PROVINCIAL ADMINISTRATION: KWAZULU-NATAL
DEPARTMENT OF COOPERATIVE GOVERNANCE AND TRADITIONAL AFFAIRS
The Department is an equal opportunity, affirmative action employer and is committed to empowering disabled people.

APPLICATIONS: Please forward the application quoting the reference number to the Chief Director: Human Resource Management and Development, Department of Co-operative Governance and Traditional Affairs, Private Bag X9078, Pietermaritzburg 3200 or hand delivered to: 330 Langalibalele Street, Pietermaritzburg.

FOR ATTENTION: Mr LA Nyilenda

CLOSING DATE: 08 March 2019 (Applications received after this date will not be accepted).

NOTE: Applications must be submitted on the Application for Employment Form (Z83) available from any Public Services Department and should be accompanied by a comprehensive CV together with certified copies of qualifications, driver's license and ID. Applicants who possess a qualification which was obtained from a non-South African University must produce SAQA evaluations when submitting their applications. Failure to comply with any instruction will disqualify candidates. Appointment is subject to a positive outcome obtained from the NIA to the following checks (Security Clearance, Qualification verification, criminal records, credit records and previous employment). Faxed or late applications will not be accepted. Should candidates not receive any response from us within three months of the closing date, please accept that your application was unsuccessful. All the below-mentioned posts have been advertised previously except for the post of the security guard. Candidates who applied previously must re-apply if they want their applications to be considered.

POST 07/112: DIRECTOR: DISASTER MANAGEMENT OPERATIONS REF NO: 4/2018 (DM)
Chief Directorate: Disaster Management
Directorate: Disaster Management Operations

SALARY: R1 005 063 per annum (All inclusive senior management service package)

CENTRE: Pietermaritzburg

REQUIREMENTS: The ideal candidate must be in possession of appropriate minimum Bachelor's Degree /NQF level 7 as recognized by SAQA coupled with 5 years' experience at middle/senior managerial level in public and or municipal sector. Essential Knowledge, Skills and Competencies Required: The successful candidate must have: - Sound knowledge of relevant legislations & policies, Knowledge in terms of interpretation of relevant and related legislations, knowledge of service delivery policy, knowledge of structure & functioning of Government, awareness and understanding of cultural climate within the Public Service, awareness & understanding of service delivery environment, knowledge of project management, team development and problem solving skills, decision making and public participation skills, good communication skills (verbal & written), computer literacy in MS office and a valid driver's license.

DUTIES: The successful candidate will be required to facilitate disaster management interventions at provincial and municipal levels with the following key responsibilities: facilitate disaster management awareness, preparedness and capacity building, facilitate volunteerism at all spheres of government, facilitate disaster management emergency responses establish and maintain communication links between all spheres of government and manage the resources of the unit.

ENQUIRIES: Mr J Ndlaazi at (033) 8469003

OTHER POSTS

POST 07/113: PROPERTY VALUER: VALUATIONS REF NO: 3/2018 (MF)
Chief Directorate: Municipal Finance
Directorate: Municipal Finance Support

SALARY: R826 053 per annum (All inclusive middle management service package)
CENTRE: Pietermaritzburg
REQUIREMENTS: The ideal candidate must be in possession of a minimum National Diploma or NQF level 6 as recognized by SAQA in Real Estate (approved by the South African Council for the Property Valuer Profession SACPVP) coupled with 3 years junior management experience in a municipal environment. Furthermore, the ideal candidate must also be registered with the South African Council for the Property Valuer Profession (SACPVP) as a Professional Valuer with no restrictions for more than 5 years coupled with 5 years’ experience in valuations and mass appraisal techniques in a municipal environment. Project Management qualification would be an added advantage. Essential Knowledge, Skills and Competencies Required: The successful candidate must have: Sound knowledge of legislations relating to Local Government property valuation and rating (MPRA, Municipal Systems Act and MFMA), knowledge and skills in Property Valuation, comprehensive understanding of property and general valuation principles, Knowledge of the use of GIS (ESRI Arc GIS), knowledge of policy analysis and development, knowledge of project management and financial management, Awareness and understanding of municipal environment, Strategic planning and team development skills, decision making and problem solving skills, data, management, project solving and financial management skills, ability to work with no supervision, Ability to formulate presentations and to present, good communication (verbal & written), computer literacy in MS office, email programmes and project management tools and valid code 8 drivers license.

DUTIES: The successful candidate will be required to ensure quality assurance on municipal valuation rolls in terms of legislation and applicable standards within the province with the following key responsibilities: manage the quality assurance process of...
valuation rolls in accordance with recognised valuation standards and criteria, manage and support the development and implementation of standards, specifications, systems and data management strategies pertaining to the MPRA and valuation rolls, provide specialist support to municipalities on non-movable property valuation and property related matters, administer capacity building within municipalities with regards to municipal valuation and processes, develop policies, strategies and guidelines aimed at municipal valuations within the province and manage the resources of the Sub-Directorate.

ENQUIRIES : Ms J Krishnan at 033 355 6563

POST 07/115 : BUDGET ANALYST REF NO: 5/2018 (F) (X2 POSTS)
Chief Directorate: Finance
Directorate: Budget Control and Planning

SALARY : R356 289 per annum
CENTRE : Pietermaritzburg

REQUIREMENTS : The ideal candidate must be in a possession of a minimum National Diploma or NQF level 6 as recognized by SAQA in Financial Accounting / Financial Management coupled with 3 years’ experience in Provincial or National Government finance and budgeting. Essential Knowledge, Skills and Competencies Required: The successful candidate must have:- Knowledge of Provincial or National Government budgetary processes, PFMA as well as other relevant legislations, knowledge of policy analysis and project management, planning and team development skills, decision making and problem solving skills, financial management and analytical skills, ability to draw, interpret and reconcile BAS and PERSAL reports , presentation skills, good communication skills (verbal & written) ,Computer literacy in MS office and valid Drivers License

DUTIES : The successful candidate will be required to provide budget control services with the following key responsibilities: Revise cash flow and complete in-year monitoring schedule each month, provide a ministerial monthly variance schedule for the relevant programme, analyze budget of a programme and identify potential savings, veriments and rollovers, analyze and verify input for all exercises throughout the budget process, Support and advice programme managers and line function management on budget related issues, develop and implement proper control measures for the effective and efficient utilization of the budget in the department and manage the training and development of staff under his/her control.

ENQUIRIES : Ms APN Madlala at (033) 395 3085

POST 07/116 : SECURITY GUARD REF NO: 2/2018 (CS) (X4 POSTS)
Directorate: Corporate Services
Directorate: Auxiliary Services

SALARY : R115 437 per annum
CENTRE : Durban

REQUIREMENTS : The ideal candidate must be in possession of a minimum Basic Education (Grade 8) plus Basic security course. Essential Knowledge, Skills and Competencies Required: The successful candidate must have: - Knowledge of the access control procedures, Knowledge of measures for the control and movement of equipment and stores, Knowledge of prescribed security procedures and the authority of security officers/guards under the document, Good inter personal skills, Operating security equipment and Security conscience skills.

DUTIES : The successful candidate will be required to render a security service through protection, safe guarding and access control with regards to buildings, employees, stores and departmental assets with the following key responsibilities: Perform access control functions, Safeguard the building and assets of the premises, ensure that equipment, documents and stores do not leave or enter the building premises unauthorized, ensure all incidents are recorded in the occurrence books/registers and perform relief duties and attend drill parade.

ENQUIRIES : Ms. Z Mtshali at (033) 395 2837

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DEPARTMENT OF HEALTH

This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the department.

OTHER POSTS

POST 07/117:
MEDICAL SPECIALIST (GRADE 1, 2 AND 3) (EMERGENCY MEDICINE) REF NO: GS 11/19

Component—Emergency Department

SALARY:
Grade 1: R1 051 368 per annum, all inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules. Plus Commuted overtime which is subject to the needs of the Department. Employee must sign the commuted overtime contract form.
Grade 2: R1 202 112 per annum, all inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules. Plus Commuted overtime which is subject to the needs of the Department. Employee must sign the commuted overtime contract form.
Grade 3: R1 395 105 per annum package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules. Plus Commuted overtime which is subject to the needs of the Department. Employee must sign the commuted overtime contract form.

CENTRE:
Greys Hospital, Pietermaritzburg

REQUIREMENTS:
A tertiary qualification (MBCHB) or equivalent registered with the HPCSA. Possession of an FCEM (SA) or equivalent. Current certificate of registration with the Health Professional Council of South Africa as a Specialist in Emergency Medicine. Grade 1: Experience: Not applicable; Registration with the HPCSA as a Medical Specialist. Grade 2: Experience: 5 Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist in the relevant discipline. Grade 3: Experience: 10 Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist in the relevant discipline. Recommendations: 1 year of relevant management/supervisory experience. Computer literacy – Microsoft Office software package. Instructor’s certificate in Basic Emergency Ultrasound (Level 1). Knowledge, Skills, Training and Competency Required: Sound management, clinical and technical skills. Ability to diagnose and manage all emergencies (Adult and Paediatric) and in all disciplines. Ability to teach and/or supervise staff at all levels (Registrars, Interns, Medical Officers, nursing personnel, etc.) in the Emergency Department. The ability to work under stress and maintain a good working relationship at all times. Knowledge, understanding and implementation of Batho Pele principles. Excellent communication skills (verbal and written). Sound knowledge of Human Resource Management, EPMDs process and requirements, and the disciplinary and grievance management processes. Sound understanding of resource allocation and optimization, budgeting and expenditure control. Provide team leadership, and possess the ability to solve problems and resolve conflict. Ability to develop and implement Policies and Guidelines for the Emergency Medicine department. Sound knowledge of relevant ethical and medico-legal issues. Design, implementation and evaluation of Quality Assurance and Improvement Programs. Knowledge of relevant legislation, Policies and Regulations of the Department of Health/ DPSA, including, but not limited to, the National Health Act, Children’s Act, Promotion of Access to Information Act, PFMA, SCM regulations. Serve as the HOD of Grey’s Emergency Department. Rationalize and manage the emergency services delivered by Grey’s Hospital. Formulate a medium- to long-term strategy for the Emergency Department at Grey’s Hospital, which meets the Department of Health’s needs. Develop and manage the Emergency Department in line with the strategy. Ensure optimal level of skills and competencies of all staff, including sessional workers, in the department. Develop and promote teaching and training in the unit (Registrars, Medical Officers, Interns and Nursing personnel). Conduct audits and research that are relevant to the needs of the department, including Morbidity and Mortality and Clinical Audits on a monthly basis, maintaining a risk register, risk management. To actively participate in / chair (as may be required) the Hospital’s Resuscitation Services Committee and other
committees at Grey’s Hospital. To chair (as may be required) the Disaster Management Committee, and manage and maintain an optimum level of disaster management preparedness. Ensure that all necessary emergency equipment and other medical/non-medical resources are available and functional in the Emergency Department. Participation in after-hours call duties (on-site calls) as may be required. Participate in Outreach Programs as may be required. Maintain close liaison with the department of Emergency Medicine at the Nelson R. Mandela School of Medicine. Manage client complaints that may arise. Deliver quality care to patients. Work as part of a team within the Pietermaritzburg Metropolitan Complex Hospitals.

ENQUIRIES
APPLICATIONS
FOR ATTENTION
NOTE

Dr. L Naidoo Tel No: 033 897 3317
Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200
Mrs. M. Chandulal
Directions To Candidates: The following documents must be submitted: a) Application for employment form (Z83) which is obtainable at any Government Department OR website, certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies. Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. The circular minute number / reference must be indicated in the column provided on the form Z83 e.g GS11/19. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from the State security Agency (SSA) to the following checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC). African Males are encouraged to apply. African males are encouraged to apply.

CLOSING DATE: 08 March 2019
POST 07/118: MEDICAL SPECIALIST: GRADE 1/2: REF NO: HRM 07/2019 (X1 POST)
Directorate: Dept. of Orthopaedics

SALARY
Grade 1: R1 051 368 – R 1 115 874 per annum (All inclusive salary package) plus commuted overtime
Grade 2: R1 202 112 – R1 275 885 per annum (All inclusive package) excluding overtime

CENTRE
King Edward VIII Hospital (KEH)

REQUIREMENTS
MBCHB degree or equivalent PLUS registration certificate with the HPCSA as a Medical Specialist PLUS current registration with HPCSA as a Medical Specialist (2018/2019). Grade 1: None to less than 5 years actual experience after registration with the HPCSA as a Medical Specialist. Grade 2: 5 years to less than 10 years actual experience after registration with the HPCSA as an Independent Medical Practitioner. Recommendation: Computer Literacy. Knowledge, Skills, Training and Competencies Required: Sound clinical and surgical knowledge and experience in the Orthopedics surgery, knowledge of current Health and Public Service legislation, regulations and policy including medical ethics, epidemiology and statistics, good communication, leadership, decision-making and clinical skills, ability to teach doctors, students and participate in continuing professional development.

DUTIES
Provide safe, ethical and high quality of care through the development of standards and risk assessments in the area of Clinical and customer care (patient perspective) in the respective specialty, develop a full package of services including complex orthopedics cases, develop, maintain and audit the correct implementation of clinical protocols and guidelines, implement and maintain an efficient, effective and seamless service delivery process within the hospital and referring facilities, plan and provide continuous medical education to multidisciplinary team members and conduct and stimulate research, manage and performance of junior staff within the area of control, align clinical service delivery plans and priorities with hospital plans and priorities, undertake appropriate Clinical
audit to monitor performance of the service, accept delegated responsibility from the Clinical head of the unit, liaison with Clinical Head regarding service delivery.

ENQUIRIES:
Dr. S. Ramji
Tel No: 031 3603854

APPLICATIONS:
All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin building or posted to Private Bag X02, Congella, 4013

NOTE:
An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. (This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Persons with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying). Please note that due to financial constraints, there will be no payment of S&T claims.

CLOSING DATE:
08 March 2019

POST 07/119:
MEDICAL OFFICER: PAEDIATRICS GRADE 1/2/3 REF NO: NDH 06/2019

Cluster: Medical Unit

SALARY:
Grade 1: R780 612 per annum
Grade 2: R892 551 per annum
Grade 3: R1 035 831 per annum

CENTRE:
Northdale Hospital

REQUIREMENTS:
Matric certificate / grade 12, MBCHB Degree or Equivalent qualification, Plus Current Registration with the Health Professions Council of South Africa as a Medical Practitioner, Prior experience in Paediatrics & Child Health will be considered at short-listing as an advantage. Grade 1: Experience: as per minimum requirements for this specialized service. Foreign qualified candidates require 1 year relevant experience after registration as a Medical Practitioner with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service, as required in South Africa. Grade 2: Experience: as per minimum requirements for this specialized service and 5 years appropriate experience as a Medical Officer after registration with the HPCSA as a Medical Practitioner. Foreign candidates require 6 years relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service as required in South Africa. Grade 3: Experience: as per minimum requirements for this specialized service and 10 years appropriate experience after registration with the HPCSA as a Medical Practitioner. Foreign qualified candidates require 11 years relevant experience after registration as Medical Practitioner with a recognized foreign health professional council in respect of foreign qualified employees of whom it is not required performing community service as required in South Africa. Recommendations: Diploma in Child Health (will be an added advantage). All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s prior to the date of the interview. Knowledge, Skills, Training and Competencies Required: Relevant medical knowledge, with paediatrics and child health focus, Specific knowledge in Paediatric conditions. Skills and competence at procedures and care in children. Current health and
public service legislation, regulations and policy. Medical ethics, epidemiology and statistics.

**DUTIES**

Key Performance Areas: (Will cover clinical skills, performance, training, supervision & support and administration & management.). Participate in the
shared provision of in- and outpatient clinical care within the Paediatrics on a rotational basis at Grey’s, Edendale & Northdale Hospital. Assist with the
maintenance of standards of care and implementation of quality improvement programmes within the department. Assist with the training & development AND supervision & support of CSOs, interns and students in the Department. (For those with requisite experience – Grade 2 & 3). Participate in the departmental academic programme. Assist with the administration of the Unit one is allocated to. Support the departmental activities for the development and training of undergraduate, postgraduate and vocational students. Assist and participate in research activities as defined within the department.

**ENQUIRIES**

Dr Mag Molla Tel No: 033 387 9000 Ext 9014

**APPLICATIONS**

All applications should be forwarded to: Human Resources Department Northdale Hospital, Private Bag X 9006, Pietermaritzburg, 3200

**FOR ATTENTION**

Dr Mag Molla

**NOTE**

Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver’s Licence (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.

**CLOSING DATE**

08 March 2019

**POST 07/120**

MEDICAL OFFICER GRADE 1, 2 OR 3 REF NO: SAP 02/2019 (X3 POSTS)

**SALARY**

Grade 1: R780 612 – R840 942 per annum (All-inclusive packages)
Grade 2: R892 551 – R975 945 per annum (All-inclusive packages)
Grade 3: R1 035 831 – R1 295 025 per annum (All-inclusive packages)
Other Benefits: Rural Allowance. Commuted Overtime (subject to prior approval)

**CENTRE**

St Apollinaris Hospital

**REQUIREMENTS**

**Grade 1:** Senior Certificate PLUS appropriate qualification (MBCHB) plus registration with HPCSA as a Medical Practitioner in respect of RSA qualified who have performed community service, and 1 year relevant experience after registration as a Medical Practitioner with recognized foreign health profession council in respect of foreign qualified employees of whom it is not a requirement to perform community service, as required in South Africa. Experience in Maternity and Caesarian sections. **Grade 2:** Senior Certificate PLUS appropriate qualification (MBCHB) and registration certificate plus 5 years’ experience after registration with HPCSA as a Medical Practitioner, in respect of RSA qualified who have performed community service, and 6 years relevant experience after registration as a Medical Practitioner with recognized foreign health profession council in respect of foreign qualified employees of whom it is not a requirement to perform community service, as required in South Africa. Experience in Maternity and Caesarian sections. Certificate of service endorsed by Human Resources.
Grade 3: Senior Certificate PLUS appropriate qualification (MBCHB) and registration certificate with HPCSA plus 10 years’ experience after registration with HPCSA as Medical Practitioner, in respect of RSA qualified who have performed community service, and 11 years relevant experience after registration as a Medical Practitioner with recognized foreign health profession council in respect of foreign qualified employees of whom it is not a requirement to perform community service, as required in South Africa. Certificate of service endorsed by Human Resources. Skills: Clinical knowledge, Knowledge of ethical medical practice. Good interpersonal skills. Ability to work under pressure. Assessment, analysis and Management skills.

DUTIES: Assist in clinical audits and quality improvement programmes. Ensure the provision of safe, ethical and high quality medical care. Manage and facilitate the formulation of medical service policies and procedures of the Institution and ensure that these are in line with the current statutory regulations and code of ethics. Assist with the development, maintaining and updating of clinical protocols. Handle medicine and surgical emergencies. Administer anesthetics.

ENQUIRIES: Dr NE Manci @ (039) 833 8000/8002

APPLICATIONS: Direct your application quoting the relevant reference number to: The Chief Executive Officer, St. Apollinaris Hospital, Private Bag X206, Creighton, 3263, Hand delivered applications may be submitted to Human Resource Section, St Apollinaris Hospital or be dropped in the application box at Security Department on or before the closing date before 16:00.

FOR ATTENTION: Human Resources Section

NOTE: Applications should be submitted on form Z83 obtainable from any Public Service Department or from the website www.kznhealth.gov.za and should be accompanied by a CV (experience must be comprehensively detailed) and certified copies of qualification certificates plus registration certificates. Certificate of service endorsed by Human Resources. Certified copy of Identity Document. No faxed or e-mailed applications will be considered. The Department reserves the right not to fill the post after advertisement. Applicants are respectfully informed that correspondence will be limited to shortlisted candidates only. The appointments are subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants in possession of foreign qualifications must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications. “People with disabilities should feel free to apply”. The target group in terms of employment equity for posts advertised is African male. The Department will not be liable where applicants use incorrect/no reference numbers on their applications. Short-listed candidates will not be compensated for S & T claims.

CLOSING DATE: 08 March 2019

POST 07/121: ASSISTANT MANAGER NURSING: PHC REF NO: EGUM 05/2019 (X1 POST)

SALARY: R581 826 – R654 840 per annum. Plus 13th Cheque, 8% Rural, Medical Aid (Optional), Housing Allowance, (employee must meet prescribed requirements).

CENTRE: E G & Usher Memorial Hospital

REQUIREMENTS: Senior Certificate or Grade 12. Basic R425 Qualification (i.e. Diploma or Degree in Nursing) or equivalent qualification that allows registration with SANC as a Professional Nurse plus 1 year post basic qualification in Primary Health Care. Current registration with SANC as General Nurse and Primary Health Care Nurse. Minimum of ten (10) years recognizable/appropriate experience in nursing after registration as a Professional nurse with SANC in General Nursing. At least six (6) years of the period referred to above must be appropriate/recognizable experience after obtaining the 1 year post basic qualification in PHC. At least three (3) years of the period referred to above must be appropriate/recognizable experience in Nursing Management. Unendorsed driver’s license. Certificate/s of service
endorsed by Human Resource Office must be attached. Recommendation:
Computer literacy (MS office suite). Knowledge, Skills, Training and Competence
Required: SANC Rules and Regulations and Scope of Practice. Demonstrate an
in depth knowledge and understanding of nursing legislation, relate legal and
ethical practice and how this impacts on service delivery. Demonstrate an in depth
knowledge and understanding of HR policies and procedures, PFMA and other
legislative framework governing the Public Service. Supervisory and analytical
thinking skills. Sound knowledge of Labour Relations Act.

DUTIES

: Assist in the formulation and implementation of quality improvement plan. Establish
the strategic direction of PHC services to ensure alignment with its
business plan. To manage and control budget in accordance with PFMA Act no: 1
of 1999 by ensuring effective and efficient control of medical supplies, equipment
and miscellaneous store. Effectively manage and utilize human resource in the
PHC services. Develop and implement PHC package including community based
services considering the disease profile, provincial and district priorities in the
catchment area in collaboration with all role players. Demonstrate effective
communication with the public, supervisors and health professionals. Co-ordinate
Sukuma Sakhe activities in the catchment areas. Ensure implementation of Ideal
Clinic and ICDM in the Sub-district. Manage and formulation of policies and
procedures for PHC services. Maintain discipline in all labour related issues,
grievances in terms of the laid down procedure and policies. Give clear and
effective communication to relevant stakeholder allowing for efficient delivery.
Provide expert advice to management on issues relating to PHC services in the
Sub-district. Identify training needs and implement intervention strategies. Ensure
all records are maintained and updated regularly. Conduct clinical audits and
develop QIP on identified gaps. Investigation and management of complaints.
Ensure implementation of NCS, IPC and Quality in the PHC services.

ENQUIRIES

: Ms N Binase Tel No: 039- 797 8100

APPLICATIONS

: Please forward/deliver applications quoting the reference number to Human
Resource Department, EG & Usher Memorial Hospital, Private Bag X 506,
Kokstad, 4700. Hand delivered application may be submitted at Security Office
(Application box available). Please note due to large number of applications
received, applications will not be acknowledged.

FOR ATTENTION

: Human Resource Department

NOTE

: The following documents must be submitted: Application for Employment Form
(Z83), which is obtainable at any Government Department or from the Website -
www.kznhealth.gov.za. Certified copies of highest educational qualification – not
copies of certified copies and certified copies must not be older than 3 months.
Curriculum Vitae. Faxed applications will not be accepted. The reference number
must be indicated in the column provided on the form Z83 e.g. EGUM 05/2017.
NB: Failure to comply with the above instructions will disqualify applicants. Please
note due to large number of applications received, applications will not be
acknowledged. If you are not contacted by us three months after the closing date
please regard your application as being unsuccessful. Persons with disabilities
should feel free to apply for these posts. The appointments are subject to a positive
outcome obtained from the State Security Agency (SSA) to the following checks
(criminal clearance, credit records and citizenship), verification of Educational
Qualifications by SAQA, verification of previous experience from Employers and
verification from the Company Intellectual Property Commission (CIPC).
Applications in possessions of a foreign qualification must attach an evaluation
certificate from the South African Qualifications Authority (SAQA) to their
applications. Non-RSA / Permanent Residents / Work permit holders must submit
documentary proof together with their applications. Please note that due to large
number of applications received, applications will not be acknowledged. However,
every applicant will be advised of the outcome of his or her applications in due
course. If you have not heard from us within three months from the closing date,
Please accept that your application has been unsuccessful. Please note that the
target group in terms of the Employment Equity Target for this post is as follows:
1st African male, People with disabilities should feel free to apply. NB: due to
financial constraints, no S&T will be paid to candidates when attending the
interviews.

CLOSING DATE

: 08 March 2019@ 16H00 afternoon
POST 07/122 : OPERATIONAL MANAGER NURSING: MATERNITY REF NO: EGUM 07/2019 (X1 POST)

SALARY : R532 499 – R 599 274 per annum. Plus 13th Cheque, 8% Rural, Medical Aid (Optional), Housing Allowance, (employee must meet prescribed requirements).

CENTRE REQUIREMENTS : E G & Usher Memorial Hospital

Degree / Diploma in General nursing and Midwifery plus 1 year post basic qualification in advanced Midwifery and Neonatal Nursing Science. Registration with South African Nursing council as a Professional Nurse and Midwife. Current Registration as a professional Nurse with SANC (2019). A minimum of 9 years appropriate / recognize experience after registration as a professional nurse and midwife, with the SANC. Five (5) years of the period referred to above, must be appropriate / recognized experience after obtaining a 1 year post basic qualification in Advanced Midwifery and Neonatal Nursing Science. NB: Proof of current and previous experience endorsed and stamped by Human Resource (Service Certificate) must be attached. Recommendation: 10 Days HIV/AIDS counseling course and knowledge of ART, PMTCT and IMCI programmes. Knowledge, Skills, Training and Competencies Required: In depth knowledge of nursing legislation and related legal and ethical practices. Leadership, mentoring and must maintain quality service delivery. Understanding of nursing legislation and related legal and ethical nursing practices and their impact on service delivery. Knowledge of code of conduct, Labour Relations and related policies. Knowledge of programmes i.e. PMTCT, PPIP etc. Good interpersonal and team building skills. Conflict Management skills. Good communication skills both verbal and written.

DUTIES : Improve maternal and neonatal care by implementing protocols as stipulated by National, Provincial, District at facility level. Participate in the development and implementation of clinical policies, procedures and guidelines for IMCI and other related programs/projects. Compilation and timeous submission of relevant reports and statistics. Ensure adherence to legal framework for management of obstetrical emergencies by determining the level of risk, initiating and co-coordinating effective emergency care. Identify and monitor clinical progress and outcome to determine the effectiveness and appropriateness of the care plan for both normal and abnormal outcomes. Maintain client satisfaction, through quality service, innovation and nursing care by upholding relevant framework. Ensure management of integrated services e.g. PMTCT, STI and TB etc. Ensure implementation, monitoring and evaluation of all programmes. Plan and monitor of budget in the unit. Monitor infection control within the maternity ward. Identify and manage staff development needs. Ensure sound Labour Relations aspects e.g. disciplinary actions, absenteeism management, abscondment procedure. Ensure implementation of EPMDS. Ensure 24hrs staff coverage for maternity unit.

ENQUIRIES : Mrs JN Mazwi Tel No: 039 - 797 8100

APPLICATIONS : Please forward/deliver applications quoting the reference number to Human Resource Department, EG & Usher Memorial Hospital, Private Bag X 506, Kokstad, 4700. Hand delivered application may be submitted at Security Office (Application box available). Please note due to large number of applications received, applications will not be acknowledged.

FOR ATTENTION : Human Resource Department

NOTE : The following documents must be submitted: Application for Employment Form (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za. Certified copies of highest educational qualification – not copies of certified copies and certified copies must not be older than 3 months. Curriculum Vitae. Fax applications will not be accepted. The reference number must be indicated in the column provided on the form Z83 e.g. EGUM 05/2017. NB: Failure to comply with the above instructions will disqualify applicants. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. Persons with disabilities should feel free to apply for these posts. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and
verification from the Company Intellectual Property Commission (CIPC). Applications in possessions of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA / Permanent Residents / Work permit holders must submit documentary proof together with their applications. Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. If you have not heard from us within three months from the closing date, Please accept that your application has been unsuccessful. Please note that due to financial constraints, no S&T will be paid to candidates when attending the interviews.

CLOSING DATE : 08 March 2019@ 16H00 afternoon
POST 07/123 : ASSISTANT MANAGER: NURSING (PLANNING, MONITORING AND EVALUATION) REF NO: GS 10/19
SALARY : R532 449 per annum, plus 13th cheque, medical aid (optional), home owners allowance, employee must meet the prescribed requirements.
CENTRE : Greys Hospital, Pietermaritzburg
REQUIREMENTS : Diploma / Degree in Nursing or equivalent qualification that allows registration with the SANC as a Professional Nurse. Current registration with SANC. A minimum of eight (8) years appropriate/recognizable experience in nursing after registration as Professional Nurse with the South African Nursing Council in General Nursing. At least three years of the experience referred to above must be appropriate/recognizable experience at management level. Certificate of Service endorsed by the Human Resource office must be attached. Recommendation: Planning, Monitoring and Evaluation experience in a Health Care environment will be an added advantage. A valid EB (08) drivers license. Software applications: MS Office. Knowledge, Skills, and Experience: Knowledge of the legislative, policy and Monitoring & Evaluation Framework informing health service delivery. Knowledge of hospital quality assurance and infection prevention control practices. Knowledge of hospital functions and operations. Understand HR Policies and practices and staff relations. Ability to critically analyze complex information and to interpret that in relation to performance, health outcomes relevant to institution, and performance reports. Strong leadership. Planning and organizational skills. Advanced Project Management skills. Financial Management skills. Decision making skills. Ability to work independently and under pressure. Problem solving. High level of communication skills, both written and verbal. Computer skills. Human Resource Management Skills. Analytical skills and the ability to capture in concise reports. Advanced facilitation skills to manage consultation.
DUTIES : Administer an evidence results-based monitoring and evaluation system in the Institution as well as feeder facilities within the Provincial M&E Framework and monitor research activities in the Institution. Analyze data obtained from the source and other management information systems against indicators with a view to develop reliable performance profiles for verification and publishing of the prescribed Performance and other Reports. Ensure that Institutional Plans are in place and aligned with the District Health Plan. Ensure planning, M&E supports to all departments in the Institution as well as feeder facilities. Ensure the efficient and effective utilization of resources allocated to the component, inclusive of the development of staff. Ensure that quality control systems and plans are in place for use during inspection and auditing and to provide objective evidence of findings when conducting audits in accordance with the hospital and governing laws.
ENQUIRIES : DR K B Bilenge Tel No: 033 897 3321
APPLICATIONS : Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag x 9001, Pietermaritzburg, 3200
FOR ATTENTION : Mrs. M Chandulal
NOTE : Directions to Candidates: The following documents must be submitted: Application for employment form (Z83) which is obtainable at any Government Department or website, certified copies of highest educational qualifications and professional
registration certificate- not copies of certified copies. Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. The circular minute number / reference must be indicated in the column provided on the form Z83 e.g GS 10/19. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC). African Males are encouraged to apply.

CLOSING DATE : 08 March 2019

POST 07/124 : OPERATIONAL MANAGER – NIGHT DUTY REF NO: EGUM 06/2019 (X1 POST)

SALARY : R420 318 – R473 067 per annum. Plus 13th Cheque, 8% Rural, Medical Aid (Optional), Housing Allowance, (employee must meet prescribed requirements).

CENTRE : E G & Usher Memorial Hospital

REQUIREMENTS : Senior certificate or grade 12. Diploma/ Degree in General Nursing, Science and Midwifery. Registration with SANC as General Nurse and Midwife. Current registration with the SANC (2019). Minimum experience of 8years appropriate/recognizable experience in Nursing after registration as a Professional Nurse. At least three years must be appropriate/recognizable experience at the Supervisory level. Certificate of service from previous and current employers is compulsory which is endorsed and signed by Human Resource Management. Recommendation: Degree / Diploma in Nursing Service Management/Nursing Administration. Knowledge, Skills Training and Competence Required: Knowledge and insight into nursing processes and procedures. Knowledge of Nursing statutes and other relevant Public Service Acts/ legislations. Decision making and problem solving skills. Interpersonal skills in dealing with conflict management. Knowledge and implementation of Batho Pele principles. Supervisory and analytical thinking skills. Stress tolerance, flexibility, empathy and the ability to communicate constructively at all levels.

DUTIES : Provide effective management and professional leadership ensuring that wards and units are organized. To provide quality patient care. Provide effective supervision of wards and units on night duty ensuring implementation of nursing standards, policies and procedures. Manage and direct efficient utilization of resources to enhance service delivery. Ensure implementation of clinical competence in all departments. Exercise control of discipline, grievance and any other labour related issues in terms of laid down procedures. Maintain client satisfaction through monitoring and setting of service standards. Implement and monitor National Core Standards. Implement EPMD. Advocate for patients in facilitating proper treatment care, and adherence to Patient’s Rights Charter and Batho Pele Principles. Ensure wards and units keep accurate records. Compile accurate daily patient care statistics.

ENQUIRIES : Mrs JN Mazwi Tel No: 039 - 797 8100

APPLICATIONS : Please forward/deliver applications quoting the reference number to Human Resource Department, EG & Usher Memorial Hospital, Private Bag X506, Kokstad, 4700. Hand delivered application may be submitted at Security Office (Application box available). Please note due to large number of applications received, applications will not be acknowledged.

FOR ATTENTION : Human Resource Department

NOTE : The following documents must be submitted: Application for Employment Form (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za. Certified copies of highest educational qualification – not copies of certified copies and certified copies must not be older than 3 months. Curriculum Vitae. Faxed applications will not be accepted. The reference number must be indicated in the column provided on the form Z83 e.g. EGUM 05/2017. NB: Failure to comply with the above instructions will disqualify applicants. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. Persons with disabilities
should feel free to apply for these posts. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC).

Applications in possessions of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA / Permanent Residents / Work permit holders must submit documentary proof together with their applications. Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. If you have not heard from us within three months from the closing date, Please accept that your application has been unsuccessful. Please note that the target group in terms of the Employment Equity Target for this post is as follows: 1st African male, People with disabilities should feel free to apply NB: due to financial constraints, no S&T will be paid to candidates when attending the interviews.

**CLOSING DATE**

08 March 2019@ 16H00 afternoon

**POST 07/125**

CLINICAL PROGRAMME CO-ODINATOR (INFECTION CONTROL) REF NO: PHO CPC/2019

**SALARY**

Grade 1: R420 318 per annum plus 13th cheer, 8% rural allowance, Home owners allowance (employee must meet prescribed requirements), Medical Aid (optional)

**CENTRE**

Pholela CHC

**REQUIREMENTS**


**DUTIES**

To manage and provide an efficient and effective infection control service at Pholela Community Health Centre in collaboration with other units to ensure optimal health status and holistic patients care. To provide support to the hospital management team to meet the patient/client needs and enable to Co-ordination of services thereby ensuring that the objectives of the institution are met. To provide infection control guidelines that protect employees from occupational risks and hazards and to make sure that an infection free environment is created and maintained within the institution. To manage the infection control committee ensuring that infection control staff is knowledgeable on all current infection control matters and that they provide information advice and education to hospital personnel. To ensure that written policies and procedures for activities of the infection control services are in line with current standards of practice, regulations, and objectives of the services. To ensure that a service delivery improvement plan is implemented, maintained and monitored by the committee. Ensure the implantation of Programs related to IPC. To ensure compliance to National Core Standards. To function with infection control guidelines to ensure optimal level of client safety and protect employees from occupational risks hazards. To promote an infection free environment within a multidisciplinary team. Continuous monitoring of clinical areas to ensure compliance to IPC guidelines and process. To provide guidance to all clinical areas to meet the patient need and co-ordination infection control services. To develop and implement a written plan that addresses the need of the department and must be aligned to KZN infection control policy. To prevent, recognize and isolate outbreaks of infectious disease in healthcare settings. Ensure ongoing staff development in areas of IPC.

**ENQUIRIES**

Dr. NMT Gumede Tel No: 039 832 9488
APPLICATIONS: All applications should be forwarded to The Human Resources Officer. Direct your application quoting the relevant reference number to: Th

FOR ATTENTION: Human Resources section

NOTE: An Application for Employment form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref PHO/05/2018. Please note that Failure to comply with the above instructions will disqualify applicants. Please note that the selected candidates with be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to final constraints, there will be no payment of S&T claims.

CLOSING DATE: 08 March 2019

POST 07/126: MAMMOGRAPHER - GRADE 1, 2 & 3 REF NO: ST04/2018 (X1 POST)

Component: Stanger Hospital - (X-Ray)

SALARY:
Grade 1: R374 364 per annum Plus 12% Inhospitable Allowance
Grade 2: R440 982 per annum Plus 12% Inhospitable Allowance
Grade 3: R519 456 per annum Plus 12% Inhospitable Allowance
Benefits: 13th Cheque, home owners allowance and Medical aid (optional) [Employee must meet prescribed policy requirements]

CENTRE: Stanger Hospital

REQUIREMENTS:
Grade 12 (Senior Certificate)/ A three year National Diploma or B-Tech degree in Diagnostic Radiography/ Registration with the HPCSA as a Mammographer/ Proof of current registration with HPCSA as a Mammographer (2018/2019)/ Grade 1: A minimum of 4 years appropriate experience after registration with the HPCSA as a Diagnostic Radiographer/ Grade 2: A minimum of 14 years appropriate experience after registration with the HPCSA as a Diagnostic Radiographer, of which 10 years must be after registration in Mammography/ Grade 3: A minimum of 24 years appropriate experience after registration with the HPCSA as a Diagnostic Radiographer, of which 20 years must be after registration in Mammography/ Sound knowledge of Mammography procedures and equipment. Sound knowledge of radiation control and safety. Sound knowledge of Quality Assurance procedures and methods. Good communication and interpersonal skills. Knowledge of relevant Health and Safety Acts. Non-South African citizen applicants- a Valid Work Permit in conformance with HR Circular 49/2008 obtainable from any government department and an Endorsement Certificate from FWMP. Recommendations: 2 years or more appropriate experience as a Mammographer.

DUTIES:
Provide high quality Mammography services. Execute all clinical procedures competently to prevent complications. Promote good health practices and ensure optimal patient care. Promote Batho Pele principle in the execution of duties for effective service delivery. Perform reception and clerical duties when necessary. Participate in Radiography quality assurance programs. Participate in departmental policies and procedure development. Participate in monthly departmental meetings. Participate in continued skills development programs. Supervision of junior radiography staff and community service radiographers. Perform Employee Performance Management and Development (EPMDS) of junior staff as required.

ENQUIRIES:
Mr M.R. Leso (Assistant Director - Radiography) Tel No: 032- 437 35
APPLICATIONS: Applications to be forwarded to Mr Seelan Govender: Human Resources Department, The Human Resource Manager, Stanger Hospital, Private Bag X10609, Stanger 4450

FOR ATTENTION: Mr. S. Govender

NOTE: Directions to Candidates: The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or form website- www.kznhealth.gov.za. Originally signed Z83 must be accompanied by a detailed CV and originally recently certified copies of highest educational qualification(s) (not copies of certified copies) of required educational qualifications set out in the advertisement plus certified I.D Copy, Updated Curriculum Vitae. Applications must be submitted on or before the closing date. The reference number must be indicated in the column provided on the form Z83 e.g. ST 01/2017. NB: Failure to comply with the above instruction will disqualify applicants. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only.
If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post(s). This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post.

CLOSING DATE: 08 March 2019

POST 07/127: CLINICAL NURSE PRACTITIONER REF NO: EGUM 04/2019 (X1 POST)

SALARY: Grade 1: R362 559 – R420 318 per annum
Grade 2: R445 917 – R548 436 per annum
Plus 13th Cheque, 8% Rural, Medical Aid (Optional), Housing Allowance, (employee must meet prescribed requirements).

CENTRE: E G & Usher Memorial Hospital (Kokstad PHC)

REQUIREMENTS: Matric or senior certificate. Diploma / Degree in General nursing and midwifery or equivalent qualification that allows registration with SANC as a Professional Nurse. 1 (One) year post basic qualification in Primary Health Care accredited by SANC. Proof of current registration with South African Nursing Council as a General Nurse, Midwife and Primary Health Care Nurse (SANC Receipt for 2018). Valid driver’s license code 10 (C1) with PDP. Proof of current and previous experience endorsed and stamped by Human Resource (Service Certificate) must be attached. Grade 1: A minimum of 4 years appropriate / recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing. Grade 2: A minimum of 14 years appropriate / recognizable experience in nursing after registration as Professional Nurse with SANC in General Nursing of which at least 10 years must be appropriate / recognizable experience after obtaining one year Post Basic qualification in Primary Health Care. Knowledge, Skills, Training and Competencies Required: Knowledge of Nursing care and procedures. Knowledge of SANC Rules and Regulations and other relevant Legal Framework. Knowledge of Quality Assurance programmes, Batho Pele principles and Patient Rights Charter. Human Resource Management and basic financial management skills. Leadership, supervisory and report writing skills. Good communication, counselling, interpersonal relations, conflict management, decision making and problem solving skills.

DUTIES: Ensure proper utilisation and safekeeping of basic medical equipment, surgical stock, and pharmaceutical stock. Provide quality comprehensive Primary Health Care by providing promotive, preventive, curative and rehabilitative services for the clients and the community. Assist in the orientation, induction and monitoring of all nursing staff. Provide direct and indirect supervision of all nursing staff and to give guidance. Execute duties and functions with proficiency and perform duties according to scope of practice and by upholding the principles of Batho Pele. Implement Infection Control Standards and practices to improve the quality of nursing care. Ensure proper implementation of National Core Standards, quality
and clinical audits. Improve the knowledge of staff and patients through health education and in-service training. Maintain a constructive working relationship with nursing and other stakeholders. Ability to plan and organise own work and that of support personnel to ensure proper nursing care in the clinic. Support the realisation and maintenance of Ideal Clinic Programme in the facility. Ensure that programmes on staff development and training are in place. Motivate junior staff regarding development in order to increase level of expertise and assist patients to develop a sense of self-care. Implement standards, practices criteria for quality nursing.

ENQUIRIES
APPLICATIONS
ENQUIRIES:
APPLICATIONS:
Mrs. SF Marais
Tel No: (039) 797 8100
Please forward/deliver applications quoting the reference number to Human Resource Department, EG & Usher Memorial Hospital, Private Bag X506, Kokstad, 4700. Hand delivered application may be submitted at Security Office (Application box available). Please note due to large number of applications received, applications will not be acknowledged.

FOR ATTENTION
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The following documents must be submitted: Application for Employment Form (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za. Certified copies of highest educational qualification – not copies of certified copies and certified copies must not be older than 3 months. Curriculum Vitae. Faxed applications will not be accepted. The reference number must be indicated in the column provided on the form Z83 e.g. EGUM 05/2017. NB: Failure to comply with the above instructions will disqualify applicants. Please note due to large number of applications received, applications will not be acknowledged. If you are not contacted by us three months after the closing date please regard your application as being unsuccessful. Persons with disabilities should feel free to apply for these posts. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records and citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applications in possessions of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA / Permanent Residents / Work permit holders must submit documentary proof together with their applications. Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. If you have not heard from us within three months from the closing date, Please accept that your application has been unsuccessful. Please note that the target group in terms of the Employment Equity Target for this post is as follows: 1st African male. People with disabilities should feel free to apply NB: due to financial constraints, no S&T will be paid to candidates when attending the interviews.

CLOSING DATE
POST 07/128
SALARY
CENTRE
REQUIREMENTS
CLOSING DATE:
POST 07/128:
SALARY:
CENTRE:
REQUIREMENTS:
08 March 2019@ 16H00 afternoon
CLINICAL NURSE PRACTITIONER (PHC STREAM) REF NO: KDC 01/2019 (X4 POSTS)
Component: Kwadukuza Clinic
Grade 1: R362 559 per annum Plus 8% rural allowance
Grade 2: R445 917 per annum Plus 8% rural allowance
Benefits: 13th Cheque, home owner’s allowance, and Medical aid optional
[Employee must meet prescribed conditions]
Ilembe Health District Office
Grade 1: Grade 12 (senior certificate) Standard 10/or (Vocational National Certificate), Degree/Diploma in Nursing Science and Midwifery Plus (1) year post basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC) plus; Current registration with SANC as General Nurse with Midwifery plus Clinical Nursing Science, Health Assessment, Treatment and Care (PHC). A minimum of 4 years appropriate/ recognizable nursing experience as a General Nurse. Grade 2: Grade 12 (senior certificate) Standard 10/or (Vocational National Certificate) Degree/Diploma in Nursing Science and Midwifery Plus (1) year post
basic qualification in Clinical Nursing Science, Health Assessment, Treatment and Care (PHC). Current registration with SANC as General Nurse and Midwife, plus Clinical Nursing Science, Health Assessment, Treatment and Care (PHC). A minimum of 14 years appropriate/recognizable nursing experience after registration as a General Nurse with SANC of which 10 years must be appropriate/recognizable PHC experience after obtaining a one year basic qualification in Primary Health Care. Knowledge, skills and competencies: Knowledge of all applicable legislations such as Nursing Acts, Mental Act, OH&S Act, Batho Pele Principles and Patients' Rights Charter, Labour Relations Act, Grievance Procedures etc. Leadership, organizational, decision making and problem solving, conflict handling and counseling. Good listening and communication skills, Co-ordination and planning skills, Team building and supervisory skills. Good interpersonal relationship skill, Good insight of procedures and policies pertaining to nursing care. Ability to assist in formulation of patient care related policies. Recommendations: Valid Code EB Driver’s license (Code8) 

DUTIES: Provide quality comprehensive Primary Health Care by providing promotive, preventative, curative and rehabilitative services for the clients and community. Ensuring proper utilization and safekeeping of basic medical equipment, surgical pharmaceutical and stock. Assist in orientation, induction and monitoring of all nursing staff. Provide direct and indirect supervision of all nursing staff and to give guidance. To provide nursing care that leads to improved health service delivery by upholding principles of Batho Pele. Execute duties and functions with proficiency and perform duties according to scope of practice. Implement infection control standards and practices to improve quality of nursing care. Ensure proper implementation of National Core Standards, quality and clinical audits. Improve the knowledge of staff and patients through health education and in service training. Implement standards, practices criteria for quality nursing. Maintain a constructive working relationship with nursing and other stakeholders. Supervision of patients' reports and intervention, keeping a good valid record on all client interventions. Ensuring proper utilization of Human, material and financial resources and keeping up to date records of resources. Ability to plan and organize own work and that of support personnel to ensure proper nursing care in the clinic. Motivate junior staff regarding development in order to increase level of expertise and assists patients to develop a sense of self-care. Support the realization and maintenance of Ideal Clinic Programme in the facility.

ENQUIRIES: Mrs. R Bhagwandin (PHC Supervisor) Tel No: 032 - 4373600

APPLICATIONS: Please forward applications for the attention of Human Resource Department: The Acting District Director, ILembe Health District Office, Private Bag X10620, Stanger 4450

FOR ATTENTION: Human Resource Section

NOTE: Directions to Candidates: The following documents must be submitted. Application for employment form (Z83), which is obtainable at any Government Department or form website- www.kznhealth.gov.za. Originally signed Z83 must be accompanied by a detailed CV and originally recently certified copies of highest educational qualification/s (not copies of certified copies) of required educational qualifications set out in the advertisement plus certified I.D Copy, Updated Curriculum Vitae. Applications must be submitted on or before the closing date. The reference number must be indicated in the column provided on the form Z83 e.g. GROUT01/2016.NB: Failure to comply with the above instruction will disqualify applicants. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post(s). This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post.
CLOSING DATE : 08 March 2019

POST 07/129 : CLINICAL NURSE PRACTITIONER (PHC STREAM) REF NO: SHAK 01/2019 (X2 POSTS)
Component: Shakasraal Clinic

SALARY : Grade 1: R362 559 per annum Plus 8% rural allowance  
Grade 2: R445 917 per annum Plus 8% rural allowance  
Benefits: 13th Cheque, home owner’s allowance, and Medical aid optional [Employee must meet prescribed conditions]

CENTRE :  
REQUIREMENTS : Grade 1: Grade 12 (senior certificate) Standard 10/or (Vocational National  
Certificate), Degree/Diploma in Nursing Science and Midwifery Plus (1) year post  
basic qualification in Clinical Nursing Science, Health Assessment, Treatment and  
Care (PHC) plus; Current registration with SANC as General Nurse with Midwifery  
plus Clinical Nursing Science, Health Assessment, Treatment and Care (PHC). A  
minimum of 4 years appropriate/ recognizable nursing experience as a General  
Nurse. Grade 2: Grade 12 (senior certificate) Standard 10/or (Vocational National  
Certificate) Degree/Diploma in Nursing Science and Midwifery Plus (1) year post  
basic qualification in Clinical Nursing Science, Health Assessment, Treatment and  
Care (PHC), Current registration with SANC as General Nurse and Midwifery, plus  
Clinical Nursing Science, Health Assessment, Treatment and Care (PHC). A  
minimum of 14 years appropriate/recognizable nursing experience after  
registration as a General Nurse with SANC of which 10 years must be  
appropriate/recognizable PHC experience after obtaining a one year basic  
qualification in Primary Health Care. Knowledge, skills and competencies:  
Knowledge of all applicable legislations such as Nursing Acts, Mental Act, OH&S  
Act, Batho Pele Principles and Patients’ Rights Charter, Labour Relations Act,  
Grievance Procedures etc. Leadership, organizational, decision making and  
problem solving, conflict handling and counseling. Good listening and  
communication skills, Co-ordination and planning skills, Team building and  
supervisory skills, Good interpersonal relationship skill, Good insight of procedures  
and policies pertaining to nursing care. Ability to assist in formulation of patient  
care related policies. Recommendations; Valid Code EB Driver’s license (Code8)  
NB: Proof of previous and current work experience endorsed and stamped by HR  
Office must be attached.

DUTIES : Provide quality comprehensive Primary Health Care by providing promotive,  
preventative, curative and rehabilitative services for the clients and community.  
Ensuring proper utilization and safekeeping of basic medical equipment, surgical  
pharmaceutical and stock. Assist in orientation, induction and monitoring of all  
nursing staff. Provide direct and indirect supervision of all nursing staff and to give  
guidance. To provide nursing care that leads to improved health service delivery  
by upholding principles of Batho Pele. Execute duties and functions with  
proficiency and perform duties according to scope of practice. Implement infection  
control standards and practices to improve quality of nursing care. Ensure proper  
implementation of National Core Standards, quality and clinical audits. Improve the  
knowledge of staff and patients through health education and in service training.  
Implement standards, practices criteria for quality nursing. Maintain a constructive  
working relationship with nursing and other stakeholders. Supervision of patients’  
reports and intervention, keeping a good valid record on all client interventions.  
Ensuring proper utilization of Human, material and financial resources and keeping  
up to date records of resources. Ability to plan and organize own work and that of  
support personnel to ensure proper nursing care in the clinic. Motivate junior staff  
regarding development in order to increase level of expertise and assists patients  
to develop a sense of self-care. Support the realization and maintenance of Ideal  
Clinic Programme in the facility.

ENQUIRIES : Mr. AP Makhani (PHC Supervisor) Tel No: 032 – 4373600  
APPLICATIONS : Please forward applications for the attention of: Human Resource Department: The  
Acting District Director, Ilembe Health District Office, Private Bag X10620, Stanger  
4450

FOR ATTENTION : Human Resource Section
Directions to Candidates: The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or form website www.kznhealth.gov.za. Originally signed Z83 must be accompanied by a detailed CV and originally recently certified copies of highest educational qualification/s (not copies of certified copies) of required educational qualifications set out in the advertisement plus certified I.D Copy, Updated Curriculum Vitae. Applications must be submitted on or before the closing date. The reference number must be indicated in the column provided on the form Z83 e.g. SHAK 01/2019.NB: Failure to comply with the above instruction will disqualify applicants. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post(s). This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post.

CLOSING DATE: 08 March 2019

POST 07/130: CLINICAL NURSE PRACTITIONER: PRIMARY HEALTH CARE STREAM REF NO: PHO 01/2019

SALARY: Grade 1: R362 559 per annum plus 13th cheque, Rural allowance, Home owner allowance (employee must meet prescribed requirements)
Grade 2: R445 917 per annum plus 13th cheque, Rural allowance, Home owner allowance (employee must meet prescribed requirements)

CENTRE: Pholela Community Health Centre

REQUIREMENTS: Grade 1: Experience of 4 year appropriate/recognizable experience in nursing after registration as professional Nurse with SANC in general nursing). Grade 2: Experience of 14 year appropriate/recognizable experience in nursing after registration as professional Nurse with SANC in general nursing, of which at last 10 years must be appropriate/recognizable experience after obtaining the one year post basic qualification in Primary Health care). Knowledge, Skill and Abilities: knowledge of all applicable legislation and guidelines, including scientific nursing and nursing science principles. Good interpersonal relationship skill and good listening skills. Good communication and problem solving skills. Co-ordination and planning skills. Ability to relieve in the service areas. Team building and supervisory skills. Ability to formulate patient care related policies.

DUTIES: demonstrate effective communication with patients, supervisors, and other clinicians, including report writing. Assist the unit manager with overall management and necessary support for the effective functioning in the clinic. Work as part of a multidisciplinary team to ensure good nursing care in the clinic. Promote preventive and promotive health for clients and the community in the clinic. Ensure proper utilization of human, material and financial resource and maintain update records of resource in the clinic. Must be able to handle obstetric and emergencies and high risk conditions. ability to plan and organize own work and that support personnel to ensure proper nursing care in the clinic. to provide nursing care that leads to improve service delivery by upholding Batho Pele principle. Maintain clinical competencies by ensuring that scientific principles of nursing are implemented in the clinic. Supervision of patients and provision of basic patient needs e.g. oxygen, nutrition, elimination, fluids and electrolyte balance, safe and therapeutic environment in the clinic using EDL guidelines. Ensure clinical intervention to client including administering of prescribed medication and ongoing observation of patients in the clinic. Motivate staff regarding development in order to increase level of expertise and assist patients to develop a sense of self care. Ensure proper utilization and safety keeping of basic medical, surgical pharmaceutical and stock.

ENQUIRIES: Mrs. TGO Sikhakhane Tel No: 039 832 9488
APPLICATIONS: All applications should be forwarded: The Human Resources Officer. Direct your application quoting the relevant reference number to: The Human Resources department, Pholela CHC, Private Bag X502, Bulwer 3244 hand delivered application at Human resources department on or before the 16:00

FOR ATTENTION: Human Resources section

NOTE: An Application for Employment form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref PHO/05/2018. Please note that Failure to comply with the above instructions will disqualify applicants. Please note that the selected candidates with be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening Due to the large number of applications we receive, receipt of applications will not be knowledge. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to final constraints, there will be no payment of S&T claims.

CLOSING DATE: 08 March 2019

POST 07/131: CLINICAL NURSE PRACTITIONER: PRIMARY HEALTH CARE STREAM REF NO: PHO 02/2019

SALARY: Grade 1: R362 559 per annum plus 13th cheque, Rural allowance, Home owner allowance (employee must meet prescribed requirements)
Grade 2: R445 917 per annum plus 13th cheque, Rural allowance, Home owner allowance (employee must meet prescribed requirements)

CENTRE: Pholela Community Health Centre – Mnyamana Clinic

REQUIREMENTS: Grade 1: Experience of 4 year appropriate/ recognizable experience in nursing after registration as professional Nurse with SANC in general nursing). Grade 2: Experience of 14 year appropriate/ recognizable experience in nursing after registration as professional Nurse with SANC in general nursing, of which at last 10 years must be appropriate/ recognizable experience after obtaining the one year post basic qualification in Primary Health care). Knowledge, Skill and Abilities: knowledge of all applicable legislation and guidelines, including scientific nursing and nursing science principles. Good interpersonal relationship skill and good listening skills. Good communication and problem solving skills. Co-ordination and planning skills. Ability to relieve in the service areas. Team building and supervisory skills. Ability to formulate patient care related policies.

DUTIES: demonstrate effective communication with patients, supervisors, and other clinicians, including report writing. Assist the unit manager with overall management and necessary support for the effective functioning in the clinic. Work as part of a multidisciplinary team to ensure good nursing care in the clinic. Promote preventive and promotive health for clients and the community in the clinic. Ensure proper utilization of human, material and financial resource and maintain update records of resource in the clinic. Must be able to handle obstetric and emergencies and high risk conditions. ability to plan and organize own work and that support personnel to ensure proper nursing care in the clinic.to provide nursing care that leads to improve service delivery by upholding Batho Pele principle. Maintain clinical competencies by ensuring that scientific principles of nursing are implemented in the clinic. Supervision pf patients and provision of basic patient needs e.g. oxygen, nutrition, elimination, fluids and electrolyte balance, safe and therapeutic environment in the clinic using EDL guidelines. Ensure clinical intervention to client including administering of prescribed medication and ongoing observation of patients in the clinic. Motivate staff regarding development in order to increase level of expertise and assist patients to develop a sense of self care. Ensure proper utilization and safety keeping of basic medical, surgical pharmaceutical and stock.
ENQUIRIES: Mr. SV Ngcobo Tel No: 039 832 9488
APPLICATIONS: All applications should be forwarded: The Human Resources Officer. Direct your application quoting the relevant reference number to: The Human Resources department, Pholela CHC, Private Bag x502, Bulwer 3244 hand delivered application at Human resources department on or before the 16:00
FOR ATTENTION: Human Resources section
NOTE: An Application for Employment form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref PHO/05/2018. Please note that Failure to comply with the above instructions will disqualify applicants. Please note that the selected candidates with be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be knowledge. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to final constraints, there will be no payment of S&T claims.
CLOSING DATE: 08 March 2019

DEPARTMENT OF TRANSPORT
The Provincial Administration of KwaZulu-Natal is an equal opportunity affirmative action employer

APPLICATIONS: Forward your application, quoting the relevant reference number to: Head: Transport, Human Resource Management Directorate, Private Bag X9043, Pietermaritzburg, 3200. Applications may alternatively be hand-delivered to the Office of the Department of Transport, 172 Burger Street, Pietermaritzburg.
CLOSING DATE: 08 March 2019 (at 16h00). Applications received after the closing date & time will not be considered.
NOTE: Applications must be submitted on the prescribed application form Z83 (which must be originally signed and dated) and must be accompanied by a detailed CV and originally certified copies (not copies of certified copies) of required educational qualifications (including academic record / statement of results) set out in the advertisement (certificates are required, however, if a certificate is only to be issued at a graduation in the future, the statement of results, together with a letter from the educational institution, indicating the date of the graduation, will be accepted), certified copies of identity document as well as valid driver’s license (where a driver’s license is a requirement). Applicants must provide proof of supervisory or management experience (where it is a requirement) and certified copies of acting appointment letters for occupying acting positions. Curriculum Vitae (CV) dates of starting and leaving employment must be given as DD/MM/YY. Applications lacking evidence of relevant experience will not be considered. Failure to comply with these instructions will lead to applications being disqualified. Should an applicant wish to apply for more than one post, separate applications i.e. all the documentation must be submitted for each post applied for. Non-RSA Citizens/Permanent Resident Permit holders must attach a copy of their Permanent Residence Permits to their applications. It is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to attach proof of such evaluation to their application. Under no circumstances will faxed or e-mailed applications be accepted. Receipt of applications will not be acknowledged due to the volume of applications and should you not receive an invitation to attend an interview within three (3) months of the closing date should assume that their application was unsuccessful. Please note that where experience is a requirement for the post, the successful candidate will be required to submit documentary proof of such work experience prior to assuming duty. A personnel suitability check (criminal record, citizenship, credit record checks, qualification verification and employment
verification) will be conducted prior to employment. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. Shortlisted candidates will be required to submit an original SAP91 form with their fingerprints on the day of their interview. It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. The Department of Transport reserves the right not to fill these posts.

OTHER POSTS

POST 07/132 : DEPUTY DIRECTOR (ADJUDICATION PANEL MEMBER) PROVINCIAL REGULATORY ENTITY (PRE) REF NO: P 04/2019 (X1 POST)
(3 year fixed term contract)
Kindly note that this is a re-advertisement. Applicants who applied previously and who still wish to be considered are at liberty to re-apply.

SALARY : R697 011 per annum (all inclusive remuneration package)
CENTRE : Pietermaritzburg

DUTIES : Grant, renew, amend or transfer operating licenses as well as conversion of permits for different services. Consider all applications for withdrawal, suspension or amendment of operating licenses and permits (Section 79). Ensure all appeals and litigation matters pertaining to Public Transport Regulatory Services are responded to and attended within stipulated timeframes. Prepare and submit management report on all activities within the scope of work.

ENQUIRIES : Mrs N Majola Tel No: 033 – 341 9500
FOR ATTENTION : Mr C McDougall
NOTE : Employees to serve on the PRE-Adjudication should be impartial in terms of Section 13 of the National Transport Act. 2009 No 5 of 2009 (NLTA). The successful candidate will be required to enter into a Performance Agreement.
POST 07/133 : DEPUTY DIRECTOR (ADJUDICATION PANEL ALTERNATE MEMBER)  
PROVINCIAL REGULATORY ENTITY (PRE) REF NO: P 05/2019 (X1 POST)  
Kindly note that this is a re-advertisement. Applicants who applied previously and who still wish to be considered are at liberty to re-apply.

SALARY : Level 11 (alternate members called in as and when required over a 3 year period and paid a daily rate)

CENTRE REQUIREMENTS : Pietermaritzburg  

DUTIES : Grant, renew, amend or transfer operating licenses as well as conversion of permits for different services. Consider all applications for withdrawal, suspension or amendment of operating licenses and permits (Section 79). Ensure all appeals and litigation matters pertaining to Public Transport Regulatory Services are responded to and attended within stipulated timeframes. Prepare and submit management report on all activities within the scope of work.

ENQUIRIES FOR ATTENTION : Mrs N Majola Tel No: 033 – 341 9500  
Mr C McDougall

NOTE : Employees to serve on the PRE-Adjudication should be impartial in terms of Section 13 of the National Transport Act. 2009 No 5 of 2009 (NLTA). The successful candidate will be required to enter into a Performance Agreement.