NATIONAL TREASURY

The National Treasury is an equal opportunity employer and encourages applications from women and the persons with disabilities in particular. It is intended to promote representivity through filling of these posts. Our buildings are accessible to people with disabilities.

CLOSING DATE : 24 May 2019 at 12:00 pm
NOTE : Applications should be accompanied by a comprehensive CV, fully completed Z83 (non-negotiable) and certified copies of qualifications and ID. Please forward your application, quoting the relevant reference number and the full name of the position on the subject line of the email under each advert. Kindly note: applications that are not compliant with the above requests will not be consider (non-negotiable).

The National Treasury no longer accepts hand delivered or posted applications. Please note: All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the Department. Qualifications and SA citizenship checks will be conducted on all short-listed candidates and, where applicable, additional checks will be conducted. It is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). If you have not received feedback from the National Treasury within 3 months of the closing date, please regard your application as unsuccessful. Note: The National Treasury reserves the right not fill the below-mentioned posts.

MANAGEMENT ECHELON

POST 16/39 : CHIEF AUDIT EXECUTIVE REF NO: S046/2019
Division: Office of the Director-General (ODG)
Purpose: Provide an in-depth assurance and design value-added and improved service delivery to National Treasury (NT), Government Technical Advisory Centre (GTAC), Accounting Standards Board (ASB), Co-operative Banks Development Agency (CBDA) and the Independent Regulatory Board of Auditors (IRBA) in the accomplishment of their objectives through a systematic and disciplined approach in the evaluation of risk management, controls and governance processes.

SALARY : R1 189 338 - R1 422 012 per annum (all-inclusive remuneration package)
CENTRE : Pretoria
REQUIREMENTS : A qualification (NQF 7) in Auditing or Financial Management as recognised by SAQA, A Certification as a Certified Internal Auditor (CIA), MBA or CA (SA) will be an added advantage, A minimum 5 years’ experience at a senior managerial level (Director) obtained within governance, risk, compliance or auditing environment, Knowledge and experience of the PFMA, Treasury Regulations and Public Service Regulatory Framework on Internal Auditing.

DUTIES : Strategic Leadership and Stakeholder Management: Develop a 3 Year Rolling Internal Audit Plan and reviewing the Internal Audit Strategy and Annual Performance Plans, Review the Internal Audit Charter that reflects the scope, responsibility and authority, Initiate awareness of the Internal Audit function within the National Treasury and other stakeholders through client engagements, Provide support to strategic stakeholders in the achievement of their strategic objectives through the implementation of governance, risk management and internal controls Audit Committee and Management Reporting: Develop an Internal Audit Annual Performance Plans and report on progress pertaining to the strategic plan on a quarterly basis to internal strategic partners and the Audit Committee, Initiate the updating of the findings register and present to the Audit Committee, Provide progress of Internal Audit functionalities and present Internal Audit reports to the Audit Committee Audit Process–Risk Assessment, Audit Plan, Assurance and Consulting Services: Oversee the completion of the regularity, IT, performance, compliance and forensic audits processes, Provide advice and guidance on all audit engagements to be conducted, Provide quality assurance on audit projects and reports prior to issuance, thereof, Develop audit assessment tools and verified integrity of tools prior to the submittance to the Audit Committee Resource
Management: Develop institutional think-tanks pertaining to internal audit with regard to Regularity, Performance, IT, Compliance, Quality Assurance to achieve the audit objectives, Provide inputs to the annual budget and the adjustments thereto and monitor expenditure against approved budget, Initiate the development of adequate capacity development to provide for demands pose by stakeholders Process Improvements and Research: Initiate research on the latest trends with reputable institutions to improve and refine processes in the enhancement of efficiency, Perform benchmarking exercises with local and international institutions on global trends, latest developments and emerging technologies within the internal audit environment, Develop and implement a Sustainable Audit Strategy in line with Audit Methodologies and Resource Plans to ensure continued effective and efficient Internal Audit service delivery.

ENQUIRIES: Ms Lorraine Pale Tel No: 012 406 9087
APPLICATIONS: e-mail to Recruit.Odgia@treasury.gov.za.

POST 16/40: DIRECTOR: REGULARITY AUDIT REF NO: S023/2019
Division: Office of the Director-General (ODG)
Purpose: To strategically manage the Regularity Audit operations for NT, ASB, CBDA and GTAC and alignment with the Internal Audit strategy.

SALARY: R1 005 063 per annum (all-inclusive remuneration package)
CENTRE: Pretoria
REQUIREMENTS: A Degree in Accounting/ Internal Auditing or equivalent (NQF Level 7) as recognised by SAQA, A Certified Internal Auditor certification (CIA) will be an added advantage, a minimum 5 years’ audit experience obtained at a middle management level pertaining to knowledge of Internal Audit and Internal Audit Fundamentals and Principles.

DUTIES: Strategic leadership and stakeholder management: Raise awareness of the Internal Audit division with specific emphasis on Regularity Audit through stakeholder engagement, Providing strategic support to the Chief Audit Executive that will contribute to the Units output, Provide recommendations on amendments to the Internal Audit Charter, Develop plans and guidelines to inform strategic and operational activities, Liaise, co-ordinate, establish and maintain good relations with internal and external stakeholders on audit related matters, Initiate initiatives or recommendations received by the Audit Committee Audit Process - Risk assessment, audit plan, assurance and consulting services: Accountable for Regularity Audits and perform quality assurance, Review annual risk assessment, Develop and align the 3 year rolling strategic audit plan and detailed annual Regularity Audit plan based on the strategic and operational Regularity risks, Provide clear direction and advice on Regularity Audits to be conducted and propose solutions for challenging technical related problems, Proper coordination of the Regularity Audit plan, Provide professional advice in terms of operations, implementing the relevant strategy and considering the organisational impact, Overall accountability for all Regularity Audits conducted as well as for the findings register, Overall accountability for the quality of Regularity Audit projects, Final quality assurance of all Regularity Audit reports before submitting to the Chief Audit Executive, Providing feedback and clarification to the audit committee relating to Regularity Audit reports, control and technology related matters Resource management: Manage and develop Regularity Audit managers to ensure effective and efficient delivery and overall achievement of Regularity Audit objectives, Review and approve training plan for Regularity Audit to develop and retain capacity, Ensure coordination and prioritisation of resources across Regularity audit projects, Provide input into the annual budget as well as the annual budget adjustments Process improvements and research: Analyse and make recommendations to improve policies, procedures, processes, measurements and expenditure, Keep abreast of global trends, new developments in the Regularity audit environment and emerging technologies, Develop a sustainable Regularity Audit Strategy, Regularity Audit Methodology and Resource Plan to ensure continuity Regularity Audit services Management reporting: Conduct quality assurance to ensure proper reporting standards, Review audit committee pack deliverables and provide inputs into the development of the audit committee packs, Present Regularity Audit reports to the Audit Committee, Take accountability for
the resolution of problems, Conduct continuous monitoring and evaluation of the progress against the approved Regularity Audit plan.

ENQUIRIES: Ms Lorraine Pale  Tel No: 012 406 9087
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POST 16/41:
DIRECTOR: STRATEGIC PROCUREMENT  REF NO: S042/2019
Division: Office of the Chief Procurement Officer (OCPO)
Purpose: To provide strategic procurement support services to improve performance and efficiency of the state procurement system including value for money and leveraged benefits in all three spheres of government as well as support services to the Travel and Accommodation Industry for both Public and Private Sector Stakeholders.

SALARY: R1 005 063 per annum (all-inclusive remuneration package)
CENTRE: Pretoria
REQUIREMENTS:
A minimum National Diploma/ Degree in Economics/ Business Economics/ Supply Chain Management/ Logistics Management/ Purchasing Management, An Honours Degree will be an added advantage, A minimum 5 years’ experience at a middle management level (Deputy Director) obtained in a corporate or public sector environment, Knowledge of PFMA, MFMA, Treasury Regulations, PPPFA, SCM Policies and prescripts, Project Management will be an added advantage, Experience in strategic procurement will be an advantage, Computer literacy (minimum of intermediate competency of the complete MS Office suite; Outlook; Internet Explorer, and similar tools.), Flexibility to undertake national travelling from time to time.

DUTIES:
Strategy and Policy: Collaborate on and contribute to the design, development and maintenance of a strategic procurement framework, Manage the dissemination of the strategic procurement framework to all three spheres of government, Provide input into the development of strategic procurement-related government policy, norms, standards, frameworks and guidelines, Manage and support the design and development of a strategic procurement regulatory environment that responds to policy goals and government objectives. Stakeholder Management: Engage with government stakeholders to facilitate and coordinate the development and implementation of strategic procurement strategies and plans, Engage, inter alia, with the Travel and Accommodation Industry and government travel stakeholders, Engage with public sector-specific strategic partners to support the development and implementation of strategic procurement strategies and plans, Engage, inter alia, with Private Sector Travel Service providers, Engage with external stakeholders to facilitate and coordinate the development and implementation of strategic procurement services Products and Services Management: Collaborate on the design and development of strategic procurement strategies for government department-specific products and services, Contribute to and manage the design and development of strategic procurement strategies for universal products and services across government spheres (this will include the design and development of sourcing strategies for Travel related commodities, Manage the design and development of strategic procurement work plans Service Delivery: Manage the scoping and analysis of demand management plans, budget documents, procurement plans, AG reports, and grant allocations (annually; as required), Manage the research, development and proposal of strategic procurement solutions for identified strategic procurement projects (client centric / commodity centric), Manage and/or assist with the development and implementation of strategic procurement plans to ensure that value for money is achieved and benefits are leveraged Monitoring and Evaluation: Collaborate on and contribute to monitoring and evaluation systems for strategic procurement, Manage the monitoring, prediction and mitigation of strategic procurement project risks and performance management, Manage the monitoring, assessment, evaluation and reporting on strategic procurement projects governance and oversight to measure value for money and leveraging of benefits achievements, Manage the monitoring and reporting on the progress of strategic procurement interventions, Evaluate and report on the impact of strategic procurement interventions including value for money and leveraging of benefits Research and Development: Manage and perform research and benchmarking on strategic procurement good-practices,
Identify and recommend on new and alternative solutions to strategic procurement services. Manage and report on strategic procurement trends analysis. Knowledge and Information Management. Manage strategic procurement-related knowledge and information, manage the content of strategic procurement-related KIM platforms. Project Management: Undertake project management assignments; formulate project plans, implement and monitor delivery within stringent timeframes.

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POST 16/42: DIRECTOR: FLEET MANAGEMENT REF NO: S043/2019
Division: Office of the Chief Procurement Officer (OCPO)
Purpose: Manage a commodity unit within Transversal Contracting responsible for the efficient facilitation and processing of transversal term contracts of fleet management on behalf of government.

SALARY: R1 005 063 per annum (all-inclusive remuneration package)
CENTRE: Pretoria
REQUIREMENTS: B. Degree or equivalent tertiary qualification in Fleet Management/ Economics/ Business Economics/ Supply Chain Management/ Logistics Management/ Purchasing Management as recognised by SAQA. At least 5 years’ experience at a middle management level obtained in a corporate or public sector environment, Knowledge of PFMA, Treasury Regulations, GIAMA and policies applicable in the construction, property/ real estate environment, Knowledge of SCM Policies and prescripts.

DUTIES: Market Research: Review adequacy of existing fleet management policies in conjunction with relevant stakeholders, DoT, etc., Develop a long-term fleet management proposal and sourcing strategy for government, Research a short-term supply stabilization strategy in conjunction with relevant stakeholders, Consult Supply Chain and Value Chain analysis to identify process improvement opportunities, Identify opportunities for cost saving measures through life-cycle costing, economies of scale and total cost of ownership of fleet, Propose a standardized process that will meet the requirements and specifications of users in compliance with policy and procedures, Conduct market research to determine commodity trends on usage, leasing, etc. Design, Develop and Implement Fleet Management Strategies: Develop implementation plan for sourcing strategy including contract management, Develop implementation plan for sourcing strategy including contract management, Provide technical support for the entire SCM processes, Design a methodology for quantification of economic benefits, Provide technical support for supplier due diligence Improve internal control strategies: Develop and review risk profiles for fleet management procurement, Enhance transparency and compliance with SCM processes, Provide support for implementation of risk mitigation strategies Improve contract management in external environment: Provide technical support to all spheres of government, Promote long term supplier relationships Supplier performance management and reporting: Coordinate the management of supplier performance, Coordinate the management of contract performance Promote government socio-economic objectives: Support black economic empowerment development, Support Proudly SA products, local content and related policies, Support SMME development, Support all policies with development and transformation agenda.

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OTHER POST

POST 16/43: DEPUTY DIRECTOR: SCM MONITORING AND COMPLIANCE REF NO: S038/2019
Division: Office of the Chief Procurement Officer (OCPO)
Purpose: To monitor and evaluate compliance with the SCM governance framework in all three spheres of Government.

SALARY: R733 257 per annum (all-inclusive remuneration package)
CENTRE: Pretoria

REQUIREMENTS: A minimum 4 years' experience in supply chain management, A minimum National Diploma/ Degree in Commerce/ Supply Chain, Experience in governance and procurement processes, Knowledge of the public service SCM regulatory framework on SCM, Knowledge of government procurement policy analysis.

DUTIES: Strategy and Policy Management, Contribute to and assist with the research, design, develop and maintain a national strategy and implementation plan for the development and dissemination of the SCM monitoring framework, Contribute to and assist with the research, design, develop and maintain policies and dissemination plans for the SCM monitoring framework, Provide input into the development of SCM-related government policy, norms, standards, frameworks and guidelines, Stakeholder Management, Engage with government stakeholders to facilitate the establishment of required organisational and governance structures and strategic networks for improved SCM collaboration, accountability and transparency, Promote the relevance of compliance to SCM policies and procedures and the adherence to regulations, Contribute to the improvement of SCM compliance through awareness sessions and roadshows within the whole of Government, Frameworks Management, Assist with the development of a: SCM governance framework, SCM data collection and management system, SCM reporting and reviewing framework, SCM capability maturity assessment model – specifically compliance, SCM-related grievance and dispute resolution mechanism, SCM non-compliance reviews and remedies framework, SCM Compliance Monitoring and Analysis, Analyse and report on compliance with established SCM measures and prescribed parameters, Review and report on preferential procurement policy compliance and impact, Review, comment and report on: SCM-related Court Judgements, SCM-related Legal Interpretations to Policies, SCM policy objectives and impact on state expenditure and government transformational imperatives, Monitoring and Evaluation, Assist with and contribute to the development and implementation of a system for the monitoring and evaluation of the performance of the SCM monitoring framework, Monitor and report on the implementation and progress of the SCM monitoring framework, Assist with and contribute to evaluations and reporting on the impact of the SCM monitoring framework, Research and Improvement, Research local and international trends and good practices regarding the monitoring and evaluation of SCM compliance, Identify and recommend new and alternative solutions for SCM monitoring, Knowledge and Information Management, Maintain SCM Monitoring-related knowledge and information, Maintain the content of SCM Monitoring-related KIM platforms.

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