GOVERNMENT PRINTING WORKS

The Government Printing Works is an equal opportunity, affirmative action employer. It is intended to promote representivity through the filling of these posts. The candidature of persons whose appointment/transfer/promotion will promote representivity will receive preference.

APPLICATIONS: All applications must be forwarded to: The Branch: Human Resources, Government Printing Works, 149 Bosman Street, Pretoria or Private Bag X85, Pretoria, 0001

FOR ATTENTION: Ms M Mbokane, Human Resources Tel No: 012 748 6296

CLOSING DATE: 08 February 2019, 12 noon

NOTE: Applications must be submitted on form Z83 (obtainable from any Public Service Department or download it from www.gpwonline) and must be completed in full and page 2 duly signed; Clear indication of the post and reference number that is being applied for must be indicated on your Z.83, A recent comprehensive CV specifying all qualifications and experience with respective dates. Certified copies of qualifications, ID and a valid driver’s license (where required), must be attached. It is the responsibility of applicants in possession of foreign qualifications to submit evaluated results by the South African Qualifications Authority (SAQA). The Government Printing Works reserves the right to fill or not fill its advertised posts. General information: Shortlisted candidates must be available for interviews at a date and time determined by the Government Printing Works. Shortlisted candidates for SMS posts will be subjected to a technical exercise that intends to test relevant technical elements of the jobs; the logistics of which will be communicated by the Government Printing Works. Following the interview and the technical exercise, the Selection panel will recommend candidates to attend a generic management competency assessment (in compliance with the DPSA Directive on the Implementation of Competency-based assessments). The competency assessment will be testing generic managerial competencies, using the mandated DPSA SMS competency assessment tools. Personnel suitability checks will also be administered as a part of the selection process. Successful candidates will be required to enter in an employment contract and performance agreement (as relevant), and must obtain a positive security clearance. Applications received after the closing date as well as those who do not comply with the requirements will not be taken into consideration. If you have not received a response from this institution within three months of the closing date, please consider your application unsuccessful.

OTHER POST

POST 03/08: DEPUTY DIRECTOR: INTERNAL AUDIT REF NO: (GPW 19/04)
The post was previously advertised as Internal Audit Specialist and all interested candidates may to re-apply.

SALARY: R697 011 per annum (Level 11) (all-inclusive package)

CENTRE: Pretoria

REQUIREMENTS: An appropriate 3-year degree/diploma or equivalent qualification (NQF Level 6) specializing in internal auditing, 4-5 years relevant working experience of which at least 2-3 years must be at a supervisory level Extensive knowledge of the IIA standards, Ability to prepare and review audit working papers, Excellent writing ability and verbal communication skills, Good presentation skills and the ability to liaise at a senior level, Computer literate with competence in Microsoft Office suite packages, Maintain confidentiality and be able to work independently, Knowledge of Public Finance Management Act and Treasury Regulations, Applicants must also be able to work as part of a team have strong problem solving skills and results orientation and work well under pressure, Adherence to independence and audit objectivity principles, Membership and good standing with the IIA; Valid code 08 driver’s license CIA certification will be an added advantage.

DUTIES: Coordinate audit assignments, Supervise and review audit engagements and assess audit results against audit engagement objectives and scope, Assist with execution of integrated audit procedures, Evaluate audit conclusions and
recommendations, compile draft and final audit reports, Assist with quality reviews of audit work to ensure adherence to quality standards required by IIA, Provide coaching and constructive feedback on performance to members of the audit team, Review implementation of audit recommendations, Perform follow-ups on management action plans, Provide input into IA plans, methodologies and framework, Research and enhance operational audit programmes, Prepare regular progress reports on annual audit plan.

ENQUIRIES: Ms C. Shibambo Tel No: (012) 748 6082