DEPARTMENT OF WATER AND SANITATION

CLOSING DATE : 29 March 2019
NOTE : Applications must be submitted on a signed and dated Z83 form, obtainable from any Public Service Department, and should be accompanied by a comprehensive CV as well as certified copies of qualifications and Identity document. No late, faxed or e-mailed applications will be accepted. Correspondence will be limited to shortlisted candidates only. If you have not heard from us within two (2) months of the closing date, please accept that your application was unsuccessful. Preference will be given to previously disadvantage groups. Successful applicants will be required to undergo standard Government security clearance procedures including verification of qualifications. Should you be in possession of a foreign qualification(s), it must be accompanied by an evaluation from South African Qualification Authority (SAQA). "All SMS shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools" People with disabilities are encouraged to apply for the posts. People who are not employed by the Public Service Departments are welcomed to apply for posts. The department reserves the right not to make an appointment.

OTHER POSTS

POST 10/73 : CHIEF PROFESSIONAL SURVEYOR GRADE A REF NO: 290319/01
Branch: Planning, Monitoring and Evaluation
SD: Land Management

SALARY : R854 154 per annum (OSD)
CENTRE : Pretoria Head Office


DUTIES : Design, plan and perform surveys to solve practical survey problems. Manage projects using new and existing survey technologies. Perform final reviews, audits and approvals on new survey applications according to set standards and designs. Promote safety in line with statutory and regulatory requirements. Coordinate and develop tender specifications; and maintain survey operational effectiveness. Set survey maintenance standards, specifications and service levels according to organisational objectives. Allocate, control, monitor and report on all resources. Provide technical consulting services for the operation on survey related matters to minimise possible survey risks. Ensure the availability and management of funds to meet MTEF objectives within the survey environment/services. Manage the commercial value add of the discipline-related of programmes and projects. Oversight of trainees, learner interns and graduate trainees.

ENQUIRIES : Ms C Rajah Tel No: 012 336 8130
**APPLICATIONS**

Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to 285 Continental Building, Corner of Visagie and Bosman Street, Pretoria.

**FOR ATTENTION**

Ms. Li Mabole

**POST 10/74**

**CONTROL SURVEYOR TECHNICIAN GRADE A**

REF NO: 290319/02

Branch: Planning, Monitoring and Evaluation

SD: Surveys

**SALARY**

R422 139 per annum (OSD)

**CENTRE**

Pretoria Head Office

**REQUIREMENTS**


**DUTIES**

Survey design and analysis. Perform surveys, reviews and quality control on new survey applications according to set standards and designs. Maintain survey operational effectiveness. Manage the execution of asset maintenance strategy through the provision of appropriate controls. Allocate, monitor and control resources. Continuously monitor the exchange and protection of information between operations and individuals to ensure effective knowledge management according to departmental objectives. People Management. Training and mentorship of learner interns, graduate trainees.

**ENQUIRIES**

Ms C Rajah Tel No: 012 336 8130

**APPLICATIONS**

Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to 285 Continental Building, Corner of Visagie and Bosman Street, Pretoria.

**FOR ATTENTION**

Ms. Li Mabole

**POST 10/75**

**SENIOR HUMAN RESOURCE PRACTITIONER**

REF NO: 290319/03

Branch: Corporate Management

Dir: Employee Performance Management

**SALARY**

R299 709 per annum (Level 08)

**CENTRE**

Head Office, Pretoria

**REQUIREMENTS**

A National Diploma or Degree in Human Resource Development or equivalent. Three (3) - five (5) years’ experience in human resource development environment. Knowledge of administrative procedures. Disciplinary knowledge of Human Resources. Knowledge of dispute resolution process. Knowledge and experience in Human Resource Development. Basic Financial management and knowledge of PFMA. Knowledge management skills. Problem solving, analysis, people, diversity management, client orientation, customer focus skills. Good communication skills.

**DUTIES**

Facilitate the implementation of PMDS. Conduct PMDS training and awareness sessions. Render administration on the management of the PMDS in the Department. Ensure compliance in terms of PMDS policies and information. Provide feedback on identified administrative gaps. Ensure the alignment of individual performance agreement with business plan. Provide assistance in the development of performance agreements. Implementation of workplace skills plan. Conduct work skills plan workshop national and regions. Conduct training needs analysis to develop new training programs. Develop new training programmes. Modify existing programmes where applicable. Analyze skills development gaps. Facilitate the implementation of ABET.

**ENQUIRIES**

Ms N Myeni Tel No: 012 336 7753
APPLICATIONS: Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to 285 Continental Building, Corner of Visagie and Bosman Street, Pretoria.

FOR ATTENTION: Ms. Li Mabole

POST 10/76: ENVIRONMENTAL OFFICER (PRODUCTION) GRADE A REF NO: 290319/04 Branch: Operational Integration: Free State Dir: Water Regulation-Compliance, Monitoring and Enforcement

SALARY: R256 815 per annum

CENTRE: Bloemfontein

REQUIREMENTS: National Diploma in Environmental Management or Natural Sciences. Minimum of two years post qualification experience in the water and waste water environment will serve as an added advantage. A valid driver’s license. Computer skills including MS Office suite and related computer packages. Excellent presentation skills. Good communication skills. A solid understanding of the National Water Act, 1998, the Water Services Act, 1997, and related Environmental legislation. Recommendations: Dispute resolution skills. Be able to manage programs and projects. Be able to negotiate. Self-motivated with good interpersonal communication skills at all stakeholder levels. A good understanding of the Department’s Validation and Verification process. A fair knowledge and understanding of GIS.

DUTIES: Implement and monitor compliance of water programs in the water sector. Plans and coordinate intervention for poor performance in the water sector. Apply policies strategies on Water Regulation to ensure that principles and legal aspects are complied with by all water users as set up in the national Water Act and National Water Services Act. Provide professional advice to Local Authorities, mines, industries and the agricultural sectors. Evaluate Environmental Management Plans, Environmental Impact Assessments to ensure protection of the water resources. Conduct compliance monitoring and audits in mines, agriculture, industries and domestic sectors. Address non compliances to conditions of Water Use licenses. Perform general and audit inspections throughout all sectors within the Free State Provincial Office’s area of responsibility. Applicant must be willing to travel long distances and work long hours.

ENQUIRIES: Mr. W Grobler Tel No: (051) 405 9000

APPLICATIONS: Please forward all applications for the centre: Bloemfontein quoting the reference number to: The Provincial Head, Department of Water and Sanitation, Private Bag X 528 Bloemfontein 9300 or hand deliver to 2nd Floor, Bloem Plaza Building, c/o Charlotte Maxeke & Eastburger Streets.

FOR ATTENTION: Ms N Maloka

POST 10/77: ASSISTANT TECHNICAL OFFICER REF NO: 290319/05 Branch: Planning, Monitoring and Evaluation SD: Surveys

SALARY: R163 563 per annum (Level 05)

CENTRE: Pretoria Head Office

REQUIREMENTS: A Senior certificate with Mathematics or Mathematics Literacy. Computer Literacy. Basic knowledge in handling survey / technical equipment. A valid driver’s license (certified copy must be attached). Must have good communication skills, good interpersonal skills, good planning and executing skills. Willingness to travel long and irregular hours in remote areas when necessary and be able to perform administrative duties. Willingness to learn new skills is vital to adapt to new dynamic working environment. Swimming / water safety skills.

DUTIES: Perform all field work including clearing of survey areas, data collection, safe keeping of equipment including boats / vehicles. Maintenance of technical equipment for survey teams, prepare equipment for the technical team and load it in the vehicles. Ensure all relevant preparations are completed for each trip. Give support to technical teams in all surveys Maintain vehicles by continuously monitoring service due dates and also cleanliness. Pack and sort storeroom for technical equipment according to Health and Safety specifications.
ENQUIRIES : Ms C Rajah Tel No: 012 336 8130
APPLICATIONS : Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to 285 Continental Building, Corner of Visagie and Bosman Street, Pretoria.
FOR ATTENTION : Ms. Li Mabole

INTERNSHIP PROGRAMME

NOTE : To be eligible for the internship applicants must satisfy the following conditions: Only applicants in need of practical experience to obtain a qualification will be considered. Unemployed applicants, No relevant workplace experience, previous practical training or internship. Interested candidates should apply in writing on a covering letter, Z 83 form and must include certified copies of a South African identity document and a recent updated CV. The period of the programme will run for two consecutive years.

OTHER POST

POST 10/78 : INTERNSHIP PROGRAMME: HOSPITALITY / FOOD SERVICES /COOKERY
RTC REF NO: 290319/06 (X3 POSTS)

STIPEND : The Intern will receive a stipend according to the level of qualification obtained: R4771 per month for a Higher Certificate / Advanced National Certificate on NQF level 5 or R5729 per month for a National Diploma on NQF6.

CENTRE : Pretoria Roodeplaat Dam

REQUIREMENTS : Study Field: A College or Hotel school qualification in Hospitality / Food Services / Catering Management / Food Preparation and cookery / Professional cookery.

ENQUIRIES : Mr C Fest Tel No: 012 943 3302
APPLICATIONS : Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to 285 Continental Building, Corner of Visagie and Bosman Street, Pretoria.
FOR ATTENTION : Ms. Li Mabole