

DEPARTMENT OF WATER AND SANITATION

CLOSING DATE : 22 March 2019

NOTE : Applications must be submitted on a signed and dated Z83 form, obtainable from any Public Service Department, and should be accompanied by a comprehensive CV as well as certified copies of qualifications and Identity document. No late, faxed or e-mailed applications will be accepted. Correspondence will be limited to shortlisted candidates only. If you have not heard from us within two (2) months of the closing date, please accept that your application was unsuccessful. Preference will be given to previously disadvantaged groups. Successful applicants will be required to undergo standard Government security clearance procedures including verification of qualifications. Should you be in a possession of a foreign qualification(s), it must be accompanied by an evaluation from South African Qualification Authority (SAQA). "All SMS shortlisted candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools" People with disabilities are encouraged to apply for the posts. People who are not employed by the Public Service Departments are welcomed to apply for posts. The department reserves the right not to make an appointment.

MANAGEMENT ECHELON

POST 09/45 : **DIRECTOR: WATER SERVICES MACRO PLANNING REF NO: 220319/01**
 Branch: Planning, Monitoring and Evaluation
 CD: Water Services and Local Management
 (This is a re-advertisement, applicants who have previously applied need not to re-apply)

SALARY CENTRE REQUIREMENTS : R1 005 063 per annum (all-inclusive salary package) Level 13
 : Head Office, Pretoria
 : A Bachelor Degree in Engineering or Science (NQF 7). Six (6) to ten (10) years' experience in the Water Services Environment of which five (5) years' experience should be at middle/senior management level. Knowledge and experience of policies and developments in the Water Sector. Knowledge and experience in the Business of Water Services such as Water Services Planning, Information Systems and the Development of Water Services Development Plan (WSDPs). Demonstrated leadership ability and strategic management. Financial management skills. Good understanding of current issues on Water Services Delivery in the country. High level written and verbal communication. A valid driver's License (Certified copy must be attached).

DUTIES : Provide strategic leadership to water services macro planning environment. Lead the development of water services plans at National, Provincial and Local spheres. Lead the Department of Water and Sanitation key programmes that support local government with respect to planning for provision of water services. Lead development and maintenance of water services information systems. Establish and maintain reporting mechanisms for Government outcomes related to provision of water services. Establish and maintain monitoring and evaluation structures and tools on the performance of water services authorities and water services providers. Establish and maintain reporting mechanisms for Sustainable Development Goals (SDGs) related to water services. People and resource management.

ENQUIRIES APPLICATIONS : Mr R Mtleni Tel No: 012 336 8010
 : Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to 285 Continental Building, Corner of Visagie and Bosman Street, Pretoria.

FOR ATTENTION : Ms. LI Mabile

OTHER POSTS

POST 09/46 : **SCIENTIST MANAGER GRADE A REF NO: 220319/02**
Branch: Chief Operations Office Gauteng
(This is a re-advertisement, applicants who have previously applied need not to re-apply)

SALARY : R854 154 per annum (All inclusive OSD salary package)
CENTRE : East London
REQUIREMENTS : An MSc degree or relevant qualification in the fields of Geohydrology, Hydrology, Geology or Earth Sciences. Six (6) years post qualification natural (Scientific) experience. Compulsory registration with SACNASP as a professional Natural Scientist. (Proof of registration must be attached). A valid driver's license (please attach certified copy). Be willing to work abnormal hours and extensive travelling. Appropriate experience required in all aspects of hydrology, geohydrology and water quality. Experience need to include hydro-modelling, water balances, geophysics, groundwater exploration, groundwater development, surface and groundwater monitoring networks, as well as analysis and interpretation of raw data and writing of scientific reports. Appropriate experience in water quality management, sampling, data analysis, interpretation and writing scientific reports. An advantage will be knowledge and experience of DWS information systems i.e. ArcGIS, WMS, Hydras and Hydstra. Necessary requirement is knowledge and application of various GIS packages for integrated water resources management, water resource development, water availability assessment and decision-making tools to implement catchment management. Ability to supervise and manage subordinates based in separate offices. Experience in drafting and managing operational budgets. Knowledge of Financial and Human Resources Legislation. Interpersonal skills and leadership ability. Good communication skills both written and verbal and presentation skills. Knowledge of Water legislation. Excellent computer skills i.e. MS Office Programs and applications.

DUTIES : Ensure the development and implementation of Policies, systems, procedures and scientific protocols. Review and recommend/ approve scientific projects. Facilitate the setting of scientific standards, specifications and service levels according to organisational objectives to ensure optimum operational availability. Monitor scientific efficiencies according to ensure validity and adherence to organizational principles. Provide strategic leadership and direction. Align projects to Regional and National water resource strategic priorities, goals and objectives. Provide support and advice to various industries and stakeholders. Develop and maintain relationships/collaborations with research organisations or bodies and assist with review of scientific research proposals and various scientific documents/reports. Lead, coordinate, and develop scientific models and regulatory frameworks. Design scientific methodology for the analysis of scientific data. Implement and enhance the evaluation, monitoring and dissemination of data. Design and develop appropriate scientific models to generate information and knowledge. Formulate and evaluate proposals and compile reports and develop and customize scientific models. Research and development. Manage scientific research to improve expertise. Publish and present research findings (results). Lead, coordinate and conduct basic and applied research or knowledge applications in aspects related to hydrology, geohydrology and water quality. Financial Management. Allocate, monitor, control expenditure according to budget to ensure efficient cash flow management. Identify and manage specific value-added commercial components of programmes and programmes. Responsible for procurement of assets for the unit, effective management and control of those assets. People management. Manage the development, motivation and utilization of human resources for the discipline to ensure competent knowledge base for the continued success of scientific services according to organisational needs and requirements and manage staff key performance areas by setting and monitoring performance standards and taking actions to correct deviations to achieve departmental objectives. Governance, allocate, control, monitor and report on all resources. Compile risk logs and manages significant risk according to sound risk

management practice and organizational requirements. Manage and implement knowledge sharing initiatives e.g. short-term assignments and secondments within and across operations, in support of individual development plans, operational requirements and return on investment. Continuously monitor the exchange and protection of information between operations and individuals to ensure effective knowledge management according to departmental objectives. Facilitate and liaise with structures/stakeholders on scientific matters.

- ENQUIRIES** : Ms. I Chilton Tel No: 043 701 0221
- APPLICATIONS** : Eastern Cape (East London): Please forward your applications quoting the relevant reference number to Private bag X 7485, King Williams Town, 5600 or hand deliver at the 2 Hargreaves Avenue, King William's Town 5600.
- FOR ATTENTION** : Ms T Solwandle Tel No: 043 604 5476
- POST 09/47** : **DEPUTY DIRECTOR ACCOUNTING REF NO: 20190301/01**
Chief Directorate: Construction Management
- SALARY** : R697 011 per annum (Level 11) (All-inclusive salary package)
- CENTRE** : Construction West (Potchefstroom)
- REQUIREMENTS** : Applicants must be in possession of a relevant Degree/National Diploma in Financial Management/Accounting obtained at a recognised University or University of Technology plus 8 years relevant experience with 3 years managerial experience. Must have a valid Driver's licence. Must have Financial Management Skills. Must have good communication skills and people management skills. Must be computer literate. Must have good planning and organising skills. The ability to work independently and as part of the team. Good interpersonal skills. Willingness to work after hours when required. The candidate must have Knowledge of Public Finance Management Act (PFMA), Treasury Regulations, Government procurement procedures and other legislation prescripts.
- DUTIES** : The incumbent will perform his his/her duties in Potchefstroom. Duties will include but not limited to: Financial/costing management, HR Management, Procurement Management, Asset Management, Supply Chain Management, Plant Management, Administration Management, SAP Accounting System and all functional aspects of PERSAL. Ensure the compliance with the following legislations: Occupational Health & Safety Act, Employment Equity Act, Labour Relations Act, Skills Development Act, Basic Conditions of Employment Act and Protection of Personal Information Act.
- ENQUIRIES** : Mr K Siziba Tel No: (018) 294 9500
- APPLICATIONS** : Potchefstroom (Construction West) please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X 1288, Potsnet #501, 2520 or hand-deliver to: The Department of Water and Sanitation, 126 Chris Hani Street, Potchefstroom, 2520.
- FOR ATTENTION** : Ms TJ Mabannda
- NOTE** : Applications must be submitted on a signed and dated Z83 form, obtainable from any Public Service Department, and should be accompanied by a comprehensive CV as well as certified copies of qualifications and Identity document. No late, faxed or e-mailed applications will be accepted. Note: If you have not heard from us within two (2) months of the closing date, please accept that your application was unsuccessful. Preference will be given to previously disadvantage groups. Successful applicants will be required to undergo standard Government security clearance procedures including verification of qualifications. Should you be in a possession of a foreign qualification(s), it must be accompanied by an evaluation from South African Qualification Authority (SAQA). People with disabilities are encouraged to apply for the posts. The Department reserves the right not to make an appointment. The successful candidate will be appointed on Standard Contract in terms of section 76 of the National Water Act, Act 36 of 1998.
- CLOSING DATE** : 22 March 2019 AT 16H00
- POST 09/48** : **ARTISAN SUPERINTENDENT (MECHANICAL ENGINEERING) REF NO: 20190301/02**
Chief Directorate: Construction Management
- SALARY** : R697 011 per annum (Level 11) (All-inclusive salary package)

CENTRE REQUIREMENTS : Construction North (Tzaneen) and satellite schemes
: The candidate must be in possession of an appropriate trade test certificate issued by an accredited institution plus 8 years post qualification experience as an artisan with 3 years managerial experience. Must be in possession of a valid Driver's license. The candidate must have extensive experience in the field of Fitter and Turner, Welding, boiler making and steel fabrication in construction environment. Must have specialist knowledge of supervising/ performing installation of large bore pipes (Diameter up to 2000mm), pipe specials and valves. Must have extensive experience in interpreting engineering drawings and be able to determine material quantities and material acquisition. Extremely good knowledge of the developing of working layouts regarding pipe reducers, various pipe off-takes and bends is required. Extensive knowledge regarding the various weld processes such as stick, MIG, submerged arc, gas welding and TIG welding are required. Inspect facilities for faults. Ability to read and interpret drawings. Good communication and interpersonal skills. Be Computer literate. Ability to identify conflicts in construction sites and communicate them to project team for resolution. Able to build morale and group commitments to goals and objectives. The candidate must have Knowledge of Public Finance Management Act (PFMA), Treasury Regulations, Government procurement procedures and other legislation prescripts.

DUTIES : The incumbent will perform Superintendent duties at multiple sites, simultaneously in Limpopo province and other provinces as required. Supervise and /or perform installation of pipes and pipe specialist as well as valves (large diameter pipe work up to 2000mm) and to do pressure testing of these items. Install steel structure (roof trusses and walkways). Perform quality control duties regarding the work being performed. Ensure adherence to OHS ACT as require Ensure timely completion of the project and ensuring that the project is constructed in strict accordance with plans and specifications. Be able to prepare procurement documents for goods and services required. Continuously engage in training and individual development.

ENQUIRIES APPLICATIONS : Mr J Mutshinya Tel No: (015) 307 3788
: please forward your application quoting the relevant reference number to the Department of Water and Sanitation, Construction North, Private Bag X4026, Tzaneen, 0850 or hands deliver applications to the Department of Water & Sanitation: Construction North, Voortrekker road next to Tzaneen Dam.

FOR ATTENTION NOTE : Ms MM Moloto
: Applications must be submitted on a signed and dated Z83 form, obtainable from any Public Service Department, and should be accompanied by a comprehensive CV as well as certified copies of qualifications and Identity document. No late, faxed or e-mailed applications will be accepted. Note: If you have not heard from us within two (2) months of the closing date, please accept that your application was unsuccessful. Preference will be given to previously disadvantaged groups. Successful applicants will be required to undergo standard Government security clearance procedures including verification of qualifications. Should you be in a possession of a foreign qualification(s), it must be accompanied by an evaluation from South African Qualification Authority (SAQA). People with disabilities are encouraged to apply for the posts. The Department reserves the right not to make an appointment. The successful candidate will be appointed on Standard Contract in terms of section 76 of the National Water Act, Act 36 of 1998.

CLOSING DATE : 22 March 2019 AT 16H00

POST 09/49 : **ENGINEER PRODUCTION GRADE A REF NO: 220319/03**
(This is a re-advertisement, applicants who have previously applied need not to re-apply)

SALARY CENTRE REQUIREMENTS : R679 338 per annum (all-inclusive OSD salary package)
: King William's Town
: Engineering Degree (B Eng/ BSC (Eng) or relevant qualification. Three (3) years post qualification engineering experience. Compulsory registration with ECSA as a Professional Engineer (certified copy must be attached). Contract management, project management, operations and maintenance and financial management for Water Services Infrastructure. Computer literacy in the following: MS Word, MS

- Excel, MS PowerPoint, MS Outlook. Good verbal and written communication skills and be able to communicate at all sectors of the Department and other institutions. Understanding of the National Water Act, Water Services Act, National Environmental Management Act, Public Service Regulations Act and the PFMA. Must be able to work independently, be self-motivated and reliable. A valid driver's license (certified copy must be attached).
- DUTIES** : Provide assistance in the design systems, structures and installation of water services related infrastructure. Support the comprehensive planning in Water Services Infrastructure. Manage multifaceted projects in the technical investigation, development and refurbishment of Water Services Infrastructure. Provide assistance and support in administration. Inspect test equipment, infrastructure, systems and installations including the preparation of reports of the findings. Identify, review and comment on operation and maintenance plans of Water services Infrastructure in the region. Compile, review and comment on the contract documentation proposals, bill of quantities and tenders. Coordination of the Water Services Planning in the region. Manage financial allocations to projects and programs. Provide technical engineering support, guidance and advice to junior personnel, consultants, contractors and water service authority's (WSA). Support functional arrears to arrange supply chain, human resources and financial needs.
- ENQUIRIES** : Ms. N Msebi Tel No: 043 604 5413.
- APPLICATIONS** : Eastern Cape (East London): Please forward your applications quoting the relevant reference number to Private bag X 7485, King Williams Town, 5600 or hand deliver at the 2 Hargreaves Avenue, King William's Town 5600
- FOR ATTENTION** : Ms T Solwandle Tel No: 043 604 5476.
- POST 09/50** : **ASSISTANT DIRECTOR: REVENUE MANAGEMENT REF NO: 220319/04**
Branch: NWRI Central Operations
SD: Revenue Management
- SALARY** : R356 289 per annum (Level 09)
- CENTRE** : Central Operations Pretoria
- REQUIREMENTS** : A Degree in Financial Management with Accounting 3 as a major subject. Three (3) to five (5) years' supervisory experience in Revenue Management. Knowledge and understanding of Human Resource Management Legislation, policies, practices and procedures. Public Finance Management Act (PFMA), Treasury Regulations and guidelines, knowledge and application of International Financial Reporting Standards applicable to revenue, Generally Recognised Accounting Practice (GRAP) Division of Revenue Act (DORA). Public Service Anti-corruption Strategy and anti-corruption and fraud prevention measures. Knowledge of equal opportunities and Affirmative action guidelines and laws. Knowledge of administrative and clerical procedures and systems. Knowledge of departmental policies and procedures. Knowledge of any ERP system, with preference for SAP. Framework for managing performance information. Problem solving and analysis. Excellent communication skills. Client orientation and Customer focus. A valid driver's license (a certified copy must be attached) and the incumbent must be willing to travel extensively.
- DUTIES** : Implement and monitor billing and debt management policies, strategies and procedures. Manage the billing process and ensure that all billable water users are billed regularly and accurately. Manage the collection of revenue in the Cluster. Manage the accounts of strategic users in the Vaal River System (VRS) and ensure that these customers are billed accurately (in line with contractual agreements) and on time. Attend monthly and ad hoc meetings with strategic customers as part of managing Revenue Management contracts. Manage the customer relations office and ensure that all customer issues raised are resolved speedily and that invoices and statements are sent to customers on time. Assist with the tariff determination process in the Cluster. Be able to provide all Revenue Management reports that are required on ad hoc basis and perform account reconciliations and adjustments. Attend to audit queries from internal and external auditors. Facilitate training and career development of staff. Supervision of staff.
- ENQUIRIES** : Mr ME Lidzhade Tel No: 012 741 7327

APPLICATIONS : NWRI: Central Operations (Pretoria) Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, NWRI Central Operations, Private Bag X273, Pretoria, 0001, or hand deliver to 1st Floor, Praetor Forum Building, 267 Lillian Ngoyi Street, Pretoria.

FOR ATTENTION : Mr KL Manganyi

POST 09/51 : **CHIEF ARTISAN CIVIL REF NO: 220319/05**
NWRI Central Operation: Maintenance

SALARY : R343 329 per annum (OSD)
CENTRE : Jericho Dam (Usutu River) Maintenance
REQUIREMENTS : Ten (10) years post-qualification experience as an Artisan or Artisan Foreman. Appropriate Trade Test Certificate or Appropriate Mechanical orientated trade test in terms of the provision of section 13[2][h] of the Manpower Act 1981, as amended. Valid driver's license. (Attached certified copy). Computer literacy (Word Excel, Outlook). Knowledge and experience regarding the compliance to the Occupational Health and Safety Act workplace is essential. Proven experience in staff supervision. Planning, organising and analytical skills. Project management technical report writing skills. Conflict management resolution. Ability to work independently as well as in a team. Good communication skills (verbal and written). Ability to work long hours and willingness to travel. Candidates may be required to complete a practical and theoretical test.

DUTIES : Maintenance of bulk raw water infrastructure (dams, reservoirs, pump stations and pipelines) and machinery. Inspect equipment for technical faults and repair according to standards. Service equipment according to schedule. Ensure quality assurance in line with specifications. Ensure adherence to safety standards, requirements and regulations. Implement planned maintenance and update maintenance logbooks. Compile and submit reports as required. Supervise and mentor staff. Continuous individual development to keep up with new technologies and procedures.

ENQUIRIES : Mr. MC Nchabeleng Tel No: 017 846 6000
APPLICATIONS : Please forward your applications to the Acting Scheme Manager Central Operations NWRI, Department of Water and Sanitation, Private Bag X 1004, Usutu River, Amsterdam, 2375.

FOR ATTENTION : Ms. Thomo K.E

POST 09/52 : **SENIOR COMMUNICATION OFFICER REF NO: 220319/06**
Branch: Chief Operations Office Gauteng

SALARY : R299 709 per annum (Level 08)
CENTRE : Pretoria Gauteng Office
REQUIREMENTS : A National Diploma or Degree in Communication. Three (3) to Five (5) years' experience in Communication. Disciplinary knowledge in communication and media studies. Disciplinary knowledge in Political Science and Policy. Disciplinary knowledge in Public administration. Knowledge of design principles, techniques and tools. Knowledge of the writing process, reviewing and proof reading. Understanding of Water Sector legislation. Financial management and knowledge of PFMA. Knowledge of techniques and procedures for the planning and execution of operations. Programme and Project Management. Knowledge of relationship management. Problem solving and Analysis. People and Diversity Management. Client Orientation and Customer Focus. Good communication skills (verbal and written). Accountability and Ethical Conduct.

DUTIES : Implement communication plans. Analyse Departmental strategic objectives. Execute media production, issue publications, organize press conferences and media converge to the Department. Develop or improve concepts, theories and operational methods. Disseminate knowledge relating to information on work organization. Organise and Implement publicity projects and events. Liaise with stakeholders. Establish and maintains stakeholder relations with community and media.

ENQUIRIES : Mr. H Sithole Tel No: 012 329 1333
APPLICATIONS : Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand

deliver at 285 Bothongo Plaza East, Francis Baard Street, 15th Floor ,Pretoria, 0001.

FOR ATTENTION : Mr D Masoga

POST 09/53 : **SENIOR PROVISIONING ADMINISTRATION OFFICER REF NO: 220319/07**
Branch: Chief Operations Office Gauteng

SALARY : R299 709 per annum (Level 08)
CENTRE : Pretoria Gauteng Office
REQUIREMENTS : A National Diploma or Degree in Supply Chain Management / Logistics / Purchasing Management qualification. Three (3) to five (5) years' experience in Supply Chain Management administration environment. Knowledge of procurement administrative procedures. Knowledge of financial legislation. Knowledge of BAS. Knowledge of SAP. Knowledge of GAAP. Knowledge of labour resolution policies. Understanding of Social and Economic development issues. Basic financial management and knowledge of PFMA. Knowledge Management. Problem solving and analytical skills. People and Diversity Management. Client orientation and customer focus. Communication. Accountability and Ethical Conduct.

DUTIES : Coordination of demand plans. Ensure that all procurement is in line with demand plans. Perform quarterly reviews to ensure procurement purchases are in line with demand. Supervise sourcing of quotations. Ensure that all procurement is in line with prescribed legislation and regulations. Assist with procurement of price quotations, tenders, evaluation and adjudication. Effective Management of controls and registers. Analyse procurement trends. Implement policies. Maintenance of supplier data base. Management of assets including Asset Disposal. Develop action plans for the section. Supervise human resources and ensure that PMDS is effectively implemented within section. Ensure that financial procedures are observed in the section. Compile monthly reports.

ENQUIRIES : Ms. K Felicia Tel No: 012 329 1334
APPLICATIONS : Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver at 285 Bothongo Plaza East, Francis Baard Street, 15th Floor, Pretoria, 0001.

FOR ATTENTION : Mr. D Masoga

POST 09/54 : **CONTROL WATER CONTROL OFFICER REF NO: 220319/08 (X2 POSTS)**
IBOM Central Operation

SALARY : R299 709 per annum (Level 08)
CENTRE : Jericho Dam:
Usutu River (X1 Post)
Nooitgedacht (X1 Post)

REQUIREMENTS : National Diploma or Degree in Water Quality Management Production or Operational Management. Three (3) to (5) five years working experience in water control. Knowledge in controlling and managing the water distribution for all Government Water Schemes. State Dams, Irrigation Boards, Water Use Associations, Canals, and Rivers within the area office operations. Knowledge in water related policy implementation. Knowledge in financial management act and human resources. Knowledge and implementations in OHS act. Monitoring and evaluation principles. Knowledge in supporting water utilisation and water resource strategy. Knowledge of drought and flood management. Understanding of government legislation. Knowledge in grievance and disciplinary procedures. Knowledge in monitoring and reporting water pollution and alien vegetation. Knowledge in basic civil, mechanical and electrical maintenance.

DUTIES : Manage the distribution of water to water users. Evaluate the distribution of water supply to water users in order to promote higher productivity and cost effectiveness. Manage the water supply and abstraction and investigate problems thereof and initiate remedial steps. Ensure that routine dam safety inspections and dam management are performed in line with dam safety regulations. Compile and manage the budget of the component with regard to water supply function.

ENQUIRIES : Mr. ME Sehume Tel No: 017 846 6000

APPLICATIONS : Please forward your applications to the Area Manager Central Operations IBOM, Department of Water and Sanitation, Private Bag X 1004, Usutu River, Amsterdam, 2375.

FOR ATTENTION : Ms. Thomo K.E

POST 09/55 : **SCIENTIST TECHNICIAN PRODUCTION GRADE A REF NO: 220319/09**
Branch: Planning, Monitoring and Evaluation

SALARY : R293 652 per annum (OSD)
CENTRE : Pretoria, Roodeplaat Dam
REQUIREMENTS : A National Diploma in Science or relevant qualification. Compulsory registration with the SACNASP as a Certificated Natural Scientist. Three (3) years post qualification technical (scientific) experience. Knowledge of Programme and project management, research and development. Computer-aided scientific applications. Knowledge of legal compliance. Technical report writing. Data analysis. Creating high performance culture. Knowledge of financial, conflict and change management. Problem solving and analytical skills. Customer focus and responsiveness. Willingness to travel extensively. Experience in supervision and management of personnel. Good leadership and management skills. Excellent communication (verbal and written) skills.

DUTIES : Develop and implement methodologies, policies, systems and procedures. Provide scientific and technical expertise in the field of physical and Earth Sciences for assessment, development, protection, use and management of groundwater resources. Support implementation of groundwater protection strategies and related protocols. Provide groundwater extension services. Perform scientific analysis and regulatory functions. Provide input to environmental management processes. Review and give input to water use license applications. Monitor natural and artificial groundwater trends. Undertake groundwater resources exploration. Conduct research and development. Manage and supervise drilling programmes. Undertake appropriate development of groundwater water resources. Human capital development. Maintain regional and national water databases.

ENQUIRIES : Ms. T Mthombeni Tel No: 012 808 9619
APPLICATIONS : Please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or hand deliver to 285 Continental Building, Corner of Visagie and Bosman Street, Pretoria.

FOR ATTENTION : Ms. LI Mabole

POST 09/56 : **ENGINEERING TECHNICIAN GRADE A REF NO: 220319/10**
Chief Operations Office: Eastern Cape
SD: WS Planning and Support
(This is a re-advertisement, applicants who have previously applied need not to re-apply)

SALARY : R293 652 per annum (OSD)
CENTRE : Mthatha
REQUIREMENTS : A National Diploma in Engineering or relevant qualification. Three (3) years post qualification technical engineering experience. Compulsory registration with the engineering Council of South Africa (ECSA) as an Engineering Technician (certified copy must be attached). A valid driver's license (certified copy must be attached). Project management, Technical design and analytical skills. Research and development. Computer –aided engineering applications. Knowledge of legal compliance and technical report writing. Problem solving, decision making, team work, creativity, customer focus, communication and computer skills. People management.

DUTIES : Render technical services to the Directorate. Assist Engineers, Technologists and Associates in the appraisal of business plans and technical reports. Monitor the implementation of Regional Bulk Infrastructure Programme (RBIG) and Water Services Infrastructure Grant (WSIG) projects through conducting site inspections; site meetings; compilation and submission of progress reports. Promote safety in line with statutory and regulatory requirements. Evaluate existing technical manuals, standard drawings and procedures to incorporate new technology.

Evaluate technical designs with specifications and submit for approval by the relevant authority. Perform administrative and related functions. Provide inputs into the budgeting process as required. Compile and submit expenditure reports as required. Verify and certify invoices for payment of contractors and Public Service Providers. Maintain proper records and documentation for all projects to enable a clean audit. Provide and consolidate inputs to the infrastructure development operational plan. Develop, implement and maintain databases. Research and development. Continuous professional development to keep up with new technologies and procedures.

ENQUIRIES : Mr. M Vonco Tel No: 047 505 6436
APPLICATIONS : Eastern Cape (East London): Please forward your applications quoting the relevant reference number to Private bag X 7485, King Williams Town, 5600 or hand deliver at the 2 Hargreaves Avenue, King William's Town 5600
FOR ATTENTION : Ms T Solwandle Tel No: 043 604 5476

POST 09/57 : **ARTISAN PRODUCTION GRADE A REF NO: 220319/11**
 Chief Operations Office Eastern Cape
 Dir: Integrated Data Collection
 (This is a re-advertisement, applicants who have previously applied need not to re-apply)

SALARY : R179 523 per annum (OSD)
CENTRE : Mthatha
REQUIREMENTS : An appropriate Trade Test certificate (certified copy must be attached). A valid driver's license (certified copy must be attached). Problem solving analytical and decision making skills. Team driven, self –manageable, creativity, customer focus and responsiveness. Good communication skills. Computer, planning and organising skills.

DUTIES : To render technical design, production, operation and maintenance services. Produce designs according to client specification and within limits of production capacity. Produce objects with material and equipment according to job specification and recognized standards. Quality assurance of produced objects. Inspect equipment and facilitates for technical faults. Repair equipment and facilities according to standards. Test repair equipment and facilitates against specifications. Service equipment and facilitates according to schedule. Quality assure serviced and maintained equipment. Perform administrative and related functions. Compile and submit reports. Provide inputs to the operational plan. Keep and maintain job record / register and supervise and mentor staff. Continuous individual development to keep up with new technologies and procedures.

ENQUIRIES : Mr. H Botha Tel No: 043 701 0376
APPLICATIONS : Eastern Cape (East London): Please forward your applications quoting the relevant reference number to Private bag X 7485, King Williams Town, 5600 or hand deliver at the 2 Hargreaves Avenue, King William's Town 5600.
FOR ATTENTION : Ms T Solwandle Tel No: 043 604 5476

POST 09/58 : **ACCOUNTING CLERK REF NO: 220319/12**
 Chief Operations Office Eastern Cape
 (This is a re-advertisement, applicants who have previously applied need not to re-apply)

SALARY : R163 563 per annum (Level 05)
CENTRE : East London
REQUIREMENTS : A Grade 12 (Standard 10). One (1) – (2) years' experience in financial administration environment. Knowledge of administrative procedures. Knowledge of financial legislation. Knowledge of SAP. Knowledge of PERSAL. Basic Financial management and knowledge of PFMA. Basic knowledge Management. Problem solving. Client Orientation and Customer Focus. Communication Accountability and Ethical Conduct.

DUTIES : Receive invoices and record on invoice register. Check and capture transactions on Persal and SAP. Check and capture Sundry Payments. Prepare journals when necessary. Request reports on Persal and SAP. Be responsible for cashier's functions. Safekeeping of cash and checking of Petty Cash issued. Replenish

Petty Cash when required. Responsible for Payroll administration. Distribution of salary and supplementary payslips to officials. Update registers. Compile Sundry payments. Assist with clearing and monthly reporting of suspense accounts. Ensure monthly statement for creditors are reconciled. Compile monthly reports.

ENQUIRIES APPLICATIONS : Ms AB Ngcebetsa Tel No: 043 701 0376

FOR ATTENTION : Eastern Cape (East London): Please forward your applications quoting the relevant reference number to Private bag X 7485, King Williams Town, 5600 or hand deliver at the 2 Hargreaves Avenue, King William's Town 5600.
Ms T Solwandle Tel No: 043 604 5476

POST 09/59 : **ADMINISTRATION CLERK REF NO: 220319/13**
Chief Operations Office: Eastern Cape
(This is a re-advertisement, applicants who have previously applied need not to re-apply)

SALARY CENTRE REQUIREMENTS : R163 563 per annum (Level 05)
King Williams Town
A Senior certificate or equivalent. Knowledge of Clerical functions, practices as well as the ability to capture data, operate a computer and collate administrative statistics. Knowledge of basic financial operating systems (PERSAL, BAS, LOGIS etc.). Knowledge and understanding of the legislative framework governing the Public service. Knowledge of working procedures in terms of the working environment. Good interpersonal relations. Flexibility and Team work. Basic Knowledge of problem solving and analytical skills. People and Diversity Management. Client orientation and customer focus. Good communication skills both verbal and written. Accountability and Ethical conduct. Computer Literacy. Planning and organizing skills.

DUTIES : Render general clerical support services. Render effective procurement of goods and services. Provide supply chain management support services within the component. Register invoices and submit to Finance. Provide personnel administration and clerical support services within the component. Consolidate weekly itinerary for approval of the component. The candidate should also assist with the compilation of demand plan and commodity analysis to ensure that required resources fulfill identified needs. Provide project administration support on sanitation infrastructure interventions. Assist in organizing sanitation special events. Provide secretarial duties on meeting engagements related to sanitation services.

ENQUIRIES APPLICATIONS : Mr. RZL Mditshane Tel No: 043 604 5536

FOR ATTENTION : Eastern Cape (King Williams Town): Please forward your applications quoting the relevant reference number to Private bag X 7485, King Williams Town, 5600 or hand deliver at the 2 Hargreaves Avenue, King William's Town 5600.
Ms T Solwandle Tel No: 043 604 5476

POST 09/60 : **RECEPTIONIST/TELECOM OPERATOR REF NO: 220319/14**

SALARY CENTRE REQUIREMENTS : R163 563 per annum (Level 05)
King William's Town
Grade 12 certificate. One (1) – two (2) years relevant experience. Administrative and clerical procedure. Professionalism and strong communication skills as well as interpersonal skills. Ability to learn the department's service delivery components and operate switchboard. Computer literacy is essential. Sound knowledge of MS office (Ms Word, Ms Excel, Power Point and Internet Explorer & provide proof thereof). Ability to take initiative and work independently. Ability to organise and prioritise work. Telephone etiquette. People and Diversity Management. Client orientation and customer focus. Accountability and Ethical conduct. Ability to communicate in English, Xhosa and Afrikaans.

DUTIES : Operating the switchboard by answering incoming and handling outgoing calls. Ensuring that customers are referred promptly and correctly. Taking down messages and administering the correct distribution thereof. The receiving of visitors and direct them to the relevant managers. Welcome the visitors and determine the nature of the business. Host the inbound and outbound incoming calls and direct them to relevant managers. Attend all enquiries coming from

Receptionist desk. Answer incoming calls and direct them to relevant managers. Supply basic information to customers regarding the Department's services. Keep reception area clean and tidy. Receive guests and / or visitors. Updating and distributing the internal telephone directory and keeping database of other important contact numbers. Responsible for fault reporting on Telephone Management System to monitor telephone costs, including printing of reports and verifying information.

ENQUIRIES : Ms. N Ndaki Tel No: 043 701 0376
APPLICATIONS : (East London): Please forward your applications quoting the relevant reference number to Private bag X 7485, King Williams Town, 5600 or hand deliver at the No. 2 Hargreaves Avenue, King William's Town 5600.
FOR ATTENTION : Ms T Solwandle Tel No: 043 604 5476

POST 09/61 : **ASSISTANT SAFETY COORDINATOR REF NO: 20190301/03 (X2 POSTS)**
Chief Directorate: Construction Management (Construction West)

SALARY : R163 563 per annum (Level 05)
CENTRE : Construction West projects
REQUIREMENTS : Candidate must be in possession of a Senior Certificate and SAMTRAC/SHEQMAN plus two (2) years appropriate experience. A HWSETA Certificate in Risk Assessment, Incident/Accident Investigation and Safety will be an advantage. Knowledge of and experience in MS Word, Excel, PowerPoint, Outlook and Internet coupled with sound typing skills. Organisational and communication skills. Ability to work independently and as part of a team. Good interpersonal relations. Willingness to work after hours when required.

DUTIES : The incumbent will be responsible for following tasks: conduct accident and incident investigation, risk assessments, provide train on to OHS representatives, HIV/AIDS awareness, safety reports, compliance with Occupational Health and Safety Management System (OHSAS), 18001 & 14004:2004, ISO 9001:2004.

ENQUIRIES : Mr Netshivhazwaulu KT Tel No: (018) 294 9500
APPLICATIONS : please forward your applications quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X 1288, Potsnet #501, 2520 or hand-deliver to: The Department of Water and Sanitation, 126 Chris Hani Street, Potchefstroom, 2520.

FOR ATTENTION : Ms TJ Mabannda
NOTE : Applications must be submitted on a signed and dated Z83 form, obtainable from any Public Service Department, and should be accompanied by a comprehensive CV as well as certified copies of qualifications and Identity document. No late, faxed or e-mailed applications will be accepted. Note: If you have not heard from us within two (2) months of the closing date, please accept that your application was unsuccessful. Preference will be given to previously disadvantaged groups. Successful applicants will be required to undergo standard Government security clearance procedures including verification of qualifications. Should you be in a possession of a foreign qualification(s), it must be accompanied by an evaluation from South African Qualification Authority (SAQA). People with disabilities are encouraged to apply for the posts. The Department reserves the right not to make an appointment. The successful candidate will be appointed on Standard Contract in terms of section 76 of the National Water Act, Act 36 of 1998.

CLOSING DATE : 22 March 2019 at 16H00

POST 09/62 : **SENIOR SECURITY OFFICER REF NO: 220319/15 (X4 POSTS)**
IBOM Central Operation

SALARY : R163 563 per annum (Level 05)
CENTRE : Jericho Dam (Usutu River) Khutala Pump Station
REQUIREMENTS : Grade 12 certificate. Driver's license (attach certified copy). Grade C PSIRA registered. National key point Certificate. SAPS Firearm issued competency certificate (Rifle, Shotgun and Pistol). Appointment will be subject to positive screening results and accepted by the NKP register. One (1) to (2) two years working experience in the security industry, preferably in NKP environment. Interpersonal relationship. Knowledge of relevant legislation. Problem solving and

analysis. Knowledge of security code of conduct. Registration with NKP secretariat. Registration with PSIRA. Firearm competency. Good listening skills.

DUTIES : Conduct NKP access control functions. Ensure security/safety in the building and the premises. Ensure the prohibition of unauthorized removal of equipment, documents and stores from the building or premises. Ensure all incidents are recorded in the occurrence books/registers. The incumbent must be prepared to work shifts and Overtime when there is a need.

ENQUIRIES APPLICATIONS : Mr. D.M Mhlanga Tel No: (017) 846 6000

: Please forward your applications to the Area Manager Central Operations IBOM, Department of Water and Sanitation, Private Bag X 1004, Usutu River, Amsterdam, 2375.

FOR ATTENTION : Ms. Thomo K.E.

POST 09/63 : **TRADESMAN AID REF NO: 220319/16 (X3 POSTS)**
NWRI Central Operation

SALARY CENTRE REQUIREMENTS : R115 437 per annum (Level 03)
 : Jericho Dam (Usutu River) Maintenance
 : ABET certificate (Ability to read and write). One (1) to two (2) years relevant experience. Knowledge of machinery repairs, service and maintenance. Ability to carry out manual duties and receive instructions from supervisor. Physical fitness. Basic knowledge of hand tools and power tools Willingness to travel. Good Interpersonal skills. Able to work under pressure and independently. Basic knowledge in maintenance of structures and managing the water distribution for all Government Waterworks within the Area Office's jurisdiction. Basic disciplinary knowledge in Occupational Health and Safety. Basic disciplinary knowledge in Public Administration. Basic knowledge in supporting water utilization and water resource strategy. Basic knowledge of flood controlling. Basic understanding of government legislation. Knowledge of administration in relation to the correct completion of forms.

DUTIES : To assist a mechanical artisan in execution of maintenance, repairs and services of the machinery and mechanical installations in various dams, reservoirs, pump stations and pipelines. Carry tools, equipment and keep them in a good condition. Must be able to travel extensively and work extended hours when required. Willingness to perform other related duties. Loading and off-loading. Adhere to Occupational Health and Safety Act.

ENQUIRIES APPLICATIONS : Mr. MC Nchabeleng Tel No: 017 846 6000.
 : Please forward your applications to the Area Manager Central Operations IBOM, Department of Water and Sanitation, Private Bag X 1004, Usutu River, Amsterdam, 2375.

FOR ATTENTION : Ms. Thomo K.E.

POST 09/64 : **CLEANER REF NO: 220319/17**
IBOM Central Operation

SALARY CENTRE REQUIREMENTS : R96 549 per annum (Level 02)
 : Jericho Dam (Usutu River) Usutu Eastern Transvaal
 : ABET certificate. No experience required. Knowledge of cleaning principles. Knowledge of chemical use (dilution mix). Knowledge of cleaning equipment's to be used. Knowledge of health and safety requirements. Knowledge of basic record keeping. Basic understanding of applying safety rules. Basic understanding of applying or using chemicals correctly.

DUTIES : Cleaning of office corridors and boardrooms. Dusting, waxing, sweeping, scrubbing and vacuuming of floors. Cleaning walls, windows and doors. Emptying and cleaning dirty bins. Collecting and removing of waste paper. Freshen office areas. Clean the general kitchen basins wash and keep stock of kitchen utensils. Cleaning the restrooms by refilling the hand washing liquid soap, replace toilet papers and empty wash waste bins. Report broken machines. Request cleaning materials.

ENQUIRIES : Mr. ME Sehume Tel No: 017 846 6000

APPLICATIONS : Please forward your applications to the **Area** Manager Central Operations NWRI, Department of Water and Sanitation, Private Bag X 1004, Usutu River, Amsterdam, 2375.

FOR ATTENTION : Ms. Thomo K.E.

POST 09/65 : **GENERAL WORKER REF NO: 220319/18 (X12 POSTS)**
IBOM Central Operation

SALARY : R96 549 per annum (Level 02)
CENTRE : Jericho Dam (Usutu River) Maintenance (X8 Posts)
Usutu Eastern Transvaal (X1 Post)
Vygeboom (X1 Post)
Nooitgedacht Dam (X1 Post)
Khutala (X1 Post)

REQUIREMENTS : ABET certificate. One (1) to two (2) years' experience in performing manual work will serve as an added advantage. Knowledge of general work in handling equipment and appliances. Knowledge and understanding on conducting general work including lawn care process. Knowledge and understanding of pruning and training processes and techniques. Basic knowledge of chemical use (dilution mix) and chemical products. Daily maintenance procedures for efficient machine / equipment performance. Supporting of water utilisation and water resource strategy. Basic knowledge of health and safety procedures. Basic knowledge of garden maintenance and planting practices. Basic understanding of government legislation. Communication skills and ability to work in a team. Must be productive and loyal.

DUTIES : Required to assist a civil artisan in execution of maintenance, repairs and services of the machinery and mechanical installations in various dams, reservoirs, pump stations and pipelines. Carry tools and equipment and keep them in a good condition. The successful candidate will be required to travel extensively and work extended hours when required. Willingness to perform other related duties. Loading and off-loading. Adhere to Occupational Health and Safety Act.

ENQUIRIES : Mr. HJ Bekker Tel No: 017 846 6000
APPLICATIONS : Please forward your applications to the Area Manager Central Operations IBOM, Department of Water and Sanitation, Private Bag X 1004, Usutu River, Amsterdam, 2375.

FOR ATTENTION : Ms. Thomo K.E.

POST 09/66 : **GROUNDSMAN REF NO: 220319/19 (X4 POSTS)**
IBOM Central Operation

SALARY : R96 549 per annum (Level 02)
CENTRE : Jericho Dam (Usutu River) Maintenance (X3 Posts)
Nooitgedacht Dam (X1 Post)

REQUIREMENTS : ABET certificate. Zero (0) to one (1) year working experience. Knowledge and experience of gardening equipment and appliances. Knowledge of lawn care process. Knowledge of the pruning, trimming and techniques processes. Knowledge of the chemical use (dilution mix) chemical products. Knowledge of daily maintenance procedures for efficient machine / equipment performance. Basic knowledge in supporting water utilisation and water resources strategy. Knowledge of health and safety procedures. Knowledge of garden maintenance and planting practices. Basic understanding of government legislations.

DUTIES : Cleaning and maintain grounds and repair tools and structure such as buildings, fences and benches using hand and power tools. Mixing spray or spread fertilizers, herbicides or insecticides onto grass, shrubs and trees using hand or automatic sprayers or spreaders. Irrigate plants and lawns. Provide proper upkeep of sidewalks, driveways, parking lots, planters and other related ground features. Maintain existing grounds/gardens by caring sod, plants and trees. Rake and mulch leaves, irrigate plants and lawns. Sweep parking lots, walkways, grounds, and clean buildings by sweeping, washing floors and cleaning windows. Assist with maintenance duties from time to time. Adhere to all OHS Act.

ENQUIRIES : Mr. N Vermaak Tel No: 017 846 6000

APPLICATIONS : Please forward your applications to the Area Manager Central Operations IBOM,
Department of Water and Sanitation, Private Bag X 1004, Usutu River,
Amsterdam, 2375.

FOR ATTENTION : Ms. Thomo K.E.