DEPARTMENT OF TRANSPORT

Department of Transport is an equal opportunity, affirmative action employer with clear employment equity targets. Preference will be given to candidates whose appointment will assist the department in achieving its Employment Equity targets at these specific levels in terms of the Department’s Employment Equity Plan.

APPLICATIONS : Department of Transport, Private Bag X193, Pretoria, 0001 or hand deliver at the 159 Forum Building, Cnr Struben and Bosman Street, Pretoria
FOR ATTENTION : Recruitment Unit. Room 4034.
CLOSING DATE : 14 May 2019
NOTE : Applications must be accompanied by form Z83, obtainable from any Public Service Department, (or obtainable from www.gov.za) and a recent updated comprehensive CV (previous experience must be comprehensively detailed, i.e. positions held and dates), as well as certified copies of all qualifications and ID document. Failure to submit the requested documents/information will result in your application not being considered. It is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualification Authority (SAQA). The Department reserves the right not to fill the posts. The successful candidates must be willing to sign an oath of secrecy with the Department. Applicants will be expected to be available for selection interviews and assessments at a time, date and place as determined by the Department. All appointments are subject to the verification of educational qualifications, previous experience, citizenship, reference checks and security vetting. Please note: Correspondence will only be entered into with short-listed candidates.

MANAGEMENT ECHELON

POST 15/52 : DIRECTOR: INFRASTRUCTURE FINANCE (MODELLING AND ECONOMIC ANALYSIS) REF NO: DOT/HRM/2019/01
(Branch: Integrated Transport Planning)
(Chief Directorate: Modelling and Economic Analysis)
(Directorate: Infrastructure Finance (Modelling and Economic Analysis)

SALARY : All-inclusive salary package of R1 005 063 per annum of which 30% may be structured according to the Individual needs.
CENTRE : Pretoria
REQUIREMENTS : An appropriate Financial Degree/Diploma or equivalent qualification and at least five years’ experience in transactional development and analysis of financial models. The following will serve as strong recommendations: Member of institute for public finance. Strategic thinker who is able to work with individuals and teams at both executive and operational levels. Excellent communication (verbal, liaison and writing) skills. Strategic leadership and co-ordination skills. High-level ability to analyse and synthesise information and to formulate policies and strategies. Extensive knowledge of Public Finance Management Act and other related legislations and regulations. A good track record of financial projects including project finance. Willingness to work beyond normal working hours.
DUTIES : Evaluate funding options for transport modes. Develop/recommend financial models for transport entities. Prepare and submit implementation plans for donor funding projects, oversee the receipt and spending of donor funds. Evaluate infrastructure-spending plans of the three spheres of government and transport entities. Liaise with all finance institutions stakeholders to encourage funding investment in transport projects. Consult with transport entities on their funding requirements. Undertake comprehensive benchmark studies where required. Develop optimum capital structures and determine the optimal size and capacity of organization that are responsible for transport infrastructure spending. Assess whether infrastructure spending by the sphere of government and transport public entities are spent optimally and advises as and when necessary. Oversee the preparation of working papers and approved budgets for infrastructure spending needs in the transport sector. Ensure that infrastructure expenditures are monitored and that reports are prepared to maintain balance accounts.
ENQUIRIES : Mr M Ngcamu Tel No: (012) 309 3693
POST 15/53

DIRECTOR: ROAD FUNDING AND ECONOMIC REGULATIONS REF NO: DOT/HRM/2019/02
Branch: Road Transport
Chief Directorate: Road Infrastructure and Industry Development
Directorate: Road Funding and Economic Regulation

SALARY

R1 005 063 per annum (Level 13) (All-inclusive salary package)

CENTRE

Pretoria

REQUIREMENTS

A Bachelor of Commerce degree in Financial Management, Transport Economics or Accounting at NQF Level 7 as recognized by SAQA. A postgraduate degree will serve as a strong recommendation. The incumbent should have at least 6 – 10 year work experience of which 5 years must be at middle management level or senior management level. Computer applications and working with large database files; appropriate work experience and knowledge of Public Sector funding administration and Roads Regulatory Environment. Must have knowledge of Economic regulations; Financial, Strategic, People, Change, and Project Management. Knowledge of Public Finance Management Act, DORA National Treasury Regulations and Government Processes. Knowledge in Management Systems Implementation; Valid driver’s license. The following will serve as a recommendation; Understanding of relevant prescripts, economic regulatory and policy development skills. Analytical and problem-solving skills. Strategic capability and leadership. Communication skills. Client orientation and customer focus. Must be willing to travel extensively and work irregular hours.

DUTIES

Manage economic regulatory framework and policy for the roads sector. Manage and control road funding and the transfers to Road Agencies, Provinces and Municipalities and ensure compliance to Treasury processes and prescripts. The incumbent will be expected to take overall responsibility for verification that all projects are registered on the Government Information Systems i.e. the IRM, the QPR & the EPWP MIS. Monitoring, evaluation and reporting on progress and expenditure received from the monthly IRM, QPR & EPWP MIS for all registered projects. Must be able to contribute / participate in the development of institutional, legal and economic regulatory framework for roads, freight and cross boarder activities. Conduct risk-profiling exercises to identify and sample the list of projects for physical inspections and/or further investigations on an on-going basis. Monitoring and evaluation of data to determine unit costing and budgets to implement future projects. Develop sound financing strategies, options and models for road infrastructure financing. Develop, maintain and update infrastructure-funding models in collaboration with all three spheres of government. To increase the scope of private involvement in infrastructure development. Develop multimodal policy and investment assessments tools. Maintain effective liaisons with stakeholders. Manage and control the directorate. Applicants must disclose to the Director-General: Transport particulars of all registerable financial interests.

ENQUIRIES

Mr Whity Maphakela Tel No: (012)3093519 or Mr Leonard Malapane Tel No: (012)3093543

OTHER POSTS

POST 15/54

DEPUTY DIRECTOR: DRIVING STANDARDS AND DRIVING SCHOOL INDUSTRY REF NO: DOT/HRM/2019/03
Branch: Road Transport
Chief Directorate: Road Transport Regulation
Directorate: Road Traffic Legislation and Standards
Sub Directorate: Driving Standards and Driving School Industry

SALARY

R869 007 per annum (Level 12) (All-inclusive salary package)

CENTRE

Pretoria

REQUIREMENTS

NQF level 6/7 Diploma/Degree qualification in Road Traffic Management/ Traffic Diploma/ Public Administration/ Management, with 5 years’ experience. Knowledge and understanding of Government policies, programmes and priorities, proven practical relevant experience in external communication with a strong inter-governmental and community liaison focus, excellent writing and editing skills,
excellent interpersonal skills, proven planning, organising and project management skills. Candidates must have excellent verbal and written communications skills, excellent computer skills (MS Word, MS Excel, MS PowerPoint, MS Outlook, and Internet Explorer) and the ability to work accurately and independently. Candidates must also have sound inter-personal relations, negotiation skills and the ability to communicate with stakeholders at all levels. Knowledge and skills in formulating and writing reports and submissions are essential. Candidates have to be in possession of a valid driving licence. The following will serve as strong recommendations: Knowledge of the National Road Traffic Act, 1996 (Act No.93 of 1996) and all other road traffic related legislation, i.e. AARTO Act. Knowledge of the K53 Practical driving test manuals for motor vehicles; Input in the development of driving licence regulatory framework. Willingness to travel and work extended hours.

DUTIES

Development of driving standards (theory and practical driving standards). Development of standards for professional drivers, Development of guidelines to regulate the driving school industry, Chairing of various National Committees, working groups and sub-working group meetings. Assist with the implementation of the National Road Traffic Legislation, relating to driving standards and all other road traffic related legislation. Assist in the development and implementation driver related interventions to enhance improved road safety. Development of submissions, inputs and comments on proposed Road Traffic Legislation dealing with driving standards with Government Departments, Provincial Departments, any Agency of the Department, Local Authorities and role-players. Assist in the processing of any requests concerning proposals on driving standards or amendments to existing driving standards. Attend to all enquiries as well as correspondence in relation to driving standards and legal requirements. Harmonisation of the Driving Standards and requirements within the SADC, COMESA and EAC.

ENQUIRIES

Mr John Motsatsing Tel No: 012 309 3574/3114

POST 15/55

ASSISTANT DIRECTOR: ROAD STANDARD MONITORING AND EVALUATION REF NO: DOT/HRM/2019/04
Branch: Road Transport
Chief Directorate: Road Engineering Standards
Directorate: Road Transport Policy, Research, Standards and Guidelines
Sub directorate: Road Standards Monitoring and Evaluation

SALARY

R470 040 per annum (Level 10)

CENTRE

Pretoria

REQUIREMENTS


DUTIES

Assist through monitoring and evaluation assessments in developing technical standards, guidelines, manuals and regulations for road infrastructure and road traffic signs; including non-motorised transport infrastructure. Monitor the South African and Southern African Development Community Road Traffic Signs Manuals and road traffic legislation. Develop and maintain road and road traffic signs standards management systems. Interact with stakeholders on road and road traffic sign standards, guidelines and regulations. Represent the Department at meetings, steering committees, workshops and conferences on issues related to the development of road transport infrastructure and road traffic sign standards, guidelines and regulations. Facilitate and coordinate harmonisation of road and road traffic sign standards in SADC. Respond to queries and provide technical responses to all stakeholders. Inter-Governmental Coordination.
ENQUIRIES : Mr Msondezi Futshane Tel No: (012) 309 3610

POST 15/56 : ASSISTANT DIRECTOR: INTERNAL AUDIT REF NO: DOT/HRM/2019/05
Branch: Office of the Director-General
Chief Directorate: Internal Audit and Fraud Investigations
Directorate: Internal, Performance and IT Audits
Sub-Directorate: Internal Audit

SALARY : R376 596 per annum (Level 09)

CENTRE : Pretoria

REQUIREMENTS : Applicants must be in possession of 3 years tertiary qualification (National Diploma or Degree) in Internal Auditing/Auditing or an equivalent qualification with 5 years Internal Audit experience. The following key competencies are essential: Knowledge of internal audit methodology, risk based auditing, Treasury Regulations and Public Finance Management Act (PFMA); Knowledge of the International Standards for the Professional Practice of Internal Auditing and Code of Ethics; good interpersonal and communication skills (both written and verbal); report writing; problem solving; project management skills, knowledge of barnowl audit and risk management software. The incumbent must be able to establish and maintain harmonious working relationship with co-workers and audit clients.

DUTIES : The incumbent will be responsible for the following: Provide inputs in the internal audit strategic and operational plans; Review the effectiveness of internal control systems, risk management and governance processes of the department; Plan audit projects; Develop adequate audit procedures; Execute audit programme by gathering all relevant data and audit evidence; Document all audit findings and provide supporting evidence; Compile audit reports and discuss with clients; Conduct internal audits in compliance with the International Standards for the Professional Practice of Internal Auditing; Perform follow up reviews to ensure that agreed action plans were implemented; Manage time and monitor audit progress against the plan; Supervise and conduct staff performance review; Manage internal audit resources (human, financial, assets) within area of responsibility. All appointments are subject to verification of educational qualifications, previous experience, citizenship, reference checks and security vetting.

ENQUIRIES : Ms Nomboniso Haka Tel No: (012) 309 3076

POST 15/57 : LEGAL ADMINISTRATION OFFICER: LEGISLATION: GR 5 REF NO: DOT/HRM/2019/06
Branch: Administration
Office of the Chief Operations Officer (COO)
Chief Directorate: Legal Services
Directorate: Legislation

SALARY : R373 389 per annum (salary will be in accordance with OSD determination)

CENTRE : Pretoria

REQUIREMENTS : A recognised NQF Level 7 degree in law with relevant/appropriate 3 years postgraduate experience. The following will serve as strong recommendations: Application of the Law to the facts. Legislation drafting skills and convention; Knowledge of the Constitution; Knowledge of Administrative Acts; Knowledge of General Public Service Prescripts; Presentation skills; Communication Skills; Project Management and Problem solving skills.

DUTIES : The incumbent will be responsible to: Ensure proper formulation of the problem statement; Formulate an opinion; draw a consultation and make specific recommendation; Provide Legal Advisory Services; Provide comments on Legal documents: policies; Bills and proposals to amend legislation; Draft documents for the State Law Advisers to provide formal legal advice; Manage the process for scrapping identified Acts; Manage the legislative process for promulgation of Acts through Parliament.

ENQUIRIES : Mr Sello Mokubyane Tel No: (012) 309 3540