ANNEXURE N

PROVINCIAL ADMINISTRATION: FREE STATE
DEPARTMENT OF HEALTH

CLOSING DATE : 25 March 2019

NOTE : Applications must be submitted on form Z83, obtainable from any Public Service Department or on the internet at www.gov.za/documents. The fully completed and signed form Z83 should be accompanied by a recently updated, comprehensive CV as well as recently certified copies of all qualification(s), academic records including a Senior certificate and ID-document [Driver's license where applicable]. The certification must be within three (3) months as at the advert closing date. Non-RSA Citizens/Permanent Resident Permit Holders must attach a copy of their Permanent Residence Permits to their applications. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. The Department does not accept applications via fax or email. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within eight (8) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. Suitable candidates will be subjected to a personnel suitability check (criminal record, qualification verification and employment verification). Where applicable, candidates will be subjected to a skills/knowledge test. Successful candidates will be appointed on a probation period of 12 months. The Department reserves the right not to make any appointment(s) to the above post. The Department does not accept applications via fax or email. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within eight (8) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. Suitable candidates will be subjected to a personnel suitability check (criminal record, qualification verification and employment verification). Where applicable, candidates will be subjected to a skills/knowledge test. Successful candidates will be appointed on a probation period of 12 months. The Department reserves the right not to make any appointment(s) to the above post. The successful candidate will be expected to sign a performance agreement. The Department of Health is an equal opportunity affirmative action employer. The employment decision shall be informed by the Employment Equity Plan of the Department. It is the Department's intention to promote equity (race, gender and disability) through the filling of this post(s) with a candidate whose transfer / promotion / appointment will promote representativity in line with the numerical targets as contained in our Employment Equity Plan.

OTHER POSTS

POST 09/113 : MEDICAL SPECIALIST: GRADE 1 – 3 FAMILY MEDICINE REF NO: H/M/1 (X2 POSTS)

SALARY : Grade 1: R1 051 368 per annum
Grade 2: R1 202 112 per annum
Grade 3: R1 395 105 per annum

CENTRE : Universitas Hospital, Bloemfontein

REQUIREMENTS : An appropriate qualification that allows registration with HPCSA as Medical Specialist in Family Medicine. Registration with Professional Council. Experience:
Grade 1: None after registration with HPCSA as a Medical Specialist in Family Medicine. Grade: 2 A minimum of 5years appropriate experience as a Medical Specialist after registration with the HPCSA (or recognized foreign Health Professional Council in respect of foreign qualified employees) as a Medical Specialist in Family Medicine. Grade 3: A minimum of 10years appropriate experience as medical specialist after registration with the HPCSA (or recognized foreign Health Professional Council in respect of foreign qualified employees) as a Medical specialist in Family Medicine. Valid drivers’ license and willingness to travel. Knowledge and Skills: Knowledge and understanding of the Department’s Health Care 2030 vision. Excellent administrative and research skills. Good communication skills, Computer literacy (MS Word, PowerPoint and Excel).

DUTIES : Responsible for Clinical service delivery, medical services with regard to quality of care, clinical governance and training needs. Provide clinical services to patients (including emergency care, ward rounds, OPD, PHC consultations, Theatre work, Obstetrics, after-hours duties in order to ensure efficient delivery of the core package of services. Develop, maintain and monitor protocols for proper clinical
governance of the services. Initiate, supervise and conduct research appropriate to the needs of the Hospital. In conjunction with Manager: Liaise with specialists at the referral hospital to implement the outreach and support programs. Maintain quality assurance standards.

ENQUIRIES: Dr R Nathan Tel No: (051) 405 3496
APPLICATIONS: applications to be send to: The Chief Executive Officer, Universitas Hospital, Private Bag X20660, Bloemfontein, 9300 or hand delivered @ Room 1115, First Floor, Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein.

FOR ATTENTION: Me A Lombard

POST 09/114: DEPUTY MANAGER – PHARMACEUTICAL SERVICES REF NO: H/D/1

SALARY: R975 945 per annum
CENTRE: Thabo Mofutsanyana District, Witsieshoek
REQUIREMENTS: An appropriate qualification that allows registration with SAPC as a Pharmacist. Experience: A minimum of 3 years' appropriate experience after registration as a Pharmacist with the SAPC. Knowledge and Skills: Knowledge of legislation, regulations, policies and procedures pertaining to pharmacy practice within public healthcare. Strong leadership skills pertaining to general management, contingency planning and operational management of the pharmacy. Good interpersonal skills to affect the implementation of staff management strategies while also pro-actively improving stakeholder relationships. Soft skills to affect conflict resolution and positively influence the day-to-day functioning of the pharmacy. Good communication skills, Computer literacy (MS Word, PowerPoint and Excel).

DUTIES: Render a comprehensive, professional and quality pharmaceutical service in the form of support, assistance, execution of duties and performing of acts, in line with relevant policies, standard operational procedures and legislation. Ensure availability, accessibility and affordability of medicine and medical consumables to patients. Ensure adherence to the Supply Chain Management procedures and to the Statutory Regulations (Pharmacy act, Medicines control act) with: Stock taking procedures, Ordering and receiving of stock, Storage of stock, maintain stock cards, record keeping, Distribution and redistribution of stock. To facilitate and assist with the disposal of expired stock. Ensure adherence to Good Pharmacy Practice rules and regulations. Implementation and maintaining of a referral system. Recruiting, appointing, motivating and training of pharmacy personnel. Supervision of pharmacists and pharmacy personnel. Interact and advice the CEO's on pharmaceutical issues. Keeping of statistics, compiling of reports. Attending meetings: Pharmaceutical Forum, Pharmaceutical Therapeutics committee meeting, ECC, etc, compiling revision and updating of Standard Operational Procedures and Policies. Deliver emergency services.

ENQUIRIES: Mr M S Shabangu Tel No: (058) 7130515 ext. 144
APPLICATIONS: applications to be send to: The District Manager, Thabo Mofutsanyana District, Private Bag X824, Witsieshoek, 9870 or hand delivered @ Ombudsman Building, Mampoi Road, Phuthaditjhaba

FOR ATTENTION: Mr Shabangu

POST 09/115: MEDICAL OFFICER: GRADE 1-3 REF NO: H/M/3 (X2 POSTS)

SALARY: Grade 1: R780 612 per annum
Grade 2: R892 551 per annum
Grade 3: R1 035 831 per annum
CENTRE: Phumelela Hospital, Vrede
REQUIREMENTS: MBCHB Degree. Registration with the HPCSA as Medical Practitioner. Experience: Grade 1: None after registration as Medical Practitioner with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees. One-year relevant experience after registration as Medical Practitioner with recognized a foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: Minimum of 5 years after registration as Medical Practitioner with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees. Minimum of 6 years'
relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Registration with the HPCSA as Medical Practitioner. **Grade 3**: Minimum of 10 years after registration as Medical Practitioner with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees. Minimum of 11 years’ relevant experience after registration as Medical Practitioner with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Knowledge and Skills: Knowledge of basic surgery. Knowledge of Primary Health Care. Driver’s license.

**DUTIES**: Rendering of clinical services, which includes examination and treatment of patients, emergencies, ward rounds and operation procedures. Patient administration and reporting. Provide training and leadership to medical interns, nurses and medical officers doing community service.

**ENQUIRIES**: Mr F C Moloi Tel No: (058) 624 1801/ 1808

**APPLICATIONS**: applications to be send to: The Chief Executive Officer, Thebe/Phumelela hospital Complex, Private Bag X871, Harrismith, 9880

**FOR ATTENTION**: Mr F C Moloi

**POST 09/116**: DENTIST GRADE 1 REF NO: H/D/4

**SALARY**: R757 707 per annum OSD

**CENTRE**: Albert Nzula Hospital, Trompsburg

**REQUIREMENTS**: Registration as Dentist with the Health Professions Council of South Africa (HPCSA). Experience: Dentist Grade 1: Registration as Dentist with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees. One-year relevant experience after registration as Dentist with recognized a foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Registration with the HPCSA as Dentist. Knowledge and Skills: Ability to work under pressure. Good communication skills. Computer literacy. Valid driver’s license.

**DUTIES**: Render clinical dental services at all health facilities in the District, including travelling to the community (clinics) Ensure appropriate management and treatment of dental patients. Render quality oral health care to patients (whole spectrum, i.e. extractions under general anaesthetics, infection control, waste management, etc.). Ensure appropriate referral of patients. Provide and assure quality health care and information management including generation, collection, collation and analysis of data. Implement policies. Ensure oral health promotion and patient education: Conduct oral health education to patients and identified groups (e.g. elderly at old age homes, school children, etc.). Participate in oral health preventative programs. Participate in oral health month activities (i.e. screening, health talks, etc.). Conduct service need index screening at schools (i.e. cleaning of teeth, extractions, etc.). Supervision of subordinates: Quality of work, Development, PDMS.

**ENQUIRIES**: Dr M A Thejane Tel No: (051) 4922193

**APPLICATIONS**: applications to be send to: The Chief Executive Officer, Albert Nzula Hospital, Private Bag 2, Trompsburg, 9913 or hand delivered @ 22 Louw Street, Trompsburg

**FOR ATTENTION**: Mr T G E Finger

**POST 09/117**: DENTIST: GRADE 1-3 REF NO: H/D/5

**SALARY**: Grade 1: R757 707 per annum OSD

Grade 2: R892 551 per annum OSD

Grade 3: R1 035 831 per annum OSD

**CENTRE**: Phumelela Hospital, Vrede

**REQUIREMENTS**: Registration with the HPCSA as Dentist. Experience: **Grade 1**: Registration as Dentist with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees. One-year relevant experience after registration as Dentist with recognized a foreign Health Professional Council in respect of
foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Minimum of 7 years after registration as Dentist with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees. Minimum of 8 years’ relevant experience after registration as Dentist with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Registration with the HPCSA as Dentist. **Grade 3:** Minimum of 12 years after registration as Dentist with the Health Professions Council of South Africa (HPCSA) in respect of South African qualified employees. Minimum of 13 years’ relevant experience after registration as Dentist with a recognized foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Registration with the HPCSA as Dentist.

**Knowledge and Skills:** None after registration as a Dentist.

**DUTIES:**
- Render clinical dental services at all health facilities in the District, including travelling to the community (clinics).
- Ensure appropriate management and treatment of dental patients.
- Render quality oral health care to patients (whole spectrum, i.e. extractions under general anaesthetics, infection control, waste management, etc.).
- Ensure appropriate referral of patients.
- Implement policies.
- Ensure oral health promotion and patient education: Conduct oral health education to patients and identified groups (e.g. elderly at old age homes, school children, etc.). Participate in oral health preventative programs.
- Participate in oral health month activities (i.e. screening, health talks, etc.).
- Conduct service need index screening at schools (i.e. cleaning of teeth, extractions, etc.).
- Supervision of subordinates: Quality of work, Development, PDMS

**ENQUIRIES:**
Mr F C Moloi Tel No: (058) 624 1801/1808

**APPLICATIONS:**
applications to be send to: The Chief Executive Officer, Thebe/Phumelela hospital Complex, Private Bag X871, Harrismith, 9880

**FOR ATTENTION:**
Mr F C Moloi

**POST 09/118:**
**DEPUTY DIRECTOR: STRATEGIC PLANNING REF NO: H/D/2**

**SALARY:**
R697 011 per annum (Level 11)

**CENTRE:**
Planning & Performance Oversight Directorate, Corporate Office

**REQUIREMENTS:**
An appropriate Degree in Public Health, Management, Health Sciences or Social Sciences. Preparedness to travel within Free State and Nationally. 3-5 years’ experience in the health sector or Public service management/Planning, M&E: Post-Graduate Qualification in Public Health, Public Management, Business Management or Health Sciences. Proven working knowledge in the area of Strategic Planning. Proven working knowledge in the area of specialization coupled with experience on the management of strategic planning units / teams. Knowledge and Skills: Valid driver’s license, Facilitation skills, Leadership skills, Report writing skills, Analytical skills (related to health information), Problem solving skills, Strategic planning skills, Training Skills, Presentation Skills, Computer skills (Word, Excel and Power Point).

**DUTIES:**
- Ensure the development, maintenance and/or successful implementation of the Department’s strategic planning policy and/or implementation strategy (in line with national and/or provincial frameworks).
- Conduct analyses towards ensuring that the Departments policy and/or strategy remains abreast with national and provincial planning imperatives.
- Liaise with and support senior managers of the Department towards obtaining their inputs in the Department’s strategic planning, operational planning and implementation strategy.
- Ensure the development and/or review of the Department’s 5-Year Strategic Plan, 3-Year Annual Performance Plan and Annual Operational Plans in line with the provisions of Treasury, DPME Regulations and/or national and/or provincial frameworks.
- Ensure the standardized/generic performance indicators applicable to the relevant sector are appropriately addressed in the Strategic Plan and the Annual Performance Plan and advice supervisors and managers thereon. Assists and/or advise senior managers and/or managers on the identification and/or development of measurable performance indicators and targets, taking into account the long term strategic goals and objectives of the Department. Conduct information sessions with managers and officials towards improving their understanding on strategic and operational planning, inclusive of the Strategic Plan, Annual Performance Plan, the
Provincial Outcome-Based Plan and the Free State Growth and Development Strategy. Facilitate relevant information sessions to cascade the departmental plans across different levels. Support the health Districts in the development of District Health Plans in line with applicable framework and prescripts, ensure the operationalization of the Departmental Strategic Plan and Annual Performance Plan. Support the health institutions and Directorates in developing the linked annual operation plans. Represent the Department in national and/or provincial meetings on matters related to strategic and operational planning.

ENQUIRIES: Mr B.J Oliphant Tel No: (051) 408 1445
APPLICATIONS: applications to be send to: The Director, HRM and Planning, P O Box 227, Bloemfontein, 9300 or hand delivered @ entrance, Bophelo House, Cnr Charlotte Maxeke and Harvey Roads, Bloemfontein
FOR ATTENTION: Me P Mpu

POST 09/119: PHARMACIST GRADE 1 REF NO: H/P/3

SALARY: R655 980 per annum OSD
CENTRE: Albert Nzula Hospital, Trompsburg
REQUIREMENTS: Registration with the SAPC as a Pharmacist: Experience Grade 1: None after registration with the SAPC as a Pharmacist in respect of South African qualified employees. One-year relevant experience after registration as Pharmacist with recognized a foreign Health Professional Council in respect of foreign qualified employees, of whom it is not required to perform Community Service, as required in South Africa. Knowledge and Skills: Ability to work under pressure. Good communication skills. Computer literacy. Valid driver’s license. Appropriate clinical and theoretical knowledge.

DUTIES: Ensure availability of medicines at the clinic. Dispense medicine and provide information to patients. Train Pharmacy Assistant and Community Service Pharmacists. Supervise work of subordinates. Perform other related tasks as delegated. Be willing to work long hours/after hours/call outs if the needs arise. Ability to manage and coordinate productivity and be part of an interactive team. Participate in Quality Assurance Programmes. Supervise work of subordinates. Perform other related tasks as delegated. Sound interpersonal, communication and legation pertaining to Pharmacy including NHI, CCMDD, Essential Medial List (EML), Standard drugs and therapeutics committee. Commitment to serve excellence, together with innovative and analytical thinking based on sound ethical principles.

ENQUIRIES: Dr M A Thejane Tel No: (051) 4922193
APPLICATIONS: applications to be send to: The Chief Executive Officer, Albert Nzula Hospital, Private Bag 2, Trompsburg, 9913 or hand delivered @ 22 Louw Street, Trompsburg
FOR ATTENTION: Mr T G E Finger

POST 09/120: OPERATIONAL MANAGER: PNB-3: REF NO: H/O/2

SALARY: R532 449 per annum OSD
CENTRE: Elizabeth Ross Hospital, Witsieshoek
REQUIREMENTS: Registration with the SANC as Professional Nurse plus a post-basic nursing qualification with a duration of at least 1 year, accredited with SANC, in Advanced Midwifery and Neonatal Nursing Science. A minimum of 9 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. At least 5 years of the period referred to above must be appropriate / recognizable experience after obtaining the 1-year post – basic qualification in Advanced Midwifery and Neonatal Nursing Science. Knowledge and Skills: Knowledge of Public Service Act and Regulations, and Public Finance Management Act (PFMA), knowledge of OSD for Nurses, Computer literacy. Compliance with the educational qualification, statutory requirements and competencies for the job level.

DUTIES: To ensure that a comprehensive nursing treatment and care service is delivered to patients in a cost effective, efficient and equitable manner by the Specialty unit. Ensure compliance to professional and ethical practice. Coordination of optimal, holistic specialized nursing care provided within set standards and a professional/
legal framework. Provision of effective support to nursing services. Coordination of the provision of effective training and research. Maintain professional growth/ethical standards and self-development. Manage effectively the utilization and supervision of human resources. Coordinate mother and child program. Provide holistic nursing care to patients in a specialty unit in a cost effective, efficient and equitable manner. Ensure compliance to national Core Standards and Ten Point Plan. Management of assets. Identify, manage control risks. Skills of report writing and Data management. Provide relevant health information to health care users to assist in achieving optimal health care and rehabilitation.

ENQUIRIES
APPLICATIONS
FOR ATTENTION
POST 09/121
SALARY
CENTRE
REQUIREMENTS
DUTIES
ENQUIRIES
APPLICATIONS
FOR ATTENTION
POST 09/122
SALARY
CENTRE
REQUIREMENTS
DUTIES
district for Nutrition. (Promotive, preventive and treatment). Improve quality of service through compliance with all domains of the National Core Standard for Nutrition Services. Resource Management: Human Resource Management: Responsible for managing Nutrition Human Resource components. Finance Management: Comply with the financial management for dietetics and nutrition for mobilization, accumulation and allocation of money for nutrition services as per DHP template. Ensuring implementation and compliance to minimum standards for nutrition. Manage policies and guidelines (asset registers) for optimizing the value of assets. Responsible for management and maintenance of infrastructure for nutrition ensuring availability of functional technology (including telecommunication systems) thereof. Supply Chain Management: Ensuring effective procurement and provisioning of goods and services for Nutrition division according to the Public Finance Management Act and National Treasury Regulations.

ENQUIRIES : Mr D M Nkala, Tel No: (057) 910 3223
APPLICATIONS : applications to be send to: The District Manager, Lejweleputswa District, Private Bag X15, Welkom, 9460 or hand delivered @ HR Office, Kopano Building, Meulen Street, Welkom
FOR ATTENTION : Me L Bester

POST 09/123 : CLINICAL PROGRAM COORDINATOR: PNA-5: REF NO: H/C/1

SALARY : R420 318 per annum OSD
CENTRE : Mafube Hospital, Frankfort
REQUIREMENTS : Registration with the SANC as Professional Nurse in General Nursing and Midwifery. A minimum of 7 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse in General Nursing. Experience/exposure to Quality Assurance Management. Knowledge and Skills: Computer literacy, driver’s license, problem solving skills, ability to work under pressure and good communication skills
DUTIES : Facilitate and oversee the development of operational/business plans to give strategic guidelines. Provide professional and technical support for the provision of quality patient care through proper management of relevant programmes. Maintain standards and norms of nursing practice to promote the health status of health care users. Develop and implement quality assurance programme, guidelines, protocols, norms and standards. Utilize information technology (IT) and other management information systems to manage information for the enhancement of service delivery. Establish, maintain and participate in inter-professional and multi-disciplinary teamwork that promotes effective and efficient health care. Manage and utilize resources in accordance with the relevant directives and legislation.

ENQUIRIES : Me P A Makoti Tel No: (058) 8535427
APPLICATIONS : applications to be send to: The Chief Executive Officer, Tokollo/Mafube Hospital Complex, Private Bag X8, Heilbron, 9650
FOR ATTENTION : Me P A Makoti

POST 09/124 : CHIEF ARTISAN REF NO: H/A/4

SALARY : R365 646 per annum (OSD)
CENTRE : Phekolong Hospital, Bethlehem
REQUIREMENTS : Relevant Trade Test Certificate. (A complete apprenticeship and proof of passing official trade test under the provisions of Section 13(2)(h) of the Manpower Training Act, 1981) or certificate issued under the provisions of Section 28 and 30 of the Manpower Training Act, 1981 as amended, or a certificate issued under the provisions of the repealed Section 27 of the Act referred to. Ten years’ post-qualification experience as an Artisan/Artisan Foreman. 3-5 Years supervisory experience. Valid driver’s license. N3 Certificate. Knowledge and Skills: None.
DUTIES : To manage all aspects of technical services, technical design, production, operation and maintenance activities in field, workshop and technical offices to ensure that effective maintenance programs are in place. Emergency power installations. Electrical Distribution systems. Standby power management. Fire warning systems. Steam energy services. Medical gas installations. Steam
regulation systems. Clinical engineering services, gardening, machine room maintenance, support and oxygen and gas supply program. Bulk oxygen and cylinders are ordered in time. Plumbing, woodwork, air conditioning, Building, Electrical, Autoclave, Mechanical and Boiler maintenance. Cooling ventilation, console, type air conditioning units, industrial systems. Management of contracts and projects. Represent institution on all engineering related meetings and conferences. Ensure that the Division is managed in accordance with prescribed policies and regulations. Supervision of resources. Manage administrative and related, functions. Financial Management: People management. Maintain and advance expertise.

**ENQUIRIES**
Mr T A Mohaeka Tel No: (058) 3035123

**APPLICATIONS**
applications to be send to: The Chief Executive Officer, Phekolong Hospital, Private Bag X 1, Bethlehem, 9700

**FOR ATTENTION**
N Mofokeng

**POST 09/125**
CHIEF ARTISAN REF NO: H/A/5

**SALARY**
R365 646 per annum (OSD)

**CENTRE**
Universitas Hospital, Bloemfontein

**REQUIREMENTS**

**DUTIES**
Manage technical services. Manage technical services and support on conjunction with Technicians/Artisans and associates in field, workshop and technical office activities. Ensure the promotion of safety in line with statutory and regulatory requirements. Provide inputs into existing technical manuals, standard drawings and procedures to incorporate new technology, and ensure quality assurance in line with specifications. Manage administrative and related functions. Provide inputs into the budgeting process. Compile and submit reports as required. Provide and consolidate inputs to the technical operational plan. Update databases and Manage artisans and related personnel and assets. Financial Management, Control and monitor expenditure according to budget to ensure efficient cash flow management and Manage the commercial value add of the discipline-related activities and services. People management. Manage the development, motivation and utilization of human resources for the discipline to ensure competent knowledge base for the continued success of technical services according to organizational needs and requirements. Manage subordinates key performance areas by setting and monitoring performance standards and taking actions to correct deviations to achieve departmental objectives. Maintain and advance expertise. Continuous individual development to keep up with new technologies and procedures. Research/literature studies on technical/engineering technology to improve expertise. Liaise with relevant bodies/councils on technical/engineering-related.

**ENQUIRIES**
Mr H Hayward Tel No: (051) 405 3715

**APPLICATIONS**
applications to be send to: The Chief Executive Officer, Universitas Hospital, Private Bag X20660, Bloemfontein, 9301 or hand delivered at Room 1103, HR Office, First Floor Universitas Hospital, Bloemfontein.

**FOR ATTENTION**
Me Finger or Me Steenkamp

**POST 09/126**
CHIEF ARTISAN REF NO: H/A/2

**SALARY**
R365 646 per annum (OSD)

**CENTRE**
Boitumelo Hospital, Kroonstad

**REQUIREMENTS**

**DUTIES**
Manage technical services. Manage technical services and support on conjunction with Technicians/Artisans and associates in field, workshop and technical office activities. Ensure the promotion of safety in line with statutory and regulatory requirements. Provide inputs into existing technical manuals, standard drawings and procedures to incorporate new technology, and ensure quality assurance in line with specifications. Manage administrative and related functions. Provide inputs into the budgeting process. Compile and submit reports as required. Provide and consolidate inputs to the technical operational plan. Update databases and Manage artisans and related personnel and assets. Financial Management, Control and monitor expenditure according to budget to ensure efficient cash flow management and Manage the commercial value add of the discipline-related activities and services. People management. Manage the development, motivation and utilization of human resources for the discipline to ensure competent knowledge base for the continued success of technical services according to organizational needs and requirements. Manage subordinates key performance areas by setting and monitoring performance standards and taking actions to correct deviations to achieve departmental objectives. Maintain and advance expertise. Continuous individual development to keep up with new technologies and procedures. Research/literature studies on technical/engineering technology to improve expertise. Liaise with relevant bodies/councils on technical/engineering-related.
Act, 1981) or certificate issued under the provisions of Section 28 and 30 of the Manpower Training Act, 1981 as amended, or a certificate issued under the provisions of the repealed Section 27 of the Act referred to. Ten years' post-qualification experience as an Artisan/Artisan Foreman. 3-5 Years supervisory experience. Valid driver's license. N3 Certificate. Knowledge and Skills: Good communication, writing and interpersonal skills.

**DUTIES**: To manage all aspects of technical services, technical design, production, operation and maintenance activities in field, workshop and technical offices. Manage administrative and related functions. Financial Management: People management. Maintain and advance expertise.

**ENQUIRIES**
- Me M L November Tel No: (056) 216 5200/5308

**APPLICATIONS**
- applications to be send to: The Chief Executive Officer, Boitumelo Hospital, Private Bag X47, Kroonstad, 9500

**FOR ATTENTION**
- Me M November

**POST 09/127**: PROFESSIONAL NURSE: PNA-4 REF NO: H/P/1

**SALARY**: R362 559 per annum OSD

**CENTRE**: Thabo Mofutsanyana District, Witsieshoek

**REQUIREMENTS**
- Registration with the SANC as a Professional Nurse: Experience: A minimum of 20 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse. Proof of service record. Knowledge and Skills: Good communication skills. Ability to work under pressure. Good interpersonal relationships.

**DUTIES**: Ensure that a holistic nursing care services is delivered to patients in a cost effective, efficient and equitable manner by the Unit. Ensure compliance to professional and ethical practice. Demonstrate an in-depth understanding of nursing legislation and related legal and ethical nursing practices and how this impacts on service delivery. To ensure that a comprehensive nursing treatment and care service is delivered to patients in a cost effective, efficient and equitable manner by the Unit. Ensure clinical nursing practice by the nursing team (unit) in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Ensure compliance to professional and ethical practice. Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the relevant health facility. Demonstrate a basic understanding of Human Resources and financial policies and practices.

**ENQUIRIES**
- Mr M S Shabangu Tel No: (058) 7130515 ext. 144

**APPLICATIONS**
- applications to be send to: The District Manager, Thabo Mofutsanyana District, Private Bag X824, Witsieshoek, 9870 or hand delivered @ Ombudsman Building, Mampoi Road, Phuthaditjhaba

**FOR ATTENTION**
- Mr Shabangu

**POST 09/128**: PROFESSIONAL NURSE: PNB-1 REF NO: H/P/4 (X3 POSTS)

**SALARY**: R362 559 per annum OSD

**CENTRE**: Universitas Hospital, Bloemfontein

**REQUIREMENTS**
- Registration with the South African Nursing Council (SANC) as Professional Nurse plus a post-basic nursing qualification with a duration of at least 1-year in Theatre, Oncology and Critical Care, accredited with SANC. A minimum of 4 years appropriate/recognizable experience in nursing after registration with SANC as a Prof Nurse. Knowledge and Skills: Ability to work under pressure. Function as an effective member of Nursing Team to Communicate effectively with stakeholders, implement and manage change. Willingness to work shifts and standby in accordance with the requirements of the unit. Ensuring client satisfaction.


**ENQUIRIES**
- Me Molisapoli Tel No: (051) 4053415/17
APPLICATIONS: applications to be send to: The Chief Executive Officer, Universitas Hospital, Private Bag X20660, Bloemfontein 9300 or hand delivered at HR Offices, Room 1103 Me Finger or Room 1104 Me F Steenkamp, 1St Floor Universitas Hospital, 1 Logeman Street, Universitas, Bloemfontein

FOR ATTENTION: Me D A Duiker

POST 09/129: ASSISTANT DIRECTOR: SUPPLY CHAIN MANAGEMENT REF NO: H/S/10

SALARY: R356 289 per annum (Level 09)

CENTRE: Lejweleputswa District Office

REQUIREMENTS: A National Diploma/ Degree in Financial Management/ Supply Chain Management or equivalent qualification at NQF Level 6. Minimum of 6 years in Supply Chain Management and Financial Management. LOGIS & / BAS Certificates/Training. A valid driver’s license. Knowledge and Skills: Knowledge of the supply chain management framework, Public Finance Management Act (PFMA), Treasury Regulations, Preferential Procurement Policy Framework Act (PPPFA), Broad Based Black Economic Empowerment Act (B-BBEE) and other relevant prescripts. Computer literacy. Good communication and presentation skills. Problem solving and analytical skills. People management. Interpersonal skills. Conflict management. Strategic leadership and governance. Understanding of the policy and institutional arrangements that refer to the power of authority, oversight and decision making arrangements in the provision of health services. Including ensuring compliance to all relevant acts, policies and procedures and guidelines guiding supply chain management systems within the district. Supervisory Skills.

DUTIES: Strategic leadership and governance: Knowledge of vision and mission of the district. Governance: Have knowledge and understanding of the policy and institutional arrangements that refer to the power of authority, oversight and decision making arrangements in the provision of health services. Including ensuring compliance to all relevant acts, policies and procedures and guidelines guiding supply chain management systems within the district. Develop annual work plans in line with the DHP and APP. Management: responsible for monitoring the consistent availability of functional supply chain management system as well as the availability of funds required for optimal service provision. Forging strong strategic relationships with strategic partners and local communities. Service delivery: Respond to the burden of disease within the district through the provision of the appropriate goods and services required for efficient an integrated clinical services management approach (ICSM). This includes promoting inter-sectoral coordination and collaboration with other stakeholders within the district in order to address the upstream social determinants of health. Quality improvement: improving quality of services through compliance with all domains of the National Core Standards. This includes ensuring delivery of supplies in line with set turn-around times. Monitoring and evaluation of services and use of health information for effective planning. Resource management: Human resource management: line management of relevant staff in SCM unit, personnel acquisition, retention and training plan. Finance management: Prepare annual for supply chain management activities within the district. Monitoring of expenditure against budget, internal audits and preparation for external audit. Asset management: Responsible for the asset management, the implementation and compliance to asset management policies and guidelines for the optimal value of assets in the SCM department, using inventory/ asset registers, validation of their completeness, maintenance management and disposal of asset in collaboration with fixed asset management, infrastructure and maintenance units. Supply chain management: ensuring effective procurement and provisioning of goods and services according to the Public Finance Management Act and National Treasury regulations. Risk Management: Administration function directed towards the identification, evaluation, and correction of potential risks that could lead to loss or damage of human (patients, staff), assets and financial loss within the health district.

ENQUIRIES: Mr KW Mokoena Tel No: (057) 9103280

APPLICATIONS: applications to be send to: The District Manager, Lejweleputswa District, Private Bag X15, Welkom. 9460 or Hand delivered @: HR Office Kopano Building, Meulen Street

FOR ATTENTION: Me L Bester
POST 09/130:  ASSISTANT DIRECTOR: FINANCE REF NO: H/S/1

SALARY: R356 289 per annum (Level 09)
CENTRE: Pelonomi Hospital, Bloemfontein
REQUIREMENTS: A appropriate Degree/National Diploma in Finance. LOGIS/BAS Certificate. 3-5 Years' experience of which 2 years must be relevant supervisory experience. Valid driver's license. Knowledge and Skills: None
DUTIES: Manage and ensure effective budgeting and monitoring of expenditure and payments. Ensure the promotion of effective revenue management through the continuous coordination of administrative functions like correct and prompt billing of clients according to the UPFS and Provincial Notice, following of procedures to write off irrecoverable debts, application of reprieve, and reporting of revenue recovered. Promote and ensure effective case management and effictive Supply Chain Management services to Pelonomi Hospital. Ensure orientation, induction and training of the Personnel of Finance. Evaluate, monitor and discipline on continuous basis the performance of personnel under direct supervision. Monitor and control all annual leave, special leave and sick leave section.
ENQUIRIES: Mr X Mfanta Tel No: (051) 405 1670/1756
APPLICATIONS: applications to be send to: The Chief Executive Officer, Pelonomi Hospital, Private Bag X20581, Bloemfontein, 9300
FOR ATTENTION: Mr L B Aaron

POST 09/131:  ASSISTANT DIRECTOR: LABOUR RELATIONS REF NO: H/A/8

SALARY: R356 289 per annum (Level 09)
CENTRE: Lejweleputswa District Office
REQUIREMENTS: A recognized three-year degree/diploma in Labour Law/Labour Relations or equivalent qualification. 3-5 Years' experience as Labour Relations Officer. 2 Years must be relevant supervisory experience. A Valid driver's license. Computer literacy. Knowledge and Skills: Experience in conducting misconduct investigations. Handling of grievances, Conciliation and Arbitration. Labour Relations Legislation, processes of Labour Relation matters, general working conditions within the public service. Processes of CCMA, PSCBC AND PHSDCDC. Good communication, facilitation conflict management, analytical, interpretation, training, presentation, negotiation, organizing, interpersonal and management skills.
DUTIES: Assist with the development of labour relation policies. Coordinate / conduct investigation on misconduct and grievance cases to advise appropriately thereon. Advise management on labour relations matters in order to minimize unfair labour practices. Represent the Department in bilateral discussions with organized labour unions. Perform and manage administrative and related functions. Handle misconduct cases, grievances and disputes in line with relevant legislation/resolutions to ensure proper resolutions thereof. Capture information of misconduct cases, grievances and disputes on employee relations management information systems for record keeping purposes. Provide a secretarial service to the district consultative committee.
ENQUIRIES: Me I Taendler, Tel No: (057) 910 3276
APPLICATIONS: applications to be send to: The District Manager, Lejweleputswa District, Private Bag X15, Welkom. 9460 or hand delivered @ HR Section, Kopano Complex, Long Road, Welkom
FOR ATTENTION: Me L Bester

POST 09/132:  SENIOR STATE ACCOUNTANT REF NO: H/S/31

SALARY: R299 709 per annum (Level 08)
CENTRE: Boitumelo Hospital, Kroonstad
REQUIREMENTS: Degree or Diploma in Accounting or equivalent qualification. BAS/LOGIS training. 4 - 5 years' relevant experience. Knowledge and Skills: Knowledge of BAS. Valid
unendorsed driver’s license. 3 Years of the period referred to must be at supervisory level. Ability to work under pressure. Ability to communicate effectively with all stakeholders. Ability to implement and manage change. Knowledge of Meditech. Knowledge of Medikredit switch batch interface.


**ENQUIRIES**: Me M L November Tel No: (056) 216 5200/5308

**APPLICATIONS**: applications to be send to: The Chief Executive Officer, Boitumelo Hospital, Private Bag 47, Kroonstad, 9500 or hand delivered @ Room B26, Admin Building, Boitumelo Hospital, Smaldeel Road, Kroonstad

**FOR ATTENTION**: Me M November

**POST 09/133** : SENIOR STATE ACCOUNTANT REF NO: H/S/12

**SALARY** : R299 709 per annum (Level 08)

**CENTRE** : Elizabeth Ross Hospital, Witsieshoek


**DUTIES**: Supervise the activities of the State Accounting Clerks/ Snr and State Accountants to contribute to the rendering of professional financial management service of example: Personal Development. Performance and management discipline. To render financial support services to the entire institution: Ensure that BAS Financial reports are drawn, analyzed and interpreted accordingly, ensure that there is even monthly expenditure and that expenditure goes against relevant and appropriate items. Provide management with monthly expenditure, Provide reports of financial Control Committee Meetings. To ensure proper planning and forecast of financial expenditure: Ensure that monthly financial projections are done to determine expected expenditure. Reconcile projected expenditure against actual expenditure, Allocated Budget to different Cost Centers, capture any adjustment accordingly, and manage shifting of funds. Manage commitments and ensure correct use of FORIPS. To ensure maximum revenue collection: Authorize receipts on the system, monitor monthly Balance-sheet, monitor daily banking and ensure compliance with internal control checklist.

**ENQUIRIES** : Mr N A Mashinini, Tel No: (058) 718 4002

**APPLICATIONS** : applications to be send to: The Chief Executive Officer, Elizabeth Ross Hospital, Private Bag X804, Witsieshoek, 9866

**FOR ATTENTION** : Mr N A Mashinini

**POST 09/134** : PROFESSIONAL NURSE: PNA-3 REF NO: H/P/5

**SALARY** : R297 516K per annum OSD

**CENTRE** : Fezi Ngubentombi Hospital, Sasolburg

**REQUIREMENTS** : Registration with the SANC as a Professional Nurse. Experience: A minimum of 10 years appropriate/recognizable experience in nursing after registration with the SANC as Professional Nurse. Knowledge and Skills: Ability to work under pressure. Confidentiality.

**DUTIES** : Provide comprehensive health care including direct patient care. Provision of direction and supervision or the implementation of the nursing care plan. Implement critical Nursing Standards for quality Nursing and Health Care in accordance with the regulations relevant to nursing. Render an essential health
services to the community. Implement all statutory prescripts (guidelines/protocols). Co-ordinate TB& HIV activities (testing counseling, treatment, monitoring and supporting) in the Institution. Collect data related to TB & HIV programme. Be able to mobilize and manage resources in achieving reduction of the burden of TB & HIV.

ENQUIRIES : Me N M Mokoena Tel No: (016) 970 9420
APPLICATIONS : applications to be send to: The Chief Executive Officer, Fezi Ngubentombi Hospital, Private Bag X2017, Sasolburg, 1947
FOR ATTENTION : Mr M C Foforane

POST 09/135 : ARTISAN FOREMAN: GRADE A: REF NO: H/A/6 (X4 POSTS)

SALARY : R286 500 per annum OSD
CENTRE : Universitas Hospital, Bloemfontein
REQUIREMENTS : Relevant Trade Test Certificate. (A complete apprenticeship and proof of passing official trade test under the provisions of Section 13(2)(h) of the Manpower Training Act, 1981) or certificate issued under the provisions of Section 28 and 30 of the Manpower Training Act, 1981 as amended, or a certificate issued under the provisions of the repealed Section 27 of the Act referred to. Five years’ post-qualification experience as an Artisan. Valid driver’s license, N3 Certificate. Grade 12. Computer literacy. Must be able/willing to perform standby and after hour duties. Knowledge and Skills: Project management.

DUTIES : To manage all aspects of technical services, technical design, production, operation and maintenance activities in field, workshop and technical offices. Plan work to be performed. Execute inspections of buildings/equipment according to plan. Ensure that work is executed according to set standards and policies. Attend, supervise and monitor job requests in respect of physical repair and maintenance, including preventative maintenance of medical and operational equipment and the complete of job requests. Manage administrative and related functions: Record, supervise and monitor job request ((H24’s). Obtain quotations in respect of stock and materials. Complete PA1 Logis forms for request of equipment, tools and materials. PDMS. Implement equipment maintenance program. Financial Management: People management. Maintain and advance Expertise. Supervise and mentor subordinates. Perform administrative functions.

ENQUIRIES : Mr H Hayward Tel No: (051) 405 3715
APPLICATIONS : Applications to be send to: The Chief Executive Officer, Universitas Hospital, Private Bag X20660, Bloemfontein, 9301 or hand delivered at Room 1103, HR Office, First Floor Universitas Hospital, Bloemfontein.
FOR ATTENTION : Me Finger or Me Steenkamp

POST 09/136 : ARTISAN FOREMAN: GRADE A REF NO: H/A/3

SALARY : R286 500 per annum OSD
CENTRE : Parys Hospital, Parys
REQUIREMENTS : Relevant Trade Test Certificate. (A complete apprenticeship and proof of passing official trade test under the provisions of Section 13(2)(h) of the Manpower Training Act, 1981) or certificate issued under the provisions of Section 28 and 30 of the Manpower Training Act, 1981 as amended, or a certificate issued under the provisions of the repealed Section 27 of the Act referred to. Five years’ post-qualification experience as an Artisan. Valid driver’s license, N3 Certificate. Grade 12. Knowledge and Skills: Building safety programs and protocols. Knowledge of application machinery regulations. Previous experience in health environment. Ability communication issues in tactful manner.

DUTIES : To perform and/or supervise technical design, production, operation and maintenance services. Supervise and monitor the completion of job requests. Supervise and mentor subordinates. Perform administrative functions. Detailed key performance areas can be obtained from the contact person.

ENQUIRIES : Me M V Ramoliki Tel No: (056) 816 2114
APPLICATIONS : Applications to be send to: The Chief Executive Officer, Parys Hospital, Private Bag X5, Parys, 9585
FOR ATTENTION : Me M V Ramoliki
POST 09/137: STATE ACCOUNTANT REF NO: H/S/5 (X3 POSTS)

SALARY: R242 475 per annum (Level 07)
CENTRE: Boitumelo Hospital, Kroonstad
REQUIREMENTS: Recognized Degree or National Diploma in Financial Accounting/Management Accounting or equivalent qualification. LOGIS / BAS Certificate. 3 years’ relevant experience. Valid driver’s license. Knowledge and Skills: Be conversant with the Public Finance Management Act and Treasury Regulations. Good communication and leadership skills. Computer literacy.


ENQUIRIES: Me M L November Tel No: (056) 216 5200/5308
APPLICATIONS: Applications to be send to: The Chief Executive Officer, Boitumelo Hospital, Private Bag X47, Kroonstad, 9500
FOR ATTENTION: Me M November

POST 09/138: SENIOR HUMAN RESOURCE OFFICER REF NO: H/H/111

SALARY: R242 475 per annum (Level 07)
CENTRE: Boitumelo Hospital, Kroonstad
REQUIREMENTS: An appropriate (or equivalent) Degree/Diploma in Human Resources. Persal training. 3 years’ relevant experience. Knowledge and Skills: Ability to communicate issues in tactful manner. Confidentiality and problem solving skills. Computer skills.

DUTIES: Supervise, plan and co-ordinate the activities of the Personnel Officers to contribute to the rendering of a professional human resource management service. Supervise the implementation and maintenance of human resource administration practices concerning service benefits and or maintenance and provisioning of human resources in the department to contribute to the rendering of a professional Human Resource Management Service. Conditions of Service and service benefits (Leave, Housing, Medical, Injury on Duty, Terminations, Long Service Recognition, overtime, re-allocation, Pension, allowances etc.). HR Provisioning (Recruitment and Selection, Appointments, Transfer, verification of qualifications, secretariat functions at interviews, absorptions, probationary periods etc.) Performance Management. Address human resource management enquiries to ensure the correct implementation of human resource management practises. Inform, guide and advice Department/personnel on human resource administration matters to enhance the correct implementation of personnel administration practises/ policies. Approve transactions on Persal according to delegations. Prepare reports on personnel administration issues and statistics.

ENQUIRIES: Me M L November Tel No: (056) 216 5200/5308
APPLICATIONS: Applications to be send to: The Chief Executive Officer, Boitumelo Hospital, Private Bag X47, Kroonstad, 9500
FOR ATTENTION: Me D S Mthimkulu

POST 09/139: SUPPLY CHAIN PRACTITIONER REF NO: H/S/32 (X3 POSTS)

SALARY: R242 475 per annum (Level 07)
CENTRE: Boitumelo Hospital, Kroonstad
REQUIREMENTS: Degree/Diploma in Supply Chain Management or equivalent. LOGIS/BAS Certificate. 3 years’ relevant experience. Knowledge and Skills: Good interpersonal relations. Good communication, planning, problem solving, computer and organizational skills. Ability to work under pressure. Lateral thinking. Ability to interpret and execute policy directives/procedures.
DUTIES : Implement and administer Supply Chain Management practices. Monitoring and evaluation of internal controls within SCM. Supervision of junior officials, procurement of goods and services for the institution. Stocktaking, control of asset movement and oversee Acquisition and Logistics division and address SCM Enquiries. Check and approve Logis documents according to delegations and control of asset movement.

ENQUIRIES : Mr P Gcingca Tel No: (056) 216 5200
APPLICATIONS : Applications to be send to: The Chief Executive Officer, Boitumelo Hospital, Private Bag 47, Kroonstad, 9500 or hand delivered @ Room B26, Admin Building, Boitumelo Hospital, Smaldeel Road, Kroonstad

FOR ATTENTION : Me M November

POST 09/140 : PHARMACIST ASSISTANT: POST BASIC REF NO: H/P/2 (X2 POSTS)

SALARY : R196 218 per annum OSD
CENTRE : Medpharm, Bloemfontein
REQUIREMENTS : Registration with the SAPC as Pharmacist Assistant after completion of Post Basic. Experience: None after registration with the SAPC as Pharmacist’s Assistant (Post- Basic). Knowledge and Skills: 2 Years’ experience in stock management.

DUTIES : Assist with the distribution of pharmaceutical and consumable stock. Assist with the control of pharmacy stock: checking shelves, cleaning the shelves and stock, Monitoring the temperatures, maintenance of hygiene in stores, checking for expired stock, stock levels and stock cards. Receiving and unpacking of received stock. Picking and picking of pharmaceutical and consumable stock for distribution to institutions in the Free State.

ENQUIRIES : Mr Greef Tel No: (051) 411 0550m, Me Mogamisi Tel No: (051) 411 0566
APPLICATIONS : Applications to be send to: The Chief Executive Officer, Medpharm, P O Box 7622 Bloemfontein, 9300

FOR ATTENTION : Mr T April

POST 09/141 : ARTISAN: GRADE A: REF NO: H/A/7

SALARY : R179 523 per annum OSD
CENTRE : Universitas Hospital, Bloemfontein
REQUIREMENTS : Relevant Trade Test Certificate. (A complete apprenticeship and proof of passing official trade test under the provisions of Section 13(2)(h) of the Manpower Training Act, 1981) or certificate issued under the provisions of Section 28 and 30 of the Manpower Training Act, 1981 as amended, or a certificate issued under the provisions of the repealed Section 27 of the Act referred to. Five years’ post-qualification experience as an Artisan. Valid driver’s license. N2 Certificate. Grade 12. Computer literacy. Must be able/willing to perform standby and after hour duties. Knowledge and Skills: Project management.

DUTIES : To render technical design, production, operation and maintenance services. (Maintain, repair, test repair, service and quality assure equipment and or facilities for technical faults according to schedule, standards and against specifications. Perform administrative related functions. Supervision of resources and ensure compliance to Health and Safety Act. Detailed key performance areas can be obtained from the contact person.

ENQUIRIES : Mr H Hayward Tel No: (051) 405 3715
APPLICATIONS : Applications to be send to: The Chief Executive Officer, Universitas Hospital, Private Bag X20660, Bloemfontein, 9301 or hand delivered at Room 1103, HR Office, First Floor Universitas Hospital, Bloemfontein.

FOR ATTENTION : Me Finger or Me Steenkamp

POST 09/142 : ARTISAN: PLUMBING REF NO: H/A/10

SALARY : R179 523 per annum OSD
CENTRE : Boitumelo Hospital, Kroonstad
REQUIREMENTS : Relevant Trade Test Certificate. (A complete apprenticeship and proof of passing official trade test under the provisions of Section 13(2)(h) of the Manpower Training Act, 1981) or certificate issued under the provisions of Section 28 and 30 of the

**DUTIES**

- To render technical design, production, operation and maintenance services. Interpret blueprints and specifications to map layout for pipes, drainage systems and other plumbing materials. Install pipes and fixtures such as sinks and toilet, water, gas, steam, air or other liquids. Install support for pipes, equipment and fixtures prior to installation. Assemble pipe sections, tubing and fittings by using couplings, clamps, screws, bolts, cement, plastic solvent, caulking or soldering, brazing and welding equipment. Fill pipes or plumbing fixtures with water or air and observe pressure gauges to detect and locate leaks. Review blueprints and building codes and specifications to determine work details and procedures. Prepare written work cost estimates and negotiate contracts. Study building plans and inspect structures to assess material and equipment needs to establish the sequence of pipe installations and to plan installation around obstructions such as electrical wiring. Keep records of assignment and produce detailed work reports. Perform complex calculations and planning for special or very large jobs. Locate and mark the position of pipe installations, connections, passage holes and fixtures in structure using measuring instruments such as rulers and levels. Perform administrative related functions.

**ENQUIRIES**

- Mr P Moloto Tel No: (056) 216 5200

**APPLICATIONS**

- Applications to be send to: The Chief Executive Officer, Boitumelo Hospital Private Bag 47, Kroonstad, 9500 or hand delivered @ Room B26, Admin Building, Boitumelo Hospital, Smaldeel Road, Kroonstad

**FOR ATTENTION**

- Me M November