DEPARTMENT OF HEALTH

It is the Department’s intention to promote equity (race, gender and disability) through the filing of this post with a candidate whose transfer/promotion/appointment will promote representivity in line with the numeric targets as contained in our Employment Equity plan.

APPLICATIONS

The Director-General, National Department of Health, Private Bag X828, Pretoria 0001. Hand delivered applications may be submitted at Reception (Brown application Box), Civitas Building, corner of Thabo Sehume (formerly known as Andries) and Struben streets, Pretoria.

FOR ATTENTION

Ms M Shitiba

CLOSING DATE

27 May 2019 at 12:00pm Mid-Day

NOTE

Applications should be submitted on form Z83 obtainable from any Public Service Department and should be accompanied by a CV (previous experience must be comprehensively detailed) and certified copies of qualification certificates (including Senior Certificate/Grade 12 certificate regardless of the qualification requirement indicated in the advert), service certificates, including ID and driver’s license. (Certified copies of certificates should not be older than three months) No faxed or e-mailed applications will be considered. Applications received after the closing date and those that do not comply with the requirements will not be considered. It is the applicant’s responsibility to have foreign qualifications and national certificates (where applicable) evaluated by the South African Qualification Authority (SAQA). The Department reserves the right not to fill the posts. The successful candidate will be subjected to personnel suitability checks and other vetting procedures. Applicants are respectfully informed that correspondence will be limited to short-listed candidates only. If notification of an interview is not received within three (3) months after the closing date, candidates may regard their application as unsuccessful. The Department will not be liable where applicants use incorrect/no reference number(s) on their applications.

OTHER POSTS

POST 16/16

DEPUTY DIRECTOR: HIV PREVENTION REF NO: NDOH 7/2019
(Contract Ending 31 March 2022)
Chief Directorate: HIV and AIDS
Directorate: HIV/AIDS Prevention Strategies

SALARY

R733 257 per annum (An all-inclusive remuneration package) [basic salary consists of 70% or 75% of total package, the State’s contribution to the Government Employee’s Pension Fund (13% of basic salary) and a flexible portion]. The flexible portion of the package can be structured according to Middle Management Service guidelines.

CENTRE

Pretoria

REQUIREMENTS

A Post Graduate Degree in Health Sciences or Public Health. At least three years’ experience in junior or middle management within HIV and AIDS programmes including prevention strategies. Proven experience also in; policy analysis and development, finance, human resource and project management. Knowledge and understanding of health challenges in South Africa and SADC region. Knowledge of all relevant Public Service Statutes including Labour Relations Act, 66 of 1995 and the Individual Grievance Regulation, 2010. Excellent verbal, liaison and written communication, analytical, planning and organising skills including leadership, coordination, problem solving and time management. Ability to work in a highly pressured environment and willing to travel long and irregular hours. A valid driver’s license.

DUTIES

Coordinate and support implementation of the national HIV prevention strategy and progress reports for programmes. Monitor the coverage of the current HIV prevention activities and align implementation to the relevant policies, guidelines and implementation tools. Support implementation of operational plans. Provide human resource management, financial and data management support to the unit. Support and monitor the implementation of the national wellness campaign and ensure that there are critical enablers in place for the success of the campaign and
coordinate a multisectoral approach for implementation. Coordinate needs analysis for capacity building for all programmes in the Prevention Directorate.

**ENQUIRIES**

Dr T Chidarikire Tel No: (012) 395 9153

**POST 16/17**

**DEPUTY DIRECTOR: PRE-EXPOSURE PROPHYLAXIS (PREP) AND POST EXPOSURE PROPHYLAXIS (PEP) REF NO: NDOH 8/2019**

(Contract Ending 31 March 2022)

Chief Directorate: HIV and AIDS. Directorate: HIV/AIDS Prevention Strategies

**SALARY**

R733 257 per annum (An all-inclusive remuneration package) [basic salary consists of 70% or 75% of total package, the State’s contribution to the Government Employee’s Pension Fund (13% of basic salary) and a flexible portion]. The flexible portion of the package can be structured according to Middle Management Service guidelines.

**CENTRE**

Pretoria

**REQUIREMENTS**

A three-year Bachelor’s Degree/National Diploma or equivalent NQF 6 qualification in Health Science or related field. A Postgraduate degree will be an advantage. At least three (3) years experience in the implementation of Pre-Exposure Prophylaxis (PrEP) and Post Exposure Prophylaxis (PEP), HIV prevention programme at Junior management or equivalent level. Knowledge of management of programme, HIV/AIDS PrEP and PEP, Policy Development and Public Services regulations and relevant prescripts. Good communication (verbal and written), facilitation, presentation, interpersonal, financial management and computer Skills (MS Office packages).

**DUTIES**

Manage the implementation of the National PrEP and PEP programme. Coordinate and support the development of provincial business plan to incorporate PrEP and PEP. Develop and revise prevention policies, strategies and guidelines to enhance the effectiveness of PrEP and PEP programme, the correct delivery and use thereof including PEP kits. Conduct monitoring and evaluation of the programme and provide appropriate corrective actions for implementation. Support training and mentorship to all stakeholders delivering PrEP and PEP services through Regional Training Centers (RTCS) and implementing partners at District Outreach and Facility levels. Develop a database for trainers and Trainers of Trainers (TOT). Facilitate the roll out of PrEP and PEP programme to reach the appropriate populations. Mobilise resources needed for PrEP and PEP programme and strengthen linkages to care. Provide strategic direction and support to the Unit and Provinces in the implementation of interventions related to PrEP and PEP, HIV prevention, treatment and implementation of the National Strategic Plan for HIV and AIDS and STIs.

**ENQUIRIES**

Dr T Chidarikire Tel No: (012) 395 9153