DEPARTMENT OF TOURISM

The Department of Tourism is an equal opportunity, affirmative action employer. It is our intention to promote representivity (race, gender and disability) in the Department through the filling of this post.

APPLICATIONS

Applications must be forwarded to the attention of Ms R Motshegwa at Department of Tourism, Private Bag X424, Pretoria, 0001 or hand deliver at Tourism House, 17 Trevenna Road, Sunnyside, Pretoria, 0001

CLOSING DATE

21 June 2019 by 16:30

NOTE

In order to be considered, applications must be accompanied by all required certified copies of qualifications, Identity Document, proof of citizenship/permanent residence if not an RSA citizen and a comprehensive CV (including three contactable references). It is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). All instructions on the application form and this advert must be adhered to. Failure to comply with these requirements will result in the candidate being disqualified. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of this advertisement, please accept that your application was unsuccessful. The Department reserves the right not to make an appointment. Short-listed candidates will be subjected to screening and security vetting to determine their suitability for employment. (E-mailed, faxed and late applications will not be considered).

OTHER POST

POST 20/51

INDEPENDENT RISK MANAGEMENT COMMITTEE CHAIRPERSON

(2 Years Contract)

SALARY

Compensation will be in accordance with rates as determined by National Treasury, Schedules in this regard are issued annually with specific hourly or daily rates. All other refundable expenses are based on the Department’s related policies in line with the National Treasury guidelines.

CENTRE

Pretoria

REQUIREMENTS

A minimum of a Bachelor’s Degree and a Post-Graduate Degree in Auditing, Risk Management or Business Administration will be an added advantage. The ideal candidate should have 8 to 10 years’ management experience gained from Strategic Management, Risk Management and/or an Auditing / Financial, Anti-Fraud and Corruption environments, preferably in the public service. Previous experience of serving in the Risk Management Committee and/or Audit Committee will be an added advantage. The ideal candidate must be an independent external person, with excellent knowledge of Risk Management, Corporate Governance, Public Finance Management Act, Treasury Regulations, Enterprise Wide Risk Management (EWRM), ISO Standard, COSO framework, BCM Good Practice Guidelines, Public Service Regulations 2016, and Public Sector Risk Management Framework.

DUTIES

The primary objective of the Risk Management Committee is to assist the Accounting Officer to discharge of his duties in respect of risk management with an ultimate aim of achieving the Department’s objectives. The incumbent’s duties will be to: Provide oversight on the review and monitoring the implementation of risk management framework, policy, charter and strategy within the Department. Provide guidance on integration of risk management into planning, monitoring and reporting processes. Provide advice / guidance on setting risk appetite and review risk appetite, tolerance levels, and anti-fraud measures. Lead the Committee in conducting its activities in terms of the Public Sector Risk Management Framework, PFMA, Risk Committee Charter and King IV Report on Corporate Governance. Provide proper and timely reports to the Accounting Officer on the state of risk management, together with aspects requiring improvement accompanied by the Committee’s recommendations to address such issues. Perform any other duties of the Risk Management Committee as specified in the terms of reference (Committee Charter).

ENQUIRIES

Ms R Motshegwa Tel No: (012) 444 6591

NOTE

Term of appointment will be made for a period of 2 years, subject to renewal at the discretion of the Department. The Chairperson may not serve more than
two terms. This is not a full-time appointment. Risk Management Committee has four statutory meetings per annum and additional meetings may be convened by the Chairperson as deemed necessary by the Committee or Accounting Officer.