DEPARTMENT OF COOPERATIVE GOVERNANCE

The vision of the Department of Cooperative Governance is one of having a well co-ordinated system of Government consisting of National, Provincial and Local spheres working together to achieve sustainable development and service delivery. The Department intends to invest in human capital, increase integrated technical capacity directed at service delivery and promote representivity in the Department through the filling of this post. Candidature of persons whose appointment/transfer/promotion will promote representivity will therefore receive preference.

APPLICATIONS : Applications may be posted to URS Response Handling, P O Box 11506, Tijgerpoort, 0056; submitted electronically via email: cogta36@ursonline.co.za or via fax: 086 415 5709.

FOR ATTENTION : URS Response Handling, Tel No: 012 811 1900

CLOSING DATE : 29 March 2019

NOTE : All short-listed candidates will be subjected to a technical exercise that intends to test relevant technical elements of the job. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA directive on the implementation of competency-based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. The successful candidate will be appointed subject to positive results of the security clearance process and the verification of educational qualification certificates. Applications must be submitted on a signed Z83 Form (application form), obtainable from any Public Service department website, and should be accompanied by a comprehensive CV, certified ID and copies of all qualifications. It is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to provide proof of such evaluation. Incomplete applications or applications received after the closing date will not be considered. It is important to note that it is the applicant’s responsibility to ensure that all information and attachments in support of the application are submitted by the due date. Due to the large number of responses anticipated, correspondence will be limited to short-listed candidates only. If you have not been contacted within three months of the closing date of the advertisement, please accept that your application has been unsuccessful. Thank you for the interest shown in the Department. This is a Senior Management post. Candidates should therefore possess managerial skills. Candidates who are short-listed, could expect to undergo management competency assessments. Management competencies: Strategic capacity and leadership. People management and empowerment. Advanced programme and project management. Change management. Financial management. Knowledge management. Service Delivery Innovation. Advanced problem solving and analysis. Client orientation and customer focus. Advanced communication (written and verbal). Advanced presentation/public speaking skills.

MANAGEMENT ECHELON

POST 09/05 : DIRECTOR: MEDIA ENGAGEMENT REF NO: 25812/01

SALARY : R1 005 063 per annum (Level 13) (An all-inclusive remuneration package). The package includes a basic salary (70% of package) and a flexible portion that may be structured in terms of the applicable guidelines.

CENTRE : Pretoria

REQUIREMENTS : An undergraduate qualification (NQF Level 7) in Communication/Journalism/Public Relations or equivalent qualification as recognised by SAQA with 5 years relevant experience in a communication environment at middle/senior management level. Technical Competencies: Communication landscape and interest in media and communication trends, including research, South African political and media landscape, Government’s Programme of Action, Electronic media coverage, Media and stakeholder relationship management. Content management and analysis.
DUTIES: The successful candidate will perform the following duties: Build, maintain and strengthen relationships with the media (Local and International) to promote platforms for the Department of Cooperative Governance to communicate its programmes and plans. Set and influence the media agenda through a robust, proactive and efficient media engagement approach. Provide strategic leadership on the development of key content products, such as media statements, opinion pieces, speeches, media plans, strategies and messages, etc. on the Department of Cooperative Governance programmes and activities. Oversee the provision of media support to the Department of Cooperative Governance and ensure proactive management of rapid response.

ENQUIRIES: Mr L. Leso Tel No: 012 334 0765