GOVERNMENT COMMUNICATION AND INFORMATION SYSTEM

GCIS is an equal opportunity employer and practicing affirmative action employment. It is our intention to promote representivity (race, gender, disability) in the department through filling these posts. The candidature of persons whose appointment/transfer/promotion will promote representivity will receive preference. Applicants with disabilities are welcome to apply.

APPLICATIONS: The DG of Government Communication and Information System, Private Bag X 745, Pretoria 0001, or hand deliver to Tshedimosetso House, 1035 Cnr Francis Baard & Festival streets, Hatfield, Pretoria.

FOR ATTENTION: Mr S Matshageng

CLOSING DATE: 15 February 2019

NOTE: Applications must be submitted with Z83 form, obtainable from any Public Service Department or on the internet at www.gov.za/documents. The completed and signed Z83 form should be accompanied by a recently updated, comprehensive CV as well as originally certified copies of all qualification(s) and ID-document. The certification must be within three (3) months. Should you be in possession of a foreign qualification, it must be accompanied by an evaluation certificate from the South African Qualification Authority (SAQA). Applicants who do not comply with the above-mentioned requirements, as well as applications received late, will not be considered. Failure to submit all the requested documents will result in the application not being considered. No faxed, copied or e-mailed application will be considered. Where a driver’s license is essential, such a license should be attached. Correspondence will be limited to short-listed candidates only. If you have not been contacted within three (3) months after the closing date of this advertisement, please accept that your application was unsuccessful. “The successful candidate must disclose to the DG particulars of all registrable financial interests, sign a performance agreement and employment contract with the DG within three months from the date of assumption of duty and obtain a top secret security clearance”. All appointments are subject to the verification of educational qualifications, previous experience, citizenship, reference checks and security vetting. Following the interview and technical exercise, the selection panel will recommend candidates to attend generic managerial competency assessment. (Criminal record, citizenship, credit record checks, qualification verification and employment verification).

ERRATUM: Please note that the following posts (Freelance Translators, Freelance Project Managers and Freelance Database Managers) advertised in Public Service Vacancy Circular 03 dated 25 January 2019, they were advertised with incorrect Directorates, The correct directorate names are as follows: Freelance Translators–Content Development, Freelance Project Managers – Government Communication Monitoring and Evaluation, Freelance Database managers- Marketing and Distribution.

INTERNSHIP PROGRAMME

Government Communication and Information System would like to invite qualifying graduates to apply to participate in an Internship programme in the 2018/2019 financial year. The internship is meant to provide work exposure to two (2) graduates for a period of twenty (24) months. Applicants must be unemployed and never participated in an internship programme previously. Placement in the organisation after the programme is not guaranteed.

OTHER POST

POST 04/11: INTERNSHIP PROGRAMME: INTERNAL AUDIT REF NO: 3/1/5/1 – 19/07 (X2 POSTS)
(24 months contract)
Chief Directorate: Internal Audit

STIPEND: R6747.75 per month

CENTRE: Pretoria

REQUIREMENTS: An appropriate Bachelor’s degree or equivalent qualification in Internal Auditing/Information Systems/Accounting and Auditing. Good interpersonal skills,
professionalism and integrity, proficiency in English and good communication skills, zealous, hardworking, and deadline-driven individual. The successful must be analytical, and have high attention to detail. He/she should have an understanding of broader audit (auditing standards), governance e.g. PFMA, Corporate Governance and business knowledge. Ambitious and willingness to learn.

ENQUIRIES : Mr E Nedzamba Tel No: 012 4730166/Mr M Monyamane Tel No: 012 4730035