It is the department's intention to promote equity through the filling of all numeric targets as contained in the Employment Equity Plan. To facilitate this process successfully, an indication of race, gender and disability status is required.

**Erratum:** Kindly note the post of SNR Financial Officer-REFS/004147, “Post number 22/95 advertised in the public service vacancy circular 22 of 2019 date 21 June 2019 was published with the wrong salary band. The correct salary is R316 791 per annum (plus benefits).

**MANAGEMENT ECHELON**

**POST 23/173**: MEDICAL SPECIALIST GRADE 1-3 REF NO: MEDSPEC/06/2019

Directorate: General Surgery Unit

**SALARY**

- Grade 1: R1 106 046.00 per annum
- Grade 2: R1 264 623.00 per annum
- Grade 3: R1 467 651.00 per annum

**CENTRE**

Kalafong Provincial Tertiary Hospital

**REQUIREMENTS**

Appropriate qualification that allows registration with the Health Professions Council of South Africa (HPCSA) as Independent Medical Practitioner and Specialist Surgeon (MMED/ MBChB / FCS.SA or equivalent) and proof of current registration. Qualification in GI surgery particularly in Colorectal Surgery would be an added advantage. This appointment is on joint Gauteng Department of Health and University of Pretoria medical establishment and thus the incumbent will be responsible for teaching and training of under and post graduate students, including medical interns and medical officers. Furthermore all academic appointees are expected to engage in active research. A research degree will be a definite advantage.

**DUTIES**

General Surgery case load management including surgical clinics, wards and theatre. The incumbent must have interest in laparoscopic surgery. Interest or qualification in GI surgery particularly in Colorectal Surgery would be an added advantage.

**ENQUIRIES**

Prof. O.D. Montwedi, Tel No: (012) 373 1005/5

**APPLICATIONS**

must be submitted to: Kalafong Hospital, Human Resource Department, Private Bag X396, Pretoria, 0001. Hand Delivery at Kalafong Security Gate and sign in register book. Please Note: The Public Service does not charge any fees for applying for posts. Should you be asked for a fee, please let the authorities know.

**NOTE**

Applications must be submitted on form Z83, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The Completed and signed form should be accompanied by a recently updated CV as well as certified copies of all qualification/s and ID document( no copies of certified copies allowed, certification should not be more than three months old). Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three (3) months after the closing date please accept that your application was unsuccessful. Medical surveillance will be conducted on the recommended applicants, at no cost. People with disabilities are welcome to apply. Applications must be filled on a Z83 form accompanied by a comprehensive CV highlighting or stating the requirements mentioned above; and certified copies of ID and qualifications (not older than 3 months). Applicants must indicate the post reference number on their applications. Failure to submit the required documents will result in the application not being considered. Qualifications of candidates recommended for appointment will be verified. Persons in possession of a foreign qualification must furnish the Department with an evaluation certificate from the South African Qualifications Authority (SAQA). Candidates will be subjected to security screening and vetting process. Applications received after closing date will not be accepted. The Department reserves the right to not make an appointment. Candidates will be expected to be available for selection interviews on the date, time and place determined by the Department.

**CLOSING DATE**: 12 July 2019

**POST 23/174**: MEDICAL SPECIALIST GRADE 1 – 3 REF NO: BGH/TMH 2019/ JUNE/01 (2 POSTS)

**SALARY**

- Grade 1: R1 106 040 – R1 173 900 per annum
- Grade 2: R1 264 623 – R1 342 230 per annum
DIRECTOR: CFMS REF NO: DIR/CFMS/06/19

Re-advert: Candidates who applied previously for this post are advised to reapply.

Directorate: Forensic Medical Services

APPLICATIONS: Applications should be submitted to Tambo Memorial Hospital. Attention: Mr Z Kohlakala. HR Building 1st Floor. Boksburg.

NOTE: The Department of Health is committed to the achievement and Maintenance of diversity and equity employment, especially of race, gender and disability.

Salary: R1 005 063 per annum (All inclusive remuneration package of which a portion could be structured according to individual’s needs)

CENTRE: Clinical Forensic Medical Services

REQUIREMENTS: An appropriate Degree/Diploma in Nursing or Health related field. A minimum of five years or more relevant experience at Middle/Senior management level in Clinical Forensic Medical Services. Excellent Strategic capability and Leadership skills; good planning and organising skills; good negotiation and conflict management skills. Proven track record of managing change management initiatives and applying innovative thinking. Sound interpersonal relations. Computer literacy.

DUTIES: Strategic capability and leadership by ensuring appropriate internal controls and reporting systems. Direct and manage the provision of clinical forensic medical service to ensure that required standards are met and maintained. Direct and manage the provision of medical services to offenders at Correctional Centres. Ensure that policies and/or guidelines relevant to this area are developed and approved. Manage human resource aspects of the directorate. Manage the financial aspects of the directorate. Support and promote the strategic intent of the Gauteng Health Turnaround Strategy, specifically violence and other clinical forensic medical cases especially violence against women and children. Manage and support victims of violence especially domestic violence, sexual and gender based violence. Create a friendly environment for diagnosis and reporting cases of clinical forensic nature especially violence against women and children.

Salary: R1 834 890 per annum (All inclusive package consisting of a portion that could be structured according to individual’s needs)

NOTE: The Department of Health is committed to the achievement and Maintenance of diversity and equity employment, especially of race, gender and disability.

Salary: R1 105 063 per annum

ENQUIRIES: Dr A.W. Manning Tel no:011 898 8317/ Dr C.J. Ganda Tel No: 011 278 7669

APPLICATIONS: Applications must be submitted on a Z83 form with a C.V, Certified copies of I.D, and Qualifications to be attached. Suitable candidate will be subjected to personnel suitability checks (criminal record check, citizenship verification, qualification/study verification and previous employment verification) Suitable candidates will also be subjected to security clearance processes. Suitable candidates will undergo a medical screening test.

Closing Date: 12 July 2019

Applications should be submitted to Tambo Memorial Hospital. Attention: Mr Z Kohlakala. HR Building 1st Floor. Boksburg.
MEDICAL OFFICER GRADE 1 REF NO: MO/06/2019

POST 23/176

Directorate: Family Medicine Unit

SALARY: R 821 205.00 - R884 670.00 per annum (plus benefits)

CENTRE: Kalafong Provincial Tertiary Hospital

REQUIREMENTS: MBChB or equivalent registration as a General Practitioner with the Health Professions Council of South Africa (HPCSA) (completion of Internship and Community service) Recommendations: Postgraduate training and experience in ultrasound and ECG skills, experience with HIV/ AIDS patients, experience with acute psychiatric patients, experience of working in Primary care and / or an Emergency Unit. The following will be an added advantage Current certificate in Advance Cardiac Life Support (ACLS), Paediatric Advance Life Support (PALS), Advance Trauma Life Support (ATLS), Diploma in Primary Emergency Care (Dip EC) and emergency ultrasound accreditation also advantageous.

DUTIES: Perform duties in the Department of Family Medicine and Emergency, Kalafong Provincial Tertiary Hospital. The incumbent will expected to work commuted overtime and rendering of after-hour (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients within Emergency Unit of the Department of Family Medicine.

ENQUIRIES: Prof. S. Smith/ Prof. M.M. Greyser, Tel No: (012) 373 1018/19

APPLICATIONS: Applications must be submitted to: Kalafong Hospital, Human Resource Department, Private Bag X396, Pretoria, 0001. Hand Delivery at Kalafong Security Gate and sign in register book.

NOTE: The Public Service does not charge any fees for applying for posts. Should you be asked for a fee, please let the authorities know. Applications must be submitted on form Z83, obtainable from any Public Service Department or on the internet at www.dpsa.gov.za/documents. The Completed and signed form should be accompanied by a recently updated CV as well as certified copies of all qualification/s.
and ID document (no copies of certified copies allowed, certification should not be more than three months old). Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three (3) months after the closing date please accept that your application was unsuccessful.

CLOSING DATE: 12 July 2019

POST 23/177: MEDICAL OFFICER X4 REF NO: BGH/TMH 2019/ JUNE/02
Directorate: Obstetrics and gynaecology, Paediatrics, Accident & Emergency and Anaesthesia.

SALARY:
Grade 1: R821 205 - R884 670 per annum (All-inclusive package)
Grade 2: R938 964 - R1 026 693 per annum (All-inclusive package)
Grade 3: R1 089 693 - R1 362 366 per annum (All-inclusive package)

CENTRE: Bertha Gxowa Hospital/Tambo Memorial Hospital

REQUIREMENTS:
Grade 1: Appropriate qualification that allows for registration with HPCSA as a Medical Practitioner. Registration with the HPCSA as Medical Practitioner and proof of current registration. No experience required after registration with the HPCSA as Medical Practitioner.

Grade 2: Appropriate qualification that allows for registration with HPCSA as a Medical Practitioner. Registration with the HPCSA as Medical Practitioner and proof of current registration. A minimum of 5 years' experience after registration with the HPCSA as Medical Practitioner.

Grade 3: Appropriate qualification that allows for registration with HPCSA as a Medical Practitioner. Registration with the HPCSA as Medical Practitioner and proof of current registration. A minimum of 10 years' experience after registration with the HPCSA as Medical Practitioner.

DUTIES:
The incumbent will be responsible to interview, investigate, diagnose and oversee the treatment of patient. Supervising junior doctors (undergraduate students, interns and community service doctors). Attendance of relevant administrative meetings like mortality meetings, near miss meetings and completing MEDICO Legal Documents timeously (e.g. Death certificate). Improve quality of care by providing appropriate clinical care. Reduce medical litigation by exercising good clinical ethos. Implement and monitor adherence to National Core Standards (norms and standards). Participating in all activities of the discipline in relation to teaching and research. Participate in multidisciplinary team to the management of patients. Performance of practical procedures relevant to the care of patients. Ensure that administration and record keeping is done in the department. Willing to do commuted overtime rendering of after-hour (night, weekend and public holiday) duties to provide continuous uninterrupted care of patients. The officer will be rotating between Bertha Gxowa Hospital and Tambo Memorial Hospital.

ENQUIRIES: Dr A.W. Manning/ Dr C.J. Gand
Tel No: 011 278 7669

APPLICATIONS: Applications should be submitted at the Bertha Gxowa Hospital. Admin Building ground floor, Germiston.

NOTE: The Department of Health is committed to the achievement and Maintenance of diversity and equity employment, especially of race, gender and disability. Applications must be submitted on a Z83 form with a C.V, Certified copies of I.D, and Qualifications to be attached. Suitable candidate will be subjected to personnel suitability checks (criminal record check, citizenship verification, qualification/study verification and previous employment verification) Suitable candidates will also be subjected to security clearance processes. Suitable candidates will undergo a medical screening test.

CLOSING DATE: 14 July 2019

POST 23/178: ASSISTANT MANAGER NURSING (AREA) GENERAL NURSING REF NO: SEB-ASD/06 (1 POST)
Directorate: Nursing
Re-Advert People Who Previously Applied Are Encouraged To Re-Apply

SALARY: R 562 800.00 per annum (All-inclusive package)

CENTRE: Sebokeng Hospital

REQUIREMENT:
Basic R425 qualification (i.e. diploma or degree in nursing) that allows registration with the South African Nursing Council (SANC) as a Professional Nurse and Midwife. A minimum of 8 years appropriate/recognizable after registration with the SANC as a Professional Nurse in General Nursing. At least three (3) years of the above period should be appropriate recognizable experience at management level, Diploma/Degree in Nursing Administration will be an added advantage. (Less 1 year from experience for candidates appointed from outside public services after complying with registration requirement.
DUTIES: Responsible for the coordination and delivery of quality nursing care within the relevant department. Participate in the formulation, monitoring and implementation of policies, guidelines, standard procedures and regulations pertaining to nursing care. Provide effective support and management of human financial and material resources. Manage performance, training and personal development of self and subordinates including management of under-performance and grievance. Collect, provide and use relevant information/statistics for the enhancement of service delivery. Execute after hours and weekend duty as scheduled. Prepared to do shift.

ENQUIRIES: Mr. SJK Sejeng (016 930 3302)

APPLICATIONS: should be send by courier or hand delivered to Sebokeng Hospital, the HR Department, Moshoeshoe Street, Sebokeng, 1983

NOTE: Applications must be submitted on form Z83 obtainable from any Public Service Department or on the internet at www dpsa.gov.za/documents. The completed and signed form should be accompanied by a recent updated CV as well as certified copies of all qualification and ID document (no copies of certified copies allowed. Certification should not be more than 3 months old). Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only if you have not been contacted within three (3) months after the closing please accept that your application was unsuccessful.
Suitable candidates will also be subjected to security clearance processes. Suitable candidates will undergo a medical screening test.

CLOSING DATE : 12 July 2019

POST 23/180 : OPERATIONAL MANAGER NURSING SPECIALTY STREAM REFS: OMSP/16/CMJAH/16/2019
Directorate: Paediatric Ward

SALARY : R562 800.00 per annum (plus benefits)
CENTRE : Charlotte Maxeke Johannesburg Academic Hospital
REQUIREMENTS : Basic R425 qualification (diploma/degree in nursing) that allows registration with the SANC as a professional nurse. Registration with the SANC and proof of current registration. The post basic nursing qualification of the duration of 1 year, accredited with SANC in advanced Psychiatry nursing. Have a minimum of 9 years appropriate/recongizable experience in nursing after registration as a professional nurse with the SANC in General Nursing. At least 5 years of the period referred to the above must be appropriate/recongizable experience after obtaining the 1 year post basic qualification in Child Nursing (Paediatrics). Computer literacy will be an added advantage.
DUTIES : To apply nursing legislation and related legal and ethical nursing practices to improve and maintain service delivery. To ensure clinical nursing practices by the nursing team (units) in accordance with scope of practice and nursing standards as determined by the relevant health facility. To promote quality of nursing care as directed by the professional scope of practices and standards as determined by the relevant health facility. To apply basic HR and Financial policies when coordinating care to our patients and other stakeholders. To do hospital departmental calls as required by the service. To do hospital departmental calls as required by the service. To demonstrate effective communication with patients and relatives, supervisors, other health professionals and junior colleagues including more complex report writing when required. To work as part of the multi-disciplinary team on supervisory level to ensure good nursing care by the nursing team. To work effectively and amicably at a supervisory level with persons of diverse intellectuals, cultural, racial or religious differences and able to manage own work, time and that of junior colleagues to ensure proper nursing service in the unit. To provide support and advice to health and educational institutions within the cluster and catchment area. Control the provision of nursing care through staff scheduling and supervision. To ensure that environment complies with the Health and Safety Act and Infection and Prevention Control Policies. See in-service training as part of the daily duties. Ensure effective and efficient budget control and assets control for the department. Expected to relieve the nursing manager in her absence.
ENQUIRIES : Ms. M.O. Khumalo Tel no: 011 488 3113
APPLICATIONS : Applications should be submitted at Charlotte Maxeke Johannesburg Academic Hospital, Admin Building first floor, Room 8, No. 17 Jubilee Road, Parktown 2193.
NOTES : The Department of Health is committed to the achievement and Maintenance of diversity and equity employment, especially of race, gender and disability. Applications must be submitted on a Z83 form with a C.V, Certified copies of current SANC registration, I.D, and Qualifications to be attached. Suitable candidate will be subjected to personnel suitability checks (criminal record check, citizenship verification, qualification/study verification and previous employment verification) Suitable candidates will also be subjected to security clearance processes. Suitable candidates will undergo a medical screening test.

CLOSING DATE : 12 July 2019

POST 23/181 : OPERATIONAL MANAGER NURSING SPECIALTY STREAM REFS: OMSCP/15/CMJAH/2019
Directorate: Child Psychiatry

SALARY : R562 800.00 per annum (plus benefits)
CENTRE : Charlotte Maxeke Johannesburg Academic Hospital
REQUIREMENTS : Basic R425 qualification (diploma/degree in nursing) that allows registration with the SANC as a professional nurse. Registration with the SANC and proof of current registration. The post basic nursing qualification of the duration of 1 year, accredited with SANC in advanced Psychiatry nursing. Have a minimum of 9 years appropriate/recongizable experience in nursing after registration as a professional nurse with the SANC in General Nursing. At least 5 years of the period referred to the above must be appropriate/recongizable experience after obtaining the 1 year post basic qualification in Advanced Psychiatric Nursing or Child Psychiatric Nursing (Paediatrics).
DUTIES: Demonstrate an in-depth understanding of nursing legislation and related legal and ethical nursing practices and how this impacts on Service delivery. Ensure clinical nursing practices by the team (unit) in accordance with the scope of practices and nursing standards as determined by the relevant health facility. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate a basic understanding of HR and Financial Policies. Will be required to do call as required by the service. Demonstrate effective communication with patients and relatives, supervisors, other health professionals and junior colleagues including more complex report writing when required. Work as part of a multi-disciplinary team on a supervisory level to ensure good nursing care by the nursing team. Work effectively and amicably at a supervisory level with persons of diverse intellectual, cultural, racial or religious differences. Able to manage own work, time and that of junior colleagues to ensure proper nursing service in the unit. To provide support and advice to health and educational institutions within the cluster and catchment area. Control the provision of nursing care through staff scheduling and supervision. Ensure that environment complies with the Health and Safety Act and Infection and Prevention Control Policies. See in-service training as part of the daily duties. Ensure effective and efficient budget control and assets control for the department. Demonstrate an understanding of financial policies and practices.

ENQUIRIES: Ms. M.N. Morare Tel no: 011 488 3155

APPLICATIONS: Applications should be submitted at Charlotte Maxeke Johannesburg Academic Hospital, Admin Building first floor, Room No. 17 Jubilee Road, Parktown 2193.

NOTES: The Department of Health is committed to the achievement and maintenance of diversity and equity employment, especially of race, gender and disability. Applications must be submitted on a Z83 form with a C.V, certified copies of SANC, I.D, and Qualifications to be attached. Suitable candidate will be subjected to personnel suitability checks (criminal record check, citizenship verification, qualification/study verification and previous employment verification) Suitable candidates will also be subjected to security clearance processes. Suitable candidates will undergo a medical screening test.

CLOSING DATE: 12 July 2019

POST 23/182: ULTRASOUND RADIOGRAPHER REF NO: HRM 59/2019

Directorate: Radiography

SALARY: R395 703 per annum plus benefits

CENTRE: Steve Biko Academic Hospital

REQUIREMENTS: A Bachelor degree/diploma in Diagnostic Radiography and B-Tech ultrasound. Current registration with HPCSA as a Sonographer. Knowledge, skills, training and competency in all fields of ultrasound radiography. Knowledge of sonar assessments, diagnostic procedures and equipment. Computerized literacy. Good communication skills. More than one year experience as Sonographer will be an added advantage.

DUTIES: To perform diagnostic ultrasound images and write reports in accordance with prescribed protocols. Must be able to work independently without supervision. Adhere and ensure compliance with Radiation Control Board and HPCSA Legislation. Equipment Maintenance, order consumables and do monthly stats in ultrasound department. Partake and Facilitate staff and student development Partake in CPD as required by HPCSA. High level of responsibility.

ENQUIRIES: Mrs. S van Niekerk Tel: (012) 354 1379

APPLICATIONS: To Steve Biko Academic Hospital, Private Bag x 169, Pretoria, 0001 or hand delivered to Cnr Malherbe & Steve Biko Road, Main Entrance at Level 3. Steve Biko Academic Hospital is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference.

NOTE: Applications must be submitted with a Z83 form, certified copies of ID and certificate of qualifications

CLOSING DATE: 12 July 2019

POST 23/183: PROFESSIONAL NURSE SPECIALTY (PN-B1) REFS:PNB1/CMJAH/021/2019

Directorate: Nursing Division

SALARY: R383 226.00 per annum (plus benefits)

CENTRE: Charlotte Maxeke Johannesburg Academic Hospital

REQUIREMENTS: Basic qualification accredited with the SANC in terms of Government Notice R425 (i.e. diploma/ degree in nursing) or equivalent qualification that allows registration with the South African Nursing Council as a Professional Nurse plus a post basic qualification, with duration of at least 1 year, accredited with SANC in terms of Government Notice No R 212 in the relevant specialty. Minimum of 4 years
DUTIES: To provide more complex and advanced comprehensive nursing treatment and care to patients in a specialty unit in a cost effective, efficient and equitable manner. To act as shift leader in when required.

ENQUIRIES: Mr. G.N.B Moeng: Tel no: 011 488 4338

APPLICATIONS: Applications should be submitted at Charlotte Maxeke Johannesburg Academic Hospital, Admin Building first floor, Room 8, No. 17 Jubilee Road, Parktown 2193.

NOTES: The Department of Health is committed to the achievement and Maintenance of diversity and equity employment, especially of race, gender and disability. Applications must be submitted on a Z83 form with a C.V, Certified copies of current SANC registration, I.D, and Qualifications to be attached. Suitable candidate will be subjected to personnel suitability checks (criminal record check, verification qualification/study verification and previous employment verification) 

CLOSING DATE: 12 July 2019

POST 23/184: ASSISTANT DIRECTOR: EMPLOYEE HEALTH AND WELLNESS CO-ORDINATOR

SALARY: R376 596 – 443 601p.a (plus benefits)

CENTRE: Head Office

REQUIREMENTS: A three-year tertiary qualification in Psychology / Social Work, with 2 years functional experience in Employee Health and Wellness, must be registered with HPCSA/ SACSSP. Management Competencies: knowledge of the Public Service Regulatory Framework, knowledge of human resources management and knowledge of the department’s strategy Skills: Communication, Computer literacy and Interpersonal.

DUTIES: Manage and facilitate HIV, AIDS,TB and any other support and treatment care programmes in the workplace Identify departmental health risk trends, Provide line managers on how to effectively refer employees with unacceptable attendance, conduct and job performance, Identify and maintain relationships with all relevant stakeholders for effective implementation of the programme, Conduct awareness campaigns, including commemoration of World Aids Day in line with the World Health Organisation. Promote and facilitate the implementation of OHS in terms of establishing of committees and regular drillings, provide confidential personal and telephonic assessment, counselling, referral and follow up of psychosocial challenges that may hamper employees work performance. Develop and implement employee health and wellbeing strategies and programmes, Monitoring, evaluation and to all stakeholders to ensure continuous improvement of the EHWP in the Department. Facilitate and manage health and productivity management programmes, Develop and implement an integrated Employee Health and Wellness marketing and promotion strategy, Identify, manage and implement lifestyle development interventions.

ENQUIRIES: Ms N. Mashiya Tel: 072 234 1483

APPLICATIONS: Applications must be hand delivered to Forensic Medical Services, No. 45 Commissioner Street, Life Centre Building, Ground Floor, Johannesburg or can be posted to Forensic Pathology Services, P O Box 7128, Johannesburg 2000.

NOTES: Application must be submitted on Z83 form, obtainable from any Public Service Department or on www.dpsa.gov.za/documents, certified copies of ID, qualifications and registration certificate of relevant council, proof of current registration and relevant service certificates. Curriculum vitae with a detailed description of duties and the names of two referees must accompany your application for employment (Z83). Service certificates should have the company name, job title, which specialty area, locum or permanent position (if locum state how many hours per week), start and end date (yy/mm/dd), name of contact person(s) and contact details and company/ institutional stamp with signature. In order to be considered for appointment to the above positions except for Management posts, you need to be: Registered with the relevant Health Professions Council. Have relevant experience which will determine the salary level. The Department of Health is committed to providing equal opportunities and practises, Affirmative action employment. It is our intention to promote representatives (race, gender, disability) in the Department through the filling of these posts and candidates whose transfer, promotion, or appointment will promote representatives will receive preference. Preference will firstly be given to excess employees and secondly to current Public Service employees. It is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). Personnel Suitability Checks (PSC): It is a legislative requirement that all newly appointed staff members are subjected to Personnel
Suitability Checks (PSC) - verification), upon appointment within the Department. This verification process entails reference checks, identity verification, qualifications verification, criminal records checks as well as a credit/financial stability checks. The successful candidate will be required to enter into an employment contract and sign an annual performance agreement. All applicants are required to declare any conflict or perceived conflict of interest. All applicants are required to disclose membership of Boards and directorships that they may be associated with. The successful candidate will have to annually disclose her or his financial interests. NB as of 1st July 2006, all new appointments in the public service have to be part of the Government Employee Medical Scheme (GEMS) in order to qualify for a Government Medical Subsidy. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within three months after the closing date of this advertisement, please accept that your application was unsuccessful.

**CLOSING DATE:** 17 July 2019

**POST 23/185:**  DIETITIAN REF NO: BGH 2019/JUN/03

**Directorate Nursing Division: Allied**

**SALARY:** R 317 976.00. Per annum (plus benefits)

**CENTRE:** Bertha Gxowa Hospital

**REQUIREMENTS:** Candidate must be a qualified Dietician and be currently registered with HPCSA. Have a Bsc. Dietetics degree. The applicant must be able to demonstrate a good clinical knowledge of human nutrition and associated therapeutic nutrition intervention. Completed one-year community service

**DUTIES:** Effectively render optimal, cost effective and evidence based nutritional care in a public setting according to the department’s quality and financial targets. To perform and complete administrative functions including report writing and provide relevant statistics to support the effective smooth running of the Dietetics department. To assist with the development and implementation of departmental strategic, financial and operational plans. To ensure departmental standards are maintained. Participate in the training of the dietetic and elective students. Provide appropriate, relevant and cost-effective input in the food service provision of patients. To apply nutritional practices. To assist with the ongoing development of clinical guidelines, policies and procedures. Assist with managing the food service unit.

**ENQUIRIES:** Ms. N. Mahlangu-Khumalo, Tel (011)

**APPLICATIONS:** Applications should be submitted at the Bertha Gxowa Hospital. Admin Building ground floor, Germiston.

**NOTE:** The Department of Health is committed to the achievement and maintenance of diversity and Equity employment, especially of race, gender and disability. Application must be submitted on a Z83 form with a C.V, Certified copies of I.D, HPCSA and Qualifications to be attached. Suitable candidates will be subjected to personnel suitability checks (criminal record check, citizenship verification, qualification/study verification and previous employment verification). Successful candidates will also be subjected to security clearance processes. Successful candidates will undergo a medical screening test.

**CLOSING DATE:** 12 July 2019

**POST 23/186:**  DIAGNOSTIC RADIOGRAPHER REF NO: BGH 2019/JUNE/04(2 POSTS)

**Directorate Nursing Division: Diagnostic Radiography**

**SALARY:** 317 976 .00. Per annum (plus benefits)

**CENTRE:** Bertha Gxowa Hospital

**REQUIREMENTS:** National diploma or degree in Diagnostic Radiology Qualification. Current Registration with HPCSA as an Independent Diagnostic Radiographer. Grade 1: No experience required after registration with HPCSA in relevant profession. Must have completed community service as requirements of the professional body. Computer literacy is essential as all the x-rays units are digital. Excellent time management skills, written and verbal communication skills and report writing. Honesty, integrity and high work ethics. Good interpersonal skills. Knowledge of Public Service legislation, policies and procedures. Knowledge of current DOH guidelines and policies governing the Health sector and Radiography profession. Knowledge and relevant experience in radiographic procedures. Quality control and record keeping processes is Essential.

**DUTIES:** To produce x-ray images according to: Prescribed protocols, radiation control measures and medico-legal requirements. Provide diagnostic radiographic services which Comprise: General Radiography, Fluoroscopic, CT scanner, Mobiles and Theater work. Deliver Radiology images of high diagnostic quality. Perform duties as a general Radiographer during the week, weekends, public holidays as well as night duties (after hour shifts). Must be focused, must be prepared to work overtime
whenever the need arises. Supervise and participate in departmental quality assurance tests. Participate and facilitate in CPD as required by the HPCSA. Adhere to Batho Pele principles, national core standards, Quality assurance and other Public service policies and acts. Manage conflict and implement corrective measures and all governing departmental policies. Carry out duties delegated by the departmental management. Must be a team player within the department and institution.

ENQUIRIES : Mr. R. Mbatha, Tel (011)278 7753
APPLICATIONS : Applications should be submitted at the Bertha Gxowa Hospital. Admin Building ground floor, Germiston.
NOTE : The Department of Health is committed to the achievement and maintenance of diversity and Equity employment, especially of race, gender and disability. Application must be submitted on a Z83 form with a C.V, Certified copies of I.D, HPCSA and Qualifications to be attached. Suitable candidates will be subjected to personnel suitability checks (criminal record check, citizenship verification, qualification/study verification and previous employment verification). Successful candidates will also be subjected to security clearance processes. Successful candidates will undergo a medical screening test.

CLOSING DATE : 12 July 2019
POST 23/187 : ADMINISTRATIVE OFFICER REF NO: EHD2019/07/01(1 POST)
Directorate: PHC

SALARY : R 257 508.00 - R 303 339.00 per annum (plus benefits)
CENTRE : Ekurhuleni Health District (Phola Park Chc)
CLOSING DATE : 12 July 2019
REQUIREMENTS : Grade 12 Certificate or equivalent qualification with minimum of 5 years’ experience in patient administration or National diploma/degree in administration with 3 years’ experience in patient administration. Must have knowledge in record keeping and filling. Good communication skills. Computer certificate is essential. Driver’s license is essential.

DUTIES : Perform administrative duties, relating to client’s records. Planning and organizing operations of the junior administration clerks and data capturers. Management of waiting times in the facility. Compliance to ideal clinic and national core standard. Ensure availability of stationary in the facility. Provide secretariat services in the facility. Assist with preparations and retrieval of booked clients’ files for facilitation of booking system. Ordering of stock and other consumables. Write memos, letters and any other documents as requested by Supervisor. Manage and support staff services in the facility. Perform all other duties delegated a Supervisor/Manager.

ENQUIRIES : Ms N. Moepye Tel No: 011 385-1383
APPLICATIONS : Applications to be sent to Ekurhuleni Health District, Hand Post and other means of posting, delivery to 40 Catlin Street Germiston 1400 or Private Bag X1005 Germiston 1400. Attention: Human Resource Manager
NOTE : People with disabilities are encouraged to apply. Employment equity profile will be taken into consideration. Applicants will be subject to medical surveillance screening. Driving skills will be evaluated. No S&T claims and resettlement allowance will be paid.

CLOSING DATE : 12 July 2019
POST 23/188 : SOCIAL WORKER GRADE 1-3 REF NO: HRM 60/2019
Directorate: Social Work Department

SALARY : Grade 1: R257 592 per annum plus benefits
Grade 2: R316 794 per annum plus benefits
Grade 3: R384 228 per annum plus benefits
CENTRE : Steve Biko Academic Hospital
REQUIREMENTS : BA Degree in Social Work. Registration with the South Africa Council for Social service profession as a social worker. **Grade 1** no experience needed, **Grade 2** with a minimum of 10 years appropriate experience in social work after registration as a social work with the SACSSP and **Grade 3** with minimum of 20 years appropriate experience in social work after registration as a social worker with the SACSSP. To have knowledge of welfare policies and legislation. To have computer literacy and a valid driver’s license

DUTIES : Provide Social Work Services to patients and their families using case work, group work and community work. Compile reports (process and psychological reports). Lead and participate in multidisciplinary teams. Attend weekly supervision. Network with team members, communities and resources in the community to assist the client population effectively. Effective administration skills, record-keeping and completion of compulsory statistics

ENQUIRIES : Mrs. NA Mashego Tel No: (012) 354 1212
APPLICATIONS: To Steve Biko Academic Hospital, Private Bag x 169, Pretoria, 0001 or hand delivered to Cnr Malherbe & Steve Biko Road, Main Entrance at Level 3. Steve Biko Academic Hospital is committed to the pursuit of diversity and redress. Candidates whose appointment will promote representivity in terms of race, disability and gender will receive preference.

NOTE: Applications must be submitted with a Z83 form, certified copies of ID and certificate of qualifications

CLOSING DATE: 12 July 2019

POST 23/189: HUMAN RESOURCE OFFICER (HRD) REFS:HRDO/20/CMJAH/2019
Directorate: Human Resource Department

SALARY: R257 508.00 per annum (plus benefits)
CENTRE: Charlotte Maxeke Johannesburg Academic Hospital
REQUIREMENTS: Grade 10 or equivalent with more than 10 year’s relevant experience or Grade 12 or equivalent with more than 10 years’ experience or a relevant Diploma or Degree with 0-2 years’ experience. Knowledge of wide range of work procedures such as Finance, HR matters, Safety, Training, and Stores. Administration procedures relating to specific working environment including norms and standards. Planning and organising. Reporting procedures. Procurement directives and procedures. Computer literacy. Skills: Mathematics, organising, ability to operate computer (both hardware and software) interpersonal relationship, problem solving, maintaining discipline. Formulation and editing, conflict resolution, research and analytical thinking. The following will be an added advantage: (Knowledge of Performance Management Development System, Special Sabbatical Leave, Public Service Act, Public Service Regulations and relevant prescripts and Basic Condition of Employment Acts, Policies and procedures, Public Finance Management Act (PFMA), Employment Equity Act, Batho Pele Principles, Constitution of South Africa and Skills Development Act. Planning and organizing, Computer literacy, Communication Skills, Problem solving, Negotiation, Events Management, Presentation, Analysis, Investigating, People Management and Records Management). Knowledge of LEAN Methodology, Advanced Persal Certificate.

DUTIES: Facilitate the implementation of HRD strategy. Supervise the development of Workplace Skills Plan and Annual Training Report in the Department. Supervise the coordination of Generic Training programmes and Management Development programmes, Adult Education and Training, Coordinate Performance Management and Development System, Report writing, Presentation skills and ensure that newly appointed staff are integrated properly within the Institution, coordination of internship and Learnership programmes for the Department, maintain and manage bursary applications Supervision of Clerks, Coordination of Provincial Training Coordination of institutional Training, Keep Training records Coordination of Committee, Coordination of Provincial Interns, Allocation of interns, Capturing of Provincial Interns Statistics, Taking Minutes, Draft and Issuing of Training Memos, Coordination of Sabbatical/Special leave, Attend to Training Enquiries, Manage Training Venues/Bookings, Compilation of Annual Training plan Implementation of Skill Development Act/Policy Coordination and dissemination of Provincial Training Catalogue to managers Facilitation of Employment Equity and Records Keeping Facilitation of PRAAD Committee and Records Keeping Leave Management AET Coordination Assist with coordination and implementation of Lean methodology.

ENQUIRIES: Ms M.H Ndlovu Tel no: 011 488 3762
APPLICATIONS: Applications should be submitted at Charlotte Maxeke Johannesburg Academic Hospital, Admin Building first floor, Room 7, No. 17 Jubilee Road, Parktown 2193.

NOTES: The Department of Health is committed to the achievement and Maintenance of diversity and equity employment, especially of race, gender and disability. Applications must be submitted on a Z83 form with a C.V, Certified copies of I.D, and Qualifications to be attached. Suitable candidate will be subjected to personnel suitability checks (criminal record check, citizenship verification, qualification/study verification and previous employment verification) Suitable candidates will also be subjected to security clearance processes. Suitable candidates will undergo a medical screening test.

CLOSING DATE: 12 July 2019

POST 23/190: PROFESSIONAL NURSE REF NO: BGH 2019/JUNE/05 (2 POSTS)
Directorate: Nursing

SALARY: Grade 1: R256 905 – R297 825 per annum plus benefit NB: salary will be determined in line with OSD Resolution
CENTRE: Bertha Gxowa Hospital
**APPLICATIONS**

Applications should be submitted at the Bertha Gxowa Hospital. Admin Building ground floor, Germiston.

**NOTE**

Applications must be submitted on a Z83 form, certified copies of C.V, ID, and Qualifications to be attached. The incumbent will be subject to a prescreening process. The Department of Health is committed to the achievement and maintenance of diversity and Equity employment, especially of race, gender and disability. Application must be submitted on a Z83 form with a C.V, Certified copies of I.D, SANC and Qualifications to be attached. Suitable candidates will be subjected to personnel suitability checks (criminal record check, citizenship verification, qualification/study verification and previous employment verification). Successful candidates will also be subjected to security clearance processes. Successful candidates will undergo a medical screening test.

**CLOSING DATE**

12 July 2019

**POST 23/191**

**ADMINISTRATION CLERK REF NO: AC/FPS/06/19**

Directorate: Forensic Pathology Service

**SALARY**

R173 703p.a (plus benefits)

**CENTRE**

Germiston FPS

**REQUIREMENTS**

Matric/ Grade 12 certificate. Relevant experience in Supply Chain, Logistics, Asset and fleet management and Financial/Logistics / Supply Chain management qualifications will be an added advantage. Must have knowledge of PFMA, fleet management prescripts and system treasury Regulations and BAS. Must be Computer literate (e.g. MS Excel, Word etc.), planning and Organizational Skills. Must have a valid Drivers’ License, good Interpersonal Relation, must be honest and reliable. Must be able to work under pressure and meet deadlines. Must also be willing to work at mortuary environment

**DUTIES**

Manage maintenance schedule for vehicles. Ensure maintenance is of high standard & quality. Identify repeated failures- abuse of internal/external tyre policy. Respond matters arising from driver reports. Ensure kilometre readings are recorded of fleet. Accident reports are completed in time. Ensure vehicle inspections are carried out - defects reported and repaired. Ensure fleet departure/ arrival vehicles are clean and roadworthy. Minor damages - faults are repaired before departing depot. An effective assets verification and control within the component. Asset verification twice a year and updating of asset register. Report theft of assets according to the policy. Verify, monitor and control the asset movement. Updating asset disposal lists. Keep and maintain the assets register of the component.

**ENQUIRIES**

Mr G. Mashego Tel: (011) 255 4934/33

**APPLICATIONS**

Applications must be hand delivered to Forensic Medical Services, No. 45 Commissioner Street, Life Centre Building, Ground Floor, Johannesburg or can be posted to Forensic Pathology Services, P.O Box 7128, Johannesburg 2000.

**NOTES**

Application must be submitted on Z83 form, obtainable from any Public Service Department or on www.dpsa.gov.za/documents, certified copies of ID, qualifications and Curriculum vitae with a detailed description of duties and the names of two referees must accompany your application for employment (Z83). The Department of Health is committed to providing equal opportunities and practises, Affirmative action employment. It is our intention to promote representatives (race, gender, disability) in the Department through the filling of these posts and candidates whose transfer, promotion, or appointment will promote representatives will receive preference. Personnel Suitability Checks (PSC): It is a legislative requirement that all newly appointed staff members are subjected to Personnel Suitability Checks (PSC) - verification), upon appointment within the Department. This verification process entails reference checks, identity verification, qualifications verification, criminal records checks as well as a credit/ financial stability checks. The successful candidate will be required to enter into an employment contract and sign an annual...
performance agreement. All applicants are required to declare any conflict or perceived conflict of interest. All applicants are required to disclose membership of Boards and directorships that they may be associated with. The successful candidate will have to annually disclose her or his financial interests. NB as of 1st July 2006, all new appointments in the public service have to be part of the Government Employee Medical Scheme (GEMS) in order to qualify for a Government Medical Subsidy. Correspondence will be limited to shortlisted candidates only. If you have not been contacted within three months after the closing date of this advertisement, please accept that your application was unsuccessful.

**CLOSING DATE** : 17 July 2019

**POST 23/192** : STAFF NURSE GRADE 1 REF NO: EHD 2019/07/02

**Directorate**: PHC

**SALARY** : Grade 1 R171 381.00 – R192 879.00 per annum (plus benefits)

**CENTRE** : Goba Clinic

**REQUIREMENTS** : Grade 12 Certificate. Qualifications that allows registration with SANC as Staff Nurse (Enrolled Nurse). Current registration with SANC as a Nursing Assistant. Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal principles. Basic communication skills, elementary writing skills, ability to function as part of a team and interpersonal skills. Knowledge of Batho Pele principles and Patients’ Rights Charter. Must be prepared to work shifts including night duty, weekends and public holidays. Grade 1: Less than ten (10) years appropriate experience after registration as a Staff Nurse (Enrolled Nurse) with the SANC. Driver’s License will be an added advantage.


**ENQUIRIES** : Ms J. Mbhele Tel No: (011) 999 - 0882

**APPLICATIONS** : Applications to be sent to Ekurhuleni Health District, Hand Post and other means of posting, deliver to 40 Catlin Street Germiston 1400 or Private Bag X1005 Germiston 1400. Attention: Human Resource Manager

**NOTE** : People with disabilities are encouraged to apply. Employment equity profile will be taken into consideration. Applicants will be subject to medical surveillance screening. No S&T claims and resettlement allowance will be paid.

**CLOSING DATE** : 12 July 2019

**POST 23/193** : STAFF NURSE GRADE 1 REF NO: EHD 2019/07/03

**Directorate**: PHC

**SALARY** : Grade 1 R171 381.00 – R192 879.00 per annum (plus benefits)

**CENTRE** : Kwa-Thema Chc

**REQUIREMENTS** : Grade 12 Certificate. Qualifications that allows registration with SANC as Staff Nurse (Enrolled Nurse). Current registration with SANC as a Nursing Assistant. Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal principles. Basic communication skills, elementary writing skills, ability to function as part of a team and interpersonal skills. Knowledge of Batho Pele principles and Patients’ Rights Charter. Must be prepared to work shifts including night duty, weekends and public holidays. Grade 1: Less than ten (10) years appropriate experience after registration as a Staff Nurse (Enrolled Nurse) with the SANC. Driver’s License will be an added advantage.


**ENQUIRIES** : Ms T.O.A Moeketsi Tel No: (011)737 – 9240

**APPLICATIONS** : Applications to be sent to Ekurhuleni Health District, Hand Post and other means of posting, deliver to 40 Catlin Street Germiston 1400 or Private Bag X1005 Germiston 1400. Attention: Human Resource Manager

**NOTE** : People with disabilities are encouraged to apply. Employment equity profile will be taken into consideration. Applicants will be subject to medical surveillance screening. No S&T claims and resettlement allowance will be paid.
CLOSING DATE: 12 July 2019

POST 23/194: STAFF NURSE GRADE 1 REF NO: EHD 2019/07/04
Directorate: PHC

SALARY: Grade 1 R171 381.00 – R192 879.00 per annum (plus benefits)
CENTRE: Northmead Clinic
REQUIREMENTS: Grade 12 Certificate. Qualifications that allows registration with SANC as Staff Nurse (Enrolled Nurse). Current registration with SANC as a Nursing Assistant. Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal principles. Basic communication skills, elementary writing skills, ability to function as part of a team and interpersonal skills. Knowledge of Batho Pele principles and Patients’ Rights Charter. Must be prepared to work shifts including night duty, weekends and public holidays. Grade 1: Less than ten (10) years appropriate experience after registration as a Staff Nurse (Enrolled Nurse) with the SANC. Driver’s License will be an added advantage.


ENQUIRIES: Ms A.B Sayed Tel No: 082 476 6273
APPLICATIONS: Applications to be sent to Ekurhuleni Health District, Hand Post and other means of posting, deliver to 40 Catlin Street Germiston 1400 or Private Bag X1005 Germiston 1400. Attention: Human Resource Manager

NOTE: People with disabilities are encouraged to apply. Employment equity profile will be taken into consideration. Applicants will be subject to medical surveillance screening. No S&T claims and resettlement allowance will be paid.

POST 23/195: STAFF NURSE GRADE 1 REF NO: EHD 2019/07/05
Directorate: PHC

SALARY: Grade 1 R171 381.00 – R192 879.00 per annum (plus benefits)
CENTRE: Phillip Moyo Chc
REQUIREMENTS: Grade 12 Certificate. Qualifications that allows registration with SANC as Staff Nurse (Enrolled Nurse). Current registration with SANC as a Nursing Assistant. Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal principles. Basic communication skills, elementary writing skills, ability to function as part of a team and interpersonal skills. Knowledge of Batho Pele principles and Patients’ Rights Charter. Must be prepared to work shifts including night duty, weekends and public holidays. Grade 1: Less than ten (10) years appropriate experience after registration as a Staff Nurse (Enrolled Nurse) with the SANC. Driver’s License will be an added advantage.


ENQUIRIES: Ms N.M Xaba Tel No: (011) 426 - 4901
APPLICATIONS: Applications to be sent to Ekurhuleni Health District, Hand Post and other means of posting, deliver to 40 Catlin Street Germiston 1400 or Private Bag X1005 Germiston 1400. Attention: Human Resource Manager

NOTE: People with disabilities are encouraged to apply. Employment equity profile will be taken into consideration. Applicants will be subject to medical surveillance screening. No S&T claims and resettlement allowance will be paid.

POST 23/196: STAFF NURSE GRADE 1 REF NO: EHD 2019/07/06
Directorate: PHC

SALARY: Grade 1 R171 381.00 – R192 879.00 per annum (plus benefits)
CENTRE: Tsakane Main Clinic
REQUIREMENTS: Grade 12 Certificate. Qualifications that allows registration with SANC as Staff Nurse (Enrolled Nurse). Current registration with SANC as a Nursing Assistant. Knowledge
of nursing care processes and procedures, nursing statutes and other relevant legal principles. Basic communication skills, elementary writing skills, ability to function as part of a team and interpersonal skills. Knowledge of Batho Pele principles and Patients’ Rights Charter. Must be prepared to work shifts including night duty, weekends and public holidays. Grade 1: Less than ten (10) years appropriate experience after registration as a Staff Nurse (Enrolled Nurse) with the SANC. Driver’s License will be an added advantage.

**DUTIES**
- Assist patients with activities of daily living. Provide elementary clinical nursing care.

**ENQUIRIES**
Ms A.B Sayed Tel No: 0824766273

**APPLICATIONS**
Applications to be sent to Ekurhuleni Health District, Hand Post and other means of posting, deliver to 40 Catlin Street Germiston 1400 or Private Bag X1005 Germiston 1400. Attention: Human Resource Manager

**NOTE**
People with disabilities are encouraged to apply. Employment equity profile will be taken into consideration. Applicants will be subject to medical surveillance screening. No S&T claims and resettlement allowance will be paid.

**CLOSING DATE**
12 July 2019

**POST 23/197**
**STAFF NURSE GRADE 1 RE NO: EHD 2019/07/07**
Directorate: PHC

**SALARY**
Grade 1 R171 381.00 – R192 879.00 per annum (plus benefits)

**CENTRE**
Phenduka Clinic

**REQUIREMENTS**
Grade 12 Certificate. Qualifications that allows registration with SANC as Staff Nurse (Enrolled Nurse). Current registration with SANC as a Nursing Assistant. Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal principles. Basic communication skills, elementary writing skills, ability to function as part of a team and interpersonal skills. Knowledge of Batho Pele principles and Patients’ Rights Charter. Must be prepared to work shifts including night duty, weekends and public holidays. Grade 1: Less than ten (10) years appropriate experience after registration as a Staff Nurse (Enrolled Nurse) with the SANC. Driver’s License will be an added advantage.

**DUTIES**
- Assist patients with activities of daily living. Provide elementary clinical nursing care.

**ENQUIRIES**
Ms N.M Moepye Tel No: (011) 385 - 1383

**APPLICATIONS**
Applications to be sent to Ekurhuleni Health District, Hand Post and other means of posting, deliver to 40 Catlin Street Germiston 1400 or Private Bag X1005 Germiston 1400. Attention: Human Resource Manager

**NOTE**
People with disabilities are encouraged to apply. Employment equity profile will be taken into consideration. Applicants will be subject to medical surveillance screening. No S&T claims and resettlement allowance will be paid.

**CLOSING DATE**
12 July 2019

**POST 23/198**
**STAFF NURSE GRADE 1 REF NO: EHD 2019/07/08**
Directorate: PHC

**SALARY**
Grade 1 R171 381.00 – R192 879.00 per annum (plus benefits)

**CENTRE**
Jabulane Dumane Chc

**REQUIREMENTS**
Grade 12 Certificate. Qualifications that allows registration with SANC as Staff Nurse(Enrolled Nurse). Current registration with SANC as a Nursing Assistant. Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal principles. Basic communication skills, elementary writing skills, ability to function as part of a team and interpersonal skills. Knowledge of Batho Pele principles and Patients’ Rights Charter. Must be prepared to work shifts including night duty, weekends and public holidays. Grade 1: Less than ten (10) years appropriate experience after registration as a Staff Nurse (Enrolled Nurse) with the SANC. Driver’s License will be an added advantage.

**DUTIES**
- Assist patients with activities of daily living. Provide elementary clinical nursing care.
- Maintain professional growth/ethical standards and self – development. Maintain
**ENQUIRIES**: Ms M. Mopeli Tel No: (010) 345 - 1091

**APPLICATIONS**: Applications to be sent to Ekurhuleni Health District, Hand Post and other means of posting, deliver to 40 Catlin Street Germiston 1400 or Private Bag X1005 Germiston 1400. Attention: Human Resource Manager

**NOTE**: People with disabilities are encouraged to apply. Employment equity profile will be taken into consideration. Applicants will be subject to medical surveillance screening. No S&T claims and resettlement allowance will be paid.

**CLOSING DATE**: 12 July 2019

**POST 23/199**: STAFF NURSE GRADE 1(WBOT) REF NO: EHD 2019/07/09

**Directorate**: PHC

**SALARY**: Grade 1 R171 381.00 – R192 879.00 per annum (plus benefits)

**CENTRE**: Tembisa Main Clinic

**REQUIREMENTS**: Grade 12 Certificate. Qualifications that allows registration with SANC as Staff Nurse (Enrolled Nurse). Current registration with SANC as a Nursing Assistant. Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal principles. Basic communication skills, elementary writing skills, ability to function as part of a team and interpersonal skills. Knowledge of Batho Pele principles and Patients’ Rights Charter. Must be prepared to work shifts including night duty, weekends and public holidays. Grade 1: Less than ten (10) years appropriate experience after registration as a Staff Nurse (Enrolled Nurse) with the SANC. Driver’s License will be an added advantage.

**DUTIES**: Measure, interpret and record vital signs. Give Health education to clients. Assist professional nurses with procedures. Be able to participate in campaigns. Facilitation of training and mentoring of Community Health Care Workers (CHWs). Supervision of Community Health Care Workers. Be able to engage with the community and other stake holders. Provide elementary nursing services under the supervision of professional nurse within the scope of practice as defined by the South African Nursing Council and the Charter of Nursing Practice. To have knowledge of WBOT. Maintain the code of conduct as required in the Public Service. Perform all other duties delegated by Supervisor/Manager.

**ENQUIRIES**: Ms L. Dikeledi Tel no: (011) 565 – 5160

**APPLICATIONS**: Applications to be sent to Ekurhuleni Health District, Hand Post and other means of posting, deliver to 40 Catlin Street Germiston 1400 or Private Bag X1005 Germiston 1400. Attention: Human Resource Manager

**NOTE**: People with disabilities are encouraged to apply. Employment equity profile will be taken into consideration. Applicants will be subject to medical surveillance screening. No S&T claims and resettlement allowance will be paid.

**CLOSING DATE**: 12 July 2019

**POST 23/200**: STAFF NURSE

**Directorate**: Nursing

**SALARY**: Grade: R 171 381.00 – R192 879.00(per annum plus benefits) (NB: salary will be determined in line with OSD Resolution)

**CENTRE**: West Rand District Health - Region A (5 Posts) Merafong Sub -District (3 posts) Mogale Sub District (2 posts)

**REQUIREMENT**: Qualification that allows registration with the South African Nursing Council (SANC) as a Staff Nurse. Registration with SANC as Enrolled Nurse and proof of current registration. No experience required after registration with the SANC as Staff Nurse.

**DUTIES**: Demonstrate basic understanding of nursing legislation and related legal and ethical nursing practices. Promote quality of basic nursing care as directed by the professional scope of practice and standards as determined by the institution. Work as part of the multidisciplinary team to ensure good nursing care and positive clinical outcomes. Work effectively, co-operatively, amicably with persons of diverse intellectual, cultural, racial or religious differences. Demonstrate basic communication with patients, supervisors and other clinicians. Willing to work shifts including night duty in different departments. Contribute positively towards compliance to National Core Standards, Batho Pele Principles, Ministerial Priorities and Patient’s Rights.

**ENQUIRIES**: Cele B. Tel no: (018) 787 9907 Merafong Sub-District, Ms. Mchunu M.N/Ms Khojane M.R Tel no: 011 953 1515/18 Mogale Sub-District

119
APPLICATIONS: Applications should be delivered to West Rand District Health, Cnr. Vlei & Luipaard street or posted to West Rand District Health, Private Bag X 2053, Krugersdorp 1740. NB: The incumbent will be subject to a pre-screening process.

NOTE: Applications must be submitted on a Z83 form with a CV, Certified ID copy and qualifications to be attached.

CLOSING DATE: 12 July 2019

POST 23/201: DRIVER
Directorate: Admin & Support

SALARY: R 145 281 (per annum plus benefits)
CENTRE: West Rand District Health - Region – A (Westonaria Sub-District)
REQUIREMENTS: Grade 10 or ABET or 12 months’ experience. A valid code 10 driver’s license with PDP (willing to renew PDP at own expense). Knowledge of Government Fleet and transport policies. Excellent time management and ability to adhere to a schedule. Good communication skills. Candidates will be tested on the day of interview.
DUTIES: Follow procedures to operate motor vehicles. Obtain trip authorities, complete log books of motor vehicles prescribed by legislation/policy. Obtain consumables and obtain basic services. Inspecting vehicles and reporting faults to transport manager timorously check level and conditions of fuel, oil, tires and water of vehicles. Perform messenger functions and routine office support functions as well as registry functions. Assist with loading and offloading of goods. Promote proper handling, safekeeping and control of vehicles.

ENQUIRIES: Mr. Dipale R.V Tel No: (018) 787 – 9907
APPLICATIONS: should be hand delivered to West Rand District Health, Krugersdorp or posted to West Rand District Health, Private Bag X 2053, Krugersdorp, 1740
NOTES: Applications must be submitted on a Z83 form with a C.V, Certified copies of I.D, and Qualifications to be attached.

CLOSING DATE: 12 July 2019

POST 23/202: NURSING ASSISTANT GRADE 1 REF NO: EHD2019/07/10
Directorate: PHC

SALARY: Grade 1 R132 525.00 – R 149 163.00 per annum (plus benefits)
CENTRE: Kwa – Thema Chc
REQUIREMENTS: Qualifications that allows registration with SANC as Nursing Assistant. Current registration with SANC as a Nursing Assistant. Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal principles. Basic communication skills, elementary writing skills, ability to function as part of a team and interpersonal skills. Grade 1: Less than ten (10) years appropriate experience after registration as a Nursing Assistant with the SANC

ENQUIRIES: Ms T.O.A Moeketsi Tel No: (011) 737 - 9240
APPLICATIONS: Applications to be sent to Ekurhuleni Health District, Hand Post and other means of posting, deliver to 40 Catlin Street Germiston 1400 or Private Bag X1005 Germiston 1400. Attention: Human Resource Manager
NOTE: People with disabilities are encouraged to apply. Employment equity profile will be taken into consideration. Applicants will be subject to medical surveillance screening. No S&T claims and resettlement allowance will be paid.

CLOSING DATE: 12 July 2019

POST 23/203: NURSING ASSISTANT GRADE 1 REF NO: EHD2019/07/11
Directorate: PHC

SALARY: Grade 1 R132 525.00 – R 149 163.00 per annum (plus benefits)
CENTRE: Tembisa Health Care Centre
REQUIREMENTS: Qualifications that allows registration with SANC as Nursing Assistant. Current registration with SANC as a Nursing Assistant. Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal principles. Basic communication skills, elementary writing skills, ability to function as part of a team and interpersonal skills. Grade 1: Less than ten (10) years appropriate experience after registration as a Nursing Assistant with the SANC
<table>
<thead>
<tr>
<th>POST</th>
<th>DUTIES</th>
<th>REQUIREMENTS</th>
<th>CENTRE</th>
<th>SALARY</th>
</tr>
</thead>
<tbody>
<tr>
<td>POST 23/204</td>
<td>Assist patients with activities of daily living. Provide elementary clinical nursing care. Maintain professional growth/ethical standards and self – development. Maintain hygiene of patients. Provide nutrition. Assist with elimination process. Measure, interpret and record vital signs. Operate all relevant apparatus and equipment. Assist professional nurses with clinical procedures. Preparation of patients for diagnostic and surgical procedures. Maintain the code of conduct as required in the Public Service. Perform all other duties delegated by Supervisor/Manager.</td>
<td>Qualifications that allows registration with SANC as a Nursing Assistant. Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal principles. Basic communication skills, elementary writing skills, ability to function as part of a team and interpersonal skills. Grade 1: Less than ten (10) years appropriate experience after registration as a Nursing Assistant with the SANC.</td>
<td>Ramokonopi Chc</td>
<td>Grade 1 R132 525.00 – R 149 163.00 per annum (plus benefits)</td>
</tr>
<tr>
<td>POST 23/205</td>
<td>Assist patients with activities of daily living. Provide elementary clinical nursing care. Maintain professional growth/ethical standards and self – development. Maintain hygiene of patients. Provide nutrition. Assist with elimination process. Measure, interpret and record vital signs. Operate all relevant apparatus and equipment. Assist professional nurses with clinical procedures. Preparation of patients for diagnostic and surgical procedures. Maintain the code of conduct as required in the Public Service. Perform all other duties delegated by Supervisor/Manager.</td>
<td>Qualifications that allows registration with SANC as a Nursing Assistant. Knowledge of nursing care processes and procedures, nursing statutes and other relevant legal principles. Basic communication skills, elementary writing skills, ability to function as part of a team and interpersonal skills. Grade 1: Less than ten (10) years appropriate experience after registration as a Nursing Assistant with the SANC.</td>
<td>Mary Moodley Clinic</td>
<td>Grade 1 R132 525.00 – R 149 163.00 per annum (plus benefits)</td>
</tr>
</tbody>
</table>

**APPLICATIONS:**
- Applications to be sent to Ekeruleni Health District, Hand Post and other means of posting, deliver to 40 Catlin Street Germiston 1400 or Private Bag X1005 Germiston 1400. Attention: Human Resource Manager

**NOTE:**
- People with disabilities are encouraged to apply. Employment equity profile will be taken into consideration. Applicants will be subject to medical surveillance screening. No S&T claims and resettlement allowance will be paid.

**CLOSING DATE:**
- 12 July 2019
POST 23/205 : LINEN SUPERVISOR REFS: LINS/18/C MJAH/2019
Directorate: Logistic Department

SALARY : R145 281.00 (per annum plus benefits)
CENTRE : Charlotte Maxeke Johannesburg Academic Hospital
REQUIREMENTS : ABET where applicable. Between 5-10 years’ experience Knowledge of a limited range of handling linen, equipment, working procedure in respect of linen working environment and elementary duties such as: courier service, planning and organising skills. Basic numeracy, literacy, good communication, ability to perform routine tasks and Basic interpersonal relationship skills. Be prepared to work under pressure and able to work in a team. Be prepared to rotate and work shifts. Be prepared to do physical labor. It is a legal requirement that employees wear protective clothing.
DUTIES : Collection and distribution of clean, soiled linen in the wards and other areas in the hospital on daily basis. Receiving of linen from the laundry, counting, sorting and distributing clean linen to the wards, clinics and theatres. Washing, sluicing and ironing of linen in the linen room. Taking instructions from the supervisor and participate in team work.
ENQUIRIES : Ms. M. Rasenyalo Tel no; 011 488 3757
APPLICATIONS : Applications should be submitted at Charlotte Maxeke Johannesburg Academic Hospital, Admin Building first floor, Room 7, No. 17 Jubilee Road, Parktown 2193.
NOTES : The Department of Health is committed to the achievement and Maintenance of diversity and equity employment, especially of race, gender and disability. Applications must be submitted on a Z83 form with a C.V, Certified copies of I.D, and Qualifications to be attached. Suitable candidate will be subjected to personnel suitability checks (criminal record check, citizenship verification, qualification/study verification and previous employment verification) Suitable candidates will also be subjected to security clearance processes. Suitable candidates will undergo a medical screening test.
CLOSING DATE : 12 July 2019

GAUTENG PROVINCIAL TREASURY

It is the department’s intention to promote equity through the filling of all numeric targets as contained in the Employment Equity Plan. To facilitate this process successfully, an indication of race, gender and disability status is required.

APPLICATIONS : Application should be submitted at Gauteng Provincial Treasury: Ground Floor, Imbumba House, 75 Fox Street, Marshalltown, Johannesburg, or posted to: Private Bag X12, Marshalltown, 2107
CLOSING DATE : 12 July 2019

MANAGEMENT ECHELON

POST 23/207 : DIRECTOR: ASSET MANAGEMENT (5 YEAR FIXED TERM CONTRACT)
Directorate: Financial Governance

SALARY : R1 005 063.00 per annum (All-inclusive package)
CENTRE : Johannesburg
REQUIREMENTS : An undergraduate qualification (NQF level 7) as recognized by SAQA majoring in Financial Accounting. 5 years middle management experience in Asset Management / Financial Accounting. Knowledge of Accounting principles, relevant policies in a legislative environment. Understanding of the PFMA, Treasury Regulations, MCS and GRAP. Intermediate to expert skills in computer Ms. Office/Excel. Understanding of SAP and BAS will be an added advantage.
DUTIES : The incumbent will be responsible to ensure the implementation and monitoring of the Asset and Inventory management policies for GPG departments and entities. Provide continuous support and guidance on implementation of the asset and inventory management frameworks and guidelines within GPG departments and entities. Identify asset management capacity gaps within GPG departments and develop strategies to address capacity gaps. Provide support in the implementation of systems and processes for GPG departments and entities. Ensure the implementation of asset and inventory management reforms. Assist in clearing audit queries and assist in development and implementation of audit action plans. To provide technical advisory support to client departments and entities on asset management and audit related matters. Compile monthly, quarterly and annual operational reports. Supervise, develop and lead the Asset management sub-unit.
Encourage and support on-going professional development of staff. Identify opportunities for continuous improvement

ENQUIRIES: Mr HR Tsotetsi Tel no: 011 227 9000