OTHER POSTS

POST 16/262 : HEAD CLINICAL UNIT (ANAESTHETICS) REF NO: MAD 15/2019

SALARY : R1 728 807 – R1 834 890 per annum. The all-inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, 18% inhospitable of basic salary.

CENTRE : Madadeni Provincial Hospital

REQUIREMENTS : MBChB degree or equivalent qualification PLUS, A minimum of 3 Years’ experience after registration with HPCSA as Medical Specialist in Anaesthetics. Registration Certificate with HPCSA as a Medical Specialist. Current registration with HPCSA as Medical Specialist. (2019 Receipt). Certificate of Service from previous and current employer endorsed and stamped by HR must be attached. Experience: A minimum of 3 Years’ experience after registration with HPCSA as Medical Specialist in Anaesthetics. Knowledge, Skills, Training and Competencies required: Knowledge of appropriate specialist procedures and protocols within the field of expertise. Knowledge of legislative prescripts governing the public service. Human resources management, financial management and general administrative skills. Control of budget, monitoring expenditure and project management. Computer literacy in MS Outlook, Excel, Word and PowerPoint. Report writing, presentation and teaching skills. Strategic capability and leadership skills. Problem solving, project management and change management. Concerns for excellency, courtesy and interpersonal skills. Awareness of cross-cultural differences.

DUTIES : Render efficient and cost-effective internal medicine services to patients managed by Madadeni Hospital and its drainage sites. Deliver effective and efficient administration of the Anaesthetics Department. Plan and partake in the training of staff including Nurses, Clinical Support Personnel, Medical Officers, Interns and undergraduate Medical Students and also support relevant clinical research and clinical trials. Provide clinicians with expert advice and opinion to aid diagnosis, management and treatment of patients. Conduct out-patient specialist clinics and in-patient and provide expert opinion where required. Provide vision, strategic direction and inspire employees to deliver excellent, quality health services. Manage the performance of allocated human resources. Ensure that working environment complies with Health and Safety Act, health adherence to the safety precautions and that staff is maintained to attain optimal productivity. Formulate and manage protocols in accordance with Department of Health policies that will have a positive impact on staff and ensure that staff is aware and adhere to protocols. Compile medium and long term expenditure framework and implement fiscal control measures on an ongoing basis. Provide measures and guidance on quality assurance to comply with set quality standards. Generate reports, plans, presentations, and perform other administrative duties attached to this position. Improve management of referrals. Maintain clinical, professional and ethical standards.

ENQUIRIES : Dr HA Hlela Tel No: 034 328 8007

APPLICATIONS : All applications should be posted to: The Recruitment Officer, Madadeni Hospital, Private Bag X6642, Newcastle, 2940

FOR ATTENTION : The Recruitment Officer

NOTE : This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Note: The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR
from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of Qualifications and Identity document – not copies of certified copies. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. MAD 01/2016. NB: Failure to comply with the above instructions will be disqualified applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualification Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/Work permits holders must submit documentary proof together with their Applications. Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. EET: African Male.

**CLOSING DATE**: 24 May 2019

**POST 16/263**: MEDICAL SPECIALIST: GRADE 1 REF NO: HRM 21/2019 (X1 POST)

Directorate: Dept. of Radiology

**SALARY**

- Grade 1: R 1 106 040 – R 1 173 900 per annum (All-inclusive salary package) plus commuted overtime
- Grade 2: R 1 264 623 – R 1 342 230 per annum. (All-inclusive salary package) plus commuted overtime

**CENTRE**: King Edward VIII Hospital (KEH)

**REQUIREMENTS**

- MBCHB degree or equivalent PLUS. Specialist qualification in Diagnostic Radiology PLUS. Registration with HPCSA as Specialist Radiologist PLUS. Current registration with HPCSA as a Medical Specialist (2019/2020). **Grade 1**: None to less than 5 years actual experience after registration with the HPCSA as a Radiologist Medical Specialist. **Grade 2**: 5 years to less than 10 years actual experience after registration with the HPCSA as a Radiologist Medical Specialist. Knowledge, Skills, Training and Competencies Required: Ability to teach and supervise staff and student. Middle management and research skills. Good administrative, leadership, decision making and communication skills. Computer literacy.

**DUTIES**

- Provide specialist radiology services in all Imaging modalities to all departments at King Edward VIII Hospital. Maintain clinical, professional and ethical standards related to these services. To perform, interpret and report radiological procedures and studies. Provide after hour care in accordance with the commuted overtime contract. Training and supervision of staff and student in Radiology. Provide expert opinion where required and consult with specialists on radiological procedures. Participate in the Quality Improvement Programs of the Department. Conduct, participate and assist in research. Participate in both academic and clinical administrative activities. Be part of a multi-disciplinary team when deemed necessary.

**ENQUIRIES**

- Dr. S. Ramji Tel No: 031 360 3854

**APPLICATIONS**

- All applications must be addressed to the Human Resources Manager and should be placed in the red application box situated next to the ATM in the Admin. Building or posted to Private Bag X02, Congella, 4013.

**NOTE**

- An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref HRM 19/2019. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected
candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Persons with disabilities are encouraged to apply. Please note that due to financial constraints, there will be no payment of S&T claims.

**CLOSING DATE**: 24 May 2019

**POST 16/264**

**MEDICAL OFFICER - (GRADE 1, 2, 3) REF NO: GS 31/19**

Component: Paediatric Department

**SALARY**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Per Annum</th>
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<tbody>
<tr>
<td>1</td>
<td>R821 205</td>
</tr>
<tr>
<td>2</td>
<td>R938 964</td>
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<tr>
<td>3</td>
<td>R1 089 693</td>
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All inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, with optional Commuted Overtime. Incumbents who opt for overtime will have to sign the commuted overtime contract form.

**CENTRE**

Greys Hospital, PMB Metropolitan Complex

**REQUIREMENTS**

MBCHB Degree or Equivalent qualification, Plus Current Registration with the Health Professions Council of South Africa as a Medical Practitioner in independent practice. **Grade 1**: Experience: Not Applicable. Foreign qualified candidates require 1 year relevant experience after registration as a Medical Practitioner with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2**: Experience: 5 years appropriate experience as a Medical Officer after registration with the HPCSA as a Medical Practitioner. Foreign candidates require 6 years relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service as required in South Africa. **Grade 3**: Experience: 10 years experience after registration with the HPCSA as a Medical Practitioner. Foreign qualified candidates require 11 years relevant experience after registration as Medical Practitioner with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service as required in South Africa. Applicants who are in the last few months of completing Community Service time may apply on the understanding that they can be appointed ONLY after receiving full registration as a Medical Practitioner with the HPCSA. Priority will be applied to incumbent/s that are available immediately or sooner to maintain clinical services. Recommendations: Prior experience in Paediatrics & Child Health will be considered as an advantage at short-listing. Diploma in Child Health (will be an added advantage). Knowledge, Skills, Training and Competency Required: Relevant medical knowledge, with Paediatrics and Child Health focus. Specific knowledge in Paediatric conditions. Skills and competence at procedures and care in children Current health and public service legislation, regulations and policy Medical ethics, epidemiology and statistics.

**DUTIES**

Key Performance Areas (Will cover clinical skills, performance, training, supervision & support and administration & management.) Participate in the shared provision of in- and outpatient clinical care within the Paediatrics on a rotational basis at Grey’s, Edendale & Northdale Hospital. Assist with the maintenance of standards of care and implementation of quality improvement programmes within the department. Assist with the training & development AND supervision & support of CSOs, interns and students in the Department. (For those with requisite experience – Eg. Grade 2 & 3). Participate in the departmental academic programme. Assist with the administration of the Unit one is allocated to Support the departmental activities for the development and training of undergraduate, post graduate and vocational students. Assist and participate in research activities as defined within the department.

**ENQUIRIES**

Mrs K. Moses Tel No: 033 897 3264

**APPLICATIONS**

to be forwarded to: The Human Resources Department, Greys Hospital Private Bag X 9001, Pietermaritzburg, 3200

**FOR ATTENTION**

Mrs. M. Chandulal
NOTE: Directions to Candidates: The following documents must be submitted: Application for employment form (Z83) which is obtainable at any Government Department OR website. Certified copies of highest educational qualifications and professional registration certificate - not copies of certified copies. Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. The circular minute number / reference must be indicated in the column provided on the form Z83 e.g GS 31/19. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from the State security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC). African Males are encouraged to apply.

CLOSING DATE: 24 May 2019

POST 16/265: ASSISTANT MANAGER NURSING: MONITORING AND EVALUATION SERVICES REF NO: VRH 01/2019
Component: Monitoring and Evaluation Management
Job Purpose: To provide effective Planning, Monitoring, Evaluation and Reporting services in the institution as well as for feeder clinics.

SALARY: R562 800 per annum Other Benefits; 13th cheque Medical Aid (Optional), Housing Allowance: Employee must meet prescribed Requirements and Rural Allowance 12%

CENTRE: Vryheid District Hospital

REQUIREMENTS: Basic R425 qualification (i.e Diploma/Degree in nursing or equivalent that allows registration with the SANC as Professional Nurse, Current registration with SANC as Professional Nurse, A minimum of 8 years appropriate/recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 3 years of the period referred to above must be appropriate/recognizable experience at management level. Unendorsed valid Code B driving license (Code 08). Proof of current/previous work experience endorsed and stamped by the employer/s must be attached. Knowledge, Skills, Training and Competencies Required: The incumbent of this post will report to the Chief Executive Officer: Knowledge of the legislative, policy and M&E Framework informing health services delivery. Knowledge of legislation and planning framework. Knowledge of hospital quality assurance. Knowledge of infection control practices. Knowledge of Health Facility functions and operations. Understand HR policies and practices and staff relations. Knowledge of DHMIS policy, SOP and relevant information system. Understanding of Financial Management. Knowledge of Data Management. Knowledge of M&E principles. Ability to critically analyse complex information and to interpret that in relation to performance, health outcomes relevant to institution, and performance reports. Strong leadership and management skills. Planning and organizational skills. Project management skills. Financial management skills. Decision making skills. Ability to work independently and under pressure. Problem solving. High level of communication skills, both written and verbal. Computer skills. Research skills. Human resource management skills. Ability to compile concise reports. Advance facilitation skills to manage consultation. Have the ability to prioritise issues and other work related matters in order to comply with time frames set.

DUTIES: Administer an evidence/results-based monitoring and evaluation system in the institution as well as feeder facilities within the Provincial M&E Framework and monitor research activities in the institution. Provide a platform for M&E reports to be discussed by the management team (including sub-districts) and feeder clinics. Implement the M&E framework at facility level and monitor implementation at feeder clinics. Plan and co-ordinate the implementation and monitoring of data quality and quality assurance in service delivery. Ensure the development, review and maintenance of institution policies and protocols. Monitor and report on performance of all departments in the facility. Monitor compliance with implementing the M&E framework, Data Management Policy & SOP, Quality
Assurance and Infection Prevention & control policy guidelines. Monitor Research activities in the institution to ensure compliance to Provincial Research Policy. Identify areas of research based on monitoring and analysis. Analyse data obtained from the source and other management information systems against indicators with a view to develop reliable performance profiles for verification and publishing of the prescribed performance and other reports. Coordinate functions of HIT (Health Information Team). Ensure information on births, mobility and mortality reviews are conducted on a monthly basis. Ensure data is validated as per Data Management Standard Operating Procedures. Provide reports to the management and Governance Structure. Provide feedback to source of data generation. Adhere to the reporting requirements of the District early warning system. Compile the monthly, quarterly and annual reports with inputs from other departments within the hospital. Compile monthly, quarterly, ad-hoc reports for stakeholders. Ensure that Institutional plans are in place, and aligned with the District Health Plan. Coordinate the development of the operational plan in the institution with input from all departments in the facility. Ensure all plans for all departments are in place. Monitor implementation of plans against determined objectives or targets. Facilitate and coordinate planning sessions. Ensure alignment of plans with APP and DHP and DHER. Participate in the DHP as well as DHER sessions. Ensure planning M&E support to all departments in the institution as well as feeder facilities. Mentoring of relevant staff. Create and enabling environment for planning, monitoring and reporting of activities. Ensure skills development for staff responsible for Planning, Monitoring and Reporting at feeder facilities and the institutions. Visit feeder facilities and monitor planning, monitoring and evaluation activities. Ensure the efficient and effective utilization of resource allocated to the component, inclusive of the development of staff. Co-ordinate and prepare the business plan for the component. Supervise staff and ensure compliance to the Performance Management Development Systems pre-requisites. Check and approve all expenditure related activities of the component. Co-ordinate and control activities of the component. Provide training, advice and guidance to staff. Manage assets of the component. Ensure that quality control systems and plans are in place for use for use during inspection and auditing and to provide objective evidence of findings when conducting audits in accordance with the hospital and governing laws. Monitor audits inspections or investigations of quality and utilisation of services. Monitor inspection process that is in keeping with the established quality assurance goals, which seeks to ensure that patient care is maintained at an optimal level, and delivered in a cost effective manner. Promote patient care practices and professional performance that is regularly assessed using valid and reliable criteria. Monitor implementation plans to promote clean audits. Monitoring and Evaluation to consolidate inspection reports. Ensure compliance to infection prevention and control norms and standards.

ENQUIRIES
APPLICATIONS
FOR ATTENTION
NOTE

Ms. NF Ngema Tel No: 034-9895911
All applications should be forwarded to: The Acting Human Resource Manager, Vryheid District Hospital, Private Bag X 9371, Vryheid, 3100 OR Hand delivered to Coswald Brown Street, Vryheid, Human Resource Management (1st Floor Administration Services), Office No 09
Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver’s License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in
possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. The Employment Equity Target is an African male.

**CLOSING DATE** : 24 May 2019

**POST 16/266** : ASSISTANT MANAGER NURSING: PLANNING, MONITORING AND EVALUATION REF NO: ANM PLANMON&EVALUATE/1/2019

Please note that this post is re advertised: Previous applicants are encouraged to reapply

**SALARY** : R562 800 per annum Plus 13th cheque, Housing Allowance- Employee must meet prescribed requirements and Medical Aid – Optional

**CENTRE** : Inkosi Albert Luthuli Central Hospital

**REQUIREMENTS** : Degree/Diploma in General Nursing and Midwifery. Current registration with South Africa Nursing Council as a registered General Nurse and Midwife. Minimum of 8 years appropriate/recognisable experience in Nursing after registration as a Professional Nurse with the SANC in General Nursing. At least 3 years of the period referred to above must be appropriate/recognisable experience at a management level. Valid Driver’s license. Proof of computer literacy. Proof of current and previous experience endorsed and stamped by your HR (Certificate of service). Recommendation: Degree/Diploma in Nursing Administration or Health Services Management. Knowledge, Skills, Training & Competencies Required: Leadership, Management, planning, organisation and co-ordination skills. Knowledge of relevant Acts, prescripts, policies and procedures governing health care service delivery, especially medical and surgical. In depth knowledge of monitoring and evaluation and legislative framework. Data management and ability to analyse and interpret complex information. Quality Assurance and Infection and Prevention and Control Guidelines and Principles. Understanding of HR policies and staff relations. Strong leadership, planning and organizational skills. Project management, financial management coupled with decision making and problems solving skills. Ability to work independently and under pressure. High level communication skills both written and verbal. Human resources management and computer skills.

**DUTIES** : Administer and facilitate the implementation of an integrated monitoring and evaluation framework fully aligned to National; Provincial; and departmental performance reporting requirements. Co-ordinate the drawing of institutional plans which are aligned to annual performance plan. Analyse data obtained from sources and other management information systems against indicators with a view to develop reliable performance profiles for verification and publishing of the prescribed performance and other reports. Ensure planning, monitoring and evaluation support to all departments in the institution. Develop budget estimates for the planning, monitoring, and evaluation unit as well as efficient management of resources allocated to the planning M&E unit. Ensure implementation of the total quality management framework and compliance to National Core Standards. Enforce compliance to legislative prescripts in all units within the facility jurisdiction. Working towards a clean audit. Coordinate staff training and initiatives for ensuring service excellence. Oversee Quality and Infection Prevention and Control issues. Ensure good governance within the facility.

**ENQUIRIES** : Dr LP Mtshali Tel No: (031) 240 1059

**APPLICATIONS** : All applications must be addressed to the Human Resources Manager and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03 Mayville 4058.

**NOTE** : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements
and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.

**CLOSING DATE**

: 24 May 2019

**POST 16/267**

: OPERATIONAL MANAGER NURSING GRADE 1 (FEMALE WARD) REF NO: NMH/OM/2019 (X1 POST)

**SALARY**

: Grade 1: R444 276 – R500 031 per annum
Grade 2: R515 040 – R579 696 per annum
(13% cheque, housing allowance (employee must meet prescribed requirements) medical aid (optional) 08% rural allowance

**CENTRE**

: Niemeyer Memorial Hospital

**REQUIREMENTS**


**DUTIES**

: Assist in the formulation and monitoring of the strategic plan for the institution. Manage and implement economical and efficient financial management. Manage and monitor all aspects of operational management. Manage all aspect of human resource management and people development. Assist in the provision of clinical corporate governance as per your areas of expertise/functional areas. Coordinate and monitor the implementation of nursing care and evaluation thereof. Provide relevant health information to health care users to assist in achieving optimal health care. Maintain constructive working relationship with nursing and other stakeholders [i.e. inter-professional, inter-sectorial and multi-disciplinary teamwork. Participate in the analysis, formulation and implementation of nursing guidelines, practices standards and procedures. Manage and monitor proper utilization of human, financial and physical resources.

**ENQUIRIES**

: Mrs. GN Nkosi Tel No: 034-331 3011

**APPLICATIONS**

: Should be delivered to: KwaZulu-Natal Department of Health, The Hospital CEO, Niemeyer Memorial Hospital, Private Bag X1004, Utrecht, 2980, Tel No: (034) 331 3011

**FOR ATTENTION**

: Mr. AN Mange

**NOTE**

: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver’s License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed
that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Note: Please note that due to financial constraints there will be no payment for S&T claims. NB: (Employment Equity Target: Indian Male).

CLOSING DATE : 24 May 2019

POST 16/268 : CLINICAL PROGRAMMES COORDINATOR: TB (GRADE 1) REF NO: HGHD 06/2019

SALARY : R444 276 + 13th Cheque, Housing Allowance (Conditional), Medical Aid (Optional)
CENTRE : Harry Gwala Health District Office, Ixopo
REQUIREMENTS : Valid grade 12 Senior Certificate, Diploma/ Degree in General Nursing and Midwifery, Current registration with SANC in receipt 2018, Minimum of 7 years appropriate / recognizable nursing experience after registration as a Professional Nurse with SANC in general nursing, Valid Driver’s license (Code 8), plus Proof of current and previous work experience endorsed Human Resources validating the above experience Department or relevant employer.

DUTIES : Identify and assess the need for TB and MDR TB services in the District. Ensure availability and implementation of relevant policies, guidelines and protocols and monitoring and evaluating thereof. Conduct or ensure training of health care workers on TB guidelines. Undertake health facility visits to ensure quality TB services. Ensure constant and adequate supply of TB medication, TB Stationery and TB diagnostic material. Ensure that TB surveillance monthly / quarterly reports are complied. Ensure the implementation / management of TB advocacy, community awareness and mobilization programme, including partnership building. Develop, manage and coordinate the DOT supporter programme.

ENQUIRIES : Mr. BHS Makhaye Tel No: 039 834 8200 EXT: 8206
APPLICATIONS : to be forwarded to the Assistant Director – HRM, Harry Gwala Health District Office, Private Bag X502, Ixopo, 3276 OR Drop Off in the applications box, 111 Main Street, Ixopo 3276

FOR ATTENTION : Mr. VJ Khumalo
NOTE : Directions to candidates: The following documents must be submitted: Application for employment form (Z83 fully completed), which is obtained at any Government Department OR from the website: www.kznhealth.gov.za; Certified copies of Identity documents, Grade 12 certificate or other required tertiary qualification certificate, Curriculum Vitae must be attached starting with relevant experience, Certificates of service starting with relevant experience. NB: Certified copies should not be older than three months, not copies of certified copies & faxed applications will not be considered. The reference number must be indicated in the column provided on the form Z83, e.g. HGHD 06/2019. Failure to comply with the above instruction will lead to disqualification of applicants. Please note that due to the large number of applications, we anticipate to receive applications will not be acknowledged. Correspondence will be limited to shortlisted candidates only. Please note that due to financial constraints no S&T and resettlement claims will be considered for payment candidates that are invited to interviews. Please note that pre-employment screening and verification process, including CIPC, criminal records verification will be undertaken. Applications in possession of foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications. This department is an equal opportunity, affirmative action employer whose aim is to promote respectively in all levels of all occupational categories in the department. People with disabilities are encouraged to apply.

CLOSING DATE : 31 May 2019
POST 16/269  :  DIAGNOSTIC RADIOGRAPHER (ULTRASOUND): REF NO: NMH/DRU/2019 (X1 POST)

SALARY  :  Grade 1: R395 703 per annum
          Grade 2: R466 119 per annum
          Grade 3: R549 066 per annum

Other Benefits: 13th cheque, Medical Aid (Optional), Housing Allowance:
Employee must meet prescribed requirements

CENTRE  :  Niemeyer Memorial Hospital

REQUIREMENTS  :  National Diploma in ultrasound / Bachelor’s Degree in technology: ultrasound.
Proof of current registration with health professions council of South Africa as a Radiographer. Knowledge, Skills, Training and Competencies Required:
Excellent knowledge of high risk obstetrics and gynaecology, general, small parts, vascular, musculoskeletal scanning, techniques, protocols and procedures. Basic knowledge of equipment use and troubleshooting Sound reports writing and administrative skills and computer literacy, Knowledge of relevant Health and Safety Acts and Infection Control measures, Good communication, interpersonal relations and problem solving skills. Basic supervisory skills.

DUTIES  :  Provide a high quality ultrasound service in keeping with tertiary status of the hospital general Scans with complicated pathology and detailed Obstetric anomaly scans, Provide correct Interpretation of all ultrasound scans Compile comprehensive reports as required in the working environment, Provide assistance, supervision and training to junior staff and students. Promote good health practices and ensure optimal care of the patient, Execute all clinical procedures competently to prevent complications, Participate in quality improvement programs, policy making, in-service training and National Core Standards. Perform reception and clerical duties as required

ENQUIRIES  :  Mr. CG De-Klerk Tel No: 034-331 3011

APPLICATIONS  :  Should be delivered to: KwaZulu-Natal Department of Health, The Hospital CEO, Niemeyer Memorial Hospital, Private Bag X1004, Utrecht, 2980 Tel No: 0343313011

FOR ATTENTION  :  Mr. AN Mange

NOTE  :  Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver’s License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Note: Please note that due to financial constraints there will be on payment for S&T claims. NB: (Employment Equity Target: African Male.

CLOSING DATE  :  24 May 2019

POST 16/270  :  ULTRASOUND RADIOGRAPHER GRADE 1, 2, 3 REF NO: NDH 09/2019
Cluster: Medical Department

SALARY  :  Grade 1: R395 703 per annum
          Grade 2: R466 119 per annum
          Grade 3: R549 066 per annum
Other Benefits: 13th cheque Medical Aid (optional) Housing Allowance (employee must meet prescribed requirements)

CENTRE:
Northdale Hospital: Pietermaritzburg

REQUIREMENTS:
Senior certificate/Grade 12, National Diploma/Degree in Ultrasound PLUS, Registration Certificate with Health Professions Council South Africa (HPCSA) in the category Independent Practice: Ultrasound. Current registration with HPCSA as an ultrasound radiographer (2018-2019) in the category Independent Practice: Ultrasound. Grade 1: Four (4) years appropriate experience after registration with HPCSA as a Diagnostic Radiographer. Grade 2: Minimum of 14 years relevant experience after registration with HPCSA of which 10 years must be after registration in Ultrasound. Grade 3: Minimum of 24 years relevant experience after registration with HPCSA of which 20 years must be after registration in Ultrasound. Applicants with four (4) year Radiography Specialty qualification (not in possession of Diagnostic Radiography qualification) who do not have experience as a Diagnostic radiographer may apply and will be appointed as a Diagnostic Radiographer. Knowledge, Skills, Training and Competencies Required: Sound knowledge of obstetrics and Gynaecology ultrasound. Sound knowledge of general ultrasound scans. Sound knowledge of Ultrasound procedures and protocols, Sound report writing and administrative skills. Computer literacy. Knowledge of relevant Health and Safety Policies, Regulations and Acts. Able to work autonomously. Sound communication, problem solving, teaching and training skills. Good interpersonal relations and ability to perform well within a team.

DUTIES:
Provision of high quality ultrasound services according to patients needs. Execute all ultrasound procedures competently to prevent complications. Perform general administrative duties as required. Provide guidance and supervision to junior staff and students. Promote Batho Pele in execution of all duties for effective service delivery. Inspect and utilize equipment professionally to ensure that they comply with safety regulations. Give factual information to patients and clients on ultrasound. Promote good health practices and ensure optimal patient care. Compile report and memos as required in the working environment. Participate in Ultrasound quality improvement programs and compliance with National Core Standards. Participate in developing protocols to ensure that sonographic services comply with the required prescripts. Participate in continued professional development (CPD).

ENQUIRIES:
R Bedford Tel No: 033 387 6459

APPLICATIONS:
All applications should be forwarded to: Human Resources Department, Northdale Hospital, Private Bag X 9006, Pietermaritzburg, 3200

FOR ATTENTION:
Dr Mag Molla

NOTE:
Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver’s License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.

CLOSING DATE:
24 May 2019
POST 16/271: ULTRASOUND RADIOGRAPHER GR 1, 2, 3 REF NO: GS 30/19
Component: Radiology Department

SALARY:
Grade 1: R395 703 per annum
Grade 2: R 466 119 per annum
Grade 3: R549 066 per annum
Other Benefits: 13th cheque, medical aid (optional), home owner allowance, employee must meet prescribed requirements

CENTRE:
Greys Hospital, Pietermaritzburg

REQUIREMENTS:
National Diploma in Radiography: Ultrasound or Bachelor’s Degree in Technology Radiography: Ultrasound. Proof of original registration with Health Professions Council of South Africa as an Ultrasound Radiographer. Proof of current registration with the Health Professions Council of South Africa for 2019/2020 in the category Independent Practice: Ultrasound. Grade 1: 4 years appropriate experience after registration with HPCSA as a radiographer (Ultrasound). Grade 2: 14 years appropriate experience after registration with HPCSA as a radiographer (Ultrasound) of which 10 years must be after registration. Grade 3: 24 years appropriate experience after registration with HPCSA as a radiographer (Ultrasound) of which 20 years must be after registration. Applicants with a (4) years Radiography Specialty Qualification (not in possession of Diagnostic Radiographer Qualification and without the 4 years appropriate experience in Ultrasound, may also apply but will be appointed TITLED as Diagnostic Radiographer, work in the Ultrasound component to attain or complete their 4 years appropriate experience and then be translated to Specialty). Knowledge, Skills and Experience: Sound knowledge of obstetrics and gynaecology, general and vascular ultrasound procedures and equipment. Sound report writing and administrative skills (Computer literacy and some knowledge of PACS/RIS system). Knowledge of relevant Health and Safety Acts and Infection Control measures. Promote Batho Pele principles in the execution of duties for effective service delivery. Ability to work autonomously and as part of a team. Good attitude to teaching and mentoring of students and community service ultrasound radiographers.

DUTIES:
Provide a high quality ultrasound service in keeping with tertiary status of the hospital. Provide correct interpretation of all ultrasound scans. Promote good health practices and ensure optimal care of the patient. Execute all clinical procedures competently to prevent complications. Perform reception and clerical duties as required. Compile comprehensive reports. Participate in quality assurance and quality improvement programmes, CPD activities and in-service training to junior staff and students.

ENQUIRIES:
Mrs A Cooke Tel No: 033-8973203

APPLICATIONS:
Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200

FOR ATTENTION:
Mrs. M. Chandulal

NOTE:
Directions to Candidates: The following documents must be submitted: Application for employment form (Z83) which is obtainable at any Government Department OR website. Certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies. Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. The circular minute number / reference must be indicated in the column provided on the form Z83 e.g GS 30/19. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC). African Males are encouraged to apply.

CLOSING DATE:
24 May 2019
POST 16/272 : PROFESSIONAL NURSE SPECIALTY GRADE 1/2 REF NO: HRM 21/2019 (X1 POST)

Directorate: Psychiatry

SALARY : Grade 1: R383 226 – R444 276 per annum
Grade 2: R471 333 – R579 696 per annum
Other Benefits: Medical Aid (Optional): Housing Allowance: Employee must meet prescribed requirements.

CENTRE : King Edward VIII Hospital

REQUIREMENTS : Matric/Senior Certificate or equivalent qualification, degree / Diploma in General Nursing, registration with S.A.N.C. as a General Nurse and Specialty Nurse, one year Post Basic registration Degree/Diploma in Psychiatry plus 4 years appropriate / recognizable registration experience as a General Nurse, proof of current registration with SANC. Grade 1: A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nurse Plus one year post basic qualification in Psychiatry Specialty. Grade 2: A minimum of 14 years Appropriate/Recognizable experience in Nursing after registration as professional nurse with SANC in general nursing of which 10 years must be appropriate/recognizable experience in the specialty after obtaining the one year post basic qualification (Specialty) in Psychiatry. Recommendation: Computer literacy. Knowledge, Skills, Training, and Competencies Required: Knowledge of nursing care delivery approaches, sound knowledge of scope of practice in the area of work performance, ability to formulate patient care related policies, working knowledge of labor relations and disciplinary procedure of processes, team building and supervisory skills, good communications, leadership, interpersonal skills and conflict management.

DUTIES : Provision of optimal, holistic specialized psychiatric nursing care with set standard and within professional/legai framework, analyze the relationship between normal physiological and specific system alterations associated with mental health problems psychiatric disorders treatment, engage in clinical assessment of MHCU in a specialized psychiatric setting, evaluate the health impact of multiple life stressors and situational crisis within the context of family cycle and community, assist with the effective management of resources, development of specialized services and the role of the advanced nurse practitioner, maintain professional growth/ethical standards and set development, liaise and communicate with members of the multidisciplinary team, participate in training and research, participate in the implementation of NCS, other programs and initiatives by the department of health.

ENQUIRIES : Mr. B.B. Khoza Tel No: 031 360 3026

APPLICATIONS : All applications must be addressed to the Human Resources Manager and should be placed in the red application box situated next to the ATM in the Admin building or posted to Private Bag X02, Congella, 4013.

NOTE : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims. Persons with disabilities and African males are encouraged to apply, however, other race groups are also not restricted from applying.

CLOSING DATE : 24 May 2019
POST 16/273 : CLINICAL NURSE PRACTITIONER: PRIMARY HEALTH CARE STREAM REF NO: UMG01/06/19
Component: Richmond Clinic

SALARY : Grade 1: R383 226 – R444 276 per annum PLUS 8% Rural allowance
Grade 2: R471 333 – R579 696 per annum Plus 8% rural allowance

Benefits: 13th cheque, home owner’s allowance, and Medical aid optional

[Employee must meet prescribed conditions]

CENTRE : Umgungundlovu District Office

REQUIREMENTS : Grade 1: grade 12 (National Senior Certificate), Degree/Diploma in General nursing and Midwifery 1 year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC), Registration with SANC as General Nurse, Midwife and Primary Health Care. A minimum of 4 years appropriate/recognizable experience as a General Nurse. Grade 2: Matric grade 12 (National Senior Certificate) Degree/Diploma in Nursing Science and Midwifery Plus (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC) plus; Current registration with SANC as General Nurse with Midwifery plus Clinical Nursing Science, Health Assessment, Treatment and Care (PHC) plus; A minimum of 14 years appropriate/recognizable nursing experience after registration as a General Nurse with SANC of which 10 years must be appropriate/recognizable PHC experience after obtaining a one year basic qualification in Primary Health Care. Proof of current and previous work experience endorsed by the employer must be attached. Knowledge, Skills, Training and Competencies Required: Demonstrate understanding of Nursing legislation and related legal and ethical nursing practices within Primary Health Care environment, demonstrate a basic understanding of HR and financial policies and practice. Good communication skills. Good interpersonal skills, Team building and supervisory skills.

DUTIES : Provide quality comprehensive Primary Health care by promoting preventative, curative and rehabilitative services for the clients and community. Administrative service such as providing accurate statistics for evaluation and future planning, identifying needs for financial planning and indirect control of expenditure as an integral part of planning and organization. Motivate staff regarding development in order to increase level of expertise and assist patients and families to develop a sense of self care. Work effectively, co-operatively and amicably with persons of diverse intellectual, cultural, racial or religious differences. Display a concern for patients, promoting and advocating proper treatment and care including willingness to respond to patients’ needs and expectations according to Batho Pele Principles. Facilitate implementation of Ideal Clinic concept. Implement NCS within the facility. Conduction of facility status determination. Update Ideal website to maintain status achieved. Capture complaints, PSI and waiting times on the website. Implement IPC within the facility. Deputize Operational Manager and take over his/her duties when not on duty.

ENQUIRIES : Mrs NA Mbana Tel No: 033 395 4340
APPLICATIONS : All applications should be forwarded to: The District Director: Umgungundlovu Health District, Private Bag X 9124, Pietermaritzburg, 3200 or Hand Deliver to: 171 Hoosen Haffejee Street (Burg street)

FOR ATTENTION : Human Resource Practices
NOTE : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver’s License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed...
that, if no notification of appointment is received within 3 months after the closing
date, they must accept that their applications were unsuccessful. The Department
will not be liable where applicants use incorrect/no reference number(s) on their
applications. Preference will be given to African males.

CLOSING DATE : 24 May 2019

POST 16/274 : PROFESSIONAL NURSE (SPECIALTY) GRADE 1 OR 2 REF NO: SAP 03/2019

SALARY : Grade 1: R383 226 - R444 276 per annum
          Grade 2: R471 333 - R579 696 per annum
Other Benefits: Rural Allowance, 13th cheque, medical Aid (Optional), Housing
allowance (employee must meet minimum requirements)

CENTRE : St Apollinaris Hospital

REQUIREMENTS : Senior Certificate (Grade 12) or equivalent qualification PLUS; Basic R425
qualification (i.e. Diploma/ Degree in Nursing) that allows registration with the
'South African Nursing Council' (SANC) as a Professional Nurse. A post basic
qualification in Advanced Midwifery and Neonatal Nursing Science with duration
of at least 1year, accredited with the SANC. Certificates of Registration with the
SANC (General Nursing and relevant post basic qualification) Proof of current
registration with the SANC (2019). Experience: Grade 1: A minimum of four (4)
years appropriate/ recognizable experience in nursing after registration as a
Professional Nurse with the SANC in General Nurse with one year Post basic
qualification in Advanced Midwifery and Neonatal Nursing Science. Grade 2: A
minimum of fourteen (14) years appropriate/ recognizable experience in nursing
after registration as a Professional Nurse with the SANC in General Nursing of
which at least ten (10) years of the period referred to above must be appropriate
or recognizable experience in the specific specialty after obtaining 1 year post
basic qualification in Advanced Midwifery and Neonatal Nursing Science. Skills:
Demonstrate effective communication with patients, supervisors and other
clinicians, including report writing when required. Work as part of the multi-
disciplinary team to ensure good nursing care. Work effectively, co-operatively
amicably with persons of diverse intellectual, cultural, racial or religious
differences. Able to plan and organize own work and that of support personnel to
ensure proper nursing care. A sound knowledge of the Provincial Health Act of

DUTIES : Co-ordinate optimal, holistic, specialized nursing care with set standards and
within a professional/legal framework. Ensure that CARMMA strategy, Saving
mothers and Saving Babies Recommendations are implemented. Complete
patient related data, partake in PPIP and sub-district perinatal meeting. Implement
National Core Standards guidelines and standard operational plans. Implement
strategies and standard operational plans for Infection Prevention and Control.
Monitor and report Patient safety incidents e.g. needle stick injuries, patient
complaints etc. Assist in planning and co-ordination of training and promote
learning opportunities for all nursing categories i.e. on the job training. Ensure and
monitor the availability, adequately and optimum utilization of all resources. Assist
in orientation, induction and mentoring of all nursing staff and orientation of other
staff. Provide effective management and professional leadership by ensuring that
the unit is organized to provide quality nursing care. Coach and appraise staff at
all levels and be able to solve problems.

ENQUIRIES : Mrs NC Ngubo Tel No: 039-8338113/8000
APPLICATIONS : Direct your application quoting the relevant reference number to: The Chief
Executive Officer, St. Apollinaris Hospital, Private Bag x206, Creighton, 3263,
Hand delivered applications may be submitted to Human Resource Section, St
Apollinaris Hospital or be dropped in the application box at Security Department
on or before the closing date before 16:00.

FOR ATTENTION : Human Resources Section
NOTE : Applications should be submitted on form Z83 obtainable from any Public Service
Department or from the website www.kznhealth.gov.za and should be
accompanied by a CV (experience must be comprehensively detailed) and
certified copies of qualification certificates plus registration certificates. Certificate
of service endorsed by Human Resources. Certified copy of Identity Document.
No faxed or e-mailed applications will be considered. The Department reserves
the right to not fill the post after advertisement. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. The appointments are subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants in possession of foreign qualifications must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications. “People with disabilities should feel free to apply”. The target group in terms of employment equity for post advertised is an African male. The Department will not be liable where applicants use incorrect/no reference numbers on their applications. Short-listed candidates will not be compensated for S & T claims.

CLOSING DATE : 24 May 2019

POST 16/275 : ASSISTANT DIRECTOR: HRM: HUMAN RESOURCE SERVICES REF NO: VRH 02/2019

Component: Human Resource Management

Job Purpose: To design and implement effective Human Resource strategies, policies and Guidelines to ensure the effective management of Human resource throughout the hospital.

SALARY : R376 596 per annum (Level 09). Other Benefits; 13th cheque Medical Aid (Optional), Housing Allowance: Employee must meet prescribed.

CENTRE : Vryheid District Hospital


DUTIES : Manage all human resource components (i.e. HR Practices, HR Planning and Development Staff Relations and Employee Wellness in the institution in order to ensure that high quality of service is being provided. Promote sound employer and employee relationship and minimize conflict within institution in line with the vision, mission and core values of the department of health. Develop and implement effective human resource policies within guidelines set by the Provincial Department of Health. Ensure proper compilation of workplace skills plan. Ensure proper implementation of EPMDS within the institution. Ensure that advertising, recruitment, appointments and transfers are in accordance with the laid down policies and procedures. Advise Mangers on all aspects of Human Resource Management, organizational and staffing structures and reporting arrangements. Participate in the development, implementation, monitoring and reviewing of skills audit. Oversee and deal with misconduct, discipline and grievance procedure in the hospital in terms of Labour Relations Act. Participate in the development of HR strategies and policies. Ensure that EAP Programmes are known within the institution. Attend to staff Wellness and Occupational Health and Safety of the institution. Develop Human Resource Plan and Employment Equity Plan for the institution and ensure that are put into practice. Ensure the effective, efficient and economical utilization of resources allocated to the institution including the development of staff. Provide regular inputs towards realization of ideal hospital

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ENQUIRIES : Ms. NF Ngema Tel No: 034-9895911
APPLICATIONS : All applications should be forwarded to: The Acting Human Resource Manager, Vryheid District Hospital, Private Bag X 9371, Vryheid, 3100 OR Hand delivered to Coswald Brown Street, Vryheid, Human Resource Management (1st Floor Administration Services), Office No 09

FOR ATTENTION : Mr. NP Sibiya
NOTE : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver’s License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. The Employment Equity Target is an African male.

CLOSING DATE : 24 May 2019

POST 16/276 : ASSISTANT DIRECTOR: SYSTEMS REF NO: VRH 03/2019
Component: Systems Management Services
Job Purpose: To effectively manage and control all activities of the systems components in the hospital.

SALARY : R376 596 per annum (Level 09). Other Benefits: 13th cheque Medical Aid (Optional), Housing Allowance: Employee must meet prescribed.

CENTRE : Vryheid District Hospital

DUTIES : Manage the provision of all systems under your supervision ensuring high level of service delivery. Manage the following components ensuring optimal utilization of all resources: cleaning services, catering services, maintenance services, gardening services, mortuary services, housekeeping, security services, transport services, registry services, telecommunications services, patient administration services waste management services, health and safety services. Analyse alternatives for performing needed work including contracting out services and evaluate and recommends procedures/practices to improve operational efficiency.
Manage staff in terms of Employee Performance Management and Development Systems (EPMDS). Ensure the effective, efficient and economical utilization of resources allocated to the institution including the development of staff. Conduct risk and security analysis and inform the institutional risk management team. Develop, implement and monitor effective policies, protocols and policies. Contribute as a member of a multi-disciplinary management team towards the effective management of the hospital. Provide regular inputs towards realization of ideal hospital concept and National Core Standards.

ENQUIRIES : Ms. NF Ngema Tel No: 034-9895911
APPLICATIIONS : All applications should be forwarded to: The Acting Human Resource Manager, Vryheid District Hospital, Private Bag X 9371, Vryheid, 3100 OR Hand delivered to Coswald Brown Street, Vryheid, Human Resource Management (1st Floor Administration Services), Office No 09
FOR ATTENTION : Mr. NP Sibiya
NOTE : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver’s License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. The Employment Equity Target is an African male.

CLOSING DATE : 24 May 2019
POST 16/277 : PROFESSIONAL NURSE SPECIALTY GRADE 1/2 REF NO: HRM 18/2019 (X6 POSTS)
Directorate: Theatre

SALARY : Grade 1: R362 559 – R420 318 per annum
Grade 2: R445 917 – R548 436 per annum
Other Benefits: Medical Aid (Optional): Housing Allowance: Employee must meet prescribed requirements.

CENTRE : King Edward VIII Hospital
REQUIREMENTS : Matric/Senior Certificate or equivalent qualification. Degree / Diploma in General Nursing, registration with S.A.N.C. as a General Nurse and Specialty Nurse, one year Post Basic registration Degree/Diploma in relevant specialty plus 4 years appropriate / recognizable registration experience as a General Nurse, proof of current registration with SANC. Grade 1: A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nurse. Grade 2: Minimum of 14 years Appropriate/Recognizable experience in Nursing after registration as professional nurse with SANC in general nursing of which 10 years must be appropriate/recognizable experience in the specialty after obtaining the one year post basic qualification in the relevant specialty. Knowledge, Skills, Training, and Competencies Required: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal framework, good communication skills-verbal and written, Co-ordination and liaison skills, problem solving skills.

DUTIES : Assist in planning/organizing and monitoring of objectives of the specialized unit. Provide a therapeutic environment for staff, patients and public, provide
comprehensive, quality nursing care, provide direct and indirect supervision of all Nursing Staff/Housekeeping staff and to give them guidance and ensure continuity of patient care on all level, demonstrate effective communication patient and families with the multi-disciplinary team, other department within the hospital, assist with allocation/change list, day and night duty rosters and inputs for leave, assist in record keeping and provide statistical information on training and staffing, to assist in EPMDS evaluation of staff and implement EAP, assist in orientation, induction and monitoring of all nursing staff, to complete patient related data and partake in research, promote quality specialized nursing care as directed by scope of practice and standards determined by the relevant specialty, to assist with relief duties of the supervisor and act as junior shift leader on both day and night shift, to partake in overall specialized unit functions, i.e. team building, effective and efficient management of all resources.

ENQUIRIES:
Mr. B.B. Khoza Tel No: 031 360 3026

APPLICATIONS: All applications must be addressed to the Human Resources Manager and should be placed in the red application box situated next to the ATM in the Admin building or posted to Private Bag X02, Congella, 4013.

NOTE: An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.

CLOSING DATE: 24 May 2019

POST 16/278: DIAGNOSTIC RADIOGRAPHER REF NO: NMH\RAD\2019 (X1 POST)

SALARY:
Grade 1: R317 976 per annum
Grade 2: R372 810 per annum
Grade 3: R439 164 per annum
Other Benefits: 13th cheque, Medical Aid (Optional), Housing Allowance: Employee must meet prescribed requirement

CENTRE:
Niemeyer Memorial Hospital

REQUIREMENTS:

DUTIES:
Provide a high quality radiographer diagnostic; execute all clinical procedures competently to prevent complications, Provide a 24 hour radiographer service, Participate in quality assurance and quality improvement programs, Promote good health practice and ensure optimal care of patients, Assist junior staff and student radiographers, Perform clerical and darkroom duties when necessary, Promote Batho Pele principles in execution of duties for effective service delivery.

ENQUIRIES:
Mr. CG De Klerk

APPLICATIONS:
Should be delivered to: KwaZulu-Natal Department of Health, The Hospital CEO, Niemeyer Memorial Hospital, Private Bag X1004, Utrecht, 2980, Tel No: 0343313011

FOR ATTENTION:
Mr. AN Mange
NOTE: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver’s License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Note: Please note that due to financial constraints there will be no payment for S&T claims.

CLOSING DATE: 24 May 2019

DEPARTMENT OF TRANSPORT
The Provincial Administration of KwaZulu-Natal is an equal opportunity affirmative action employer

APPLICATIONS: Forward your application, quoting the relevant reference number to: Head: Transport, Human Resource Management Directorate, Private Bag X 9043, Pietermaritzburg, 3200. Applications may alternatively be hand-delivered to the Office of the Department of Transport, 172 Burger Street, Pietermaritzburg.

CLOSING DATE: 24 May 2019 (at 16h00). Applications received after the closing date and time will not be considered.

NOTE: Applications must be submitted on the prescribed application form Z83 (which must be originally signed and dated) and must be accompanied by a detailed CV and originally certified copies (not copies of certified copies) of required educational qualifications (including academic record / statement of results) set out in the advertisement (certificates are required, however, if a certificate is only to be issued at a graduation in the future, the statement of results, together with a letter from the educational institution, indicating the date of the graduation, will be accepted), certified copies of identity document as well as valid driver’s license (where a driver’s license is a requirement). Applicants must provide proof of supervisory or management experience (where it is a requirement) and certified copies of acting appointment letters for occupying acting positions. Curriculum Vitae (CV) dates of starting and leaving employment must be given as DD/MM/YY. Applications lacking evidence of relevant experience will not be considered. Failure to comply with these instructions will lead to applications being disqualified. Should an applicant wish to apply for more than one post, separate applications i.e. all the documentation must be submitted for each post applied for Non-RSA Citizens/Permanent Resident Permit holders must attach a copy of their Permanent Residence Permits to their applications. It is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to attach proof of such evaluation to their application. Under no circumstances will faxed or e-mailed applications be accepted. Receipt of applications will not be acknowledged due to the volume of applications and should you not receive an invitation to attend an interview within three (3) months of the closing date should assume that their application was unsuccessful. Please note that where experience is a requirement for the post, the successful candidate will be required to submit documentary proof of such work experience prior to assuming duty. A personnel suitability check (criminal record, citizenship, credit record checks, qualification verification and employment verification) will be conducted prior to employment. All shortlisted candidates for
SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. Shortlisted candidates will be required to submit an original SAP91 form with their fingerprints on the day of their interview. It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. The Department of Transport reserves the right not to fill these post(s).

OTHER POST

POST 16/279  :  DEPUTY DIRECTOR: COMMUNITY LIAISON REF NO: P 07/2019

SALARY  :  R733 257 per annum (all Inclusive, flexible remuneration package)
CENTRE  :  Inkosi Mhabunzima Maphumulo House, Pietermaritzburg
REQUIREMENTS  :  An appropriate recognised Bachelor’s Degree/National Diploma in Social Science (NQF Level 6); plus a minimum of 3 year’s Junior Management experience in the field of Public Participation; plus a valid driver’s license (minimum Code B). Knowledge, Skills, Training and Competencies Required: Specialised understanding of principals and policy research, analysis, objective and development processes, project management and financial management. Broad and in-depth expert knowledge of Developmental policies and practices, budgeting and managerial functions. Understanding PFMA & Treasury Regulations as well as engineering design standards, geometric and structural. Knowledge of the Labour Relations Act, Public service reporting procedures and work environment. Knowledge of computer based information systems e.g. (FMS, Cosmos and other software packages MS excel, MS word, Power Point, Ms Access, Engineering packages Geopak, Bill, PIMS). Knowledge on how to operate a variety of electronic equipment e.g. multi media projector. A clear conceptual understanding of the developmental principals in Civil Engineering Industry. Specialist in the field of Rural development Engineering and Emerging contractors. Interpretation and application of policy skills. Research, policy formulation and managerial skills. Ability to develop training material. Problem solving, analytical and innovative thinking skills. Strategic planning and co-ordination skills. Computer skills. Team building and motivation skills. Excellent communication skills (verbal, written and networking). Project management skills. Presentation and facilitation skills. Negotiation and motivation skills. The ideal candidate should have a demonstrated interest in Developmental Engineering and related field skills, be an innovative thinker be receptive to suggestions and ideas and have honesty and integrity. He/she should also be team leader, reliable, creative/ innovative, believe in openness and transparency, be approachable and a quality controller.

DUTIES  :  Planning, Management and co-ordination of both internal and external liaison activities, formulation and co-ordination of Community Liaison and Public Participation, in conjunction with the various bodies such as Transportation Committees, Tribal Authorities, Regional, District Offices and other similar bodies. Formulation of strategy for the propagation of the Department’s profile befitting the aspirations of the majority of the people in the Province of KwaZulu-Natal. Determine the most effective work procedures and methods to achieve organizational goals. Exercise control over all functions and development of personnel under his supervision in order to determine if organizational goals are achieved and take corrective action if deemed necessary. Control budget for Sub Directorate. Planning and implementing institutional capacity building programmes activities with relevant role players. Develop reports for the relevant programmes as required. Conduct and set training for relevant officials on the set departmental procedures. Monitor the implementation of Development Policies and Procedures with regard to road construction and Public Participation.

ENQUIRIES  :  Ms VL Mdletshe Tel No: 033 – 355 8609
FOR ATTENTION  :  Mr C McDougall
NOTE : It is the intention of this Department to consider equity targets when filling this position.