSA as Medical Practitioner, HPCSA registration as an independent medical practitioner and must be post Community Service. Must have Diploma/Part 1 in relevant department. Must have 6-12 Months experience as Medical Officer in relevant department. Must be a South African citizens or permanent residents. Training opportunities are inter alia available in the following disciplines: Anaesthetics, Cardiology, Cardio-Thoracic Surgery, Community Health, Ear Nose and Throat, Emergency Medicine, Forensic Pathology, General Surgery, Intensive Care, Internal Medicine, Neurology; Neurosurgery, Anaesthetics, Cardiology, Cardio-Thoracic Surgery, Ear Nose and Throat, General Surgery, Intensive Care, Internal Medicine, Emergency Medicine, Neurology, Neurosurgery, Nuclear Medicine, Obstetrics and Gynaecology, Oncology-Radiology, Ophthalmology, Orthopaedic Surgery, Paediatrics, Paediatric Surgery, Plastic and Reconstructive Surgery, Psychiatry, Trauma and Urology Surgery, Palliative Care.
- DUTIES** : The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patient related administrative duties, participating in all activities of the discipline in relation to teaching and research, participating in departmental audit activities, preparing and writing of reports, liaison and communication services and community liaison. Supervising junior doctors (undergraduate students, interns and community service doctors). Willing to do commuted overtime. Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g. Death certificate). Improve quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (norms and standards). Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to the care of patients. Participation in departmental meetings, journal clubs, case presentations, lectures and ward rounds. Ensure that administration and record keeping is done in the department. Rendering of after-hour (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients. Registrars will inter alia be responsible for rendering of clinical services, assessment and treatment of patients, Registrars will be rotated through related departments at various hospitals, comprising hospitals served in their specific outreach programmes. Registrars will be appointed jointly between the Gauteng Provincial Government and the following tertiary institutions: University of the Witwatersrand (WITS).
- ENQUIRIES** : Dr K Mustafa Tel No: (011) 933 9154/8154
- APPLICATIONS** : should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Gauteng Department of Health is guided by the principles of

Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

- CLOSING DATE** : 31 January 2020
- POST 25/87** : **DEPUTY DIRECTOR: HEALTH INFORMATION MANAGEMENT REF NO: 01/07/2019 HRM**
Directorate: Information Communication and Technology
- SALARY** : R733 257 - R863 748 per annum (plus benefits)
CENTRE : Dr. George Mukhari Academic Hospital
REQUIREMENTS : Grade 12 with a National Diploma/Degree with a minimum of 10 years' experience in information Management of which 6 years must be in Health Information Management and 3 years at a managerial level. Knowledge of relevant policies, regulations and procedures (Health Act, PFMA, DORA, LRA) and wide knowledge of the Health Sector, information management and valid driver's license. Competencies: Leadership qualities and strong interpersonal skills with good knowledge in computers skills (MS word, MS Excel and MS PowerPoint). Hospital Information Management, Health information systems as well as Health Background. Good communication skills (Verbal and Written). Sound Numeric and Financial management skills. Experience in using District Health Information Systems Software (DHISS). Knowledge and experience of health and hospital indicators. Ability to work under pressure. Research, statistical analysis, system design and development.
- DUTIES** : Responsible for managing National Grands Information Sub- direction (i.e NTSG, HPTD< HIV and AIDS). Ensure the safe storage and confidentiality of data. Coordinates and support the timeous submission of quality data. Compile statistics and reports of the Institution and make submissions to Senior management, CEO and Head Office within the set deadline. Set up and Monitor Hospital indicators to determine the demographical trends and information Management of any changes. Develop a system for analyzing, evaluating and interpreting minimum data set and CEO report for Senior Manager (EXCO) and Management Team (Manco). Attend to internal and external patient and information queries. Write reports for Management as and when required. Management of staff performance and assessment within the information management unit. Support DGMAH health information Management Committee in line with budget policy. Render Strategic leadership and form part of the MANCO and Budget Committee. Conduct workshops and training on the use of information for planning decision making. Knowledge and understanding of Promotion of Access to information (PAIA), Division of revenue Act (DORA) and the Public Finance Management Act. Analyses performance report and submit performance evaluation reports. Compile the Hospital annual and quarterly report. Implement systems to improve audit readiness by collating sound evidence for directorate performance.
- ENQUIRIES** : Mr. A Malepane Tel No: (012) 529 3687
APPLICATIONS : can be delivered to: Dr. George Mukhari Academic Hospital, 3111 Setlogelo Drive, Ga-Rankuwa, 0208 (Block 13 HR Registry) or posted to: Dr. George Mukhari Academic Hospital, Private Bag X422, Pretoria 0001.
- NOTE** : Correspondence will be entered with shortlisted candidates only and if you are not contacted within 3 months after closing date please accept that your application was unsuccessful. The employer Reserves the right to fill this position(s)
- CLOSING DATE** : 26 July 2019
- POST 25/88** : **DEPUTY DIRECTOR: ASSETS MANAGEMENT REF NO: 02/07/2019 HRM**
Directorate: Supply Chain Management
- SALARY** : R733 257 - R863 748 per annum (plus benefits)
CENTRE : Dr. George Mukhari Academic Hospital
REQUIREMENTS : National Diploma/Degree relevant experience in Finance or Supply Chain Management. Minimum of 10 years' relevant experience in finance or supply chain with 5 years managerial (At Assistant Director Level) experience. Ability to liaise at all management levels. Ability to work independently under intense pressure. Knowledge of government Supply Chain Management policies and

procedures relating to assets management. Advanced computer literacy in MS Office package (Ms. Word, Ms. Excel and Ms Power point). Presentation skills. Good Communication Skills and interpersonal relations. A valid driver's license. Competencies: The applicant must have good communication (Both verbal and written) and strong relations. Ability to interact with all levels of management and Both internal (end-users) and External stake holders. Must have the ability to work under pressure and be a creative thinker. Have project and Financial management skills. Report writing and time management skills. Must be able to work independently.

DUTIES : Plan and Supervise the asset verification against the asset register and financial statement. Ensure the implementation of the asset management policy and strategy. Supervise the implementation of the asset acquisition, maintenance and disposal plan within the institution. Supervise and Barcode tagging movement and disposal of assets in the institution. Maintain a comprehensive asset management registers. Ensure the preparation of monthly reconciliation of the asset register, Annual; Statement (AFS) and leader. Liaise with the Budget controller to ensure adherence to budget requirement and proper budgeting in line with life –cycle planning and asset management strategy of the institution. Supervise the acquisition losses and disposal of assets within the institution accordance with the asset management policies and procedures. Ensure that officials within the asset management function are sufficiently trained on asset management systems, process, procedures and policies. Manage Staff development plans against the achievement of the Department Objectives.

ENQUIRIES : Mr. DV Mokoena Tel No: (012) 529 3770/3487
APPLICATIONS : can be delivered to: Dr. George Mukhari Academic Hospital, 3111 Setlogelo Drive, Ga-Rankuwa, 0208 (Block 13 HR Registry) or posted to: Dr. George Mukhari Academic Hospital, Private Bag X422, Pretoria 0001.

NOTE : Correspondence will be entered with shortlisted candidates only and if you are not contacted within 3 months after closing date please accept that your application was unsuccessful. The employer Reserves the right to fill this position(s)

CLOSING DATE : 26 July 2019

POST 25/89 : **CLINICAL PSYCHOLOGIST REF NO: CHBAH 175**

SALARY : Grade 1: R713 361 per annum (All-inclusive package)
CENTRE : Chris Hani Baragwanath Academic Hospital
REQUIREMENTS : Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Psychologist in a relevant registration category (e.g. clinical, counselling, education, industrial, research psychology). Registration with the HPCSA in a relevant registration category (e.g. clinical, counselling, education, industrial, research psychology) and proof of current registration. Grade 1: (No experience required after registration with the HPCSA as Psychologist in respect of RSA qualified employees who performed Community Service in relevant profession as required in South Africa).

DUTIES : Assessing a client' needs abilities or behavior using a variety of methods, including psychometric tests, interviews and direct observation of behavior. Working as part of multidisciplinary team alongside doctors, nurses, social workers, health professionals, health visitors, psychiatrists and occupational therapists, devising and monitoring appropriate treatment programs, including therapy, counseling or advice, in collaboration with colleagues, offering therapy and treatment and treatments for difficulties relating to mental health problems such as anxiety, depression, addiction, social and interpersonal problems and challenging behavior, developing and evaluating service provision for clients, providing consultation to other professions, encouraging a psychological approach in their work, counseling and supporting careers, carrying out applied research, adding to the evidence base of practice in a variety of healthcare settings. Assess and identify psycho-social problems of employees through counseling and applying appropriate interventions, contribute to the department's planning, budget and procurement process as well monitoring and evaluation. Assist with incapacity leave evaluation. Run therapeutic groups and participate in wellness events.

ENQUIRIES : Prof F.Y. Jeenah Tel No: (011) 933 9239

- APPLICATIONS** : should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.
- CLOSING DATE** : 31 January 2020
- POST 25/90** : **PHARMACIST REF NO: CHBAH 176**
- SALARY** : Grade 1: R693 372 per annum (All-inclusive package)
CENTRE : Chris Hani Baragwanath Academic Hospital
REQUIREMENTS : Basic qualification accredited with the South African Pharmacy Council (SAPC) that allows registration with the SAPC. Registration with the SAPC as Pharmacist and proof of current registration. Grade 1: No experience required after registration as Pharmacist with the SAPC in respect of RSA qualified employees who performed community service in relevant profession as required in South Africa.
- DUTIES** : Manage quality provision of pharmaceutical care by implementing and monitoring work procedures, policies and National Drug Policy. Accept managerial responsibility and accountability of drug supply management. Provide medical information to health professionals and engage in patient education and counseling. Maintain necessary records and statistics and ensure effective pharmaceutical care. Manage stock control. See that Batho-Pele Principles are implemented in workplace environment.
- ENQUIRIES** : Mr. S. Dikgang Tel No: (011) 933 8797
APPLICATIONS : should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after

the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

- CLOSING DATE** : 31 January 2020
- POST 25/91** : **MEDICAL PHYSICIST REF NO: CHBAH 177 (X1 POST)**
Directorate: Clinical Support (Radiography)
- SALARY** : Grade 1: R662 190 per annum (All-inclusive package)
- CENTRE** : Chris Hani Baragwanath Academic Hospital
- REQUIREMENTS** : Honors Degree in Medical Physics. Registration with the HPCSA as a Medical Physicist. Computer literacy (Ms Word, Ms Excel). Sound knowledge of Government Regulations, Policies and Acts. Knowledge of Radiation Control Regulations. Knowledge of Radiation Protection Regulations and Occupational and Safety Protocols. Ability to implement policies. Interpersonal relations supervisory, planning and organizing skills. Must be able to work under pressure. Must be a driven and customer focused individual with excellent leadership, planning, organizing, communication (verbal and written), interpersonal relations and conflict management skills. Must have report writing, research, numerical and analytical, project management, presentation, decision making and management skills. Ability to work under pressure and meet deadlines. Must be able to work under pressure and have the ability to analyze and interpret financial information. Must have the ability to interpret and present policies and other prescriptions. Excellent ability to facilitate workshops, give training and present policies. Ability to interact at strategic level and implement turn-around strategies. Service delivery orientated.
- DUTIES** : Quality assurance for Radiology Equipment, Radiation Protection for staff, public and patients. Acquisition of new equipment and maintenance of equipment. Performance of quality assurance tasks on all equipment in Radiology. Making sure that Radiology equipment vendors are properly repairing and maintaining the Radiology Equipment. Liaise with Radiation Control concerning Licensing of Radiology Equipment. Writing specifications for new equipment after consultation with diagnostic radiology physicians and radiographers. Commissioning and acceptance of equipment as well as the training of staff in the use of equipment. Management and supervision of the maintenance of equipment. Evaluation of tenders submitted and managing the medical physics responsibilities towards the Diagnostic Radiology Department. Give support to Cluster Hospitals Act as member of the management team of the diagnostic Radiology Department. Ensure that Radiation protection is adhered to. Management and supervision of acquisition of new equipment. Participation in management structures of department. Sound working relationships with Radiologists, Radiographers, PACS Administrators and support staff. Provide technical reports and advice where necessary. Attend meetings and training as approved by manager. Management of personnel performance and review thereof. (Contracting, quarterly review and final assessment)
- ENQUIRIES** : Ms N.G. Tsoeu Tel No: (011) 933 8434
- APPLICATIONS** : should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at

www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

- CLOSING DATE** : 31 January 2020
- POST 25/92** : **AREA/ ASSISTANT MANAGER: NURSING (SPECIALTY: THEATRE) REF NO: 03/07/2019 HRM**
Directorate: Nursing
- SALARY** : R614 991 - R692 166 per annum (plus benefits)
- CENTRE** : Dr. George Mukhari Academic Hospital
- REQUIREMENTS** : Basic R425 qualification i.e. Diploma/Degree in Nursing qualification that allows registration with the SANC as a Professional Nurse. Proof of current registration with SANC. A post basic nursing qualification with a duration of at least 1 year accredited with the SANC in Operating Theatre Nursing Science. A minimum of 10 years appropriate /recognizable experience in nursing after registration as a professional nurse with the SANC in General Nursing. At least 6 years of the period referred to above must be appropriate/recognizable experience in the specialty area after obtaining the 1 year post basic qualification in the relevant specialty. At least 3 years of the period referred to above must be appropriate/recognizable at management level. (Less one year from the experience for Candidates appointed from outside the public service after complying with registration requirement) Diploma/Degree in Nursing Education and Education and Nursing Administration will be added advantage.
- DUTIES** : Demonstrate an in depth understanding on nursing legislation and related legal and ethical nursing practises and how this impacts on service delivery. In depth knowledge of nursing, nursing strategy, National Core Standards and other relevant frameworks such as Nursing Act, OHS Act, Patient Right Charter, Batho Pele Principles, Public Service Regulations. Labour Relation Act, Disciplinary Code and Procedure, Grievance Procedure, Human Resource etc. Ensure Clinical Nursing practise by the nursing team (unit) in accordance with the scope of practice and Nursing Standards as determined by the relevant Health facility. Promote Quality of Nursing Care as directed by the Professional Scope of Practice and Standards as determined by the relevant Health facility. Demonstrate Basic understanding of HR financial Policies and Practices. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues including more complex report writing when required. Work as part of a multidisciplinary team at unit level to ensure good nursing care by nursing teamwork effectively and amicably at a supervisory level with persons of diverse intellectual, cultural, racial or religious differences. Able to manage own work, time and that of junior colleagues to ensure proper nursing service. Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensuring that the unit adheres to the principles of Batho Pele. Able to develop contacts, build and maintain a network of professional relations in order to enhance service delivery. Demonstrate Basic Computer Literacy as a support tool to

enhance service delivery. Skills: Leadership, organisational, decision making and problem-solving abilities within the limit of the public sector and institutional policy framework. Financial and budgetary knowledge pertaining to the relevant resource under management. Personal: Responsiveness, pro activeness, professionalism, accuracy, flexibility, initiative, cooperative, team player, supportive, assertive. Be ready to work shifts including night shifts when a need arises.

- ENQUIRIES** : Mrs. Molefe MM Tel No: (012) 529 3425
- APPLICATIONS** : can be delivered to: Dr. George Mukhari Academic Hospital, 3111 Setlogelo Drive, Ga-Rankuwa, 0208 (Block 13 HR Registry) or posted to: Dr. George Mukhari Academic Hospital, Private Bag X422, Pretoria 0001.
- NOTE** : Correspondence will be entered with shortlisted candidates only and if you are not contacted within 3 months after closing date please accept that your application was unsuccessful. The employer Reserves the right to fill this position(s).
- CLOSING DATE** : 26 July 2019
- POST 25/93** : **ASSISTANT MANAGER NURSING PNB4 (PHC) (X1 POST)**
Directorate: Sedibeng District Health Services
- SALARY** : R614 991 per annum (plus benefits)
- CENTRE** : Levai Mbatha CHC
- REQUIREMENTS** : A basic R425 qualification (i.e. Diploma/Degree) in nursing or equivalent qualification that allows registration with SANC as a Professional Nurse. Registration with SANC as a professional nurse and proof of current registration. A post basic nursing qualification, with duration of at least one-year accreditation with the SANC in one of the specialist (Primary Health Care) referred to in the glossary of terms. A minimum of 10 (ten) years, appropriate/recognizable experience in nursing after registration as a professional nurse with the SANC in General Nursing. At least 5 years of the period of referred to above must be appropriate/recognizable experience in the specific specialty after obtaining the one year post basic qualification in Primary Health Care. At least 3 years of the period referred to above must be appropriate/ recognizable experience at management level. Qualification in Nursing Administration/Management and driver's license will be an added advantage.
- DUTIES** : Supervise and ensure the provision of effective and efficient patient care. Ensure clinical nursing practice by the nursing team in accreditation with the scope of practice and nursing standards as determined by the Department of Health. Maintain good interpersonal relation with nursing and other stakeholders (i.e. inter-personal, Inter-sectoral and multi-disciplinary) team. Promote quality of nursing care as directed by the professional scope of practice and standard as determine by relevant health facility. Provide relevant health information to health care users to assist in achieving optimal health care. Participate in the formulation, monitoring and implementations of nursing guidelines, policies, protocol, standards and procedures. Manage and monitor utilization of human, financial and material resources. Manage staff performance, training and personal development of self and subordinate including management of underperformance and grievances. Collect, provide and use relevant information for the enhancement of service delivery. Maintain professional growth/ ethical standards and self-development. Sign performance contract on annual basis. Take part in Gauteng turnaround strategy, PHC Reengineering, Strength of National core standards and idea clinics.
- ENQUIRIES** : Ms. N. Mokgatla Tel No: (016) 950 6002
- APPLICATIONS** : Quoting the relevant reference number, direct applications to the HR Manager-Sedibeng DHS Private Bag x023 Vanderbijlpark, 1900 or hand deliver at 2nd Floor, Cnr Frikkie Meyer & Pasteur Blvd, HR Managers office.
- NOTE** : Applications must be submitted on form z83, obtainable from any Public Service Department. The completed and signed form should be accompanied by a recently updated CV as well as certified copies of all qualification/s and ID document (no copies of certified copies allowed, certification should not be more than three (3) months old). NB! Attach certified copies of your qualifications, identity book, curriculum vitae, and z83. Failure to submit all the requested documents will result in the application not being accepted. The

Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the Department. Preference will be given to people with disability.

- CLOSING DATE** : 26 July 2019
- POST 25/94** : **ASSISTANT MANAGER NURSING: (MOTHER, CHILD AND NUTRITION) (X1 POST)**
Directorate: Health Programmes
- SALARY CENTRE REQUIREMENTS** : R614 991 per annum (plus benefits)
Sedibeng District Health Services
Basic qualification with SANC in terms of Government Gazette R425 (i.e. Diploma/ Degree in Nursing or equivalent qualification that allows registration with the SANC as Professional Nurse) plus a post basic qualification in Post Basic Midwifery and Neonatal Nursing Science; accredited with SANC in terms of government notice R48 as a specialist. Knowledge of policies regarding Maternal, Neonatal, Child and Women's Health services; District Health System, National Health Act, PFMA and other relevant legislation is a requirement. The required skills are computer literacy, report writing, good communication skills and ability to work under pressure and meet deadlines. Niemart will be an added advantage. A valid driver's license. Experience: A minimum of 10 years appropriate /recognizable in Nursing after registration as a Professional Nurse with SANC. At least six (6) years of the period referred to above must be appropriate / recognizable experience after obtaining the Diploma in the Post Basic Midwifery and Neonatal Care. At least three (3) years of the period to must be appropriate/recognizable experience at management level.
- DUTIES** : Manage Maternal, Neonatal and Women's Health Services. Support the implementation of Guidelines to Maternity Care in South Africa 2015. Monitor and implement policy implementation process. Prepare operational plans and quarterly and annual reports. Prepare a budget for Maternal and Women's Health Services. Provide strategic support to Maternal, Neonatal and Women's Health Services programme. Ensure quality improvement of the programme. Liaise with the Training Department and DCST regarding training required for midwives. Carry out other relevant duties as may be delegated by senior management. Sign performance contract on annual basis. Take part in Gauteng turnaround strategy, PHC Reengineering and Establishment of the Sub-District.
- ENQUIRIES APPLICATIONS** : Ms. S. Sejake Tel No: (016) 950 6019
Quoting the relevant reference number, direct applications to the HR Manager- Sedibeng DHS Private Bag x023 Vanderbijlpark, 1900 or hand deliver at 2nd Floor, Cnr Frikkie Meyer & Pasteur Blvd, HR Managers office.
- NOTE** : Applications must be submitted on form z83, obtainable from any Public Service Department. The completed and signed form should be accompanied by a recently updated CV as well as certified copies of all qualification/s and ID document (no copies of certified copies allowed, certification should not be more than three (3) months old). NB! Attach certified copies of your qualifications, identity book, curriculum vitae, and z83. Failure to submit all the requested documents will result in the application not being accepted. The Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the Department. Preference will be given to people with disability.
- CLOSING DATE** : 26 July 2019
- POST 25/95** : **AREA/ASSISTANT MANAGER: PNA-7 REF NO: 04/07/2019 HRM (X1 POST)**
Directorate: Nursing
- SALARY CENTRE REQUIREMENTS** : R562 800 - R652 437 per annum (plus benefits)
Dr. George Mukhari Academic Hospital
Basic R425 qualification i.e. Diploma/Degree in Nursing qualification that allows registration with the SANC as a Professional Nurse. Proof of current registration with SANC. A minimum of 8 years' recognizable experience in

		Nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 3 years of the period referred to above must be appropriate recognizable experience at management level.
<u>DUTIES</u>	:	Demonstrate an in depth understanding of Nursing legislation and related legal and ethical nursing practices and how this impacts on service delivery. Ensure that the clinical nursing practice by the nursing team is rendered in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Evaluate National Core Standards, develop and implement quality improvement plan where gaps were identified. Work effectively and amicably at management level with persons of diverse intellectual ability. Able to manage own work and that of units reporting to the post and to ensure appropriate interventions to enhance nursing services at institutional level. Able to promote an environment that encourages the rights of patients, advocating and facilitating proper treatment and care and ensuring that the principles of the values are adhered to. Demonstrate a basic understanding of Human Resources and Financial Management Policies and Practices. Must have Basic Computer Skills. Demonstrate basic understanding of the legislative framework governing the public service – must be prepared to work shifts including to rotate and relieve on night duty.
<u>ENQUIRIES APPLICATIONS</u>	:	Mrs. Molefe MM Tel No: (012) 529 3425
	:	can be delivered to: Dr. George Mukhari Academic Hospital, 3111 Setlogelo Drive, Ga-Rankuwa, 0208 (Block 13 HR Registry) or posted to: Dr. George Mukhari Academic Hospital, Private Bag X422, Pretoria 0001.
<u>NOTE</u>	:	Correspondence will be entered with shortlisted candidates only and if you are not contacted within 3 months after closing date please accept that your application was unsuccessful. The employer Reserves the right to fill this position(s).
<u>CLOSING DATE</u>	:	26 July 2019
<u>POST 25/96</u>	:	<u>OPERATIONAL MANAGER: SPECIALTY (PNB3 CHILD/PAEDS/NEONATAL NURSING SCIENCE) REF NO: 05/07/2019 HRM</u> Directorate: Nursing
<u>SALARY CENTRE REQUIREMENTS</u>	:	R562 800 - R633 432 per annum (plus benefits)
	:	Dr. George Mukhari Academic Hospital
	:	Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post basic nursing qualification with a duration of at least 1 year accredited with SANC in the relevant specialty (Child/Paed/Neonatal Nursing Science). Registration with SANC as Professional Nurse. Proof of current registration as Professional Nurse. A minimum of 9 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognizable experience in the specific specialty after obtaining the 1 year post basic qualification in the relevant specialty. Post basic qualification in Nursing Admin and Education with SANC. (Less one year from experience for candidates appointed from outside the public service after complying with registration requirements).
<u>DUTIES</u>	:	Supervise and evaluate quality of nursing care as directed by professional scope of practice and set nursing standards within a professional/legal framework. Implement nursing legislations and related legal and ethical nursing practices. Compile and analyze reports to improve quality of patient care. Ensure clinical nursing practice by the nursing team in accordance with the scope of practice and nursing standards as determine by the relevant health facility. Manage resources effectively and efficiently in the unit. Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices and how this impacts on service delivery. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Participate in training, research and self-development. Demonstrate a basic understanding of HR and financial policies and practices. Must be prepared to work night shifts and relieve the supervisor when required. Ability to function as part of a team and display good professional image. Demonstrate basic computer literacy as a support tool to enhance service delivery. Demonstrate

effective communication with patients, supervisors, other health professionals and subordinates, including more complex report writing when required. Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensuring that the unit adheres to the principles of Batho Pele.

- ENQUIRIES** : Mrs. Molefe MM Tel No: (012) 529 3425
APPLICATIONS : can be delivered to: Dr. George Mukhari Academic Hospital, 3111 Setlogelo Drive, Ga-Rankuwa, 0208 (Block 13 HR Registry) or posted to: Dr. George Mukhari Academic Hospital, Private Bag X422, Pretoria 0001.
- NOTE** : Correspondence will be entered with shortlisted candidates only and if you are not contacted within 3 months after closing date please accept that your application was unsuccessful. The employer Reserves the right to fill this position(s).
- CLOSING DATE** : 26 July 2019
- POST 25/97** : **OPERATIONAL MANAGER: SPECIALTY: OPERATING THEATRE NURSING SCIENCE (PNB3) REF NO: 06/07/2019 HRM**
Directorate: Nursing
- SALARY** : R562 800 - R652 432 per annum (plus benefits)
CENTRE : Dr. George Mukhari Academic Hospital
REQUIREMENTS : Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse. A post basic nursing qualification with a duration of at least 1 year accredited with SANC in the relevant specialty (Child/Paed/Neonatal Nursing Science). Registration with SANC as Professional Nurse. Proof of current registration as Professional Nurse. A minimum of 9 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognizable experience in the specific specialty after obtaining the 1 year post basic qualification in the relevant specialty. Post basic qualification in Nursing Admin and Education with SANC. (Less one year from experience for candidates appointed from outside the public service after complying with registration requirements).
- DUTIES** : Supervise and evaluate quality of nursing care as directed by professional scope of practice and set nursing standards within a professional/legal framework. Implement nursing legislations and related legal and ethical nursing practices. Compile and analyze reports to improve quality of patient care. Ensure clinical nursing practice by the nursing team in accordance with the scope of practice and nursing standards as determine by the relevant health facility. Manage resources effectively and efficiently in the unit. Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices and how this impacts on service delivery. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Participate in training, research and self-development. Demonstrate a basic understanding of HR and financial policies and practices. Must be prepared to work night shifts and relieve the supervisor when required. Ability to function as part of a team and display good professional image. Demonstrate basic computer literacy as a support tool to enhance service delivery. Demonstrate effective communication with patients, supervisors, other health professionals and subordinates, including more complex report writing when required. Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensuring that the unit adheres to the principles of Batho Pele.
- ENQUIRIES** : Mrs. Molefe MM Tel No: (012) 529 3425
APPLICATIONS : can be delivered to: Dr. George Mukhari Academic Hospital, 3111 Setlogelo Drive, Ga-Rankuwa, 0208 (Block 13 HR Registry) or posted to: Dr. George Mukhari Academic Hospital, Private Bag X422, Pretoria 0001.
- NOTE** : Correspondence will be entered with shortlisted candidates only and if you are not contacted within 3 months after closing date please accept that your application was unsuccessful. The employer Reserves the right to fill this position(s).
- CLOSING DATE** : 26 July 2019

POST 25/98 : **ASSISTANT MANAGER NURSING GRADE 1 (PNA7 GENERAL) REF NO: ASSISTANT MANAGER NURSING/CARLT/2019/11/(X1 POST)**
 Directorate: Nursing

SALARY CENTRE REQUIREMENTS : R562 800 – R652 437 per annum (Plus benefits)
 : Carletonville Hospital
 : Basic R425 /R683 (diploma/degree in nursing) or equivalent qualification that allows registration with SANC as a professional nurse plus post basic nursing qualification, with duration of at least one year in Nursing Administration/Health Service Management qualification accredited with SANC in terms R212.A minimum of 8 years appropriate/recognizable experience as a Professional Nurse registered with SANC in General Nursing. At least 3 years of the period referred to above must be appropriate recognizable experience at management level. Strong leadership skills, problem solving, able to make appropriate independent decisions, conflict resolution skills, good communication and report writing skills and sound interpersonal relationships are necessary. Understanding of National Core Standards, PFMA, Labour Relations and other relevant legislative framework. Computer literate. Competencies: Demonstrate an in-depth understanding of nursing legislation and related legal and ethical nursing practices and how this impacts on service delivery. Demonstrate a basic understanding of HR and financial policies and practices, legislative framework governing the public service. Work effectively and amicably at management level with persons of diverse intellectual, cultural, racial and religious differences.

DUTIES : Delegate, supervise and co-ordinate the provision of effective and efficient patient care through adequate nursing care. Ensure that clinical nursing practice by the nursing team is rendered in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Facilitate and oversee the development of operational/business plans to give strategic guidelines Initiate and participate in health promotion to ensure consistent communication of relevant, accurate and comprehensive information on health care. Envelop /establish and maintain constructive working relationships with nursing and other stakeholders (i.e. inter-professional, inter-sectoral and multi-disciplinary teamwork). Participate in the analysis, formulation and implementation of nursing guidelines, practices, standards and procedures. Develop and maintain a nursing service environment that promotes the rights of patients, advocating and facilitating proper treatment and care and ensuring that Batho Pele Principles are adhered to. Manage effective utilization and supervision of human, financial and material resources. Co- ordination of provision of effective training and research. Maintain professional growth/ethical standards and development of self and others. Ensure implementation and promotion of Quality Assurance, Ideal Hospital Realization and Maintenance Framework, National Strategic Plan for Nursing Education, Training and Practice, Infection Prevention and Control and Health and Safety principles. Provision of effective support to nursing services, do relief duties (calls) as required by the service.

ENQUIRIES APPLICATIONS : Mr T Moeketsi Tel No: (018) 788 1704
 : must be submitted at Carletonville Hospital: Corner Falcon & Annan Road or posted to: The HR Directorate, Carletonville Hospital, Private Bag x 2023, Carletonville, 2499.

NOTE : The employer reserves the right to fill or not to fill the post. Disabled people are encouraged to apply. Applications must be submitted on a Z83 form, copy of CV, certified copy of ID and Qualification to be attached. Failure to do will lead into disqualification.

CLOSING DATE : 26 July 2019 16:00 pm

POST 25/99 : **OPERATIONAL MANAGER NURSING: (SPECIALTY) – CRITICAL CARE (OPHTHALMOLOGY, UROLOGY ENT) X1, NEONATAL X1, ADVANCED MIDWIFERY (POST NEONATAL WARD) X1**
 Directorate: Nursing

SALARY CENTRE : R562 800 – R633 432 Per annum plus benefits
 : Thelle Mogoerane Regional Hospital

- REQUIREMENTS** : Grade 12 (Standard 10). A basic R425 qualification (i.e. Diploma or Degree) in nursing or equivalent qualification that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. A post basic qualification with a duration of at least one year accreditation with the SANC one of the above mentioned specialty. A degree/diploma Nursing Management/ Administration will be an advantage. Current registration with the SANC – as a Professional Nurse and Midwife. Supervisory, problem solving, conflict resolution and interpersonal skills. Good leadership and communication skills. Knowledge of nursing legislation, related legal and ethical nursing practices and framework. Labour relations legislation and relevant public sector policies. Ability to plan, organize, lead and co-ordinate quality health services in the Unit. Demonstrate basic understanding of human resources, disciplinary procedures as well as financial management policies, guidelines and practices. A minimum of seven (7) years appropriate/recognizable experience after registration with SANC as a Professional Nurse and Midwife. At least three (3) years of the above period should be appropriate recognizable experience in the area of Speciality. Proof of South African nursing council annual practice receipts for 2019.
- DUTIES** : Responsible for the coordination and delivery of quality nursing care in the Unit, Participate in the formulation, monitoring and implementation of policies, guidelines, standard procedures related to nursing care, Effective management of human financial and material resources, Collect, provide and use relevant information for the enhancement of service delivery (Statistics), Execute after hour and week-end duties as scheduled, Deputize for Assistant Manager of relevant discipline when necessary.
- ENQUIRIES** : Mrs. N. Baduza Tel No: (010) 345 0971
- APPLICATIONS** : Applications should be submitted to Thelle Mogoerane Regional Hospital, 12390 Nguza Street, ext. 14, Vosloorus, 1475, 1st Floor Main Entrance (Steel Cabinets) and sign in the register book or post to Private Bag X01, Alrode, 1451.
- NOTE** : The appointed employee will be subjected to Personnel Suitability Check (PSC), (OHS) Medical surveillance as required in the HBA, at no cost. People with disabilities are welcome to apply. Applications must be filled on a Z83 form accompanied by a comprehensive CV highlighting or stating the requirements mentioned above; and certified copies of ID and qualifications (not older than 3 months). Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointment will be verified. Persons in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Candidates will be subjected to security screening and vetting process: criminal clearance, citizenship, credit records. Applications received after closing date will not be accepted. The Department reserves the right to not make an appointment/fill the post. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department. Thelle Mogoerane Regional Hospital is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference. Please Note: The Public Service does not charge any fees for applying for posts. Should you be asked for a fee, please let the authorities know.
- CLOSING DATE** : 26 July 2019
- POST 25/100** : **OPERATIONAL MANAGER SPECIALTY (PHC) REF NO: 004270 (X2 POSTS)**
Directorate: Nursing
Re-Advertisement Applicants from previous advert need to re-apply.
- SALARY** : R562 800 - R633 432(plus benefits) (NB: salary will be determined in line with OSD Resolution)
- CENTRE** : West Rand Health District Region A (Merafong Sub District)
- REQUIREMENTS** : Basic R425 qualification in nursing that allows registration with the South African Nursing Council as a professional nurse. A minimum of nine 9 appropriate experience in nursing after registration as a Professional Nurse with SANC. At least five 5 of period referred above should be appropriate/

		recognized experience after obtaining the 1-year diploma. A post basic nursing qualification with duration of at least 1 year in Clinical assessment, diagnosis & treatment accredited with SANC. Must be computer literate. Must have a valid driver's license.
<u>DUTIES</u>	:	Demonstrate in a depth understanding of nursing legislation & related legal & ethical nursing practice and how it impacts on service delivery. Ensure clinical nursing practice by the nursing team (unit) & institution. Implement measures to improve integrated PHC clinical services. Demonstrate basic understanding of Human Resource & financial policies & practices. Ensure performance management of staff (PMDS). Effective leadership in managing discipline & conflict resolution. Display a concern for patients, promoting, advocating & facilitating proper treatment & care & ensuring that the unit adheres to Ministerial Priorities; the principles of Batho Pele & Patients Right Charter. Demonstrate effective Communication with patients, supervisors, other health professionals & junior colleagues, including more complex report writing when required. Demonstrate basic computer literacy as a support tool to enhance service delivery. Manage licensing of staff with all relevant stakeholders to improve service rendering. Perform any other delegated duties.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms. Cele N.B Tel No: (018) 787 9907(Merafong Sub District)
<u>NOTE</u>	:	should be hand delivered to West Rand District Health, Krugersdorp or posted to West Rand District Health, Private Bag X 2053,Krugersdorp, 1740. Applications must be submitted on a Z83 form with a C.V, Certified copies of I.D, and Qualifications to be attached. NB: The incumbent will be subject to a pre-screening process.
<u>CLOSING DATE</u>	:	26 July 2019
<u>POST 25/101</u>	:	<u>QUALITY ASSURANCE MANAGER (PN A7) REF NO: HRM 10/2019</u> Directorate: Administration
<u>SALARY CENTRE REQUIREMENTS</u>	:	R562 800 per annum (Plus Benefits) Sterkfontein Hospital Diploma or Degree in Nursing or equivalent qualification. Registered with the SANC as Professional Nurse. A minimum of 7 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in 'General Nursing of which 3 years' experience must be in Management. Computer literacy and able to work on Excel, Access, Word and Power Point. Driver's licence and Quality Assurance experience will be a requirement. Communication skills should be exceptional.
<u>DUTIES</u>	:	Visiting wards/units in the facility according to a monthly plan. Responsible for the monitoring and assisting with the implementation of facility Quality Improvement plan in all wards. Collection of monthly data from the wards/units on Quality Assurance. Monitor waiting times in the facility and assist in developing strategies to reduce the waiting times. Monitor complaint management in the facility. Manage complains in the facility and assist with investigations and management of SAE (Serious Adverse Events). Responsible for the management of customer care programmes. Assist with implementation of National Health Core Standards and Auditing of the facility. Compile the reports and analyse data for Quality improvement. Conduct training on quality related matters. Assist in planning and arrangement of Service Excellence Functions. Assist in developing of standards to improve quality of services in the facility.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr. M.J. Mapunya Tel No: (011) 951-8257 Applications must be submitted with a Z83, CV, certified copies of ID and Qualifications to Sterkfontein Hospital, Private Bag X2010, Krugersdorp, 1740, or hand delivered to the application box at the entrance.
<u>NOTE</u>	:	Sterkfontein Hospital is committed to the pursuit of diversity, redress and will promote representation in terms of race, disability and gender.
<u>CLOSING DATE</u>	:	26 July 2019
<u>POST 25/102</u>	:	<u>OPERATIONAL MANAGER: GENERAL (PNA5) REF NO: 07/07/2019 HRM</u> Directorate: Nursing
<u>SALARY CENTRE</u>	:	R444 276 – R500 031 per annum (plus benefits) Dr. George Mukhari Academic Hospital

- REQUIREMENTS** : A Basic R425 qualification (i.e. diploma/ degree in nursing) or equivalent qualification that allows registration with the SANC as Professional Nurse. Registration with the SANC as Professional Nurse and proof of current registration. A post-basic nursing qualification in Nursing Administration and Education with duration of at least one year, accredited with the SANC. A minimum of 7 years' appropriate/ recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Have Basic Diploma in Psychiatric Nursing with 5 Years recognisable experience in Mental Health Care. (Less one year from experience for candidates appointed from outside the public service after complying with registration requirements).
- DUTIES** : Supervise and evaluate quality of nursing care as directed by the professional scope of practice and set nursing standards as determined by the relevant health facility. Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices Ensure clinical nursing practice by the nursing team in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Able to manage own work, time and that of subordinate to ensure proper nursing service in the units. Demonstrate a basic understanding of HR and financial policies and practices. Demonstrate basic computer literacy as a support tool to enhance service delivery. Work as part of a multidisciplinary team to ensure good nursing care by the nursing team. Demonstrate effective communication with patients, supervisor, other health professionals and junior colleagues including more complex report written when required. Manage resources effectively and efficiently in the unit. Compile and analyze reports to improve quality of patient care. Work effectively and amicably, at a supervisory level, with persons of diverse intellectual, cultural, racial or religious differences. Must have basic computer skills. Participate in training, research and self-development. Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensuring that the unit adheres to the principles of Batho Pele. Promote achievement of National Core Standards targets. Be prepared to work shifts including rotating and relieving on night duty.
- ENQUIRIES** : Mrs. Molefe MM Tel No: (012) 529 3425
- APPLICATIONS** : can be delivered to: Dr. George Mukhari Academic Hospital, 3111 Setlogelo Drive, Ga-Rankuwa, 0208 (Block 13 HR Registry) or posted to: Dr. George Mukhari Academic Hospital, Private Bag X422, Pretoria 0001.
- NOTE** : Correspondence will be entered with shortlisted candidates only and if you are not contacted within 3 months after closing date please accept that your application was unsuccessful. The employer Reserves the right to fill this position(s).
- CLOSING DATE** : 26 July 2019
- POST 25/103** : **CLINICAL COORDINATOR (X1 POST)**
Directorate: Nursing
- SALARY** : R444 276 – R500 031 per annum (plus benefits)
- CENTRE** : Thelle Mogoerane Regional Hospital
- REQUIREMENTS** : Grade 12 (Standard 10). Basic qualification in terms of Government Notice 425 i.e. Diploma/Degree or equivalent qualification that allows registration with SANC. A minimum of 7(seven) years appropriate/recognizable experience in Nursing after registration with the SANC as a Professional Nurse and Midwife. A Diploma/Degree in Nursing Education as an additional qualification registered with SANC. Knowledge and understanding of all Nursing Legislation and Health Act. Experience in Nursing Education/Staff Development will be an added advantage. Computer skill: Microsoft Word, Excel, PowerPoint and presentation skills. Effective communication sound interpersonal skills are necessary. Ability to analyse training and development reports. Verified proof of experience in nursing, service certificate to be attached. Proof of South African nursing council annual practice receipts for 2019.
- DUTIES** : Facilitate, coordinate and assess staff learning needs in both theory and practice to promote sustainable growth and development and professional knowledge. Compile training plan, schedule lectures and in-service training /courses in line with Gauteng Department of Health objectives. Implement and monitor adherence to CPD for professional growth. Execute formal duties within the Department of Health context. Participate in committees as

		delegated. Submit quality training reports according to set standards. Coordinate training for the institution in line with the Skills Development Act and other related legislation.
<u>ENQUIRIES</u>	:	Mrs. N. Baduza Tel No: (010) 345 0971
<u>APPLICATIONS</u>	:	Applications should be submitted to Thelle Mogoerane Regional Hospital, 12390 Nguza Street, ext. 14, Vosloorus, 1475, 1 st Floor Main Entrance (Steel Cabinets) and sign in the register book or post to Private Bag X01, Alrode, 1451.
<u>NOTE</u>	:	The appointed employee will be subjected to Personnel Suitability Check (PSC), (OHS) Medical surveillance as required in the HBA, at no cost. People with disabilities are welcome to apply. Applications must be filled on a Z83 form accompanied by a comprehensive CV highlighting or stating the requirements mentioned above; and certified copies of ID and qualifications (not older than 3 months). Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointment will be verified. Persons in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Candidates will be subjected to security screening and vetting process: criminal clearance, citizenship, credit records. Applications received after closing date will not be accepted. The Department reserves the right to not make an appointment/fill the post. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department. Thelle Mogoerane Regional Hospital is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference. Please Note: The Public Service does not charge any fees for applying for posts. Should you be asked for a fee, please let the authorities know.
<u>CLOSING DATE</u>	:	26 July 2019
<u>POST 25/104</u>	:	<u>EMPLOYEE HEALTH AND WELLNESS PROGRAMME CO-ORDINATOR AND OHS REF NO: HRM 08/2018</u> Directorate: Nursing Services
<u>SALARY</u>	:	R444 276 per annum (Plus Benefits)
<u>CENTRE</u>	:	Sterkfontein Hospital
<u>REQUIREMENTS</u>	:	Diploma in Nursing (R425 or equivalent) / B-Tech / National Diploma in Occupational Health Nursing Science and Knowledge of EAP / EWP. Proof of registration with Professional Regulatory Body. A minimum of seven years' experience as a Health Professional, three years of the period above must be in the implementation of Health and Wellness Programmes; EAP, HIV AIDS, STI & TB, OHS. Computer literacy and valid driver's licence. Knowledge of the Public Service Act and Regulations, EHWP Strategic Framework, the Employment Equity Act, DPSA Directives, Employee Assistance Programme Standards, the Occupational Health and Safety Act as well as PILIR Policy and Guidelines. Sound organising, planning, presentation and facilitation skills. Counselling, good communication, crisis and trauma management. Coordination, research and marketing skills. Good interpersonal relations. Conflict resolution and leadership skills.
<u>DUTIES</u>	:	Provide operational and effective management of the integrated Employee Health and Wellness Program which include the following policy and procedures; Strategy development implementation in line with the Public Service framework pillars. Provide confidential assessments, counselling and follow-up referrals. Identify and maintain relationships with all relevant stakeholders for effective implementation of the programme. Provide onsite critical incident stress debriefing following traumatic incidents. Identify, manage and implement life management service of lifestyle development interventions. Develop and implement the Employee Health and Wellness marketing and promotion strategy. Identify departmental health risk trends and implement effective EHW Programmes to enhance the health and wellness of employees and the organization. Provide Occupational Health Services to employees that will promote, protect and restore employee's health within a safe working environment. Perform Medical Surveillance (which may include clinical examinations, biological monitoring and medical tests and diseases.

		Management of occupational injuries and TB, HEP B, lost time statistic's and cost data report for safety committee. Inspect facilities, observe operations and activities and investigate health and safety complaints. Ensure that OHS committee meets monthly and compile reports as required.
<u>ENQUIRIES</u>	:	Ms. M. Sono Tel No: (011) 951-8202
<u>APPLICATIONS</u>	:	Applications must be submitted with a Z83, CV, certified copies of ID and Qualifications to Sterkfontein Hospital, Private Bag X2010, Krugersdorp, 1740, or hand delivered to the application box at the entrance.
<u>NOTE</u>	:	Sterkfontein Hospital is committed to the pursuit of diversity, redress and will promote representation in terms of race, disability and gender.
<u>CLOSING DATE</u>	:	26 July 2019
<u>POST 25/105</u>	:	<u>NUCLEAR MEDICINE RADIOGRAPHER REF NO: CHBAH 178</u>
<u>SALARY</u>	:	Grade 1: R395 703 per annum (Plus benefits)
<u>CENTRE</u>	:	Chris Hani Baragwanath Academic Hospital
<u>REQUIREMENTS</u>	:	Appropriate qualification that allows for the required registration with the Health Professions Council of South Africa (HPCSA) in Nuclear Medicine Radiography. Registration with the HPCSA in nuclear medicine radiographer. Grade 1: 4 Years' appropriate experience after registration with the HPCSA as a Diagnostic Radiographer.
<u>DUTIES</u>	:	Render effective patient centred nuclear medicine service for in- and out-patients in adherence to the scope of practice and health protocols. To work with colleagues, relieve as and when the need arises, and to work closely with the interdisciplinary team members. Carry out delegated duties. To participate in student training, supervision and performance evaluation. Implement and maintain the quality assurance and National Core Standard and norms at departmental level. Adhere to provincial, hospital and departmental policies, procedures, guidelines and regulations. Perform record keeping, data collection, assist with budget control and assets management. Contribute and participate in professional development of self, colleagues and members of the interdisciplinary team members. Participate in research projects of the department. Participate in quality assurance methods and CPD activities. Communicate effectively with all stakeholders. Exercise care with all consumables and equipment.
<u>ENQUIRIES</u>	:	Mr. M.P. Mthimkulu Tel No: (011) 933 8502
<u>APPLICATIONS</u>	:	Applications should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.
<u>NOTE</u>	:	Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents . The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

CLOSING DATE : 31 January 2020

POST 25/106 : **MAMMOGRAPHY/ULTRA SOUND/RADIATION REF NO: CHBAH 179**

SALARY : Grade 1: R395 703 per annum (Plus benefits)

CENTRE : Chris Hani Baragwanath Academic Hospital

REQUIREMENTS : Appropriate qualification that allows for the required registration with the Health Professions Council of South Africa (HPCSA) in ultrasound radiography. Registration with the HPCSA in ultrasound radiography. Grade 1: 4 Years' appropriate experience after registration with the HPCSA as a Diagnostic Radiographer.

DUTIES : Preparing the patients for the Ultrasound examination. Selecting the appropriate equipment for the ultrasound examination. Performing ultrasound examinations that yield important diagnostic information. Use ultrasound machines to view and interpret images with sound waves for the diagnosis and treatment of medical conditions. Render effective patient ultra sound service for in- and out-patients in adherence to the scope of practice and health protocols. To work with colleagues, relieve as and when the need arises, and to work closely with the interdisciplinary team members. Carry out delegated duties. To participate in student training, supervision and performance evaluation. Implement and maintain the quality assurance and National Core Standard and norms at departmental level. Adhere to provincial, hospital and departmental policies, procedures, guidelines and regulations. Perform record keeping, data collection, assist with budget control and assets management. Contribute and participate in professional development of self, colleagues and members of the interdisciplinary team members. Participate in research projects of the department. Participate in quality assurance methods and CPD activities. Communicate effectively with all stakeholders. Exercise care with all consumables and equipment.

ENQUIRIES : Ms. G. Tsoeu Tel No: (011) 933 8434

APPLICATIONS : Applications should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.

NOTE : Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

CLOSING DATE : 31 January 2020

<u>POST 25/107</u>	:	<u>SOCIAL WORKER SUPERVISOR REF NO: 004277 (X1 POST)</u> Directorate: Rehabilitation Programme
<u>SALARY</u>	:	R384 228 - R445 425 per annum (plus benefits) (NB: salary will be determined in line with OSD Resolution)
<u>CENTRE REQUIREMENTS</u>	:	West Rand District Health – Region A Recognised Bachelor's Degree in Social Work. Must have 7 years and above of work experience as a Social Worker. Current Proof of registration with SACSSP (card). A valid Driver's license. Counselling Skills. Planning and Organizing Skills. Interpersonal & leadership skills. Problem solving skills. Communication skills and computer Literacy. One of the reference should be current supervisor.
<u>DUTIES</u>	:	The incumbent should be able to assist and support other Social workers in terms of care and support of the clients about social work services. Develop Social work services through relevant Programmes. Conduct PMDS for other social workers. Compile and submit relevant reports as required by the Social work services. Analyse, verify and validate data of Social work services. Convene and participate in relevant meetings regarding social work services. Collaborate with other Programmes and stakeholders. Assist and participate in campaigns of Social work services. Assist about Clinical work when there is shortage of staff. Be willing to work with less resources and under pressure. Must be able to conduct Social work research. Monitor, evaluate and assess the effectiveness of Social work intervention of the supervisee and give input. Have understanding of Social work legislature and policies.
<u>ENQUIRIES APPLICATIONS</u>	:	Ms. Ratlabala D Tel No: (011) 953 4515 must be submitted at HR in West Rand District. Cnr. Vlei & Luipaard Street, Krugersdorp 1739 or posted to Private Bag X2053 Krugersdorp, 1740
<u>NOTE</u>	:	Applications must be submitted on a Z83 form with CV attached, certified copies of ID, and relevant qualifications to be attached. (NB: The incumbent will be subject to a pre-screening process).
<u>CLOSING DATE</u>	:	26 July 2019
<u>POST 25/108</u>	:	<u>SPECIALTY NURSING (PHC) REF NO: 004278 (X1 POST)</u> Directorate: Nursing
<u>SALARY</u>	:	R383 226 – R444 276 per annum (plus benefits) (NB: salary will be determined in line with OSD Resolution)
<u>CENTRE REQUIREMENTS</u>	:	West Rand District Health - Region A (Randfontein Sub-District) A Basic R425 qualification (i.e. diploma/ degree in nursing) or equivalent qualification that allows registration with the SANC as Professional Nurse. Registration with the SANC as Professional Nurse and proof of current registration. A post-basic nursing qualification with duration of at least one year, accredited with the SANC in one of the specialties referred to in the glossary of terms. A minimum of 4 years' appropriate/ recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. (Less one year from experience for candidates appointed from outside the public service after complying with registration requirements).
<u>DUTIES</u>	:	Demonstrate an understanding of nursing legislation and related frameworks. Perform a clinical nursing practice and nursing standard as determined by the relevant health facility. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Work as part of multidisciplinary team to ensure good nursing care. Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious difference. Display a concern for patients promoting advocating proper treatment and care including awareness and willingness to respond to patient's needs, requirements and expectations. (Batho-Pele / Nursing values and priority areas).
<u>ENQUIRIES APPLICATIONS</u>	:	Segatthe F.I Tel No: (011) 693 5270 / 011 4132-2880 Randfontein Sub-District should be delivered to West Rand District Health, Cnr. Vlei & Luipaard Street or posted to West Rand District Health, Private Bag X 2053, Krugersdorp 1740. NB: The incumbent will be subject to a pre-screening process.
<u>NOTE</u>	:	Applications must be submitted on a Z83 form with a CV, Certified ID copy and qualifications to be attached.

CLOSING DATE : 26 July 2019

POST 25/109 : **PROFESSIONAL NURSE SPECIALTY: ADVANCED MIDWIFERY REF NO: PROFESSIONAL NURSE/SPEC/CARLT/2019/9/ (X1 POST)**
Directorate: Nursing

SALARY : R383 226 – R444 276 per annum (plus benefits)
CENTRE : Carletonville Hospital
REQUIREMENTS : Basic R425 qualification (i.e. diploma/degree in nursing) or equivalent qualification that allows registration with South African Nursing Council as Professional Nurse. A minimum of four (4) years appropriate /recognizable experience in nursing after registration as a Professional Nurse with South African Nursing Council in General Nursing. Relevant post-basic qualification with a duration of at least 1 year accredited with the SANC in terms of Government Notice No R212. Registration with South African Nursing Council as a Professional Nurse and specialist. Competencies: Leadership, management, planning, organising, co-ordination and communication skills including report writing. Ability to take charge and make appropriate independent decisions. Display concern for patients, promoting advocacy and facilitating proper treatment and care including awareness and willingness to respond to patient’s needs, requirements and expectations (Batho Pele). Knowledge of nursing and related legal and ethical practices.

DUTIES : Provision of optimal, holistic specialised nursing care within set standards and professional/legal framework in area of specialty. Implement standards, practices, criteria and indicators for quality nursing practice. Promote and perform nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Maintain constructive working relationships with nursing and other stakeholders. Work as part of multi-disciplinary team to ensure good nursing care. Utilize human, material and physical resources efficiently and effectively. Lead shifts and transfer skills through in-service training including ESMOE training and basic neonatal resuscitation skills. Maintain professional growth /ethical standards and self-development. Participate in training and research. Contribute positively towards compliance to National Core Standards and maintain an environment that promotes Patients’ Rights. Implement and promote Quality Assurance, Infection Prevention and Control and Occupational Health and Safety Principles

ENQUIRIES : Mr T Moeketsi Tel No: (018) 788 1704
APPLICATIONS : Applications must be submitted at Carletonville Hospital: Corner Falcon & Annan Road or posted to: The HR Directorate, Carletonville Hospital, Private Bag x 2023, Carletonville, 2499

NOTE : The employer reserves the right to fill or not to fill the post. Disabled people are encouraged to apply. Applications must be submitted on a Z83 form, copy of CV, certified copy of ID and Qualification to be attached. Failure to do will lead into disqualification.

CLOSING DATE : 26 July 2019 at 16:00 PM

POST 25/110 : **PROFESSIONAL NURSE: SPECIALTY PNB-1 REF NO: 08/07/2019 HRM (X25 POSTS)**
Directorate: Nursing

SALARY : R383 226 - R444 276 per annum (Plus benefits)
CENTRE : Dr. George Mukhari Academic Hospital:
(Critical care (X4 Posts)
Operating Theatre (X5 Posts)
Trauma (X1 Post)
Advance Midwifery(X5 Posts)
Child Nursing Science(X4 Posts)
Orthopaedics Nursing Science(X2 Posts)
Oncology(X2 Posts)
Ophthalmology (X2 Posts)

REQUIREMENTS : A basic R425 qualification (i.e diploma/degree in nursing) or equivalent qualification that allows registration with SANC as a Professional Nurse. Registration with SANC as a Professional Nurse and proof of current registration. A post –basic nursing qualification with duration of at least 1

		year, accredited with SANC in one of the specialities referred to in the glossary of terms. A minimum of 4 years appropriate /recognizable experience in nursing. One year from from experience for candidates appointed from outside the public service after complying with registration requirements. Preference will be given to Dr. George Mukhari Academic Hospital.
<u>DUTIES</u>	:	Perform a clinical nursing practice in accordance with the scope of practice and required nursing standards. Promote quality of nursing care as directed by the scope of practice. Able to plan and organise own work and ensure proper nursing care. Demonstrate effective communications with patients, supervisors and other stake holders including report writing when required.
<u>ENQUIRIES APPLICATIONS</u>	:	Mrs. Molefe MM Tel No: (012) 529 3425 can be delivered to: Dr. George Mukhari Academic Hospital, 3111 Setlogelo Drive, Ga-Rankuwa, 0208 (Block 13 HR Registry) or posted to: Dr. George Mukhari Academic Hospital, Private Bag X422, Pretoria 0001.
<u>NOTE</u>	:	Correspondence will be entered with shortlisted candidates only and if you are not contacted within 3 months after closing date please accept that your application was unsuccessful. The employer Reserves the right to fill this position(s)
<u>CLOSING DATE</u>	:	26 July 2019
<u>POST 25/111</u>	:	<u>PROFESSIONAL NURSE (SPECIALTY) (THEATRE, INTENSIVE CARE, ADVANCED MIDWIFERY, NEONATAL, RENAL, TRAUMA, ADVANCED PSYCHIATRY, PAEDIATRICS, ORTHOPAEDICS, INFECTION CONTROL, OPHTHALMOLOGY, ONCOLOGY, OCCUPATIONAL HEALTH AND SAFETY REF NO: CHBAH 187</u>
<u>SALARY CENTRE REQUIREMENTS</u>	:	Grade 1: R383 226 per annum (Plus benefits) Chris Hani Baragwanath Academic Hospital A Basic R425 qualification (i.e. diploma/ degree in nursing) or equivalent qualification that allows registration with the SANC as Professional Nurse. Registration with the SANC as Professional Nurse and proof of current registration. Grade 1: A post-basic nursing qualification with duration of at least one year, accredited with the SANC in one of the specialities referred to in the glossary of terms. A minimum of 4 years' appropriate/ recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing in terms of recognition of previous experience for nurses coming from outside public service one year will be deducted from their years of experience.
<u>DUTIES</u>	:	Render a nursing service within the scope of practice of a Professional Nurse. Provide direction and supervision for the implementation of the nursing plan (clinical practice and quality patient care). Implement standards, practices, criteria and indicators for quality nursing. Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material and physical resources efficiently and effectively. Implement and maintain the quality assurance and National Core Standard and norms at departmental level. Adhere to provincial, hospital and departmental policies, procedures, guidelines and regulations.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr NB Mulaudzi Tel No: (011) 933 9779/8154 should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.
<u>NOTE</u>	:	Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents . The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful.

Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

- CLOSING DATE** : 31 January 2020
- POST 25/112** : **PROFESSIONAL NURSE GRADE 1 – PNB1 (SPECIALTY – PSYCHIATRY)**
REF NO: HRM 17/2019
Directorate: Nursing Services
- SALARY** : R383 226 per annum (Plus Benefits)
CENTRE : Sterkfontein Hospital
REQUIREMENTS : Grade 12. Basic R425 qualification (i.e. Diploma/Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. A post-basic Nursing qualification in Psychiatric Nursing Science, with a duration of at least one (1) year, accredited with SANC as Advanced Psychiatric Nursing. A minimum of 4 years appropriate / recognized experience in nursing after registration as a Professional Nurse with SANC in General Nursing. Knowledge of Mental Health Care Act, Criminal Procedure Act and Child Justice Act. Proof of current registration (2019) with SANC. Computer literacy and Driver's licence will be an added advantage.
- DUTIES** : Provision of comprehensive / complex / advanced nursing treatment and care of nursing services within the designated Specialty Unit, in a cost effective, efficient and equitable manner. Will be shift leader that is responsible for planning, organising, coordinating and supervising whilst ensuring that all quality patient care standards are implemented. Promoting professionalism and leading by example at all times. Demonstrate effective communication with patients, supervisors and other clinicians including report-writing when required. Demonstrate an understanding of nursing legislation including nursing strategy and ethical nursing practices. Knowledge of Batho-pele principles, Patient's right charter. Should possess proven Change Management, Presentation and Leadership skills. Expected to serve in Hospital Committees to achieve Hospital goals and act in the capacity of Operational Manager when delegated to do so.
- ENQUIRIES** : Ms. M Sono Tel No: (011) 951-8202
APPLICATIONS : must be submitted with Z83, CV, certified copies of ID and qualifications to Sterkfontein Hospital, Private bag X2010, Krugersdorp, 1740, or hand deliver to the application box at the hospital reception entrance.
- NOTE** : Sterkfontein hospital is committed to pursuing diversity and Redress. Representation in terms of Race, Disability and Gender is promoted.
- CLOSING DATE** : 26 July 2019
- POST 25/113** : **ASSISTANT DIRECTOR\ QUALITY ASSURANCE REF NO: 08/07/2019**
HRM
Directorate: Quality Assurance
- SALARY** : R376 596 – R443 601 per annum (plus benefits)
CENTRE : Dr. George Mukhari Academic Hospital
REQUIREMENTS : Matric/ Grade 12 certificate with basic qualification accredited with SANC in terms of Government notice R425 (i.e. Diploma or Degree in Nursing) or equivalent qualification that allows registration with SANC as a Professional Nurse. A minimum of 8 years appropriate/ recognizable experience in Nursing, after registration as a Professional Nurse with the SANC in comprehensive nursing. At least 3 years of the period referred above must be appropriate /recognizable experience at management level. Extensive knowledge in customer care service program. Management experience in quality assurance will be added advantage. Experience in customer care service programs in

		health institution. Relevant knowledge and understanding of legislative framework applicable to practice in the public health facility. Advance computer literacy in MS Office Package (MS Word, MS Excel, and MS PowerPoint). Presentation skills. A Valid Driver's license.
<u>DUTIES</u>	:	Ensure effective management of quality assurance services package in the health facility. Oversee the Quality assurance programs: Develop, Support and implement customer care programs (waiting times PEC, Customer care training & implementation of Batho Pele Principles). Assist with the facilitation of the implementation of NCS (RNS) & 6 Ministerial priorities. Ensure the development and implementation of QIPs, implement complain management system, Management of the patient safety incidents. Ensure the provision of effective and efficient General management: Manage staff development and performance (PMDS) against departmental and Hospital's objectives in line with strategic, operational and turnaround plans. Manage material resources appropriately. Ensure proper training of employees on quality assurance matters. Compile and Submit reports on due time. Communicate with all stakeholders, External and internal customers about quality assurance matters. Perform any other duties delegated by the supervision.
<u>ENQUIRIES APPLICATIONS</u>	:	Mrs. GT Tabane Tel No: (012) 529 3427
	:	can be delivered to: Dr. George Mukhari Academic Hospital, 3111 Setlogelo Drive, Ga-Rankuwa, 0208 (Block 13 HR Registry) or posted to: Dr. George Mukhari Academic Hospital, Private Bag X422, Pretoria 0001.
<u>NOTE</u>	:	Correspondence will be entered with shortlisted candidates only and if you are not contacted within 3 months after closing date please accept that your application was unsuccessful. The employer Reserves the right to fill this position(s)
<u>CLOSING DATE</u>	:	26 July 2019
<u>POST 25/114</u>	:	<u>ASSISTANT DIRECTOR: DEMAND MANAGEMENT REF NO: 09/07/2019 HRM</u> Directorate: Supply Chain Management
<u>SALARY CENTRE REQUIREMENTS</u>	:	R376 596 – R443 601 per annum (plus benefits)
	:	Dr. George Mukhari Academic Hospital
	:	3 years National Diploma in Logistics Management, Supply Chain Management, Public Supply Chain Management, and Relevant / equivalent qualification with a minimum of 3 years' supervisory experience in Supply Chain Management. Ability to work independently under intense pressure. Knowledge of government Supply Chain Management policies and procedures more especially those related to Demand and Management. Advanced computer literacy in MS Office package (Ms. Word, Ms. Excel and Ms Power point). Presentation skills. Good Communication Skills and interpersonal relations. A valid driver's license. Competencies: The applicant must have good communication (Both verbal and written) and strong relations. Ability to interact with all levels of management and Both internal (end-users) and External stake holders. Must have the ability to work under pressure and be a creative thinker. Have project, Marketing, Economics and Financial Management skills.
<u>DUTIES</u>	:	Conduct market and commodity analysis. Ensure that requirement is linked to the strategic objectives and budget. Review specifications and Term of reference for every requirement. Render advisory support to Bid Specification Committees. Liaise with users to determine current and future requirements. Submit in-inputs to the budgeting process of the institution. Assist with compilation of Demand Plans. Utilize SAP/SRM for reporting. Assist with conduct needs assessment by collecting and analysis data provided. Conduct a market and industry analysis. Ensure compliance with SCM process and procedure. Manage staff development and performance (PMDS) against Department SCM Strategy. Manage activities, people and equipment. Ensure internal and external communication strategy on SCM performance and Development. Develop and train staff. Report writing. Perform any other duties delegated by the supervisor.
<u>ENQUIRIES APPLICATIONS</u>	:	Mr. Nhlapo M Tel No: (012) 529 3407
	:	can be delivered to: Dr. George Mukhari Academic Hospital, 3111 Setlogelo Drive, Ga-Rankuwa, 0208 (Block 13 HR Registry) or posted to: Dr. George Mukhari Academic Hospital, Private Bag X422, Pretoria 0001.

- NOTE** : Correspondence will be entered with shortlisted candidates only and if you are not contacted within 3 months after closing date please accept that your application was unsuccessful. The employer Reserves the right to fill this position(s)
- CLOSING DATE** : 26 July 2019
- POST 25/115** : **FMU MANAGER REF NO: HRM 09/2019**
Directorate: Administration
- SALARY** : R376 596 per annum (Level 09) (Plus Benefits)
CENTRE : Sterkfontein Hospital
REQUIREMENTS : Grade 12 certificate with 5 - 10 years' experience in Facility Management Unit, Public or private of which 2 years must be at Supervisory level, or a recognized Degree / National Diploma in Project Management, Facility / Building Management. Trade Test Certificate will be an added advantage. Knowledge of Building maintenance and Project Inspections Management. Knowledge of Managing Facility Management Services. Good Financial Management skills. Knowledge of PFMA, OHS Act and other related Legislations. Valid Driver's license, Computer literacy, Presentation and analytical skills, Stock 44 Management and Conflict Management.
- DUTIES** : Manage the maintenance of hospital buildings, machineries (boilers, generators, laundry washing machines and other). Manage state accommodation. Conduct building audits, office accommodation and residential allocation and hospital keys. Manage all statutory projects and onsite contractors, liaise with all stake holders, draft specification and / or scrutinize specification in consultation with DID inspectors. Ensure the availability of boiler coals and supplements. Identify, receive and log calls for all the defects. Record management (develop and manage all relevant registers). Manage the FMU stock and store room and order day to day maintenance accessories of the section, control and organize all the activities of the section. Rendering support in OHS, Infection Control and Quality Assurance Committees. Take water and electricity meter readings on monthly basis and submit to Finance for billing. Attend meetings, compiling of reports and motivations. Drafting and management of sectorial budget. Develop and management of maintenance plan in line with the strategic and operational plan of the Institution. Conduct monthly inspection of all critical areas and develop a plan of action. Supervise and manage subordinates. Performance of all delegated responsibilities.
- ENQUIRIES** : Mr. B.H. Shuping Tel No: (011) 951-8207
APPLICATIONS : Applications must be submitted with a Z83, CV, certified copies of ID and Qualifications to Sterkfontein Hospital, Private Bag X2010, Krugersdorp, 1740, or hand delivered to the application box at the entrance.
- NOTE** : Sterkfontein Hospital is committed to the pursuit of diversity, redress and will promote representation in terms of race, disability and gender.
- CLOSING DATE** : 26 July 2019
- POST 25/116** : **DIAGNOSTIC RADIOGRAPHER REF NO: HRM 64/2019**
Directorate: Diagnostic Radiography
- SALARY** : R317 976 per annum
CENTRE : Steve Biko Academic Hospital
REQUIREMENTS : National diploma or degree in Diagnostic Radiography qualification. Current registration with HPCSA as an independent diagnostic Radiographer. Grade 1: No experience required after registration with HPCSA in the relevant profession. Must have completed community service as per requirements of the professional body. Computer literacy is essential –all the x-ray units are digital. Excellent time management skills, written and verbal communication skills and report writing. Honesty, integrity and high work ethic. Good interpersonal skills. Knowledge of Public Service legislation, policies and procedures. Knowledge of current DOH guidelines and policies governing the Health sector and Radiography profession. Knowledge and relevant experience in radiography procedures. Quality control and record keeping process is essential.
- DUTIES** : Grade 1: Diagnostic Radiography in a 24-hour unit. Participate in a 24-hour roster, produce x-ray images according to the prescribed protocols, radiation

control measures and medico-legal requirements. Assist in the training of community-service Radiographers and students. Assist in quality assurance of images, supervise and participate in department quality assurance tests. Participate and facilitate in CPD as required by the HPCSA. Assist with quality control tests. Adhere to Batho Pele Principles, National core standards, Quality Assurance and other Public service policies and acts.

- ENQUIRIES** : Mrs. S van Niekerk Tel No: (012) 354 1379
- APPLICATIONS** : To Steve Biko Academic Hospital, Private Bag x 169, Pretoria, 0001 or hand delivered to Cnr Malherbe & Steve Biko Road, Main Entrance at Level 3. Steve Biko Academic Hospital is committed to the pursuit of diversity and redress.
- NOTE** : Applications must be submitted with a Z83 form, certified copies of ID and certificate of qualifications. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference.
- CLOSING DATE** : 26 July 2019
- POST 25/117** : **CLINICAL TECHNOLOGIST REF NO: CHBAH 180**
- SALARY** : Grade 1: R317 976 per annum (Plus benefits)
- CENTRE** : Chris Hani Baragwanath Academic Hospital
- REQUIREMENTS** : Appropriate qualification that allows for the required registration with the Health Professions Council of South Africa (HPCSA) in the relevant profession (where applicable). Grade 1: No experience required after registration with the HPCSA in the relevant profession (where applicable) in respect of RSA qualified employees who performed community service in relevant profession as required in South Africa.
- DUTIES** : Render effective patient centred clinical technology service for in- and out-patients in adherence to the scope of practice and health protocols. To work with colleagues, relieve as and when the need arises, and to work closely with the interdisciplinary team members. Carry out delegated duties. To participate in student training, supervision and performance evaluation. Implement and maintain the quality assurance and National Core Standard and norms at departmental level. Adhere to provincial, hospital and departmental policies, procedures, guidelines and regulations. Perform record keeping, data collection, assist with budget control and assets management. Contribute and participate in professional development of self, colleagues and members of the interdisciplinary team members. Participate in research projects of the department. Participate in quality assurance methods and CPD activities. Communicate effectively with all stakeholders. Exercise care with all consumables and equipment.
- ENQUIRIES** : Mr Welcome Madondo Tel No: (011) 933 8740
- APPLICATIONS** : should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the

post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

- CLOSING DATE** : 31 January 2020
- POST 25/118** : **DIAGNOSTIC RADIOGRAPHER REF NO: CHBAH 181**
- SALARY** : Grade 1: R317 976 per annum (Plus benefits)
- CENTRE** : Chris Hani Baragwanath Academic Hospital
- REQUIREMENTS** : Appropriate qualification that allows for the required registration with the Health Professions Council of South Africa (HPCSA) in the relevant profession (where applicable). Grade 1: No experience required after registration with the HPCSA in the relevant profession (where applicable) in respect of RSA qualified employees who performed community service in relevant profession as required in South Africa.
- DUTIES** : Preparing the patients for the x-ray examination and select the appropriate equipment. Performing x-ray examinations that yield important diagnostic information. Use x-ray machines to view and interpret images with sound waves for the diagnosis and treatment of medical conditions. Render effective patient x-ray service for in- and out-patients in adherence to the scope of practice and health protocols. To work with colleagues, relieve as and when the need arises, and to work closely with the interdisciplinary team members. Carry out delegated duties. To participate in student training, supervision and performance evaluation. Implement and maintain the quality assurance and National Core Standard and norms at departmental level. Adhere to provincial, hospital and departmental policies, procedures, guidelines and regulations. Perform record keeping, data collection, assist with budget control and assets management. Contribute and participate in professional development of self, colleagues and members of the interdisciplinary team members. Participate in research projects of the department. Participate in quality assurance methods and CPD activities. Communicate effectively with all stakeholders. Exercise care with all consumables and equipment.
- ENQUIRIES** : Ms. G. Tsoeu Tel No: (011) 933 8434
- APPLICATIONS** : should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.
- CLOSING DATE** : 31 January 2020

POST 25/119 : **DIETICIAN REF NO: CHBAH 182**

SALARY : Grade 1: R317 976 per annum (Plus benefits)

CENTRE : Chris Hani Baragwanath Academic Hospital

REQUIREMENTS : Appropriate qualification that allows for the required registration with the Health Professions Council of South Africa (HPCSA) in the relevant profession (where applicable). Grade 1: No experience required after registration with the HPCSA in the relevant profession (where applicable) in respect of RSA qualified employees who performed community service in relevant profession as required in South Africa.

DUTIES : Render effective patient centered dietetics service for in- and out-patients in adherence to the scope of practice and health protocols. To work with colleagues, relieve as and when the need arises, and to work closely with the interdisciplinary team members. Carry out delegated duties. To participate in student training, supervision and performance evaluation. Implement and maintain the quality assurance and National Core Standard and norms at departmental level. Adhere to provincial, hospital and departmental policies, procedures, guidelines and regulations. Perform record keeping, data collection, assist with budget control and assets management. Contribute and participate in professional development of self, colleagues and members of the interdisciplinary team members. Participate in research projects of the department. Participate in quality assurance methods and CPD activities. Communicate effectively with all stakeholders. Exercise care with all consumables and equipment.

ENQUIRIES : Ms. N.F. Mongoeji Tel No: (011) 933 9016

APPLICATIONS : should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.

NOTE : Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

CLOSING DATE : 31 January 2020

POST 25/120 : **MEDICAL ORTHOTIST AND PROSTHETIST REF NO: CHBAH 183**

SALARY : Grade 1: R317 976 per annum (plus benefits)

CENTRE : Chris Hani Baragwanath Academic Hospital

REQUIREMENTS : Appropriate qualification that allows for the required registration with the Health Professions Council of South Africa (HPCSA) in the relevant profession (where applicable). Grade 1: No experience required after registration with the HPCSA in the relevant profession (where applicable) in respect of RSA

<u>DUTIES</u>	:	qualified employees who performed community service in relevant profession as required in South Africa.
	:	Render effective patient centered orthotist and prosthetist service for in- and out-patients in adherence to the scope of practice and health protocols. To work with colleagues, relieve as and when the need arises, and to work closely with the interdisciplinary team members. Carry out delegated duties. To participate in student training, supervision and performance evaluation. Implement and maintain the quality assurance and National Core Standard and norms at departmental level. Adhere to provincial, hospital and departmental policies, procedures, guidelines and regulations. Perform record keeping, data collection, assist with budget control and assets management. Contribute and participate in professional development of self, colleagues and members of the interdisciplinary team members. Participate in research projects of the department. Participate in quality assurance methods and CPD activities. Communicate effectively with all stakeholders. Exercise care with all consumables and equipment.
<u>ENQUIRIES</u>	:	Mr. D. Mashaba Tel No: (011) 933 8815/8816
<u>APPLICATIONS</u>	:	should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.
<u>NOTE</u>	:	Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents . The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.
<u>CLOSING DATE</u>	:	31 January 2020
<u>POST 25/121</u>	:	<u>OCCUPATIONAL THERAPIST REF NO: CHBAH 184</u>
<u>SALARY</u>	:	Grade 1: R317 976 per annum (Plus benefits)
<u>CENTRE</u>	:	Chris Hani Baragwanath Academic Hospital
<u>REQUIREMENTS</u>	:	Appropriate qualification that allows for the required registration with the Health Professions Council of South Africa (HPCSA) in the relevant profession (where applicable). Grade 1: No experience required after registration with the HPCSA in the relevant profession (where applicable) in respect of RSA qualified employees who performed community service in relevant profession as required in South Africa.
<u>DUTIES</u>	:	Render effective patient centered occupational therapy service for in- and out-patients in adherence to the scope of practice and health protocols. To work with colleagues, relieve as and when the need arises, and to work closely with the interdisciplinary team members. Carry out delegated duties. To participate in student training, supervision and performance evaluation. Implement and maintain the quality assurance and National Core Standard and norms at departmental level. Adhere to provincial, hospital and departmental policies,

procedures, guidelines and regulations. Perform record keeping, data collection, assist with budget control and assets management. Contribute and participate in professional development of self, colleagues and members of the interdisciplinary team members. Participate in research projects of the department. Participate in quality assurance methods and CPD activities. Communicate effectively with all stakeholders. Exercise care with all consumables and equipment.

ENQUIRIES : Ms LA Soulsby Tel No: (011) 933 8187
APPLICATIONS : should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.

NOTE : Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

CLOSING DATE : 31 January 2020

POST 25/122 : **PHYSIOTHERAPIST REF NO: CHBAH 185**

SALARY : Grade 1: R317 976 per annum (Plus benefits)
CENTRE : Chris Hani Baragwanath Academic Hospital
REQUIREMENTS : Appropriate qualification that allows for the required registration with the Health Professions Council of South Africa (HPCSA) in the relevant profession (where applicable). Grade 1: No experience required after registration with the HPCSA in the relevant profession (where applicable) in respect of RSA qualified employees who performed community service in relevant profession as required in South Africa.

DUTIES : Render effective patient centered physiotherapy service for in- and out-patients in adherence to the scope of practice and health protocols. To work with colleagues, relieve as and when the need arises, and to work closely with the interdisciplinary team members. Carry out delegated duties. To participate in student training, supervision and performance evaluation. Implement and maintain the quality assurance and National Core Standard and norms at departmental level. Adhere to provincial, hospital and departmental policies, procedures, guidelines and regulations. Perform record keeping, data collection, assist with budget control and assets management. Contribute and participate in professional development of self, colleagues and members of the interdisciplinary team members. Participate in research projects of the department. Participate in quality assurance methods and CPD activities. Communicate effectively with all stakeholders. Exercise care with all consumables and equipment.

ENQUIRIES : Ms. E. Haarhoff Tel No: (011) 933 8927

- APPLICATIONS** : should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.
- CLOSING DATE** : 31 January 2020
- POST 25/123** : **SPEECH THERAPIST/AUDIOLOGIST REF NO: CHBAH 186**
- SALARY** : Grade 1: R317 976 per annum (Plus benefits)
- CENTRE** : Chris Hani Baragwanath Academic Hospital
- REQUIREMENTS** : Appropriate qualification that allows for the required registration with the Health Professions Council of South Africa (HPCSA) in the relevant profession (where applicable). Grade 1: No experience required after registration with the HPCSA in the relevant profession (where applicable) in respect of RSA qualified employees who performed community service in relevant profession as required in South Africa.
- DUTIES** : Render effective patient centered speech therapy and audiology service for in and out-patients in adherence to the scope of practice and health protocols. To work with colleagues, relieve as and when the need arises, and to work closely with the interdisciplinary team members. Carry out delegated duties. To participate in student training, supervision and performance evaluation. Implement and maintain the quality assurance and National Core Standard and norms at departmental level. Adhere to provincial, hospital and departmental policies, procedures, guidelines and regulations. Perform record keeping, data collection, assist with budget control and assets management. Contribute and participate in professional development of self, colleagues and members of the interdisciplinary team members. Participate in research projects of the department. Participate in quality assurance methods and CPD activities. Communicate effectively with all stakeholders. Exercise care with all consumables and equipment.
- ENQUIRIES** : Dr. S. Balton Tel No: (011) 933 9263/9264
- APPLICATIONS** : should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All

experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

CLOSING DATE

: 31 January 2020

POST 25/124

: **ADMINISTRATION OFFICER: LOGISTIC REF NO: 004257**

Directorate: Head Office - FMS

Re-Advertised: Applicants who previously applied for this position are advised to reapply.

SALARY CENTRE REQUIREMENTS

: R257 508 per annum (Level 07) (plus benefits)

: Forensic Medical Services – Central Stores

: An appropriate Degree/National Diploma in Logistics /Supply Chain Management/ Finance with 3years' experience in Stores Management or Grade 12 with 5years' experience in store management. Knowledge and good understanding of procurement policies, systems and procedures, PFMA, PPPFA, BBBEE Act, Treasury Regulations, Stores Management. Candidate must have good communication skills both verbal and written; excellent leadership skills; ability to work with a team and independently; be an analytical thinker with good organizational skills; Problem solving skills and interpersonal skills. Be highly motivated, results oriented and have the ability to plan. Computer literacy is essential. Computer literacy and Valid Driver's license is compulsory. Ability to work under pressure.

DUTIES

: Stock management including stock need analysis, ordering and receiving of stock. Ensure that stock ordering levels are determined and stock is kept at optimum and economical level. Develop and maintain stock control systems; monitor stock requests and usage by FPS facilities. Implement corrective measures where necessary. Ensure compliance with policies and procedures that regulate and govern Supply Chain Management and stores management processes. Prepare motivations and requests for stock required. Ensure timeous submission of GRVs. Issue stock and update relevant VA cards. Compile and submit correct stores monthly reports. Follow up with suppliers on all open purchase orders to ensure timeous delivery of goods and services. Ensure that stock taking is done twice annually. Attend to queries from stakeholders and maintain excellent customer satisfaction at all times. Provide advice, support and guidance to end users as and when required. Monitor, supervise, train and manage Performance Management and Development System (PMDS) of staff in the unit.

ENQUIRIES APPLICATIONS

: Mr M Nkosi Tel No: (071) 602 7652

: must be hand delivered to Forensic Medical Services, No. 45 Commissioner Street, Life Centre Building, Ground Floor, Johannesburg or can be posted to Forensic Pathology Services, P.O Box 7128, Johannesburg 2000.

NOTE

: Application must be submitted on Z83 form, obtainable from any Public Service Department or on www.dpsa.gov.za/documents, certified copies of ID, qualifications and Curriculum vitae with a detailed description of duties and the names of two referees must accompany your application for employment (Z83). The Department of Health is committed to providing equal opportunities and practices, Affirmative action employment. It is our intention to promote

representatives (race, gender, disability) in the Department through the filling of these posts and candidates whose transfer, promotion, or appointment will promote representatives will receive preference. Personnel Suitability Checks (PSC): It is a legislative requirement that all newly appointed staff members are subjected to Personnel Suitability Checks (PSC) - verification), upon appointment within the Department. This verification process entails reference checks, identity verification, qualifications verification, criminal records checks as well as a credit/ financial stability checks. The successful candidate will be required to enter into an employment contract and sign an annual performance agreement. All applicants are required to declare any conflict or perceived conflict of interest. All applicants are required to disclose membership of Boards and directorships that they may be associated with. The successful candidate will have to annually disclose her or his financial interests. NB as of 1st July 2006, all new appointments in the public service have to be part of the Government Employee Medical Scheme (GEMS) in order to qualify for a Government Medical Subsidy. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within three months after the closing date of this advertisement, please accept that your application was unsuccessful.

- CLOSING DATE** : 26 July 2019
- POST 25/125** : **SENIOR FORENSIC OFFICER REF NO: 004238**
 Directorate: Germiston FPS
 Re-Advertised: Applicants who previously applied for this position are advised to reapply.
- SALARY CENTRE REQUIREMENTS** : R257 508 per annum (Level 07) (plus benefits)
 : Forensic Pathology Service
 : Senior Certificate / Grade 12 and a minimum of 3 years' experience in the Medico-Legal field. Relevant qualifications in the Health Sciences field will be an added advantage. A valid driver's license minimum Code C1 with current Public Driver Permit (PDP). Basic Computer skills (MS Word, MS Excel, MS PowerPoint). Must be able to work with corpses (mutilated, decomposed, infected with infectious diseases). Must be able to work shift duties. Must be able to work on a supervisory level. Organizing and planning, communication, time management and interpersonal skills. Sufficient knowledge regarding the Legislative Framework regulating Forensic Pathology Service. Commitment to the Principles of Batho Pele.
- DUTIES** : Efficient support to the manager with regard to the management of the facility. Supervision of fellow and junior staff members and performance management. Effective and efficient recovery, storage and processing of bodies. Safe keeping of the deceased's documents, evidence, information, exhibits and property from incidents scenes. Assist in rendering an effective and efficient forensic autopsy process (which includes evisceration, scribing and typing) in accordance with set standards and guidelines by assisting the Forensic Pathologists in autopsies. Management of exhibits, specimens, specimen statements and reports, including completion and administration of statements and documentation during and after the forensic pathology process. Maintenance of mortuary and equipment hygiene in terms of Occupational Health and Safety. Caring and kind interaction with bereaved families.
- ENQUIRIES APPLICATIONS** : Mr G Mashego Tel No: (011) 011 255 4911
 : Applications must be hand delivered to Forensic Medical Services, No. 45 Commissioner Street, Life Centre Building, Ground Floor, Johannesburg or can be posted to Forensic Pathology Services, P.O Box 7128, Johannesburg 2000.
- NOTE** : Application must be submitted on Z83 form, obtainable from any Public Service Department or on www.dpsa.gov.za/documents, certified copies of ID, qualifications and Curriculum vitae with a detailed description of duties and the names of two referees must accompany your application for employment (Z83). The Department of Health is committed to providing equal opportunities and practises, Affirmative action employment. It is our intention to promote representatives (race, gender, disability) in the Department through the filling of these posts and candidates whose transfer, promotion, or appointment will promote representatives will receive preference. Personnel Suitability Checks (PSC): It is a legislative requirement that all newly appointed staff members

are subjected to Personnel Suitability Checks (PSC) - verification), upon appointment within the Department. This verification process entails reference checks, identity verification, qualifications verification, criminal records checks as well as a credit/ financial stability checks. The successful candidate will be required to enter into an employment contract and sign an annual performance agreement. All applicants are required to declare any conflict or perceived conflict of interest. All applicants are required to disclose membership of Boards and directorships that they may be associated with. The successful candidate will have to annually disclose her or his financial interests. NB as of 1st July 2006, all new appointments in the public service have to be part of the Government Employee Medical Scheme (GEMS) in order to qualify for a Government Medical Subsidy. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within three months after the closing date of this advertisement, please accept that your application was unsuccessful.

- CLOSING DATE** : 26 July 2019
- POST 25/126** : **SENIOR FORENSIC OFFICER REF NO: 004239**
 Directorate: Johannesburg FPS
 Re-Advertised: Applicants who previously applied for this position are advised to reapply.
- SALARY** : R257 508 per annum (Level 07) (plus benefits)
CENTRE : Forensic Pathology Service
REQUIREMENTS : Senior Certificate / Grade 12 and a minimum of 3 years' experience in the Medico-Legal field. Relevant qualifications in the Health Sciences field will be an added advantage. A valid driver's license minimum Code C1 with current Public Driver Permit (PDP). Basic Computer skills (MS Word, MS Excel, MS PowerPoint). Must be able to work with corpses (mutilated, decomposed, infected with infectious diseases). Must be able to work shift duties. Must be able to work on a supervisory level. Organizing and planning, communication, time management and interpersonal skills. Sufficient knowledge regarding the Legislative Framework regulating Forensic Pathology Service. Commitment to the Principles of Batho Pele.
- DUTIES** : Efficient support to the manager with regard to the management of the facility. Supervision of fellow and junior staff members and performance management. Effective and efficient recovery, storage and processing of bodies. Safe keeping of the deceased's documents, evidence, information, exhibits and property from incidents scenes. Assist in rendering an effective and efficient forensic autopsy process (which includes evisceration, scribing and typing) in accordance with set standards and guidelines by assisting the Forensic Pathologists in autopsies. Management of exhibits, specimens, specimen statements and reports, including completion and administration of statements and documentation during and after the forensic pathology process. Maintenance of mortuary and equipment hygiene in terms of Occupational Health and Safety. Caring and kind interaction with bereaved families.
- ENQUIRIES** : Ms P Mdluli Tel No: (011) 403 7286
APPLICATIONS : Applications must be hand delivered to Forensic Medical Services, No. 45 Commissioner Street, Life Centre Building, Ground Floor, Johannesburg or can be posted to Forensic Pathology Services, P.O Box 7128, Johannesburg 2000.
- NOTE** : Application must be submitted on Z83 form, obtainable from any Public Service Department or on www.dpsa.gov.za/documents, certified copies of ID, qualifications and Curriculum vitae with a detailed description of duties and the names of two referees must accompany your application for employment (Z83). The Department of Health is committed to providing equal opportunities and practises, Affirmative action employment. It is our intention to promote representatives (race, gender, disability) in the Department through the filling of these posts and candidates whose transfer, promotion, or appointment will promote representatives will receive preference. Personnel Suitability Checks (PSC): It is a legislative requirement that all newly appointed staff members are subjected to Personnel Suitability Checks (PSC) - verification), upon appointment within the Department. This verification process entails reference checks, identity verification, qualifications verification, criminal records checks as well as a credit/ financial stability checks. The successful candidate will be

required to enter into an employment contract and sign an annual performance agreement. All applicants are required to declare any conflict or perceived conflict of interest. All applicants are required to disclose membership of Boards and directorships that they may be associated with. The successful candidate will have to annually disclose her or his financial interests. NB as of 1st July 2006, all new appointments in the public service have to be part of the Government Employee Medical Scheme (GEMS) in order to qualify for a Government Medical Subsidy. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within three months after the closing date of this advertisement, please accept that your application was unsuccessful.

CLOSING DATE

: 26 July 2019

POST 25/127

: **SENIOR FORENSIC OFFICER REF NO: 004240**

Directorate: Sebokeng FPS

Re-Advertised: Applicants who previously applied for this position are advised to reapply.

SALARY

: R257 508 per annum (Level 07) (plus benefits)

CENTRE

: Forensic Pathology Service

REQUIREMENTS

: Senior Certificate / Grade 12 and a minimum of 3 years' experience in the Medico-Legal field. Relevant qualifications in the Health Sciences field will be an added advantage. A valid driver's license minimum Code C1 with current Public Driver Permit (PDP). Basic Computer skills (MS Word, MS Excel, MS PowerPoint). Must be able to work with corpses (mutilated, decomposed, infected with infectious diseases). Must be able to work shift duties. Must be able to work on a supervisory level. Organizing and planning, communication, time management and interpersonal skills. Sufficient knowledge regarding the Legislative Framework regulating Forensic Pathology Service. Commitment to the Principles of Batho Pele.

DUTIES

: Efficient support to the manager with regard to the management of the facility. Supervision of fellow and junior staff members and performance management. Effective and efficient recovery, storage and processing of bodies. Safe keeping of the deceased's documents, evidence, information, exhibits and property from incidents scenes. Assist in rendering an effective and efficient forensic autopsy process (which includes evisceration, scribing and typing) in accordance with set standards and guidelines by assisting the Forensic Pathologists in autopsies. Management of exhibits, specimens, specimen statements and reports, including completion and administration of statements and documentation during and after the forensic pathology process. Maintenance of mortuary and equipment hygiene in terms of Occupational Health and Safety. Caring and kind interaction with bereaved families.

ENQUIRIES

: Mr. P Denner Tel No: (016) 988 9720

APPLICATIONS

: Applications must be hand delivered to Forensic Medical Services, No. 45 Commissioner Street, Life Centre Building, Ground Floor, Johannesburg or can be posted to Forensic Pathology Services, P.O Box 7128, Johannesburg 2000.

NOTE

: Application must be submitted on Z83 form, obtainable from any Public Service Department or on www.dpsa.gov.za/documents, certified copies of ID, qualifications and Curriculum vitae with a detailed description of duties and the names of two referees must accompany your application for employment (Z83). The Department of Health is committed to providing equal opportunities and practises, Affirmative action employment. It is our intention to promote representatives (race, gender, disability) in the Department through the filling of these posts and candidates whose transfer, promotion, or appointment will promote representatives will receive preference. Personnel Suitability Checks (PSC): It is a legislative requirement that all newly appointed staff members are subjected to Personnel Suitability Checks (PSC) - verification), upon appointment within the Department. This verification process entails reference checks, identity verification, qualifications verification, criminal records checks as well as a credit/ financial stability checks. The successful candidate will be required to enter into an employment contract and sign an annual performance agreement. All applicants are required to declare any conflict or perceived conflict of interest. All applicants are required to disclose membership of Boards and directorships that they may be associated with. The successful

candidate will have to annually disclose her or his financial interests. NB as of 1st July 2006, all new appointments in the public service have to be part of the Government Employee Medical Scheme (GEMS) in order to qualify for a Government Medical Subsidy. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within three months after the closing date of this advertisement, please accept that your application was unsuccessful.

- CLOSING DATE** : 26 July 2019
- POST 25/128** : **ADMINISTRATION OFFICER: DEMAND AND ACQUISITION MANAGEMENT REF NO: 004241**
Directorate: Head Office - FMS
Re-Advertised: Applicants who previously applied for this position are advised to reapply.
- SALARY** : R257 508 per annum (Level 07) (plus benefits)
CENTRE : Forensic Medical Services
REQUIREMENTS : An appropriate Degree/National Diploma in Supply Chain Management/Finance/Logistics with 3 years' experience in Demand and Acquisition Management or Grade 12 with 5 years' experience in Demand and Acquisition Management. Knowledge and understanding of procurement policies and procedures, PFMA, PPPFA, BBBEE, Treasury Regulations, Supply Chain Management and Contract Management. Candidate must have good communication skills both verbal and writing, problem solving, initiative and interpersonal skills. Highly motivated, results oriented and have the ability to plan. Working knowledge of BAS, SAP and SRM. Computer literacy and Valid Driver's license is compulsory. Ability to work under pressure.
- DUTIES** : Ensure compliance with policies and procedures that regulate and govern Supply Chain Management processes. Provide an efficient Supply Chain Management Services. Assists Management to implement and maintain procurement systems. Facilitate demand planning. Check procurement requests in accordance with and in adherence to procurement policies and Proper usage of supplier's database to achieve BBBEE targets. Ensure proper update of Procurement Registers and Monitor against Procurement Plans. Check and monitor requisitions captured on SRM. Follow up with HPC for creating Purchase orders. Expedite purchase orders. Monitor progress of the unit and report to Management on a weekly basis. Monitor supplier's payments and ensure all GRV's are captured on time. Compile submissions, motivations and reports. Manage and attend all queries related to Procurement, provide advice and guidance as and when required. Provide guidance and support to End Users Facilitate all Contracts Management processes. Update Contract Management registers. Ensure proper control and managing of internal store. Attend meetings and take minutes. Monitor Supervise train and manage Performance Management and Development System (PMDS) of staff in the unit.
- ENQUIRIES** : Ms G Tshamano Tel No: (082) 573 7952
APPLICATIONS : Applications must be hand delivered to Forensic Medical Services, No. 45 Commissioner Street, Life Centre Building, Ground Floor, Johannesburg or can be posted to Forensic Pathology Services, P.O Box 7128, Johannesburg 2000.
- NOTE** : Application must be submitted on Z83 form, obtainable from any Public Service Department or on www.dpsa.gov.za/documents, certified copies of ID, qualifications and Curriculum vitae with a detailed description of duties and the names of two referees must accompany your application for employment (Z83). The Department of Health is committed to providing equal opportunities and practices, Affirmative action employment. It is our intention to promote representatives (race, gender, disability) in the Department through the filling of these posts and candidates whose transfer, promotion, or appointment will promote representatives will receive preference. Personnel Suitability Checks (PSC): It is a legislative requirement that all newly appointed staff members are subjected to Personnel Suitability Checks (PSC) - verification), upon appointment within the Department. This verification process entails reference checks, identity verification, qualifications verification, criminal records checks as well as a credit/ financial stability checks. The successful candidate will be required to enter into an employment contract and sign an annual performance

agreement. All applicants are required to declare any conflict or perceived conflict of interest. All applicants are required to disclose membership of Boards and directorships that they may be associated with. The successful candidate will have to annually disclose her or his financial interests. NB as of 1st July 2006, all new appointments in the public service have to be part of the Government Employee Medical Scheme (GEMS) in order to qualify for a Government Medical Subsidy. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within three months after the closing date of this advertisement, please accept that your application was unsuccessful.

- CLOSING DATE** : 26 July 2019
- POST 25/129** : **HUMAN RESOURCE OFFICER REF NO: CHBAH 195 (X2 POSTS)**
Directorate: Human Resource – Conditions of Service
- SALARY** : R257 508 per annum (Level 07) (plus benefits)
- CENTRE** : Chris Hani Baragwanath Academic Hospital
- REQUIREMENTS** : Grade 12 with 3 -5 years' experience Conditions of Service. Computer literacy (Ms Office). Must have knowledge and experience in Persal Systems. Must be able to plan organize and coordinate the activities of the section. Ability to communicate well with people at different levels and from different backgrounds. Sound organization skills. High level of reliability. Ability to handle information confidentially. Sound verbal and written communication skills. Ability to act with tact and discretion. Good telephone etiquette and interpersonal skills. Document management skills. Must have office administration competency. Must be able to work under pressure and to take initiative and work independently and in a team. Must be self-motivated. Ability to handle tasks of multidisciplinary nature. Knowledge and application of the Batho Pele Principles and Knowledge of Labour Relations processes. Applicant should be prepared to undergo Medical surveillance as an inherent job requirement. Must be conversant with all legislation pertaining to Condition of service e.g. BCEA, PSRA, DPSA directives etc. Persal certificate will be an added advantage.
- DUTIES** : Reporting to the Assistant Director. Approval of condition of service documents especially overtime claim forms and other salary related functions. Compiling weekly stats and monthly reports. Creation of overtime authority numbers after the Budget committee approval. Giving business units monthly their overtime expenditure and inform them if funds has been depleted. Have an overtime database for the institution. Train subordinates in relation to conditions of service policies and procedures. Ensure to maintain service agreement in terms of overtime payments.
- ENQUIRIES** : MS N.D Serobatse and Mr. M. Masetlha Tel No: (011) 933-8736/9044
- APPLICATIONS** : should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on form Z83 Fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). Certifying stamp on documents shouldn't be more than three (3) months. Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as required by the Occupational Health and Safety Act,

Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

- CLOSING DATE** : 26 July 2019
- POST 25/130** : **PROFESSIONAL NURSE: GENERAL NURSING REF NO: 10/07/2019 HRM (X11 POSTS)**
Directorate: Nursing
- SALARY CENTRE REQUIREMENTS** : R256 905 – R297 825 per annum (plus benefits)
: Dr. George Mukhari Academic Hospital
: Basic R425 (i.e. diploma/ degree in nursing) or equivalent Qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse. Registration with the SANC as Professional Nurse and proof of current registration. No experience required after registration with the SANC as Professional Nurse. Preference will be given to Dr George Mukhari Academic Hospital employees.
- DUTIES** : Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. Perform a clinical nursing practice in accordance with the scope of practice and nursing standard as determined by the relevant health facility. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Work as part of the multidisciplinary team to ensure good nursing care. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious differences. Able to plan and organize own work and that of support personnel to ensure proper nursing care. Display a concern for patients, promoting and advocating proper treatment and care including awareness and willingness to respond to patient's needs, requirements and expectations (Batho Pele). Willing to work shifts including night duty in different departments.
- ENQUIRIES APPLICATIONS** : Mrs. Molefe MM Tel No: (012) 529 3425
: can be delivered to: Dr. George Mukhari Academic Hospital, 3111 Setlogelo Drive, Ga-Rankuwa, 0208 (Block 13 HR Registry) or posted to: Dr. George Mukhari Academic Hospital, Private Bag X422, Pretoria 0001.
- NOTE** : Correspondence will be entered with shortlisted candidates only and if you are not contacted within 3 months after closing date please accept that your application was unsuccessful. The employer Reserves the right to fill this position(s).
- CLOSING DATE** : 26 July 2019
- POST 25/131** : **PROFESSIONAL NURSE: (QUALITY ASSURANCE) REF NO: 11/07/2019 HRM (X4 POSTS)**
Directorate: Quality Assurance
- SALARY CENTRE REQUIREMENTS** : R256 905 – R297 825 per annum (plus benefits)
: Dr. George Mukhari Academic Hospital
: Matric/grade 12 Certificate with basic qualification accredited with SANC in terms of Government Notice R425 (i.e. Diploma / Degree) in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. A minimum of 5 years appropriate / recognizable experience in Nursing, after registration as a Professional Nurse with the SANC in comprehensive nursing. At least 2 years of the period referred above must be appropriate / recognizable experience working in Quality Assurance unit or as a quality champion in the wards. Extensive knowledge in customer care service program. Experience in customer care service programs in health institution. Relevant knowledge and understanding of legislative framework applicable to practice in public health facility. Advance computer literacy in MS Office Package (MS Word, Ms Excel, and Ms PowerPoint). Presentation skills.

- DUTIES** : Ensure effective management of Quality Assurance Services package in the health facility. Coordinate the Quality Assurance programs: Support and implement Customer care programs (Waiting times, PEC, Customer care training & implementation of Bathopele Principle). Assist with the facilitation of the implementation of NCS (RNS) & 6 Ministerial priorities including IHRM. Coordinates the development and implementation of QIPs, Implement complaint management system, Management of the Patient Safety Incidents. Participate in the clinical audit and clinical risk management. Conduct trainings of employees on Quality Assurance matters. Compile and submit reports on due time. Communicate with all stakeholders, external and internal customers about Quality Assurance matters. Perform any other duties delegated by the supervisor.
- ENQUIRIES APPLICATIONS** : Mrs GM Tabane Tel No: (012) 529 3427
: can be delivered to: Dr. George Mukhari Academic Hospital, 3111 Setlogelo Drive, Ga-Rankuwa, 0208 (Block 13 HR Registry) or posted to: Dr. George Mukhari Academic Hospital, Private Bag X422, Pretoria 0001.
- NOTE** : Correspondence will be entered with shortlisted candidates only and if you are not contacted within 3 months after closing date please accept that your application was unsuccessful. The employer Reserves the right to fill this position(s).
- CLOSING DATE** : 26 July 2019
- POST 25/132** : **PROFESSIONAL NURSE (GENERAL) REF NO: CHBAH 188**
- SALARY** : Grade 1: R256 905 per annum (Plus benefits)
: Chris Hani Baragwanath Academic Hospital
CENTRE :
REQUIREMENTS : Basic R425 qualification or equivalent qualification that allows registration with the SANC as a Professional Nurse. Registration with the SANC as Professional Nurse and proof of current registration. Grade 1: No experience required after registration with the SANC as Professional Nurse, in terms of recognition of previous experience for nurses coming from outside public service one year will be deducted from their years of experience.
- DUTIES** : Render a nursing service within the scope of practice of a Professional Nurse. Provide direction and supervision for the implementation of the nursing plan (clinical practice and quality patient care). Implement standards, practices, criteria and indicators for quality nursing. Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Maintain a constructive working relationship with nursing and other stakeholders. Utilize human, material and physical resources efficiently and effectively. Implement and maintain the quality assurance and National Core Standard and norms at departmental level. Adhere to provincial, hospital and departmental policies, procedures, guidelines and regulations.
- ENQUIRIES APPLICATIONS** : Mr NB Mulaudzi Tel No: (011) 933 9779/8154
: should be hand delivered to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital between 8am and 3pm at Ground Floor, Main Admin Building or posted to The Director: Human Resource, Chris Hani Baragwanath Academic Hospital, Private Bag X01, Pimville, 1808. No faxed or emailed applications will be considered.
- NOTE** : Applications must be submitted on form Z83 fully completed, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The completed and signed form should be accompanied by a recently updated CV that specifies the following: All experience indicating the position, institution and respective dates (DD/MM/YY). Documents to be attached is certified ID document, certified copies of qualification/s including matric and relevant council registration certificate and proof of current registration (Where applicable). (Certification should not be more than three (3) months old). Relevant service certificates. Failure to submit all the requested documents will result in the application not being considered. If you have not been contacted within three (3) months after the closing date, please accept that your application was unsuccessful. Candidates will be subjected to Personnel Suitability Checks (PSC) – Verification (Reference checks- Provide at least 3 off which one must be immediate supervisor, identity verification, qualifications verification, criminal record checks, credit/financial stability checks and employment verification). The recommended candidate may be subjected to medical surveillance as

required by the Occupational Health and Safety Act, Act 5/1993. CHBAH reserves the right to utilize practical exercises/tests for Non-SMS positions during the recruitment process to determine the suitability of candidates for the post(s). The Gauteng Department of Health is guided by the principles of Employment Equity; therefore, all the appointments will be made in accordance with the Employment Equity target of the department. People with disability are encouraged to apply.

- CLOSING DATE** : 31 January 2020
- POST 25/133** : **PROFESSIONAL NURSE GENERAL REF NO: 004279 (X2 POSTS)**
Directorate: Nursing
- SALARY** : R256 905 – R297 825 per annum (plus benefits) (NB: salary will be determined in line with OSD Resolution)
- CENTRE** : West Rand District Health - Region a Randfontein Sub-District
- REQUIREMENTS** : Basic R425 (i.e. diploma/ degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council (SANC) as Professional Nurse. Registration with the SANC as Professional Nurse and proof of current registration. No experience required after registration with the SANC as Professional Nurse. (Less one year from experience for candidates appointed from outside the public service after complying with registration requirements).
- DUTIES** : Demonstrate an understanding of nursing legislation and related frameworks. Perform a clinical nursing practice and nursing standard as determined by the relevant health facility. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Work as part of multidisciplinary team to ensure good nursing care. Demonstrate effective communication with patients, supervisors and other clinicians, including report writing when required. Work effectively, co-operatively amicably with persons of diverse intellectual, cultural, racial or religious difference. Display a concern for patients promoting advocating proper treatment and care including awareness and willingness to respond to patient's needs, requirements and expectations. (Batho-Pele / Nursing values and priority areas).
- ENQUIRIES** : Segatthe F.I Tel No: (011) 693 5270 / 011 4132-2880 (Randfontein Sub-District)
- APPLICATIONS** : should be delivered to West Rand District Health, Cnr. Vlei & Luipaard Street or posted to West Rand District Health, Private Bag X 2053, Krugersdorp 1740. NB: The incumbent will be subject to a pre-screening process.
- NOTE** : Applications must be submitted on a Z83 form with a CV, Certified ID copy and qualifications to be attached.
- CLOSING DATE** : 26 July 2019
- POST 25/134** : **TRANSPORT OFFICER: REF NO: TRANSPORTOFF/CARL/2019/7 (X1 POST)**
Directorate: Logistics
- SALARY** : R173 703 – R204 612 per annum (Level 05) (Plus Benefits)
- CENTRE** : Carletonville Hospital
- REQUIREMENTS** : Minimum of grade 12 or equivalent with two years driving experience. Computer literacy with practical knowledge of micro soft office. Must have an ability to plan, organize, inspect and evaluate work of subordinates. Good verbal and written communication skills. Have good interpersonal and supervisory skills. Have a valid code 10 driver's license with PDP. Understand National Core Standards and Batho Pele principles. Computer literacy.
- DUTIES** : Allocation of state vehicles to the drivers and officials for official use. Ensure that drivers and other officials have valid driver's licenses before issuing them with state vehicles. Ensure that pre-trip and post trip inspections are performed. Electronic log Sheet System. Compile monthly reports. Ordering/ leasing of new vehicles. Manage performance and development of staff. Ensure that personnel under his/her supervision are adhering to their duties as per the contract. Monitor the utilization of petrol cards and analyses the transaction reports from the bank and G- Fleet. Update the invoice received register on monthly basis. Completing the log sheets. Ensure that all electronic database is updated and on time. Ensure that vehicles are clean always.

Perform any other official duties delegated by the supervisor. Comply with the legislative prescripts of the Department of health

ENQUIRIES : Mr. C. Maseko Tel No: (018) 788 1703

APPLICATIONS : must be submitted at Carletonville Hospital: Corner Falcon & Annan Road or posted to: The HR Directorate, Carletonville Hospital, Private Bag x 2023, Carletonville, 2499

NOTE : The employer reserves the right to fill or not to fill the post. Disabled people are encouraged to apply. Applications must be submitted on a Z83 form, copy of CV, certified copy of ID and Qualification to be attached. Failure to do will lead into disqualification.

CLOSING DATE : 26 July 2019 16:00 PM

POST 25/135 : **ADMINISTRATION CLERK REF NO ADMIN/CARLT/2019/8/ (X1 POST)**
Directorate: Patient Affairs

SALARY : R173 703 – R204 612 per annum (Level 05) (Plus Benefits)

CENTRE : Carletonville Hospital

REQUIREMENTS : Grade 12 or equivalent. Experience in Patient Affairs will be an added advantage. Good verbal and communication skills, document management skills. Knowledge and understanding of the Legislative Framework (Batho Pele, UPFS, Patients' Rights Charter, BCEA, LRA, National Core Standards (NCS) governing the Public Service. Prepared to work shifts, weekends and public holidays. Must be Computer literate.

DUTIES : Patient Registration and filing of documents. Stock management in the unit. Record-keeping of supply chain documents, assist in statistics compilation. Assist in general administrative duties in the unit. Perform sub-cashier duties. Perform any delegated duties by the supervisor. Perform ward clerk duties.

ENQUIRIES : Ms.GA Coetzee Tel No: (018)788 1756

APPLICATIONS : must be submitted at Carletonville Hospital: Corner Falcon & Annan Road or posted to: The HR Directorate, Carletonville Hospital, Private Bag x 2023, Carletonville, 2499

NOTE : The employer reserves the right to fill or not to fill the post. Disabled people are encouraged to apply. Applications must be submitted on a Z83 form, copy of CV, certified copy of ID and Qualification to be attached. Failure to do will lead into disqualification.

CLOSING DATE : 26 July 2019 16:00 PM

POST 25/136 : **ADMINISTRATION CLERK REF NO: KPTH / ADC/07/19**
Directorate: Radiology

SALARY : R173 703 – R204 612 per annum (plus benefits)

CENTRE : Kalafong Provincial Tertiary Hospital

REQUIREMENTS : Grade 12 and Computer literacy or NQF level 6 certificates in Public Administration or any relevant Administration qualification will be an added advantage. A minimum of 12 months experience of Admin services. Patient Administration background will be an added advantage. Must be willing to work shifts which include weekends and Public Holiday and under pressure. Willing to work overtime on short notice. Knowledge of PAAB and Records Management. Inter personal proficiency, communication skills (written / verbal).

DUTIES : Prepares required patient paperwork and electronic records for completion by department Radiologist and Radiographer. Answer telephones, direct calls, take and convey messages. Foster communications between requesting Clinicians and department regarding patient diagnostic appointments. Being aware of the patient's status in the waiting room, i.e. examination completed and waiting for results. Obtain prior Radiology films and reports from computer system and or storage areas as requested by the Clinical staff.

ENQUIRIES : Mr. T Nyathi Tel No: (012) 318 6658

APPLICATIONS : must be submitted to: Kalafong Provincial Tertiary Hospital, Human Resource Department, Private Bag X396, Pretoria, 0001. Hand Delivery at Kalafong Security Gate and sign in register book or apply online at www.gauteng.gov.za. Please Note: The Public Service does not charge any fees for applying for posts. Should you be asked for a fee, please let the authorities know.

- NOTE** : Applications must be submitted on form Z83, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The Completed and signed form should be accompanied by a recently updated CV as well as certified copies of all qualification/s and ID document(no copies of certified copies allowed, certification should not be more than three months old). Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three (3) months after the closing date please accept that your application was unsuccessful. Medical surveillance will be conducted on the recommended applicants, at no cost. People with disabilities are welcome to apply. Applications must be filled on a Z83 form accompanied by a comprehensive CV highlighting or stating the requirements mentioned above; and certified copies of ID and qualifications. Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointment will be verified. Persons in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Candidates will be subjected to security screening and vetting process Applications received after closing date will not be accepted. The Department reserves the right to not make an appointment. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department.
- CLOSING DATE** : 26 July 2019
- POST 25/137** : **MATERIAL RECORDING CLERK REF NO: HRM 15/2019**
Directorate: Support Services
- SALARY** : R173 703 per annum (Level 05) (Plus Benefits)
CENTRE : Sterkfontein Hospital
REQUIREMENTS : Grade 12 certificate with 1 year experience or Grade 10 with 6 years' experience in Supply Chain Management. Computer literacy. Knowledge of Supply Chain Management, Policies and prescripts, PFMA and Treasury Regulations. Good communication, interpersonal and record keeping skills.
- DUTIES** : Receiving and issuing of stock, check for correctness, quality and quantity, and fills in/signs the appropriate documentation and stores stock according to the prescribed warehouse management principles. Record all stores items per VA11. Monitor the availability of stock. Reconcile stock received and issued. Inspection of stock and give feedback. Handling VA2 for internal stock. Apply FIFO rule or the just-in-time principle. Ensure that requisitions are attended on time. Performs the administration and maintenance of (bin numbering system) and keep accounting section (posting clerk) posted. Reports stock discrepancies to the accounting section and senior store official. Reports disposable stock items to the Supply Chain Manager by means of a report or service letter (VA27).
- ENQUIRIES** : Mr. B. Nkosi Tel No: (011) 951-8210
APPLICATIONS : must be submitted with a Z83, CV, certified copies of ID and Qualifications to Sterkfontein Hospital, Private Bag X2010, Krugersdorp, 1740, or hand delivered to the application box at the entrance.
- NOTE** : Sterkfontein Hospital is committed to the pursuit of diversity, redress and will promote representation in terms of race, disability and gender.
- CLOSING DATE** : 26 July 2019
- POST 25/138** : **STAFF NURSE REF NO: 004281 (X2 POSTS)**
Directorate: Nursing
- SALARY** : R171 381 – R192 879 per annum (plus benefits) (NB: salary will be determined in line with OSD Resolution)
CENTRE : West Rand District Health - Region A (Randfontein Sub-District)
REQUIREMENTS : Qualification that allows registration with the South African Nursing Council (SANC) as a Staff Nurse. Registration with SANC as Enrolled Nurse and proof of current registration. No experience required after registration with the SANC as Staff Nurse. (Less one year from experience for candidates appointed from outside the public service after complying with registration requirements.

DUTIES : Demonstrate basic understanding of nursing legislation and related legal and ethical nursing practices. Promote quality of basic nursing care as directed by the professional scope of practice and standards as determined by the institution. Work as part of the multidisciplinary team to ensure good nursing care and positive clinical outcomes. Work effectively, co-operatively, amicably with persons of diverse intellectual, cultural, racial or religious differences. Demonstrate basic communication with patients, supervisors and other clinicians. Willing to work shifts including night duty in different departments. Contribute positively towards compliance to National Core Standards, Batho Pele Principles, Ministerial Priorities and Patient's Rights.

ENQUIRIES : Segathe F.I Tel No: (011) 693 5270 / 011 4132-2880 (Randfontein Sub-District)

APPLICATIONS : should be delivered to West Rand District Health, Cnr. Vlei & Luipaard Street or posted to West Rand District Health, Private Bag X 2053, Krugersdorp 1740. NB: The incumbent will be subject to a pre-screening process.

NOTE : Applications must be submitted on a Z83 form with a CV, Certified ID copy and qualifications to be attached.

CLOSING DATE : 26 July 2019

POST 25/139 : **STAFF NURSE /ENROLLED NURSE REF NO: 12/07/2019 HRM (X15 POSTS)**
Directorate: Nursing

SALARY CENTRE REQUIREMENTS : R171 381 – R192 879 per annum (plus benefits)
: Dr. George Mukhari Academic Hospital
: Qualification that allows registration with the South African Nursing Council (SANC) as a Staff Nurse. Registration with SANC as Enrolled Nurse and proof of current registration. No experience required after registration with the SANC as Staff Nurse. Preference will be given to Dr George Mukhari Academic Hospital employees.

DUTIES : Demonstrate basic understanding of nursing legislations and related legal and ethical nursing practices. Promote quality of basic nursing care as directed by the professional scope of practice and standards as determined by institution. Work as part of the multidisciplinary team to ensure good nursing care and positive clinical outcomes. Assist patients with activities of daily living (physical care). Measure, record and interpret vital signs. Sustain nutritional status of patients. Ensure personal hygiene of patients. Facilitate the elimination process. Willing to work shifts including night duty in different departments. Maintain professional growth/Ethical standards and self-development.

ENQUIRIES APPLICATIONS : Mrs. Molefe MM Tel No: (012) 529 3425
: can be delivered to: Dr. George Mukhari Academic Hospital, 3111 Setlogelo Drive, Ga-Rankuwa, 0208 (Block 13 HR Registry) or posted to: Dr. George Mukhari Academic Hospital, Private Bag X422, Pretoria 0001.

NOTE : Correspondence will be entered with shortlisted candidates only and if you are not contacted within 3 months after closing date please accept that your application was unsuccessful. The employer Reserves the right to fill this position(s)

CLOSING DATE : 26 July 2019

POST 25/140 : **ENROLLED NURSE (EN1) REF NO: HRM 16/2019**
Directorate: Nursing Services

SALARY CENTRE REQUIREMENTS : R171 381 per annum (Plus Benefits)
: Sterkfontein Hospital
: Grade 12 or equivalent qualification. Certificate as an Enrolled Nurse. Registration with the South African Nursing Council. Should have passion for nursing psychiatrically ill patients. Ability to be a team player, good interpersonal and communication skills. Able to handle pressure. Knowledge of the Nursing Act, National Core Standards, Public Service Regulations, Patients' Rights Charter, Batho Pele principles and other legislative framework. Proof of current registration with the South African Nursing Council. Experience in psychiatric setting will be an added advantage. Relieve in other units for continuity of patient care. Must be willing to work day, night duty and flexible hours.

DUTIES : Assist with activities of daily living i.e. Maintain hygiene, provide nutrition, and assist with mobility and elimination processes. Provide elementary clinical care i.e. Measure, interpret, record and report vital signs. Administration of oral medication and injections under direct supervision of a Registered Nurse. Maintain professional conduct as required by the Public Service Code of Conduct and SANC. Attend in service training as required and escorting of patients when needed.

ENQUIRIES : Ms. M Sono Tel No: (011) 951-8202

APPLICATIONS : Applications must be submitted with Z83, CV, certified copies of ID and qualifications to Sterkfontein Hospital, Private bag X2010, Krugersdorp, 1740, or hand deliver to the application box at the hospital reception entrance.

NOTE : Sterkfontein hospital is committed to pursuing diversity and Redress. Representation in terms of Race, Disability and Gender is promoted.

CLOSING DATE : 26 July 2019

POST 25/141 : **DRIVER REF NO: 004282 (X1 POST)**
Directorate: Admin & Support

SALARY : R145 281 (per annum plus benefits)

CENTRE : West Rand District Health- Region – A (Merafong Sub-District)

REQUIREMENTS : Grade 10 or ABET or 12 months' experience. A valid code 10 driver's license with PDP (willing to renew PDP at own expense). Knowledge of Government Fleet and transport policies. Excellent time management and ability to adhere to a schedule. Good communication skills. Candidates will be tested on the day of interview.

DUTIES : Follow procedures to operate motor vehicles. Obtain trip authorities, complete log books of motor vehicles prescribed by legislation/policy. Obtain consumables and obtain basic services. Inspecting vehicles and reporting faults to transport manager timorously check level and conditions of fuel, oil, tires and water of vehicles. Perform messenger functions and routine office support functions as well as registry functions. Assist with loading and offloading of goods. Promote proper handling, safekeeping and control of vehicles.

ENQUIRIES : Mr. Dipale R.V Tel No: (018) 787-9907(Merafong Sub)

APPLICATIONS : should be delivered to West Rand District Health, Cnr. Vlei & Luipaard Street or posted to West Rand District Health, Private Bag X 2053, Krugersdorp 1740.

NOTE : Applications must be submitted on a Z83 form with a CV, Certified ID copy and qualifications to be attached. NB: The incumbent will be subject to a pre-screening process.

CLOSING DATE : 26 July 2019

POST 25/142 : **NURSING ASSISTANT GRADE 1: REF NO: NURSING ASSISTANT/CARLT/2019/10/ (X3 POSTS)**
Directorate: Nursing

SALARY : R132 525 – R149 163 per annum (Plus Benefits)

CENTRE : Carletonville Hospital

REQUIREMENTS : Qualification that allows registration with the SANC as Nursing Assistant. Proof of current registration with the SANC as Nursing Assistant. Experience or no experience in nursing after registration with SANC as Nursing Assistant. Demonstrate basic communication with patients, supervisors and other clinicians. Display a concern for patients, promoting advocacy and facilitating proper treatment and care including awareness and willingness to respond to patient's needs, requirements and expectations (Batho Pele Principles). Knowledge of nursing legislation and related legal and ethical nursing practices.

DUTIES : Assist and support patients with activities of daily living (physical care) and self-care. Provide elementary nursing care in accordance with the scope of practice. Practice nursing and health care in accordance with the laws and regulations relevant to nursing and health care. Provide health education to patients, family and community to promote health. Maintain constructive working relationships with nursing and other stakeholders. Utilize material and physical resources efficiently and effectively. Work as part of multi-disciplinary team to ensure good nursing care. Maintain professional growth/ethical

standards and self-development. Implement and promote Quality Assurance, National Core Standards, Infection Prevention and Control and Occupational Health and Safety principles.

ENQUIRIES : Mr T Moeketsi Tel No: (018) 788 1704
APPLICATIONS : Applications must be submitted at Carletonville Hospital: Corner Falcon & Annan Road or posted to: The HR Directorate, Carletonville Hospital, Private Bag x 2023, Carletonville, 2499

NOTE : The employer reserves the right to fill or not to fill the post. Disabled people are encouraged to apply. Applications must be submitted on a Z83 form, copy of CV, certified copy of ID and Qualification to be attached. Failure to do will lead into disqualification.

CLOSING DATE : 26 July 2019 16:00 PM

POST 25/143 : **NURSING ASSISTANT REF NO: 13/07/2019 HRM (X10 POSTS)**
Directorate: Nursing

SALARY : Grade 1: R132 525 – R149 163 per annum (plus benefits)
Grade 2: R156 846 – R1176 526 per annum (plus benefits)
Grade 3: R187 263 – R230 307 per annum (plus benefits)

CENTRE : Dr. George Mukhari Academic Hospital
REQUIREMENTS : **Grade 1:** Qualification that allows registration with the South African Nursing Council as a nursing assistant. Current registration with the South African Nursing Council as nursing assistant. No experience needed. Preference will be given to Dr George Mukhari Academic Hospital employees. **Grade 2:** Qualification that allows registration with the South African Nursing Council as a nursing assistant. Current registration with the South African Nursing Council as nursing assistant. A minimum of 10 years' appropriate /recognisable experience after registration with the SANC as nursing assistant. **Grade 3:** Qualification that allows registration with the South African Nursing Council as a nursing assistant. Current registration with the South African Nursing Council as nursing assistant. A minimum of 20 years' appropriate / recognisable experience after registration with the SANC as nursing assistant. Preference will be given to Dr George Mukhari Academic Hospital employees.

DUTIES : Assist and support patients with activities of daily living (physical care) and self-care. Render quality care according to scope of practice and relevant guidelines. Provide elementary clinical nursing care in accordance with scope of practice. Maintain professional growth/Ethical standards and self-development. Provide health education to patients, family and community to promote health. Maintain constructive working relationships with nurses and other stakeholders. Utilize material and resources effectively and efficiently. Work as part of multi-disciplinary team. Elementary communication skills. Elementary writing skills. Good interpersonal skills.

ENQUIRIES : Mrs. Molefe MM Tel No: (012) 529 3425
APPLICATIONS : can be delivered to: Dr. George Mukhari Academic Hospital, 3111 Setlogelo Drive, Ga-Rankuwa, 0208 (Block 13 HR Registry) or posted to: Dr. George Mukhari Academic Hospital, Private Bag X422, Pretoria 0001.

NOTE : Correspondence will be entered with shortlisted candidates only and if you are not contacted within 3 months after closing date please accept that your application was unsuccessful. The employer Reserves the right to fill this position(s).

CLOSING DATE : 26 July 2019

POST 25/144 : **SECURITY OFFICERS REF NO: HRM 12/2019 (X5 POSTS)**
Directorate: Support Services

SALARY : R122 595 per annum (Level 03) (Plus Benefits)
CENTRE : Sterkfontein Hospital
REQUIREMENTS : Grade 10 with 5 years' experience or Grade 12 with 2 years' experience. A grade C valid PSIRA certificate. Valid code 08/10 drivers licence. Knowledge of the Fire-arms Control Act, Control of Access to Public Premises and Vehicles Act, PSIRA Act Trespass Act. Skills in dealing with the public. Knowledge of control room. Ability to communicate well with people at different levels and from different backgrounds. High level of reliability. Ability to handle confidential information. Sound verbal and written communication skills. Ability to act with tact and discretion. Good telephone etiquette and interpersonal

skills. Must be able to work under pressure, take initiative, and work independently and with a team. Report writing skills. Ability to organize and plan. Must be self-motivated. Must be prepared to rotate and work shifts which includes, weekends, night and day shift and public holidays. Should not have a criminal record. Experience in a security environment and a Firearm Competency Certificate will be an added advantage. Applicant should be prepared to undergo Medical surveillance as an inherent job requirement. Ability to act with tact and discretion. Must be self-motivated. Knowledge and application of the Batho Pele Principles, six (6) Key Ministerial Priorities, Patients' Rights Charter and other key priorities impacting on service delivery.

DUTIES

:

Protect State property, employees, visitors and patients in the hospital for 24 hours. Access control and searching of both vehicles and pedestrians. Reporting of security breaches. Operate and maintain security equipment. Escort patients, visitors and contractors. Report breaches and defects. Write statements and testify in court. Escort Finance personnel within hospital premises. Switch on and off lights in your area of responsibility. Write and submit reports to the supervisor as soon as possible. Assist with the management of queues; assist with the restraining of patients, conduct hourly patrols, access control and searching of vehicles and persons. Control of traffic on premises. Operate and maintain security equipment. Clamping of incorrectly parked vehicles, provide directions to patients and visitors. Comply with Security dress code at all times. Implementation of security policies and procedures. Adhere to timelines. Perform other duties as allocated by the supervisor. Comply with the rotation roster. Be willing to undergo continuous training and development programs. Attend meetings as approved by supervisor. Comply with the Performance Management and Development System. (Contracting, quarterly reviews and final assessment.)

ENQUIRIES

:

Mr. E. Mangwane Tel No: (011) 951-8392

APPLICATIONS

:

must be submitted with a Z83, CV, certified copies of ID and Qualifications to Sterkfontein Hospital, Private Bag X2010, Krugersdorp, 1740, or hand delivered to the application box at the entrance.

NOTE

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Sterkfontein Hospital is committed to the pursuit of diversity, redress and will promote representation in terms of race, disability and gender.

CLOSING DATE

:

26 July 2019

POST 25/145

:

NURSING ASSISTANT REF NO: 004283 (X1 POST)

Directorate: Nursing

SALARY

:

Grade 1: R116 625 – R131 265 per annum (plus benefits) (NB: salary will be determined in line with OSD Resolution)

Grade 2: R138 027 per annum (plus benefits) (NB: salary will be determined in line with OSD Resolution)

CENTRE

:

West Rand District Health - Region A (Randfontein Sub-District)

REQUIREMENTS

:

Grade 10 and above. Qualification that allows registration with the South African Nursing Council as an Enrolled Nursing Auxiliary, proof of indemnity. Must be able to work under pressure, dynamic and be able to work in a team, have good interpersonal relation and communication skills.

DUTIES

:

Willing to work shifts including night duty in different departments. Perform elementary clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the institution. Demonstrate elementary understanding of nursing legislation and related legal and ethical nursing practices. Demonstrate good communication with patients, supervisors and other clinicians. Work as part of the multidisciplinary team to ensure good nursing care. Demonstrate elementary communication with patients, supervisors and other clinicians. Display a concern for patients, promoting and advocating elementary care including awareness and willingness to respond to patients' needs, requirements and expectations. Work effectively, co-operatively and amicably with persons diverse intellectual, cultural, racial or religious differences. Contribute positively towards compliance to National Core Standards, Batho Pele principles, Ministerial Priorities and Patient's Rights.

ENQUIRIES

:

Segathe F.I Tel No: (011) 693 5270 / 011 4132-2880 Randfontein Sub-District

APPLICATIONS

:

should be delivered to West Rand District Health, Cnr. Vlei & Luipaard Street or posted to West Rand District Health, Private Bag X 2053, Krugersdorp 1740. NB: The incumbent will be subject to a pre-screening process.

NOTE : Applications must be submitted on a Z83 form with a CV, Certified ID copy and qualifications to be attached.

CLOSING DATE : 26 July 2019

POST 25/146 : **FOOD SERVICE AID REF NO: HRM 11/2019 (X3 POSTS)**
Directorate: Support Services

SALARY : R102 534 per annum (Level 02) (Plus Benefits)

CENTRE : Sterkfontein Hospital

REQUIREMENTS : A minimum of Abet Level 3 or Grade 7 / 8. Food Service experience. Basic food preparation skills. Industry hospitality certificate will be your advantage.

DUTIES : Responsible for food preparation, portioning and distribution of meals to patients according to nutritional requirements. Application of cost control measures. Ensuring cleanliness and compliance of OHS measures. Delivery of food to the wards and collection of food containers. Compliance to hygienic requirements of the unit. Compulsory day and night shift working which include weekends and public holidays. Accept additional functions from the supervisor or delegated official. Willingness to undergo continuous training and development. Responsible for packing and unpacking provisions into fridges and freezers. Adhere to all Food Service Policies and Procedures. Assist with preparation of events.

ENQUIRIES : Ms. T. Mohitlhi Tel No: (011) 951-8357

APPLICATIONS : must be submitted with a Z83, CV, certified copies of ID and Qualifications to Sterkfontein Hospital, Private Bag X2010, Krugersdorp, 1740, or hand delivered to the application box at the entrance.

NOTE : Sterkfontein Hospital is committed to the pursuit of diversity, redress and will promote representation in terms of race, disability and gender.

CLOSING DATE : 26 July 2019

POST 25/147 : **CLEANERS REF NO: HRM 11/2019 (X2 POSTS)**
Directorate: Support Services

SALARY : R102 534 per annum (Level 02) (Plus Benefits)

CENTRE : Sterkfontein Hospital

REQUIREMENTS : A minimum of Abet Level 3 or Grade 7 / 8. 2 to 3 years cleaning experience. Cleaning in hospital / clinical environment will serve as an added advantage. Must possess the ability to plan. Working knowledge of the operation and care of cleaning machines and equipment. Good knowledge of Occupational Health and Safety and Infection Control. Be prepared to work shifts including weekends and public holidays.

DUTIES : Cleaning of clinical and non-clinical areas in the hospital, offices, corridors, boardrooms. Sweeping, mopping, scrubbing and waxing of floors. Removal of general and medical waste, empty and wash waste bins. Strip and seal vinyl floors. Preparing hall and boardrooms for events. Vacuum and shampooing of carpet floors. Dusting and waxing office furniture. Cleaning of bathrooms, rest rooms, toilets and basins. Perform any other duties delegated by the supervisors or managers.

ENQUIRIES : Mr. J.T. Hlongwane, Tel. No: (011) 951-8326

APPLICATIONS : must be submitted with a Z83, CV, certified copies of ID and Qualifications to Sterkfontein Hospital, Private Bag X2010, Krugersdorp, 1740, or hand delivered to the application box at the entrance.

NOTE : Sterkfontein Hospital is committed to the pursuit of diversity, redress and will promote representation in terms of race, disability and gender.

CLOSING DATE : 26 July 2019

POST 25/148 : **PROPERTY CARE TAKER REF NO: HRM 14/2019**
Directorate: Support Services

SALARY : R102 534 per annum (Level 02) (Plus Benefits)

CENTRE : Sterkfontein Hospital

REQUIREMENTS : ABET Level 3 or Grade 7 / 8. Experience in formal cleaning environmental / grounds, maintaining of the gardens, waste management, machine operation and attending to minor breakdowns of machinery which will be an added advantage. Ability to cope with the physical demand of the post and various weather conditions.

- DUTIES** : Develop and maintaining of the Hospital grounds. Cleaning of the surrounding areas, preparing the soil for planting. Maintenance of the trees, flowers, shrubs and cutting of the grass in the garden. Removing of weeds in the beddings. Mowing of the lawns, planting of trees and plants. Watering of the gardens, cleaning of the parking areas and pathways. Moving of furniture when requested. Taking care of machinery and equipment. Collection of medical waste boxes in the wards and cleaning of the gutters. Adherence to safety regulations. Execute any other duties delegated by the supervisor. Must be able to drive a tractor.
- ENQUIRIES** : Mr. M. Somane Tel No: (011) 951-8396/8252
- APPLICATIONS** : must be submitted with a Z83, CV, certified copies of ID and Qualifications to Sterkfontein Hospital, Private Bag X2010, Krugersdorp, 1740, or hand delivered to the application box at the entrance.
- NOTE** : Sterkfontein Hospital is committed to the pursuit of diversity, redress and will promote representation in terms of race, disability and gender.
- CLOSING DATE** : 26 July 2019