DEPARTMENT OF MINERAL RESOURCES

The Department of Mineral Resources (DMR) is an equal opportunity, affirmative action employer and it is the intention to promote representivity in the Public Sector through the filling of this post. Persons whose transfer/promotion/appointment will promote representivity will therefore receive preference. An indication in this regard will be vital in the processing of applications. People with disabilities and women are encouraged to apply.

APPLICATIONS: Please forward your application, quoting reference, addressed to: The Director-General, Department of Mineral Resources, Private Bag X59, Arcadia, 0007 or hand delivered to Trevenna Campus, corner Meintjies and Francis Baard Street, former Schoeman. N.B: Faxed and emailed applications will not be considered.

CLOSING DATE: 05 April 2019

NOTE: Applications must be submitted on form Z.83, obtainable from online from DMR Website or at www.gov.za as well as any Government Department. All sections of the Z83 must be completed (In full, accurately, legibly, signed and dated), signed and accompanied by certified copies of qualification(s), Identity Document (certified within the past 3 months); Proof of citizenship if not RSA citizen; a comprehensive CV and three reference persons with the following information: name and contact numbers and indication of the capacity in which the reference is known to the candidate. Where a valid driver’s license is a requirement, a clear certified copy must be attached (also certified within the past 3 months). It is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) on application. Failure to submit the copies mentioned above will result in the application being disqualified. All shortlisted candidates for SMS posts will be subjected to a technical exercise(s) that intends to test relevant technical elements of the position, the logistics of which will be communicated by the Department. Following the interviews and technical exercise, the selection panel will recommend candidates to attend a generic managerial Competency Assessment. Note that correspondence will only be conducted with the short-listed candidates. If notification of an interview is not received within three (3) months after the closing date, please regard your application as unsuccessful. Requirements stated on the advertised posts are minimum inherent requirements; therefore, criterion for shortlisting will depend on the proficiency of the applications received. Applicants must note that personnel suitability checks will be conducted once they are short-listed and that their appointment is subject to positive outcomes of these checks, which include security screening, security vetting, qualification verification, criminal records and financial records checks. Reference checks will also be done during the selection process. Applicants who do not comply with the above-mentioned requirements, as well as application received after the closing date will not be considered. If an applicant wishes to withdraw an application, He/ She must do so in writing. The Department reserves the right not to fill an advertised post at any stage of the recruitment process.

OTHER POSTS

POST 11/38: SENIOR INSPECTOR OF MINES: MINE EQUIPMENT REF NO: (DMR/19/0028)

SALARY: R826 053 per annum (Level 12) (All inclusive package)

CENTRE: North-West Region, Klerksdorp

REQUIREMENTS: A Government Certificate of Competency in Electrical and/or Mechanical Engineering with appropriate experience in the mining industry or Mine Health and Safety Inspectorate; Plus the following competencies: Knowledge of Mine Health and Safety Act. Extensive knowledge of mine equipment used on all types of mines, surface and underground. Knowledge of winders, boilers, elevators and chairlifts. Basic knowledge of Labour relations and human resources; Skills: High level management risk assessment techniques, Planning, Leading, Organising and Conflict resolution; Communication: Ability to communicate verbally and in writing at all levels to mine officials and public on the Mine Health and Safety Act as well as matters regarding types of mine equipment used in the mining industry,
exemptions, permissions and proposed legislation; Creativity: Ability to analyse workload and work related problems and to draft and implement a strategy to ensure an improvement.

**DUTIES**

The appointee’s primary responsibility will be to enforce adherence to the Mine Health and Safety Act, 1996 (Act No. 29 of 1996). Conduct inspections and audits. Conduct inquiries and investigations into accidents and incidents. Give inputs on regional action plans to develop strategies required to monitor legal compliance by mines. Give support and assistance in the promotion of health and safety in the mining industry. Play a role in the formulation of health and safety legislation, guidelines and various regulatory mechanisms. Participate in tripartite structures and develop strategies towards the promotion of tripartism within the mining industry. Manage the regional office and office controls. Support and develop a transformation process within the regional office. Manage, support, supervise and train subordinates.

**ENQUIRIES**

Mr W Motlamme Tel No: (018) 487 4316

**NOTE**

This appointment is subject to pre medical examination of fitness and candidates must be in possession of valid Code 08 driver's license. Woman, Coloureds, Indians as well as people with disabilities are encouraged to apply.

**POST 11/39**

**INSPECTOR OF MINES: OCCUPATIONAL HYGIENE REF NO: (DMR/19/0027)**

**SALARY**

R697 011 per annum (Level 11) (All inclusive package)

**CENTRE**

Free State Region, Welkom

**REQUIREMENTS**

A Mine Environmental Control Certificate coupled with appropriate experience in the mining industry, Intermediate Certificate candidates can apply PLUS the following competencies: Knowledge: Mine Health and Safety Act and Regulations & Legal proceedings, Human Resource and Labour Relations Act, Understanding of the Department's policies aimed at optimal utilisation of mineral resources Hazards identification and risk management, Skills: Ability to interpret and apply Mine Health and Safety Act, High level of management skills, Ability to identify real problems on accidents Investigations, Conflict resolution skills, Ability to interpret and analyse accidents stats, Negotiation skills, Planning and organising skills, Budget control, Computer literacy, Ability to recommend mining engineering solutions, Communications: Ability to communicate verbally in writing at all levels, to mine officials and public on the Mine Health and Safety Act as well as matters regarding Occupational hygiene methods and equipment used in the mining industry, exemptions, permissions and proposed legislation, Creativity: Innovative and creative thinking, Ability to work under pressure, Ability to analyse workload and work- related problems, Draft and implement a strategy to ensure improvement.

**DUTIES**

Monitor compliance to Mine Health and Safety Act, 1996, including audits, inspections and investigations on issues related to Occupational hygiene. Investigate Mine Related accidents, contraventions and complaints as well as analyse mine accidents and trends to determine high risk mines and take appropriate actions. Conduct shafts, surface and underground audits and inspections on occupational Hygiene matters at mines and give appropriate verbal and written instructions. Investigate, consult and make recommendations to other departments on closure Certificates prospecting rights, mining rights and permits, EMP's and township developments. Compile regional reports and give inputs to Head Office on the revision of Occupational Hygiene related regulations, drafting of guidelines and standard Directives, instructions, exemptions and permission Supervise and develop staff.

**ENQUIRIES**

Mr PH Nyaqcela Tel No: (057) 391 1371

**NOTE**

This appointment is subject to pre medical examination of fitness and candidates must be in possession of valid Code 08 driver's license. Woman, Coloureds, Indians as well as people with disabilities are encouraged to apply.