DEPARTMENT OF TRADE AND INDUSTRY

APPLICATIONS: Applications can be submitted: By post to the Registry Office, The Department of Trade and Industry, Private Bag X64, Pretoria, 0001; Hand-delivered to the dti Campus, corner of Meintjies and Robert Sobukwe Street, Sunnyside, Pretoria; or go to: http://www.thedti.gov.za and click on the “Careers” link to submit online application.

CLOSING DATE: 10 May 2019

NOTE: Applications must be submitted with a completed and signed form Z83, obtainable from any Public Service Department or on the internet at www.gov.za/documents or http://www.thedti.gov.za/careers. Shortlisted candidates will be subjected to a technical exercise and the selection panel for MMS and SMS positions will further recommend candidates to attend a generic managerial competency-based assessment. Background verification and security vetting will form part of the selection process and successful candidates will be subjected to security vetting. The dti is committed to the pursuit of diversity and redress. It is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA). Applications received after the closing date will not be considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within 3 months of the closing date of this advertisement, please accept that your application was unsuccessful. The dti reserves the right not to fill any advertised position(s).

MANAGEMENT ECHELON

POST 15/51: CHIEF DIRECTOR: EXPORT PROMOTION & MARKETING REF NO: TISA/EP & DEV 001

Overview: To provide strategic leadership to the implementation of South Africa’s National Export Strategy.

SALARY: R1 189 338 per annum (Level 14) (All-inclusive remuneration package)

CENTRE: Pretoria

REQUIREMENTS: An undergraduate qualification (NQF Level 7) in Business Management / Trade Law / Economics / Marketing in a trade environment. 5 years’ relevant senior managerial experience in a trade promotion, trade negotiations and outward investment facilitation environment. Key Requirements: Experience in strategy development and planning. Experience in monitoring and evaluation. Experience in research management, policy development and implementation. Experience in stakeholder management, financial management, strategic capability and leadership, project management and people management. Knowledge of the relevant economic sectors as defined by the National Development Plan, Industrial Policy Action Plan and Trade Policy Framework. Knowledge and understanding of Public Service act, Public Service Regulations, PFMA and Treasury regulations. Problem solving and decision making skills, presentation skills, communication skills (written and verbal), strong negotiation skills and conflict management. Willingness to travel (local & international) as and when required. Must be able to work overtime as and when required. Proficient in MS Office packages.

DUTIES: Strategy and Planning: Manage strategic planning for the chief directorate. Ensure effective planning and management in the units. Establish clear performance criteria and service standards for staff. Design and implement strategies and actions plans in the sector. Implement the National Export Strategy: Provide guidance to develop and manage systems, policies and procedures to ensure effective implementation and monitoring of a National Export Strategy. Identifies both export both export development and promotion strategies in the medium and long term for National Export Strategy. Lead the coordination and development of interventions in line with National Export Strategy. Identify and address challenges faced by National Exporters. Conduct research and implement business processes. Define and external market strategy through priority market definitions and foreign office export and outward investment promotions programmes. Monitoring and Evaluation: Monitoring performance of the chief directorate...
monitored against business and project plans and corrective measures introduced where necessary. Ensure compliance with integrated performance reporting system including high level dashboard reporting. Monitor and evaluate strategy implemented in the South Africa’s National Exporters. Stakeholder management: Establish, maintain strategic partnerships and engage with local and foreign private sector companies, Export /Trade Promotion Offices. Manage the relationships with key stakeholders in order to ensure implementation of National Export programs. Ensure effective communication of the work of the chief directorate to key stakeholders (external public and sector stakeholders). Ensure that there is a coherent system and framework for stakeholder engagement. Financial Management: Expenditure management. Ensure compliance with PFMA requirements at all times. Ensure that budget submissions and reports are submitted within the specified timelines. Chief Directorate Management: Conduct human resource forecasting. Effective performance management in line with HR guidelines. Training and development of staff in accordance with Personal Development Plans and Divisional Training and Development plans.

**ENQUIRIES**

Should you have enquiries or experience any problem submitting your application contact the Recruitment Office on 012 394 1809/1835.