The Department of Mineral Resources (DMR) is an equal opportunity, affirmative action employer and it is the intention to promote representivity in the Public Sector through the filling of this post. Persons whose transfer/promotion/appointment will promote representivity will therefore receive preference. An indication in this regard will be vital in the processing of applications. People with disabilities and women are encouraged to apply.

APPLICATIONS: Please forward your application, quoting reference, addressed to: The Director-General, Department of Mineral Resources, Private Bag X59, Arcadia, 0007 or hand delivered to Trevenna Campus, corner Meineties and Francis Baard Street, former Schoeman. N.B: Faxed and emailed applications will not be considered.

FOR ATTENTION: Ms T Sibutha / Ms N Maseko

CLOSING DATE: 21 June 2019

NOTE: Applications must be submitted on form Z.83, obtainable from online from DMR Website or at www.gov.za as well as any Government Department. All sections of the Z83 must be completed (In full, accurately, legibly, signed and dated), signed and accompanied by certified copies of qualification(s) including matric/grade 12 certificate, Identity Document (certified within the past 3 months); Proof of citizenship if not RSA citizen; a comprehensive CV and three reference persons with the following information: name and contact numbers and indication of the capacity in which the reference is known to the candidate. Where a valid driver’s licence is a requirement, a clear certified copy must be attached (also certified within the past 3 months). It is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) on application. Failure to submit the copies mentioned above will result in the application being disqualified. All shortlisted candidates for SMS posts will be subjected to a technical exercise(s) that intends to test relevant technical elements of the position, the logistics of which will be communicated by the Department. Following the interviews and technical exercise, the selection panel will recommend candidates to attend a generic managerial Competency Assessment. Note that correspondence will only be conducted with the short-listed candidates. If notification of an interview is not received within three (3) months after the closing date, please regard your application as unsuccessful. Requirements stated on the advertised posts are minimum inherent requirements; therefore, criterion for shortlisting will depend on the proficiency of the applications received. Applicants must note that personnel suitability checks will be conducted once they are short-listed and that their appointment is subject to positive outcomes of these checks, which include security screening, security vetting, qualification verification, criminal records and financial records checks. Reference checks will also be done during the selection process. Applicants who do not comply with the above-mentioned requirements, as well as application received after the closing date will not be considered. If an applicant wishes to withdraw an application, He/She must do so in writing. The Department reserves the right not to fill an advertised post at any stage of the recruitment process.

MANAGEMENT ECHELON

POST 20/33: REGIONAL MANAGER

SALARY: R1 005 063 per annum (Level 13) (all inclusive package)

CENTRE: Free State Region, Welkom Ref No: (DMR/19/0050)

North West Region, Klerksdorp Ref No: (DMR/19/0051)

REQUIREMENTS: An appropriate recognised Bachelor Degree in Mining, Engineering, Environmental Science, Environmental Management, B.Com, Social Sciences or LLB. The incumbent must have at least 10 years working experience with 5 years being in the Middle or Senior Management position. PLUS the following competencies: knowledge: Knowledge of all the relevant legislations (old and new) affecting the mining industry. Policies, procedures and directive. Management principles and government objectives. Skills: Well-developed written and verbal communication. Supervision, Management and Leadership. Motivational. Presentation, Negotiation and conflict resolution. Computer. Communication: Ability to interact with people on various levels. Sound written & verbal communication. Ability to provide general meaningful advice by
means of direct or written contact with supervisors and clients to ensure consistency in legislative compliance. Creativity: A creative, assertive & confident approach. Ability to analyse and solve problems. Lead by example. Good Time management. Motivate and be motivated to achieve objectives.

**DUTIES**

**ENQUIRIES**
Adv. Mmadikeledi Malebe 012 444 3939

**NOTE**
- Ability to perform under pressure and work beyond officials working hours
- Women, Coloureds, Indians as well as people with disabilities are encouraged to apply.

**OTHER POSTS**

**POST 20/34**
**DEPUTY DIRECTOR: SOCIAL AND LABOUR PLAN**
**REF NO:** DMR/19/0052

**SALARY**
R869 007 per annum (Level 12)

**CENTRE**
Northern Cape Region, Kimberly

**REQUIREMENTS**

**DUTIES**
- Manage and ensure alignment of social and labour plans with the Municipal Integrated Development plans (IDPs) and Local Economic Development plans (LED) and National programmes. Manage the adjudication process of Social and Labour Plans. Manage the implementation of inspections plans. Represent the Department and provide advice on government forums e.g. Provincial Growth Development Strategies (PGDS), Local Economic Development (LED) summits etc. Ensure effective management of downscaling and retrenchments. Participate in the development and reviewing of policies, Acts and all relevant legislations. Manage the sub-directorate.

**ENQUIRIES**
Mr N Zindela 053 807 1700

**NOTE**
- Positive attitude and willingness to perform various other functions in the absence of colleagues. Women, Coloureds, Indians as well as people with disabilities are encouraged to apply.

**POST 20/35**
**ENVIRONMENTAL OFFICER**
**REF NO:** DMR/19/0053

**SALARY**
R316 791 per annum (Level 08)

**CENTRE**
KwaZulu-Natal Region, Durban

**REQUIREMENTS**
- An Appropriate relevant Bachelor's degree in Environmental Science, Environmental Management, Geography. Valid Driver’s licence. PLUS the following key competencies: Knowledge of National Environmental Management Act, 1998 (as amended), EIA Regulations, 2014 (as amended), National Environmental Management Waste Act, 2014 (as amended) MPRDA and, previous mining legislation, administrative procedures relating to mining
and prospecting, computer programs, mining and prospecting methods, environmental impacts associated with mining and prospecting operations, environmental management best practice, rehabilitation, environmental awareness, environmental management and mitigation measures. Skills: Planning, effective decision making, interpretation and implementation of legislation, policies, computer, presentation, report writing, punctuality

Communication: Able to communicate effectively and efficiently both verbally and in writing and utilise the available tools to communicate with all stakeholders (both internally and externally) Creativity: ability to stay abreast of changing legislation and make recommendations on applications in due consideration of the NEMA principles and application of the concept of sustainable development.

**DUTIES**

Evaluate basic assessment reports, environmental impact assessments, scoping reports, closure plans, environmental management programmes and other technical and environmental documents. Conduct environmental compliance, auditing, performance assessment and closure inspections to promote environmental management in the mining industry. Evaluate the adequacy of financial provision. Consult with relevant state departments and promote co-operative governance. Investigate and resolve mine environmental related issues, queries and complaints between the Mining Industry and the public. Regulate the closure of mines within stipulated time frames. Assist clients through promotion of administrative justice.

**ENQUIRIES**

Mr Karoon Moodley ☎️ 031 335 9600

**NOTE**

Ability to work under pressure and within prescribed time frames, travel extensively and work beyond normal office hours (including weekends). Women, Coloureds, Indians as well as people with disabilities are encouraged to apply.