ANNEXURE T

PROVINCIAL ADMINISTRATION: MPUMALANGA
DEPARTMENT OF HEALTH

The Department of Health is an equal opportunity, affirmative action employer. It is our intention to promote representivity in respect of race, gender and disability through the filling of these positions. Candidates whose transfer / promotion / appointment will promote representivity will receive preference.

CLOSING DATE

31 May 2019 (at 14h00 sharp) all applications received after the closing date and time will NOT be entertained. Applicants are advised to apply as early as possible to avoid disappointments.

NOTE

Applications should be submitted on Z83 form obtainable from any public service department and should be accompanied by recently certified copies of qualifications (preferably not older than 3 months), ID/passport and curriculum vitae. Please quote the CORRECT references on your application form and where possible the station/Centre where the post is. Please use one application form per post. No faxed applications will be accepted. NB: Candidates who are not contacted within 3 months after the closing date must consider their applications as having been unsuccessful except for professional posts. The Department reserves the right to amend / review / withdraw advertised posts if by so doing, the best interest of the department will be well served. (People with disabilities are requested to apply and indicate such in their application forms).

OTHER POSTS

POST 17/202

MEDICAL OFFICER GR 2 REF NO: MPDOH/MAY/19/01

SALARY

R938 938 – 1 028 693 per annum (OSD requirements) (Depending on the years of experience in terms of relevant OSD) plus rural allowance.

CENTRE

Bethal Hospital

REQUIREMENTS

An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must attach to their applications an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. Minimum of 5 years’ relevant experience after registration. Minimum of 6 years’ experience after registration as Medical Practitioner with recognised foreign Health Professionals Council in respect of foreign qualified employees of whom it is not required to perform community services, as required in South Africa.

DUTIES

Provide clinic care. Manage resources, including human resources. Co-ordinate and Supervise the teaching of Community Service and junior doctors in the unit. Organise and participate in OPD activities. Attend all relevant meetings. Manage the outpatient clinic of your unit. Participate in quality improvement plans in the hospital. Perform after hours duties. Provide operational leadership in your unit. Ensure medical outreach to PHC unit.

ENQUIRIES

Mr. C D Mnisi Tel No: (017 811 1642)

APPLICATIONS

The District Manager; Gert Sibande District Office; Private Bag X 9028; Ermelo, 2350 or Hand delivered to: 39 Jan Van Vuuren Street; Ermelo, 2350

FOR ATTENTION

Mr. M A Dhladhla

POST 17/203

MEDICAL OFFICER GR 1 REF NO: MPDOH/MAY/19/02 (X2 POSTS)

SALARY

R821 205 – R884 670 per annum (OSD requirements) (Depending on the years of experience in terms of relevant OSD) plus rural allowance.

CENTRE

Standerton Hospital

REQUIREMENTS

An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must attach to their applications an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. No Experience required. On year relevant experience after registration as Medical Practitioner with recognised foreign Health
Professionals Council in respect of foreign qualified employees of whom it is not required to perform community services, as required in South Africa.

**DUTIES**: Provide clinic care. Manage resources, including human resources. Co-ordinate and Supervise the teaching of Community Service and junior doctors in the unit. Organise and participate in OPD activities. Attend all relevant meetings. Manage the outpatient clinic of your unit. Participate in quality improvement plans in the hospital. Perform after hours duties. Provide operational leadership in your unit. Ensure medical outreach to PHC unit.

**ENQUIRIES**: Mr. C D Mnisi Tel No: (017 811 1642)

**APPLICATIONS**: The District Manager; Gert Sibande District Office; Private Bag X 9028; Ermelo, 2350 or Hand delivered to: 39 Jan Van Vuuren Street; Ermelo, 2350.

**FOR ATTENTION**: Mr. M A Dhladhla

**POST 17/204**: MEDICAL OFFICER GR 1 REF NO: MPDOH/MAY/19/03

**SALARY**: R821 205 – R884 670 per annum (OSD requirements) (Depending on the years of experience in terms of relevant OSD) plus rural allowance.

**CENTRE**: Amajuba Memorial Hospital

**REQUIREMENTS**: An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must attach to their applications an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. No Experience required. On year relevant experience after registration as Medical Practitioner with recognised foreign Health Professionals Council in respect of foreign qualified employees of whom it is not required to perform community services, as required in South Africa.

**DUTIES**: Provide clinic care. Manage resources, including human resources. Co-ordinate and Supervise the teaching of Community Service and junior doctors in the unit. Organise and participate in OPD activities. Attend all relevant meetings. Manage the outpatient clinic of your unit. Participate in quality improvement plans in the hospital. Perform after hours duties. Provide operational leadership in your unit. Ensure medical outreach to PHC unit.

**ENQUIRIES**: Ms. S Matheba Tel No: (013 658 1070)

**APPLICATIONS**: The District Manager; Nkangala District Office; Private Bag X 7296; Emalahleni, 1035 Hand delivered to: Piet Koornhof Building, Justice Street, Emalahleni, 1035.

**FOR ATTENTION**: Ms. S Matheba

**POST 17/205**: MEDICAL OFFICER GR 1 REF NO: MPDOH/MAY/19/04

**SALARY**: R821 205 – R884 670 per annum (OSD requirements) (Depending on the years of experience in terms of relevant OSD).

**CENTRE**: Witbank Hospital

**REQUIREMENTS**: An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must attach to their applications an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. No Experience required. On year relevant experience after registration as Medical Practitioner with recognised foreign Health Professionals Council in respect of foreign qualified employees of whom it is not required to perform community services, as required in South Africa.

**DUTIES**: Provide clinic care. Manage resources, including human resources. Co-ordinate and Supervise the teaching of Community Service and junior doctors in the unit. Organise and participate in OPD activities. Attend all relevant meetings. Manage the outpatient clinic of your unit. Participate in quality improvement plans in the hospital. Perform after hours duties. Provide operational leadership in your unit. Ensure medical outreach to PHC unit.
POST 17/206 : MEDICAL OFFICER GR 1 REF NO: MPDOH/MAY/19/05

SALARY : R821 205 – R884 670 per annum (OSD requirements) (Depending on the years of experience in terms of relevant OSD) plus rural allowance.

CENTRE : H A Grove Hospital

REQUIREMENTS : An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must attach to their applications an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. No Experience required. On year relevant experience after registration as Medical Practitioner with recognised foreign Health Professionals Council in respect of foreign qualified employees of whom it is not required to perform community services, as required in South Africa.

DUTIES : Provide clinic care. Manage resources, including human resources. Co-ordinate and Supervise the teaching of Community Service and junior doctors in the unit. Organise and participate in OPD activities. Attend all relevant meetings. Manage the outpatient clinic of your unit. Participate in quality improvement plans in the hospital. Perform after hours duties. Provide operational leadership in your unit. Ensure medical outreach to PHC unit.

ENQUIRIES : Ms. S Matheba Tel No: (013 658 1070)

APPLICATIONS : The District Manager; Nkangala District Office; Private Bag X 7296; Emalahleni, 1035 Hand delivered to: Piet Koornhof Building, Justice Street, Emalahleni, 1035.

FOR ATTENTION : Ms. S Matheba

POST 17/207 : MEDICAL OFFICER GR 1 REF NO: MPDOH/MAY/19/06

SALARY : R821 205 – R884 670 per annum (OSD requirements) (Depending on the years of experience in terms of relevant OSD) plus rural allowance.

CENTRE : Mammetlhake Hospital

REQUIREMENTS : An appropriate qualification that allow registration with HPCSA as a Medical Practitioner. Current registration with the HPCSA as a Medical Practitioner. Applicants in possession of a foreign qualification must attach to their applications an evaluation certificate from the South African Qualifications Authority (SAQA) or any other regulating bodies. No Experience required. On year relevant experience after registration as Medical Practitioner with recognised foreign Health Professionals Council in respect of foreign qualified employees of whom it is not required to perform community services, as required in South Africa.

DUTIES : Provide clinic care. Manage resources, including human resources. Co-ordinate and Supervise the teaching of Community Service and junior doctors in the unit. Organise and participate in OPD activities. Attend all relevant meetings. Manage the outpatient clinic of your unit. Participate in quality improvement plans in the hospital. Perform after hours duties. Provide operational leadership in your unit. Ensure medical outreach to PHC unit.

ENQUIRIES : Ms. S Matheba Tel No: (013 658 1070)

APPLICATIONS : The District Manager; Nkangala District Office; Private Bag X 7296; Emalahleni, 1035 Hand delivered to: Piet Koornhof Building, Justice Street, Emalahleni, 1035.

FOR ATTENTION : Ms. S Matheba

POST 17/208 : PHARMACIST GRADE 1 REF NO: MPDOH/MAY/19/08

SALARY : R693 372 – R735 918 per annum (OSD requirements) (Depending on the years of experience in terms of relevant OSD) plus rural allowance.

CENTRE : Sabie Hospital

REQUIREMENTS : Pharmacy Degree or equivalent qualification. Current registration with the SA Pharmacy Council. Conversant with current Pharmaceutical and related legislation. Five (5) years appropriate experience gained after registration. Core competencies recommended. Commitment to quality development of self and others. Computer literacy, good interpersonal skills. Good written and verbal communication skills. Strong leadership and managerial skills.

DUTIES : Ensure proper selection and procurement of drugs and surgical items for the hospital. Ensure rational use of drugs. Develop a hospital medicine formulary. Monitor expenditure on pharmaceutical and surgical items. Perform stock control
functions. Ensure proper reconciliation of pharmaceutical accounts. Supervise and
train Pharmacy Support Staff, Interns, Community Servers and Junior Pharmacist.

ENQUIRIES : Mr. I Zitha Tel No: 013 755 5100
APPLICATIONS : The District Manager; Ehlanzeni District Office; Private Bag X 11 278; Mbombela,
1200 or Hand delivered to: 66 Anderson Street, Mbombela, 1200
FOR ATTENTION : Ms. Innocent Mthombeni Tel No: (013 7555 100)

POST 17/209 : PHARMACIST GR 1 REF NO: MPDOH/MAY/19/09

SALARY : R693 372 – R735 918 per annum (OSD requirements) (Depending on the years
experience in terms of relevant OSD) plus rural allowance.
CENTRE : Bernice Samuel Hospital
REQUIREMENTS : Pharmacy Degree or equivalent qualification. Current registration with the SA
Pharmacy Council. Conversant with current Pharmaceutical and related
legislation. Five (5) years appropriate experience gained after registration. Core
competencies recommended. Commitment to quality development of self and
others. Computer literacy, good interpersonal skills. Good written and verbal
communication skills. Strong leadership and managerial skills.
DUTIES : Ensure proper selection and procurement of drugs and surgical items for the
hospital. Ensure rational use of drugs. Develop a hospital medicine formulary.
Monitor expenditure on pharmaceutical and surgical items. Perform stock control
functions. Ensure proper reconciliation of pharmaceutical accounts. Supervise and
train Pharmacy Support Staff, Interns, Community Servers and Junior Pharmacist.

ENQUIRIES : Ms. S Matheba Tel No: (013 658 1070)
APPLICATIONS : The District Manager; Nkangala District Office; Private Bag X 7296; Emalahleni,
1035 Hand delivered to: Piet Koornhof Building, Justice Street, Emalahleni, 1035.
FOR ATTENTION : Ms. S Matheba

POST 17/210 : PHARMACIST GR 1 REF NO: MPDOH/MAY/19/10

SALARY : R693 372 – R735 918 per annum (OSD requirements) (Depending on the years
experience in terms of relevant OSD) plus rural allowance.
CENTRE : Waterval Boven Hospital
REQUIREMENTS : Pharmacy Degree or equivalent qualification. Current registration with the SA
Pharmacy Council. Conversant with current Pharmaceutical and related
legislation. 5 years appropriate experience gained after registration. Core
competencies recommended. Commitment to quality development of self and
others. Computer literacy, good interpersonal skills. Good written and verbal
communication skills. Strong leadership and managerial skills.
DUTIES : Ensure proper selection and procurement of drugs and surgical items for the
hospital. Ensure rational use of drugs. Develop a hospital medicine formulary.
Monitor expenditure on pharmaceutical and surgical items. Perform stock control
functions. Ensure proper reconciliation of pharmaceutical accounts. Supervise and
train Pharmacy Support Staff, Interns, Community Servers and Junior Pharmacist.

ENQUIRIES : Ms. S Matheba Tel No: (013 658 1070)
APPLICATIONS : The District Manager; Nkangala District Office; Private Bag X 7296; Emalahleni,
1035 Hand delivered to: Piet Koornhof Building, Justice Street, Emalahleni, 1035.
FOR ATTENTION : Ms. S Matheba

POST 17/211 : OPERATIONAL MANAGER (PNB3) REF NO: MPDOH/MAY/19/07

SALARY : R562 800 – R633 432 per annum (OSD requirements) (Depending on the years
experience in terms of relevant OSD) plus rural allowance.
CENTRE : SEAD Clinic
REQUIREMENTS : Basic R425 qualification i.e. Diploma/ Degree in Nursing. A Diploma in Clinical
Assessment, treatment and Care or Community Health Nursing Science.
Registration with the South African Nursing Council. Minimum of 9 years
appropriate/ recognisable experience in nursing after registration as Professional
Nurse with the SANC in General Nursing. At least 5 years of the period referred to
above must be appropriate/ recognizable experience after obtaining the 1 year
post basic qualification in the relevant specialty. Experience and knowledge of the
District Health System. Demonstrate an in depth understanding of nursing
legislation and related legal and ethical nursing practices and how this impacts on service delivery. Demonstrate a basic understanding of HR and financial policies and practices. Must have the following skills: Good interpersonal skills, planning and Organizational skills, good written and communication skills, Problem solving and analytical skills. Computer literacy. Valid driver’s license.

**DUTIES**: Manage and provide PHC facility supervisory duties in line with the PHC Supervision Guideline. Ensure clinical nursing practice by the nursing team in the facility in accordance with the scope and practice and nursing standard as determined by the relevant health facility. Promote quality nursing care as directed by the professional scope of practice and standard in accordance to the PHC delivery package. Ensure the implementation on National Core Norms and Standards including Six Priority Areas. Advocate for patients through ensuring adherence to Batho Pele Principles. Coordinate community involvement and participation. Manage and Monitor effective use and maintenance of assets and infrastructure of the facility. Monitor information management and documentation.

**ENQUIRIES**: Ms. S Matheba Tel No: (013 658 1070)

**APPLICATIONS**: The District Manager; Nkangala District Office; Private Bag X 7296; Emalahleni, 1035 Hand delivered to: Piet Koornhof Building, Justice Street, Emalahleni, 1035.

**FOR ATTENTION**: Ms. S Matheba

**POST 17/212**: OPERATIONAL MANAGER (PNB3) REF NO: MPDOH/MAY/19/11

**SALARY**: R562 800 – R633 432 per annum (OSD requirements) (Depending on the years of experience in terms of relevant OSD) plus rural allowance.

**CENTRE**: Embalenhle CHC

**REQUIREMENTS**: Basic R425 qualification i.e. Diploma/ Degree in Nursing. A Diploma in Clinical Assessment, treatment and Care or Community Health Nursing Science. Registration with the South African Nursing Council. Minimum of 9 years appropriate/ recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/ recognizable experience after obtaining the 1 year post basic qualification in the relevant specialty. Experience and knowledge of the District Health System. Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices and how this impacts on service delivery. Demonstrate a basic understanding of HR and financial policies and practices. Must have the following skills; Good interpersonal skills, planning and Organizational skills, good written and communication skills, Problem solving and analytical skills. Computer literacy. Valid driver’s license.

**DUTIES**: Manage and provide PHC facility supervisory duties in line with the PHC Supervision Guideline. Ensure clinical nursing practice by the nursing team in the facility in accordance with the scope and practice and nursing standard as determined by the relevant health facility. Promote quality nursing care as directed by the professional scope of practice and standard in accordance to the PHC delivery package. Ensure the implementation on National Core Norms and Standards including Six Priority Areas. Advocate for patients through ensuring adherence to Batho Pele Principles. Coordinate community involvement and participation. Manage and Monitor effective use and maintenance of assets and infrastructure of the facility. Monitor information management and documentation.

**ENQUIRIES**: Mr. C D Mnisi Tel No: (017 811 1642)

**APPLICATIONS**: The District Manager; Gert Sibande District Office; Private Bag X 9028; Ermelo, 2350 or Hand delivered to: 39 Jan Van Vuuren Street; Ermelo, 2350.

**FOR ATTENTION**: Mr. M A Dhladhla

**POST 17/213**: OPERATIONAL MANAGER (PNB3) REF NO: MPDOH/MAY/19/13

**SALARY**: R562 800 – R633 432 per annum (OSD requirements) (Depending on the years of experience in terms of relevant OSD) plus rural allowance.

**CENTRE**: Pilgrims Rust Clinic

**REQUIREMENTS**: Basic R425 qualification i.e. Diploma/ Degree in Nursing. A Diploma in Clinical Assessment, treatment and Care or Community Health Nursing Science. Registration with the South African Nursing Council. Minimum of 9 years appropriate/ recognisable experience in nursing after registration as Professional
Nurse with the SANC in General Nursing. At least 5 years of the period referred to above must be appropriate/recognizable experience after obtaining the 1 year post basic qualification in the relevant specialty. Experience and knowledge of the District Health System. Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices and how this impacts on service delivery. Demonstrate a basic understanding of HR and financial policies and practices. Must have the following skills. Good interpersonal skills, planning and Organizational skills, good written and communication skills, Problem solving and analytical skills. Computer literacy. Valid driver’s license.

**DUTIES**

Manage and provide PHC facility supervisory duties in line with the PHC Supervision Guideline. Ensure clinical nursing practice by the nursing team in the facility in accordance with the scope and practice and nursing standard as determined by the relevant health facility. Promote quality nursing care as directed by the professional scope of practice and standard in accordance to the PHC delivery package. Ensure the implementation on National Core Norms and Standards including Six Priority Areas. Advocate for patients through ensuring adherence to Batho Pele Principles. Coordinate community involvement and participation. Manage and Monitor effective use and maintenance of assets and infrastructure of the facility. Monitor information management and documentation.

**APPLICATIONS**

The District Manager; Ehlanzeni District Office; Private Bag X 11 278; Mbombela, 1200 or Hand delivered to: 66 Anderson Street, Mbombela, 1200

**ENQUIRIES**

Mr. I Zitha Tel No: 013 755 5100

**FOR ATTENTION**

Ms. Innocent Mthombeni Tel No: (013 7555 100)

**POST 17/214**

DEPUTY MANAGER: NURSING: TB CONTROL PROGRAMME REF NO: MPDOH/MAY/19/12

**SALARY**

R562 618 – R949 482 per annum (OSD requirements) (Depending on the years of experience in terms of relevant OSD)

**CENTRE**

Gert Sibande District, Ermelo

**REQUIREMENTS**

Knowledge and understanding of Primary Health Care and District Health Systems, Key policies and National Health Programmes including HIV and AIDS, STIs and TB and relevant government policies and prescripts. Must have a code 8 Drivers License.

**DUTIES**

Co-ordinate the implementation of policies, National Guidelines and Treatment protocols for the prevention, identification and management of TB disease in health care facilities and in the community. Plan and coordinate all TB, TB and HIV management and TB Data management capacity building activities within the district. Oversee implementation of the TB Control Programme in the district in line with the National Guidelines and Protocols. Provide support to all sub-districts and facilities to implement TB Control Guidelines correctly. Monitoring and evaluation of programme performance and outcomes through data management and oversight electronic reporting systems i.e. TB Phase 6 in Tier .net and the Electronic DR-TB Register (EDRweb). Develop an efficient patient referral system to ensure continuity of care for TB patients. Coordinate laboratory services and communication with the laboratories. Conduct supervisory support visits to health facilities, NGOs laboratory services, private health care facilities, mines and industry to provide guidance and exercise oversight in TB management. Collate and validate TB performance data from facilities, sub-districts and private sector health care services (mines, industry etc). Support health care facilities to obtain the necessary supplies for diagnosis and treatment of TB at all times. Support facilities to implement and sustain TB and HIV integration services. Plan and facilitate Awareness Campaigns and Social Mobilization in the districts through collaboration with relevant stakeholders. Adapt and distribute relevant IEC material in local languages. Facilitate collaboration with all Stakeholders within the district in the provision of quality TB management services.

**ENQUIRIES**

Mr. C D Mnisi Tel No: (017 811 1642)

**APPLICATIONS**

The District Manager; Gert Sibande District Office; Private Bag X 9028; Ermelo, 2350 or Hand delivered to: 39 Jan Van Vuuren Street; Ermelo, 2350.

**FOR ATTENTION**

Mr. M A Dhladhla
POST 17/215 : ASSISTANT MANAGER (PNA7) REF NO: MPDOH/MAY/19/14

SALARY : R562 618 – R949 482 per annum (OSD requirements) (Depending on the years of experience in terms of relevant OSD).

CENTRE : Standerton Hospital

REQUIREMENTS : Basic R425 qualification and registration with SANC as a professional nurse. A minimum of eight (8) years appropriate experience in nursing after registration with SANC in General nursing. At least 3 years of the period referred above must be appropriate/recognizable experience at management level.

DUTIES : Demonstrate an in depth understanding of nursing legislation and related legal and ethical nursing practices and how this impacts on service delivery. Ensure clinical nursing practice by the nursing team (unit) in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate a basic understanding of HR and financial policies and practice.

ENQUIRIES : Mr. C D Mnisi Tel No: (017 811 1642)

APPLICATIONS : The District Manager; Gert Sibande District Office; Private Bag X 9028; Ermelo, 2350 or Hand delivered to: 39 Jan Van Vuuren Street; Ermelo, 2350.

FOR ATTENTION : Mr. M A Dhladhla

POST 17/216 : LECTURER (PRECEPTOR) REF NO: MPDOH/MAY/19/15

SALARY : R383 226 – R444 276 per annum (OSD requirements) (Depending on the years of experience in terms of relevant OSD) plus rural allowance.

CENTRE : Mpumalanga College Of Nursing, Kabokweni

REQUIREMENTS : Basic R245 qualification (i.e. diploma/ degree in nursing) or equivalent qualification that allows registration with SANC as Professional Nurse PLUS a Post-Basic qualification in Nursing Education registered with SANC. SANC as Professional Nurse in Nursing Education. A minimum of 4 years appropriate/recognizable nursing experience after registration as Professional Nurse with the SANC in General Nursing.

DUTIES : Provide education and training to student nurses, co-ordinate clinical learning exposure to students between college and clinical areas, support the mission and promote the image of the college, implement assessment strategies to determine competencies and exercise control over students.

ENQUIRIES : Ms Gugu Nkosi @ 013 766 3103, or Mr Emmanuel Makokoropo @ 013 766 3384

APPLICATIONS : The Head of Department, Private Bag X 11285, Nelspruit; 1200, or Hand delivered to: Building No. 3 Government Boulevard, Riverside Park Ext 2, Nelspruit, 1200

FOR ATTENTION : Ms. Glory Mokone

POST 17/217 : LECTURER (HOD) REF NO: MPDOH/MAY/19/16

SALARY : R383 226 – R444 276 per annum (OSD requirements) (Depending on the years of experience in terms of relevant OSD) plus rural allowance.

CENTRE : Mpumalanga College of Nursing, Kabokweni

REQUIREMENTS : Basic R245 qualification (i.e. diploma/ degree in nursing) or equivalent qualification that allows registration with SANC as Professional Nurse PLUS a Post-Basic qualification in Nursing Education registered with SANC. SANC as Professional Nurse in Nursing Education. A minimum of 4 years appropriate/recognizable nursing experience after registration as Professional Nurse with the SANC in General Nursing.

DUTIES : Provide education and training to student nurses, co-ordinate clinical learning exposure to students between college and clinical areas, support the mission and promote the image of the college, implement assessment strategies to determine competencies and exercise control over students.

ENQUIRIES : Ms Gugu Nkosi @ 013 766 3103, or Mr Emmanuel Makokoropo @ 013 766 3384

APPLICATIONS : The Head of Department, Private Bag X 11285, Nelspruit; 1200, or Hand delivered to: Building No. 3 Government Boulevard, Riverside Park Ext 2, Nelspruit, 1200

FOR ATTENTION : Ms. Glory Mokone
POST 17/218 : PROFESSIONAL NURSE (PN-B1) REF NO: MPDOH/MAY/19/17

SALARY : R383 226 – R444 276 per annum (OSD requirements) (Depending on the years of experience in terms of relevant OSD) plus rural allowance.

CENTRE REQUIREMENTS : Paulina Morapedi CHC

Basic qualification accredited by the SANC in terms of Government Notice 425 (i.e. Diploma/ Degree in Nursing) or equivalent qualification that allows for registration with the SANC as a professional Nurse plus a post-basic nursing qualification with a duration of at least one (1) year, accredited with SANC in terms of Government Notice No.R212 in the relevant specialty. Current proof of registration with the South African Nursing Council as a Professional Nurse. Nine (9) years appropriate or recognizable experience in nursing after registration as a Professional Nurse in General Nursing. At least five (5) years of the period referred to above must be appropriate/recognizable experience after post-basic qualification in the relevant specialty. Good leadership and management abilities.

DUTIES : Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. Perform a clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Maintain constructive work relationships with nursing and other stakeholders (i.e. inter-professional, inter-sectoral and multidisciplinary team work). Participate in the analysis and implementation of nursing guidelines, practice standards and procedures. Monitor and ensure proper utilization of human, financial and physical resources. Utilize information technology and other management information systems to manage information for the enhancement of service delivery at CHC.

ENQUIRIES : Mr. C D Mnisi Tel No: (017 811 1642)

APPLICATIONS : The District Manager; Gert Sibande District Office; Private Bag X 9028; Ermelo, 2350 or Hand delivered to: 39 Jan Van Vuuren Street; Ermelo, 2350.

FOR ATTENTION : Mr. M A Dhladhla

POST 17/219 : PROFESSIONAL NURSE (PNB1) REF NO: MPDOH/MAY/19/18 (X2 POSTS)

SALARY : R383 226 – R444 276 per annum (OSD requirements) (Depending on the years of experience in terms of relevant OSD) plus rural allowance.

CENTRE REQUIREMENTS : Seabe CHC; Waterval CHC

Basic qualification accredited by the SANC in terms of Government Notice 425 (i.e. Diploma/ Degree in Nursing) or equivalent qualification that allows for registration with the SANC as a professional Nurse plus a post-basic nursing qualification with a duration of at least one (1) year, accredited with SANC in terms of Government Notice No.R212 in the relevant specialty. Current proof of registration with the South African Nursing Council as a Professional Nurse. Nine (9) years appropriate or recognizable experience in nursing after registration as a Professional Nurse in General Nursing. At least five (5) years of the period referred to above must be appropriate/recognizable experience after post-basic qualification in the relevant specialty. Good leadership and management abilities.

DUTIES : Demonstrate an understanding of nursing legislation and related legal and ethical nursing practices. Perform a clinical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Maintain constructive work relationships with nursing and other stakeholders (i.e. inter-professional, inter-sectoral and multidisciplinary team work). Participate in the analysis and implementation of nursing guidelines, practice standards and procedures. Monitor and ensure proper utilization of human, financial and physical resources. Utilize information technology and other management information systems to manage information for the enhancement of service delivery at CHC.

ENQUIRIES : Ms. S Matheba Tel No: (013 658 1070)

APPLICATIONS : The District Manager; Nkangala District Office; Private Bag X 7296; Emalahleni, 1035 Hand delivered to: Piet Koornhof Building, Justice Street, Emalahleni, 1035

FOR ATTENTION : Ms. S Matheba
POST 17/220: ASSISTANT DIRECTOR: FINANCE REF NO: MPDOH/MAY/19/20

SALARY: R376 596 per annum (Level 09) plus benefits
CENTRE: Amajuba Memorial Hospital
REQUIREMENTS: Bachelor’s Degree Financial Management or Accounting or Diploma plus Tech in Financial Management. Five (5) years’ experience in Financial Management. Good Knowledge and skills in BAS, LOGIS, Treasury Regulations, PFMA credit and debt management, numeracy, financial administration. Good Knowledge of Public Service Regulations, Risk Management and PFMA. Excellent written and verbal communication. Presentation, facilitation, problem solving, conflict resolution, research, project management and time management skills. Knowledge. Valid driver’s license.

DUTIES: Manage finance, revenue and bookkeeping, payments, internal control and systems, Debts Management. Advice and assist the hospital operations in the exercise of powers, functions assigned and delegations. Ensure the effective implementation of the PFMA and Treasury Regulations. Ensure compliance with the best practice accounting norms and standards. Manage, monitor and implement financial systems and accounts control. Provide accurate information in preparation of financial statements. Facilitate internal and external audits. Manage financial management quality control services. Establish and maintain effective, efficient and transparent system and internal control.

ENQUIRIES: Mr. C D Mnisi Tel No: (017 811 1642)
APPLICATIONS: The District Manager; Gert Sibande District Office; Private Bag X 9028; Ermelo, 2350 or Hand delivered to: 39 Jan Van Vuuren Street; Ermelo, 2350.
FOR ATTENTION: Mr. M A Dhladhla

POST 17/221: RADIOGRAPHER GR 1 REF NO: MPDOH/MAY/19/19

SALARY: R317 976 – R361 872 per annum (OSD requirements) (Depending on the years of experience in terms of relevant OSD) plus rural allowance
CENTRE: Middelburg Hospital
REQUIREMENTS: Minimum educational qualification: Appropriate qualification that allows for the required registration with the Health Professions Council of South Africa (HPCSA) in Radiography (Ultrasound). Registration with a professional council: Registration with the HPCSA in Radiographer in Ultrasound. Experience: Grade 1: None after registration with the HPCSA in Radiography (Ultrasound) in respect of RSA qualified employees. One-year relevant experience after registration with the HPCSA in Radiography (Ultrasound) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Inherent requirement of the job: Willingness to assist in the geographic area when required. Competencies (knowledge/skills): Thorough knowledge of ante-natal, paediatric, gynaecology, vascular studies and abdominal ultrasound. Good interpersonal skills. Ability to work independently and in a team.


ENQUIRIES: Ms. S Matheba Tel No: (013 658 1070)
APPLICATIONS: The District Manager; Nkangala District Office; Private Bag X 7296; Emalahleni, 1035 Hand delivered to: Piet Koornhof Building, Justice Street, Emalahleni, 1035
FOR ATTENTION: Ms. S Matheba

POST 17/222: RADIOGRAPHER GR 1 REF NO: MPDOH/MAY/19/21

SALARY: R317 976 – R361 872 per annum (OSD requirements) (Depending on the years of experience in terms of relevant OSD) plus rural allowance
CENTRE: Carolina Hospital
REQUIREMENTS: Minimum educational qualification: Appropriate qualification that allows for the required registration with the Health Professions Council of South Africa (HPCSA) in Radiography (Ultra-sound). Registration with a professional council: Registration with the HPCSA in Radiographer in Ultrasound. Experience: Grade 1: None after registration with the HPCSA in Radiography (Ultrasound) in respect of
RSA qualified employees. One-year relevant experience after registration with the HPCSA in Radiography (Ultrasound) in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Inherent requirement of the job: Willingness to assist in the geographic area when required. Competencies (knowledge/skills): Thorough knowledge of ante-natal, paediatric, gynaecology, vascular studies and abdominal ultrasound. Good interpersonal skills. Ability to work independently and in a team.

**DUTIES**

**ENQUIRIES**
Mr. C D Mnisi Tel No: (017 811 1642)

**APPLICATIONS**
The District Manager; Gert Sibande District Office; Private Bag X 9028; Ermelo, 2350 or Hand delivered to: 39 Jan Van Vuuren Street; Ermelo, 2350

**FOR ATTENTION**
Mr. M A Dhladhla

**POST 17/223**

**SENIOR STATE ACCOUNTANT REF NO: MPDOH/MAY/19/22**

**SALARY**
R316 791 per annum (Level 08) (plus benefits)

**CENTRE**
Salary Administration – Provincial Office

**REQUIREMENTS**
An appropriate recognized B. COM Degree or National Diploma in Accounting / Finance. Related qualification which is NQF level 6 with a minimum of 3 years' experience in Finance field; Thorough knowledge of financial accounting; Exposure in the fields of salaries and tax will be an advantage; Good financial management skills, planning and organizing skills, Problem solving skills, Good communication (written and verbal) skills; Candidate must have sound knowledge of the PERSAL system and Basic Accounting System (BAS); Skills in Public Service Finance, Numeracy, Computer literacy and Accuracy; Good knowledge of Treasury Regulations and Public Finance Management Act; Self-starter, able to work independently without compromising team results; valid driver’s license.

**DUTIES**
- Administration of Salaries, Reconciliation of Tax, Clearing of Suspense Accounts, Clearing of PERSAL Exceptions on BAS, Authorizing of BAS transactions; Dealing with salary related enquiries. Supervising and managing of subordinates.

**ENQUIRIES**
Ms Gugu Nkosi @ 013 766 3103, or Mr Emmanuel Makokoropo @ 013 766 3384

**APPLICATIONS**
The Head of Department, Private Bag X 11285, Nelspruit; 1200, or Hand delivered to: Building No. 3 Government Boulevard, Riverside Park Ext 2, Nelspruit, 1200

**FOR ATTENTION**
Ms. Glory Mokone

**POST 17/224**

**STATE ACCOUNTANT: PAYMENTS REF NO: MPDOH/MAY/19/23**

**SALARY**
R257 508 per annum (Level 07) plus benefits

**CENTRE**
Gert Sibande District Office, Ermelo

**REQUIREMENTS**
- Must have mathematics or accounting as a passed subject plus two years relevant experience. Working knowledge of BAS, LOGIS and MS Office. Sound knowledge of relevant legislation including PFMA and Treasury regulations. Basic accounting and analytical skills. Decision making skills. Sound interpersonal and management skills.

**DUTIES**
- Ensure proper reconciliation of Pharmaceutical service accounts. Manage and monitor expenditure patterns of the section. Follow up all outstanding invoices on daily basis. Manage virement of funds Render credit control services. Consolidate audit queries and conduct financial inspection. Attend to journalizing of expenditure. Provide management with financial reports.

**ENQUIRIES**
Mr. C D Mnisi Tel No: (017 811 1642)

**APPLICATIONS**
The District Manager; Gert Sibande District Office; Private Bag X 9028; Ermelo, 2350 or Hand delivered to: 39 Jan Van Vuuren Street; Ermelo, 2350

**FOR ATTENTION**
Mr. M A Dhladhla

**POST 17/225**

**PROFESSIONAL NURSE (SCHOOL HEALTH) PNA2 REF NO: MPDOH/MAY/19/24**

**SALARY**
R256 905 – R297 825 per annum (OSD requirements) (Depending on the years of experience in terms of relevant OSD) plus rural allowance
<table>
<thead>
<tr>
<th>CENTRE</th>
<th>Govan Mbeki Sub District</th>
</tr>
</thead>
<tbody>
<tr>
<td>REQUIREMENTS</td>
<td>Qualifications accredited with SANC in terms of Government notice R425 i.e. Diploma / Degree in General nursing plus a post basic qualification in Advance Midwifery accredited with SANC in terms of Government notice R212 in Midwifery as specialty.</td>
</tr>
<tr>
<td>DUTIES</td>
<td>Knowledge and understanding of nursing legislation legal and ethical nursing practice in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Promote quality and nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Effectively communicate with patients, supervisors and promoting and advocating proper care. Work co-operatively and amicable with persons of diverse intellectual, cultural, racial or religious differences. Must be able to plain and organize own work and that of support personnel to ensure proper nursing care.</td>
</tr>
<tr>
<td>ENQUIRIES</td>
<td>Mr. C D Mnisi Tel No: (017 811 1642)</td>
</tr>
<tr>
<td>APPLICATIONS</td>
<td>The District Manager; Gert Sibande District Office; Private Bag X 9028; Ermelo, 2350 or Hand delivered to: 39 Jan Van Vuuren Street; Ermelo, 2350</td>
</tr>
<tr>
<td>FOR ATTENTION</td>
<td>Mr. M A Dhladhla</td>
</tr>
<tr>
<td>POST 17/226</td>
<td>PRINCIPAL PERSONNEL OFFICER REF NO: MPDOH/MAY/19/25</td>
</tr>
<tr>
<td>SALARY</td>
<td>R257 508 per annum (Level 07) plus benefits</td>
</tr>
<tr>
<td>CENTRE</td>
<td>Middelburg Hospital</td>
</tr>
<tr>
<td>REQUIREMENTS</td>
<td>Senior certificate or Equivalent qualification with at least 5 years’ experience in Human Resource unit. This should include working with appointments, Service conditions, PMDS and crafting of submissions relating of thereto. Extensive knowledge and experience in PERSAL including interpreting Persal reports. Have certificate in PERSAL. Knowledge of procedure on Incapacity leave and ill-health retirement (PILIR) the ability to handle tasks of Multi-disciplinary nature. Self-motivated and creative, and ability to work under pressure. Sound communication and interpersonal skills. Analytical skills on problem solving, decision making and organizational skills. Computer literacy particularly MS, Excel, outlook &amp; Word. A valid Code B driver’s license will serve as an added advantage.</td>
</tr>
<tr>
<td>DUTIES</td>
<td>Implement and maintain human resource administration practices. Render administrative functions including the following: recruitment and selection of staff. HR provisioning (recruitment and selection, appointments, transfers, verification of qualifications, vetting of candidates, secretarial functions for interviews, absorptions of staff, probationary periods, etc. and also responsible for conditions of service and benefits: leave salaries, leave graduates, pensions, termination of services, housing allowance, overtime, translations and writing reports etc.). Coordinate Performance management system, address human resource administration enquiries to ensure the correct implementation of human resource administration practices/policies. Assist with preparation of reports on human resource administration issues and statistics. Coordinate the implementation of recruitment and selection process. Provide support to Chief Personnel Officer/ HR Manager.</td>
</tr>
<tr>
<td>ENQUIRIES</td>
<td>Ms. S Matheba Tel No: (013 658 1070)</td>
</tr>
<tr>
<td>APPLICATIONS</td>
<td>The District Manager; Nkangala District Office; Private Bag X 7296; Emalahleni, 1035 Hand delivered to: Piet Koornhof Building, Justice Street, Emalahleni, 1035.</td>
</tr>
<tr>
<td>FOR ATTENTION</td>
<td>Ms. S Matheba</td>
</tr>
<tr>
<td>POST 17/227</td>
<td>STATE ACCOUNTANT REF NO: MPDOH/MAY/19/26 (X2 POSTS)</td>
</tr>
<tr>
<td>SALARY</td>
<td>R257 508 per annum (Level 07) plus benefits</td>
</tr>
<tr>
<td>CENTRE</td>
<td>Middelburg Depot</td>
</tr>
<tr>
<td>REQUIREMENTS</td>
<td>Must have Mathematics or Accounting as a passed subject plus two years relevant experience. Working knowledge of BAS, LOGIS and MS Office. Sound knowledge of relevant legislation including PFMA and Treasury regulations. Basic accounting and analytical skills. Decision making skills. Sound interpersonal and management skills.</td>
</tr>
</tbody>
</table>
DUTIES : Prepare revenue projections, revenue improvement plans together with relevant stakeholders. Management of fiscal handling of cash with relevant delegations process implemented. Management of creditors / debtors functions. Manage and authorize receipts of revenue collected. Daily reconciliation conducted for all revenue and Debt transactions. Attend to queries with internal and external stakeholders via the correct communication channels. Prevent and management of all related audit queries and implement remedial action measures. Management of face value forms. Compile relevant Debt and Revenue reports. Manage and direct the Revenue section staff. Any other delegated functions. Management and prevent all irregular, fruitless and wasteful expenditure. Manage all system related functions and reports. Ensure proper recordkeeping, registers of all office work handled. Implement strict controls on high risk patient files in the office. Ensure the proper support of Case Management. Conduct risk assessment and strategies implemented. Ensure compliance to all policies, standing Operational procedures and prescripts.

ENQUIRIES : Ms. S Matheba Tel No: (013 658 1070)
APPLICATIONS : The District Manager; Nkangala District Office; Private Bag X 7296; Emalahleni, 1035
FOR ATTENTION : Ms. S Matheba

POST 17/228 : DATA TECHNOLOGIST REF NO: MPDOH/MAY/19/27

SALARY : R257 508 per annum (Level 07) plus benefits
CENTRE : Nkangala District Office, Emalahleni
REQUIREMENTS : An appropriate NQF Level 6 for Diploma and Level 7 for Degree Qualification as recognised by SAQA with more than three (3) years relevant experience. Required qualification is an IT related Diploma or Degree in IT. Certification in ITIL, N+, A+. Knowledge: Project Management skills. Windows support environment. Working Knowledge of desktops, laptops, printers. Thorough understanding of ICT structure and Business of Health. Train staff and write reports. Analytical skills.

DUTIES : Install, configure desktops and laptops as and when required. Provide user support & awareness. Ensure timely response to logged calls. Ensure that user data is backed up to file servers. Produce reports as and when needed. Attend to network issues in facilities. Give support to Systems. Provide routine, scheduled computer maintenance. Provide support and leadership to other users. Perform duties as may be delegated from time to time.

ENQUIRIES : Ms. S Matheba Tel No: (013 658 1070)
APPLICATIONS : The District Manager; Nkangala District Office; Private Bag X 7296; Emalahleni, 1035
FOR ATTENTION : Ms. S Matheba

POST 17/229 : PROFESSIONAL NURSE (PNA2) REF NO: MPDOH/MAY/19/28 (X6 POSTS)

SALARY : R256 905 – R297 825 per annum (OSD requirements) (Depending on the years of experience in terms of relevant OSD) plus rural allowance
CENTRE : Middelburg Hospital
REQUIREMENTS : Basic qualification accredited with the SANC in terms of Government Notice 425(i.e. Diploma/Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Must have general Nursing Midwifery. Ability to work in Maternity as a Midwife. Must have experience as a Midwife.

DUTIES : Supervise and implement patient care standards. Implement and practice nursing health care in accordance with the statutory laws governing the nursing profession, labour and health care. Implement constructive working relations with nurses and other stake holders. Implement and supervision of Basic Nursing Care. Ensure adherence to Batho -Pele Principles and Patient Right Charter.

ENQUIRIES : Ms. S Matheba Tel No: (013 658 1070)
APPLICATIONS : The District Manager; Nkangala District Office; Private Bag X 7296; Emalahleni, 1035
FOR ATTENTION : Ms. S Matheba
<table>
<thead>
<tr>
<th>POST 17/230</th>
<th>PROFESSIONAL NURSE (PNA2) REF NO: MPDOH/MAY/19/29 (X2 POSTS)</th>
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</thead>
<tbody>
<tr>
<td>SALARY</td>
<td>R256 905 – R297 825 per annum (OSD requirements) (Depending on the years of experience in terms of relevant OSD) plus rural allowance</td>
</tr>
<tr>
<td>CENTRE</td>
<td>Impungwe Hospital</td>
</tr>
<tr>
<td>REQUIREMENTS</td>
<td>Basic qualification accredited with the SANC in terms of Government Notice 425(i.e. Diploma/Degree in Nursing) or equivalent qualification that allows registration with the SANC as a Professional Nurse. Must have general Nursing Midwifery. Ability to work in Maternity as a Midwife. Must have experience as a Midwife.</td>
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<td>DUTIES</td>
<td>Supervise and implement patient care standards. Implement and practice nursing health care in accordance with the statutory laws governing the nursing profession, labour and health care. Implement constructive working relations with nurses and other stake holders. Implement and supervision of Basic Nursing Care. Ensure adherence to Batho -Pele Principles and Patient Right Charter.</td>
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</tbody>
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<thead>
<tr>
<th>POST 17/231</th>
<th>TELKOM OPERATOR REF NO: MPDOH/MAY/19/30</th>
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</thead>
<tbody>
<tr>
<td>SALARY</td>
<td>R145 281 per annum (Level 04) plus benefits</td>
</tr>
<tr>
<td>CENTRE</td>
<td>Middelburg Hospital</td>
</tr>
<tr>
<td>REQUIREMENTS</td>
<td>Grade 12 certificate or equivalent qualification. Good communication and interpersonal skills. Maintain confidentiality. Experience in the relevant field will be an advantage.</td>
</tr>
<tr>
<td>DUTIES</td>
<td>Operation of switchboard. Ensure maintenance and functioning of Switchboard Handle incoming and outgoing calls. Channel calls to the appropriate sections. Answer general queries, keep record of trunk calls. Take messages and give message expediently. Issuing of private telephone accounts to relevant officers. Report abuse of telephones.</td>
</tr>
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