ANNEXURE V

PROVINCIAL ADMINISTRATION: NORTHERN CAPE
DEPARTMENT OF HEALTH

This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.

CLOSING DATE : 01 March 2019
NOTE : Applications must be submitted on form Z83, obtainable from any Public Service Department or on the internet at www.gov.za/documents. The fully completed and signed form Z83 should be accompanied by a recently updated, comprehensive CV as well as recently certified copies of all qualification(s), academic records including a Senior certificate and ID-document [Driver’s license where applicable]. The certification must be within three (3) months as at the advert closing date. Non RSA Citizens/Permanent Resident Permit Holders must attach a copy of their Permanent Residence Permits to their applications. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. The Department does not accept applications via fax or email. Failure to submit all the requested documents will result in the application not being considered. Correspondence will be limited to short-listed candidates only. If you have not been contacted within eight (8) weeks after the closing date of this advertisement, please accept that your application was unsuccessful. Suitable candidates will be subjected to a personnel suitability check (criminal record, qualification verification and employment verification). Where applicable, candidates will be subjected to a skills/knowledge test. Successful candidates will be appointed on a probation period of 12 months. The Department reserves the right not to make any appointment(s) to the above post. The successful candidate will be expected to sign a performance agreement. The Department of Health is an equal opportunity affirmative action employer. The employment decision shall be informed by the Employment Equity Plan of the Department. It is the Department’s intention to promote equity (race, gender and disability) through the filling of this post(s) with a candidate whose transfer / promotion / appointment will promote representivity in line with the numerical targets as contained in our Employment Equity Plan.

MANAGEMENT ECHELON

POST 06/152 : CHIEF EXECUTIVE OFFICER RMSH REF NO: NCDOH 01/2019
Re-Advertisement

SALARY : R1 189 338 annum (all-inclusive package)
CENTRE : Robert Mangaliso Sobukwe Hospital
REQUIREMENTS : A Degree or Diploma in management or health/medical science qualification. Registration with the relevant Professional Council, where applicable, 5 years’ experience on a senior management level, experience in health services facility manager or Management experience in a health services environment. A valid B (08) driver’s licence is an inherent requirement.

DUTIES : To plan, direct, co-ordinate and manage the efficient and effective delivery of clinical and administrative hospital services. To provide strategic leadership to improve operational efficiency of the hospital service and improve health outcomes. Prepare and execute a strategic plan for the hospital to ensure that it is in line with the 10 Point Plan, National and Provincial, Regional and District Health Plans. Maximise revenue through collection of all income due to the Hospital. Ensure that the Hospital is managed within budget in line with PFMA and relevant guidelines. Ensure that adequate policies, systems and procedures are in place to enable prudent management of financial resources, planning of financial resource mobilisation, monitoring and evaluation and asset and risk management. Ensure that systems and procedures are in place to ensure effective infrastructure planning and maintenance, as well as...
availability of essential equipment and maintenance. Develop, implement and maintain human resource management policies and guidelines, systems and procedures that will ensure effective and efficient utilisation of human resources. Promote a safe and healthy working environment though compliance with relevant legislation including occupational Implement a procurement and provisioning system that is fair, transparent, competitive and cost effective in terms of provincial delegated authority and in line with the PFMA, ensure that goods and services are procured in a cost effective and timely manner. Oversee clinical governance to ensure a high standard of patient care. Establish strong and viable community networks; and ensure a functional Hospital Board. Responsible for good corporate governance. Improve quality of services through compliance with all domains of the National Core Standards for the prevention of Medico-legal hazards and the promotion of a positive patient experience at the hospital. Manage the hospitals risks to ensure optimal achievement of health outcomes, the safety of all staff, patients and visitors, environmental safety, and proper management of buildings and other assets.

ENQUIRIES: Ms FP Ntsiko Tel No: 053-830 0500

OTHER POSTS

POST 06/153: DEPUTY MANAGER NURSING REF NO: NCDOH 02/2019

SALARY: R801 918 TCE package per annum
CENTRE: Provincial Office (X1 Post)
Robert Mangaliso Sobukwe Hospital (X1 Post)

REQUIREMENTS: A basic R425 qualification diploma/degree that allows registration with SANC as a Professional Nurse. A minimum of 9 years’ appropriate/recognisable, experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 4 years of the period referred to above must be appropriate recognisable experience at managerial level. A post-basic nursing qualification, with a duration of at least 1 year, accredited with SANC in one of the registered specialties. A Nursing Education and Nursing Administration qualification would be an added advantage. A Valid Driver’s Licence.

DUTIES: Provide Guidance and Leadership towards the realization of strategic goals and objectives of the Nursing Directorate and Department. Provide Professional, technical and management support for the provision of quality patient care through proper management of nursing programs. Advocate and ensure the promotion of nursing ethos and professionalism. Develop and monitor the implementation of policies, programmes, regulations, practices, procedures and standards pertaining to nursing. Utilize information technology and other management information systems to manage nursing information for the enhancement of service delivery and reducing medico-legal risks. Establish, maintain and participate in inter-professional and multidisciplinary teamwork that promotes efficient and effective health care. Manage the professional practice department of nursing. Responsible for Nursing Clinical governance in clinical facilities and management towards primarily patient care. Provide reports with regard to professional development programs. Promote quality of nursing care through sound education and training implementation. Identify opportunities for and foster clinical nursing research. Collaborate in research to improve clinical nursing practice. Compilation of a quality manual which includes nursing policies. Jointly develop and monitor a quality assurance system for clinical training. Manage and utilise resources in accordance with relevant directives and legislation. Development and implementation of nursing related education and training programmes. The incumbents will be performing outreach services within the Department and will be requested to travel extensively within the Province.

ENQUIRIES: Mr R Strydom Tel No: 053 830 0636

POST 06/154: ASSISTANT MANAGER NURSING SPECIALTY REF NO: NCDOH 03/2019

SALARY: R581 826 per annum
CENTRE: Provincial Office (X2 Posts)
Robert Mangaliso Sobukwe Hospital (X1 Post)

REQUIREMENTS:
A basic R425 qualification diploma/degree that allows registration with SANC as a Professional Nurse. A minimum of 8 years’ appropriate/recognisable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. At least 3 years of the period referred to above must be appropriate/recognisable experience at management level. A 1 year post basic qualification in nursing specialisation as recognised by the SANC. Computer Literacy (excel and data management systems). A Valid Driver’s Licence would be an added advantage.

DUTIES:
Coordination and establishment of optimal, holistic nursing care provided within set standards and a professional/legal framework. Manage effectively and efficiently the utilisation of and supervision of resources. Coordination and implementation of effective training and research. Provision of effective and efficient support to Nursing Services. To support the development, establishment, implementation and maintenance of learning opportunities and systems for nursing education and training e.g. in-service training, orientation and competency-based training and education. Clinical governance in clinical facility, management primarily for patient care. Clinical teaching, supervision and mentoring. Manage professional development, in service training and the mentoring programme contribute to student progress/competence reporting and reports. Responsible for policy development and standards in nursing. Identify opportunities for and fosters clinical nursing research. Collaborate in research to improve clinical nursing practice. Promote quality of nursing care through sound education and training implementation. Support the development of and the monitoring of a quality assurance system for clinical nursing training. The incumbents will be performing outreach services within the Department and will be requested to travel extensively within the Province.

ENQUIRIES:
Mr R Strydom Tel No: 053 830 0636