The Department of Basic Education is committed to providing equal opportunities and practicing affirmative action employment. It is our intention to promote representivity (race, gender, disability) in the Department through filling of these posts and candidates whose transfer, promotion, or appointment will promote representivity will receive preference. Preference will firstly be given to excess employees and secondly to current Public Service employees.

APPLICATIONS: Submitted via post to: Private Bag X895, Pretoria, 0001 or hand-deliver to: The Department of Education’s website at www.education.gov.za or the Department of Public Service and Administration vacancy circulars at www.dpsa.gov.za

FOR ATTENTION: Mr A Tsamai/ Ms M Thubane

CLOSING DATE: 15 March 2019

NOTE: Applications must be submitted on Form Z83 obtainable from any Public Service Department and must be accompanied by a comprehensive CV and certified copies of ID and qualifications. NB as of 1st July 2006, all new appointments in the public service have to be part of the Government Employee Medical Scheme (GEMS) in order to qualify for a Government Medical Subsidy. Correspondence Will Only Be Entered Into With Shortlisted Applicants. Shortlisted candidates will be required to undertake a writing test as part of the interview process. Applications received after the closing date, e-mailed or faxed applications will not be considered.

OTHER POSTS

POST 07/01: ASSISTANT DIRECTOR: HUMAN RIGHTS AND NATION BUILDING REF NO: DBE/09/2019
Branch: Care and Support
Directorate: Social Cohesion and Equity in Education

SALARY: R444 693 per annum
CENTRE: Pretoria

REQUIREMENTS: An appropriate relevant post matric qualification at NQF level 6 or equivalent relevant qualification in the field of Education, Social Sciences, Gender Studies or Human Rights Education. At least 3 years relevant working experience in the field. Extensive knowledge and insight of Life Orientation and Life Skills curricula, children’s rights education and gender diversity and sexual orientation literacy. Candidate must have a sound understanding of local, regional and international children, gender and human rights institutional arrangements. Good knowledge of relevant education policies, legislation, regulations and Acts, such as the Constitution of the Republic of South Africa, South African Schools Act, 1996 (SASA), the National Education Policy Act (NEPA), the Curriculum and Assessment Policy Statement (CAPS), the Children’s Act, 2005, the Protocol for the Management and Reporting of Sexual Abuse and Harassment in Schools, the guidelines for Challenging Homophobic Bullying in Schools. An understanding of the relevance of the Sustainable Development Goals, the National Development Plan, the education sector’s Action Plan and Annual Performance Plan. Excellent oral, written and communication skills, strong negotiation, presentation and facilitation skills. Excellent organisational, time management, administrative and computer skills are essential. The ability to work closely and cooperatively with internal units and external stakeholders including gender-activists, peace-educators, universities, NGOs, Chapter Nine Institutions and other national and provincial government departments. Ability to work both in a team and independently with limited supervision. Willingness to work extended hours when required and to travel extensively. Must have a valid driver’s licence.

DUTIES: Write reports and documents as required by the public service. Develop policies, guidelines, programmes and plans to advance social cohesion, social inclusion, children and gender diversity in education in line with the Constitution of the Republic of South Africa. Facilitate and support the implementation of protocols and guidelines such as the Protocol for the Management and Reporting of Sexual
Abuse and Harassment in Schools and the guidelines Challenging Homophobic Bullying in Schools, including transphobia. Support the administration of the Social Inclusion in Education Working Group. Promote, monitor, evaluate and support programmes, as well as oversee compliance with legislation designed to protect women and children and other vulnerable minorities through engagement with relevant structures and by contributing to the various national, regional and International reporting mechanisms. Implement nation building programmes including the commemoration of national days and significant historical anniversaries. Administer the TRC bursary applications. Inform research related to the praxis of social inclusion and values in education. Perform other tasks as required by management.

ENQUIRIES: Mr A Tsamai Tel No: (012) 357 3321/ Ms M Thubane Tel No: (012) 357 3297
NOTE: Shortlisted candidates may be required to make a presentation to the interview panel and undertake a writing test.

POST 07/02: ASSISTANT DIRECTOR: ORAL HISTORY AND HERITAGE EDUCATION REF NO: DBE/10/2019
Directorate: Social Cohesion and Equity in Education

SALARY: R444 693 per annum
CENTRE: Pretoria
REQUIREMENTS: An appropriate relevant post matric qualification at NQF level 6 or equivalent relevant qualification in the field of Education, History or Heritage Studies. At least 3 years relevant working experience in the field of education. Extensive knowledge and insight of curriculum policy for the school subjects: Life Orientation, Social Sciences, History or Geography and Languages is required. Candidate must have a sound understanding of approaches to Oral History and Heritage Education, including Constitution and Human Rights Literacy and School MOOT Courts. Good knowledge of relevant education policies, legislation, regulations and Acts, such as the Constitution of the Republic of South Africa, South African Schools Act, 1996 (SASA), the National Education Policy Act (NEPA), the Curriculum and Assessment Policy Statement (CAPS). An understanding of the relevance of the Sustainable Development Goals, the National Development Plan, the education sector's Action Plan and Annual Performance Plan. Excellent oral, written and communication skills, strong negotiation, presentation and facilitation skills. Excellent organisational, time management, administrative and computer skills are essential. The ability to work closely and cooperatively with internal units and external stakeholders including archives, heritage custodians, universities, NGOs, Chapter Nine Institutions and other national and provincial government departments. Ability to work both in a team and independently with limited supervision. Willingness to work extended hours when required and to travel extensively. Must have a valid driver’s licence.

DUTIES: Write reports and documents as required by the public service. Develop policies, guidelines, programmes and plans to advance Social Cohesion, History, Oral History, Heritage, Constitution and Democracy Education and Nation-building in South Africa. Promote, monitor, evaluate and support such programmes, as well as oversee compliance with the promotion of National Unity and Reconciliation Project as stipulated in the Government Gazette, No 38157; and Outcome 14 as led by the Department of Arts and Culture. Implement nation building programmes including the commemoration of national days and significant historical anniversaries. Administer the TRC bursary applications. Inform research related to the praxis of social cohesion and values in education. Perform other tasks as required by management.

ENQUIRIES: Mr A Tsamai Tel No: (012) 357 3321/ Ms M Thubane Tel No: (012) 357 3297
NOTE: Shortlisted candidates may be required to make a presentation to the interview panel and undertake a writing test.