DEPARTMENT OF ENVIRONMENTAL AFFAIRS

The National Department of Environmental Affairs is an equal opportunity, affirmative action employer.

APPLICATIONS: Director-General, Department of Environmental Affairs, Private Bag X447, Pretoria, 0001 or hand-delivered to: Environment House, Erf 1563 Arcadia Extension 6, Cnr Soutpansberg and Steve Biko Road, Arcadia, Pretoria.

FOR ATTENTION: Mr Li Letshedhi

CLOSING DATE: 29 July 2019

NOTE: Applications must be submitted on a Z83 form with a copy of a comprehensive CV, certified copies of qualifications and ID document in order to be considered. No faxed, e-mailed or late applications will be considered. The National Department of Environmental Affairs is an equal opportunity; affirmative action employer. It is our intention to promote representivity (race, gender and disability) in the department through the filling of posts and candidates whose appointment/transfer will promote representivity will receive preference. It is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Correspondence will be limited to successful candidates only. If you have not been contacted within three 3 months after the closing date of the advertisement, please accept that your application was unsuccessful. Applicants shortlisted for SMS posts will be subjected to the following: a technical exercise that intends to test relevant technical elements of the job, screening and security vetting to determine their suitability for employment, including but not limited to criminal records; citizen status; credit worthiness; Previous employment (reference checks); and Qualification verification. The person appointed to this position will be subjected to a security clearance. SMS candidates will be subjected to a competency assessment test and the signing of a performance agreement and an employment contract (once appointed). The Department reserves the right not to make an appointment.

OTHER POST

POST 25/40: ASSISTANT DIRECTOR: RISK MANAGEMENT AND CONTROL REF NO: COO03/2019

SALARY: R376 596 per annum (excluding benefits)

CENTRE: Pretoria

REQUIREMENTS: A relevant 3 year Degree or a National Diploma in Risk Management/ Internal Audit. Minimum of 3 years’ experience in risk management. Experience and knowledge of policy development and implementation. Membership to the Institute of Risk Management will be an added advantage. Ability to develop and apply policies and ability to work individually and in a team. The applicant must have good interpersonal and excellent communication (verbal/written) skills. Computer literate, strategic thinker and be able to conceptualise matters. Creativity, innovative, analytical, and energetic. Facilitation and presentation skills. Knowledge of: Public Sector Risk Management Framework, Treasury Regulations, PFMA, King IV on Corporate Governance, COSO Framework and Risk Management strategies and policy. Training for staff.

DUTIES: Facilitate sessions/meetings for identifying risks in the different functional areas within the Department. Assist in facilitating the process of developing risk treatment action plans. Maintain and manage the departmental risk registers. Monitor the implementation of risk treatment action plans. Assist in discharging responsibilities of the departmental risk manager.

ENQUIRIES: Mr K Manda Tel No: (012) 399 – 9902