APPLICATIONS: Please forward your application, quoting reference, addressed to: The Director-General, Department of Mineral Resources, Private Bag X59, Arcadia, 0007 or hand delivered to Trevenna Campus, corner Meintjies and Francis Baard Street, former Schoeman. N.B: Faxed and emailed applications will not be considered.

FOR ATTENTION: Ms T Sibutha / Ms N Maseko

CLOSING DATE: 19 July 2019

NOTE: Applications must be submitted on form Z.83, obtainable from online from DMR Website or at www.gov.za as well as any Government Department. All sections of the Z83 must be completed (In full, accurately, legibly, signed and dated), signed and accompanied by certified copies of qualification(s), Identity Document (certified within the past 3 months); Proof of citizenship if not RSA citizen; a comprehensive CV and three reference persons with the following information: name and contact numbers and indication of the capacity in which the reference is known to the candidate. Where a valid driver’s licence is a requirement, a clear certified copy must be attached (also certified within the past 3 months). It is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) on application. Failure to submit the copies mentioned above will result in the application being disqualified. All shortlisted candidates for SMS posts will be subjected to a technical exercise(s) that intends to test relevant technical elements of the position, the logistics of which will be communicated by the Department. Following the interviews and technical exercise, the selection panel will recommend candidates to attend a generic managerial Competency Assessment. Note that correspondence will only be conducted with the short-listed candidates. If notification of an interview is not received within three (3) months after the closing date, please regard your application as unsuccessful. Requirements stated on the advertised posts are minimum inherent requirements; therefore, criterion for shortlisting will depend on the proficiency of the applications received. Applicants must note that personnel suitability checks will be conducted once they are short-listed and that their appointment is subject to positive outcomes of these checks, which include security screening, security vetting, qualification verification, criminal records and financial records checks. Reference checks will also be done during the selection process. Applicants who do not comply with the above-mentioned requirements, as well as application received after the closing date will not be considered. If an applicant wishes to withdraw an application, He/She must do so in writing. The Department reserves the right not to fill an advertised post at any stage of the recruitment process.

ERRATUM: Kindly note that the post of Mineral Economist with Ref No: MR/19/0059 advertised in Public Service Vacancy Circular 23 dated 05 July 2019, was advertised with incorrect post title, the correct post title should read: Mine Economist Ref No: (DMR/19/0059). Sorry for the inconvenience.

OTHER POST

POST 24/63: ASSISTANT DIRECTOR: SOCIAL AND LABOUR PLAN REF NO: DMR/18/0062

SALARY: R470 040 per annum (Level 10)

CENTRE: Mpumalanga Region, Witbank

Development Act, 1998, Labour Relations Act, 1995 Human Resource Development and Socio Economic Development; Knowledge of managing downscaling General administration within the public service; Skills: Negotiation and conflict resolution, Sound Interpersonal and management leadership, Computer literacy, Sound written and verbal communication, Ability to work as part of a team as well as independently, Ability to interpret and analyse legislation, Good organisational and Ability to work under pressure; Communication: Ability to interact with persons on various levels. Sound report writing skills and Presentation skills; Creativity: A creative, assertive and confident approach. Ability to analyse problems, Recommend innovatively corrective actions to exert vision and foresight in dynamics of Social and Labour Plan, Innovative, self-driven and independent person; Valid Driver's licence.

**DUTIES**

: Adjudicate the Social and Labour Plans. To ensure the implementation, co-ordination and monitoring of the local economic development programmes as captured in the accepted Social and Labour Plans. To ensure the implementation and monitoring of skills development in the Mining industry. To ensure effective management of downscaling and retrenchments. To provide information services regarding Social and Labour Plan issues to the Department and interested and affected parties. To co-ordinate and review annual reports submitted by mines. To conduct annual inspections in the mines. Liaise with organisation of state, interested and affected parties.

**ENQUIRIES**

: Ms N Khanyile Tel No: 013 6530500

**NOTE**

: A post graduate Degree will be an added advantage. Woman, Coloureds, Indians as well as people living with disabilities are encouraged to apply.