ANNEXURE P

PROVINCIAL ADMINISTRATION: KWAZULU NATAL
DEPARTMENT OF HEALTH

This Department is an equal opportunity, affirmative action employer, whose aim is to promote representivity in all levels of all occupational categories in the Department.

OTHER POSTS

POST 04/148 : MANAGER MEDICAL SERVICES: REF NO: ST10/2019 (X1 POST)
Component: Medical Management Services

SALARY : R1 115 874 per annum all-inclusive package + a Fixed commuted overtime & 18% Inhospitable Allowance

CENTRE : Stanger Hospital

REQUIREMENTS : A tertiary qualification (MBCHB or equivalent, Plus proof of current registration as a Medical Practitioner, Plus full registration with the Health Professionals Council as a Medical Practitioner, Plus. A minimum of 8 years appropriate experience after registration with HPCSA as a Medical Practitioner of which 2 years must be in a Supervisory/Management capacity. Knowledge, Skills and Experience Required: Knowledge of current health and Public service legislation and policies. Sound clinical knowledge, experience in the respective disciplines. Excellent human relations, communication skills, leadership and team building skills. Ability to develop and monitor policies. Computer Literacy. Sound negotiation, planning, organizing, decision making and conflict management skills. Knowledge and experience in the District Health System.

DUTIES : The incumbent of the post is to assist the Senior Manager: Medical Services in the following areas; Develop and managing a system for dealing with medico legal claims. Ensure the provision of protocols and guidelines to the Medical and Allied Professions team. Formulate policies and procedures for clinical services and ensure that they are in accordance with the current statutory regulations and guidelines. Provide leadership, management and support to all Custer Managers, Clinical Heads, Clinical Managers, Pharmacy, Allied Health professionals and all staff under their supervision. Conduct service assessment and implement quality improvement programmes. Lead Clinical Governance functions within the Institution. Liaise with other stakeholders within and outside Department of Health such as Chief Specialists, other Hospital Management teams, the District Office and Medical School in medical and management issues. Ensure optimal use of resources, both human resources and financial resources. Ensure continuous monitoring of morbidity and mortality through clinical audits. Ensure that cost-effective service delivery is maintained within the hospital procedures and policies. Develop Integrated Primary Health Care support and outreach services in Kwa-Dukuza Sub District. Improve Clinical Quality and Patient Satisfaction. Establish multi-disciplinary teams and improve competencies of Health Care Workers. Participate in Senior Management and Strategic activities. Perform compulsory commuted overtime in line with hospital needs.

ENQUIRIES : Dr G Lopez (Senior Manager: Medical Services) Tel No: 032 437 6001

APPLICATIONS : Applications to be forwarded to: Human Resources Department, The Human resource manager, Stanger Hospital, Private Bag x10609, Stanger 4450

FOR ATTENTION : Mr. S. Govender

NOTE : The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or form website- www.kznhealth.gov.za. Originally signed Z83 must be accompanied by a detailed CV and originally recently certified copies of highest educational qualification/s (not copies of certified copies) of required educational qualifications set out in the advertisement plus certified I.D Copy, Updated Curriculum Vitae. Applications must be submitted on or before the closing date. The reference number must be indicated in the column provided on the form Z83 e.g. ST 10/2019 .NB: Failure to comply with the above instruction will disqualify applicants. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please
accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post(s). This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post. Current community service officers are welcome to apply.

CLOSING DATE : 15 February 2019

POST 04/149 : ASSISTANT MANAGER: MEDICAL SERVICES REF NO: NCHC01/2019 (X1 POST)

SALARY : Grade1: R1 115 874 per annum, Plus other benefits: 18% Inhospitable Allowance.

CENTRE : Department Of Health – Newtown Community Health Centre

REQUIREMENTS : MBCHB qualification or equivalent qualification, PLUS. Current registration with the Health Professional Council of South Africa (HPCSA) as a Medical Practitioner. A minimum of five (5) years experience in a Health Institution or Primary Health Care environment. Unendorsed valid Code B drivers licence (Code 8). Certificate of Service must be attached as Proof of experience.

DUTIES : Manages the rendering of Medical Services in the Community Health Centre in order to ensure that integrated and coordinated quality services are being provided to clients. Ensure that the environment complies with Medical & Safety Act and that staff adhere to safety precautions and their welfare is maintained to attain optimal productivity. Formulate policies and procedures for medical services and ensures that there is efficient and effective control of medical supplies, equipment and mixed stores. Identify the needs for training development for all medical personnel within the community Health Centre and ensures the implementation of In-service training programmes. Provide expert advice to management on issues relating to medical services. Provide supervision of Heads of Departments and junior medical practitioners. Formulate strategic plans in keeping with the requirement of the community Health Centre. Diagnose, evaluate and manage patient’s state of health. Ensure ongoing monitoring and evaluation of medical services. Participate in quality improvement programmes and research project. Assist the hospital to achieve the district level package of services. Formulate strategic plans in keeping with the requirements of the hospital. Drive the procurement process for medical equipment. Ensure after hours clinical participation ensuring 24 hour medical coverage. Support CHC services for the institutional catchment areas. Provide supervision to junior Doctors, community service and Sessional doctors. Exercise control over budget within the sphere of functioning and ensure that there is efficient and effective control of medical supplies, equipment and miscellaneous stores. Ensure compliance with leave policies. Participate in National Core Standards. Ensure implementation and functioning of clinical and therapeutic committees.

ENQUIRIES : Mrs Z.B Khumalo (Chief Executive Officer) Tel No: 031- 5109805/03

APPLICATIONS : Direct your application quoting the relevant reference number to: The Human Resources Manager, Newtown CHC, A 1345 King Bhekuzulu Road, Inanda, 4310 or be posted to: The Human Resources Manager Private Bag X039, Inanda, 4310.

FOR ATTENTION : Ms N.C Mbabmo

NOTE : The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity document – not copies of certified copies. The Circular minute number must be indicated in the column (part A) provided therefore on the Z83 form. Failure to comply with the above instructions will disqualify applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained
from the NIA the following checks (security clearance, qualification, citizenship and previous experience employment verification). Due to the large number of applications, receipt of applications will not be acknowledged. However, every applicant will be advanced of the outcome of his/her application, in due course. Please note that No Faxed, E-mailed or late applications will be accepted and considered.

CLOSING DATE: 15 February 2019

POST 04/150: MEDICAL SPECIALIST REF NO: MEDSPECANAESTH/1/2019 (X1 POST)
Department: Anaesthetics

SALARY:
Grade 1: R1 051 368 per annum (all-inclusive Salary package) excluding commuted overtime
Grade 2: R1 202 112 per annum (all-inclusive salary package) excluding commuted overtime
Grade 3: R1 395 105 per annum (all-inclusive salary package) excluding commuted

CENTRE: Inkosi Albert Luthuli Central Hospital

REQUIREMENTS:
Current Registration with the Health Professions Council of South Africa as a Medical Specialist in Anaesthesiology. An interest in Pain Medicine and developing the Pain Services will be an advantage. Additional experience in providing a specialist service as an anaesthetist in the sub-specialty areas of anaesthesia such as neurosurgery, cardiac surgery, vascular, urogynaec or specialised surgery will be considered an advantage. **Grade 1**: requires appropriate qualification plus registration with the Health Professions Council of South Africa. **Grade 2**: requires appropriate qualification, registration certificate plus 5 years’ experience after registration with the Health Professions Council of South Africa as a Medical Specialist in Anaesthesiology. **Grade 3**: overtime requires appropriate qualification, registration certificate plus 10 years’ experience after registration with the Health Professions Council of South Africa as a Medical Specialist in Anaesthesiology. Knowledge, Skills, Training and Competencies Required: Knowledge and skills in Clinical Anaesthesia, including Emergency, Medical and Surgical Care and Acute and Chronic Pain. Demonstrate the ability to supervise and teach junior staff. Demonstrate the ability to work as part of a multidisciplinary team. Proven management ability, sound communication, negotiation, planning, organising, leadership, decision-making and interpersonal skills.

DUTIES:
Assist the Anaesthetic head of department and heads of clinical units with effective overall management of the provision of Anaesthetic services based at IALCH. Assist the head of department and heads of clinical units with the monitoring of these services to identify needs and to advise as to the formulation and implementation of staffing and health care programmes in the areas related to Anaesthesia. Assist with management of patients with acute and chronic pain in the wards and Pain Clinic. Provide a consultative service on Anaesthesia related matters at IALCH within the staffing norms. Provide after-hours (nights, weekends, public holidays) Anaesthetic consultative service for the theatres and units based at IALCH within the prescribed limits. Assist with preoperative assessment of patients in the wards or in the pre-anaesthetic clinic. Assist the head of department and heads of clinical units with the development and implementation of guidelines, protocols and clinical audits, revising as needed to optimise patient care in the theatres and wards with the resources available. Be part of the multi-disciplinary team when deemed necessary. Optimise delegated use of Human and other resources. Assist with auditing the activity and outcomes of service of the Anaesthetic Department. Be actively involved in the Departmental undergraduate and post-graduate teaching programmes.

ENQUIRIES: Dr Bechan Tel No: 031 240 1762 / 2450
APPLICATIONS:
All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03 Mayville 4058

NOTE: An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not
copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.

**CLOSING DATE**: 22 February 2019

**POST 04/151**

**MEDICAL SPECIALIST REF NO: MEDSPECPAEDHEAMONO/1/2019 (X2 POSTS)**
Department: Paediatric Medical (Haematology / Oncology)

**SALARY**
- Grade 1: R1 051 368 per annum all-inclusive salary package (excluding commuted overtime).
- Grade 2: R1 202 112 per annum all-inclusive salary package (excluding commuted overtime).
- Grade 3: R1 395 105 per annum all-inclusive salary package (excluding commuted overtime).

**CENTRE**
- Inkosi Albert Luthuli Central Hospital

**REQUIREMENTS**
MBChB or equivalent; Current registration with the HPCSA as a Specialist in Paediatrics. **Grade 1**: Experience: No Experience required. **Grade 2**: Experience: 5 Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist (Paediatrics). Registration and experience in the Subspeciality Paediatric Haematology or Paediatric Oncology. **Grade 3**: Experience: 10 Years appropriate experience as a Medical Specialist after registration with the HPCSA as a Medical Specialist (Paediatrics). Registration and experience in the Subspeciality Paediatric Haematology or Paediatric Oncology. Knowledge, Skills, Training and Competencies Required: Broad knowledge of working in general Paediatrics and Ethics. Good communication and supervisory skills. Appropriate specialist assessment, diagnosis and management of patients. Familiarity with procedures and management protocols. Working with multi-disciplinary teams. Supervision and teaching of Undergraduates and postgraduates. Behavioral attributes: Stress tolerance, Ability to work within a team. Self-confidence. Capacity to build and maintain relationships.

**DUTIES**
The core function of this post is to facilitate the delivery of Paediatric Haematology and Oncology services for the hospital and province. The clinical service may include other selected subspecialty services. Service includes outpatient consultations and management of in-patient at IALCH. The duties will include training of registrars, undergraduate and postgraduate students. Duties also include participating in the Outreach programme and appropriate research. The incumbent will assist with Paediatric services as determined by the Clinical HOD Paediatric Medical. The incumbent is expected to perform after hour's calls and relief duties and be part of multi-disciplinary team when necessary.

**ENQUIRIES**
Dr R Thejpal Tel No: (031) 2401536; 0825624491

**APPLICATIONS**
All applications must be addressed to the Human Resources Manager, and should be placed in the application box situated at Security at the entrance to the Management Building at IALCH or posted to Private Bag X03 Mayville 4058

**NOTE**
An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to
apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.

**CLOSING DATE** : 22 February 2019

**POST 04/152** : **PRINCIPAL NURSING COLLEGE (SINGLE NURSING CAMPUS) REF NO: MADNC1/2019 (X1 POST)**
Component: Madadeni Nursing Campus
Applicants who have previously applied for this post are advised to re-apply”.

**SALARY** : R902 550 – R1 015 842 per annum. The all-inclusive package consists of, 8% inhospitable allowance.

**CENTRE** : Madadeni Provincial Hospital

**REQUIREMENTS** :
A Senior Certificate/Grade 12 PLUS; Current registration (2019) with SANC as a General Nurse, Midwife/Accoucher PLUS; Post -basic qualifications in Nursing Education and Nursing Administration/ Nursing Management/Health Service Management registered with the South African Nursing Council PLUS; In possession of an unendorsed valid RSA Drivers Licence PLUS; A minimum of 11 (eleven) years appropriate/recognizable experience after registration as a Professional Nurse with SANC in General Nursing PLUS; At least 7 (seven) years of the above period must be recognizable experience in Nursing Education after obtaining post basic qualification in Nursing Education of which three (3) years must be relevant management experience in a Nursing Education Institution. Proof of work experience (Certificate of Service) from previous and current employer endorsed and stamped by HR must be attached. Recommendations: Masters' Degree in Nursing, Basic Computer Literacy (certificate required). Knowledge, Skills and Experience: Possess knowledge of the relevant legislation, Acts, Prescripts and Policy Frameworks informing the area of operation. Have excellent communication skills (written & verbal) and presentation skills. In depth knowledge of nursing education programmes and curriculum. Proficiency in teaching and assessment in Nursing Education including evaluation approaches. Knowledge of policy development, interpretation, implementation, monitoring and evaluation. Sound conflict and decision making / problem solving skills, Willingness to travel. Good research and analytical skills Good managerial and interpersonal skills.

**DUTIES** :
Develops an integrated plan for all nurse training programmes in the Campus. Maintains all clinical records and reports of learners. Provides and manages all resources to facilitate learning and teaching. Maintains appropriate nursing standards based on current legislation and guidelines. Manages and controls the Campus Budget. Plans and implements theoretical and clinical instruction and evaluation of learners. Ensures control of discipline and deal with grievances in the Campus. Plans and implements student clinical accompaniment. Formulates and analyses policies and its enforcement. Monitors, evaluates and assesses Performance Management and Development of staff. Undertakes quality promotion programmes within the Campus. Develops reviews and implements the strategic plan of the Campus. Plans, facilitates and participates in Curriculum Development initiatives for the implementation of the New Nursing Qualifications. Plan, prepare and implement initiatives towards Campus accreditation for the New Nursing Programmes. Implement new nursing programmes. Liaises with relevant internal and external stakeholders on nursing education issues.

**ENQUIRIES** : Dr EN Hlongwa – Vice Principal: KZNCN College of Nursing Tel No: 033 264 7800

**APPLICATIONS** : applications must be forwarded to: The Registrar-Academic, Madadeni Nursing Campus, Private Bag X6642, Newcastle, 2940 OR Hand delivered HR Office No. 3, Madadeni Provincial Hospital.

**FOR ATTENTION NOTE** : The contents of this Circular Minute must be brought to the notice of all eligible officers and employees on your establishment of all Institutions. Institutions must
notify all candidates who qualify for post in this circular minute even if they are absent from their normal places of work to apply. Direction to Candidates: the following documents must be submitted: Application for Employment form (Z83) which is obtainable from any Government Department OR from the website - www.kznhealth.gov.za. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of Qualifications and Identity document – not copies of certified copies. The reference number must be indicated in the column provided on the form Z83 and on the back of the envelope, e.g. MADNC 01/2019. NB: Failure to comply with the above instructions will be disqualified applicants. Person with disabilities should feel free to apply for the post. The appointment is subject to positive outcome obtained from the NIA the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verification). Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualification Authority (SAQA) to their applications. Non-RSA Citizens/Permanent Residents/Work permits holders must submit documentary proof together with their Applications. Due to the large number of applications, receipt of applications will not be acknowledged. However, correspondence will be limited to shortlisted candidates only. Please note that due to financial constraint no S&T claims will be considered for payment to the candidates that are invited for an interview. Equity Target: African Male

CLOSING DATE: 15 February 2019

POST 04/153: CHIEF EXECUTIVE OFFICER: LEVEL 12: JOZINI COMMUNITY HEALTH CENTRE REF NO: G04/2019

Cluster: District Health Services

Job Purpose: To plan, direct co-ordinate and manage the efficient and delivery of clinical and administrative support services through working with the key executive management team at the hospital within the legal and regulatory framework, to represent the hospital authoritatively at provincial and public forums, to provide strategic leadership to improve operational efficiency within the health establishment to improve health outcomes.

SALARY: R826 053 per annum (Level 12) (An all Inclusive MMS Salary Package)

CENTRE: Jozini Community Health Centre

REQUIREMENTS: A degree/advanced diploma in a health related field, registration with Relevant professional council; PLUS A degree/diploma in health management OR a degree/advanced in a management field. PLUS At least 5 (five) years management experience in the health sector. Experience as a health service manager or significant experience in management in a health service environment. Unendorsed valid Code B driver’s license (Code 08). NB: All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer/s prior to the date of the interview. Competencies: Knowledge: Knowledge of relevant legislation such as National Health Act, Public Finance Management Act (PMFA), Public Service Act and related regulations and policies. Core Competencies: Strategic capability and leadership, programme and project management, financial management change management people management and empowerment. Progress Competencies: Service delivery innovation, knowledge management, problem solving and analysis, communication, client orientation and customer focus.

DUTIES: key performance areas: Strategic Planning: Prepare a strategic plan for the Community Health Centre to ensure that it is in line with the 10-point plan, national, provincial, regional and district plans. Financial Management: Maximise revenue through collection of all income due to the Community Health Centre, ensure that adequate policies, systems and procedure are in place to enable prudent management of financial resources, planning of financial resource mobilisation, monitoring and evaluation and asset and risk management. Facility Management: Ensure business support and systems to promote optimal management of the institution as well as optimal service delivery, ensure that systems and procedures are in place to ensure planning and timeous maintenance of facilities and equipment. Human Resource Management: Develop, implement and maintain human resource management policies and guidelines, systems and procedures.
that will ensure effective and efficient utilisation of human resources, promote a safe and healthy working environment through compliance with relevant legislation including occupation health and safety committees. Ensure continuous development and training of personnel and implement monitoring and evaluation of performance. Procurement and Management of Equipment and Supplies: Implement a procurement and provisioning system that is fair, transparent, competitive and cost effective in terms of provincial delegated authority and in line with the PFMA, ensure that goods and services are procured in a cost effective timely manner. Clinical and Corporate Governance: Oversee clinical governance to ensure high standards of patient care, establish community networks and report to the Community Health Centre. Responsible for corporate governance inclusive of infrastructure planning and maintenance as well as occupational health and safety, manage the institution’s risk to ensure optimal achievement of health outcomes.

ENQUIRIES : Ms P M Themba Tel No: 035- 5721327
APPLICATIONS : All applications should be forwarded to: The District Manager: Umkhanyakude District Office: KZN Department of Health, Private Bag X026, Jozini, 3969 or Hand delivered to: Jozini main Road, Opposite KFC
FOR ATTENTION : Mrs N Mdluli
NOTE : Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver's Licence (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.

CLOSING DATE : 15 February 2019
POST 04/154 : CHIEF EXECUTIVE OFFICER: KWAMASHU COMMUNITY HEALTH CENTRE
REF NO: G05/2019
Cluster: District Health Services
Job Purpose: To plan, direct co-ordinate and manage the efficient and delivery of clinical and administrative support services through working with the key executive management team at the Institution within the legal and regulatory framework, to represent the Institution authoritatively at provincial and public forums, to provide strategic leadership to improve operational efficiency within the health establishment to improve health outcomes

SALARY : R826 053 per annum (Level 12) (An all Inclusive MMS Salary Package)
CENTRE : Kwamashu Community Health Centre
Requirements : A degree/advanced diploma in a health related field, registration with relevant professional council; PLUS A degree/diploma in health management OR a degree/advanced in a management field. PLUS At least 5 (five) years management experience in the health sector. Experience as a health service manager or significant experience in management in a health service environment. Unendorsed valid Code B driver’s licence (Code 08). NB: All shortlisted candidates will be required to submit proof of work experience endorsed and stamped by the employer's prior to the date of the interview. Competencies: Knowledge:
Knowledge of relevant legislation such as National Health Act, Public Finance Management Act (PMFA), Public Service Act and related regulations and policies.

Core Competencies: Strategic capability and leadership, programme and project management, financial management, change management, people management and empowerment. Progress Competencies: Service delivery innovation, knowledge management, problem solving and analysis, communication, client orientation and customer focus.

**DUTIES**

Strategic Planning: Prepare a strategic plan for the Community Health Centre to ensure that it is in line with the 10-point plan, national, provincial, regional and district plans. Financial Management: Maximise revenue through collection of all income due to the Community Health Centre, ensure that adequate policies, systems and procedures are in place to enable prudent management of financial resources, planning of financial resource mobilisation, monitoring and evaluation and asset and risk management. Facility Management: Ensure business support and systems to promote optimal management of the institution as well as optimal service delivery, ensure that systems and procedures are in place to ensure planning and timely maintenance of facilities and equipment. Human Resource Management: Develop, implement and maintain human resource management policies and guidelines, systems and procedures that will ensure effective and efficient utilisation of human resources, promote a safe and healthy working environment through compliance with relevant legislation including occupation health and safety committees. Ensure continuous development and training of personnel and implement monitoring and evaluation of performance. Procurement and Management of Equipment and Supplies: Implement a procurement and provisioning system that is fair, transparent, competitive and cost effective in terms of provincial delegated authority and in line with the PFMA, ensure that goods and services are procured in a cost effective timely manner. Clinical and Corporate Governance: Oversee clinical governance to ensure high standards of patient care, establish community networks and report to the Community Health Centre. Responsible for corporate governance inclusive of infrastructure planning and maintenance as well as occupational health and safety, manage the institution’s risk to ensure optimal achievement of health outcomes.

**ENQUIRIES**

Mrs P Msimango Tel No: 031- 240 5308

**APPLICATIONS**

All applications should be forwarded to: The District Chief Director: EThekwini District Office: KZN Department of Health, Private Bag X54318, Durban, 4000 OR Hand delivered to: Highway House 83 Jan Smuts Highway Mayville.

**FOR ATTENTION**

Mr R Duki

**NOTE**

Applications must be submitted on the prescribed Application for Employment form (Z83) which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of certificates, Identity Document and Driver’s Licence (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. NB: Failure to comply with the above instructions will disqualify applicants. Faxed and e-mailed applications will NOT be accepted. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply.

**CLOSING DATE**

15 February 2019
POST 04/155: MEDICAL OFFICER GRADE (01/02/03) REF NO: GAM CHC 07/2019

SALARY: Grade 1: R780 612 per annum
Grade 2: R892 551 per annum
Grade 3: R1 035 831 per annum
Other Benefit(s): commuted overtime

CENTRE: Ugu Health District: Gamalakhe CHC

REQUIREMENTS:
Grade 1: Matric/Grade 12 Certificate. MBCHB Degree or equivalent qualification. Proof of current registration with Health Professions Council of South Africa (HPCSA) as a Medical Practitioner (2019). Registration Certificate with HPCSA as a Medical Practitioner.

Grade 2: Matric/Grade 12 Certificate. MBCHB Degree or equivalent qualification. Proof of current registration with Health Professions Council of South Africa (HPCSA) as a Medical Practitioner (2019). Registration Certificate with HPCSA as a Medical Practitioner. Five (5) years’ work experience after registration with HPCSA as a Medical Practitioner. Six (6) years’ work experience after registration with HPCSA as a Medical Practitioner if foreign qualified and not required to do Community Service. NB: Proof of work experience and/or certificates of service.

Grade 3: Matric/Grade 12 Certificate. MBCHB Degree or equivalent qualification. Proof of current registration with Health Professions Council of South Africa (HPCSA) as a Medical Practitioner (2019). Registration Certificate with HPCSA as a Medical Practitioner. Eleven (11) years’ work experience after registration with HPCSA as a Medical Practitioner if foreign qualified and not required to do Community Service. NB: Proof of work experience and/or certificates of service. Knowledge, Skills, Training and Competences Required: Ability to diagnose and manage common medical and surgical conditions, including emergencies at CHC level. General skills as a Medical Practitioner. Ability to work in a multidisciplinary team setting. Excellent communication skills and ability to teach, train staff within the team. Ability to work and maintain a meaningful relationship within a diverse community, application of preventative and curative medicine. Information management. Knowledge of department of health and public service legislations and policies. Medical ethics, epidemiology and statistics. Supervision skills. Ability to function as part of the team and rotate through different departments within the CHC and satellite clinics.

DUTIES: Render medical services at the section allocated to provide such services. Provide clinical services in general OPD, Paediatrics, HIV/AIDS/TB, obstetrics and Gynaecology, and surgery at CHC level. Provide quality care; assist team members with quality improvement projects, morbidity and mortality reviews, monthly audits, development of clinical guidelines and policies as per specialty and/or disease profile. Ensure patient satisfaction by participating in patient experience of care surveys. Provide training to medical Community Service Officers and other junior employees. Maintain and continuously improve professional and ethical standards. Instil confidence in the public service through demonstrating a professional behavior. Participate in after-hours work. Provide clinical services i.e. examinations, investigations, diagnostic and oversee the holistic treatment of patients. Conduct orientation and induction programs for junior employees. Provide medical services to satellite clinics.

ENQUIRIES: Dr. J.M.M.M. Kayembe Tel No: 039 – 318 1113
APPLICATIONS: all applications should be forwarded to: The CHC Manager, Gamalakhe Community Health Centre, Private Bag X 709, Gamalakhe, 4249
FOR ATTENTION: Human Resource Department
CLOSING DATE: 15 February 2019

POST 04/156: MEDICAL OFFICER REF NO: ST 11/2019 (X1 POST)
Component: Internal Medicine

SALARY: Grade 1: R780 612 per annum all-inclusive package + a Fixed commuted overtime & 18% Inhospitable Allowance
Grade 2: R892 551 per annum all-inclusive package + a fixed commuted overtime & 18% Inhospitable Allowance
Grade 3: R1 035 831 per annum all-inclusive package + a fixed commuted overtime & 18% Inhospitable Allowance
CENTRE: Stanger Hospital

REQUIREMENTS:

**Grade 1:** A tertiary qualification (MBCHB or equivalent), plus Current registration with the Health Professions Council of South Africa as a Medical Practitioner.

**Grade 2:** A tertiary qualification (MBCHB or equivalent), A valid registration with the Health Professionals Council of South Africa, Five (5) years post registration experience as a Medical Practitioner.

**Grade 3:** A tertiary qualification (MBCHB or equivalent), A valid registration with the Health Professionals Council of South Africa, Ten (10) years post registration experience as a Medical Practitioner.

Knowledge, Skills and Experience Required:
- Sound knowledge and skills in Emergency Medicine including advanced adult and Paediatric resuscitative intervention.
- Sound clinical knowledge in General medicine including management of acute and chronic medical conditions. Good interpersonal and supervisory skills.
- Ability to work in challenging environment. Sound assessment, diagnostic and management skills. Knowledge and skills in Emergency care. ACLS, PALS, ATLS or Diploma in Primary Emergency Care is recommended.
- Recommendation: ACLS certification.

**Knowledge, Skills and Experience Required:** Sound medical knowledge in Internal Medicine and experience and ability in dealing with chronic, Subacute and Acute Medical condition. Working knowledge of medical protocols, health policies, acts and regulations. Ability to work in a multi-disciplinary team setting. Ability to perform procedures. Ability to resuscitate patients. Excellent communication skills. Ability to work and maintain meaningful relationships with a diverse community. Resilience and ability to cope with change. Ability to make difference. Ability to work in a challenging environment.

DUTIES:
- Clinical duties as per hospital/ departmental requirements, including commuted overtime. Provision of quality of care, assisting HOD with quality assurance, quality improvement projects, morbidity and mortality reviews, monthly various type of audits, development of clinical patient guidelines, policies. Patient Satisfaction, patient satisfaction surveys, reducing waiting times, identifying, meeting and surpassing patient’s expectations. Conduct research. Maintain and continuously improve professional and ethical standards. Active participation in academic activities. Outreach programmes. To provide training for nurses, junior staff, interns and medical students. Performance of Commuted Overtime is compulsory and will be worked in the discipline based on the needs of the institution.

ENQUIRIES:
- Dr B Ramjiwan (Head of Department) Tel No: 032- 437 6263

APPLICATIONS:
- Applications to be forwarded to: Human Resources Department, The Human resource manager, Stanger Hospital, Private Bag X10609, Stanger 4450

FOR ATTENTION:
- Mr. S. Govender

NOTE:
- The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or form website- www.kznhealth.gov.za. Originally signed Z83 must be accompanied by a detailed CV and originally recently certified copies of highest educational qualification/s (not copies of certified copies) of required educational qualifications set out in the advertisement plus certified I.D Copy. Updated Curriculum Vitae. Applications must be submitted on or before the closing date. The reference number must be indicated in the column provided on the form Z83 e.g. ST 11/2019 .NB: Failure to comply with the above instruction will disqualify applicants. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post(s). This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post. Current Community service Medical Officers are welcome to apply.

CLOSING DATE: 22 February 2019
POST 04/157 : MEDICAL OFFICER REF NO: ST 12/2019 (X1 POST)
Component: Family Medicine

SALARY : Grade 1: R780 612 per annum all-inclusive package + a Fixed commuted overtime & 18% Inhospitable Allowance
Grade 2: R892 551 per annum all-inclusive package + a fixed commuted overtime & 18% Inhospitable Allowance
Grade 3: R1 035 831 per annum all-inclusive package + a fixed commuted overtime & 18% Inhospitable Allowance

CENTRE : Stanger Hospital

REQUIREMENTS : Grade 1: A tertiary qualification (MBCHB or equivalent), plus Current registration with the Health Professions Council of South Africa as a Medical Practitioner.
Grade 2: A tertiary qualification (MBCHB or equivalent), A valid registration with the Health Professionals Council of South Africa, Five (5) years post registration experience as a Medical Practitioner. Grade 3: A tertiary qualification (MBCHB or equivalent), A valid registration with the Health Professionals Council of South Africa, Ten (10) years post registration experience as a Medical Practitioner.
Knowledge, Skills and Experience Required: A sound knowledge and clinical skills associated with practice of Family Medicine and Emergency Medicine, at Primary Health Care, district and regional level. Sound teaching and supervisory abilities. The ability to function as part of a multidisciplinary team. Good communication and interpersonal skills.

DUTIES : Provision of high quality comprehensive Clinical services in adults and children at PHC, District and Regional levels of care. Participate in outreach services and visit clinics within the KwaDukuza Sub-District. Facilitation of staff training and ongoing medical education. Assist in supervision and mentoring of junior staff. Support all developments and QIP for Stanger Hospital and KwaDukuza Sub-District. Assist managers and Head of Department with the effective running and co-ordination of all Facets of Department of Family Medicine, i.e.: PHC, Crisis Centre, Occupational Health, and other relevant areas as well as priority health programs (HIV/TB/STIs, MCWH). Assist with quality improvement programmes, meetings and clinical audits. Assist with multidisciplinary communication to ensure continuum of care. To provide training to nurses, junior staff, interns and medical students. Performance of Commuted Overtime is compulsory and will be worked in the discipline based on the needs of the institution.

ENQUIRIES : Dr NV Lutchminarain (Head of Department) Tel No: 032- 437 6125
APPLICATIONS : Applications to be forwarded to: Human Resources Department, The Human resource manager, Stanger Hospital, Private Bag X10609, Stanger 4450
FOR ATTENTION : Mr. S. Govender
NOTE : The following documents must be submitted, Application for employment form (Z83), which is obtainable at any Government Department or form website- www.kznhealth.gov.za. Originally signed Z83 must be accompanied by a detailed CV and originally recently certified copies of highest educational qualification/s (not copies of certified copies) of required educational qualifications set out in the advertisement plus certified I.D Copy, Updated Curriculum Vitae. Applications must be submitted on or before the closing date. The reference number must be indicated in the column provided on the form Z83 e.g. ST 11/2019 .NB: Failure to comply with the above instruction will disqualify applicants. Please note that due to the number of applications anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within two months after the closing date of the advertisement, please accept that your application was unsuccessful. The appointment is subject to positive outcome obtained from NIA to the following checks (security clearance, credit records, qualification, citizenship and previous experience employment verifications and verification from the company Intellectual Property (CIPC). The Department reserves the right not to fill the post (s). This Department is an equal opportunity, affirmative employer, whose aim is to promote representivity in all levels of all occupational categories in the Department. Persons with disabilities should feel free to apply for the post. Current Community service Medical Officers are welcome to apply.

CLOSING DATE : 22 February 2019
<table>
<thead>
<tr>
<th>POST 04/158</th>
<th>MEDICAL OFFICER (ARV) REF NO: NCHC 02/2019 (X1 POST)</th>
</tr>
</thead>
<tbody>
<tr>
<td>SALARY</td>
<td>Grade 1: R780 612 – R840 942 per annum</td>
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<tr>
<td></td>
<td>Grade 2: R892 551 – R975 945 per annum</td>
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<tr>
<td></td>
<td>Grade 3: R1 035 831 – R1 295 025 per annum</td>
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<td></td>
<td>Plus other benefits: 13th cheque, Medical Aid (Optional), Home owner’s allowances (employee must meet prescribed requirements).</td>
</tr>
<tr>
<td>CENTRE</td>
<td>Newtown CHC</td>
</tr>
<tr>
<td>REQUIREMENTS</td>
<td>MBChB Degree or Equivalent qualification. Registration with the Health professional Council of South Africa as a Medical Officer (HPCSA), Certificate of Service must be attached as the Proof of Experience.</td>
</tr>
<tr>
<td>DUTIES</td>
<td>Provision of quality patient centred care for all patients. Maintenance and continuous improve professional and ethical standards. Provide ongoing medical management of patients with acute chronic conditions. Handle disability grants assessments. Maintain accurate health records in accordance with Legal Ethical consideration. Provide medicine related information to clinical staff as may be required. Train and guide junior staff and other health associated Professionals. Support continuous Professional Development by information seminars and scheduling external meeting. Provide preventive health interventions and measures to promote health care. Provide and manage antiretroviral treatment for both adult and children. Participate in communicable Health disease programs and ensure that relevant patients’ statistics are maintained to facilitate proper decision making. Conduct Orientation and induction programs for junior colleagues and Community service Medical Practitioners. Conduct Patient Satisfaction surveys and ensure that mechanism aiming at reducing waiting times is in place. Diagnose, evaluate and manage patient’s state of health. Perform Surgical, obstetrics and gynaecological procedures.</td>
</tr>
<tr>
<td>ENQUIRIES</td>
<td>Dr S.C.V Mncwango Tel No: 031 510 9800/16</td>
</tr>
<tr>
<td>APPLICATIONS</td>
<td>Direct your application quoting the relevant reference number to: The Human Resource Department, A1345 King Bhekuzulu Road, Inanda 4310, or be posted to: The Human Resource Department, Private Bag X 039, Inanda, 4310.</td>
</tr>
<tr>
<td>FOR ATTENTION</td>
<td>Ms NC Mbambo</td>
</tr>
<tr>
<td>NOTE</td>
<td>Application for employment form (Z83), which is obtainable at any Government Department or the website - <a href="http://www">www</a>. Kznhealth.gov.za. Certified copies of ID document, highest education qualification and registration certificate plus proof current registration, (Not copies of certified copies) and Curriculum Vitae. Faxed and emailed application will not be accepted. NB: Failure to comply with the above instruction will disqualify applicants. Any appointment is subject to positive outcome from the following verification: (Security Clearance, Qualification, Citizenship, Previous employment experience). Please note that due to the number of applicants anticipated, applications will not be acknowledged. Correspondence will be limited to short listed candidates only. If you have not been contacted within three months after the closing date of the advertisement, please accept that your application was unsuccessful. This Department is an equal opportunity, affirmative employer, whose is aim to promote representatives in all levels of all occupational categories in the Department. Due to financial constraints, No s &amp; T claims will be processed. Person with disabilities should feel free to apply for the post.</td>
</tr>
<tr>
<td>CLOSING DATE</td>
<td>15 February 2019</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>POST 04/159</th>
<th>MEDICAL OFFICER GRADE 1/2/3 REF NO: HRM 03/2019 (X2 POSTS)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Directorate: Dept of Obstetrics &amp; Gynaecology</td>
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</tr>
<tr>
<td>SALARY</td>
<td>Grade 1: R780 612 – R840 942 per annum (All inclusive salary package)</td>
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<tr>
<td></td>
<td>Grade 2: R892 551 – R975 945 per annum (All inclusive package)</td>
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<tr>
<td></td>
<td>Grade 3: R1 035 831 – R1 295 025 per annum (All inclusive package)</td>
</tr>
<tr>
<td>CENTRE</td>
<td>King Edward VIII Hospital (KEH)</td>
</tr>
<tr>
<td>REQUIREMENTS</td>
<td>MBChB degree or equivalent qualification PLUS registration certificate with the HPCSA as an Independent Medical Practitioner PLUS current registration with the HPCSA (2018/2019). Compulsory Overtime: Commuted overtime is compulsory for these posts. <strong>Grade 1:</strong> None to less than 5 years after registration with the HPCSA as an Independent Medical Practitioner. <strong>Grade 2:</strong> 5 years to less than 10 years.</td>
</tr>
</tbody>
</table>
years experience after registration with the HPCSA as an Independent Medical Practitioner. **Grade 3:** 10 or more actual experience after registration with the HPCSA as an Independent Medical practitioner. Recommendation: Computer Literacy. Knowledge, Skills, Training and Competencies Required: Good decision making, problem solving, leadership and mentoring skills, sound clinical knowledge within the discipline, knowledge of ethical medical practices, ability to assess, diagnose and manage patient, ability to deal with all Obstetrics and Gynecological Emergencies, good communication skills, computer skills, service delivery orientated, policy development.

**DUTIES:** Key Performance Areas: Diagnose and evaluate patients state of health, ability to perform caesarian sections, evacuation, incision and drainage of abscesses etc., prescribe and utilize medicine, medical equipment, verbal therapy, etc., provide good obstetric care to all pregnant patients, deal with emotional, social and physical aspects of disease for patients and their relatives, work with clinical care units, maintain medical records, train medical interns and other junior personnel, performance of after-hours duties is a requirement, assist in departmental statistics collection.

**ENQUIRIES:** Dr. S. Ramji Tel No: 031 360 3854

**APPLICATIONS:** All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin building or posted to Private Bag X02, Congella, 4013.

**NOTE:** An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Persons with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying. Please note that due to financial constraints, there will be no payment of S&T claims.

**CLOSING DATE:** 15 February 2019

**POST 04/160:** MEDICAL OFFICER GRADE 1/2/3 REF NO: HRM 04/2018 (X1 POST)
Directorate: Dept of Medicine

**SALARY:** Grade 1: R780 612 – R840 942 per annum (All inclusive salary package)
Grade 2: R892 551 – R975 945 per annum (All inclusive package)
Grade 3: R1 035 831 – R1 295 025 per annum (All inclusive package)

**CENTRE:** King Edward VIII Hospital (KEH)

**REQUIREMENTS:** MBCHB degree or equivalent qualification PLUS registration certificate with the HPCSA as an Independent Medical Practitioner PLUS current registration with the HPCSA (2018/2019). Compulsory Overtime: Commuted overtime is compulsory for these posts. **Grade 1:** None to less than 5 years after registration with the HPCSA as an Independent Medical Practitioner. **Grade 2:** 5 years to less than 10 years experience after registration with the HPCSA as an Independent Medical Practitioner. **Grade 3:** 10 or more actual experience after registration with the HPCSA as an Independent Medical practitioner. Recommendation: Computer Literacy. Knowledge, Skills, Training and Competencies Required: Good decision making, problem solving, leadership and mentoring skills, sound medical ethics
skills, good communication skills, computer skills, service delivery orientated, policy development.

**DUTIES**

Key Performance Areas: Daily ward rounds at Haemodialysis unit at St. Aidans Hospital, to assist in Acute Medical Unit (AMU), to efficiently execute duties which support the aims and objectives of Department of Medicine in providing care for in patients and outpatients in the Department of General Medicine, to supervise the training of interns, and undergraduate medical students in Medicine, to participate in and contribute to the research and outreach activities of the Department of Medicine, attain competency in recognizing and managing common medical disorders, manage inpatients and outpatients, follow-up-clinic including MOPD, Medical Emergency Unit and Antiretroviral clinic, discharge of patients who are fit for discharge with appropriate arrangements made for follow-up and step down care, function independently to manage medical emergencies, attain competency in performing invasive procedures, counselling of patients and family members, provide community orientated clinical service and support primary health care service, liaise and consult with other disciplines e.g. Surgery, Obstetrics and Gynaecology, etc., attain knowledge of rational drug treatment, participate in quality improvement programs, clinical audits, peer review meetings and policy development, attendance, participation and presentation in academic program of the department, function as a member of a multi-disciplinary team including nursing staff and allied disciplines, candidate must be prepared to perform after hour duties (commuted overtime).

**ENQUIRIES**

Dr. S. Ramji Tel No: 031 360 3854

**APPLICATIONS**

All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin building or posted to Private Bag X02, Congella, 4013.

**NOTE**

An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. This Hospital is an equal opportunity, affirmative action employer whose aim is to promote representatively in all levels of all occupational categories in the Hospital. Persons with disabilities and African males are encouraged to apply. Please note that other race groups are also not restricted from applying. Please note that due to financial constraints, there will be no payment of S&T claims.

**CLOSING DATE**

15 February 2019

**POST 04/161**

MEDICAL OFFICER GRADE 1/2/3 REF NO: HRM 05/2018 (X1 POST)

Directorate: Dept of Surgery

**SALARY**

Grade 1: R780 612 – R840 942 per annum (All inclusive salary package)
Grade 2: R892 551 – R975 945 per annum (All inclusive package)
Grade 3: R1 035 831 – R1 295 025 per annum (All inclusive package)

**CENTRE**

King Edward VIII Hospital (KEH)

**REQUIREMENTS**

MBCHB degree or equivalent qualification PLUS registration certificate with the HPCSA as an Independent Medical Practitioner PLUS current registration with the HPCSA (2018/2019). **Grade 1:** None to less than 5 years after registration with the HPCSA as an Independent Medical Practitioner. **Grade 2:** 5 years to less than 10 years experience after registration with the HPCSA as an Independent Medical Practitioner. **Grade 3:** 10 or more actual experience after registration with the
HPCSA as an Independent Medical practitioner. Recommendation: Computer Literacy. Knowledge, Skills, Training and Competencies Required: Sound knowledge of Clinical Medicine to allow for accurate diagnosis and appropriate management of clinical problems, knowledge of current Health Legislation and Policies at Public Institution, ability to deal with all acute and medical emergencies and chronic health problems.

**DUTIES**

Key Performance Areas: Render a cost effective medical care, incorporating clinical management and follow up, maintain efficient records, participate in the quality improvement program in the department, perform after hour duties, maintain moral and ethics at any cost, give medical input into team management, supervision and support of interns and students in the department, participate in the department academic program.

**ENQUIRIES**

Dr. S. Ramji Tel No: 031 360 3854

**APPLICATIONS**

All applications must be addressed to the Human Resources Manager, and should be placed in the red application box situated next to the ATM in the Admin building or posted to Private Bag X02, Congella, 4013.

**NOTE**

An Application for Employment Form (Z83) must be completed and forwarded. This is obtainable from any Public Service Department or from the website www.kznhealth.gov.za. Certified copies of ID documents, Std 10, educational qualifications, certificates of service and professional registration certificates (not copies of certified copies) and proof of current registration must be submitted together with your CV. Original signed letter from your current employer, confirming current and appropriate work experience related to the requirements and recommendations of the advert. People with disabilities should feel free to apply for the posts. The reference number must be indicated in the column provided on the form Z83, e.g. ref APRO/1/2006. Please note that failure to comply with the above instructions will disqualify applicants. Please note that the selected candidate will be subjected to a pre-employment screening and verification process including a CIPC (Companies Intellectual Property Commission) screening. Due to the large number of applications we receive, receipt of applications will not be acknowledged. Should you not be advised within 60 days of the closing date, kindly consider your application as unsuccessful. Please note that due to financial constraints, there will be no payment of S&T claims.

**CLOSING DATE**

15 February 2019

**POST 04/162**

OPERATIONAL MANAGER (PHC SUPERVISOR) REF NO: NKAH PHCS 02/2018

Department: Nkandla Hospital PHC Services

**SALARY**

R532 449 – R599 274 per annum. Other Benefits: Medical Aid (optional), 13th Cheque, Housing Allowance (employee must meet the prescribed requirements) plus 8% rural allowance

**CENTRE**

Nkandla District Hospital

**REQUIREMENTS**

Degree / National Diploma in nursing that allow registration with the SANC as a Professional Nurse and Midwifery. Proof of registration with SANC as Professional Nurse and Midwifery. A post basic nursing qualification, with duration of at least one (01) year accredited with SANC in Clinical Nursing Science, Assessment, Diagnosis, Treatment and Care. A minimum of nine (09) years appropriate / recognisable experience in Nursing after registration as professional nurse with SANC in General Nursing of which at least five (5) years must be appropriate experience after obtaining the one (01) year post basic qualification in Primary Health Care. Current SANC receipt (2019). Proof of current and previous working experience endorsed by Human Resource Manager must be attached. Applicants must submit confirmation letter of relevant experience from their supervisors in an official letterhead of the employer when they apply. Recommendation: Nursing Administration. Valid driver’s licence. Knowledge, Skills, Attributes and Abilities: Knowledge of SANC Rules and Regulations. Knowledge of Legislative Framework and Departmental prescripts. Ability to formulate patients care related policies. Knowledge of provincial and national acts and policies. Knowledge of sound nursing care delivery approaches. Basic financial management skills. Knowledge of human recourse management. Ability to formulate vision, mission and objectives
of the unit. Communication skills and decision-making. Ability to provide mentoring and coaching to her / his supervisees. Leadership and supervisory skills.

**DUTIES**: Supervision of all Primary Health Care services within the institution. Provision of quality comprehensive community health care. Analyze the operational imperatives set in the National PHC package of services, national health norms and standards, provincial strategic and annual plans, policies and guidelines. Monitor PHC outputs and services on a monthly basis to review performance and provide feedback to PHC units, facilities and their management, as well as sub-district, hospital and district management. Evaluate PHC services in terms of standards outcomes and impact indicators by analysis of data. Facilitate and ensure an integrated and inter sectoral approach in planning and implementation at all facilities, units and teams to provide comprehensive PHC approach to community, family interventions and PHC clinic services. Exercise control of discipline, grievance and any other labour related issues in terms of laid down procedures. Contribute to the realization of ideal clinic (ICRM) status. Implement and monitor staff performance in terms of EPMDS. Advocate for resources at management level and have input into the budget for PHC in the service area. Ensure effective, efficient and economical use of allocated resources.

**ENQUIRIES**:
Mrs SJ Nguse (Deputy Manager Nursing) Tel No: 035-833 5000 EXT 5047

**APPLICATIONS**:
Applications should be directed to: The Acting Human Resource Manager – Nkandla District Hospital, Private Bag X 102, Nkandla, 3855 OR Hand Delivered to: Human Resource Department - Nkandla District Hospital, 491 Mbatha Lane, Nkandla 3855

**FOR ATTENTION**: Mrs. SG Masikane

**NOTE**: Applications must be submitted on the prescribed Application for Employment form (Z83) obtainable from any Public Service Department or from the website www.kznhealth.gov.za which must be originally signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, certified copies of qualifications/certificates, Professional Registration Certificates, Identity Document and Driver’s License (not copies of previously certified copies). The Reference Number must be indicated in the column (Part A) provided thereof on the Z83 form. Failure to comply with the above instructions will disqualify applicants. Persons with disabilities should feel free to apply for the post. The appointments are subject to positive outcomes obtained from the State Security Agency (SSA) to the following checks (security clearance (vetting), criminal clearance, credit records, citizenship), verification of Educational Qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants are respectfully informed that, if no notification of appointment is received within 3 months after the closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non- RSA Citizens/Permanent Residents/ Work Permit holders must submit documentary proof together with their applications. All employees in the Public Service that are presently on the same salary level but on a notch/package above of the advertised post are free to apply. Due to cost-cutting measures, S&T Claims will not be paid to candidates who will be attending interview. African males are encouraged to apply.

**CLOSING DATE**: 15 February 2019

**POST 04/163**: CHIEF ULTRASOUND RADIOGRAPHER GR 1 REF NO: 5/19
Component: Radiology
Re-Advertised

**SALARY**: Grade 1: R440 982 – R489 4829 per annum. Other Benefits: 13th cheque, medical aid (optional), home owner allowance, employee must meet prescribed requirements

**CENTRE**: Greys Hospital, Pietermaritzburg

**REQUIREMENTS**: National Diploma in Ultrasound / Bachelor’s Degree in Technology: Ultrasound. Certified copy of original registration with Health Professions Council of South Africa as a Radiographer (Ultrasound). Certified copy of current registration with the Health Professions Council of South Africa for 2018/2019 in the category
DUTIES:

Key Performance Areas: Provide a high quality ultrasound service in keeping with tertiary status of the hospital; general scans with complicated pathology and detailed Obstetric anomaly scans. Provide correct interpretation of all ultrasound scans. Compile comprehensive reports as required in the working environment. Provide assistance, supervision and training to junior staff and students. Promote good health practices and ensure optimal care of the patient. Execute all clinical procedures competently to prevent complications. Participate in quality improvement programmes, policy making, in-service training and National Core Standards. Perform reception and clerical duties as required.

ENQUIRIES:

Mrs A Cooke Tel No: 033-8973203

APPLICATIONS:

Applications to be forwarded to: The Human Resources Department, Greys Hospital Private Bag X9001, Pietermaritzburg, 3200

FOR ATTENTION:

Mr K.B Goba

NOTE:

Directions to Candidates: The following documents must be submitted: Application for employment form (Z83) which is obtainable at any Government Department OR website. Certified copies of highest educational qualifications and professional registration certificate- not copies of certified copies. Curriculum Vitae and certified ID copy NB: Failure to comply with the above instructions will disqualify applicants. The circular minute number / reference must be indicated in the column provided on the form Z83 e.g GS 5/19. Please note due to large numbers of applications we envisage receiving, applicants will not be acknowledged. Communication will only be entered into with candidates that have been short-listed. If you have not heard from us two months after the closing date, please consider your application as being unsuccessful. The appointment is subject to positive outcome obtained from checks (security clearance, credit records, qualifications, citizenship and previous employment verifications and verification from the Company Intellectual Property (CIPC).

CLOSING DATE:

22 February 2019

POST 04/164:

PROFESSIONAL NURSE-SPECIALTY STREAM-THEATRE REF NO: MURCH 03/2019 (X1 POST)

SALARY:

Grade 1: R362 559 per annum
Grade 2: R445 917 per annum
Other Benefits: 13th Cheque, Home owners allowance (employee must meet prescribed Requirements), Medical Aid (Optional) and 12% Rural Allowance

CENTRE:

Murchison Hospital

REQUIREMENTS:

Senior Certificate, Degree / Diploma in General nursing and Midwifery plus 1 year post basic qualification in Operating Theatre Technique, Current Registration with SANC as General Nurse and Operating Theatre. Current SANC receipt, previous work experience / Certificate of service endorsed by your Human Resource Department (to be attached to application). Grade 1: Experience: A minimum of 4 years appropriate/ recognizable experience in nursing after registration as Professional with SANC in general nursing and Operating Theatre Technique. Grade 2: Experience: A minimum of 14 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing and Operating Theatre Technique, of which at least 10 years must be appropriate / recognizable experience, after obtaining the one year post basic qualification in the relevant specialty. Knowledge, Skills and Competencies: Knowledge of nursing care and processes and procedures. Knowledge of Public service regulations. Disciplinary code, human resource policies, hospital generic
and specific policies. Leadership, supervisory and good communication skills. Team building and cross cultural awareness. Knowledge of SANC rules and regulations. Knowledge of Batho Pele Principles and patients’ rights charter.

**DUTIES**

Must be able to handle operating and emergencies and high risk conditions. To execute duties and functions with proficiency within prescript of applicable legislation. Provision of quality patient care through setting of standards, policies and procedures. To participate in quality improvement programmes and clinical audits. Uphold Batho Pele and patients’ rights principles. Provide a safe, therapeutic environment as laid down by the Nursing act. Maintain accurate and complete patient records according to legal requirements. Exercise control over discipline, grievance and labour relations issues. Manage and supervise effective utilization of all resources e.g. Human, Financial, material etc. Implementation and management of infection control and prevention protocols. Assist with performance reviews i.e. EPMDs as well as student progress reports. Maintain a plan to improve the quality of Nursing and health care in operating theatre. Formulation of theatre policies to ensure good practice. Ensuring the availability of the necessary basic equipment.

**ENQUIRIES**

Mrs CN Mkhwanazi Tel No: 039-6877311 ext 127

**APPLICATIONS**

All Applications Should Be Forwarded To: Chief Executive Officer P/Bag X701 Portshepstone 4240 or Hand Delivered To: Human Resources Department Murchison Hospital

**NOTE**

The following documents must be submitted: Application for Employment Form (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za. Certified copies of highest educational qualification – not copies of certified copies and certified copies must not be older than 3 months. Curriculum Vitae and Identity document. Faxed applications will not be accepted. The reference number must be indicated in the column provided on the form Z83 e.g. MURCH/ 10/2018. Failure to comply with the above instructions will disqualify applicants. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA / Permanent Residents / Work permit holders must submit documentary proof together with their applications. Please note that due to large number of applications received, applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. (This Department is an equal opportunity, affirmative active employer, whose aim is to promote representivity in all occupational categories in the Institution). If you have not heard from us within two months from the closing date, Please accept that your application has been unsuccessful. Employment Equity target for the post is African Male and people with disabilities are encouraged to apply.

**CLOSING DATE**

15 February 2019

**POST 04/165**

PROFESSIONAL NURSE-SPECIALTY (ADM) GR 1 & 2 REF NO: EKU 01/2019 (X1 POST)

Component: PHC Nursing
Re-Advertisement (Those who applied previously need not re-apply)

**SALARY**

Grade 1: R362 559 per annum
Grade 2: R445 917 per annum
Other Benefits: 13th Cheque, 8% Inhospitable Rural Allowance, Medical Aid (optional) Home Owner Allowance (employee must meet prescribed requirements).

**CENTRE**

Ekuvukeni Clinic

**REQUIREMENTS**

**DUTIES:**

Execute duties and functions with proficiency within prescripts of applicable legislation. Provision of quality patients care through setting of standards, policies and procedures. To provide nursing care that leads to improved service delivery by upholding Batho Pele principles and Patients Rights. Maintain clinical competency by ensuring that scientific principles of nursing are implemented. Ensure and advocate for the provision and supervision of patients needs. Improve perinatal mortality and morbidity through implementation of priority programmes eg. EMTCT, CARMMA, MBFI, ESMOE. Provide and manage all resources within the unit cost effectively and ensure optimum service delivery. Participate in the analysis, formulation and monitoring of objectives, policies and procedures including quality improvements programmes. Provide quality nursing care for patients with obstetric emergencies. Ensure the provision of a safe and therapeutic environment for patients, staff and the public through implementation of infection Control and Prevention and control standards, Occupational Health and Safety and prevention of medico/legal risks. Create and maintain complete and accurate patient records and registers. Ensure the provision of accurate statistical information for data management. Assist in the implementation of National Core Standards. Provide adequate health education, awareness and be involved in campaigns. Promote women’s, mother and child health. Advocate for the Nursing Profession by promoting professionalism and nursing ethics. Hours of Duty: 40 hours per week, Shift work (day and night duty), Shift work may include straight shift and flexi hours and may include re-adjustments as required to provide adequate nursing coverage.

**APPLICATIONS**

Ms C.I.Ndlovu Tel No: 036 6379600

**FOR ATTENTION**

Applications must be submitted on the prescribed Application for employment form (Z83) which is obtainable at any Government OR from website www.kznhealth.gov.za which must be signed and dated. The application form (Z83) must be accompanied by a detailed Curriculum Vitae, Certified copy of ID document, certified copies of highest educational qualifications (not copies of previously certified copies), registration with council. The reference number must be indicated in the column provided on the form Z83 (Part A).Persons with disabilities should feel free to apply for the post. NB: Failure to comply with the above instructions will disqualify applications. Please note that due to a large of applications received, applications will not be acknowledged. However, every successful applicant will be advised of the outcome of the application in due course. The appointment is subject to positive outcome obtained from the State Security Agency (SSA) to the following checks (security clearance(vetting),credit records, citizenship) qualifications of Educational Qualification by SAQA, verification of previous experience from Employers and Verification form Company Intellectual Property Commission (CIPC).Applicants are respectfully informed that, if no notification of appointment is received within 3 months after closing date, they must accept that their applications were unsuccessful. Applicants in possession of a foreign qualification must attach an evaluation certificate form the South African Qualification Authority (SAQA) to their application. Non-RSA Citizens/ Permanent Residents/Work Permit holders must submit documentary proof together with their applications All employees in the Public Service that are presently on the same
salary level but on a notch/package above that of the advertised are free to apply. Please note that no S&T payments will be considered for payment to candidates that are invited for interview.

**CLOSING DATE**  :  18 February 2019

**POST 04/166**  :  PROFESSIONAL NURSE-SPECIALITY STREAM-PAEDIATRIC REF NO: MURCH 02/2019 (X1 POST)

**SALARY**  :  Grade 1: R362 559 per annum
Grade 2: R445 917 per annum
Other Benefits: 13th Cheque, Home owners allowance (employee must meet prescribed Requirements), Medical Aid (Optional) and 12% Rural Allowance

**CENTRE**  :  Murchison Hospital

**REQUIREMENTS**  :  Senior Certificate, Degree / Diploma in General Nursing and Midwifery plus 1 year post basic qualification in Child Nursing Science accredited by SANC, Current Registration with SANC as General Nurse and Midwife. Current SANC receipt, previous work experience / Certificate of service endorsed by your Human Resource Department (to be attached to application). **Grade 1:** Experience: A minimum of 4 years appropriate/ recognizable experience in nursing after registration as Professional with SANC in general nursing and Midwife. **Grade 2:** Experience: A minimum of 14 years appropriate / recognizable experience in nursing after registration as a Professional Nurse with SANC in general nursing and Midwife, of which at least 10 years must be appropriate / recognizable experience, after obtaining the one year post basic qualification in the relevant specialty. Knowledge, Skills and Competencies: Knowledge of nursing care and processes and procedures. Knowledge of Public service regulations. Disciplinary code, human resource policies, hospital generic and specific policies. Leadership, supervisory and good communication skills. Team building and cross cultural awareness. Knowledge of SANC rules and regulations. Knowledge of Batho Pele Principles and patients’ rights charter.

**DUTIES**  :  To execute duties and functions with proficiency within prescript of applicable legislation. To participate in quality improvement programmes, clinical audits and National core standards. Uphold Batho Pele and patient’s rights principles and citizen’s charter. Provide a safe, therapeutic environment as laid down by the Nursing act. Maintain accurate and complete patient records according to legal requirements. Exercise control over discipline, grievance and labour relations issues. Manage and supervise effective utilization of all resources e.g. Human, Financial, material etc. Implementation and management of infection control and prevention protocols. Assist with performance reviews i.e. EPMDP as well as student progress reports. Show understanding of CHIPP. Analyse reports and utilise the information to improve the health status of children. Ensure the implementation of all guidelines, protocols and policies.

**ENQUIRIES**  :  Mrs CN Mkhwanazi Tel No: 039-6877311 ext 127

**APPLICATIONS**  :  all applications should be forwarded to: Chief Executive officer p/bag x701 Portshepstone 4240 or hand delivered to: human resources department Murchison hospital

**NOTE**  :  The following documents must be submitted: Application for Employment Form (Z83), which is obtainable at any Government Department or from the Website - www.kznhealth.gov.za. Certified copies of highest educational qualification – not copies of certified copies and certified copies must not be older than 3 months. Curriculum Vitae and Identity document. Faxed applications will not be accepted. The reference number must be indicated in the column provided on the form Z83 e.g. MURCH/ 09/2018. NB: Failure to comply with the above instructions will disqualify applicants. The appointments are subject to a positive outcome obtained from the State Security Agency (SSA) to the following checks (criminal clearance, credit records, and citizenship), verification of Educational qualifications by SAQA, verification of previous experience from Employers and verification from the Company Intellectual Property Commission (CIPC). Applicants in possession of a foreign qualification must attach an evaluation certificate from the South African Qualifications Authority (SAQA) to their applications. Non-RSA / Permanent Residents / Work permit holders must submit documentary proof together with their applications. Please note that due to large number of applications received,
applications will not be acknowledged. However, every applicant will be advised of the outcome of his or her applications in due course. (This Department is an equal opportunity, affirmative active employer, whose aim is to promote representivity in all occupational categories in the Institution). If you have not heard from us within two months from the closing date, please accept that your application has been unsuccessful. Employment Equity target for the post is African Male and people with disabilities are encouraged to apply.

CLOSING DATE : 15 February 2019

DEPARTMENT OF TRANSPORT
The Provincial Administration of KwaZulu-Natal is an equal opportunity affirmative action employer

APPLICATIONS : Forward your application, quoting the relevant reference number to: Head: Transport, Human Resource Management Directorate, Private Bag X 9043, Pietermaritzburg, 3200. Applications may alternatively be hand-delivered to the Office of the Department of Transport, 172 Burger Street, Pietermaritzburg.

CLOSING DATE : 15 February 2019

NOTE : Applications must be submitted on the prescribed application form Z83 (which must be originally signed and dated) and must be accompanied by a detailed CV and originally certified copies (not copies of certified copies) of required educational qualifications (including academic record / statement of results) set out in the advertisement (certificates are required, however, if a certificate is only to be issued at a graduation in the future, the statement of results, together with a letter from the educational institution, indicating the date of the graduation, will be accepted), certified copies of identity document as well as valid driver's licence (where a driver's licence is a requirement). Applicants must provide proof of supervisory or management experience (where it is a requirement) and certified copies of acting appointment letters for occupying acting positions. Curriculum Vitae (CV) dates of starting and leaving employment must be given as DD/MM/YY. Applications lacking evidence of relevant experience will not be considered. Failure to comply with these instructions will lead to applications being disqualified. Should an applicant wish to apply for more than one post, separate applications i.e. all the documentation must be submitted for each post applied for. Non-RSA Citizens/Permanent Resident Permit holders must attach a copy of their Permanent Residence Permits to their applications. It is the applicant’s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA) and to attach proof of such evaluation to their application. Under no circumstances will faxed or e-mailed applications be accepted. Receipt of applications will not be acknowledged due to the volume of applications and should you not receive an invitation to attend an interview within three (3) months of the closing date should assume that their application was unsuccessful. Please note that where experience is a requirement for the post, the successful candidate will be required to submit documentary proof of such work experience prior to assuming duty. A personnel suitability check (criminal record, citizenship, credit record checks, qualification verification and employment verification) will be conducted prior to employment. All shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the job, the logistics of which will be communicated by the department. Following the interview and technical exercise, the selection panel will recommend candidates to attend a generic managerial competency assessment (in compliance with the DPSA Directive on the implementation of competency based assessments). The competency assessment will be testing generic managerial competencies using the mandated DPSA SMS competency assessment tools. Shortlisted candidates will be required to submit an original SAP91 form with their fingerprints on the day of their interview. It will be expected of candidates to be available for selection interviews on a date, time and place as determined by the Department. The Department of Transport reserves the right not to fill these post(s).
MANAGEMENT ECHELON

POST 04/167

D’IRECTOR: MOTOR TRANSPORT SERVICES (REF. NO. P 01/2019)

Kindly note that this is a re-advertisement. Applicants who applied previously and who still wish to be considered are at liberty to re-apply.

SALARY

R1 005 063 per annum (all Inclusive, flexible remuneration package)

CENTRE

Head Office, Pietermaritzburg

REQUIREMENTS


DUTIES

Manage the Provision of Motor Vehicle Regulatory Administration and Related System Services. Manage Registering Authority Revenue, Debt, Agency and KZN Fleet Procurement. Manage the Provision of Contract Management to Registering

ENQUIRIES : Ms F Sithole Tel No: 033 – 355 8886
FOR ATTENTION : Mr C McDougall
NOTE : It is the intention of this Department to consider equity targets when filling this position.