ANNEXURE N

PROVINCIAL ADMINISTRATION: KWAZULU NATAL
DEPARTMENT OF HEALTH

This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all occupational categories in the department.

ERRATUM: kindly note that the post of Assistant Manager Medical Services (for Newtown CHC) advertised in Public Service Vacancy Circular 04 dated 01 February 2019 was advertised with incorrect job title and salary scale, must read as follows: Manager Medical Services with salary Scale of R1 115 874 – R1 238 451 per annum and also the post of Medical Officer advertised (for Newtown CHC) advertised in Public Service Vacancy Circular 04 dated 01 February 2019, it’s a contract post of 3 years.

OTHER POSTS

POST 05/225 : MEDICAL SPECIALIST – (GRADE 1, 2 AND 3) REF NO: GS 7/19 (X1 POST)
Component: Orthopaedics-Spinal Unit
Re-Advertised

SALARY : Grade 1: R1 051 368 per annum, all inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules Plus Committed overtime which is subject to the needs of the Department. Employee must sign the committed overtime contract form.
Grade 2: R1 202 112 per annum, all inclusive package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules Plus Committed overtime which is subject to the needs of the Department. Employee must sign the committed overtime contract form.
Grade 3: R1 395 105 per annum package consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules Plus Committed overtime which is subject to the needs of the Department. Employee must sign the committed overtime contract form.

CENTRE : Greys Hospital, PMB Metropolitan Hospitals Complex

REQUIREMENTS : A qualification in Health Science Plus FCS Ortho (SA) or MMed in Orthopaedics or Equivalent qualification. Registration with Health Professions Council of South Africa as a Specialist in Orthopaedics. Grade 1: Experience: Not applicable; Registration with the HPCSA as a Medical Specialist in the relevant discipline. Grade 2: Experience: 5 Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist in the relevant discipline. Grade 3: Experience: 10 Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist in the relevant discipline. Knowledge, Skills, Training and Competency Required: Comprehensive knowledge base of a specialist Orthopaedic surgeon in a regional or tertiary hospital setting. Surgical and practical skills required from a specialist in Orthopaedic surgery in a regional or tertiary hospital setting. Possess sound knowledge of Human Resource Management, budgeting, programme implementation, monitoring and evaluation, information management and quality assurance programmes. Knowledge of current Health and Public Service Legislation, Regulations and Policy including medical ethics, epidemiology, budget control and statistics. Good communication, leadership, decision-making and clinical skills.

DUTIES : Service Provision: Participate in outpatient assessment and treatment, ward rounds and operative treatment of orthopaedic patients. Continuously monitor service delivery, both at Grey’s hospital and referring hospitals, and to institute quality improvement measures to correct deficiencies. Help with the development of District and Regional Orthopaedic Level of Care where the need exists. Participate in cost containment activities / practices. Participate in provision of emergency after-hour services. Management: Assist in administrative duties related to the optimal functioning and service delivery in orthopaedics at Grey’s Hospital and the relevant referral hospitals. Develop protocols and clinical pathways for effective/efficient management of acute and chronic Orthopaedic
conditions. Ensure that data is collected, analysed on the state of Orthopaedic Service in Outlying Drainage Areas to enable Policy/Strategy development. Participate in Clinical Governance (Morbidity / Mortality). Academic / Research: Provide both Academic and Clinical service functions at the Hospital, including ward rounds, outpatients clinics, clinical training ward rounds. Train under- and post-graduate students on both bedside training and classroom training at the hospital. Participate in both academic and clinical administrative activities as delegated by the Head of Department. Participate in Student/Registrar Assessments. Relevant Research ad dictated by clinical need. Outreach: Active participation in outreach programme aimed at improvement of patient access to the relevant clinical services (at least one visit a week). To ensure skills transfer through teaching activities involving the relevant staff at District/Regional Outlying Hospitals. Co-ordination of Outreach Services in Area 2 with 6 monthly reports on Outreach produced.

ENQUIRIES
Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag X 9001, Pietermaritzburg, 3200

FOR ATTENTION
Directions To Candidates: The following documents must be submitted:
Application for employment form (Z83) which is obtainable at any Government Department OR website. Certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies. Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. The circular minute number / reference must be indicated in the column provided on the form Z83 e.g GS 6/19. Please note due to large numbers of applications we envisage to receive, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC). African Males are encouraged to apply.

CLOSING DATE
22 February 2019

POST 05/226
MEDICAL SPECIALIST GRADE 1, 2, 3 REF NO: NGWE 13/2019
Internal Medicine

SALARY
Grade 1: R1 051 368 – R1 115 874 per annum
Grade 2: R1 202 112 – R1 275 885 per annum
Grade 3: R1 395 105 – R1 744 191 per annum
All inclusive salary packages per annum (this inclusive package consist of 70% basics and 30% flexible portion that can be structured in terms of applicable rules) Plus 18% Inhospitable Allowance Plus Commuted Overtime which is determined by service delivery needs of the department

CENTRE
Ngwelezana Tertiary Hospital

REQUIREMENTS
Tertiary qualification in the Health Science (MBChB), Current registration with the Health Professions Council of South Africa as a Medical Specialist in Internal Medicine. Grade 1: Grade 2: A minimum of 5 years appropriate experience as a Medical Specialist in Internal Medicine after registration with the HPCSA as Medical Specialist. Proof of working experience endorsed by Human Resource Department. Grade 3: A minimum of 10 years appropriate experience as a Medical Specialist in Internal Medicine after registration with the HPCSA as Medical Specialist and proof of working experience endorsed by Human Resource Department, Sound clinical skills, Knowledge of acts, Ability to work in multidisciplinary team, Teaching and supervisory skills.

DUTIES
Provide specialist care to patients requiring services within your specific domain. Provide specialist care in the outpatient clinics. Provide after-hours coverage in Internal Medicine and ensure continuous clinical support to junior staff. Undertake training of undergraduate and post graduate medical students and also support relevant clinical research, clinical trials and CPD activities. Conduct specialist regular ward rounds and administer expert interventions that will expedite the
management of patients care. Provide outreach to surrounding District Hospitals that refers patients to Ngwelezana Hospital. Active participation in quality improvement programmes including clinical audits and continuous professional development activities in Ngwelezana Hospital and Region 4. Assist with the setting of protocols for management of patients, equipment and other relevant procedures. Ensure equipment is maintained and functional at all times. Attend to administrative matters as pertains to the unit. Attend to meetings and workshops as directed. Comply with all legal prescript Acts, legislatives, Policies, Circular, Procedure, Guidelines and code of conduct for public service. Adhere to correct channels of communication as per the hospital organogram. Maintain clinical, professionals and ethical standards.

**ENQUIRIES:** Dr TC Nkonyane Tel No: 082 474 9246

**APPLICATIONS:** Please forward application quoting the reference number to The Human Resource Department, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or hand delivered to Ngwelezana Hospital, Human Resource Department, 1st Floor Admin Block

**NOTE:** Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non-RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will results to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.

**CLOSING DATE:** 22 February 2019 (Late applications will not be accepted)

**POST 05/227:** MEDICAL OFFICER (GRADE 1, 2,3) REF No: GS 6/19

**Component:** Paediatrics

**SALARY:** Grade 1: R780 612 per annum
Grade 2: R892 551 per annum
Grade 3: R1 035 831 per annum

All inclusive packages consists of 70% basic salary and 30% flexible portion that may be structured in terms of the applicable rules, Plus Commuted Overtime which is subject to the needs of the department. Incumbents will have to sign the commuted overtime contract form.

**CENTRE:** Greys Hospital, Pietermaritzburg

**REQUIREMENTS:** MBCHB Degree Plus Current registration with the Health Professions Council of South Africa as a Medical Practitioner in independent practice. Prior experience in Paediatrics & Child Health will be considered at short-listing as an advantage. **Grade 1:** Experience: Not Applicable. Foreign qualified candidates require 1 year relevant experience after registration as a Medical Practitioner with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service, as required in South Africa. **Grade 2:** Experience: 5 years appropriate experience as a Medical Officer after registration with the HPCSA as a Medical Practitioner. Foreign candidates require 6 years relevant experience after registration with a recognized Foreign Health Professional Council, of whom it is not required to perform Community Service as required in South Africa. **Grade 3:** Experience: 10 years experience after registration with the HPCSA as a Medical Practitioner. Foreign qualified candidates require 11 years relevant experience after registration as Medical Practitioner with a recognized foreign health
professional council in respect of foreign qualified employees of whom it is not
required performing community service as required in South Africa.
Recommendation: Diploma in Child Health (will be added advantage). Knowledge,
Skills, Training and Competence: Relevant medical knowledge, with paediatrics
and child health focus. Specific knowledge in Paediatric conditions. Skills and
competence at procedures and care in children. Current health and public service
legislation, regulations and policy Medical ethics, epidemiology and statistics.

DUTIES:
(Will cover clinical skills, performance, training, supervision & support and
administration & management.). Participate in the shared provision of in- and
outpatient clinical care within the Paediatrics on a rotational basis at Grey’s,
Edendale & Northdale Hospital. Assist with the maintenance of standards of care
and implementation of quality improvement programmes within the department.
Assist with the training & development AND supervision & support of CSOs, interns
and students in the Department. (For those with requisite experience – Grade 2 &
3). Participate in the departmental academic programme. Assist with the
administration of the Unit one is allocated to Support the departmental activities
for the development and training of undergraduate, post graduate and vocational
students. Assist and participate in research activities as defined within the
department.

ENQUIRIES:
Dr B. Dhada Tel No: 033 897 3264

APPLICATIONS:
Applications to be forwarded to: The Human Resources Department, Greys
Hospital Private Bag x 9001, Pietermaritzburg, 3200

FOR ATTENTION:
Mr K.B. Goba

NOTE:
Directions To Candidates: The following documents must be submitted:
Application for employment form (Z83) which is obtainable at any Government
Department OR website. Certified copies of highest educational qualifications and
professional registration certificate- not copies of certified copies. Curriculum Vitae
and certified ID copy NB: Failure to comply with the above instructions will
disqualify applicants. The circular minute number / reference must be indicated in
the column provided on the form Z83 e.g GS 6/19. Please note due to large
numbers of applications we envisage to receive, applicants will not be
acknowledged. Communication will only be entered into with candidates that have
been short-listed. If you have not heard from us two months after the closing date,
please consider your application as being unsuccessful. The appointment is
subject to positive outcome obtained from checks (security clearance, credit
records, qualifications, citizenship and previous employment verifications and
verification from the Company Intellectual Property (CIPC). African Males are
encouraged to apply.

CLOSING DATE:
22 February 2019

POST 05/228:
MEDICAL OFFICER GRADE 1, 2, 3 REF NO: NGWE 14/2019
Internal Medicine

SALARY:
Grade 1: R780 612 – R840 942 per annum
Grade 2: R892 551 – R975 945 per annum
Grade 3: R1 035 831 – 1 295 025 per annum
All inclusive salary packages per annum (this inclusive package consist of 70%
basics and 30% flexible portion that can be structured in terms of applicable rules)
Plus 18% Inhospitable Allowance Plus Commuted Overtime which is determined
by service delivery needs of the department

CENTRE:
Ngwelezana Tertiary Hospital

REQUIREMENTS:
Tertiary qualification in the Health Science (MBChB), Current registration with the
Health Professions Council of South Africa as a Medical Practitioner, Grade 1: No
working experience, Grade 2: A minimum of 5 years appropriate experience as a
Medical Practitioner after registration with the HPCSA as Medical Practitioner and
proof of working experience endorsed by Human Resource Department, Grade 3:
A minimum of 10 years appropriate experience as a Medical Practitioner after
registration with the HPCSA as Medical Practitioner and proof of working
experience endorsed by Human Resource Department, Sound clinical skills,
Knowledge of acts, policies and regulations of the department of health and
Concern for excellence.
**DUTIES**

Provision of quality patient centred care for all patients within the internal medicine department. Examine, investigate, diagnose and oversee the treatment of patients in internal medicine and provision of after-hours services. Assist in the development of undergraduate and/or post graduate medical students. Participation in activities within the discipline including case presentations, unit rounds presentations, journal club and other departmental meetings. Render applicable administration functions. Attend to meetings, workshops and training courses as directed by the Head of Department. Perform other duties as assigned by the supervisor. Observe and comply with all departmental policies and guidelines regulating employment relationship and clinical functioning.

**ENQUIRIES**

Dr TC Nkonyane Tel No: 082 474 9246

**APPLICATIONS**

Please forward application quoting the reference number to The Human Resource Department, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or hand delivered to Ngwelezana Hospital, Human Resource Department, 1st Floor Admin Block

**NOTE**

Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83. Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non-RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will results to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.

**CLOSING DATE**

22 February 2019 (Late applications will not be accepted)

**POST 05/229**

DENTIST GRADE 1/2: REF NO: HRM 08/2019 (X1 POST)

Directorate: Dept. of Maxillo Facial and Oral Surgery

**SALARY**

Grade 1: R757 707 – R840 942 per annum (All inclusive salary package) plus commuted overtime.

Grade 2: R892 551 – R975 945 per annum (All inclusive salary package) plus commuted overtime.

**CENTRE**

King Edward VIII Hospital (KEH)

**REQUIREMENTS**

BDS OR BCHD degree or equivalent PLUS registration with the HPCSA as a Medical Specialist PLUS current registration certificate as a Dentist (2018). **Grade 1:** Appointment to grade1 requires appropriate qualification plus registration with the HPCSA as a Dentist. **Grade 2:** Appointment to grade 2 requires appropriate qualification plus 7 years experience after registration with the HPCSA as a Dentist. Recommendations: Clinical experience in a Maxillo Facial and Oral Surgical environment. Certificate in basic life support. ATLS is highly recommended. Relevant post graduate qualification. Research experience. Clinical experience in the Public Health Services will be an advantage. Knowledge, Skills, Training and Competencies Required: sound knowledge and understanding of Maxillo and Oral Surgery. Competence in the examination of and treatment planning for Maxillo Facial and Oral Surgical patients. Competence in assessing Maxillo Facial and Oral Surgical patients pre-operatively. Competence in Post-operative management of Maxillo and Oral Surgical patients. Good decision making, problem solving, leadership and mentoring skills. Good verbal and communication skills.

**DUTIES**

Management of patients presenting for Maxillo Facial and Oral Surgery. Management of patients in the clinic under local anesthesia. Assist in the
management of patients in the operating theatre under general anesthesia.
Contribute to the training of nursing and medical personnel in operating theatre.
Participate in academic activities of the hospital. Participate in the research
activities of the unit.

ENQUIRIES
: Dr. V Rughubar Tel No: 031 3603314/7

APPLICATIONS
: All applications must be addressed to the Human Resources Manager, and should
be placed in the red application box situated next to the ATM in the Admin building
or posted to Private Bag X02, Congella, 4013.

NOTE
: An Application for Employment Form (Z83) must be completed and forwarded.
This is obtainable from any Public Service Department or from the website
www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational
qualifications, certificates of service and professional registration certificates (not
copies of certified copies) and proof of current registration must be submitted
together with your CV. Original signed letter from your current employer,
confirming current and appropriate work experience related to the requirements
and recommendations of the advert. People with disabilities should feel free to
apply for the posts. The reference number must be indicated in the column
provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply
with the above instructions will disqualify applicants. Please note that the selected
candidate will be subjected to a pre-employment screening and verification
process including a CIPC (Companies Intellectual Property Commission)
screening. Due to the large number of applications we receive, receipt of
applications will not be acknowledged. Should you not be advised within 60 days
of the closing date, kindly consider your application as unsuccessful. (Persons with
disabilities are encouraged to apply). Please note that due to financial constraints,
there will be no payment of S&T claims.

CLOSING DATE
: 22 February 2019

POST 05/230
: ASSISTANT MANAGER: NURSING (OBS, GYNAE AND PAEDS) REF NO:
BETH 01/2019

SALARY
: R581 826 per annum

CENTRE
: Bethesda Hospital

REQUIREMENTS
: Senior / Matric (Grade 12), National Diploma / Degree in Nursing Science as a
General Nurse and Midwife. Current registration with (SANC) South African
Minimum of 10 years appropriate / recognizable experience in nursing after
registration as a Professional Nurse with SANC in General Nursing and Midwifery.
At least 6 years of the period referred to above must be appropriate / recognizable
experience in the specific specialty after obtaining one year post basic qualification
in the relevant specialty. At least 3 years of the period referred to above must be
appropriate experience at management level. Proof of experience (certificate of
service) obtainable from the Human Resource Department and endorsed.

DUTIES
: Implement and co – ordinate Maternal and Child Care Services. Implement
standard practices criteria and indicators for quality Maternal and Child Care.
Create and maintain a complete and accurate nursing record for individual health
users. Facilitate and conduct perinatal mortality meetings. Participate in health
promotion and illness prevention initiatives. Maintain a constructive working
relationship with the multi – disciplinary team. Maintain a plan to improve the
quality of Maternal and Child Care. Monitor Performance Management and
Development System (PMDS). Supervise the provision of nursing care services by
staff nurses and enrolled nursing assistants in maternity. Ensure the observation
of in – patients on a 24 hour basis and that appropriate intervention processes are
initiated timeously. Ensure effective implementation of the ANC / PNC Policy.
Ensure effective utilization of all resources in the department.

ENQUIRIES
: Ms CM Mkhwanazi Tel No: (035) 595 3100

APPLICATIONS
: All applications should be forwarded to: The Hospital CEO, Bethesda Hospital
Private Bag X 602, Ubombo 3970

CLOSING DATE
: 22 February 2019
**POST 05/231**  
**OPERATIONAL MANAGER: SPECIALTY REF NO: HRM 06/2019 (X1 POST)**  
Directorate: Dept. of Trauma and Medical Emergency

**SALARY**  
Grade 1: R532 449 – R599 274 per annum. Other Benefits: Medical Aid (optional), housing allowance: employee must meet prescribed requirements

**CENTRE**  
King Edward VIII Hospital (KEH)

**REQUIREMENTS**  
Senior certificate (Grade 12), degree/Diploma in General Nursing Science and Midwifery; current registration with South African Nursing Council as Professional nurse and a midwife; current Registration as an Neonatal Nurse; minimum of 9 years appropriate/recognizable experience as a Professional Nurse after registration as Professional nurse. At least 5 years of this period must be appropriate/recognizable experience after obtaining the 1 year post basic qualification in Neonatal or advanced in midwifery, proof of previous and current experience (certificate of service) and stamped by HR must be attached.  
Recommendations: Nursing Management will be an added advantage. Knowledge, Skills, Training and Competencies Required: Knowledge of psychiatric Nursing, knowledge and insight into nursing processes and procedures, knowledge of public Service Acts, regulations, prescripts and policies, knowledge of SANC rules and regulations, knowledge of Code of Conduct for Public Service employees, decision making and problem solving skills, skills in organizing, planning and supervising, knowledge of Batho Pele principles and Patients Right Charter, knowledge of National Core Standards, ability to supervise, teach and manage staff, an understanding of the challenge facing Public Health Sector, ability to provide monitoring and coaching to her/his supervisees.

**DUTIES**  
Assist in planning/organizing and monitoring of objective of specialized unit, provide a therapeutic environment for staff, patients and public, provide comprehensive, quality nursing care, provide direct and indirect supervision of all nursing staff/housekeeping staff and to give guidance, ensure continuity of patient on all levels, demonstrate effective communication patient and families with the multi-disciplinary team, other department within the hospital, assist with allocation/change lists, day and night duty roster and input for leave, assist in orientation, induction and monitoring of all nursing staff, to promote patient related data and partake in research, promote quality specialized nursing care and directed by scope of practices and standards determined by relevant specialty, to assist with relief duties of the supervisor and partake in overall specialized unit fuctions i.e. teambuilding, effective and efficient management of all resources, to work effective and amicable, at a supervidory level with person of diverse intellectual, cultural, racial or religious differences.

**ENQUIRIES**  
Mr.B.B.Khoza Tel No: 031 360 3026

**APPLICATIONS**  
All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin building or posted to Private Bag X02, Congella, 4013.

**NOTE**  
An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. People with Disabilities and African males are encouraged to apply. Please note that due to financial constraints, there will be no payment of S&T claims.

**CLOSING DATE**  
22 February 2019
POST 05/232: ULTRASOUND RADIOGRAPHER GRADE 1, 2, 3 REF NO: NGWE 15/2019

Ultrasound

SALARY:
- R374 364 – R428 046 per annum (Grade 1)
- R440 982 – R504 219 per annum (Grade 2)
- R519 456 – R559 611 per annum (Grade 3)

Plus 12% Rural Allowance, 13th Cheque, Housing Allowance and Medical Aid Subsidy (Employee must meet the prescribed requirements)

CENTRE:
Ngwelezana Tertiary Hospital

REQUIREMENTS:
- An appropriate qualification that allows registration with HPCSA as an ultrasound Radiographer. Current registration with HPCSA as an Ultrasound Radiographer.
- Four years (4) appropriate experience after registration with the Health Profession Council of South Africa (HPCSA) as Diagnostic Radiographer. Applicants with a four (4) year Radiography specialty qualification (not in possession of Diagnostic Radiography qualification) who do not have experience as Diagnostic Radiographer may apply and will be appointed as Diagnostic Radiographer. Grade 2: An appropriate qualification that allow registration with HPCSA as Ultrasound Radiographer. Minimum of 10 years (10) appropriate experience after registration with the Health Profession Council of South Africa (HPCSA) as Diagnostic Radiographer. Applicants with a four (4) year Radiography specialty qualification (not in possession of Diagnostic Radiography qualification) who do not have experience as Diagnostic Radiographer may apply and will be appointed as Diagnostic Radiographer. Grade 3: An appropriate qualification that allow registration with HPCSA as an Ultrasound Radiographer. Minimum of 20 years (20) appropriate experience after registration with the Health Profession Council of South Africa (HPCSA) as Diagnostic Radiographer. Applicants with a four (4) year Radiography specialty qualification (not in possession of Diagnostic Radiography qualification) who do not have experience as Diagnostic Radiographer may apply and will be appointed as Diagnostic Radiographer.

DUTIES:
- Ensure provision of effective & efficient Ultrasound service through adequate supervision. Ensure effective and efficient management and utilization of Resources (Human, Financial & Capital) within the Department Promote Patient Care while working independently. Participate in Quality Assurance and Quality Improvement projects. Give factual information to patients and clients on Ultrasound Radiography. Promote Batho Pele principles in the execution of all duties for effective and efficient service delivery. Utilize and maintain equipment professionally to ensure patient safety while adhering to Professional Prescripts.

ENQUIRIES:
Mrs N.P Ntengenyane Tel No: 035 901 715

APPLICATIONS:
Please forward application quoting the reference number to The Human Resource Department, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or hand delivered to Ngwelezana Hospital, Human Resource Department, 1st Floor Admin Block

NOTE:
Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83. Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non- RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will results to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.

CLOSING DATE:
22 February 2019 (Late applications will not be accepted)
PROFESSIONAL NURSE: SPECIALTY (ORTHOPAEDIC NURSE) REF NO:
NDH 02/2019
Cluster: Nursing Department

SALARY: R362 559 – R445 917. Benefits: 13th cheque, medical aid and housing allowance (optional and provided the incumbent meets the requirements)

CENTRE: Northdale Hospital: Pietermaritzburg

REQUIREMENTS:
Senior certificate / grade twelve certificate or equivalent qualification, Diploma or Degree in General Nursing and Midwifery. A Post Basic Nursing qualification with duration of at least one year accredited with SANC in Orthopaedic Nursing Science, Current registration with SANC as a general nurse, midwifery and Orthopaedic Nursing Science, A minimum of four (4) years of appropriate and recognizable experience in nursing after registration as a professional with SANC with general nursing. Grade 2: A Minimum of fourteen (14) years appropriate/recognizable experience in nursing after registration as a professional nurse with the SANC in General nursing of which at least ten (10) years of the period referred to above must be appropriate/recognisable experience after obtaining the 1 year post basic qualification in Orthopaedic Nursing. Recommendation: Grade 1: At least one (1) years of the above period must be appropriate recognizable experience in Orthopaedic Nursing. NB: Certificate of service from previous employers is compulsory, please include verification of employment from current employer, which must be endorsed and signed by Human Resource Management. Knowledge, Skills, Training And Competencies Required: Knowledge of Public Service Policies, Acts and regulations, Knowledge of SANC rules and regulations, Knowledge of the District Health Care system and referral pathways. Good communication, leadership, interpersonal and decision making and problem solving skills, Knowledge of Code of Conduct, Labour Relations, Conflict management and negotiation skills, Ability to function well within a team, Skills in organizing, planning and supervising, Knowledge of Batho Pele principles and patients’ rights charter, Knowledge of the challenges facing the public health sector, Knowledge of Labour relations and handling grievances and disciplinary procedures.

DUTIES:
Demonstrate effective communication with patients, supervisors, other Health, Professionals and junior colleagues, including more complex report writing when required. Work as part of a multi-disciplinary team at unit level to ensure good nursing care by the nursing team. Work effectively and amicably, with staff of diverse intellectual, cultural, or religious differences. Monitor and evaluate the performance of staff according to set standards and norms to ensure effective management of the unit. Assist by ensuring and monitoring the implementation and evaluation of all services including National Core Standards, Quality Improvement, Infection Control and Disaster Management. Provide relevant information to all health care users to assist in the achievement of optimal emergency care. Assist in the management and monitor effective utilization of human, financial and other resources. Assist with the monitoring of staff absenteeism and the management of grievances and disciplinary matters. Monitor patient waiting times and the flow of patients in the unit. Provision of administrative services by identifying, planning and organizing availability of supplies and essential equipment. Assist with administrative duties of the Operational Manager when he/she is not available. To identify high risk situations to prevent patient safety incidents. To be involved and assist other staff members in clinical management of clients. Able to manage own work, time and that of junior colleagues to ensure proper nursing service in the unit. Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensuring that the unit adheres to the principles of Batho Pele. Demonstrate basic computer literacy as a support tool to enhance service delivery. Assist with the implementation of EPMDS.

ENQUIRIES:
Mrs J Webster Tel No: 033 387 9010

APPLICATIONS:
All applications should be forwarded to: Human Resources Department Northdale Hospital, Private Bag X 9006, Pietermaritzburg, 3200

FOR ATTENTION:
Mrs. J Webster
Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver's Licence (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. People with disabilities are encouraged to apply and the target group in terms of employment equity target for an advertised post is an African Male.

CLOSING DATE: 22 February 2019

POST 05/234: PROFESSIONAL NURSE (SPECIALTY) GRADE 1, 2 REF NO: NGWE 16/2019 Ophthalmology

SALARY:
- Grade 1: R362 559 – R420 318 per annum
- Grade 2: R445 917 – R548 436 per annum
- Plus 8% Rural Allowance, 13th Cheque, Housing Allowance and Medical Aid Subsidy (Employee must meet the prescribed requirements)

CENTRE: Ngwelezana Tertiary Hospital

REQUIREMENTS:
- Diploma/Degree in General Nursing that allows registration with SANC as a Profession Nurse. One year post basic qualification in Ophthalmology Nursing. Current registration with the SANC as a Professional Nurse. A minimum of 4 years appropriate or recognizable experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Attach proof of working experience endorsed by Human Resource Department/Employer. Grade 2: A minimum of 14 years appropriate or recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing and at least 10 years of this period must be appropriate/recognizable experience in Ophthalmology unit after obtaining post basic qualification in Ophthalmology Nursing. Attach proof of working experience endorsed by Human Resource Department/Employer. Ability to prioritize issues and other work related matters in order to comply with regulations and guidelines and high level of accuracy. Adherence to a scope of practice as defined by South African Nursing Council.

DUTIES:
- Render an optimal holistic specialized ophthalmology nursing care to patients as member of a multidisciplinary team. Train and supervise junior staff and student nurses. Maintain accreditation standards by ensuring compliance with National Core Standards. Coordinate clinical activities of the unit. Participate in the formulation, analyses, implementation and monitoring of ophthalmology objectives, policies, and procedures. Ensure the unit complies with Infection Prevention and Control as well as Occupational Health and Safety policies. Strengthen ethics and professionalism. Advocate for quality care of patients. Participate in staff development using EPMDS System and other work related programmes and training. Ensure that equipment and machinery is available and functional at all times. Report patients’ safety incidents, challenges and deficiencies within the unit. Attend to meetings, workshops and training programs as assigned by the supervisor.

ENQUIRIES: Ms RM Sithole Tel No: 035 901 7258 / 7047
APPLICATIONS : Please forward application quoting the reference number to The Human Resource Department, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or hand delivered to Ngwelezana Hospital, Human Resource Department, 1st Floor Admin Block

NOTE : Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83, Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non-RSA Citizens/Permanent Resident/ Work Permit holders must submit a documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will results to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.

CLOSING DATE : 22 February 2019 (Late applications will not be accepted)

POST 05/235 : PROFESSIONAL NURSE (SPECIALTY) GRADE 1, 2 REF NO: NGWE 17/2019

Psychiatry

SALARY : Grade 1: R362 559 – R420 318 per annum
Grade 2: R445 917 – R548 436 per annum
Plus 8% Rural Allowance, 13th Cheque, Housing Allowance and Medical Aid Subsidy (Employee must meet the prescribed requirements)

CENTRE : Ngwelezana Tertiary Hospital

REQUIREMENTS : Diploma/Degree in General Nursing that allows registration with SANC as a Profession Nurse. One year post basic qualification in Psychiatry Nursing. Current registration with the SANC as a Professional Nurse. A minimum of 4 years appropriate or recognizabale experience in nursing after registration as Professional Nurse with the SANC in General Nursing. Attach proof of working experience endorsed by Human Resource Department/Employer. Grade 2: A minimum of 14 years appropriate or recognizable experience in nursing after registration as a Professional Nurse with the SANC in General Nursing and at least 10 years of this period must be appropriate/recognizable experience in Psychiatry unit after obtaining post basic qualification in Psychiatry Nursing. Attach proof of working experience endorsed by Human Resource Department/Employer. Ability to prioritize issues and other work related matters in order to comply with regulations and guidelines and high level of accuracy. Adherence to a scope of practice as defined by South African Nursing Council.

DUTIES : Render an optimal holistic specialized psychiatric nursing care to patients as member of a multidisciplinary team. Train and supervise junior staff and student nurses. Maintain accreditation standards by ensuring compliance with National Core Standards. Coordinate clinical activities of the unit. Participate in the formulation, analyses, implementation and monitoring of psychiatry objectives, policies, and procedures. Ensure the unit complies with Infection Prevention and Control as well as Occupational Health and Safety policies. Strengthen ethics and professionalism. Advocate for quality care of patients. Participate in staff development using EPMDS System and other work related programmes and training. Ensure that equipment and machinery is available and functional at all times. Report patients’ safety incidents, challenges and deficiencies within the unit. Attend to meetings, workshops and training programs as assigned by the supervisor.

ENQUIRIES : Ms RM Sithole Tel No: 035 901 7258 / 7047
APPLICATIONS: Please forward application quoting the reference number to The Human Resource Department, Ngwelezana Hospital, Private Bag X20021, Empangeni, 3880 or hand delivered to Ngwelezana Hospital, Human Resource Department, 1st Floor Admin Block

NOTE: Application must be submitted on the Application for Employment Form (Form Z.83), which is obtainable at any Government Department or from the website – www.kznhealth.gov.za must accurately completed and signed. Reference Number must be indicated in the column provided on the form Z.83. Comprehensive Curriculum Vitae, certified copies of identity document, educational qualifications and professional registration certificates - not copies of certified copies. Persons with disabilities should feel free to apply for the post. Applicants in possession of a foreign qualification must attach an evaluation/verification certificate from the South African Qualifications Authority (SAQA) or other regulating bodies to their applications. Non-RSA Citizens/Permanent Resident/Work Permit holders must submit a documentary proof together with their applications. This Department is an equal opportunity, affirmative action employer, whose aim is to promote representatively in all levels of all occupational categories in the Department. The appointment is subject to positive outcome obtained from the NIA to the following checks: security clearance, credit records, qualification, citizenship and previous experience verifications. Failure to comply with the aforementioned instructions will result to your application being disqualified. Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful.

CLOSING DATE: 22 February 2019 (Late applications will not be accepted)

POST 05/236: PROFESSIONAL NURSE SPECIALTY GRADE 1/2: REF NO: HRM 07/2019 (X2 POSTS)
Directorate: Paediatrics

SALARY: Grade 1: R362 559 – R420 318 per annum
Grade 2: R455 917 – R548 436 per annum
Other Benefits: Medical Aid (Optional): Housing Allowance: Employee must meet prescribed requirements.

CENTRE: King Edward VIIL Hospital

REQUIREMENTS: Matric/Senior Certificate or equivalent qualification plus Degree / Diploma in General Nursing, registration with S.A.N.C. as a General Nurse and Specialty Nurse (Paediatrics) one year Post registration Degree/Diploma in relevant specialty plus 4 years appropriate / recognizable registration experience as a General Nurse, proof of current registration with SANC. Grade 1: A minimum of 4 years appropriate/recognizable experience in nursing after registration as Professional Nurse with SANC in General Nurse plus 1 year Post basic qualification in neonatal nursing. Grade 2: Minimum of 14 years Appropriate/Recognizable experience in Nursing after registration as professional nurse with SANC in general nursing of which 10 years must be appropriate/recognizable experience in the specialty after obtaining the one year post basic qualification in the relevant specialty. Recommendations: Computer literacy. Knowledge, Skills, Training, and Competencies Required: Knowledge of nursing care processes and procedures, nursing statutes, and other relevant legal framework, Good communication skills-verbal and written, Co-ordination and liaison skills, Problem solving skills.

DUTIES: Assist in planning/organizing and monitoring of objectives of the specialized unit, provide a therapeutic environment for staff, patients and public, provide comprehensive, quality nursing care, provide direct and indirect supervision of all Nursing Staff/Housekeeping staff and to give them guidance and ensure continuity of patient care on all level, demonstrate effective communication patient and families with the multi-disciplinary team, other department within the hospital, assist with allocation/change list, day and night duty rosters and inputs for leave, assist in record keeping and provide statistical information on training and staffing, to assist in EPMD evaluation of staff and implement EAP, assist in orientation, induction and monitoring of all nursing staff, to complete patient related data and partake in research, promote quality specialized nursing care as directed by scope of practice and standards determined by the relevant specialty, to assist with relief
duties of the supervisor and act as junior shift-leader on both day and night shift, to partake in overall specialized unit functions, i.e. team building, effective and efficient management of all resources.

ENQUIRIES : Mr. B.B. Khoza Tel No: 031 360 3026
APPLICATIONS : All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin Building or posted to Private Bag X02, Congella, 4013.

NOTE : An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Persons with disabilities and African males are encouraged to apply; however, other race groups are also not restricted from applying. Please note that due to financial constraints, there will be no payment of S&T claims.

CLOSING DATE : 22 February 2019

POST 05/237 : PROFESSIONAL NURSE GRADE 1/2 SPECIALTY OPERATING THEATRE DEPARTMENT REF NO: NURS 4/2019 (X6POSTS)

SALARY : Grade 1: R362 559 – R420 318 per annum
Grade 2: R445 917 – R548 436 per annum
Plus 8% Inhospitable Area Allowance, Medical Aid (Optional) Housing Allowance (Employee must meet prescribed requirements)

CENTRE : Edendale Hospital
REQUIREMENTS : Senior Certificate, Diploma/Degree in General Nursing and Midwifery (obtainable from University/College), Registration with the SANC as a Professional Nurse and Midwife. A post basic qualification in Operating Theatre Nursing Science registered with SANC, Current SANC Receipt- 2019. Grade 1: A minimum of four (4) years, appropriate / recognizable experience in Nursing after registration as Professional Nurse with SANC in General Nursing With a Post Basic in Operating Theatre Nursing Science. Grade 2: A minimum of fourteen (14) years appropriate / recognizable experience in Nursing after registration as Professional Nurse with SANC in General Nursing. At least 10 years of the period referred to above must be appropriate / recognizable experience in Operating Theatre Nursing Science after obtaining the one year Post Basic Qualification in Operating Theatre Nursing Science, Certificate of service endorsed by H.R. must be attached, Knowledge of Operating Theatre processes and procedures, Strong interpersonal, communication and presentation skills. Knowledge of disciplinary processes, Knowledge of of basic/ standard management principle of approach, Sound communication, interpersonal, counselling and time management skills, Knowledge of nursing care processes and procedures, nursing statuses and other relevant legal framework. Understanding of Human Resource needs and developments.

DUTIES : Promote quality of nursing care as directed by the professional scope of practice and standards as determined by the institution. Develop/establish and maintain constructive working relationship with nursing and other stakeholders. Coordination of optimal, holistic specialized nursing care provided within the set standards and professional / legal framework. Provide a safe therapeutic environment that allows for the practice of safe nursing care as laid by the Nursing Act, National Core Standards, Occupational Health and Safety Act and all other
applicable prescripts. Manage and supervise effective utilization of all the resources e.g. human, financial material. Manage/prevention and control of infection in the Unit. Display a concern for patients, promoting, advocating and facilitating proper treatment and care and ensuring that the unit adheres to the principles of Batho Pele. Demonstrate effective communication with patients, supervisors, other health professionals and junior colleagues, including more complex report writing when required. Participate in the formulation, analysis, implementation and monitoring of unit objectives, policies, and procedures. Participate in staff development using EPMDS System and other work related programmes and training. Support and mentor student Nurses. Exercise control over discipline, grievance and all Labour relations issues as well as management of absenteeism.

ENQUIRIES
APPLICATIONS
Mrs. S.R. Masemola Tel No: 033 395 4427
All applications to be posted to: The Acting Chief Executive Officer, Edendale Hospital, Private Bag X 509, Plessislaer, 3216 or hand deliver to the box by the main gate behind the Security Office.
NOTE
Employment Equity Target Preference will be given to the following candidates as per Employment Equity target: Any person with disability (regardless of race and gender), African Male, Indian Male, White Male, White Female, Indian Female, Coloured Male and Coloured Female.
CLOSING DATE
22 February 2019
POST 05/238
PROFESSIONAL NURSE SPECIALTY (ICU & HIGH CARE) – GRADE 1, 2 REF NO: ST 13/2019 (X2 POSTS)
Component: 029498
SALARY
Grade 1: R362 559 per annum
Grade 2: R445 917 per annum
CENTRE
Stanger Hospital
REQUIREMENTS
Degree/Diploma in General Nursing and Midwifery or equivalent qualification that allows registration with the SANC as a Professional Nurse PLUS Registration with SANC as a Professional Nurse PLUS Post basic Diploma Nursing Qualification in Relevant Speciality (Trauma or Intensive Care Nursing) with duration of One Year Accredited with SANC. Proof of current registration (2019 receipt) A minimum of four (4) years appropriate recognizable experience in Nursing after registration as a professional nurse. Proof of current/previous work experience endorsed and stamped by HR must be attached. Grade 2: A minimum of 14 years appropriate recognizable experience in Nursing after registration as a professional nurse with SANC in General Nursing. At least 10 years of the period referred to the above must be appropriate/recognisable experience in the specific Speciality after obtaining the one year Post – Basic qualification in relevant specialty. Knowledge, Skills and Competencies Required: Knowledge of Nursing Care, Processes and Procedures, Nursing statutes, and other relevant Legal frameworks, such as Nursing Acts, Health Act, Patient Right Charter, Batho Pele Principles, Public Service Regulations, Disciplinary Code and Procedures in the Public Service, Leadership, Organizational, Decision Making, Problem Solving and Interpersonal Skills within the limits of the Public Sector. Personal Attitudes, Responsiveness, Professionalism, Supportive, Assertive and must be a Team player.
DUTIES
Demonstrate an in depth understanding of legislation and related ethical nursing practices and how this impact on service delivery. Ensuring clinical nursing practice by the nursing team in accordance with the scope of practice and nursing standards as determined by the relevant health facility. Plan management according to identified problems. Ensure accurate record keeping for statistics purposes. Ensure adherence to principles of IPC practices in the unit. Manage the unit in the absence of the supervisor. Manage the utilization of all the resources efficiently and effectively. Promote quality nursing care of the patients and ensuring that a healthy and safe environment is maintained. Assist in the coordination and implementation of the National Core Standards in theatre and in the whole institution for better quality patient’s care. Maintain competence in the execution of her/his duties, while managing high standards of performance including for others. Provision of optimal, holistic specialized critical nursing care with set standards
within professional/legal framework. Be able to manage ventilated patients when necessary.

ENQUIRIES

APPLICATIONS

APPLIED FOR TO:

Ms QJ Cebekhulu (Assistant Manager Nursing) Tel No: 032- 437 6151

Applications to be forwarded to: Postal Address: Human Resources Department, The Human Resource Manager, Stanger Hospital, Private Bag X 10609, Stanger 4450, Physical address: The Human Resource Department, Corner of Patterson & King Shaka Street

FOR ATTENTION

NOTE

ENQUIRIES: Ms QJ Cebekhulu (Assistant Manager Nursing) Tel No: 032- 437 6151

APPLICATIONS: Applications to be forwarded to: Postal Address: Human Resources Department, The Human Resource Manager, Stanger Hospital, Private Bag X 10609, Stanger 4450, Physical address: The Human Resource Department, Corner of Patterson & King Shaka Street

FOR ATTENTION: Mr S. Govender

NOTE: Directions to Candidates: The following documents must be submitted. Application for employment form (Z83), which is obtainable at any Government Department or form website-www.kznhealth.gov.za. Originally signed Z83 must be accompanied by a detailed CV and originally certified copies of highest educational qualification/s (not copies of certified copies) of required educational qualifications set out in the advertisement plus certified I.D Copy. Updated Curriculum Vitae. Applications must be submitted on or before the closing date. The reference number must be indicated in the column provided on the form Z83 e.g. St13/2019

.CLOSING DATE: 22 February 2019

POST 05/239: SYSTEMS MANAGER REF NO: NDH 03/2019

Cluster: Systems Department

SALARY: R356 289 per annum. Benefits: 13th cheque, medical aid and housing allowance (optional and provided the incumbent meets the requirements)

CENTRE: Northdale Hospital: Pietermaritzburg

REQUIREMENTS: Appropriate Degree / 3 year National Diploma in Public Management Administration. 3 years supervisory experience in Systems Departments. Recommendation: Valid driver’s licence. NB: Certificate of service from previous employers is compulsory, please include verification of employment from current employer, which must be endorsed and signed by Human Resource Management. Knowledge, Skills, Training and Competencies Required: Record management, Hospital Patients Record System, Patient fees manual, Contract Management, Communication and interpersonal relations, Legislative Framework (Labour Relations, Public Finance Management, Promotion of Access to Information Acts.

DUTIES: Ensure functionality of the following service areas: Patient Administration, Cleaning Services, Pottering Services, Hotel Services, Landry Services, Telecommunication, Fleet management services, General registry, Creche facilities, Waste Management, Security Service. Ensure compliance with National Hospital and Ideal Hospital Framework. Monitor maintenance budget and projects. Develop and monitor implementation of policies. Contribute positively towards Patient Experience of care.

ENQUIRIES: Mrs. BC Maphanga Tel No: 033 387 9009

APPLICATIONS: All applications should be forwarded to: Human Resources Department Northdale Hospital, Private Bag X 9006, Pietermaritzburg, 3200

FOR ATTENTION: Mrs. BC Maphanga

NOTE: Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver’s Licence (not copies of previously certified copies).
The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. People with disabilities are encouraged to apply and the target group in terms of employment equity target for an advertised post is an African Male.

**CLOSING DATE**: 22 February 2019

**DEPARTMENT OF TRANSPORT**

*The Provincial Administration of KwaZulu-Natal is an equal opportunity affirmative action employer*

**APPLICATIONS**: Forward your application, quoting the relevant reference number to: Head: Transport, Human Resource Management Directorate, Private Bag X 9043, Pietermaritzburg, 3200. Applications may alternatively be hand-delivered to the Office of the Department of Transport, 172 Burger Street, Pietermaritzburg.

**CLOSING DATE**: 22 February 2019 (at 16h00). Applications received after the closing date and time will not be considered.

**NOTE**: Applications must be submitted on the prescribed application form Z83 (which must be originally signed and dated) and must be accompanied by a detailed CV and originally certified copies (not copies of certified copies) of required educational qualifications (including academic record / statement of results) set out in the advertisement (certificates are required, however, if a certificate is only to be issued at a graduation in the future, the statement of results, together with a letter from the educational institution, indicating the date of the graduation, will be accepted), certified copies of identity document as well as valid driver’s licence (where a driver’s licence is a requirement). Applicants must provide proof of supervisory or management experience (where it is a requirement) and certified copies of acting appointment letters for occupying acting positions. Curriculum Vitae (CV) dates of starting and leaving employment must be given as DD/MM/YY. Applications lacking evidence of relevant experience will not be considered. Failure to comply with these instructions will lead to applications being disqualified. Should an applicant wish to apply for more than one post, separate applications i.e. all the documentation must be submitted for each post applied for. Non-RSA Citizens/Permanent Resident Permit holders must attach a copy of their Permanent Residence Permits to their applications. It is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to attach proof of such evaluation to their application. Under no circumstances will faxed or e-mailed applications be accepted. Receipt of applications will not be acknowledged due to the volume of applications and should you not receive an invitation to attend an interview within three (3) months of the closing date should assume that their application was unsuccessful. Please note that where experience is a requirement for the post, the successful candidate will be required to submit documentary proof of such work experience prior to assuming duty. A personnel suitability check (criminal record, citizenship, credit record checks, qualification verification and employment verification) will be conducted prior to employment. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will
recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. Shortlisted candidates will be required to submit an original SAP91 form with their fingerprints on the day of their interview. It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. The Department of Transport reserves the right not to fill these post(s).

MANAGEMENT ECHelon

POST 05/240

CHIEF DIRECTOR: PUBLIC & FREIGHT TRANSPORT MANAGEMENT REF NO: P 03/2019

This is a re-advertisement. Applicants who applied previously and who still wish to be considered are at liberty to re-apply.

SALARY

R1 189 338 per annum (all inclusive remuneration package)

CENTRE

Inkosi Mhlabanzi Maphumulo House, Pietermaritzburg

REQUIREMENTS


DUTIES

Determine and manage the strategic direction of public transportation contracts, freight transportation and public transportation policy and planning services. Participation, interpretation and implementation of National policies and ensure the development, interpretation and implementation of Departmental policies and procedures, as well as provide input into National and Provincial policies. Ensure monitoring and compliance with relevant legislation and prescripts in respect of adequate and appropriate record keeping of the activities of the Chief Directorate, and of the resources of the Chief Directorate. Facilitate and drive empowerment projects with direct interventions, strategic policies and partnerships with the industry. Manage the resources of the component.

ENQUIRIES

Ms F Sithole Tel No: 033 – 355 8886

FOR ATTENTION

Mr C McDougall

NOTE

It is the intention of this Department to consider equity targets when filling this position.